

NOTICE OF MEETING & AGENDA

Special Meeting

Wednesday 1 September 2021

Roma Administration Centre

NOTICE OF MEETING

Date: 1 September 2021

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor G B McMullen
Councillor J R P Birkett
Councillor M C Edwards
Councillor J L Guthrie
Councillor J M Hancock
Councillor W L Ladbrook
Councillor C J O'Neil
Councillor W M Taylor

Chief Executive Officer:

Ms Julie Reitano

Executive Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director
Development, Facilities & Environmental Services)
Ms Sharon Frank (Director Corporate & Community Services)

Attached is the agenda for the **Special Meeting** to be held at the Roma Administration Centre on **1 September, 2021 at 3.00PM**



Julie Reitano
Chief Executive Officer

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6	Business
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Confidential Items

In accordance with the provisions of section 254J(3) of the Local Government Regulation 2012, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

C Confidential Items

C.1 Engagement of Recruitment Agencies

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.

C.2 Presentation of Quarterly Report to Council - Priorities for Chief Executive Officer

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(b) industrial matters affecting employees.

C.3 Carbon Farming Study

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.

Closure

NOTICE OF REPEAL OR AMENDMENT OF RESOLUTION

Meeting: Special 1 September 2021

Date: 26 August 2021

Item Number: 5.1

File Number: D21/69960

SUBJECT HEADING: Proposal to Amend Resolution No.
OM/03.2021/69

Classification: Open Access

Officer's Title: Mayor

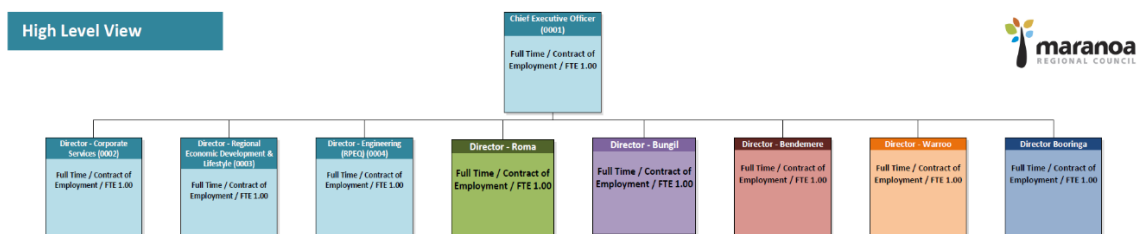
Original Resolution Meeting Date: 24 March 2021

Original Resolution Number: OM/03.2021/69

Original Resolution:

That:

- 1. Council adopt the detailed organisational structure as presented by the Mayor and tabled at the meeting (24 March 2021) to commence full operation from 1 September 2021.**



- 2. Council publish:**
 - The high level structure for inclusion on Council's website;
 - A detailed structure with staff names and teams for internal use.
- 3. Employees be notified of Council's decision, with individual advice to employees and their representatives for the positions that are directly affected by the adopted changes.**
- 4. Authorise the Mayor to obtain direct legal advice about the extent to which council can be legally involved in this process with specific reference to the following:**
 - a) Input into the formation of the five new Director position descriptions, including essential criteria to ensure that accountabilities and responsibilities reflect Council's strategic intent and that a key prerequisite to selection is that successful applicants must have previous experience at performing this new role or more senior roles to enact the executive decision making required of these new roles;**
 - b) Input and recommendation of contract term options and Employer of Choice options available to Council including final advertisement to secure the right candidates etc.;**

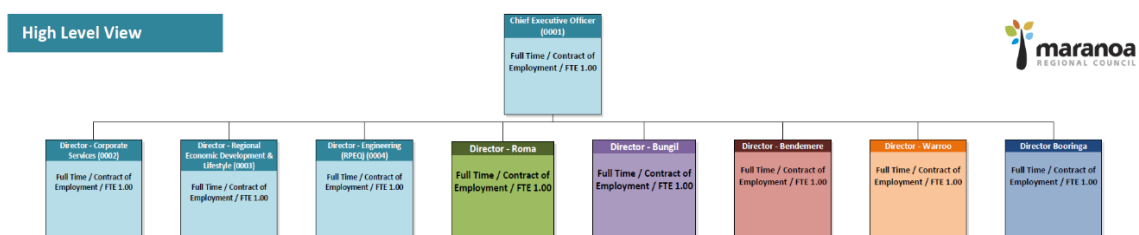
- c) **Request any other advice that may be relevant to the strategic intent of the council in relation to these roles, not outlined in above;**
 - d) **Authorise the Mayor to brief and answer any questions and clarifications about the intent of these strategic inclusions and other relevant information as outlined above (requesting legal advice);**
 - e) **Acknowledge that this legal advice will be sent directly to the Mayor and subsequently shared with Councillors and Chief Executive Officer;**
 - f) **Accessing Local Buy Panel of Legal Services with legal fees charged to General Ledger 02506.2094.**
5. **Commence the Customer Service transition to promote the local Customer Service Centre phone numbers (as we have the existing employees and systems in place, but they will be broadly promoted).**
 6. **Commence preparation (officers) of a draft 2021/2022 Council budget by both function and local area for Council's consideration, with it being developed in consultation with regional and local employees.**
 7. **Hold a Special Meeting no later than 19 May 2021 at 10.00am to receive the draft budget based on a business as usual budget including recommended 'must have' capital expenditure and rates & charges with the same minimums, same rate in the dollar, and capped at 0% for all categories for the draft 2021/2022 budget.**
 8. **Approve a staged approach to recruitment having regard to re-deployment discussions with existing impacted staff.**

Recommendation:

That Council amend Resolution Number OM/03.2021/69 to read as follows:

That:

1. Council adopt the detailed organisational structure as presented by the Mayor and tabled at the meeting (24 March 2021) to commence full operation from ~~4 September 2021~~ **5 October 2021**.



2. Council publish:
 - The high level structure for inclusion on Council's website;
 - A detailed structure with staff names and teams for internal use.
3. Employees be notified of Council's decision, with individual advice to employees and their representatives for the positions that are directly affected by the adopted changes.
4. Authorise the Mayor to obtain direct legal advice about the extent to which council can be legally involved in this process with specific reference to the following:
 - a) Input into the formation of the five new Director position descriptions, including essential criteria to ensure that accountabilities and responsibilities reflect Council's strategic intent and that a key prerequisite to selection is that successful applicants must have previous experience at performing this new role or more senior roles to enact the executive decision making required of these new roles;
 - b) Input and recommendation of contract term options and Employer of Choice options available to Council including final advertisement to secure the right candidates etc.;
 - c) Request any other advice that may be relevant to the strategic intent of the council in relation to these roles, not outlined in above;
 - d) Authorise the Mayor to brief and answer any questions and clarifications about the intent of these strategic inclusions and other relevant information as outlined above (requesting legal advice);
 - e) Acknowledge that this legal advice will be sent directly to the Mayor and subsequently shared with Councillors and Chief Executive Officer;
 - f) Accessing Local Buy Panel of Legal Services with legal fees charged to General Ledger 02506.2094.
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 8. Approve a staged approach to recruitment having regard to re-deployment discussions with existing impacted staff.
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Background:

At the meeting on 25 August 2021, Council resolved to shift the implementation date of the new organisational structure to 5 October 2021. This Notice of Motion proposes to amend Resolution No. OM/03.2021/69 to reflect the change of implementation date.

Supporting Documentation:

Nil

Notice prepared by: Mayor