

BUSINESS PAPER

General Meeting

Wednesday 8 March 2017

Roma Administration Centre

NOTICE OF MEETING

Date: 3 March 2017

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor J L Chambers
Councillor R Bryant
Councillor N H Chandler
Councillor P J Flynn
Councillor C J O'Neil
Councillor G B McMullen
Councillor D J Schefe
Councillor J M Stanford

Chief Executive Officer:

Ms Julie Reitano

Senior Management:

Mr Cameron Castles (Director Infrastructure Services)
Mr Rob Hayward (Director Development, Facilities &
Environmental Services)
Ms Sharon Frank (Director Corporate, Community & Commercial
Services)

Officers:

Ms Jane Frith (Coordinator Corporate Communications)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on
March 8, 2017 at 9.00AM.



Julie Reitano
Chief Executive Officer

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Confidential Items

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

C Confidential Items

C.1 Conversion of Tenure - Lot 7 on KE106

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.2 Lot 99 on SP226952

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.3 Request to Tenant - Roma Community Hub

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.4 Big Rig Management Report February 2017

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests

of the local government or someone else, or enable a person to gain a financial advantage.

C.5 Minor Amendments to TIDS Program - Westgrove Road

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

C.6 Application for Rate Payment Arrangements

Classification: Closed Access

Local Government Regulation 2012 Section 275(d) rating concessions.

C.7 Reconsideration of Payment Arrangement - Assessment 14000897

Classification: Closed Access

Local Government Regulation 2012 Section 275(d) rating concessions.

C.8 Request for extended payment arrangement for natural gas account

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.9 Request to defer payment of building application fees

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Councillor Business

14 Councillor Business

Closure

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 22 FEBRUARY 2017 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. R Bryant, Cr. N H Chandler, Cr. P J Flynn, Cr. C J O'Neil, Cr. G B McMullen, Cr. D J Schefe, Cr. J M Stanford Chief Executive Officer – Julie Reitano, Coordinator Communications – Jane Frith, and Minutes Officer – Lauren Owen in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Procurement & Commercial Services – Ryan Gittins, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Customer & Community Services – Julie Neil, Community Support Officer – Janelle Burns, Coordinator Grants, Local Development & Council Events – Sue Sands, Local Development Officer Yuleba/Wallumbilla/Jackson – Penny Howland, Manager Environmental Health, Waste & Rural Land Services – Kay Crosby, Rates Officer – Katie Ballard, Coordinator Rates – Dana Harrison and Finance Officer – Linda Acutt.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.02am.

APOLOGIES

CONFIRMATION OF MINUTES

Resolution No. GM/02.2017/38

Moved Cr Chambers

Seconded Cr Stanford

That the minutes of the General Meeting (02-08.02.17) held on 8 February 2017 be confirmed.

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

The Chief Executive Officer requested that resolution GM/02.2017/33 from the minutes of the previous General Meeting (8 February 2017) be raised at a later point during the meeting, to clarify the intent of Council's resolution.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

LATE ITEMS

Cr O'Neil requested that item L.4 contained in the late agenda be discussed as a matter of priority.

Cr Flynn declared a potential perceived 'Conflict of Interest' in the following item, due to his personal business operations out of Roma Airport, and left the chamber at 9.05am taking no further part in discussion or debate on the matter.

Item Number: L.4

File Number: D17/12970

SUBJECT HEADING: REQUEST FOR REVIEW OF DECISION: APPLICATION FOR WAIVER OF LANDING & PASSENGER FEES - SHEEHAN EVENTS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

At the Council meeting on 8 February 2017, Council considered a request for the waiver of landing fees and passenger fees at Roma Airport for a charter flight organised by Sheehan Events on 17/18 March 2017. A request was received for Council to review its decision on the matter.

Resolution No. GM/02.2017/39

Moved Cr O'Neil

Seconded Cr McMullen

That Council sponsor the Roma Picnic Races initiative with Sheehan Events and Youngcare to the maximum value of \$7,024, with funds being transferred from Council's Sponsorship Budget GL2887.2249.2001 to the airport ensuring that no airport fees are payable by the event.

CARRIED

8/0

Responsible Officer	Mayor
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At cessation of discussion and debate on the abovementioned item, Cr Flynn entered the chamber at 9.07am.

CORPORATE, COMMUNITY & COMMERCIAL SERVICES**Item Number:** 11.1**File Number:** D16/110264**SUBJECT HEADING:** SUICIDE PREVENTION - MENTAL HEALTH
COORDINATION - BE HEALTHY AND SAFE MARANOA**Officer's Title:** Manager - Customer & Community Services

Executive Summary:

Roma was identified as a pilot site to develop a collaborative, community wide approach to suicide prevention and the promotion of good mental health and wellbeing.

On 17 November 2016 a workshop was held in Roma, facilitated by KBC Australia discussing existing and potential suicide prevention strategies; 18 participants from 11 different organisations attended.

Key stakeholders at the workshop recognised that a coordinated and collaborative approach for the Roma community was the way forward. The stakeholders also recognised the Be Healthy and Safe Maranoa program as an existing model already guided by a collective impact approach. The report sought Council's in-principle support for the establishment of a Mental Health Coordinator position within the existing Be Healthy and Safe Maranoa program, if fully funded externally by the state and federal governments.

Discussion:

Cr Schefe queried if the funding would cover costs associated with a motor vehicle and rental of an office space, as in some prior instances Council had been left to cover these expenses. Manager – Customer & Community Services advised that a management fee of approximately 10% would be included in this funding package, which would allow for costs such as these.

Cr Flynn spoke in favour of the motion, noting that whilst there has been significant consultation amongst mental health service providers, there has not been a coordination of these services throughout the wider community.

Cr Stanford spoke in favour of the motion, indicating that she believes it will be beneficial to develop a collaborative, community wide approach to suicide prevention and good mental health.

Cr Chambers spoke against the motion, indicating that while this is an important role that needs to occur in the community, she doesn't believe this is a role Council should fill. Cr Chambers further noted that the Be Healthy and Safe Maranoa position was initially fully funded, however once the funding ceased there was an expectation for Council to continue this position. Cr Chambers indicated that there are other bodies in the community which could undertake this coordinator role.

Cr Chandler spoke against the motion, indicating that whilst she is very proactive about suicide prevention, she agreed with Cr Chambers in that this role would be better suited to another organisation such as Queensland Government.

The Mayor spoke in favour of the motion, indicating that the community is losing people every year due to suicide, and anything that Council can do to grow and show leadership is an opportunity to move forward.

Cr Stanford spoke in favour of the motion, indicating that she has taken comments made by the other Councillors on board, however she believes that with proper coordination, bringing the other organisations together for the benefit of the community is achievable.

Resolution No. GM/02.2017/40
Moved Cr Stanford
Seconded Cr Flynn

That Council approve, in principle, the establishment of a Mental Health Coordinator position within the existing Be Healthy and Safe Maranoa program, if fully funded externally (i.e. by the state and federal governments).

CARRIED
7/2
Responsible Officer
Manager - Customer & Community Services
Item Number:
11.2
File Number: D17/11770
SUBJECT HEADING:
**BE HEALTHY AND SAFE MARANOA GRANT
APPLICATION - TACKLING REGIONAL ADVERSITY
THROUGH INTEGRATED CARE (TRAIC)**
Officer's Title:
Specialist - Be Healthy & Safe Maranoa
Executive Summary:

The Queensland Government, Department of Health (Community Services Funding Branch) has released funding opportunities through the Tackling Regional Adversity through Integrated Care (TRAIC) 2017 – 2018 Grant.

The purpose of the funding is to enable Queensland communities affected by adversity associated with drought, disaster and other crises to build community resilience.

It was proposed that the funding would be used for various projects addressing mental health in the Maranoa region.

Resolution No. GM/02.2017/41
Moved Cr Stanford
Seconded Cr McMullen
That Council:

1. Apply to the Queensland Government Department of Health - Community Services Funding Branch for \$40,000.
2. Authorise the Chief Executive Officer to sign the application on behalf of Council.

CARRIED
8/1
Responsible Officer
Specialist - Be Healthy & Safe Maranoa
Item Number:
11.3
File Number: D17/9204
SUBJECT HEADING:
RSPCA MILLION PAWS WALK 2017
Officer's Title:
Community Safety Officer/Administration (Acting)
Executive Summary:

Maranoa Veterinary Surgery is organising the RSPCA Million Paws Walk 2017 in Roma on Sunday, 21 May 2017 and has requested assistance from Council staff with the event.

Discussion:

Cr O'Neil queried what the donated prize would be. Manager – Customer & Community Services advised that last year it was a book of approximately \$50 in value. Cr O'Neil queried if the mover and seconder of the motion would include a monetary value in the motion.

Cr Chandler amended the motion to include a monetary value of \$50 for the donation of a prize.

Cr Chandler spoke in favour of the motion, indicating that this has been an annual event for a number of years which has been well attended and supported throughout the community.

Cr Bryant spoke against the motion, indicating that while the RSPCA do some good work with regards to pet ownership they are not great supporters of rural Queensland. Cr Bryant further indicated that she has issues with supporting this major fundraising event for RSPCA as the funds would go towards their operations as a whole.

The Mayor spoke in favour of the motion, indicating that as there are many responsible pet owners in the community this is an excellent opportunity to bring them together, and for Council to show leadership on this issue.

Resolution No. GM/02.2017/42

Moved Cr Chandler

Seconded Cr Stanford

That Council approve:

- 1. The use of the parklands located on Bungil Street, Roma, adjacent to and including Adungadoo Walkway for the assembly base of Million Paws Walk 2017.**
- 2. For Council Community Safety Officers to attend with a stall for community education purposes (responsible pet ownership).**
- 3. Support for the event by donation of a prize for the after walk activities, to the value of \$50.**

CARRIED

8/1

Responsible Officer

**Community Safety Officer/Administration
(Acting)**

Item Number:

11.4

File Number: D17/11539

SUBJECT HEADING:

**SECOND QUARTER BUDGET REVIEW & UPDATE
2016/17**

Officer's Title:

Specialist - Strategic Finance

Executive Summary:

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

This report is based on the Second Quarter Budget review conducted by managers and staff. This review also incorporates a budget update in line with the "tightening the belt initiative".

The result of the budget review shows an estimated surplus of \$264,584 (Q1 Budget \$313,774). This means that the Council position is down by \$49,191, however this result is still ahead by \$205,788 against the original budget of \$58,796.

Total permanent savings achieved during the quarter is \$795,978.

Summary at a high level is shown below:

Operational permanent savings	\$ 795,978
Net Operating Revenue change (decrease)	(\$2,111,834)
Net Operating Costs change incl recoveries (increase)	(\$ 726,010)
Operating transfer to/from Reserves	\$2,485,806

Net Capital change (increase)	(\$ 493,131)
NET OVERALL CHANGE	(\$ 49,191)

Resolution No. GM/02.2017/43
Moved Cr Chambers
Seconded Cr Flynn

That Council adopt the Second Quarter Budget Review 2016/17 included in the agenda report's attachments as follows:

1. Q2 One Page Budget Summary (Page 1)
2. Q2 Operational Budget Amendments (Pages 2 - 12)
3. Q2 Capital Budget Amendments (Pages 13 -22)

CARRIED

9/0

Responsible Officer
Specialist - Strategic Finance
DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES
Item Number: 13.1

File Number: D17/6205

SUBJECT HEADING:
BENDEMERE DISTRICT HIGHWAY TOWN SIGNS
Officer's Title:
Local Development Officer - Yuleba/Wallumbilla/Jackson
Executive Summary:

Town entrance signs on the Warrego Highway to Jackson, Wallumbilla and Yuleba are deteriorating at a significant rate and require renewal.

Discussion:

Council discussed the merits of repairing the existing entry signs or replacing the signs with an updated design, in line with feedback from residents over a number of years. Given the degree of deterioration, Council determined to allocate funds to repair the existing signage.

Resolution No. GM/02.2017/44
Moved Cr O'Neil
Seconded Cr McMullen

That Council allocate \$6,500 from the Local Development Yuleba/Wallumbilla/Jackson General Operations budget W14826.2539.2001 to renew the six entry signs for Jackson, Yuleba and Wallumbilla.

CARRIED (The Mayor requested his vote against the motion be recorded)

8/1

Responsible Officer
**Local Development Officer -
Yuleba/Wallumbilla/Jackson**

LATE ITEMS

Item Number: L.1 **File Number:** D17/11745

SUBJECT HEADING: WINDOW DECALS AND COMMUNITY NOTICEBOARD

Officer's Title: Community Support Officer

Executive Summary:

A proposal was considered for window decals for the Ace Drapers building on the corner of Arthur and McDowall Streets to complete the Roma CBD beautification work.

Resolution No. GM/02.2017/45**Moved Cr Chandler****Seconded Cr McMullen**

That Council approve and allocate the funds required to complete the window decal production and installation located on the Ace Drapers building, corner of Arthur and McDowall Streets, Roma.

MOTION LAPSED (as no vote was taken)

Resolution No. GM/02.2017/46**Moved Cr Chambers**

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

9/0

Item Number: L.2 **File Number:** D17/12854

SUBJECT HEADING: APPLICATIONS FOR PROJECTS UNDER WORKS FOR QUEENSLAND PROGRAM SUCCESSFUL

Officer's Title: Coordinator - Grants, Local Development & Council Events

Executive Summary:

Council applied for \$1.35 million funding under the Queensland Government's Works for Queensland program for two water projects in Roma:

- 1. Installation of new northern bore, reservoir and booster system in Roma.*
- 2. Delivery main from northern bore to Northern Road, Roma.*

Advice was received from the Department that these applications were successful.

Discussion:

Cr Sचे spoke in favour of the motion, indicating that this \$1.35 million funding which Council has decided to invest in water infrastructure projects will enable works to commence quickly, and will hopefully result in significant improvements for some ratepayers before next summer.

Resolution No. GM/02.2017/47**Moved Cr Sचे****Seconded Cr McMullen**

That Council:

- 1. Receive and note the report.**

2. Share the news of the successful Works for Queensland applications with the community via a media release and other promotional platforms.

CARRIED

9/0

Responsible Officer

Coordinator - Grants, Local Development & Council Events

Item Number:

L.3

File Number: D17/12173

SUBJECT HEADING:

LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) WATER AND SEWERAGE ADVISORY GROUP

Author and Councillor's Title:

Cr. David Scheffe

Executive Summary:

The 2016-2020 LGAQ Water and Sewerage Advisory Group had its first meeting on 10 February 2017. Cr Scheffe attended the meeting as the approved Council representative on this Advisory Group.

Discussion:

Cr Scheffe spoke in favour of the motion, indicating that the main points identified at the meeting were the need for innovation in the allocation of funding, upgrading of infrastructure and water security for communities.

Resolution No. GM/02.2017/48

Moved Cr Scheffe

Seconded Cr O'Neil

That:

1. Council receive the report from the initial 2016-2020 LGAQ Water and Sewerage Advisory Group meeting held on 10 February 2017.
2. Councillors discuss the outcomes of this meeting and advise of any issues that might need to be raised at the next meeting.

CARRIED

9/0

Responsible Officer

Councillor

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/02.2017/49**Moved Cr O'Neil****Seconded Cr McMullen****That Council close the meeting to the public at 9.40am.****CARRIED****9/0****Resolution No. GM/02.2017/50****Moved Cr O'Neil****Seconded Cr McMullen****That Council open the meeting to the public at 9.42am.****CARRIED****9/0**

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR DISCUSSIONS WITH A RESIDENT AT 9.42AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 9.56AM

Cr Bryant and Cr Flynn left the chamber during the suspension of standing orders and did not return before the resumption of standing orders.

Resolution No. GM/02.2017/51**Moved Cr Chambers****Seconded Cr McMullen****That Council close the meeting to the public at 9.56am.****CARRIED****7/0**

Cr Flynn entered the chamber at 9.56am.

Cr Bryant entered the chamber at 9.57am.

Cr Flynn declared a potential perceived 'Conflict of Interest' in item *C.5 – January 2017 – Monthly Business Unit Report – Airports*, due to his personal business operations out of Roma Airport. Cr. Flynn left the chamber at 10.00am, taking no further part in discussion on the item.

At cessation of discussion on the abovementioned item, Cr. Flynn entered the chamber at 10.01am.

Cr Schefe declared a 'Material Personal Interest' in item *C.13 – Maranoa PCYC - Request Permission to Install Air Conditioners within the Roma Recreation Centre*, due to his wife using the facility for her personal business. Cr. Schefe left the chamber at 10.15am, taking no further part in discussion on the item.

At cessation of discussion on the abovementioned item, Cr. Schefe entered the chamber at 10.19am.

Cr Flynn left the chamber at 10.38am and did not return before the suspension of standing orders.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.40AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.08AM

Cr O'Neil left the chamber at 11.33am, and entered at 11.34am.

Cr Flynn left the chamber at 11.46am, and entered at 11.52am.

Cr Flynn left the chamber at 12.05pm, and entered at 12.06pm.

Cr Chambers left the chamber at 12.14pm, and entered at 12.15pm.

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in item LC.6 – *Request to Commence Debt Recovery* due to one of his parent's association with a company mentioned in the report.

Cr O'Neil left the chamber at 12.32pm, taking no further part in discussion on the item.

At cessation of discussion on the abovementioned item, Cr O'Neil entered the chamber at 12.41pm.

Resolution No. GM/02.2017/52

Moved Cr O'Neil

Seconded Cr Flynn

That Council open the meeting to the public at 12.55pm.

CARRIED

9/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.55PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 1.36PM

Item Number:

C.1

File Number: D17/11484

SUBJECT HEADING:

**APPROVED EXCESS ANIMAL APPLICATION 2016/01 -
 EXCESS DOG CHANGE OF ADDRESS**

Officer's Title:

Community Safety Officer/Administration (Acting)

Executive Summary:

A previously approved excess animal application (2016/01) is due for its annual renewal. A change of address for the dog and dog owner has been lodged.

The new property has been inspected, mandatory documents have been provided and nuisance history checks completed on the dog owner and dog(s). Assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Resolution No. GM/02.2017/53

Moved Cr O'Neil

Seconded Cr Chandler

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grants approval to a change of premises for the keeping of the three dogs identified in Approved Excess Animal Application Number 2016/01; dogs identified as 956 000 000 734 856, 956 000 000 706 411 & excess dog 956 000 000 709 146, to 19 Edwardes Street, Roma for a term of one year subject to the following conditions:

- (a) This approval allows for a total of three dogs to be kept on the premises and is limited to the three identified dogs; and**
- (b) If any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and**

- (c) The approval holder must ensure each and every identified dog is:
- (i) Implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
 - (ii) Registered with Council; and
- (d) The approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) The approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) The approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) The approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
- (i) A clean and sanitary condition and disinfected regularly; and
 - (ii) An aesthetically acceptable condition; and
- (h) The approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval.

For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

9/0

Responsible Officer	Community Safety Officer/Administration (Acting)
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Item Number: C.2 File Number: D16/107959

SUBJECT HEADING: P & E APPEAL 802 OF 2016: LIONHEART RESOURCES PTY LTD VS MRC (REF: 2015/19351)

Officer's Title: Manager - Planning & Building Development

Executive Summary:

A Court review of the Planning and Environment (P & E) Appeal involving Lionheart Resources Pty Ltd and Maranoa Regional Council is scheduled to occur on 29 March 2017.

The Mediation Agreement requires the parties to enter into an Infrastructure Agreement addressing the potential impacts of haulage on local government roads in the Maranoa region prior to the Court issuing Final Orders in the proceeding.

Resolution No. GM/02.2017/54
Moved Cr Schefe
Seconded Cr McMullen

That Council authorise the Chief Executive Officer to enter into an Infrastructure Agreement between Maranoa Regional Council and Lionheart Resources Pty Ltd in accordance with the terms and conditions of the Mediation Agreement (ref: AKP16260017), subject to the Appellant providing evidence of the land owner's consent.

CARRIED
9/0
Responsible Officer
Manager - Planning & Building Development
Item Number:
C.3
File Number: D17/3863
SUBJECT HEADING:

CAPITAL UPGRADE REQUEST - REQUEST TO INSTALL A CONCRETE BOX CULVERT ACROSS THE INJUNE TAROOM ROAD AT APPROX CH. 900M

Officer's Title:
Senior Engineer Infrastructure Contracts
Executive Summary:

Due to the flat nature of the surrounding land at chainage 900m on the Injune Taroom Road it is not possible to drain the water in a table drain to the nearest culvert. Following wet weather events, water is ponding on a section of the Injune Taroom Road. This report seeks budget approval for a new culvert to be installed in the location of the ponding to improve the drainage at this section of road.

Resolution No. GM/02.2017/55
Moved Cr Chandler
Seconded Cr Stanford

That Council approve a budget of \$35,000 (including GST) from the Energy Contracts Reserves (Infrastructure Agreement), for the design and installation of a concrete box culvert at approx. chainage 900m on the Injune Taroom Road.

CARRIED
9/0
Responsible Officer
Senior Engineer Infrastructure Contracts
Item Number:
C.4
File Number: D17/10766
SUBJECT HEADING:

OCCUPATION LICENCE MITCHELL WORKSHOP

Officer's Title:
Operations Manager - Plant, Fleet & Workshops
Executive Summary:

This report sought delegated authority to the Chief Executive Officer to establish an occupation licence between Department of Transport and Main Roads and Maranoa Regional Council for the use of the Mitchell workshop premises for vehicle inspection purposes.

Resolution No. GM/02.2017/56
Moved Cr Stanford
Seconded Cr Chambers

That Council authorise the Chief Executive Officer (or delegate) to sign, on behalf of Council, the licence agreement between Department of Transport and Main Roads (TMR) and Maranoa Regional Council for TMR staff to use the facilities at the Mitchell workshop from 1 April 2017 until 31 March 2018, at a cost of \$117.70 (including GST) for each day that TMR staff occupy the facilities.

CARRIED

9/0

Responsible Officer

Operations Manager - Plant, Fleet & Workshops

Cr Flynn declared a potential perceived 'Conflict of Interest' in the following item, due his personal business operations out of Roma Airport, and left the chamber at 1.40pm taking no further part in discussion or debate in the items.

Item Number:

C.5

File Number: D17/9778

SUBJECT HEADING:

JANUARY 2017 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/02.2017/57

Moved Cr O'Neil

Seconded Cr Schefe

That Council receive and note the officer's report as presented.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

At cessation of discussion and debate on the abovementioned item, Cr Flynn entered the chamber at 1.41pm.

Item Number:

C.6

File Number: D17/4763

SUBJECT HEADING:

RENEWAL OF LEASE - LOT 7 ON BDR43

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the renewal of Term Lease 0/209779 over Lot 7 on BDR43. This Term Lease is due to expire on 31 December 2017.

Resolution No. GM/02.2017/58

Moved Cr Chambers

Seconded Cr Chandler

That Council advise the Department of Natural Resources and Mines that:

1. The land is still required for its gazetted purpose and that Council has no objection to the renewal of Term Lease 0/209779 being Lot 7 on BDR43.
2. Council offers no objection to any future application to convert the land to freehold.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.7 File Number: D17/9089

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 3 ON CP861821

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7855 being Lot 3 on CP861821 to freehold tenure.

Resolution No. GM/02.2017/59

Moved Cr Bryant

Seconded Cr Stanford

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7855 being Lot 3 on CP861821 to freehold tenure, and should survey be required to establish boundaries of the land parcel then:

- Council to contribute to the costs associated with completing full survey of the land parcel;
- The contribution be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register;
- Reimbursement be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and
- Authorise the Chief Executive Officer (or delegate) to negotiate arrangements with the landowner.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.8 File Number: D17/9839

SUBJECT HEADING: RENEWAL OF SPECIAL LEASE - LOT 15 ON I71822

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the renewal of Special Lease 36/49576 being Lot 15 on I71822. This lease is due to expire on 31 March 2018.

Resolution No. GM/02.2017/60

Moved Cr Chandler

Seconded Cr Stanford

That Council advise the Department of Natural Resources and Mines that:

1. Council has no objection to the renewal of Special Lease 36/49576 over Lot 15 on I71822.
2. If it is the lessee's preferred option to convert the parcel to freehold tenure, that the matter again be tabled at a Council meeting for consideration.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.9 File Number: D17/6842

SUBJECT HEADING: WALLUMBILLA SHOWGROUNDS - USER AGREEMENT
WALLUMBILLA SHOW SOCIETY

Officer's Title: Specialist - Lease Management & Facility User Agreements

Executive Summary:

Council was asked to consider entering into a formal agreement with the Wallumbilla Show Society in respect to their use of the Wallumbilla Showgrounds.

Resolution No. GM/02.2017/61

Moved Cr Flynn

Seconded Cr O'Neil

That Council enter into a non-exclusive User Agreement with Wallumbilla Show Society for the Wallumbilla Showgrounds for a period of three years.

CARRIED

9/0

Responsible Officer	Specialist - Lease Management & Facility User Agreements
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Item Number: C.10 File Number: D17/6969

SUBJECT HEADING: WALLUMBILLA SHOWGROUNDS - USER AGREEMENT
WALLUMBILLA CAMPDRAFT ASSOCIATION

Officer's Title: Specialist - Lease Management & Facility User Agreements

Executive Summary:

Council was asked to consider entering into a formal agreement with the Wallumbilla Campdraft Association Incorporated in respect to their use of the Wallumbilla Showgrounds.

Resolution No. GM/02.2017/62

Moved Cr Flynn

Seconded Cr Chambers

That Council enter into a non-exclusive User Agreement with Wallumbilla Campdraft Association Incorporated for the Wallumbilla Showgrounds for a period of three years.

CARRIED

9/0

Responsible Officer	Specialist - Lease Management & Facility User Agreements
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Item Number: C.11 File Number: D17/6975

SUBJECT HEADING: WALLUMBILLA SHOWGROUNDS - USER AGREEMENT
WALLUMBILLA CRICKET CLUB

Officer's Title: Specialist - Lease Management & Facility User Agreements

Executive Summary:

Council was asked to consider entering into a formal agreement with the Wallumbilla Cricket Club in respect to their use of the Wallumbilla Showgrounds.

Resolution No. GM/02.2017/63
Moved Cr Flynn
Seconded Cr McMullen

That Council enter into a non-exclusive User Agreement with Wallumbilla Cricket Club for the Wallumbilla Showgrounds for a period of three years.

CARRIED
9/0
Responsible Officer
Specialist - Lease Management & Facility User Agreements
Item Number:
C.12
File Number: D17/6981
SUBJECT HEADING:
**WALLUMBILLA SHOWGROUNDS - USER AGREEMENT
BENDEMERE PONY CLUB**
Officer's Title:
Specialist - Lease Management & Facility User Agreements
Executive Summary:

Council was asked to consider entering into a formal agreement with Bendemere Pony Club Incorporated in respect to their use of the Wallumbilla Showgrounds.

Discussion:

Cr Flynn spoke in favour of the motion, indicating that these four user agreements for the Wallumbilla showgrounds have been some time in the making, however they are a great achievement for Council.

Resolution No. GM/02.2017/64
Moved Cr Flynn
Seconded Cr McMullen

That Council enter into a non-exclusive User Agreement with Bendemere Pony Club Incorporated for the Wallumbilla Showgrounds for a period of three years.

CARRIED
9/0
Responsible Officer
Specialist - Lease Management & Facility User Agreements

Cr Schefe declared a 'Material Personal Interest' in the following item, due to his wife using the facility for her personal business. Cr. Schefe left the chamber at 1.46pm, taking no further part in discussion on the item.

Item Number:
C.13
File Number: D17/9558
SUBJECT HEADING:
**MARANOA PCYC - REQUEST PERMISSION TO INSTALL
AIR CONDITIONERS WITHIN THE ROMA RECREATION
CENTRE**
Officer's Title:
Specialist - Lease Management & Facility User Agreements
Executive Summary:

Council received a request from the Queensland Police Citizens Youth Welfare Association asking permission to install reverse cycle air conditioning units within the weights room area of the Roma Recreation Centre.

Resolution No. GM/02.2017/65
Moved Cr O'Neil
Seconded Cr Flynn
That Council:

1. Grant permission for the installation of three reverse cycle air conditioning units into the weights room at Roma Recreation Centre.
2. Commit to the ongoing maintenance of these air conditioning units.
3. Agree to this request on the condition that the type of units are subject to Council approval prior to their purchase by the group, and that the units are donated to Council as an asset.

CARRIED
8/0

Responsible Officer	Specialist - Lease Management & Facility User Agreements
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At cessation of discussion on the abovementioned item, Cr. Scheffe entered the chamber at 1.47pm.

Item Number: C.14
File Number: D16/110809
SUBJECT HEADING: REQUEST FOR TENDER - LOT 8 ON RP855185
Officer's Title: Manager - Facilities (Land, Buildings & Structures)
Executive Summary:

Council received correspondence from MI Helicopters Pty Ltd who has indicated an interest in purchasing Council owned land, being Lot 8 on RP855185. This land is freehold tenure of approximately 0.654 hectares and is situated at 21 Hanger Drive, Roma.

Discussion:

Cr O'Neil spoke in favour of the motion, indicating that Council should do what they can to ensure business opportunities at Roma Airport.

Resolution No. GM/02.2017/66
Moved Cr O'Neil
Seconded Cr Scheffe
That Council offer for sale or lease by tender Lot 8 on RP 855185, situated at 21 Hanger Drive, Roma.
CARRIED
9/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.15
File Number: D17/10479
SUBJECT HEADING: LOT 23 ON SP119657 - WALLUMBILLA CATTLE YARDS
Officer's Title: Manager - Facilities (Land, Buildings & Structures)
Executive Summary:

Queensland Rail has offered Council the opportunity to purchase Lot 23 on SP119657 being the Wallumbilla Railway Cattle Yards. Council was asked to consider the offer.

Resolution No. GM/02.2017/67
Moved Cr McMullen

Procedural Motion - That the matter lay on the table for further consideration at the next General Meeting on 8 March 2017, following consultation with Wallumbilla Town Improvement Group and discussion at a Councillor Workshop.

CARRIED
9/0
Responsible Officer
Manager - Facilities (Land, Buildings & Structures)
Item Number:
C.16
File Number: D17/6797
SUBJECT HEADING:
CLAIM FOR DAMAGES - WYNDHAM STREET, ROMA
Officer's Title:
Manager - Facilities (Land, Buildings & Structures)
Executive Summary:

Council received a claim from a party seeking reimbursement for damage sustained when travelling on Wyndham Street, Roma. Council was asked to consider the claim.

Resolution No. GM/02.2017/68
Moved Cr Stanford
Seconded Cr Chandler

That Council, in consideration of the physical evidence provided, pay the claimant the sum of \$50 to cover the cost of the damaged item.

CARRIED
9/0
Responsible Officer
Manager - Facilities (Land, Buildings & Structures)
Item Number:
C.17
File Number: D17/11659
SUBJECT HEADING:
CLAIM FOR DAMAGES - HAWTHORNE STREET, ROMA
Officer's Title:
Manager - Facilities (Land, Buildings & Structures)
Executive Summary:

Council received a claim from a party seeking reimbursement for damage sustained while parked in Hawthorne Street, Roma. Council was asked to consider the claim.

Resolution No. GM/02.2017/69
Moved Cr Chandler
Seconded Cr Schefe

That Council decline the claim.

CARRIED (The Mayor requested his vote against the motion be recorded)
8/1
Responsible Officer
Manager - Facilities (Land, Buildings & Structures)

Item Number: C.18 **File Number:** D17/3360
SUBJECT HEADING: APPLICATION FOR RATE PAYMENT ARRANGEMENTS
Location: Various assessments
Officer's Title: Rates Officer

Executive Summary:

Applications for rates payment arrangements have been received from various ratepayers. The timeframe the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Discussion:

Council agreed to remove one application from the number considered as part of this item, as it was the subject of a separate/additional report later in the meeting.

Resolution No. GM/02.2017/70

Moved Cr Chambers

Seconded Cr McMullen

That Council:

1. Accept the applicants' payment plans set out in Table A, subject to all rates, charges and arrears accumulated paid in full by 30 June 2018 as follows:

Assessment Number	Amount Approved
13009402	\$50.00/week
15011315	\$300.00/fortnight
11003068	\$100.00/week
12001905	\$104.00/fortnight
11002169	\$150.00/fortnight
12001749	\$100.00/week
12006813	\$1,000.00 initial payment then \$450.00/fortnight

2. Decline the applicants' payment plans set out in Table B and propose to the applicants a new payment arrangement so that all rates, charges and arrears accumulated being paid in full by 30 June 2018 as follows:

Assessment Number	Applicant's Proposal	Council's Proposal
14023402	\$630.08/month	\$711.00/month
14003685	\$200.00/week	\$268.00/fortnight
13015474	\$300.00/month	\$313.00/month
13006580	\$100.00/week	\$111.00/week

CARRIED

9/0

Responsible Officer

Rates Officer

Item Number: C.19 **File Number:** D17/11238
SUBJECT HEADING: CONSIDERATION OF PAYMENT ARRANGEMENT - ASSESSMENT 15002371
Officer's Title: Rates Officer

Executive Summary:

A ratepayer has verbally requested consideration of a payment arrangement for \$200/fortnight for Assessment 15002371. This amount will have rates paid in full by 30 June 2020.

Resolution No. GM/02.2017/71
Moved Cr McMullen
Seconded Cr Flynn

That Council accept the applicant's payment arrangement, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2020.

CARRIED
9/0
Responsible Officer
Rates Officer
Item Number:
C.20
File Number: D17/11445
SUBJECT HEADING:
ROMA SALEYARDS - MONTHLY BUSINESS REPORT
Officer's Title:
Manager - Saleyards
Executive Summary:

This report was presented to Council to provide a summary of the performance of Council's Roma Saleyards for the month of January, and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Discussion:

Cr Flynn spoke in favour of the motion, however provided comment about some emerging trends in relation to the financial performance of the Saleyards.

Resolution No. GM/02.2017/72
Moved Cr Flynn
Seconded Cr Bryant

That Council receive and note the officer's report as presented.

CARRIED
9/0
Responsible Officer
Manager - Saleyards
Item Number:
C.21
File Number: D17/11757
SUBJECT HEADING:
BUSINESS ACTIVITY REPORT - QUARRY
Officer's Title:
Support Officer - Procurement & Commercial Services
Executive Summary:

This quarterly report was presented to Council to provide a summary of the performance of the Council's quarry over the last three months of 2016 and the year to date. The information in the report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues

Resolution No. GM/02.2017/73
Moved Cr Schefe
Seconded Cr McMullen

That Council receive and note the officer's report as presented.

CARRIED
9/0
Responsible Officer
Support Officer - Procurement & Commercial Services

Item Number: LC.1 File Number: D17/11523

SUBJECT HEADING: MINOR AMENDMENTS TO THE CAPITAL WORKS PROGRAM

Officer's Title: Senior Engineer - Construction & Works

Executive Summary:

As part of the 2016/17 capital program, a project has been identified to widen and seal between chainages 44.5kms and 48.1kms on the Mt Abundance Road. These works were identified in Council's condition assessment report due to the condition of the pavement. This report sought to review the scope of works that are cost neutral to Council to rehabilitate between chainages 39.4kms and 48.1kms.

Resolution No. GM/02.2017/74

Moved Cr Chambers

Seconded Cr Stanford

That Council authorise the Chief Executive Officer (or delegate) to issue a cost neutral variation to the scope of W18447 to "Mt Abundance Road: From chainages 44.5kms – 48.1kms to rehabilitate chainages 39.4kms – 48.1kms.

CARRIED

9/0

Responsible Officer

Senior Engineer - Construction & Works

Item Number: LC.2 File Number: D17/11270

SUBJECT HEADING: STOCK WANDERING ONTO COUNCIL CONTROLLED ROADWAYS - WALLUMBILLA NORTH

Officer's Title: Coordinator - Rural Land Services

Executive Summary:

Council has received several complaints from residents of the Wallumbilla community regarding stock straying onto roadways to the north of Wallumbilla township. Council officers have spoken to the owners of the stock requesting their cooperation in retaining stock on their own land, as well as letters sent to the owners seeking cooperation to reduce the high risk to motorists.

Resolution No. GM/02.2017/75

Moved Cr Bryant

Seconded Cr Chandler

That Council note the planned actions of the authorised person to address the concerns raised by the community regarding public health and safety, and to prevent interference with the safe movement of traffic or the safe use of a road.

Further that Council approve, through the Chief Executive Officer, the allocation of resources for staff surveillance in the interim over the immediate area in the morning and afternoon, and liaison with officers from both Queensland Police Services and Department of Agriculture and Fisheries where and when necessary.

CARRIED

9/0

Responsible Officer

Coordinator - Rural Land Services

Item Number: LC.3 File Number: D17/12296

SUBJECT HEADING: REQUEST FOR FUNDING ASSISTANCE FOR MARANOA BASKETBALL ASSOCIATION

Officer's Title: Coordinator - Grants, Local Development & Council Events

Executive Summary:

Council received a request from Maranoa Basketball Association, seeking financial support for their event which will be held in Roma on Saturday, 22 April 2017.

Discussion:

Cr Flynn spoke in favour of the motion, indicating that this event is an ideal opportunity for basketballers to get their sport back into the spotlight.

Resolution No. GM/02.2017/76

Moved Cr Flynn

Seconded Cr Stanford

That Council:

1. Support Maranoa Basketball Association to a budgeted amount of \$4,000 for the proposed event on 22 April 2017, provided that the Association acquit their outstanding community grant by 1 April 2017.
2. Allocate funds from:
 \$2,000 - Sponsorship GL2887.2249.2001
 \$2,000 - Roma General Operations W14825.2539.2001
3. Recommend the Association apply through Council's Community Grants program for future events.

CARRIED

8/1

Responsible Officer

Coordinator - Grants, Local Development & Council Events

Item Number: LC.4

File Number: D17/12615

SUBJECT HEADING: EXTENSION OF MANAGEMENT AGREEMENTS - THE GREAT ARTESIAN SPA AND WALLUMBILLA POOL

Officer's Title: Director - Development, Facilities & Environmental Services

Executive Summary:

The current extension on the management agreements for The Great Artesian Spa in Mitchell and Wallumbilla Swimming Pool are due to expire on 1 March 2017. Council was asked to consider extending the current management agreements.

Resolution No. GM/02.2017/77

Moved Cr Chambers

Seconded Cr Stanford

That Council:

1. Extend the current management agreement for operation of The Great Artesian Spa until 25 May 2017 to allow time for the tender to be publicly advertised, assessed and awarded.

2. Authorise the Chief Executive Officer (or delegate) to enter into a short-term arrangement to operate the Wallumbilla Swimming Pool from 2 March 2017 until the end of the swimming season.

CARRIED

9/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in the following item due to one of his parent's association with a company mentioned in the report.

Cr O'Neil left the chamber at 2.01pm, taking no further part in discussion on the item.

Item Number: LC.6 File Number: D17/12021

SUBJECT HEADING: CONSIDERATION OF DEBT RECOVERY ACTION – ACCOUNT NUMBER 74594.02 & 73474.02

Officer's Title: Coordinator - Debtors

Executive Summary:

This report recommended to Council the commencement of debt recovery under Council's Debt Recovery Policy – noting that one of the two accounts initially included in the agenda report was paid prior to consideration of the matter at the General Meeting.

Resolution No. GM/02.2017/78

Moved Cr Schefe

Seconded Cr McMullen

That Council approve the commencement of debt recovery action if payment is not received by 2 March 2017 for Account Number 74594.02.

CARRIED

8/0

Responsible Officer

Coordinator - Debtors

At cessation of discussion on the abovementioned item, Cr O'Neil entered the chamber at 2.03pm.

Item Number: LC.7 File Number: D17/12514

SUBJECT HEADING: TENDER 17008 - MARANOA REGIONAL COUNCIL RESEAL PROGRAM 2016/17

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly invited tenders from suitably qualified and experienced contractors to deliver Council's annual bitumen resealing program. The tender period opened on 9 December 2016 with a closing date of 27 January 2017.

Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.

Resolution No. GM/02.2017/79

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. Select SRS Roads Pty Ltd as the preferred tenderer for Tender 17008 – Maranoa Regional Council Reseal Program 2016/17.

2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with SRS Roads Pty Ltd, noting the program's maximum budget value of \$754,430.60 (including GST), and accept the contract if the final terms are acceptable.

CARRIED

9/0

Responsible Officer

Manager - Procurement & Commercial Services

Item Number:

LC.8

File Number: D17/12618

SUBJECT HEADING:

ENGAGEMENT OF SOLE SUPPLIER - IN SITU ROCK CRUSHING

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Council has previously approved a budget allocation to undertake a program of 'in situ gravel crushing' across segments of the rural road network (GM/12.2016/47). This report was tabled to seek Council's approval to engage a sole supplier for this work package.

Resolution No. GM/02.2017/80

Moved Cr Scheffe

Seconded Cr McMullen

That:

1. Council engage NQ Rock Crushers Pty Ltd to complete in situ rock crushing services in the Maranoa Regional Council local government area for a period of approximately 18 days.
2. The engagement be made in accordance with s 235(a) of the *Local Government Regulation 2012*, that: the local government resolves it is satisfied that there is only one supplier who is reasonably available.
3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with NQ Rock Crushers Pty Ltd, noting the quoted figure of \$218,755.68 (including GST) and raise a purchase order if the final terms are acceptable.

CARRIED

9/0

Responsible Officer

Manager - Procurement & Commercial Services

Item Number:

LC.9

File Number: D17/11995

SUBJECT HEADING:

RECONSIDERATION OF PAYMENT ARRANGEMENT - ASSESSMENT 13010095

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

A ratepayer has requested Council consideration of a previously unapproved payment plan of \$150/fortnight for Assessment No. 13010095. If approved, the timeframe of payments would exceed the current financial year's timeframe as adopted in the 2016/17 Revenue Statement.

Resolution No. GM/02.2017/81

Moved Cr McMullen

Seconded Cr Stanford

That Council accept the requested payment of \$150/fortnight until 30 June 2017 at which time the matter will be further reviewed.

CARRIED

8/1

Responsible Officer

Rates Officer

Cr Flynn declared a potential perceived 'Conflict of Interest' in part of the following agenda item as one of the items related to the Airport and his personal business operates out of Roma Airport.

Council discussed the matter and agreed to separate the agenda item into two parts, the first of which could include Cr. Flynn in the discussions without concerns of a potential perceived 'Conflict of Interest'. Cr. Flynn could then leave the chamber and take no part in the discussion for the second part.

Item Number:

LC.10

File Number: D17/10134

SUBJECT HEADING:

MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title:

Associate to the Chief Executive Officer

Executive Summary:

The report sought Council approval for changes to the organisational structure.

Resolution No. GM/02.2017/82

Moved Cr O'Neil

Seconded Cr Stanford

That Council endorse the proposed amendments to the organisational structure as follows:

- **Retitle the position of Superintendant's Representative (0345) to Project Manager - Saleyards Precinct Development.**
- **Retitle the position of Saleyards Officer (0649) to Saleyards Officer – Maintenance & Construction.**
- **Retitle the position of Saleyards Operations Supervisor (0400) to Saleyards Officer, and reclassify the employment status from a contract position to permanent full time.**
- **Change the reporting line of the position of Technical Officer – GIS/CAD from reporting to Manager – Strategic Asset Management & Planning to reporting to Manager – ICT Solutions.**
- **Change the reporting line of the position of Coordinator – Housing (0214) from reporting to Manager – Customer & Community Services to Manager – Facilities (Land, Buildings & Structures).**
- **Move the Property & Tenancy Officer (0634) from the Customer & Community Services department, to the Facilities department, still reporting to the Coordinator – Housing (0214).**
- **Retitle the position of Team Leader – Rural Roads Maintenance (RMPC) (0438) to Multi-skilled Plant Operator / Labourer (Leading Hand), and change the reporting line of the position, to report to Team Leader – Rural Roads Maintenance (Reactive Maintenance) (0422).**

- **Change the reporting line of the following positions, from reporting to Team Leader – Rural Roads Maintenance (RMPC) (0438), to Team Leader – Rural Roads Maintenance (Reactive Maintenance) (0422):**
 - **Multi-skilled Plant Operator / Labourer (0886)**
 - **Multi-skilled Plant Operator / Labourer (0960)**

CARRIED

9/0

Responsible Officer

Associate to the Chief Executive Officer

Cr Flynn declared a potential perceived 'Conflict of Interest' in the following matter (with regard to the second part of *LC.10 – Minor Amendments to the Organisational Structure*), due to his personal business operations out of Roma Airport. Cr. Flynn left the chamber at 2.10pm, taking no further part in discussion on the item.

Resolution No. GM/02.2017/83

Moved Cr O'Neil

Seconded Cr Stanford

That Council authorise the Chief Executive Officer (or delegate) to commence staff consultation at Roma Airport, with the findings to be brought back to a future General Meeting for further consideration by Council.

CARRIED

8/0

Responsible Officer

Associate to the Chief Executive Officer

At cessation of discussion on the abovementioned item, Cr. Flynn entered the chamber at 2.11pm.

BUSINESS ARISING FROM MINUTES

The Chief Executive Officer requested clarification on resolution GM/02.2017/33 from the minutes of the previous General Meeting held on 8 February 2017.

GM/02.2017/33 states:

That Council propose a new weekly payment commitment plan with the customer (initial value mentioned in the report) so that the current outstanding debt and future estimated/actual invoices are fully paid within 6 months.

The Chief Executive Officer sought clarification as to whether the intent was for the customer to have six months to catch up, and then six months for each new invoice.

Cr Stanford, as the initial mover of the motion, indicated that her preference was for the business to have longer to pay– i.e. to be fully paid by June 2018.

The Director Corporate, Community & Commercial Services indicated that officers could talk to the business owner about what is easier for them to manage (weekly/fortnightly/monthly payments).

Resolution No. GM/02.2017/84

Moved Cr Stanford

Seconded Cr McMullen

That Council, through the Chief Executive Officer, clarify for officers that Council is open to officers liaising with the business owner on the basis described (i.e. extending the period of time for the payment plan with payment to be fully paid by June 2018), with the approach to be formalised at the next meeting of Council.

CARRIED

8/1

Responsible Officer

Manager - Communication, Information & Administration Services

CONFIDENTIAL ITEMS

Item Number: LC.11

File Number: D17/11444

SUBJECT HEADING: STAFF CONTRACT

Author and Councillor's Title: Cr. Jan Chambers

Executive Summary:

Given the upcoming end of term for the Chief Executive Officer's initial contract, Council considered its position.

Discussion:

Cr Chambers spoke in favour of the motion, stating:

I have no hesitation in recommending that Julie Reitano be reappointed for five years as CEO of Maranoa. Julie came on board with our organisation in 2012 and at that point we had not amalgamated in a business sense. Undertaking Council's direction Julie has moulded MRC into a very functional business. Some of the major priorities in 2012 were: customer service, finances, governance processes, organisational structure and culture and procurement and retention of services locally. Julie has systematically worked through all these areas and many more with her staff to achieve the outcomes that we see today. To understand where we are today as an organisation you need to have been on the ride over the past years to fully understand and comprehend. As a council it is our role to set the strategic direction and the CEO's and staff's role to implement those decisions, therefore it is very crucial to have the right person in the role.

Julie is a very dedicated and talented person and a true product of local government (Cr O'Neil's) words. She has an exceptional work ethic and expects the same of her staff. Julie is highly respected by her staff and has built a great team around her with the correct skills to operate a friendly, welcoming and productive workplace.

As an organisation we still have a way to go on the journey, particularly with the financial pressures and the reduction in operating revenue we are facing. The 'Tightening the Belt' initiative that has been adopted is the right step to being able to sustain financially into the future and Julie is the absolute right person to lead that operationally.

By reappointing Julie it will continue to instil confidence within our workforce, a necessary requirement for the work that needs to be done.

Resolution No. GM/02.2017/85

Moved Cr Chambers

Seconded Cr O'Neil

That Julie Reitano be re-appointed to the position of Chief Executive Officer of Maranoa Regional Council for a term of five years as per the draft contract to commence from 2 March 2017.

CARRIED

7/2

The Mayor called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion

Cr. Bryant
 Cr. Chambers
 Cr. Chandler
 Cr. Flynn
 Cr. O'Neil
 Cr. Schefe
 Cr. Stanford

Those Against the Motion

Cr. Golder
 Cr. McMullen

Responsible Officer

Mayor

Item Number: LC.5 File Number: D17/11117

SUBJECT HEADING: RECONSIDERATION OF AMENDED PAYMENT PLAN –
ASSESSMENT NUMBERS 11003878 & 11009453

Officer's Title: Rates Officer

Executive Summary:

Correspondence has been received from a ratepayer requesting acceptance of a new payment plan of \$60.00 per fortnight per property (Assessment Numbers 11003878 & 11009453).

Resolution No. GM/02.2017/86

Moved Cr Chandler

Seconded Cr Scheffe

That Council declines the payment arrangement due to insufficient amount to pay in a reasonable timeframe.

CARRIED

6/3

Responsible Officer

Rates Officer

LATE ITEMS

Item Number: L.1 File Number: D17/11745

SUBJECT HEADING: WINDOW DECALS AND COMMUNITY NOTICEBOARD

Officer's Title: Community Support Officer

Executive Summary:

A proposal was tabled for window decals for the Ace Drapers building on the corner of Arthur and McDowall Streets to complete Roma CBD beautification work.

This item had been laid on the table earlier during the meeting. Council resumed discussions on the matter.

Discussion:

Cr Chandler spoke in favour of the motion, indicating that this is a top priority and a fantastic way to resolve an issue that residents have raised with Council. Cr Chandler also noted that this will be great to promote tourism in the CBD as well.

Cr Flynn spoke against the motion, indicating that while he acknowledges that Council is trying to make the building more aesthetic, he doesn't believe Council should be paying such an amount of money to do so. Cr Flynn further indicated that this issue should be addressed by the owner of the building, rather than the ratepayers.

The Mayor spoke in favour of the motion, indicating that this is an excellent idea and further noted that this is an opportunity to promote the Maranoa on a prime piece of real estate.

Resolution No. GM/02.2017/87

Moved Cr Chandler

Seconded Cr McMullen

That Council approve and allocate the funds required to complete the window decal production and installation located on the Ace Drapers building, corner of Arthur and McDowall Streets.

And that the budget be allocated under the following areas:

- \$6,000 - W18296.2537.2001
- \$2,547 - year to date budget surplus (with the intention to allocate a specific line item at the Quarter 3 budget review)

CARRIED

7/2

Responsible Officer

Community Support Officer

Council further discussed **Item 13.1 – Bendemere District Highway Town Signs** prior to the meeting closing to seek clarification of the next action.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.41pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 8 March 2017, at Roma Administration Centre.

.....
 Mayor

.....
 Date

OFFICER REPORT

Meeting: General 8 March 2017

Date: 28 February 2017

Item Number: 11.1

File Number: D17/14615

SUBJECT HEADING: Monthly Financial Statements January 2017

Classification: Open Access

Officer's Title: Specialist - Finance Systems Support

Executive Summary:

The purpose of this report is for Council to receive a monthly financial report in accordance with section 204 of *the Local Government Regulation 2015* for the month of January 2017.

Officer's Recommendation:

That the financial reports to 31 January 2017 be received and noted.

Body of Report

This item tables the financial reports and investment report to 31 January 2017.

Financial Commentary

For the seven months ended 31 January 2017 Council's total actual operating revenue was \$36.8m which represents 50.6% of budget. Compared to % of year lapsed, operating revenue is under by 7.73%. This is partly due to budgeted energy contract works looking less likely to be completed till next financial year and this has been allowed for in Q2 amendments.

As at the end of January total capital spent was \$24.8m or 24% of total budget which indicates that it is unlikely that the original budget of \$92.1m will be achievable in the next five months. This has been addressed in Q2 amendments with a reduction of \$23.8 m in total capital expenditure budget.

It should be noted also that actual depreciation expense has not been reflected in the statements due to software issues beyond Council's control.

Consultation (internal/external):

Director Corporate Community & Commercial Services
Coordinator Accounting Services

Risk Assessment (Legal, Financial, Political etc.):

A monthly financial report is required in accordance with section 204 of *the Local Government Regulation 2015*.

Policy Implications:

Council Investments are within the guidelines of its Investment Policy.

Financial Resource Implications:

The report presents financial results (actuals versus budget) for the seven months ended 31 January 2017.

Link to Corporate Plan:

Corporate Plan 2014-2019

Strategic Priority 2: Our Finances

2.5 Management Reporting (Internal)

2.5.2 Monthly internal reporting

Supporting Documentation:

1	↓	Infrastructure Services Directorate Actuals V Budget at 31 January 2017	D17/15006
2	↓	Development, Facilities & Environment Directorate Actuals V Budget as at 31 January 2017	D17/15004
3	↓	Corporate, Community & Commercial Directorate Actuals V Budget as at 31 January 2017	D17/15003
4	↓	Office of the CEO Directorate Actuals V Budget as at 31 January 2017	D17/15002
5	↓	Total Council Actuals V Budget as at 31 January 2017	D17/15001
6	↓	Balance sheet as at 31 January 2017	D17/15000
7	↓	Investment Register as at 31 January 2017	D17/15008

Report authorised by:

Director - Corporate, Community & Commercial Services



**Actual vs. Budget for the seven months ended
31 January 2017**

INFRASTRUCTURE SERVICES DIRECTORATE

	Adopted Budget 2016-2017	% of Year Elapsed - 58.33		Comments
		Actual 31/1/2017	% Variance	
Operating Revenue				
Rates and levies	(7,116,190)	(3,862,411)	54.3%	
Sale of goods and major services	(2,476,081)	(1,165,787)	47.1%	
Commercial fees and charges	(5,927,034)	(2,846,241)	48.0%	
Statutory fees and charges	(571,600)	(257,445)	45.0%	
Rental and levies	0	0	0.0%	
Interest received	0	0	0.0%	
Sales of contract & recoverable works	(380,000)	(94,148)	24.8%	
Other Revenue	(3,647,649)	(851,129)	23.3%	Budgeted energy contract works will not complete till 2017/18. Refer Q2 budget amendment
Reimbursements	(2,563,673)	(1,792,709)	69.9%	
Grants Subsidies Contributions	(5,622,380)	(2,385,098)	42.4%	
Internal Transaction	(1,300,000)	(742,811)	57.1%	
Total Operating Revenue	(29,604,607)	(13,997,778)	47.3%	
Operating Expenses				
Employee Costs	8,185,922	9,755,344	119.2%	Budgeted in Other expenses resource group
Materials	17,769,738	8,530,233	48.0%	
Plant hire internal	(7,713,807)	(2,214,839)	28.7%	
Overhead recovery	(440,000)	(209,705)	47.7%	Refer Q2 budget amendments
Contracts	489,078	482,265	98.6%	Budgeted in Other expenses resource group
Finance Costs	497,896	304,238	61.1%	
Depreciation Amortisation & Impairment	25,861,744	(65,512)	-0.3%	Depreciation can not calculated due to software issues
Other Expenses	13,787,642	15,554	0.1%	
Total Operating Expenses	58,438,213	16,597,577	28.4%	
Reserve Transfers				
Transfer to reserves for operational	5,239,290	0	0.0%	
Transfer from reserves for operational	(1,877,914)	0	0.0%	
Transfer to reserves for capital	3,168,529	0	0.0%	
Transfer from reserves for capital	(36,129,843)	0	0.0%	
Operating (Surplus)/Deficit Before Capital Items	(766,332)	2,599,800	-339.3%	
Capital Revenues and Expenses				
Commonwealth government capital grants	(6,353,450)	(1,933,368)	30.4%	
State govt capital grants & subsidies	(9,933,877)	(1,398,335)	14.1%	
Other capital grants & subsidies	0	0	0.0%	
Developer capital contributions	(29,489,305)	(7,152,558)	24.3%	
Operating (Surplus)/Deficit After Capital Items	(46,542,964)	(7,884,462)	16.9%	
Sources and Applications of Capital Funding				
Capital Funding Sources				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	(656,000)	(460,405)	70.2%	
Funded depreciation	(25,861,744)	0	0.0%	
Total Capital Funding Sources Used	(26,517,744)	(460,405)	1.7%	
Capital Funding Applications				
Uncapitalised Wip - Contra Assets	82,364,112	23,353,162	28.4%	Unlikely to complete budgeted works. Refer Q2 amendments
Loan redemption	988,418	486,988	49.3%	
Total Capital Funding Applications	83,352,530	23,840,150	28.6%	



Maranoa Regional Council
Actual vs. Budget for the seven months ended
31 January 2017

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES DIRECTORATE

	Adopted Budget 2016-2017	% of Year Elapsed - 58.33		Comments
		Actual 31/1/2017	Variance	
Operating Revenue				
Rates and levies	(1,911,186)	(1,009,243)	52.8%	
Sale of goods and major services	0	0	0.0%	
Commercial fees and charges	(996,400)	(459,638)	46.1%	
Statutory fees and charges	(312,000)	(174,516)	55.9%	
Rental and levies	(40,000)	(9,000)	22.5%	
Interest received	0	0	0.0%	
Sales of contract & recoverable works	0	0	0.0%	
Other Revenue	(54,000)	(70,423)	130.4%	
Reimbursements	0	0	0.0%	
Grants Subsidies Contributions	(411,922)	(285,611)	69.3%	
Internal Transaction	0	2,363	0.0%	
Total Operating Revenue	(3,725,508)	(2,006,069)	53.8%	
Operating Expenses				
Employee Costs	6,632,695	3,488,062	52.6%	
Materials	7,906,164	4,384,076	55.5%	
Plant hire internal	1,118,966	580,044	51.8%	
Overhead recovery	0	0	0.0%	
Contracts	1,250,059	534,885	42.8%	
Finance Costs	0	0	0.0%	
Depreciation Amortisation & Impairment	1,444,532	0	0.0%	Depreciation can not calculated due to software issues
Other Expenses	0	32	0.0%	
Total Operating Expenses	18,352,416	8,987,099	49.0%	
Reserve Transfers				
Transfer to reserves for operational	0	0	0.0%	
Transfer from reserves for operational	(436,973)	0	0.0%	
Transfer to reserves for capital	395,000	0	0.0%	
Transfer from reserves for capital	(3,929,505)	0	0.0%	
Operating (Surplus)/Deficit Before Capital Items	10,655,430	6,981,030	65.5%	
Capital Revenues and Expenses				
Commonwealth government capital grants	0	0	0.0%	
State govt capital grants & subsidies	(1,140,694)	(51,332)	4.5%	
Other capital grants & subsidies	0	0	0.0%	
Developer capital contributions	(395,000)	(990,219)	250.7%	
Operating (Surplus)/Deficit After Capital Items	9,119,736	5,939,478	65.1%	
Sources and Applications of Capital Funding				
Capital Funding Sources				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	(1,444,532)	0	0.0%	
Total Capital Funding Sources Used	(1,444,532)	0	0.0%	
Capital Funding Applications				
Uncapitalised Wip - Contra Assets	6,129,402	1,373,959	22.4%	
Loan redemption	0	0	0.0%	
Total Capital Funding Applications	6,129,402	1,373,959	22.4%	



Maranoa Regional Council
Actual vs. Budget for the seven months ended
31 January 2017

CORPORATE, COMMUNITY & COMMERCIAL SERVICES DIRECTORATE

	Adopted Budget 2016-2017	% of Year Elapsed - 58.33		Comments
		Actual 31/1/2017	Variance	
Operating Revenue				
Rates and levies	(20,304,947)	(10,483,350)	51.6%	
Sale of goods and major services	0	0	0.0%	
Commercial fees and charges	(3,169,452)	(1,785,353)	56.3%	
Statutory fees and charges	(151,500)	(120,263)	79.4%	
Rental and levies	(558,897)	(314,659)	56.3%	
Interest received	(1,580,000)	(1,047,925)	66.3%	
Sales of contract & recoverable works	0	(262)	0.0%	
Other Revenue	(72,412)	(224,332)	309.8%	
Reimbursements	0	0	0.0%	
Grants Subsidies Contributions	(13,558,558)	(6,768,973)	49.9%	
Internal Transaction	4,379	0	0.0%	
Total Operating Revenue	(39,391,387)	(20,745,115)	52.7%	
Operating Expenses				
Employee Costs	13,990,785	8,178,344	58.5%	
Materials	6,690,848	3,419,241	51.1%	
Plant hire internal	312,793	193,172	61.8%	
Overhead recovery	(10,890,156)	(5,527,455)	50.8%	
Contracts	1,246,958	831,662	66.7%	
Finance Costs	196,498	114,778	58.4%	
Depreciation Amortisation & Impairment	519,378	0	0.0%	Depreciation can not calculated due to software issues
Other Expenses	97,829	50,992	52.1%	
Total Operating Expenses	12,164,933	7,260,734	59.7%	
Reserve Transfers				
Transfer to reserves for operational	2,180,013	0	0.0%	
Transfer from reserves for operational	(1,630,691)	0	0.0%	
Transfer to reserves for capital	0	0	0.0%	
Transfer from reserves for capital	(3,333,708)	0	0.0%	
Operating (Surplus)/Deficit Before Capital Items	(30,010,840)	(13,484,381)	44.9%	
Capital Revenues and Expenses				
Commonwealth government capital grants	0	0	0.0%	
State govt capital grants & subsidies	(281,123)	(500,000)	177.9%	
Other capital grants & subsidies	0	0	0.0%	
Developer capital contributions	0	0	0.0%	
Operating (Surplus)/Deficit After Capital Items	(30,291,963)	(13,984,381)	46.2%	
Sources and Applications of Capital Funding				
Capital Funding Sources				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	(519,378)	0	0.0%	
Total Capital Funding Sources Used	(519,378)	0	0.0%	
Capital Funding Applications				
Uncapitalised Wip - Contra Assets	3,614,831	120,518	3.3%	
Loan redemption	467,131	231,532	49.6%	
Total Capital Funding Applications	4,081,962	352,050	8.6%	



Maranoa Regional Council
Actual vs. Budget for the seven months ended
31 January 2017

OFFICE OF THE CEO DIRECTORATE

	Adopted Budget 2016-2017	% of Year Elapsed - 58.33		Comments
		Actual 31/1/2017	Variance	
Operating Revenue				
Rates and levies	0	0	0.0%	
Sale of goods and major services	0	0	0.0%	
Commercial fees and charges	0	0	0.0%	
Statutory fees and charges	0	0	0.0%	
Rental and levies	0	0	0.0%	
Interest received	0	0	0.0%	
Sales of contract & recoverable works	0	0	0.0%	
Other Revenue	(37,500)	(62,526)	166.7%	
Reimbursements	0	0	0.0%	
Grants Subsidies Contributions	(2,500)	0	0.0%	
Internal Transaction	0	0	0.0%	
Total Operating Revenue	(40,000)	(62,526)	156.3%	
Operating Expenses				
Employee Costs	2,385,404	1,093,729	45.9%	
Materials	651,699	277,790	42.6%	
Plant hire internal	0	0	0.0%	
Overhead recovery	0	0	0.0%	
Contracts	0	0	0.0%	
Finance Costs	0	0	0.0%	
Depreciation Amortisation & Impairment	0	0	0.0%	
Other Expenses	0	0	0.0%	
Total Operating Expenses	3,037,103	1,371,519	45.2%	
Reserve Transfers				
Transfer to reserves for operational	0	0	0.0%	
Transfer from reserves for operational	0	0	0.0%	
Transfer to reserves for capital	0	0	0.0%	
Transfer from reserves for capital	0	0	0.0%	
Operating (Surplus)/Deficit Before Capital Items	2,997,103	1,308,993	43.7%	
Capital Revenues and Expenses				
Commonwealth government capital grants	0	0	0.0%	
State govt capital grants & subsidies	0	0	0.0%	
Other capital grants & subsidies	0	0	0.0%	
Developer capital contributions	0	0	0.0%	
Operating (Surplus)/Deficit After Capital Items	2,997,103	1,308,993	43.7%	
Sources and Applications of Capital Funding				
Capital Funding Sources				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	0	0	0.0%	
Funded depreciation	0	0	0.0%	
Total Capital Funding Sources Used	0	0	0.0%	
Capital Funding Applications				
Uncapitalised Wip - Contra Assets	0	0	0.0%	
Loan redemption	0	0	0.0%	
Total Capital Funding Applications	0	0	0.0%	



Maranoa Regional Council
Actual vs. Budget for the seven months ended
31 January 2017

TOTAL COUNCIL

	Adopted Budget 2016-2017	% of Year Elapsed - 58.33		Comments
		Actual 31/1/2017	% Variance	
Operating Revenue				
Rates and levies	(29,332,323)	(15,355,004)	52.3%	
Sale of goods and major services	(2,476,081)	(1,165,787)	47.1%	
Commercial fees and charges	(10,092,886)	(5,091,232)	50.4%	
Statutory fees and charges	(1,035,100)	(552,223)	53.3%	
Rental and levies	(598,897)	(323,659)	54.0%	
Interest received	(1,580,000)	(1,047,925)	66.3%	
Sales of contract & recoverable works	(380,000)	(94,410)	24.8%	
Other Revenue	(3,811,561)	(1,208,409)	31.7%	Refer Infrastructure Services Directorate
Reimbursements	(2,563,673)	(1,792,709)	69.9%	
Grants Subsidies Contributions	(19,595,360)	(9,439,682)	48.2%	
Internal Transaction	(1,295,621)	(740,448)	57.2%	
Total Operating Revenue	(72,761,502)	(36,811,488)	50.6%	
Operating Expenses				
Employee Costs	31,194,806	22,515,479	72.2%	Refer Infrastructure Services
Materials	33,018,449	16,611,339	50.3%	
Plant hire internal	(6,282,048)	(1,441,622)	22.9%	
Overhead recovery	(11,330,156)	(5,737,160)	50.6%	Refer Infrastructure Services
Contracts	2,986,095	1,848,812	61.9%	
Finance Costs	694,394	419,016	60.3%	
Depreciation Amortisation & Impairment	27,825,654	(65,512)	-0.2%	Depreciation can not calculated due to software issues
Other Expenses	13,885,471	66,577	0.5%	
Total Operating Expenses	91,992,665	34,216,929	37.2%	
Reserve Transfers				
Transfer to reserves for operational	7,419,303	0	0.0%	
Transfer from reserves for operational	(3,945,578)	0	0.0%	
Transfer to reserves for capital	3,563,529	0	0.0%	
Transfer from reserves for capital	(43,393,056)	0	0.0%	
Operating (Surplus)/Deficit Before Capital Items	(17,124,639)	(2,594,559)	15.2%	
Capital Revenues and Expenses				
Commonwealth government capital grants	(6,353,450)	(1,933,368)	30.4%	
State govt capital grants & subsidies	(11,355,694)	(1,949,668)	17.2%	
Other capital grants & subsidies	0	0	0.0%	
Developer capital contributions	(29,884,305)	(8,142,777)	27.2%	
Operating (Surplus)/Deficit After Capital Items	(64,718,088)	(14,620,372)	22.6%	
Sources and Applications of Capital Funding				
Capital Funding Sources				
Loans Contra	0	0	0.0%	
Sale Proceeds - Contra Sales	(656,000)	(460,405)	70.2%	
Funded depreciation	(27,825,654)	0	0.0%	
Total Capital Funding Sources Used	(28,481,654)	(460,405)	1.6%	
Capital Funding Applications				
Uncapitalised Wip - Contra Assets	92,108,345	24,847,638	27.0%	Refer Infrastructure directorate
Loan redemption	1,455,549	718,520	49.4%	
Total Capital Funding Applications	93,563,894	25,566,159	27.3%	

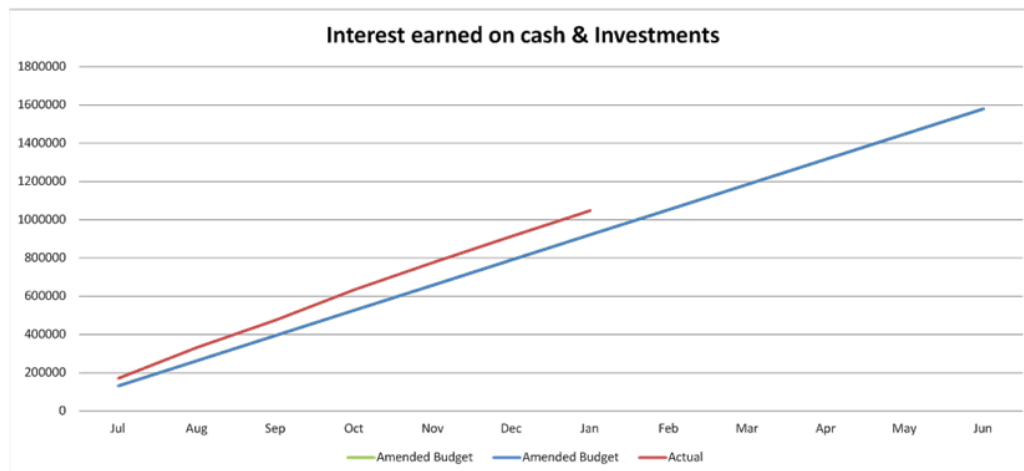


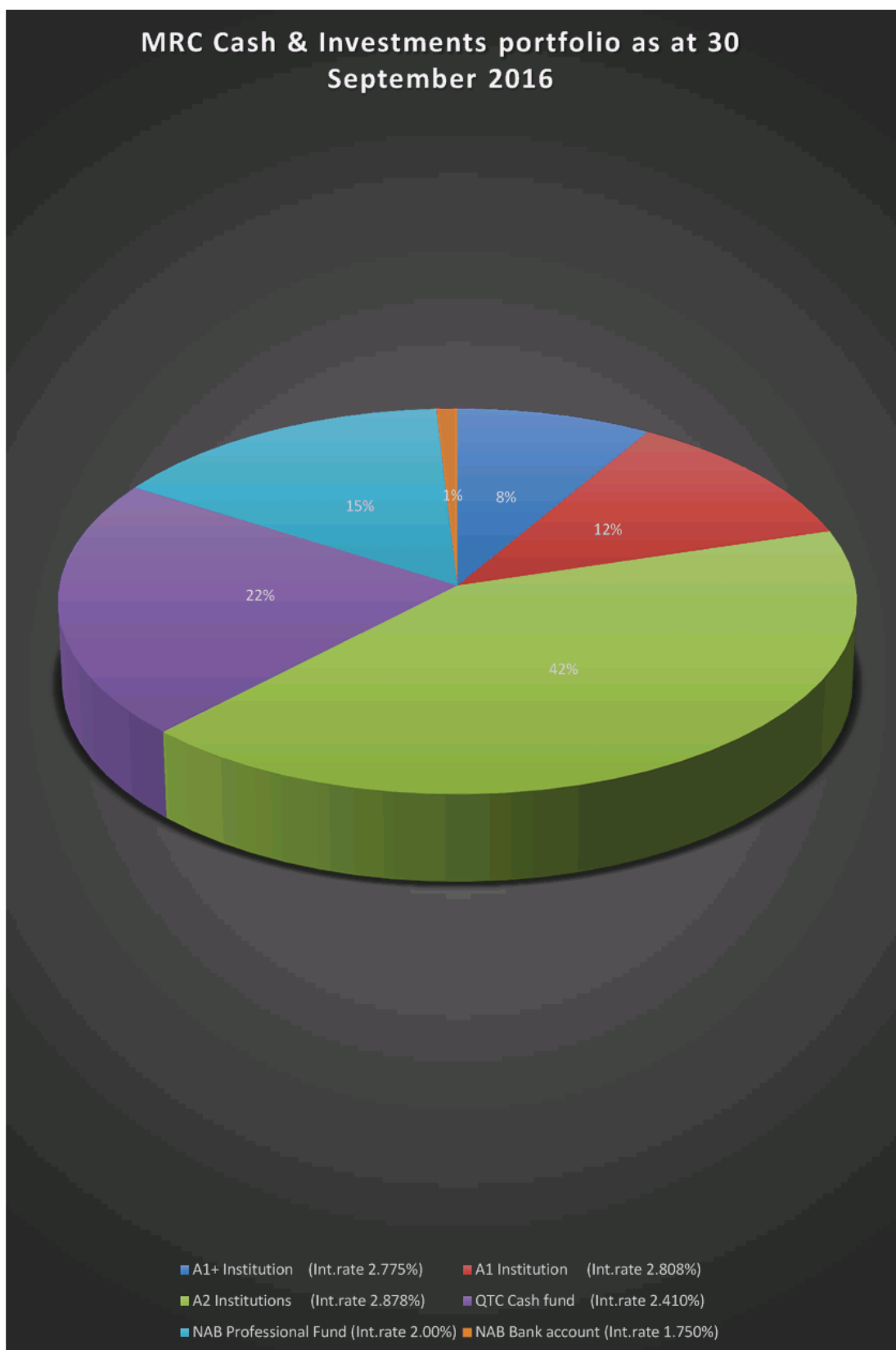
Maranoa Regional Council
Actual as at 31 January 2017

STATEMENT OF FINANCIAL POSITION

	Actual As at 31/1/2017	Actual Audited FY 30-6-2016
Current Assets		
Cash and Cash Equivalents	10,276,246	11,821,012
Investments	50,062,587	58,469,588
Trade & Other Receivables	5,647,650	10,264,570
Inventories - Realisable < 12 Months	2,259,484	2,243,060
	68,245,968	82,798,230
Non Current Assets Held For Sale	0	0
Non-current Assets		
Infrastructure Property Plant Equipment	792,454,700	792,905,643
Uncapitalised Wip - Contra Assets	57,192,766	32,345,127
	849,647,465	825,250,770
TOTAL ASSETS	917,893,433	908,049,000
Current Liabilities		
Trade & Other Payables	(2,577,393)	(5,875,860)
Short Term Provisions	(7,521,362)	(8,011,825)
Suspense	280,112	108,826
Borrowings	(1,487,283)	(1,487,283)
	(11,305,927)	(15,266,142)
Non-current Liabilities		
Long Term Provisions	(1,901,306)	(1,901,306)
Long Term Borrowings	(12,219,340)	(12,937,860)
	(14,120,645)	(14,839,166)
TOTAL LIABILITIES	(25,426,572)	(30,105,308)
NET COMMUNITY ASSETS	892,466,861	877,943,692
Community Equity		
Asset Revaluation Reserve	(359,584,146)	(359,584,146)
Accumulated Surplus	(476,078,254)	(461,551,405)
Other Reserves	(56,804,461)	(56,808,141)
TOTAL COMMUNITY EQUITY	(892,466,861)	(877,943,692)

MARANOA REGIONAL COUNCIL'S INVESTMENT REGISTER as at 31 January 2017							
Term deposit reference	Financial Institution Grouped by Standard & Poors short term credit rating	Investment	Total Policy Limit (Max % of Portfolio)	Total Actual Limit (Max % of Portfolio)	Current BBSW rate	Investment rate earned	Interest earned January
AB/10/2016	National Australia Bank	\$3,108,000			2.002%	2.750%	\$7,259.10
AE/10/2016	National Australia Bank	\$2,000,000			2.002%	2.800%	\$4,756.16
	A1+ Rated Institutions	\$5,108,000	100.00%	10.20%	2.002%	2.775%	\$12,015.26
AG/11/2016	Suncorp Bank	\$2,000,000			1.917%	2.750%	\$4,671.23
W/07/2016	AMP Bank	\$0			2.002%	2.850%	\$3,435.62
A/01/2017	AMP Bank	\$2,000,000			2.002%	2.800%	\$1,227.40
B/01/2017	AMP Bank	\$1,000,000			2.002%	2.800%	\$460.27
AA/09/2016	AMP Bank	\$1,000,000			2.002%	2.950%	\$2,505.48
AI/11/2016	AMP Bank	\$1,000,000			2.002%	2.700%	\$2,293.15
	A1 Rated Institutions	\$7,000,000	50.00%	13.98%	1.988%	2.808%	\$14,593.15
X/08/2016	My State Bank Ltd	\$1,000,000			2.002%	2.700%	\$2,293.15
Z/08/2016	My State Bank Ltd	\$2,000,000			2.002%	2.700%	\$4,586.30
V/06/2016	Qld Police Credit Union	\$2,000,000			2.002%	2.900%	\$4,926.03
Y/08/2016	Qbank	\$2,000,000			2.002%	2.800%	\$4,756.16
O/03/2016	ME Bank	\$2,000,000			2.002%	3.100%	\$5,265.75
AF/10/2016	Auswide Bank Ltd	\$2,000,000			2.002%	2.650%	\$4,501.37
P/03/2016	Heritage Bank	\$2,000,000			2.002%	3.200%	\$5,435.62
D/02/2016	Macquarie Bank	\$1,000,000			2.002%	2.850%	\$2,420.55
S/04/2016	Auswide Bank Ltd	\$1,000,000			2.002%	3.120%	\$2,649.86
T/04/2016	ME Bank	\$2,000,000			2.002%	3.150%	\$5,350.68
AC/10/2016	Beyond Bank Australia	\$2,000,000			1.917%	2.750%	\$4,671.23
AD/10/2016	Bendigo & Adelaide Bank	\$2,000,000			2.002%	2.750%	\$4,671.23
AH/11/2016	ME Bank	\$1,000,000			1.834%	2.750%	\$2,293.15
	A2 Rated Institutions	\$25,000,000	30.00%	49.94%	1.983%	2.878%	\$61,889.59
		\$37,108,000					\$88,498
	A3 Rated Institutions	\$0	10.00%	0.00%	0.000%	0.000%	\$0.00
	QTC cash management fund (at call)	\$12,954,588			1.616%	2.410%	\$28,133.69
	Queensland Treasury Corporation	\$12,954,588	100.00%	25.88%	1.616%	2.410%	\$28,133.69
	Total Investment Portfolio	\$50,062,588		100.00%	1.897%	2.718%	\$116,631.69
	NAB Professional Fund a/c (At call)	\$9,015,195			1.616%	2.000%	\$15,194.76
	NAB working account	\$544,313			1.616%	1.750%	\$2,359.65





OFFICER REPORT

Meeting: General 8 March 2017

Date: 24 February 2017

Item Number: 13.1

File Number: D17/14354

SUBJECT HEADING: Mitchell Show Society - Proposed Extension to Yards

Classification: Open Access

Officer's Title: Specialist - Lease Management & Facility User Agreements

Executive Summary:

Council has been approached by the Mitchell Show Society advising they wish to extend the cattle yards at the Mitchell Show Grounds.

Officer's Recommendation:

That Council approve the request from the Mitchell Show Society to extend the cattle yards at the Mitchell Showgrounds on the following conditions:-

- The final design and specifications be submitted to Council for acceptance before construction commences;
- Works will need to be carried out or supervised by a registered builder;
- All volunteers on the job site must be inducted into Council's WH&S System and abide with Council's PPE requirements;
- The Mitchell Show Society is to sign a User Agreement for their use of the Mitchell Showgrounds.

Body of Report:

Representatives of the Mitchell Show Society have been in consultation with the Local Development Officer (Mitchell) - Jane Fenton and advised that they are intending to have works undertaken by the Mitchell based WORK team (prisoners) to construct the extension of the existing cattle yards on the group's behalf.

The old wooden cattle yards at the Mitchell Showgrounds were pulled down and a new steel construction completed last year in time for the local show in May. The posts from the old yards were then planed and wooden tables and chairs created for the Show Society by The Mitchell WORK Camp team.

The Mitchell WORK camp has again been approached by the Mitchell Show Society to complete an extension on the existing yards as the portable panels used last year proved unsuccessful during a fight between two bulls. The Show Society will purchase the steel needed for the extensions and all works will be undertaken by the Mitchell WORK Camp team.

It is recommended that Council review and approve the extension for the yards. As the yards will be constructed on a Council managed reserve, Council needs to be satisfied with the construction materials and methods used.

Also having knowledge of the yards and their construction will allow the asset to be capitalized for inclusion on Council's asset register.

Council is asked to consider this request.

Consultation (internal/external):

Manager – Facilities (Land, Buildings and Structures)

LDO - Mitchell

President - Mitchell Show Society

Field Camp Supervisor – Mitchel WORK Camp

Risk Assessment (Legal, Financial, Political etc.):

Council reviewing and approving the final plans will assist Council in managing risk. For example if during an event a beast hit the yard fence and went into the crowd, Council may be held liable as they are the trustees of the reserve and have responsibility for the facility.

Policy Implications:

NIL

Financial Resource Implications:

NIL

Link to Corporate Plan:

Corporate Plan 2014-2019

Strategic Priority 7: Vibrant Communities, Beautiful Towns

7.3 Facilities

7.3.3 User Agreements

Supporting Documentation:

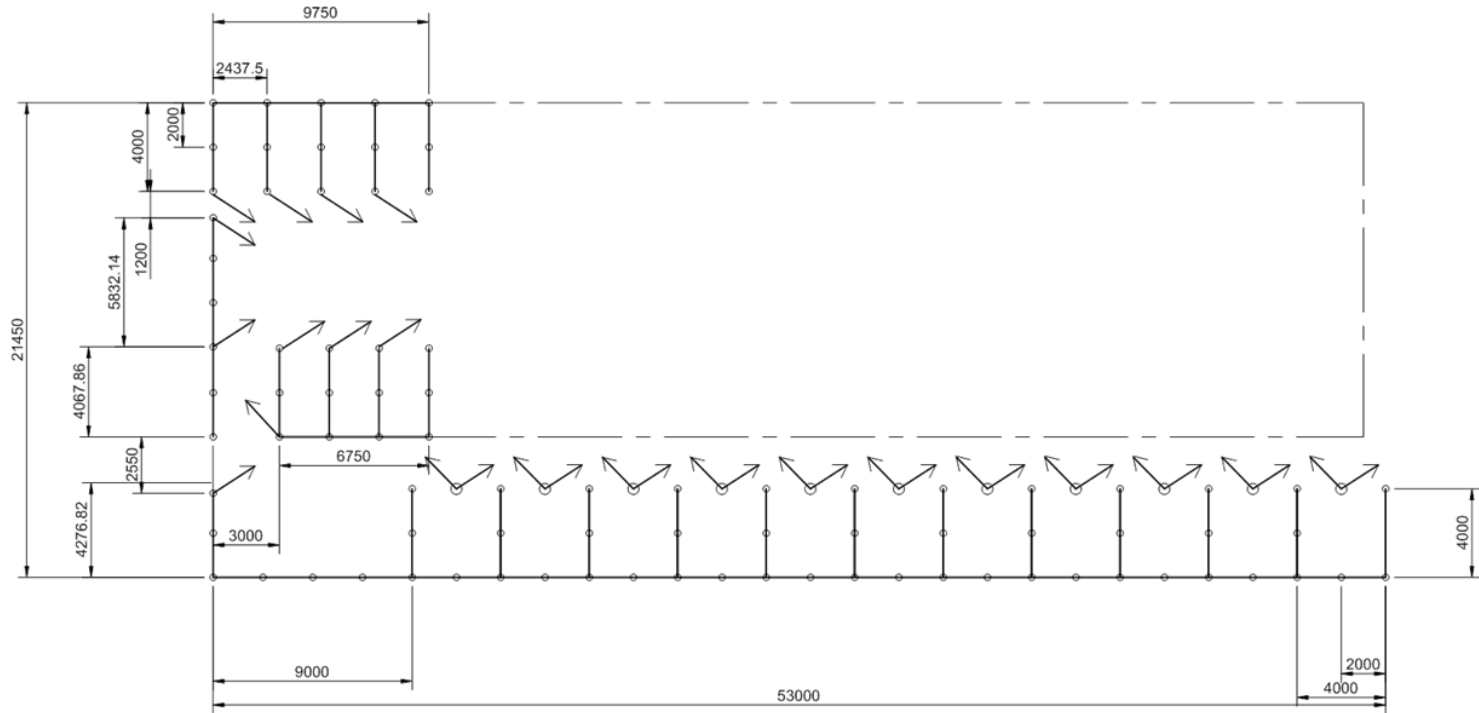
[1](#) Plan layout for proposed extension to Mitchell
Showgrounds Cattle Yards

D17/13947

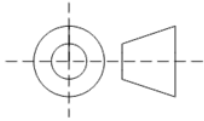
Report authorised by:

Manager - Facilities (Land, Buildings & Structures)

Director - Development, Facilities & Environmental Services



LEGEND	
○	Gate Post 75 mm x75 mm
°	Post 65 mm x 65 mm
↗	Gate



University of Southern Queensland		
DRAWING TITLE		
DRAWN BY Scott Douglas	DRG NO.	
DATE		
SCALE		

OFFICER REPORT

Meeting: General 8 March 2017

Date: 1 March 2017

Item Number: 13.2

File Number: D17/15511

SUBJECT HEADING: Regional Pool Reports - January 2017

Classification: Open Access

Officer's Title: Administration Officer - Council Buildings & Structures

Executive Summary:

Across the region Council maintains five swimming pool complexes and The Great Artesian Spa complex.

The pools are operated by contractors under management agreements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports for the month of January for the Great Artesian Spa, Mitchell Memorial Swimming Pool, Injune Swimming Pool, Denise Spencer Roma Pool, Surat Swimming Pool and Wallumbilla Swimming Pool.

Officer's Recommendation:

That Council receive the regional swimming pool reports for the month of January 2017.

Body of Report:

A copy of the pool reports for the Denise Spencer Memorial Swimming Pool, Mitchell Memorial Swimming Pool, Surat Swimming Pool, Injune Memorial Swimming Pool, Wallumbilla Swimming Pool and The Great Artesian Spa are attached for Council's information.

Maintenance identified in the reports and actions commenced to date, are included in the table below:

Facility	Issue/Action
Great Artesian Spa	<ul style="list-style-type: none">• Consumables order req:1305• Shallow water sign requires replacement – Pool link to replace under warranty• Fence coming off the deck – completed• Mower require servicing and blades sharpened – defect form sent to plant• Creepy crawly trolley requires replacement CR41008 to

Maranoa Regional Council

General Meeting - 8 March 2017

	procurement to have replaced
Mitchell Memorial Swimming Pool	<ul style="list-style-type: none"> • No issues to report
Injune Swimming Pool	<ul style="list-style-type: none"> • Pool vacuum requires serving – P.O sent to Ormitech to have it serviced waiting for the vacuum to be transported to Roma
Wallumbilla Swimming Pool	<ul style="list-style-type: none"> • No issues to report
Denise Spencer Memorial Pool Roma	<ul style="list-style-type: none"> • Slab under learn to swim pool cracked. Pool losing water. Not operational. • Float valve in the play park not working correct and balance tank ran dry shutting down the play park- currently manually filling balance tank each night • Chemical order placed CR39636 • Whole tiles are falling off the side of the pool – Future budget consideration. • Sunken tiles concrete crumbling halfway along the 50m pool - Future budget consideration. • Pool temperature adjusted to 28 degrees 50m pool – CR. • Water play park acid pump not dosing – PWT to do trouble shooting • chemical reader faulty requires repair – PWT to do trouble shooting • chemical log sheets - supplied
Surat Swimming pool	<ul style="list-style-type: none"> • AED cabinet not working – Repaired Surat Electrical • Consumables order req:1302 • Chemical order CR40272 • Request to replace rusted seating, Email sent to Procurement to obtain quotes. • Kiosk window doesn't open wide enough to see out. • Requested installation of office space at the pool to allow reporting to Council with internet and phone line and air conditioning – future budget consideration. • Pest control – carried out yearly • Off season jobs - painting of walls

	<p>in male and female toilet blocks</p> <ul style="list-style-type: none">• Off season jobs - Wading pool requires major upgrade losing water daily 1.5cm• Request for new kiosk fridge CR39331 sent to procurement• Request for covered area for protection from storm and shade – also identified in pool audit. Future budget consideration 2017/18• Request for seating and tables for the covered area. Future budget consideration 2017/18• Hand rail, skimmer boxes and top step of all 3 ladders require paint or fibre glassing• Plumbing issues reported with requests sent to Water Sewerage and Gas.
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Consultation (internal/external):

Katrina Mansfield, Great Artesian Spa and Mitchell Memorial Pool

Melissa Sutton, Surat Pool

Stacey Robinson, Denise Spencer Memorial Pool Roma

Kevin Wolski, Injune Memorial Pool

Darren & Kerian Thrupp, Wallumbilla Pool

Risk Assessment (Legal, Financial, Political etc.): Monthly reports assist Council in managing risk.

Policy Implications:

Nil. Monthly reports are part of Council's Top 5 Strategic Initiatives for Facilities

Financial Resource Implications:

Cost of minor repairs/consumables funded from Facilities Pool Operations and Maintenance budget

Link to Corporate Plan:

Corporate Plan 2014-2019

Strategic Priority 7: Vibrant Communities, Beautiful Towns

7.3 Facilities

7.3.1 Facilities

Supporting Documentation:

[1d](#) Great Artesian Spa - Monthly Pool Management Report - D17/7162

Maranoa Regional Council

General Meeting - 8 March 2017

	January 2017	
2	↓ Mitchell Memorial Pool - Monthly Pool Managment Report January 2017	D17/7166
3	↓ Injune Swimming Pool - Monthly Pool Managment Report - January 2017	D17/7887
4	↓ Wallumbilla Pool - Monthly Pool Managment Report - January 2017	D17/10295
5	↓ Surat Pool - Monthly Pool Management Report - January 2017	D17/9400
6	↓ Denise spencer Memorial Pool - Monthly pool Management Report	d17/16301

Report authorised by:

Manager - Facilities (Land, Buildings & Structures)

Director - Development, Facilities & Environmental Services

Maranoa Regional Council
Monthly Pool Management Report
For the Month of January 2017.

Pool Name – Great Artesian Spa

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	243	N/A	N/A	N/A	Vital Health-32
Children					

Comments:

Tourist Information enquiries only for the month of January was 137 people.
 Gymnasium use for the month of January was 452 people.

2. Cold Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	2.84	7.61	120	90
Week 2	2.91	7.62	120	100
Week 3	1.92	7.64	120	100
Week 4	2.56	7.70	120	100

Comments:-

Cold Pool Temperature

	Daily Average
Week 1	28.2
Week 2	27.6
Week 3	28.0
Week 4	29.8

Comments:-

3. Hot Spa Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	1.39	7.47	100	70
Week 2	1.31	7.45	100	80
Week 3	1.46	7.46	100	80
Week 4	1.28	7.50	100	80

Comments:-

4. Hot Spa Temperature

	Daily Average
Week 1	39.2
Week 2	38.8
Week 3	38.5
Week 4	38.9

Comments:-

5. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

6. Consumables

Items required eg. Toilet paper, hand towel, soap (please list):-

- 2 X Creepy Crawley Trolleys (The two I have are rusted and falling apart)
- 1 x packet zippie ties to put signs back up on the fence when they fall off and to reattach pipe to the wall in the pump shed.
- 12 x GoJo Refills
- 2 x Red Mop Heads
- 2 x Blue Mop Heads
- 12 x Kitchen Tidy Liners
- 6 x Anti-Bacterial Wipes for the Gym
- 12 x Jumbo Toilet Rolls
- Bottle King Hit

7. Maintenance Issues (please list):-

- Shallow water signs inside Hot Spa require replacing as the stickers on the sign have come off.
- Fence coming off the deck needs fixing, as it is unstable.
- Both mowers need the blades sharpened and possibly a service.

8. Safety Issues (Please list)

9. Safety Issues Resolved

Version 3. 03/06/15 Maranoa Regional Council

10. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

11. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

12. Any other issues that should be reported to council

Name & Signature of Spa Manager

Signed:- Katrina Mansfield

Date :- 2 February 2017

Date		Time		Location		Activity		Remarks	

Maranoa Regional Council
Monthly Pool Management Report
For the Month of January 2017.

Pool Name – Mitchell Memorial Swimming Pool

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	148	N/A	N/A	N/A	N/A
Children	252	StPats-32 MSS-70	30	N/A	N/A
Family (2Adults&2Children)	21	N/A	N/A	N/A	N/A

Comments:-

2. Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	1.48	7.71	120	100
Week 2	1.05	7.77	120	100
Week 3	1.49	7.77	120	100
Week 4	1.30	7.80	120	100

Comments:-

3. Pool Temperature

	Daily Average
Week 1	28.1
Week 2	28.0
Week 3	28.0
Week 4	28.3

Comments:-

4. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

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5. Consumables

Items required eg. Toilet paper, hand towel, soap (please list):-

6. Maintenance Issues (please list):

7. Safety Issues (Please list)

8. Safety Issues Resolved

9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

10. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

11. Any other issues that should be reported to council

Name & Signature of Pool Manager

Signed:- Katrina Mansfield

Date :- 2 February 2017

Maranoa Regional Council
Monthly Pool Management Report
For the Month of January 2017
Pool Name – Injune Swimming Pool

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	278		17		
Children	310		42	42	

Comments

Water Aerobics and Injune Swimming Club have recommenced with increased numbers for both water aerobics sessions. Australia Day celebrations at the pool were enjoyed by many families. Warm weather has increased pool numbers.

Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	3.4	7.8	74	170
Week 2	2.9	7.7	82	194
Week 3	3.1	7.7	76	178
Week 4	2.6	7.8	78	196

Comments:-**2. Pool Temperature**

	Daily Average
Week 1	27.7
Week 2	29.2
Week 3	30.4
Week 4	31.1

Comments:-**3. First Aid Kit Check/ Oxygen Resuscitation Kit - replacement Supplies Required (please list):-****4. Consumables Items required eg. Toilet paper, hand towel, soap (please list):**

a

7.Safety Issues (Please list) Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

Safety Issues Resolved incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

8. Any other issues that should be reported to council

____Pool vacuum cleaner has stopped and needs servicing

Name & Signature of Pool Manager

Signed:- _K. Wolski_____

Date : 6/2/17

Maranoa Regional Council
Monthly Pool Management Report
For the Month of January 2017

Pool Name – _____ Wallumbilla _____

• **Pool Entries**

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	312				
Children	498				

Comments:-

• **Pool Chemical Log**

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	122	752	68	65
Week 2	159	750	72	370
Week 3	156	754	63	207
Week 4	183	745	60	80
Week 5				

Comments:-

• **Pool Temperature**

	Daily Average
Week 1	31.2
Week 2	28.2
Week 3	33.4
Week 4	32.4
Week 5	

Comments:-

- First Aid Kit Check/ Oxygen Resuscitation Kit

Replacement Supplies Required (please list):-

NIL

- Consumables

Items required eg. Toilet paper, hand towel, soap (please list):-

- Maintenance Issues (please list):-

7. Any other Issues Requiring Reporting

Name & Signature of Pool Manager

Signed:- _____Kerian Thrupp_____

Date :.....4 February 2017.....

Maranoa Regional Council
Monthly Pool Management Report
For the Month of January 2016.

Pool Name – SURAT POOL

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	176	0	24	-	23
Children	419	0	40	148	-

Comments:

2. Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	3.20	7.60	88	110
Week 2	1.80	7.62	86	110
Week 3	3.10	7.56	84	110
Week 4	3.20	7.60	80	110

Comments:-

Water clarity in 25m pool is clear most times. The times it is cloudy is after a start up.

3. Pool Temperature

	Daily Average
Week 1	28
Week 2	28
Week 3	28
Week 4	28

Comments:-

4. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

AED cabinet alarm is not working. Antiseptic solution (out of date)

5. Consumables - Items required eg. Toilet paper, hand towel, soap (please list):-

toilet paper(Kleenex rolls)x 2, chlorine tablets x 1 CTN, dish liquid, granular chlorine 20kg x 2, 10 ml testing vials

6. Maintenance Issues (please list):-

See below

7. Safety Issues (Please list)

On 8th December 2016, we had a storm come over the pool while the school children were there, and due to a lack of shelter everyone had to take cover wherever they could.



8. Safety Issues Resolved

9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

NONE

10. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

no

11. Any other issues that should be reported to council

Need a new set of pool keys as I cannot open two of the back gates. New locks were put on however I have not received a new key.

Maintenance and Safety Issues

High Priority

- Galvanised pipe into pump shed is near rusted through, this is a dangerous hazard as the hole would be 5 foot deep and the bottom often has water in it. Council plumbers started work this on 17th March 2016 and then came back on 22nd March 2016. Hasn't been back yet to complete work. Photos below.



UPDATE: Pipe has been replaced. There is a concrete pipe in the hole that will need to be repaired or sleeved before the hole gets filled in. WORK NOT YET COMPLETED

- Pump on wading pool was screaming on the 1st of December and running hot. A bearing may be on the way out and will need to be looked at. Do any of the other pools have a spare pump? UPDATE: the pump is screaming most days now. This may be a reason we do not have good circulation in the wading pool.
- The 25m pool needs an extra pipe added so I can do rinse after my backwash. Ever since we had the sand changed to glass in the filters I have had trouble after every back wash, power outage or any time the pumps are off for a period of time. At first they said there is a settling period, it's been 3 ½ years now and I still have the water go milky after a restart. Sometimes it's quick for the water to clear but other times it takes in excess of 6 hours to come clear.



Photo above – proposed pipe work for rinse.

Photos below are start up after a power outage.



- Kiosk window - window concept and tinting is excellent however when the window man measured it up he didn't go all the way up, so when customers are coming in they need to duck to look at me. Even if we can get one side corrected ASAP.
- Leaking taps in both male and female toilets
- Broken board in bench seat.



- The shade cloth over the 25m pool is starting to get a hole in it at the top -this is only a few years old - this may come under a warranty.

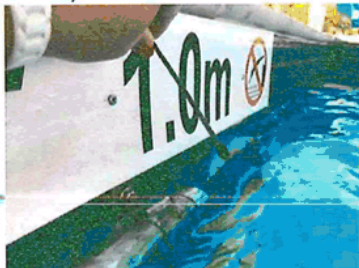
Jobs that need doing

- Chairs around the pool have been made with box section steel and have rusted over the years, one chair was removed last swim season as it had become unsafe (has not been replaced). All the remaining chairs have rust.

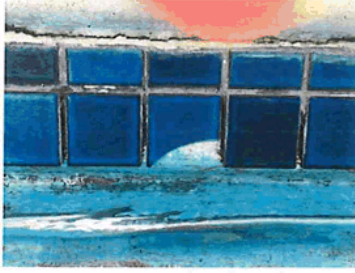


UPDATE: If the shelter, table and chairs goes in the centre as discussed with Council Staff the chairs between the two pools won't need to be replaced. The chairs were inspected and only one chair needs attention asap, all the others will take a while to rust right through.

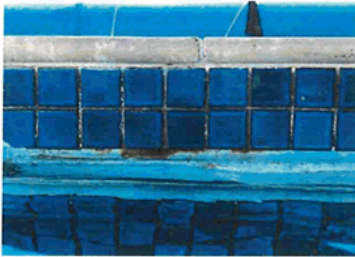
- Two spare sprinklers to have on hand to replace any that break.
- Wading pool - valve on the filter leaks after doing a backwash. Also the chemical control feeders control dial has become very difficult to turn. Sent video footage of this leak to Council on the 14th of March, 2016. I have to run hose into pool so it won't run dry until it settles down.
- there is water leaking from somewhere (other than the above mention) in the pool as we top the pool up every day losing about two inches of water.
- Stainless steel cable (earth wire) around the pool needs fixing. Reported February, also sent email with photos to Council on 15th March, 2016. Electrician was in doing another job at the pool so got him to have a look at it while he was there and explained what the Wallumbilla Pool one looks like (as I don't have photos of that). If it is done with the flat steel kids won't be able to swing on it and keep breaking it.



- Water Main Manhole- the cover is very rusted and needs replacing. Email along with photos was sent to Council 12th November 2015.
- I had two external doors replaced last swim season due to rot. These doors have only had undercoat paint on them and will need a top coat put on them soon. **UPDATE** on inspection one set of the doors has swelling due to weather.
- Broken tiles – there are three in the 25m pool that need replacing. **UPDATE** aqua putty has been put on these broken tiles, as a temporary measure.



- 2 x Whirly birds – 1 for each garden shed. One contains mowers and fuels, the other contains swim equipment and lane ropes.
- Rust – there is rust coming through at the shallow end of 25m pool



- Office - To comply with my contract any incidents are to be reported the same day. I have been made aware that any faxing emailing etc can be done at library or main office. Most times I find this near impossible as I'm at the pool most times before they open, my closing time is when they have lunch (and most times this is when I have lunch) and I'm finishing after they have shut up. During the day while the pool is open to the public is usually quiet and is a great time to be able to do any paper work, scanning, emailing etc. I would like the front room to be set up as an office and to do this I will need access to Internet and the room to be air conditioned.

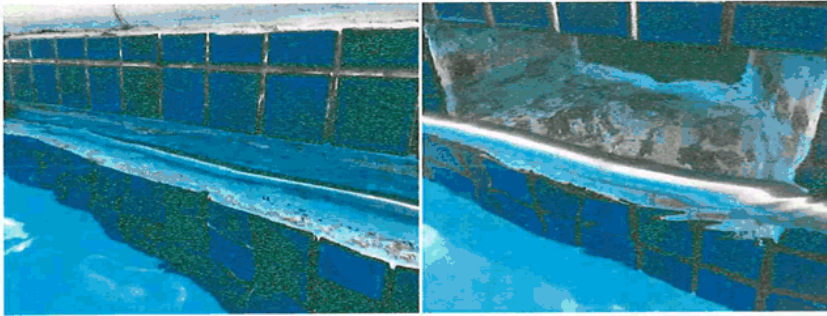
Off Season Jobs

- Little pool - over the years our wading pool have had temporary fixes done i.e. Painting. However I really feel the little pool needs a major upgrade. The pool is losing approximately 4-5cm (between 96 and 124Lt) of water daily.



- Showers - walls of showers in both ladies and men's will need to be painted as the paint is flaking off. Council painter came and look at this to be done last off season (DID NOT GET DONE)

- Hand rail, skimmer box and top step of all 3 ladders will need painting or fibre glassing.



- Pest control - to spray all buildings and sheds August 2016.
- Service mowers, whipper snipper, blower – 1 x ride one, 1 x push mower, 1 x whipper snipper, 1 x blower
- Service dosing pumps – August is a good time to do this.

Wish List

- Drinks fridge with glass window similar to the one at the rec oval canteen. The fridge that we have is a household fridge. The fridge at the Rec oval gets used half a dozen times a year, the pool is open 6 to 7 months of the year.
- Covered area for shelter and shade. There is a small area at the entrance of the facility that people can take shelter if it rains. (Council measured this up when they were here)
- Tables and chairs for the sheltered area

Issues Resolved

- Whipper snipper is now working.
- Backstroke flag pole has been fixed
- Shower roses have been replaced.
-

Name & Signature of Pool Manager

Signed:- M N SUTTON

Date :..... 07.02.2017

Maranoa Regional Council
Monthly Pool Management Report
For the Month of January 2017

Pool Name – DENISE SPENCER MEMORIAL POOL

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Season Pass
Adult	1545	12	NA	69	507
Children	2420	60	NA	1101	360

Comments:

Waiting on figures from swimming club..

2. Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	1.0-2.0	7.6	68	90
Week 2	1.5	7.5	80	90
Week 3	1.5-2.0	7.6	138	120
Week 4	2.0	7.4	50	110

Comments:-

Float not reading correct level. Figures for filling and backwashing 50m pool are kept on a separate log to the chemical log sheets in the 50m pump shed.

Slab under above ground pool is cracked and separated to 15mm lengthwise through middle of slab. Pool is no longer filled or maintained because of water loss so heated pool is no longer usable. This will impact greatly on learn to swim especially babies lessons. At 27.1 degrees the 50m is becoming too cool for rehab patients and babies.

Water park acid pump is not dosing. This chemical reader and dosing unit has been faulty more often than not since installed. Chemicals are being hand dosed. The balance tank lost water at a faster rate to refilling automatically so we ran a hose in the wading pool overnight. This may be due to evaporation with high temps and low humidity. The water quality of this system is hard to maintain with so many faults.

Since the wet park has been installed I have had to put two extra full time employees on to help with maintenance and supervision. I have more concerns with water quality and keeping it operational on a daily basis than on supervision.

Could I please have some more chemical log sheets?

Although my January report said this, "I require 2000L liquid chlorine with next delivery please" I was only delivered 1000L. We are going through quite a bit of chlorine at the moment.

I still have not been delivered the 20L bottles of both acid and chlorine yet

3. Pool Temperature

	Daily Average
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Week 1	27.1
Week 2	27.5
Week 3	27.1
Week 4	27.1

Comments:-Could you please allow the water temperature to be set around the 28 degrees mark as we have a larger percentage of rehab clients and parents and babies using the facility and without the use of the above ground pool I will lose business through my swim school. We also have school swimming starting with the state school grades 1 and 2 and will not have the above ground pool available for our timid little guys.

4. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):- band aides
5. Consumables

Items required eg. Toilet paper, hand towel, soap (please list):- liquid pleasant smelling disinfectant

6. Maintenance Issues (please list):-

We are now losing whole tiles from pool. Still two full tiles missing from left hand shallow end of pool near stairs. Large cracks showing in the underlying concrete. Sunken tiles with oncrete crumbling half way along the 50m metre pool both sides.

7. Safety Issues (Please list)

8. Safety Issues Resolved

9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

10. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

11. Any other issues that should be reported to council

Name & Signature of Pool Manager

Signed:- *Stacey Robertson*

Date :01/02/17