

NOTICE OF MEETING & AGENDA

Special Meeting

Wednesday 18 August 2021

Roma Administration Centre

NOTICE OF MEETING

Date: 17 August 2021

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor G B McMullen
Councillor J R P Birkett
Councillor M C Edwards
Councillor J L Guthrie
Councillor J M Hancock
Councillor W L Ladbrook
Councillor C J O'Neil
Councillor W M Taylor

Chief Executive Officer:

Ms Julie Reitano

Executive Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director
Development, Facilities & Environmental Services)
Ms Sharon Frank (Director Corporate & Community Services)

Attached is the agenda for the **Special Meeting** to be held at the Roma Administration Centre on **18 August, 2021 at 2.30PM**



Julie Reitano
Chief Executive Officer

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Confidential Items

In accordance with the provisions of section 254J(3) of the Local Government Regulation 2012, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

C Confidential Items**C.1 Possible purchase of land****Classification:** Closed Access

Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

C.2 Service delivery in the Maranoa**Classification:** Closed Access

Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

C.3 Origin APLNG Update**Classification:** Closed Access

Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Closure

OFFICER REPORT

Meeting: Special 18 August 2021

Date: 16 August 2021

Item Number: 3.1

File Number: D21/66848

SUBJECT HEADING: Commercial Use of Local Government Controlled Area - Request to use Roma Saleyards Stud Stock Selling Arena for Boer Goat Sale - Retabled

Classification: Open Access

Officer's Title: Director - Corporate & Community Services

Executive Summary:

Council has received a request to use the Roma Saleyards Stud Stock Selling Arena for a Boer Goat Sale on Friday 12 November 2021.

Officer's Recommendation:

That Council:

1. Grant Hendon Park Pastoral Company (the Applicant 1) approval under section 7 and 9 of *Local Law No. 1 (Administration) 2011*, section 17 of *Local Law No. 6 (Operation of Saleyards) 2011*, *Subordinate Local Law No. 1.2 (Commercial use of Local Government Controlled Areas and Road) 2011* and *Local Law No. 1.17 (Sale or Consignment of Stock at a Saleyard) 2011* to use the Roma Saleyards for a Boer Goat Sale in accordance with the following conditions:
 - a) The nature of the prescribed activity is the use of the following approved areas at the Roma Saleyards for a Boer Goat Sale:
 - Stud Stock Selling Arena (the Arena);
 - new yards attached directly behind the Arena;
 - land on the western side of the yards at the Arena; and
 - all amenities.
 - b) The duration of the approval is from 12 midday Thursday 11 November 2021 to 5pm Friday 12 November 2021.
 - c) The Applicant must:
 - ensure the safety of the Applicant's agents and the security of the property of the Applicant and the Applicant's agents during use of the approved areas;
 - comply with, and ensure the Applicant's agents comply with, safety laws and Council's reasonable requirements and directions relating to safety and security, including but not limited to Council's emergency and evacuation plan, and with the directions of

emergency service personnel (e.g. police, fire services and ambulance services);

- comply with all laws relating to the use of the Roma Saleyards and conduct of the activities, but not limited to any law or regulation, whether Local, State or Commonwealth, which relates to the welfare of livestock;
- ensure that prior to feed/fodder being brought into and distributed within the saleyard facility, a Commodity Vendor Declaration is completed and provided to the Manager Saleyards
- ensure all goats are in the possession, and under the control, of the applicant or their agent or auctioneer and are not in the possession, or under the control, of the local government;
- ensure all goats are removed by 5pm Friday 12 November 2021;
- demonstrate compliance with the COVID Safe requirements in accordance with the Public Health Directions in undertaking the Activities within the Approved Area;
- retain Public Liability Insurance of twenty (20) million dollars for the duration of this approval of which Council is to retain a copy of such document;
- immediately notify the Manager Saleyards of any incident or any damage caused to the Saleyards and complete any documentation / report as directed by Council; and
- ensure that all attendees have completed the Roma Saleyards Entrant's Warning and Indemnity Form prior to entrance of the Saleyards.

d) At the conclusion of the approval, the approved area must be left clean and in good repair and all the Applicant's property must be removed from the approved area.

2. Grant TopX Roma, including Agents and Auctioneer Sarah Packer (Applicant 2) approval under section 7 and 9 of *Local Law No. 1 (Administration) 2011*, section 17 of *Local Law No. 6 (Operation of Saleyards) 2011*, *Subordinate Local Law No. 1.2 (Commercial use of Local Government Controlled Areas and Road) 2011* and *Local Law No. 1.17 (Sale or Consignment of Stock at a Saleyard) 2011* to undertake the selling of goats by auction at the Roma Saleyards in accordance with the following conditions:

a) The nature of the prescribed activity is the commercial use of the Stud Stock Selling Arena only, for the selling of goats by auction.

- b) The duration of the approval is from 8 am to 5pm Friday 12 November 2021.
- c) The Applicant must:
- ensure the safety of the Applicant's agents and the security of the property of the Applicant and the Applicant's agents during use of the approved area;
 - comply with, and ensure the Applicant's agents comply with, safety laws and Council's reasonable requirements and directions relating to safety and security, including but not limited to Council's emergency and evacuation plan, and with the directions of emergency service personnel (e.g. police, fire services and ambulance services);
 - comply with all laws relating to the use of the Roma Saleyards and conduct of the activities but not limited to:
 - i. the *Local Government Act 2009* (Qld);
 - ii. the *Motor Dealers and Chattel Auctioneers Act 2014*;
 - iii. the *Motor Dealers and Chattel Auctioneers Regulation 2014*;
 - iv. any law or regulation, whether Local, State or Commonwealth which relates to the welfare of livestock;
 - ensure all goats are in the possession, and under the control, of the auctioneer or agent and are not in the possession, or under the control, of the local government;
 - ensure all goats are removed by 5pm Friday 12 November 2021;
 - demonstrate compliance with the COVID Safe requirements in accordance with the Public Health Directions in undertaking the Activities within the Approved Area;
 - retain
 - i. Public Liability Insurance of twenty (20) million dollars
 - ii. insurance under the Workers Compensation and Rehabilitation Act 2003 to cover workers, eligible persons, self employed contractors, directors, trustees and partners; and
 - iii. a general business (liability) insurance policy in an amount not less than \$20,000,000.00 in respect of any 1 occurrence and for an unlimited number of claims;

for the duration of this approval, of which Council is to retain a copy of such documents.

- e) At the conclusion of the approval, the approved area must be left clean and in good repair and all the Applicant's property must be removed from the approved area.
3. Further, that it be noted that Hendon Park Pastoral Company propose to use Café 54 for catering.

Café 54 (5 Star local business) have exclusive rights to the kitchen at this facility.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Applicant 1: Hendon Park Pastoral Company (Michael and Janelle Stanford)
Applicant 2: TopX Roma, including Agents and Auctioneer Sarah Packer

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
N/a	

Context:

Why is the matter coming before Council?

A request has been received to use the Stud Stock Selling Arena at the Roma Saleyards for a Boer Goat Sale.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

At the ordinary meeting on Wednesday 11 August 2021, Council considered a request from Hendon Park Pastoral Company to use the Roma Saleyards Stud Stock Selling Arena for a Boer Goat Sale on Friday 12 November 2021.

Council resolved as follows:

Resolution No. OM/08.2021/01

That we lay this on the table until the Special meeting next week.

Hendon Park Pastoral Company (Applicant 1) has requested to use the Roma Saleyards facility for a Boer Goat Sale on Friday 12 November 2021 - 100 Stud & commercial goats from their Hendon Park Boer herd:

This Boer Goat sale will be held in conjunction with TopX Roma Agents and Auctioneer Sarah Packer as well as an Auctions Plus Platform. There is expected to be approximately 150-200 attendees for the sale, with many of these people travelling substantial distances from around the region and interstate, with many opting to stay in town for 1-2 nights which would be beneficial to the local businesses and economy.

...

Areas at the saleyards required includes - the Stud Stock Selling Arena (Bullring); the NEW yards attached directly behind the Arena; Use of the Toilet facilities;

We are approaching Cafe54 to see if they are operating their business as usual on the day of the proposed sale to enable Patrons to purchase food and drinks directly from them. We do not wish to hire the Dining Area but instead want to work in with the current business operator.

A portable loading ramp will be used and set up safely and appropriately for the transfer of stock, with a stock proof race from yards. This will be set up on the western side of the yards at the Arena.

The Fencing inside the Stud Stock Selling Arena on initial review is deemed suitable for the size of the stock we are offering for sale. In the yards behind the Arena area, we will be using portable panels suitable for goats, to stock proof the existing yards and to secure the goats in individual viewing pens within this area.

...

The requested yard area we are asking to hire, would need to be available to us on the Thursday 11/11/2021 from 12pm to approx. 6pm to enable set up of the portable yards to house the stock. Then on the Friday 12/11/2021 we would need all areas requested from 6am until approximately 5pm to enable the sale to be completed and for us to clean up the area.

Transportation of the Boer Goats will be done on Friday morning of the sale 12/11/2021 prior to the commencement of the viewing of the stock by patrons at 8am. It will be stipulated as part of the sale conditions for all buyers to remove their purchased goats from the yards immediately after the sale is completed. Further any unsold stock will be removed and transported back to our property post sale. There will be no stock left in the yards unattended at anytime before or after the sale. We will be providing feed and water to the stock on the sale day.

Hendon Park Pastoral Company (Applicant 1) has provided Council with details of their public liability insurance – copy of Certificate of Currency received.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

By way of background, Council's current saleyard local laws/subordinate local laws only allow Council to issue a Selling Permit for the sale of cattle and horses.

Council's local laws relevant to the saleyard, *Local Law No. 6 (Operation of Saleyards) 2011* and *Local Law No. 1.17 (Sale or Consignment of Stock at a*

Saleyard) 2011, were drafted and adopted in 2011. They reflect the use of the saleyards at that time. It should also be noted that the selling pens, yards and stock facilities at the Roma Saleyards are designed for cattle and horses.

Local Law No. 6 focuses on 'stock' which is defined to mean cattle, horses or any other special of animal prescribed by subordinate local law. The only relevant subordinate local law is *Subordinate Local Law No. 1.17 (Sale or Consignment of Stock at a Saleyard) 2011*. The subordinate local law does not, for the purposes of the local law, prescribe any other species of animal as "stock".

It is recommended that this request be considered an Application for the Commercial Use of a Local Government Controlled Area in accordance with *Local Law No. 1 (Administration) 2011* and *Subordinate Local Law No. 1.2 (Commercial use of Local government Controlled Areas and Roads) 2011*.

The primary focus of *Subordinate Local Law No. 1.17 (Sale or Consignment of Stock at a Saleyard) 2011* is the prescribed activity of selling stock by auction or otherwise at the Saleyard. Therefore, the granting of approval to permit the commercial use of the Roma Saleyards for a Boer Goat Sale under *Local Law No. 1 (Administration) 2011* and *Subordinate Local Law No. 1.2 (Commercial use of Local government Controlled Areas and Roads) 2011* would be consistent with the purpose of the saleyard.

It is noted that under section 17(6), a person must not use the Saleyard for any purpose unless authorised by an approval under either section 17 or some other provision of the local law. When taken in context, if Council decides to enter into a commercial arrangement which permits a person to use the Saleyards for the conduct of a sale of goats, then the person would have a reasonable excuse.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Council does have an adopted policy on the Hire of the Roma Saleyards Facility. That policy refers to the commercial use of the Roma Saleyards for events, functions, festivals, and display stands, however a request to hire the facility for a 'Sale for goats' is not contemplated by the policy.

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Manager Saleyards

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/a

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) ? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Council may, from time to time, prescribe fees applicable for use of the Saleyard and associated facilities e.g. booking fee for Stud Sales.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) ? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/a

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?

(Interested Parties Analysis - IS9001:2015)

Primary producers, agents and auctioneers:

- opportunity to use the Stud Stock Selling Arena for the auctioning of stock other than cattle

Local business and tourism sector

- opportunity for increased trade and visitation from the high number of expected attendees

Mayor Golder requested that each Roma Agency be approached to seek their views on the proposal. All 8 Roma Agencies were emailed on 12 August 2021, with the following responses received:

1. *I'm happy for the use off the facility as long as they respect it and pay accordingly I can't see it being a problem.*
2. *Which agent will be conducting the sale? Response: The applicant has nominated a Roma agency/agent.*
3. *In my time as Roma's longest serving agent Roma Saleyards has never been recognised as a goat or sheep selling complex. In the past the Angora goat and other goat sales have always been held a Bassett Park at the sheep and wool pavilion and in my eyes should always be held there.*

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee’s professional opinion)

That the applicants be granted approval for the commercial use of the approved areas of the Roma Saleyards in accordance with the listed conditions.

Recommendation:

What is the ‘draft decision’ based on the advice to Council?

That Council:

1. Grant Hendon Park Pastoral Company (the Applicant 1) approval under section 7 and 9 of *Local Law No. 1 (Administration) 2011*, section 17 of *Local Law No. 6 (Operation of Saleyards) 2011*, *Subordinate Local Law No. 1.2 (Commercial use of Local Government Controlled Areas and Road) 2011* and *Local Law No. 1.17 (Sale or Consignment of Stock at a Saleyard) 2011* to use the Roma Saleyards for a Boer Goat Sale in accordance with the conditions outlined in the Officer’s Recommendation; and
2. Grant TopX Roma, including Agents and Auctioneer Sarah Packer (Applicant 2) approval under section 7 and 9 of *Local Law No. 1 (Administration) 2011*, section 17 of *Local Law No. 6 (Operation of Saleyards) 2011*, *Subordinate Local Law No. 1.2 (Commercial use of Local Government Controlled Areas and Road) 2011* and *Local Law No. 1.17 (Sale or Consignment of Stock at a Saleyard) 2011* to undertake the selling of goats by auction at the Roma Saleyards in accordance with the conditions outlined in the Officer’s Recommendation.

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

No

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.6 Saleyards

Supporting Documentation:

Nil.

Report authorised by:

Chief Executive Officer

OFFICER REPORT

Meeting: Special 18 August 2021

Date: 16 August 2021

Item Number: 3.2

File Number: D21/66849

SUBJECT HEADING: Request From Australian Livestock & Property Agents Association (ALPA) - Retabled

Classification: Open Access

Officer's Title: Manager - Saleyards

Executive Summary:

Australian Livestock & Property Agents Association (ALPA) are requesting approval from Maranoa Regional Council to conduct the ALPA 2021 Queensland Young Auctioneers Competition at Roma Saleyards.

Officer's Recommendation:

That Council provide in principle support to the Australian Livestock & Property Agents Association conducting the ALPA 2021 Queensland Young Auctioneers Competition at Roma Saleyards, with a date yet to be confirmed by ALPA.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

ALPA

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
ALPA	Australian Livestock & Property Agents Association
CEO	Chief Executive Officer

Context:

Why is the matter coming before Council?

This report is coming before Council to consider the request from ALPA to conduct the ALPA 2021 Queensland Young Auctioneers Competition.

If Council approve the request, ALPA will start to organize the competition and a further report will be presented to Council to confirm the date and any other details

once they have been confirmed by ALPA (two proposed dates for the competition being Tuesday 12 October 2021 or Tuesday 19 October 2021).

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Manager Saleyards has been contacted by the CEO of ALPA requesting approval from Maranoa Regional Council to conduct the 2021 Young Auctioneers Competition at Roma Saleyards.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

N/A

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

ALPA – Request attached

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? ***Is this already included in the budget? (Include the account number and description).***

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

N/A

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?

(Interested Parties Analysis - IS9001:2015)

N/A

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee’s professional opinion)

That Council approve the request from ALPA

Recommendation:

What is the ‘draft decision’ based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

That Council approve ALPA to conduct the ALPA 2021 Queensland Young Auctioneers Competition at Roma Saleyards.

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

No

Link to Corporate Plan:

Corporate Plan 2018-2023
Strategic Priority 4: Growing our region
4.6 Saleyards

Supporting Documentation:

Nil.

Report authorised by:

Director - Corporate & Community Services

OFFICER REPORT

Meeting: Special 18 August 2021

Date: 16 August 2021

Item Number: 3.3

File Number: D21/66807

SUBJECT HEADING: Roma Tennis Club - request for financial assistance - retabled

Classification: Open Access

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Roma and District tennis Association request the financial assistance of Council to complete refurbishment of courts 7 & 8 at its complex in Roma.

Officer's Recommendation:

That Council consider a budget allocation to the Roma and District Tennis Association for renovation to courts, in the quarter 1 budget review.

Background:

The Roma and District Tennis Association President, Mr. Baden Waldron has approached the Deputy Mayor seeking the financial assistance from Council to renovate the remaining courts that were not included in the most recent upgrade of the facility. The Deputy Mayor has requested that a report be presented to Council requesting consideration of a budget allocation.

Body of Report:

During 2016, Council had provided a total of \$143,710 cash together with \$3,000 in-kind assistance, to assist Roma Tennis Association (RTA) to refurbish four of the six courts, to a district competition standard. The RTA had raised the bulk of the funds through grants, while contributing \$100,000 of their own funds.

This current renovation will bring the remaining two courts up to safety standard and bring the entire complex up to district competition standard. According to their most recent quote from a specialised builder, this will be achieved at a cost of \$205,320.00. Roma Tennis Club have requested that Council provides the funds.

Council will be aware that there are many benefits associated with the provision of safe and fit for purpose sporting facilities to the liveability of the region as well as to the visitor economy and its many stakeholders. Four of the six tennis courts in Roma are of a district tournament standard, however the remaining two courts in question are currently unsafe to play on and if refurbished will add to the capacity of the club to host bigger competitions.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.13 Sport, recreation and community wellbeing

Supporting Documentation:

Nil.

Report authorised by:

Deputy Chief Executive Officer/Acting Director Infrastructure Services

OFFICER REPORT

Meeting: Special 18 August 2021

Date: 17 August 2021

Item Number: 3.4

File Number: D21/67217

SUBJECT HEADING: Recruitment Policy - Local Area Directors

Classification: Open Access

Officer's Title: Chief Executive Officer

Executive Summary:

At Council's meeting on 24 March 2021, Council resolved in part as follows:

4. ***Authorise the Mayor to obtain direct legal advice about the extent to which council can be legally involved in this process with specific reference to the following:***
 - a) ***Input into the formation of the five new Director position descriptions, including essential criteria to ensure that accountabilities and responsibilities reflect Council's strategic intent and that a key prerequisite to selection is that successful applicants must have previous experience at performing this new role or more senior roles to enact the executive decision making required of these new roles;***
 - b) ***Input and recommendation of contract term options and Employer of Choice options available to Council including final advertisement to secure the right candidates etc.;***
 - c) ***Request any other advice that may be relevant to the strategic intent of the council in relation to these roles, not outlined in above;***
 - d) ***Authorise the Mayor to brief and answer any questions and clarifications about the intent of these strategic inclusions and other relevant information as outlined above (requesting legal advice);***
 - e) ***Acknowledge that this legal advice will be sent directly to the Mayor and subsequently shared with Councillors and Chief Executive Officer;***
 - f) ***Accessing Local Buy Panel of Legal Services with legal fees charged to General Ledger 02506.2094.***

The report tables a draft recruitment policy for the Local Area Directors as a result of the above resolution.

Officer's Recommendation:

That Council consider the draft policy which will be circulated under separate cover.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council consider the draft policy.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 5: Managing our operations well

5.4 Human resources and leadership

Supporting Documentation:

Nil

Report authorised by:

Chief Executive Officer