

MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 31 AUGUST 2021 SCHEDULED TO COMMENCE AT 2.00PM

ATTENDANCE

Mayor Cr T D Golder chaired the meeting with Deputy Mayor Cr G B McMullen, Cr J R P Birkett, Cr M C Edwards, Cr J L Guthrie, Cr J M Hancock, Cr W L Ladbrook, Cr C J O'Neil (Via Teams), Cr W M Taylor, Chief Executive Officer – Julie Reitano and Minutes Officer – Emma Barber in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Deputy Director/Strategic Road Management – Cameron Hoffmann.

WELCOME

The Mayor welcomed all present and declared the meeting open at 2.40pm.

In regard to Item C.2 - Presentation of Quarterly Report to Council - Priorities for Chief Executive Officer, the Mayor indicated that conflicted Councillors had at the previous Ordinary Meeting [on 25 August 2021], stated a declaration of interest for this item [when initially presented and subsequently laid on the table]. He further advised that the declarations would not need to be stated again.

For clarity, below are the Declarations of Interest from the Ordinary Meeting on 25 August 2021 (Item LC.2 for this meeting, and Item LC.4 at the Ordinary Meeting):

Declaration of Interest

Item	C.2
Description	Presentation of Quarterly Report to Council – Priorities for Chief Executive Officer
Declaring Councillor	Cr Geoff McMullen
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	As of the 10th February 2021 I am being investigated by the Office of Independent Assessor for allegations of reprisal against the CEO of Maranoa Regional Council.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	C.2
Description	Presentation of Quarterly Report to Council – Priorities for Chief Executive Officer
Declaring Councillor	Cr Tyson Golder
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I Cr Golder inform the meeting I have a declarable Conflict of Interest involving the staff member referred to in Item C.2
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

CONFIDENTIAL ITEMS
Resolution No. SM/08.2021/57
Moved Cr McMullen
Seconded Cr Ladbrook

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 2.41pm] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – Position Descriptions – Local and Regional Directors	Section 254J(3)(b) industrial matters affecting employees	Tabling the amendments to the position descriptions as requested by the Mayor.
C.2 – Presentation of Quarterly Report to Council – Priorities for Chief Executive Officer	Section 254J(3)(b) industrial matters affecting employees	The agenda item has been included to enable the presentation of the second quarterly report under the Performance Agreement. It covers the May/June/July period. This matter was previously laid on the table at the Ordinary Meeting on 25 August 2021.
C.3 – Carbon Farming Study	Section 254J(3)(c) the local government's budget.	The report provides Council the opportunity to contribute with other South West Queensland Councils towards a Carbon Farming Study.

CARRIED
9/0
Resolution No. SM/08.2021/58
Moved Cr Hancock
Seconded Cr Edwards
That Council open the meeting to the public [at 5.00pm].
CARRIED
9/0

Item Number:

C.1

File Number: D21/70646

SUBJECT HEADING:

POSITION DESCRIPTIONS - LOCAL AND REGIONAL DIRECTORS

Councillor's Title:

Cr. Tyson Golder

Executive Summary:

Tabling the amendments to the position descriptions as requested by the Mayor.

Resolution No. SM/08.2021/59

Moved Cr Golder

Seconded Cr Ladbrook

That:

1. Position number 0003 be renamed Deputy Chief Executive Officer.
2. The Directorate be renamed from *Economic Development & Lifestyle* to *Regional Development*.
3. The Deputy Chief Executive Officer be appointed to perform the role of Acting Chief Executive Officer in accordance with Section 195 of the *Local Government Act 2009*, and that this be included in the Position Description and associated contract documentation.
4. A dotted line be included on the structure from the Chief Executive Officer to the Deputy Chief Executive Officer and between the Deputy Chief Executive Officer and the Local Area Directors for communication across local areas, and relief as required by the Deputy Chief Executive Officer in the absence of the Local Area Directors or others if required.
5. The Deputy Chief Executive Officer lead the Cross Council Team (communication) for Local Area Directors (Operational Leadership Team) and this be added to the position description.
6. Adopt the position descriptions for the Deputy Chief Executive Officer, 2 regional directors and 5 Local Area Directors as presented by the Mayor (Attachment 3, 4, 5, 6) subject to minor amendments and correction of typographical errors and removal of the strategic example for dog catchers.
7. Any other changes agreed by the Mayor be circulated to Councillors informally prior to publishing.
8. The required skills and experience include proven experience in a director position (2nd level executive) or higher.
9. A check of the teams within each Directorate be undertaken and updated where applicable.
10. A third recruitment agency be invited to quote from the Local Buy panel, noting that 2 quotes have been received.
11. The three recruitment agencies be invited to speak with Council for 5 to 10 minutes each at a special meeting tomorrow – 3 pm for both locums and permanent (contract) appointments.

[Wording amended by Mayor Golder for points 5 and 6 following comment from The Deputy CEO (Point 6), the Chief Executive Officer (Point 5) and Cr Edwards (Point 1)].

NO VOTE TAKEN

Cr O'Neil proposed that the items be voted on individually. The Mayor indicated he was not in favour of that approach, however he would permit some grouping of points in the draft motion.

Cr O'Neil then put forward the following procedural motion for Council's consideration:

Resolution No. SM/08.2021/60

Moved Cr O'Neil

That each of these items are voted on individually [Points 1 – 11].

MOTION LOST

3/6

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Hancock	Cr. Birkett
Cr. O'Neil	Cr. Edwards
Cr. Taylor	Cr. Golder
	Cr. Guthrie
	Cr. Ladbrook
	Cr. McMullen

Responsible Officer

Lead Officer – Elected Members & Community Engagement

The Chief Executive then asked a question of the floor if there was some middle ground to group a number of the points as previously foreshadowed by the Mayor. Cr Hancock suggested a grouping of points 1 – 6, and then points 7 – 11. The Mayor and Cr Ladbrook indicated they were in favour of this approach. Voting was recorded as follows:

Resolution No. SM/08.2021/61

Moved Cr Golder

Seconded Cr Ladbrook

That:

1. **Position number 0003 be renamed Deputy Chief Executive Officer.**
2. **The Directorate be renamed from *Economic Development & Lifestyle* to *Regional Development*.**
3. **The Deputy Chief Executive Officer be appointed to perform the role of Acting Chief Executive Officer in accordance with Section 195 of the *Local Government Act 2009*, and that this be included in the Position Description and associated contract documentation.**
4. **A dotted line be included on the structure from the Chief Executive Officer to the Deputy Chief Executive Officer and between the Deputy Chief Executive Officer and the Local Area Directors for communication across local areas, and relief as required by the Deputy Chief Executive Officer in the absence of the Local Area Directors or others if required.**
5. **The Deputy Chief Executive Officer lead the Cross Council Team (communication) for Local Area Directors (Operational Leadership Team) and this be added to the position description.**

6. **Adopt the position descriptions for the Deputy Chief Executive Officer, 2 regional directors and 5 Local Area Directors as presented by the Mayor (Attachment 3, 4, 5, 6) subject to minor amendments and correction of typographical errors and removal of the strategic example for dog catchers.**

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbrook	
Cr. McMullen	

Responsible Officer	Chief Executive Officer
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Resolution No. SM/08.2021/62

Moved Cr Golder

Seconded Cr Ladbrook

That:

7. **Any other changes agreed by the Mayor be circulated to Councillors informally prior to publishing.**
8. **The required skills and experience include proven experience in a director position (2nd level executive) or higher.**
9. **A check of the teams within each Directorate be undertaken and updated where applicable.**
10. **A third recruitment agency be invited to quote from the Local Buy panel, noting that 2 quotes have been received.**
11. **The three recruitment agencies be invited to speak with Council for 5 to 10 minutes each at a special meeting tomorrow – 3 pm for both locums and permanent (contract) appointments.**

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbrook	
Cr. McMullen	

Responsible Officer	Chief Executive Officer
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Item Number: C.2 **File Number:** D21/70255

SUBJECT HEADING: PRESENTATION OF QUARTERLY REPORT TO COUNCIL
- PRIORITIES FOR CHIEF EXECUTIVE OFFICER

Officer's Title: Chief Executive Officer

Executive Summary:

The agenda item has been included to enable the presentation of the second quarterly report under the Performance Agreement. It covers the May/June/July period.

Item Number: C.3 **File Number:** D21/70654

SUBJECT HEADING: CARBON FARMING STUDY

Officer's Title: Chief Executive Officer

Executive Summary:

The report provides Council the opportunity to contribute with other South West Queensland Councils towards a Carbon Farming Study.

Resolution No. SM/08.2021/63

Moved Cr Hancock

That we lay agenda items C.2 and C.3 on the table until a future meeting.

CARRIED

9/0

Responsible Officer

**Chief Executive Officer / Lead Officer –
Elected Members & Community Engagement**

For Item C.2-

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Mark Edwards, Cr. Tyson Golder, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Geoff McMullen, Cr. Cameron O'Neil, Cr. Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 5.24pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 8 September 2021, at Injune Memorial Hall.