

BUSINESS PAPER

General Meeting

Wednesday 10 May 2017

Roma Administration Centre

NOTICE OF MEETING

Date: 5 May 2017

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor J L Chambers
Councillor N H Chandler
Councillor P J Flynn
Councillor G B McMullen
Councillor W M Newman
Councillor C J O'Neil
Councillor D J Schefe
Councillor J M Stanford

Chief Executive Officer:

Ms Julie Reitano

Senior Management:

Mr Cameron Castles (Director Infrastructure Services)
Mr Rob Hayward (Director Development, Facilities &
Environmental Services)
Ms Sharon Frank (Director Corporate, Community & Commercial
Services)

Officers:

Ms Jane Frith (Coordinator Communications)

Please find attached agenda for the **General Meeting** to be held at the Roma Administration Centre on
May 10, 2017 at 9.00AM.



Julie Reitano
Chief Executive Officer

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Next General Meeting

- To be held at the Roma Administration Centre on 24 May 2017.

Confidential Items

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

C Confidential Items

C.1 Community Safety Financial Year 2017/2018 Fees and Charges Adoption

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.(Fees and Charges Adoption)

C.2 Application to Lease Camping and Water Reserve - Lot 117 on DL492

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.3 Roma Swimming Pool Hours

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.4 Reserve for Local Government - Lot 334 on SP282633

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.5 Ivy Street Drainage Easement

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.6 Young Endeavour Youth Scheme Scholarship 2017

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.7 Roma Flood Mitigation Stage 1 - Landholder Negotiations

Classification: Closed Access

Local Government Regulation 2012 Section 275(f) starting or defending legal proceedings involving the local government.

C.8 Stage 1 Roma Flood Mitigation - Assessment of Local Property Flood Risk and Mitigation Measures and Claim for Damages

Classification: Closed Access

Local Government Regulation 2012 Section 275(f) starting or defending legal proceedings involving the local government.

C.9 Request for Discount

Classification: Closed Access

Local Government Regulation 2012 Section 275(d) rating concessions.

C.10 Commence Debt Recovery

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.11 Scales Display at the Roma Saleyards

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.12 Request for Expression of Interest 17015 - Roma Airport Runway Overlay

Classification: Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

C.13 Request for Reduction in Trading Terms

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Maranoa Regional Council
General Meeting - 10 May 2017

Councillor Business

14 Councillor Business

Closure

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 26 APRIL 2017 COMMENCING AT 9.03AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Schefe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, Coordinator Communications – Jane Frith, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Saleyards – Paul Klar, Manager Planning & Building Development – Danielle Pearn, Manager Procurement & Commercial Services – Ryan Gittins, Coordinator Rates – Dana Harrison, Coordinator Debtors – Debbie Gelhaar, Rates Officer – Catherine (Katie) Ballard, Local Development Officer Roma – Kate Papacek.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.03am.

APOLOGIES

Resolution No. GM/04.2017/45

Moved Cr Chambers

Seconded Cr O'Neil

That apologies be received and leave of absence granted for Cr. Flynn for this meeting.

CARRIED

8/0

CONFIRMATION OF MINUTES

Resolution No. GM/04.2017/46

Moved Cr Stanford

Seconded Cr Schefe

That the minutes of the General Meeting (6-12.04.17) held on 12 April 2017 be confirmed.

CARRIED

8/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1

File Number: D17/27183

SUBJECT HEADING: MINOR AMENDMENT TO DEBT RECOVERY POLICY

Officer's Title: Coordinator - Debtors

Executive Summary:

The report recommended to Council a minor amendment to the Debt Recovery Policy. This change follows an amendment to the National Energy Retail Law (Queensland) Regulation 2014, which no longer states that 10 business days are required to allow for a customer to pay their natural gas account or enter into a payment commitment after receiving a disconnection warning notice, before the natural gas service can be disconnected.

It was requested that the revised policy allow five (5) business days for a customer to pay their natural gas account or enter into a payment commitment after receiving a disconnection warning notice, before the natural gas service can be disconnected.

No further changes were recommended to the policy.

Resolution No. GM/04.2017/47

Moved Cr Chambers

Seconded Cr Newman

That Council approve the minor amendment to the Debt Recovery Policy, with Clause 4.2.B.2 amended to state:

"If payment has not been received within five (5) business days from the date of the 1st reminder letter, where possible, telephone contact is made with the debtor requesting payment or to enter into a payment commitment. The debtor will also be issued a Disconnection/Demand Letter if applicable, advising that if payment is not received within five (5) business days, their natural gas service will be disconnected on a specified date."

CARRIED (The Mayor requested his vote against the motion be recorded)

7/1

Responsible Officer

Coordinator - Debtors

Item Number: 11.2 File Number: D17/29569

SUBJECT HEADING: MONTHLY FINANCIAL STATEMENTS MARCH 2017

Officer's Title: Specialist - Finance Systems Support

Executive Summary:

The purpose of this report was for Council to receive a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month of March 2017.

Resolution No. GM/04.2017/48

Moved Cr Chambers

Seconded Cr Chandler

That the financial reports to the 31 March 2017 be received and noted.

CARRIED

8/0

Responsible Officer

Specialist - Finance Systems Support

Item Number: 11.3

File Number: D17/30085

SUBJECT HEADING: COUNCIL INITIATED ADVISORY COMMITTEE MEETINGS

Officer's Title: Coordinator - Councillors & Community Engagement

Executive Summary:

As part of Council's Community Engagement Strategy, Council has a number of Advisory Committees to seek community and stakeholder input on key projects and businesses of Council. Feedback, or the outcomes of these forums, assists Council to identify priorities, inform decisions and develop future strategies and policies.

The report provided a copy of the confirmed and unconfirmed meeting minutes of the advisory committee meetings held during the months of December 2016 to March 2017.

Resolution No. GM/04.2017/49

Moved Cr O'Neil

Seconded Cr Stanford

That Council receive and note the confirmed and unconfirmed minutes of the following committees:

- **Confirmed Minutes – Airport Advisory Committee Meeting – 24/01/17;**
- **Unconfirmed Minutes – Airport Advisory Committee Meeting – 07/03/17;**
- **Confirmed Minutes – Roma Saleyards Advisory Committee Meeting – 08/12/16;**
- **Confirmed Minutes – Roma Saleyards Advisory Committee Meeting – 02/02/17;**
- **Confirmed Minutes – Roma Saleyards Advisory Committee Meeting – 02/03/17;**
- **Confirmed Minutes – Bassett Park Advisory Committee Meeting – 07/02/17.**

CARRIED

8/0

Responsible Officer

Coordinator - Councillors & Community Engagement

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1

File Number: D17/26708

SUBJECT HEADING: RELEASE OF FIVE ECONOMIC DEVELOPMENT STRATEGY DOCUMENTS FOR COMMUNITY CONSIDERATION

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Council was asked to endorse five documents for community-wide consideration. The five documents are:

- ☐ Maranoa economic development strategy
- ☐ Maranoa business and industry strategy
- ☐ Maranoa tourism strategy
- ☐ Maranoa arts & culture strategy
- ☐ Maranoa sport & recreation strategy

The strategies are direction-setting documents. The strategies were presented to Council in the context of the following messages:

"We are building futures for the next generations"

"We will do this through local jobs and quality lifestyles"

It was proposed the documents be released as soon as a communications plan for the release of the documents has been approved by the Council. The documents will be embargoed until the communication plan is approved.

Discussion:

Cr. O'Neil spoke in favour of the motion, thanking the Manager Economic & Community Development, his team and the project officer for the outstanding work undertaken in developing the strategies. He further commended the broad scale consultation undertaken, the likes of which he'd not previously seen across the regional communities both small and large. He also noted the strong participation and ownership demonstrated by the community in providing input. In closing, Cr. O'Neil indicated that he looked forward to further feedback from key stakeholders following release of the strategies.

Resolution No. GM/04.2017/50

Moved Cr O'Neil

Seconded Cr Newman

That Council:

1. Endorse the release, for community-wide consideration, of the five documents that guide its efforts in community development namely:
 - a. Maranoa economic development strategy
 - b. Maranoa business and industry strategy
 - c. Maranoa tourism strategy
 - d. Maranoa arts & culture strategy
 - e. Maranoa sport & recreation strategy; and
2. Authorise the Manager Economic and Community Development to coordinate discussions with the relevant regional and local development associations and stakeholder agencies.

CARRIED

8/0

Responsible Officer

Manager - Economic & Community Development

Item Number: 13.2 **File Number:** D17/28043
SUBJECT HEADING: AUSTRALIAN RED CROSS - REQUEST FOR FEE WAIVER
Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received correspondence from the Australian Red Cross – Roma Branch, requesting a fee waiver for the use of the PA system located at the Ernest Brock Room Roma. The organisation is holding an event at the venue on 7 October 2017.

Council was asked to consider the request.

Discussion:

Cr. Chandler spoke in favour of the motion, congratulating the Red Cross Branch in Roma for being so organised in the lead up to the event.

Resolution No. GM/04.2017/51

Moved Cr Chandler

Seconded Cr Stanford

That Council waive the hire fee for the use of the PA System by the Australian Red Cross for the Chelsea Flower Show, to be held at the Auditorium and Ernest Brock Room at the Roma Cultural Centre on 7 October 2017.

CARRIED

8/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

LATE ITEMS

Item Number: L.1 **File Number:** D17/30503
SUBJECT HEADING: LETTER TO DEPUTY PREMIER - WORKS FOR QUEENSLAND PROGRAM
Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

As tabled at the General Meeting on 22 February 2017, Council has been successful in securing funding of \$1.35 million for the implementation of two water projects in Roma through the State Government's Works for Queensland (W4Q) program.

It was recommended that Council formally write to the Deputy Premier extending its appreciation for the opportunities provided by the Works for Queensland (W4Q) program.

Discussion:

Cr. Schefe spoke in favour of the motion, indicating that he felt it was imperative for Council to continue to encourage the State Government to deliver projects such as this to really drive jobs and investment in the Maranoa. Cr. Schefe also acknowledged the advocacy undertaken by Council through the Local Government Association of Queensland (LGAQ) in supporting this initiative. Cr Schefe confirmed that he would be willing to be the signatory to the letter on Council's behalf.

Resolution No. GM/04.2017/52

Moved Cr Schefe

Seconded Cr Newman

That Cr. Schefe, on behalf of Council, write to the Deputy Premier to:
 - **thank the State Government for implementing the W4Q program;**

- convey the benefits the Maranoa community will see as a result of Council's successful projects; and
- encourage the continuation of this program to help drive jobs and investment in regional Queensland.

CARRIED

8/0

Responsible Officer

Associate to the Chief Executive Officer

CONFIDENTIAL BUSINESS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/04.2017/53

Moved Cr O'Neil

Seconded Cr Stanford

That Council close the meeting to the public at 9.14am.

CARRIED

8/0

Cr. Chandler declared a 'Conflict of Interest' in relation to Item C.4 – In-kind Assistance for Roma Show 2017, due to her being President of the Roma Show Society. Cr. Chandler left the Chamber at 9.23pm, taking no further discussion on the item.

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in relation to Item C.4 - In-kind Assistance for Roma Show 2017, due to him being a paid member of the Roma Show Society. Cr. O'Neil elected to remain for discussions on the basis that it would not influence his ability to consider the broader public interest.

Cr. O'Neil left the Chamber at 9.36am, and entered at 9.38am.

At cessation of discussion on Item C.4 – In-kind Assistance for Roma Show 2017, Cr. Chandler entered the Chamber at 9.55am.

Cr. O'Neil left the Chamber at 10.31am, and entered at 10.38am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.53AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.30AM

Cr. Stanford left the Chamber at 12.26pm, and entered at 12.27pm.

Cr. Stanford left the Chamber at 12.44pm, and entered at 12.47pm.

The Mayor left the Chamber at 12.54pm, and entered at 12.56pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 1.17PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 2.04PM.

Cr. Chambers left the Chamber at 2.30pm, and entered at 2.32pm.

The Mayor left the Chamber at 2.46pm, and entered at 2.48pm.

Cr. Stanford left the Chamber at 2.50pm, and entered at 2.53pm.

Cr. O'Neil left the Chamber at 3.06pm, and entered at 3.07pm.

Cr. O'Neil left the Chamber at 3.19pm, and entered at 3.20pm.

Resolution No. GM/04.2017/54

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 3.36pm.

CARRIED

8/0

Item Number:

C.1

File Number: D17/25032

SUBJECT HEADING:

OFFER FOR COUNCIL TO PURCHASE LAND – VICINITY OF THE ROMA AIRPORT

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council was invited to purchase land in Roma in the vicinity of the airport. Council was asked to consider the offer.

Resolution No. GM/04.2017/55

Moved Cr Newman

Seconded Cr Chambers

That Council decline the offer to purchase land within the vicinity of the Roma Airport.

CARRIED

8/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: C.2 File Number: D17/29065
 SUBJECT HEADING: APPLICATION TO LEASE COUNCIL OWNED LAND
 Officer's Title: Administration Officer - Land Administration

Executive Summary:

Correspondence was received from the applicant expressing their interest in leasing a vacant paddock located on Kimbler Road, Roma to graze horses.

Resolution No. GM/04.2017/56

Moved Cr McMullen

Seconded Cr Chandler

That Council advise the applicant that:

1. The vacant land located in Kimbler Road, Roma is not available for lease at this time due to the unsuitability of fencing on the property.
2. After completing repairs Council, will publicly call for expressions of interest to use the land for grazing.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.3 File Number: D17/21241
 SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 11 ON DL161
 Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7795 being Lot 11 on DL161 to freehold tenure.

Resolution No. GM/04.2017/57

Moved Cr Chambers

Seconded Cr Newman

That Council advise the Department of Natural Resources and Mines it has no objection to the conversion over GHPL 36/7795 being Lot 11 on DL161 to freehold tenure.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Cr. Chandler declared a 'Conflict of Interest' in relation to the following item, due to her being President of the Roma Show Society. Cr. Chandler left the Chamber at 3.40pm, taking no further discussion or debate on the item.

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in relation to the following item, due to him being a paid member of the Roma Show Society. Cr. O'Neil elected to remain for discussion and debate on the matter, on the basis that it would not influence his ability to consider the broader public interest.

Item Number:

C.4

File Number: D17/29613

SUBJECT HEADING:

**IN-KIND ASSISTANCE FOR ROMA SHOW 2017 –
ROMA SHOW SOCIETY**

Officer's Title:

Local Development Officer - Roma

Executive Summary:

Roma Show Society sought in-kind assistance for the 2017 Roma Show.

Discussion:

Cr. Newman spoke in favour of the motion, indicating that it was an absolute delight to again be supporting and assisting the Roma Show Society in bringing this event to the community.

Resolution No. GM/04.2017/58

Moved Cr Newman

Seconded Cr O'Neil

That Council:

1. Support the 2017 Roma Show by approving the request for in-kind assistance to a maximum value of \$20,000 for assistance identified by the Roma Show Society including:
 - Preparation of Bassett Park prior to the Show including, repairs to the Fashion Show Pavilion and the removal of items stored in the building in readiness for the show;
 - Provide machinery and an operator to unload and load portable panels before and after the show at the Cattle and Horse Sections;
 - Assist with dismantling of portable panels at the horse section after the show;
 - Provide a fee waiver on the disposal of show rubbish at MRC dump. JJ Richards will be transporting the waste in skips;
 - Emergency/reactive assistance that may arise during the show e.g. Repair of busted pipes;
 - Provision, including delivery and removal, of the Mobile Parenting Van;
 - Availability of 24 tables, 15 long tables and 396 chairs in accordance with Council's standard support for not-for-profit organizations;
 - Supply of water truck and operator to water the grounds;
 - Permission to borrow two Council owned portable PA systems.
2. Allocate costs involved (to a maximum of \$20,000) to the Major In-kind Assistance budget GL2887.2248.2001.

CARRIED

7/0

Responsible Officer

Local Development Officer - Roma

Resolution No. GM/04.2017/59

Moved Cr Newman

Seconded Cr Stanford

That Council, in the interest of safety of both jockeys and show volunteers and patrons, restrict the training times of race horses on the track at Bassett Park to:

- Sunday 7 May, Monday 8 May and Tuesday 9 May – 3 am to 7 am.
- Wednesday 10 May, Thursday 11 May, Friday 12 May, Saturday 13 May, Sunday 14 May - no training.

Further, that Council support the trainers during this time by completing a grade and run of the harrows over the temporary track adjacent to the main track so that training can continue, with funds to undertake works drawn from the Major In-kind Assistance budget - GL2887.2248.2001.

CARRIED

7/0

Responsible Officer

Local Development Officer - Roma

Resolution No. GM/04.2017/60

Moved Cr McMullen

Seconded Cr Golder

That Council:

1. Waive the hire fees for Bassett Park for the 2017 Annual Roma Show.
2. Transfer funds of \$2,249.82 (excluding GST) from GL2887.2248.2001 – Major In-Kind Assistance Budget to GL1491.1085 – Bassett Park Operating Revenue.

MOTION LOST

2/5

Cr. McMullen called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Newman
	Cr. O'Neil
	Cr. Schefe
	Cr. Stanford

Responsible Officer

Local Development Officer - Roma

At cessation of discussion and debate on the abovementioned item, Cr. Chandler entered the Chamber at 3.46pm.

Item Number:

C.5

File Number: D17/28749

SUBJECT HEADING:

BIG RIG MANAGEMENT REPORT - MARCH 2017

Officer's Title:

Coordinator - Council Buildings & Structures

Executive Summary:

The Big Rig Report for the month of March 2017 was presented for Council's information.

Resolution No. GM/04.2017/61

Moved Cr Stanford

Seconded Cr Schefe

That Council receive the monthly Big Rig report as presented.

CARRIED

8/0

Responsible Officer

Coordinator - Council Buildings & Structures

Item Number: C.6 **File Number:** D17/25525
SUBJECT HEADING: ROMA AIRPORT OPERATIONS STRUCTURE PLANNING
Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This report served to inform Council of a proposed manning restructure at the Roma Airport in line with the current and forecast operational and financial needs of the organisation.

Resolution No. GM/04.2017/62

Moved Cr O'Neil

Seconded Cr Chandler

That the item be deferred and considered as part of Council's Organisational Structure discussions.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.7 **File Number:** D17/27857
SUBJECT HEADING: MARCH 2017 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS
Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/04.2017/63

Moved Cr O'Neil

Seconded Cr Newman

That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.8 **File Number:** D17/27803
SUBJECT HEADING: REQUEST FOR RATES DISCOUNT – ASSESSMENTS 14026298 & 14026355
Officer's Title: Coordinator - Rates

Executive Summary:

Correspondence was received from the applicant requesting the rates discount be granted after payment was received following the close of discount.

Resolution No. GM/04.2017/64
Moved Cr Chambers
Seconded Cr Chandler

That Council not grant the discount on this occasion as the circumstances do not meet the criteria in Council's adopted Revenue Statement and the *Local Government Regulation 2012* for granting discount.

CARRIED
6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Coordinator - Rates
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Item Number:
C.9
File Number: D17/29453
SUBJECT HEADING:

**OBJECTION TO DIFFERENTIAL RATING
CATEGORISATION - PETROLEUM LEASE 119 -
ASSESSMENT NO. 15006448**

Officer's Title:
Coordinator - Rates
Executive Summary:

Correspondence was received from the applicant objecting to the Rating Category of the Petroleum Lease 119 which they are the authorised holder of.

Resolution No. GM/04.2017/65
Moved Cr Chambers
Seconded Cr Newman
That Council:

- 1. Endorse the Chief Executive Officer's consideration and proposed decision pursuant to section 91(2) of the *Local Government Regulation 2012* that the discrete parcel of land was and is appropriately categorised for the notice issued for 1 January 2017 to 30 June 2017.**
- 2. Respond to the applicant advising their objection has been unsuccessful and to also enclose copies of Council's adopted 2016/17 Revenue Statement and extract of Council's Minutes of the Special Budget Meeting where Council resolved the rating categories of rateable land in its area and the description of those categories.**

CARRIED
8/0

Responsible Officer	Coordinator - Rates
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Item Number: C.10 **File Number:** D17/29754
SUBJECT HEADING: UPDATE ON OUTSTANDING RATES - DEBT RECOVERY PROGRESS
Officer's Title: Rates Officer

Executive Summary:

The report provided Council with an update on the status of outstanding rates, and the progress on the debt recovery for rates in arrears.

Discussion:

Cr. Chambers spoke in favour of the motion, indicating that at the beginning of this process outstanding rates plus legal costs incurred to pursue the outstanding rates totalled \$3,167,705.54. Through recovery action this figure had now been reduced on behalf of the rate payers to \$1,857,899.76 outstanding. Cr. Chambers further indicated that this was a significant improvement, and said that Council needs to and will continue the recovery process for outstanding payment of rates on behalf of the community.

Resolution No. GM/04.2017/66

Moved Cr Chambers

Seconded Cr Chandler

That Council received and note the progress report on Outstanding Rates - Debt Recovery.

CARRIED

8/0

Responsible Officer

Rates Officer

Item Number: C.11 **File Number:** D17/29180
SUBJECT HEADING: SCALES DISPLAY AT THE ROMA SALEYARDS
Officer's Title: Manager - Saleyards

Executive Summary:

The small weighbridge (Scales 2) scales display has stopped working and requires replacement as the current model is obsolete and replacement parts are no longer available. The purpose of this report was for Council to consider the options available for a new scales display system.

Resolution No. GM/04.2017/67

Moved Cr Stanford

Procedural Motion - That the matter lay on the table to allow for further information to be gained on the appropriate screen size and scripts for a new scales display system.

CARRIED

8/0

Responsible Officer

Manager - Saleyards

Item Number: C.12 File Number: D17/30068

SUBJECT HEADING: ENGAGEMENT OF SOLE SUPPLIER - RELOCATION OF TELECOMMUNICATIONS INFRASTRUCTURE AT ROMA SALEYARDS

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

In order to progress the Roma Saleyards Truck Stop project, the existing telecommunications infrastructure must be relocated.

This report was tabled to seek Council's approval to engage a sole supplier for this work package.

Resolution No. GM/04.2017/68

Moved Cr Chandler

Seconded Cr Schefe

That:

1. Council engage Telstra Corporation Ltd to complete the relocation of Telstra Assets at 44589 Warrego Hwy, Roma (Quote reference QR190211-1).
2. The engagement be made in accordance with s 235(a) of the *Local Government Regulation 2012*, that: the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.
3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Telstra Corporation Ltd and raise a purchase order if the final terms are acceptable, with expenditure assigned to Work Order 16037.
4. Council authorise the Chief Executive Officer (or delegate) to execute the 'customer acceptance' document on Council's behalf.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Commercial Services

Item Number: C.13 File Number: D17/30380

SUBJECT HEADING: CONSIDERATION OF PROACTIVE DISCLOSURE FOR STAGE 2 FLOOD MITIGATION DOCUMENTATION

Officer's Title: Director Corporate, Community & Commercial Services

Executive Summary:

The report was presented for Council to consider the proactive disclosure of Stage 2 Flood Mitigation documentation to the community.

Resolution No. GM/04.2017/69

Moved Cr Chandler

Seconded Cr Schefe

That:

1. Council proactively disclose the following Stage 2 Flood Mitigation documents:

<ul style="list-style-type: none"> • Maranoa Regional Council Roma Flood Mitigation Project – Stage 2 Western Levee Flood Risk and Overtopping Assessment by GHD - October 2016 • Maranoa Regional Council Roma Flood Mitigation Study – Stage 2 Ecological Assessment Report – February 2016 • Maranoa Regional Council Roma Stage 2 Flood Mitigation Project Operation and Maintenance Manual – Draft <p>2. These documents be added to the suite of documents currently available on Council's website for public access pertaining to Roma Flood Mitigation, accompanied by additional material which provides context surrounding the documents.</p>	8/0
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Responsible Officer	Director Corporate, Community & Commercial Services
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Item Number: C.14 File Number: D17/29698

SUBJECT HEADING: REQUEST FOR REDUCTION IN TRADING TERMS

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

Council received correspondence from two suppliers, requesting a reduction in trading terms from 28 days to 14 days.

The requests were tabled for Council's consideration.

Resolution No. GM/04.2017/70	
Moved Cr McMullen	Seconded Cr Schefe
That Council approve the requested reduction in trading terms from 28 days to 14 days for any invoiced works by the two entities, as referenced in this Officer's Report.	
CARRIED	8/0

Responsible Officer	Associate to the Chief Executive Officer
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LATE CONFIDENTIAL ITEMS

Item Number: LC.1 File Number: D17/29765

SUBJECT HEADING: ROMA SALEYARDS - MONTHLY BUSINESS REPORT

Officer's Title: Manager - Saleyards

Executive Summary:

The report was presented to Council to provide a summary of the performance of Council's Roma Saleyards for the month of February, and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/04.2017/71
Moved Cr Newman
Seconded Cr O'Neil
That Council receive and note the Officer's reports as presented.
CARRIED
8/0
Responsible Officer
Manager - Saleyards
Item Number:
LC.2
File Number: D17/29411
SUBJECT HEADING:
**ROMA FLOOD MITIGATION STAGE 1 - LANDHOLDER
NEGOTIATIONS – ASSESSMENT NO. 14008304**
Officer's Title:
**Director - Infrastructure Services
Associate to the Director - Infrastructure Services**
Executive Summary:
The report tabled a letter in relation to a Stage 1 Access Deed and an Acquisition Agreement, signed by both parties.
Resolution No. GM/04.2017/72
Moved Cr O'Neil
Procedural Motion - That the matter lay on the table for further consideration at the General Meeting on 10 May 2017, following the receipt of additional information requested by Council to inform a decision at that upcoming meeting.
CARRIED
8/0
Responsible Officer
**Associate to the Director - Infrastructure
Services**
Item Number:
LC.3
File Number: D17/30212
SUBJECT HEADING:
**DELEGATED AUTHORITY FOR THE CHIEF EXECUTIVE
OFFICER TO SIGN THE TENDER SUBMISSION AND
RESULTING CONTRACT FOR PAVEMENT
REHABILITATION ON THE CARNARVON HIGHWAY
(24E) NORTH OF INJUNE**
Officer's Title:
Manager - Roads, Drainage & Parks
Executive Summary:
This report sought approval for the Council to delegate authority to the Chief Executive Officer to sign the resulting Minor Works Performance Contract with the Department of Transport and Main Roads on behalf of Council. The tender and resulting contract is for the delivery of Pavement Stabilisation Works to various sections on the Carnarvon Highway (24E), located between 38.2 kms and 46.1 kms north of Injune.
Resolution No. GM/04.2017/73
Moved Cr McMullen
Seconded Cr Stanford
That Council authorise the Chief Executive Officer to sign the tender submission and resulting contract, to undertake a Minor Works Performance Contract on the Carnarvon Highway approximately 38.2 to 46.1 kms north of Injune.

CARRIED

8/0

Responsible Officer

Manager - Roads, Drainage & Parks

Item Number:

LC.4

File Number: D17/24774

SUBJECT HEADING:

DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE "CARAVAN PARK"

Location:

155 Geoghegan Road, Roma 4455 (Lot 317 on SP219057)

Applicant:

Roma Clay Target Club Inc. C/- Brandon & Associates Pty Ltd

Officer's Title:

Coordinator - Planning

Executive Summary:

The application is for a Development Permit for a Material Change of Use – "Caravan Park" on land located at 155 Geoghegan Road, Roma 4455 (properly described as Lot 317 on SP219057).

The application is subject to Impact Assessment against the Bungil Shire Planning Scheme 2006. The drafting of the Maranoa Planning Scheme is at an advanced stage and its content is considered relevant to the assessment of this application as it accurately represents the development outcomes sought for the future of the region.

Public Notification of the application was carried out between 9 December 2016 and 25 January 2017. One properly made submission opposing the application and 140 letters supporting the application were received during this period.

The application is generally consistent with the relevant provisions of the Bungil Shire Planning Scheme 2006. Any perceived conflicts with the planning scheme are addressed having regard to the lawful existing use on the site or can otherwise be appropriately addressed by way of conditions of development approval.

Resolution No. GM/04.2017/74
Moved Cr Stanford

Procedural Motion – That the matter lay on the table for further consideration at an upcoming General Meeting to allow for further investigation into matters raised by Council at the meeting.

CARRIED

7/1

Responsible Officer

Coordinator - Planning

Item Number:

LC.5

File Number: D17/30472

SUBJECT HEADING:

WITHOUT PREJUDICE OFFER FOR COUNCIL CONSIDERATION - ASSESSMENT NO. 14016927

Officer's Title:

Manager - Enterprise Risk, Program & Contract Management

Executive Summary:

The report tabled an update based on 'without prejudice' correspondence received by Council on 18 April 2017 in relation to Assessment No. 14016927.

Resolution No. GM/04.2017/75
Moved Cr Schefe
Seconded Cr Newman

That Council authorise the Chief Executive Officer with the assistance of Council's solicitors, to finalise an agreement under section 15 of the *Acquisition of Land Act 1967* with the owner of land bearing Assessment No. 14016927 in a manner consistent with Council's discussions at the General Council Meeting on 26 April 2017.

CARRIED

6/2

Cr. Stanford called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Golder	Cr. Stanford
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Manager - Enterprise Risk, Program & Contract Management
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Item Number:

LC.6

File Number: D17/30473

SUBJECT HEADING:
**WITHOUT PREJUDICE OFFER FOR COUNCIL
CONSIDERATION - ASSESSMENT NO. 14008429**

Officer's Title:

**Manager - Enterprise Risk, Program & Contract
Management**
Executive Summary:

The report tabled an update based on 'without prejudice' correspondence received by Council on 18 April 2017 in relation to Assessment No. 14008429.

Resolution No. GM/04.2017/76
Moved Cr Newman
Seconded Cr McMullen

That Council authorise the Chief Executive Officer with the assistance of Council's solicitors, to finalise an agreement under section 15 of the *Acquisition of Land Act 1967* with the owner of land bearing Assessment No. 14008429 in a manner consistent with Council's discussions at the General Council Meeting on 26 April 2017.

CARRIED (The Mayor exercised his 'Casting Vote' in favour of the motion)

5/4

Responsible Officer	Manager - Enterprise Risk, Program & Contract Management
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Item Number: LC.7 File Number: D17/30233

SUBJECT HEADING: 2017 REGIONAL REHABILITATION PROGRAM
SCHEDULE C BITUMEN SEALING PROGRAM

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Maranoa Regional Council invited suitably qualified and experienced contractors to submit a schedule of pricing and supporting documentation for the delivery of the 2017 Regional Rehabilitation Program Schedule C Bitumen Sealing Program.

Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/04.2017/77

Moved Cr Chandler

Seconded Cr McMullen

That Council:

1. Select RPQ Spray Seal Pty Ltd as the preferred supplier for VP72724 – 2017 Regional Rehabilitation Program Schedule C Bitumen Sealing Program.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with RPQ Spray Seal Pty Ltd, noting the value of \$1,241,652.63 (Inc. GST), and raise a Purchase Order if the final terms are acceptable from the Rehabilitation Program WO 18745 in the first instance and then to the relevant cost centre/s.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Commercial Services

Item Number: LC.8 File Number: D17/30541

SUBJECT HEADING: TENDER 17013 - RELINING OF SEWER MAINS IN MAJOR
& MCDOWALL STREETS, ROMA

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly invited tenders from suitably qualified and experienced contractors to design and install a sewer relining product at several sites in Roma.

The tender period opened on 28 February 2017 with a closing date of 22 March 2017.

Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/04.2017/78

Moved Cr Scheffe

Seconded Cr Chandler

That Council:

1. Select Interflow Pty Ltd as the preferred tenderer for Tender 17013 – Relining of

Sewer Mains in Major & McDowall Streets, Roma.

2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Interflow Pty Ltd, noting the tendered value of \$383,670.83 (Inc. GST), and accept the contract if the final terms are acceptable.
3. Draw the required funds from WO 18338.

CARRIED

8/0

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: LC.9 File Number: D17/30543

SUBJECT HEADING: TENDER 17014 - SUPPLY AND ERECT STEEL RESERVOIRS IN ROMA

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly invited tenders from suitably qualified and experienced contractors to design, supply, and erect two 1.5ML steel reservoirs in Roma.

The tender period opened on 14 March 2017 with a closing date of 5 April 2017.

Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. GM/04.2017/79

Moved Cr Schefe

Seconded Cr Chambers

That Council:

1. Select Altanks Pty Ltd as the preferred tenderer for Tender 17014 – Supply and Erect Steel Reservoirs in Roma.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Altanks Pty Ltd, noting the tendered value of \$253,000 (Inc. GST), and accept the contract if the final terms are acceptable, with funds required drawn from WO 18651 and WO 18705.

CARRIED

6/2

(The Mayor and Cr. McMullen requested each of their votes against the motion be recorded)

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: LC.10 File Number: D17/29783

SUBJECT HEADING: MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

The report sought Council approval for changes to the organisational structure.

Resolution No. GM/04.2017/80

Moved Cr Chambers

Seconded Cr Stanford

That Council endorse the proposed amendments to the organisational structure as follows:

- Retitle the position of Mitchell – Libraries, Arts & Culture Officer (0681) to Project Officer – Tourism (0.31 FTE), and change the reporting line of the position to report to the Coordinator – Tourism (0220). The term of the position is to be a maximum of (3) months;
- Coordinator – Tourism (0.69 FTE);
- Retitle the position of Plant Operator/Labourer (0914) to Multi-skilled Plant Operator/Labourer;
- Retitle the position of Plant Operator/Labourer (0883) to Multi-skilled Plant Operator/Labourer;
- Retitle the position of Plant Operator/Labourer (0873) to Multi-skilled Plant Operator/Labourer;
- The vacant position of Specialist – Corporate Training (0308) be removed from the Organisational Structure.

CARRIED

7/1

Responsible Officer	Associate to the Chief Executive Officer
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 4.09pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 10 May 2017, at Roma Administration Centre.

.....
Mayor

.....
Date

OFFICER REPORT

Meeting: General 10 May 2017

Date: 3 May 2017

Item Number: 11.1

File Number: D17/33214

SUBJECT HEADING: Community Consultation - Roma Dog Park

Classification: Open Access

Officer's Title: Coordinator - Councillors & Community Engagement

Executive Summary:

Council resolved to seek community feedback to gauge support for an off leash dog park in Roma at the General Meeting held on 14 December 2016. The feedback period was open from 6 April 2017 – 5 May 2017.

This report collates the received feedback for Council's review and further consideration.

Officer's Recommendation:

That Council:

1. Receive and note the collated community feedback.
2. Include the project in future budget deliberations.
3. Publicly acknowledge the community response through a variety of media forums.

Body of Report:

At the General Meeting held on 14 December 2016, Council resolved to seek community feedback to gauge support for an off leash dog park in Roma, with a possible location for the park in the vicinity of Shady's Lagoon (at the western entrance to Adungadoo Pathway, located off Charles Street).

Council sought feedback on the support for an off leash dog park, the proposed location and the facilities that residents would like the park to include.

The feedback period opened on 6 April 2017 and closed on 5 May 2017.

In seeking feedback from the community, a variety of distribution forums were used, these included:

- Signage in two locations along Adungadoo Pathway
- Poster and feedback forms in Council's Roma Administration Centre

- Posters at key locations (Roma Library, Maranoa Veterinary Surgery, Roma Veterinary Clinic, Roma Pet World, noticeboards along Adungadoo Pathway)
- Council's website, with corresponding online feedback form
- Issue of a media release inviting feedback – 6 April 2017
- Council's Facebook page – 7 April 2017
- Two on-site engagement sessions – 11 April 2017 and 29 April 2017

A copy of the collated feedback was provided to Council for review at the Councillor Workshop on 9 May 2017.

The following summarises the volume of feedback received:

Forum	Volume of feedback received
Hardcopy feedback forms	42
Online feedback forms	85
Total	127
Facebook (Council)	5,484 people reached 203 reactions, comments and shares <ul style="list-style-type: none">• 45 'likes', in addition to a further 80 'likes' on shared posts• 35 comments, in addition to a further 15 comments on shared posts• 28 'shares'

From a social media perspective, posting of the Roma dog park consultation has been one of the most popular posts that Council has issued to date.

An overwhelming majority of the feedback received was in favor of an off leash dog park being constructed.

Some key points identified from feedback received, included:

- 93% of those who completed a feedback form advised that they would use a dog park (7% advised they would not).
- Of those in favour of a dog park:
 - 99% would like a fenced area
 - 97% would like access to water for their dog/s
 - 92% would like seating
 - 90% would like doggie refuse bags and bins
 - 78% would like a shade structure
 - 47% would like lighting
 - 42% would like a noticeboard
- Suggestions were made for a number of other facilities to be incorporated, including:
 - Agility/play equipment (i.e. ramps, tunnels, sand pit, sprinkler/water)
 - Separate areas for small and large dogs
 - Signage (rules or warnings)

- 87% of those who completed a feedback form advised they thought the proposed location was suitable (with 9% advising the location was not suitable and 4% that did not answer the question). Alternative suggestions included:
 - Railway Dam
 - Adungadoo Pathway (opposite the bridge to the Big Rig)
 - Some of these respondents raised their concerns that the suggested area was not large enough to accommodate needs
 - Dog Park being located 10km outside of the town of Roma

Some key concerns identified from feedback received, included:

- Risk presented by dogs that are not vaccinated, flea treated etc. using the park
- Aggression (particularly between large and small dogs)
- Space needs to be large enough for dogs to run around properly (larger than a back yard)
- Preference for money to be spent on responsible dog ownership programs/controlling stray dogs
- If the area is prone to flooding it will result in ongoing costs to ratepayers (in terms of maintenance and replacing fencing)
- More important areas that need attention first (i.e. fencing of children's parks)

Council is now asked to receive and note the feedback received.

Consultation (internal/external):

Maranoa community
Councillors of MRC
Coordinator - Communications

Risk Assessment (Legal, Financial, Political etc.):

Community consultation provides an important opportunity for Council to seek feedback from a broad range of demographics.

Policy Implications:

Nil.

Financial Resource Implications:

For further consideration as part of budget deliberations once project has been scoped.

Link to Corporate Plan:

Corporate Plan 2014-2019
Strategic Priority 1: Community Leadership & Accountability
1.5 Community Engagement (Inform, Consult, Involve, Collaborate, Empower)
1.5.4 Project specific engagement

Supporting Documentation:

Nil

Report authorised by:

Manager - Communication, Information & Administration Services

Director - Corporate, Community & Commercial Services

OFFICER REPORT

Meeting: General 10 May 2017

Date: 4 May 2017

Item Number: 11.2

File Number: D17/33638

SUBJECT HEADING: Community Consultation - Roma Saleyards Multi-Purpose Facility

Classification: Open Access

Officer's Title: Coordinator - Councillors & Community Engagement

Executive Summary:

Council resolved to seek community feedback for a proposed new Multi-Purpose Facility at the Roma Saleyards. Feedback was sought on a concept floor plan, building finish and elevations. Council worked with Gibson Architects to develop the plans for community comment.

Council has submitted funding applications for the Roma Saleyard Multi-Purpose Facility under the Federal Government *Building Better Regions* program (submitted 28 February 2017) and the State Government *Building our Regions* (submitted 27 April 2017), and is currently waiting advice of successful projects under both programs.

This report summarises feedback received from the community for Council's review and further consideration.

Officer's Recommendation:

That Council:

1. Receive and note the detailed community feedback provided under separate cover.
2. Incorporate the feedback as part of detailed design if Council is successful in its application for funding under the Federal Government *Building Better Regions* program and/or the State Government *Building our Regions Program*.
3. Publicly acknowledge the community response through a variety of media forums.

Body of Report:

At the General Meeting held on 22 March 2017, Council resolved to proceed with community consultation for a proposed Multi-Purpose Facility at the Roma Saleyards.

The consultation sought feedback on the presentation plans as follows, developed by Gibson Architects in consultation with Council:

- a) Floor Plan
- b) Building Finishes
- c) Elevations (to be presented in colour versions as discussed at workshop)

The feedback period opened on 4 April 2017 and closed on 3 May 2017.

In seeking feedback from the community, a variety of distribution forums were used, these included:

- Display of draft plans and access to hardcopy feedback forms at the Roma Saleyards and Council's Roma Administration Centre
- On-line draft plans and feedback forms via Council's website
- Issue of a media release inviting feedback – 31 March 2017
- Council's Facebook page – Posts - 31 March, 4 April, 13 April, 19 April
- Plans provided to the President of Roma Livestock Association for further liaison with association members

A detailed copy of collated feedback has been circulated to Councillors under separate cover as it contains personal information about the individual respondents.

The following summarises the volume of feedback received:

Forum	Volume of feedback received
Hardcopy feedback forms	6
Online feedback forms	9
Emailed directly to Officer or Councillor	8
Total	23
Facebook (Council)	3,527 people reached 61 reactions, comments and shares <ul style="list-style-type: none">• 30 'likes', in addition to a further 80 'likes' on shared posts• 6 comments, 5 of those on 'shares'• 26 'shares'

From a social media perspective, Queensland Country Life Facebook page also posted the designs, and received a number of likes and comments were received.

A summary of the types of comments received in favour of the draft designs included-

- It is time for the facility infrastructure to be updated
- Positive comments about the modern design
- Positive comments about improved disability access
- Support of the facility upgrade in attracting tourists to the region
- Appreciation that community consultation was undertaken

A number of concerns were also raised in response to the draft designs including-

- The high expense of building the facility, funding arrangements and potential costs to the ratepayer and facility users
- Thoughts that the proposed facility was beyond operational requirements
- Preference for a facility that was more 'country' and less modern

A number of suggestions were also provided including:

- Suggestions around use of technology such as solar
- Suggestions on use of the spaces contained in the draft plans
- Improvements suggestions on other parts of the facility
- An offer to assist with landscaping requirements at the site
- Suggestion that further detailed consultation be undertaken with facility users directly

Council has submitted funding applications for the Roma Saleyard Multi-Purpose Facility under the Federal Government *Building Better Regions* program (submitted 28 February 2017) and the State Government *Building our Regions* (submitted 27 April 2017).

It is hoped that advice on successful projects will be received by July 2017.

Council is now asked to receive and note the feedback received.

Consultation (internal/external):

Maranoa community

Councillors of MRC

Director – Corporate, Community & Commercial Services

Coordinator - – Grants, Local Development & Council Events

Risk Assessment (Legal, Financial, Political etc.):

Community consultation provides an important opportunity for Council to seek feedback from a broad range of demographics.

Policy Implications:

Nil.

Financial Resource Implications:

To be further considered upon notification of successful projects from the State and Federal Government.

Link to Corporate Plan:

Corporate Plan 2014-2019

Strategic Priority 1: Community Leadership & Accountability

1.5 Community Engagement (Inform, Consult, Involve, Collaborate, Empower)

1.5.4 Project specific engagement

Supporting Documentation:

Nil.

Report authorised by:

Manager - Communication, Information & Administration Services

Director - Corporate, Community & Commercial Services

OFFICER REPORT

Meeting: General 10 May 2017

Date: 28 April 2017

Item Number: 12.1

File Number: D17/32107

SUBJECT HEADING:

Rotary Club of Roma Inc and Roma Tourism
Association - Fundraising and Advertising
Materials - Roma Airport

Classification:

Open Access

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This report serves to notify Council of the requests from Rotary Club of Roma Inc. and Roma Tourism Association for the installation of fundraising and advertising materials at the Roma Airport.

Officer's Recommendation:

That Council:

- 1) Endorse the requests from Rotary Club of Roma Inc. to place the two small wall mounted displays and "Money Spinner" in the check-in area or arrivals area of the Terminal.
- 2) Rotary Club of Roma would purchase, install and maintain the two items.
- 3) Endorse the requests from Roma Tourism Association for new brochure stands for the baggage collection area and in the future the departure lounge in accordance with relevant Aviation Security Requirements of Roma Airport.
- 4) Roma Tourism Association would purchase, install and maintain the stand/s.

Body of Report:

Rotary Club of Roma Inc

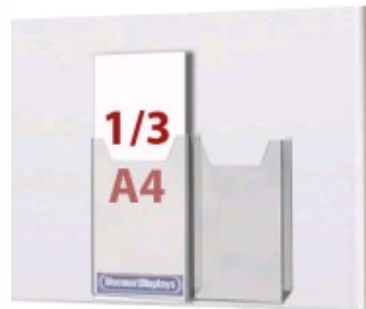
On 29 May 2016 correspondence was received from Rotary Club of Roma Inc. (D16/44877) following up their previous requested items in December 2015. At which time they were advised that Council would consider the requests closer to the completion of the terminal works (reply letter Dennis Clayton D16/45820).

Rotary Club of Roma Inc. has made a previous request in 2011 (see S11/20165). At which time they were advised that Council would consider the requests closer to the completion of the project (reply letter from Barry Omundson D11/37452).

Details of the requests are as follows:

1. Two (2) small wall-mounted clear Perspex brochure holders, one A4 size and the other 1/3 A4 size. These would be used to display loose Brochures on the Rotary Club of Roma, and Rotary as an international organisation of dedicated volunteers committed to helping others.

A4

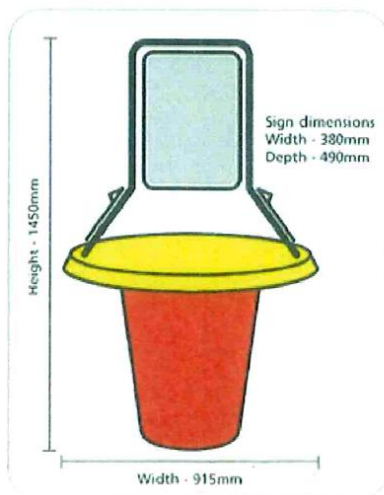


2. A “Money Spinner”, which effectively is a deposit box for loose change. The unit is floor mounted and is approximately 915mm diameter by 1450mm high.

It is intended that this would capture funds from the many non-residents using the terminal and all funds raised would directly fund the Pinaroo Retirement Village.



The Money Spinner is a very simple money-making idea. The Money Spinner is a high volume money maker for all types of charities and very popular as it requires so little effort to operate.



Construction

The Money Spinner is constructed of fibreglass, acrylic, aluminium and plastic - all proven hardwearing materials. There are no moving parts, no electrics and very little maintenance.



Locations

These can also include theatre complexes, zoos, museums, clubs, exhibitions,

Roma Tourism Association

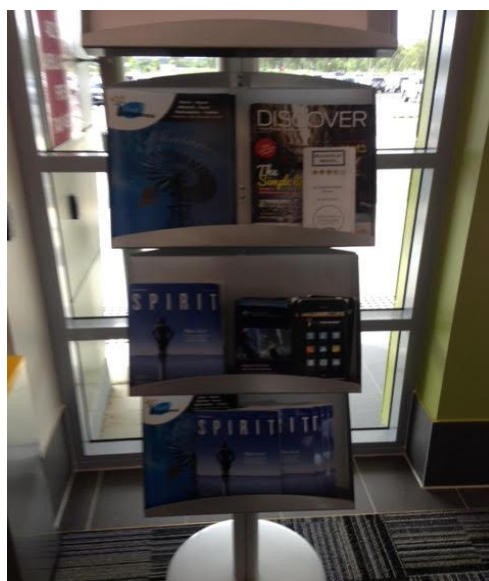
On 10 April 2017 correspondence was received from Roma Tourism Association (D17/32022).

Details of the requests are as follows:

1. That they have been given permission from Council to investigate a potential new brochure stand/display for the baggage collection area and in the future the departure lounge.

Plus part of the permission is that they manage the stand/s once they are installed.

2. In the interim they want to update the current movable stand that is located at the airport. This stand only has holders on one side and they want to source extra holders for the other side.



Consultation (internal/external):

WT Sheehan – Secretary Rotary Club of Roma Inc

Charlie Eames – President Roma Tourism Association

Risk Assessment (Legal, Financial, Political etc.):

Nil

Policy Implications:

Nil

Financial Resource Implications:

Nil

Link to Corporate Plan:

Corporate Plan 2014-2019

Strategic Priority 1: Community Leadership & Accountability

1.1 Council Meetings & Workshops

1.1.1 Council Meetings

Supporting Documentation:

Nil

Report authorised by:

Director - Infrastructure Services

OFFICER REPORT

Meeting: General 10 May 2017

Date: 2 May 2017

Item Number: 13.1

File Number: D17/32596

SUBJECT HEADING: Warroo Sporting Complex Advisory Group

Classification: Open Access

Officer's Title: Specialist - Sport and Recreation

Executive Summary:

Council recently engaged the services of consultant Scott Alston, MAK Planning and Design, to compile a master plan for the Warroo Sporting Complex, formerly referred to as Surat Racecourse Reserve. This area hosts the sports of campdraft, clay target, pony club, race and rodeo. During consultation, feedback was sought on the proposed formation of an advisory group similar to others operating within Council. All five clubs agreed that a Council endorsed and managed advisory group would be extremely beneficial and productive for the site. This group would replace the current operational structure of Racecourse User Group.

Officer's Recommendation:

That Council adopt the formation of "Warroo Sporting Complex Advisory Group" to act as a consultative committee to assist Council with its decision making about current and future developments at the site.

Body of Report:

The Warroo Sporting Complex operates under stewardship of the Racecourse User Group, which currently holds a lease that expires on 30 September 2017. The group consists of two nominated members of the 5 sporting groups and meets approximately 3 times per calendar year. The group also has representation from the farming enterprise and members, who plant annual crops to generate income for improvements at the site. Chair of the group was intended to be rotational amongst the users, but responsibility of the Chair has fallen on one member since amalgamation.

During discussions about the Master Plan for the complex, the notion of replacing the user group with a Council endorsed "Advisory group" has been received with general acclaim. This would ensure that no one group is perceived to have a greater influence than the others, and that the consultative process will support the aims of the group. The initial meeting to be held on site is proposed for Monday 12 June 2017 at 5:30 p.m.

Council has numerous successful advisory groups in operation, namely Wallumbilla Show Grounds, Bassett Park, Roma Airport, Roma CBD, Wild Dog and Roma Saleyards. Formation of an advisory group would allow ongoing consultation between Council and the user groups, implementation and ownership of the master plan with identified projects for budget consideration.

The resolution of Council to form this group is sought from this report.

Consultation (internal/external):

Racecourse User Group Chair and members

Scott Alston, MAK Planning and Design

Maranoa Regional Councillors and Senior Staff

Council staff-Building Certification, Facilities, Economic and Community Development, Town and Surrounds

Risk Assessment (Legal, Financial, Political etc.):

Nil

Policy Implications:

Nil

Financial Resource Implications:

Nil

Link to Corporate Plan:

Corporate Plan 2014-2019

Strategic Priority 7: Vibrant Communities, Beautiful Towns

7.6 Recreation, Events, Sport & Arts

7.6.4 Master planning

Supporting Documentation:

[1](#) Attach - Signed Licence to Occupy Agreement for Surat Racecourse Reserve DWW46291

Report authorised by:

Manager - Economic & Community Development

Director - Development, Facilities & Environmental Services



Trim: DWN46291

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LICENCE TO OCCUPY AGREEMENT

Warroo Shire Council

Surat Clay Target Club Inc

Surat Campdraft Association Inc

Surat Diggers Race Club Inc

Surat Pony Club Inc

Brisbane
Level 14 Central Plaza One
345 Queen Street
BRISBANE QLD 4000
Tel: (07) 3229 4138
Fax: (07) 3221 2921

Web: www.mcw.com.au

Our ref: MW:BJM:72235

Maroochydore
Level 1
43 Plaza Parade
MAROOCHYDORE QLD 4558
Tel: (07) 5443 9299
Fax: (07) 5443 9060

Southport
Suite 7
10 Cloyne Road
SOUTHPORT QLD 4215
Tel: (07) 5591 6222
Fax: (07) 5591 5700

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LICENCE TO OCCUPY AGREEMENT

DATE

DETAILS OF PARTIES

Name	Warroo Shire Council
Label	Council
Attention	Chief Executive Officer
Street Address	73 Burrows Street SURAT QLD 4417
Mailing Address	PO Box 63 SURAT QLD 4417
Fax Number	(07) 4626 4020

Name	Surat Clay Target Club Inc
Label	Surat Clay
ACN/ABN/ARBN	ABN 25 284 709 348
Attention	President
Street Address	Surat Development Road, SURAT QLD 4417
Mailing Address	PO Box 65 SURAT QLD 4417
Fax Number	(07) 4626 5024

Name	Surat Pony Club Inc
Label	Surat Pony
ACN/ABN/ARBN	ABN 18 898 308 849
Attention	President
Street Address	
Mailing Address	PO Box 70 Surat QLD 4417
Fax Number	

Name	Surat Diggers Race Club Inc
Label	Surat Diggers
ACN/ABN/ARBN	ABN 74 515 188 043
Attention	President
Street Address	
Mailing Address	PO Box 53 Surat QLD 4417
Fax Number	

Name	Surat Campdraft Association Inc
Label	Surat Campdraft
ACN/ABN/ARBN	ABN 56 618 250 979
Attention	President
Street Address	
Mailing Address	PO Box 78 Surat QLD 4417
Fax Number	

BACKGROUND

- A. The Racecourse User Group ("RUG") collectively makes use of part of the Surat Racecourse reserve for the purpose of growing and harvesting grain. The proceeds generated are then applied to the improvement of upkeep of the Reserve.
 - B. The RUG have established a formal partnership to govern the manner in which these funds are dispersed and to this end seek also to formalise their usage rights over the Reserve with the Warroo Shire Council.
-

-
- C. It is agreed that Council will allow the RUG non-exclusive access at the Location on Council's Property to carry out their Activities.
- D. The non-exclusive licence granted by Council to the RUG allows other users including the general public and Council's employees, agents, members and servants of the Property, to enter and access the Location.

OPERATIVE PROVISIONS

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions

The following definitions apply in this document:

Activities means the activities of the RUG at the Location on Council's Property being the growing and harvesting of grain from time to time throughout the year.

Business Day means a day on which banks are open for retail banking, other than a Saturday, Sunday or public holiday, in Brisbane, Australia.

Council means the Warroo Shire Council.

Equipment means the machinery and other property owned by the RUG which it uses in order to carry out its Activities.

GST Law has the meaning given to "GST law" in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth).

GST has the meaning given by the GST Law.

Location means the area located on Council's Property where RUG carry out their Activities, as indicated in red in the Sketch Plan as attached to this agreement in Annexure 1.

Minister means the Minister administering the *Land Act 1994* (Qld) or their delegate.

Property means the land described in the Reference Table in Schedule 1 to this agreement.

RUG means Surat Clay, Surat Pony, Surat Diggers and Surat Campdraft together.

Sketch Plan means the document attached to this agreement in Annexure 1 which shows the Location on Council's Property for use by the RUG under this agreement.

Term means a period of ten (10) years commencing 1 October 2007 with an option to renew for another ten (10) years.

Termination Date means 30 September 2017.

1.2 Rules for Interpreting this Document

This clause 1.2 specifies the rules for interpreting this document, except where the context makes it clear that a rule is not intended to apply.

- (a) The contents page[s] (if any), the Background and headings are for convenience only and do not affect the interpretation of this document.

-
- (b) A reference to:
- (i) legislation (including subordinate legislation) is to that legislation as amended, re enacted or replaced, and includes any subordinate legislation issued under it;
 - (ii) a document (including this document), or a provision of a document (including a provision of this document), is to that document or provision as amended or replaced;
 - (iii) a party to this document, or a party to any other document or agreement, includes that party's executors, administrators, permitted substitutes and permitted assigns;
 - (iv) a person includes any type of entity or body of persons, whether or not it is incorporated or has a separate legal identity, and any executor, administrator or successor in law of the person;
 - (v) anything (including a right, obligation or concept) includes each part of it;
 - (vi) property includes real, personal and intangible property;
 - (vii) any body or agency, if that body or agency ceases to exist, is renamed, reconstituted, replaced or has its powers or functions removed (**Defunct Body**), means the agency or body which succeeds to the Defunct Body's powers or functions, or performs most closely the functions of the Defunct Body;
 - (viii) AUD\$, A\$, \$A, dollar or \$ is to Australian currency; or
 - (ix) a clause, schedule or annexure is to a clause of, or schedule or annexure to, this document.
- (c) A singular word includes the plural, and vice versa.
- (d) A word which suggests one gender includes any other genders.
- (e) If a word is defined, another part of speech of that word has a corresponding meaning.
- (f) If an example is given of anything (including a right, obligation or concept), such as by saying it includes something else, the example does not limit the scope of that thing.
- (g) An obligation on, warranty by, or right of:
- (i) two or more persons; or
 - (ii) a party that comprises two or more persons,
- is the obligation, warranty or right (as the case may be) of those persons jointly and severally.
- (h) Time is reckoned as follows:
- (i) A reference to the date or time of day, is a reference to that date or that time of day in Queensland, Australia.

-
- (ii) If a period expressed in days, beginning on a given day, act or event is provided or allowed for any purpose, the period is calculated by:
 - (A) excluding the day, or the day of the act or event; and
 - (B) including the day on which the purpose is to be fulfilled.
 - (iii) If a period expressed in weeks, months or years, beginning on a given day, act or event is provided or allowed for any purpose, the period is calculated from:
 - (A) the day, or the day of the act or event; until
 - (B) the corresponding day in the next appropriate week, calendar month or year.
 - (iv) If there is no corresponding day for the purposes of clause 1.2(h)(iii)(B), because of the differing number of days in calendar months, the corresponding day is taken to be the last day of the relevant calendar month.
 - (v) If something is to be done on a particular day, it must be done by 5.00pm on that day.
 - (vi) If something is to be done on a day which is not a Business Day then that thing must be done on the next Business Day.
 - (i) Terms defined in the GST Law have the same meaning in this document unless the context makes it clear that a different meaning is intended.
-

2. NON-EXCLUSIVE LICENCE

2.1 Council's non-exclusive licence to the RUG

Council agrees to provide the RUG, their employees, agents, members and servants, with a non-exclusive licence to access and enter onto the particular Location at Council's Property to conduct their Activities for the Term.

2.2 The RUG is to report to Council

The RUG is to report to Council before any operational matters (ie proposed alterations or extensions to the Location) are considered which may effect the use, and safety of those who use, Council's Property as a whole.

2.3 The RUG's rights are non-exclusive

The RUG acknowledges that their rights of access to the Location are non-exclusive and that these rights are subject to the rights of others, which includes the general public and Council's employees, agents, members and servants, who may enter and access the Location.

3. OPTION TO RENEW LICENCE

3.1 Option

- (a) If the RUG notifies Council between twelve (12) months and six (6) months before the Termination Date that they want to renew this agreement, Council may grant a

non-exclusive licence to access the Location on Council's Property to RUG for a further term of ten (10) years (**Renewed Licence**).

- (b) RUG loses the right to the Renewed Licence if:
 - (i) RUG does not give the notice referred to in clause 3.1(a) within time; or
 - (ii) either at the date of the notice or at the Termination Date of this agreement, RUG is in breach.
- (c) Council's solicitors must prepare the Renewed Licence and RUG must pay Council's reasonable legal and other costs in relation to the First Renewed Licence, including the cost of drafting, negotiating and finalising the First Renewed Licence and any applicable stamp duty on the First Renewed Licence.
- (d) RUG must execute and return the Renewed Licence to Council (or as it may direct) within thirty (30) days after receiving the Renewed Licence from Council (or its solicitors).

3.2 Provisions of Renewed Licence

The Renewed Licence starts on the day after the Termination Date and is on the same terms as this agreement, except that:

- (a) Clause 3.1 and 3.2 will be deleted; and
- (b) Council's solicitor must make the appropriate changes to the Renewed Licence and Schedule 1.

4. NOTICE

4.1 Before commencing Activities each calendar year

The RUG will provide in writing to Council on 1 January of each year of the Term, a schedule of their Activities prior to commencing any Activities upon the Location on Council's Property.

4.2 RUG to notify Council of any change in activities

The RUG agrees to notify Council at least five (5) business days prior to any single occurrence of their Activities which is different to the schedule provided by the RUG to Council pursuant to clause 4.1.

5. OBLIGATIONS OF RUG

5.1 Private road

The RUG will take all reasonable steps to ensure that their Activities do not cause significant damage (fair wear and tear excepted) to the private road on Council's Property which is used to access and enter the Location for carrying out the Activities. If the RUG does not take reasonable steps to ensure the private road is not damaged in accordance with clause 5.1, Council agrees to repair the private road and recover such costs from the RUG as a liquidated debt.

5.2 Dust nuisance

The RUG will abate dust nuisance at the Location on Council's Property.

5.3 Rehabilitation

RUG will rehabilitate the Location on Council's Property, once the Activities have been completed, to the condition that it was in at the commencement of the Term.

6. GST**6.1 GST Exclusive Amounts**

All amounts payable under or in connection with this document are exclusive of GST.

6.2 Payment of GST

- (a) A recipient of a taxable supply under or in connection with this document must pay to the supplier, in addition to the GST exclusive consideration for the taxable supply, an amount equal to any GST paid or payable by the supplier in respect of the taxable supply (**GST Amount**).
- (b) The recipient must pay the GST Amount to the supplier when the GST exclusive consideration or part of it is provided, except that the recipient need not pay the GST Amount unless the recipient has received a tax invoice (or an adjustment note) for that taxable supply.

6.3 Reimbursements

Where a supplier incurs a cost or expense for which it may claim payment, reimbursement or indemnity from another party under or in connection with this document, the amount to be paid or credited to the supplier is the cost or expense (reduced by the input tax credit that the supplier is entitled to claim in respect of that cost or expense) plus the amount in respect of GST payable by the recipient as calculated under clause 6.2.

7. NOTICES**7.1 Service of Notice**

A notice, demand, certificate, consent, approval, waiver or communication given under this document (**Notice**) must be:

- (a) in writing, in English and signed by the party giving it, or by a person duly authorised by the party giving it; and
- (b) delivered or sent by prepaid post or fax to the party's address specified in the Details of Parties on page 1, or any other address notified by a party to the other party or parties.

7.2 Effective Service

A Notice given in accordance with clause 7.1 takes effect when received, or at a later time specified in it.

A Notice is taken to be received:

- (a) on delivery, if hand delivered;
- (b) on the second Business Day after the date of posting (or on the tenth Business Day after the date of posting if posted to, or from, a place outside Australia), if sent by prepaid post; or

- (c) when the sender's fax system generates a message confirming successful transmission of the entire document, if sent by fax,

but if the delivery, receipt or transmission is not on a Business Day, or is after 5.00pm on a Business Day, it is taken to be received at 9.00am on the next Business Day.

7.3 Ineffective Service

A Notice is taken not to be received if:

- (a) in the case of service by post, the Notice is returned to sender;
- in the case of service by fax, the Notice is not received in full and legible form.

8. INSURANCE, RISK AND INDEMNITY

8.1 Council to effect insurance policy

The Warroo Shire Council must effect and keep current throughout the Term and the Renewed Licence (if exercised by the RUG under clause 3.1) all necessary public liability insurance to fully indemnify any claim by a member of the public entering onto the Reserve.

9. INDEMNITIES BY THE RUG

The RUG indemnifies the State of Queensland (represented by the Department of Natural Resources and Water) and Council (and their respective agents, contractors and employees) against all Liabilities which Council (or their respective agents, contractors and employees) suffers or incurs arising out of the RUG's act or omission, any act or omission of any kind by any trespasser (while that trespasser is in the Location on Council's Property) or any of the RUG's Equipment except to the extent that the same is caused by the negligence or wrongful act or omission of the person seeking to be indemnified.

10. DEFAULT OR BREACH BY THE RUG - RE-ENTRY BY COUNCIL

Council may re-enter the Location on the Council's Property without prior notice or demand (other than any notice or demand required by law) if:

- (i) the RUG breaches any provision of this agreement and, where the breach is capable of remedy, it has not been remedied to Council's reasonable satisfaction within a reasonable time after service of notice on the RUG specifying the breach; or
- (ii) an order is made or a resolution is effectively passed for winding up the RUG or any act or event mentioned in Section 461(1)(a)-(k) of the Corporations Law occurs in relation to the corporation.

Upon re-entry this agreement is determined. This clause is without prejudice to any claim or other remedy which Council has or may have against the RUG in respect of any breach of this agreement. This clause has effect despite any other provision in this agreement

The RUG expressly acknowledges and agrees that if any law requires reasonable notice be given in relation to any action by Council relating to a default, 14 days is (unless some other period is prescribed by law) reasonable notice.

11. NON-EXCLUSIVE ACCESS

The RUG acknowledges that their access and use of the Location on Council's Property is non-exclusive and agrees to allow the general public and Council's employees, agents, members and servants of the Property, to enter and access the Location.

12. DETERMINATION OF TERM**12.1 RUG to yield up:**

The RUG shall at any expiration or sooner determination of the Term peacefully yield up the Location on Council's Property in the order and condition as at the commencement of the Term, fair wear and tear excepted.

12.2 RUG's right to remove fittings:

Provided the RUG shall have duly paid the Fee and duly observed performed and fulfilled all the terms covenants and conditions on his part to be duly observed performed and fulfilled all the terms covenants and conditions on his part to be duly observed performed and fulfilled under this agreement, the RUG may during the last fourteen (14) days of the Term remove from the Location all fixtures fittings floor coverings signs and notices which have been erected or installed by the RUG during the Term provided that such removal can be effected without causing any substantial damage to the Location and provided further that the RUG shall make good any damage whatsoever caused to the Location by such removal.

12.3 RUG's obligation to remove fittings:

If the RUG shall not have done so as of right under the provisions of the preceding clause the RUG shall if required so to do by Council remove from the Location within forty-eight (48) hours from the expiration or sooner determination of the Term any such fixtures fittings floor coverings signs and notices (to which such requirements shall relate) and will make good any damage whatsoever caused to the Location by such removal and if required by Council shall re-alter any alterations made by the RUG so that the Location shall be converted back to their original layout provided always that Council may at its option itself cause any such fixtures fittings floor coverings signs and notices to be removed and any such damage to be made good and any such alterations to be so re-altered and may recover the costs thereof from the RUG as a liquidated debt payable on demand.

12.4 Abandoned fittings belong to Council:

Any fittings or fixtures not removed by the RUG either as of right or by requirement of Council as aforesaid shall be deemed abandoned by the RUG and shall be and become the property of Council.

12.5 Antecedent breaches:

The determination of this agreement shall not prejudice or affect any rights or remedies of Council against the RUG on account of any antecedent breach by the RUG of any covenants and restrictions on the part of the RUG hereunder.

13. MINISTERIAL CONSENT

To the extent required by law this agreement is subject to and conditional upon the consent of the responsible Minister being obtained within three (3) months of the commencement of the Term and the RUG covenants to perform and observe the terms of that consent.

14. MISCELLANEOUS**14.1 Assignment**

- (a) RUG may only dispose of, deal with, declare a trust over or otherwise create an interest in, its rights under this document with the prior consent of the Council.
- (b) Subject to clause 14.1(a), a party may dispose of, deal with, declare a trust over or otherwise create an interest in, its rights under this document without the consent of any other party.

14.2 Discretion in Exercising Rights and Giving Consents

A party may exercise a right or remedy or give or refuse its consent in any way it considers appropriate (including by imposing conditions), unless this document expressly states otherwise.

14.3 No Warranty by Giving Consent

By giving its approval or consent, a party does not make or give any warranty or representation as to any circumstance relating to the subject matter of the consent or approval.

14.4 No Liability for Loss

A party is not liable to another party for loss caused by the exercise or attempted exercise of, failure to exercise, or delay in exercising a right or remedy under this document.

14.5 Remedies Cumulative

The rights and remedies provided in this document are in addition to other rights and remedies given by law independently of this document, except to the extent that those other rights and remedies are expressly excluded in this document.

14.6 Waiver

A right under this document can only be waived by notice signed by the party or parties waiving the right. A party does not waive its rights under this document because it grants an extension or forbearance to any other party. A waiver of a right on one or more occasions does not operate as a waiver of that right if that right arises again. The exercise of a right does not prevent any further exercise of that right or of any other right. If a party does not exercise a right or remedy fully or at a given time, the party may still exercise it later.

14.7 Survival of Rights and Obligations

The following survive termination or expiration of this document:

- (a) Rights accrued to a party up to the date of termination or expiration of this document.
- (b) Indemnities and obligations of confidence given by a party under this document.

14.8 Entire Agreement

This document embodies the entire agreement between the parties and supersedes all previous agreements, understandings, negotiations, warranties and representations on the subject matter of this document. If this document is inconsistent with any other agreement between any of the parties, this document prevails to the extent of the inconsistency.

14.9 Costs and Expenses

Each party will bear its own costs and expenses in relation to the negotiation, preparation, execution, delivery, registration and completion of this document and any related documentation.

14.10 Execution under Power of Attorney of Agency

Each person who executes this document as:

- (a) attorney for a party, or
- (b) agent of a party,

warrants that he or she has authority to do so, and will produce written evidence of that authority to any party who requests it.

14.11 Time of the Essence

Time is of the essence with respect to all provisions of this document that specify a time for performance.

14.12 Governing Law

This document is governed by the law in force in Queensland, Australia. Each party irrevocably submits to the non-exclusive jurisdiction of the courts exercising jurisdiction in Queensland, and any court that may hear appeals from any of those courts for any proceeding in connection with this document, and waives any right it may have to claim that those courts are an inconvenient forum.

14.13 Counterparts and Facsimile Copies

This document may be executed in counterparts. A counterpart may be a facsimile copy of this document. All counterparts together are taken to constitute one instrument. A facsimile copy of this document which has been executed by a party (**Signatory**) may be relied upon by a party to the same extent as if it was an original of this document executed by the Signatory.

Schedule 1

Reference Table







(clause 1.1)

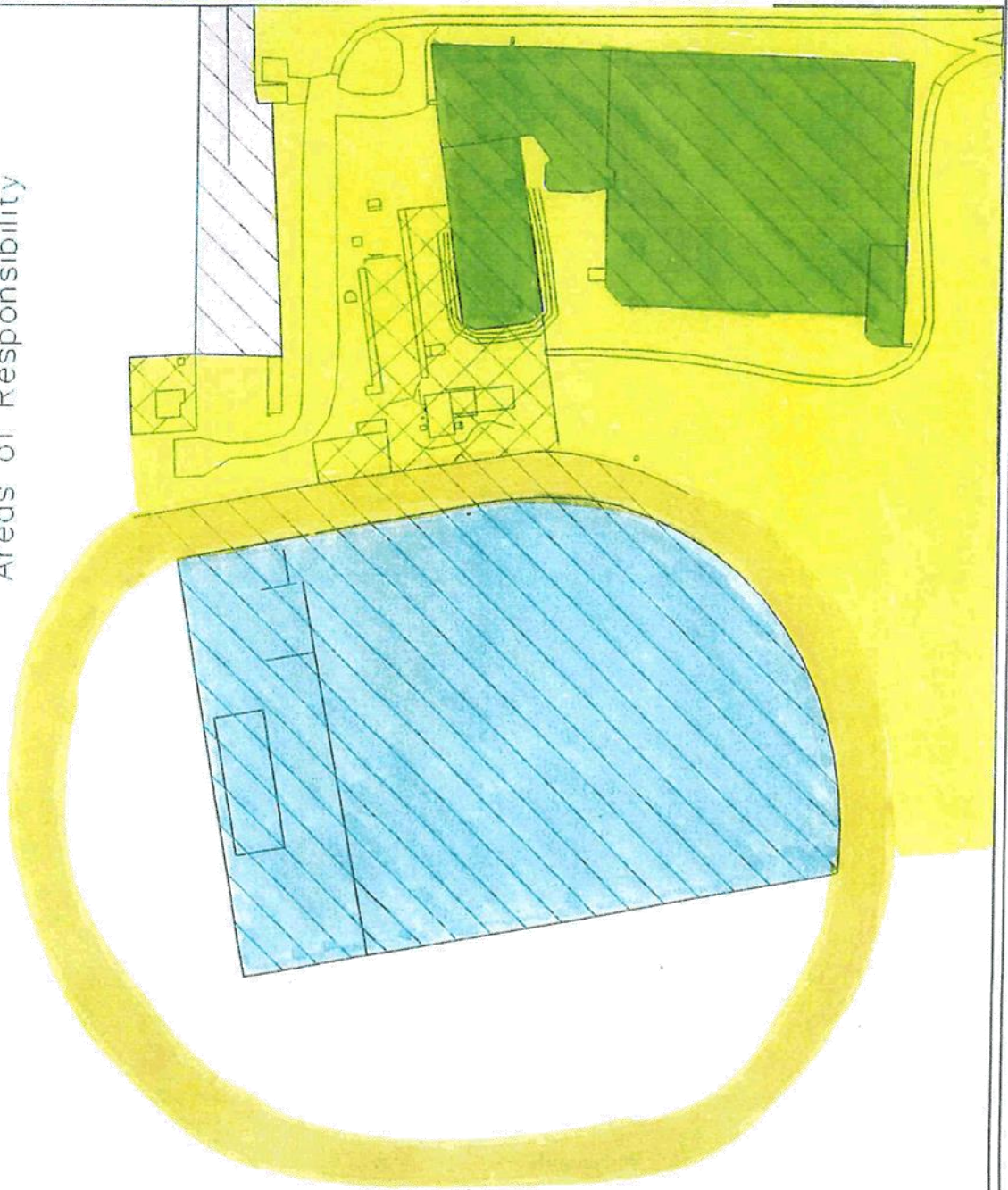
Council's Property	Lot 85 on Crown Plan EG141, Parish of Surat, County of Elgin, Shire of Warroo and Title Reference 49005468
Location	Surat Racecourse Reserve

“Annexure: 1”

ATTACHMENT 'A'

Surat Racecourse Reserve
Areas of Responsibility

	Council
	Campdraft & Rodeo Assn
	Race Club
	Pony Club
	Clay Target Club
	User Group Farming




Execution

Executed as an agreement.

EXECUTED by Warroo Shire Council:



Signature of Chief Executive Officer

PETER GRAY
Name (BLOCK LETTERS)


Signature of Mayor

JEFF FERRIER
Name (BLOCK LETTERS)

EXECUTED by Surat Clay Target Club
Inc ABN 25 284 709 348:

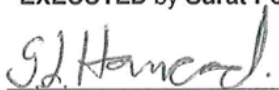

Signature of director

G. MOORE
Name (BLOCK LETTERS)

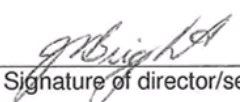

Signature of director/secretary

Vivienne Moore
Name (BLOCK LETTERS)

EXECUTED by Surat Pony Club Inc:

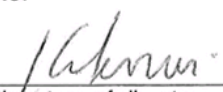

Signature of director

GRAHAM HANCOCK
Name (BLOCK LETTERS)


Signature of director/secretary

JOANNE BRIGHT
Name (BLOCK LETTERS)

EXECUTED by Surat Diggers Race Club
Inc:


Signature of director

JEFF FERRIER
Name (BLOCK LETTERS)


Signature of director/secretary

KAREN SEARLE
Name (BLOCK LETTERS)

**EXECUTED by Surat Campdraft
Association Inc:**

R W Shuttlewood

Signature of director

ROSS SHUTTLEWOOD

Name (BLOCK LETTERS)

Karen Searle

Signature of director/secretary

KAREN SEARLE

Name (BLOCK LETTERS)

OFFICER REPORT**Meeting:** General 10 May 2017**Date:** 19 April 2017**Item Number:** 13.2**File Number:** D17/29437**SUBJECT HEADING:** Regional Pool Report March 2017**Classification:** Open Access**Officer's Title:** Administration Officer - Council Buildings & Structures**Executive Summary:**

Across the region Council maintains five swimming pool complexes and The Great Artesian Spa complex.

The pools are operated by contractors under management agreements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports for the month of March for the Great Artesian Spa, Mitchell Memorial Swimming Pool, Injune Swimming Pool, Denise Spencer Roma Pool, Surat Swimming Pool and Wallumbilla Swimming Pool are presented.

Officer's Recommendation:

That Council receive the regional swimming pool reports for the month of March 2017.

Body of Report:

A copy of the pool reports for the Denise Spencer Memorial Swimming Pool, Mitchell Memorial Swimming Pool, Surat Swimming Pool, Injune Memorial Swimming Pool, Wallumbilla Swimming Pool and The Great Artesian Spa are attached for Council's information.

Maintenance identified in the reports and actions commenced to date, are included in the table below:

Facility	Issue/Action	Status
Great Artesian Spa	New Skimmer Baskets required	In progress
	Gardening equipment required	Completed
	Pool chemical order	Completed
	Consumables order	Completed
	Shallow water sign replacement.	In progress
	Servicing of mowers	In progress
Great Artesian Spa	New shower rod required	In progress
	New shower head	In progress

Maranoa Regional Council General Meeting - 10 May 2017

	Tree branch broken	In progress
	Top dressing of gardens	In progress
	Request to concrete area at the front of the spa/hall	Budget consideration
	Palm trees require trimming	In progress
	Incident occurred 15/3/17 gentleman passed out in the change room ambulance called and transported to hospital	Incident report received
Mitchell Memorial Pool	First aid supplies replacement	In progress
Wallumbilla Swimming Pool	Nothing to report	
Injune Swimming Pool	Consumables order	In progress
Denise Spencer Memorial Pool	Slab under Learn to Swim Pool cracked. Has been raised prior.	In progress
	Acid pump not working correctly- order placed for acid piping.	In progress
	Chemical order	In progress
	Request for Chemical Log sheets-delivered 19/04/13	Completed
	Tiles Falling off and tiles sinking pool condition. Has been raised prior.	In progress - Pool Engineer completed assessment on 19/4/17.
	First Aid regulator	Incorrectly labeled have contacted the company to supply new label
	Consumables order	Completed
Surat Swimming Pool	Change rooms not covered - children had limited area to shelter. Has been raised prior.	Budget consideration
	Extra pipe requested to assist in maintaining integrity of the water. Request sent to Water Sewerage Gas to install when pool closes after the end of March.	In Progress
	Request to change new windows	Budget consideration
	Board broken in seat - temporary board installed	In progress
	Request received last month regarding the	In progress

	replacement of outdoor seating. Request sent to Mitchell Workshop to quote.	
	Requested an area created to house office space. Requested previously.	Budget consideration
	Repairs to wading pool to be conducted over off season. Requested previously.	Budget consideration
	Shade sail repair over 25m pool	In progress
	Hinge on Chemical shed requires repair pulling away from frame.	In progress
	Lock on front room door is faulty.	In progress
	Servicing of pool vacuum	In progress
	New loud hailer	In progress
	Broken hand rail 25m pool	In progress
	2 new sprinkler heads	In progress
	Pest control.	In progress
	Shade shelter between the 2 pool identified in pool audit.	Budget consideration
	Front entrance require bitumen resealing.	Issued

Consultation (internal/external):

Katrina Mansfield, Great Artesian Spa and Mitchell Memorial Pool
Kevin Wolski, Injune Memorial Pool
Kevin Wolski, Wallumbilla Pool
Stacey Robinson, Denise Spencer Memorial Pool Roma
Melissa Sutton, Surat Pool

Risk Assessment (Legal, Financial, Political etc.):

Monthly reports assist Council in managing risk.

Policy Implications:

Nil. Monthly reports are part of Council's Top 5 Strategic Initiatives for Facilities

Financial Resource Implications:

Cost of minor repairs/consumables funded from Facilities Pool Operations and Maintenance budget

Link to Corporate Plan:

Corporate Plan 2014-2019

Strategic Priority 7: Vibrant Communities, Beautiful Towns

7.3 Facilities

7.3.1 Facilities

Supporting Documentation:

1	↓	Great Artesian Spa - Monthly Pool Management Report March 2017	D17/25989
2	↓	Mitchell Memorial Swimming Pool - Monthly Pool Management Report -March 2017	D17/25993
3	↓	Wallumbilla Pool - Monthly Pool Management Report - March 2017	D17/28557
4	↓	Injune Swimming Pool - Monthly Pool Management Report - March 2017	D17/28556
5	↓	Denise Spencer Memorial Pool - Monthly pool report March 2017	d17/33698
6	↓	Surat Pool - Monthly Pool Management Report - March 2017	D17/26697

Report authorised by:

Manager - Facilities (Land, Buildings & Structures)

Director - Development, Facilities & Environmental Services

Maranoa Regional Council
Monthly Pool Management Report
For the Month of March 2017.

Pool Name – Great Artesian Spa

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	257	N/A	N/A	N/A	Vital Health-65
Children				32	

Comments:

Tourist Information enquiries only for the month of March was 24 people.
 Gymnasium use for the month of March was 349 people.

2. Cold Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	1.24	7.65	130	60
Week 2	1.19	7.61	120	90
Week 3	1.22	7.60	120	90
Week 4	1.09	7.61	120	90

Comments:-

Cold Pool Temperature

	Daily Average
Week 1	26.6
Week 2	26.3
Week 3	25.7
Week 4	26.4

Comments:-

3. Hot Spa Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	2.27	7.50	163	80
Week 2	2.30	7.60	130	80
Week 3	2.17	7.52	130	90
Week 4	1.81	7.48	130	90

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Comments:-

4. Hot Spa Temperature

	Daily Average
Week 1	39.3
Week 2	39.3
Week 3	38.6
Week 4	38.8

Comments:-

5. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

6. Consumables

Items required eg. Toilet paper, hand towel, soap (please list):-

Ongoing

- Shovel
- Hoe (for digging weeds)
- Digging Fork (turning over the surface bark)
- 2 x cold pool skimmer baskets as they have become brittle (21cm diameter).

New

- 1 x Pallet 20Ltr Liquid Chlorine
- 1 x Pallet 20Ltr Acid
- 4 x 'D' Batteries (square ones for the testing kit)

7. Maintenance Issues (please list):-

Ongoing

- Shallow water signs inside Hot Spa require replacing as the stickers on the sign have come off. (January Report.)
- Both mowers need the blades sharpened and possibly a service. (January Report)
- Caution Deep Water 1.6m sign in cold pool broken.
- New shower rods in the female toilets.
- Shower holder in the female toilets is broken.
- Tree overhanging cold pool has branches broken at its top, can we get these removed before they fall?
- Can we look at getting the inside of the spa gardens top dressed prior to winter?
- Can we look at the possibility of getting the front footpath (from the current path to the road) cemented as it only seems to grow burrs and weed and never seems to look nice?

New

- The palm trees at the edge of the spa need trimming, and I am not really sure how to handle them as there leaves are very sharp.

8. Safety Issues (Please list)

9. Safety Issues Resolved

10. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

Incident occurred on 15/03/2017. Gentleman exited the hot spa proceeded to the change rooms, felt light headed and collapsed. Ambulance was called to the scene and the patient was taken to hospital. Gentleman is a regular to the spa facility and has since returned thanking staff for looking after him and informing management that he had suffered a mild heartache and dehydration.

11. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

12. Any other issues that should be reported to council

Name & Signature of Spa Manager

Signed:- Katrina Mansfield

Date :- 4th April 2017

Maranoa Regional Council
Monthly Pool Management Report
For the Month of March 2017.

Pool Name – Mitchell Memorial Swimming Pool

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	33	N/A	N/A	N/A	N/A
Children	85	MSS - 210 St Pats - 69	205	N/A	N/A
Family (2Adults&2Children)	4	N/A	N/A	N/A	N/A

Comments:-

2. Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	2.17	7.70	122	70
Week 2	1.59	7.72	120	100
Week 3	1.79	7.80	130	120
Week 4	1.10	7.80	140	130

Comments:-

3. Pool Temperature

	Daily Average
Week 1	27.2
Week 2	25.9
Week 3	25.8
Week 4	25.2

Comments:-

4. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

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5. Consumables

Items required eg. Toilet paper, hand towel, soap (please list):-

- 1 x Box Band aids (for first aid kit)
- 1 x Small Tape (for first aid kit)
- 3 x Antiseptic Solution (for first aid kit)

6. Maintenance Issues (please list):

7. Safety Issues (Please list)

8. Safety Issues Resolved

9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

10. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

11. Any other issues that should be reported to council

Name & Signature of Pool Manager

Signed:- Katrina Mansfield

Date :- 4th April 2017

Version 3. 03/06/15 Maranoa Regional Council

Maranoa Regional Council
Monthly Pool Management Report
For the Month of March 2017
Pool Name – Wallumbilla Swimming Pool

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	37	10			
Children	92	120			

Comments

Wallumbilla State School held swimming lessons until the end of March. Wallumbilla Swim Club concluded their swimming season with an awards night on 24th March. A small group of loyal swimmers used the pool each day until the end of the public swim season on 30th March.

Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	1.8	7.5	72	130
Week 2	3.2	7.6	95	180
Week 3	2.7	7.7	97	130
Week 4	1.9	7.6	84	140

Comments:-**2. Pool Temperature**

	Daily Average
Week 1	26
Week 2	27
Week 3	26
Week 4	27.5

Comments:-**3. First Aid Kit Check/ Oxygen Resuscitation Kit - replacement Supplies Required (please list):-****4. Consumables Items required eg. Toilet paper, hand towel, soap (please list):**

a

7.Safety Issues (Please list) Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

Safety Issues Resolved incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

8. Any other issues that should be reported to council

Name & Signature of Pool Manager

Signed:- _K. Wolski_____

Date : 7/4/17

Maranoa Regional Council
Monthly Pool Management Report
For the Month of March 2017
Pool Name – Injune Swimming Pool

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	217	12	63		
Children	292	84	76	73	

Comments

Injune State School has completed swimming lessons. Injune Swim Club concluded their successful swimming season with a well attended awards night. Water Aerobics is continuing until Easter.

Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	3.7	7.6	71	224
Week 2	3.3	7.7	82	231
Week 3	2.9	7.5	76	244
Week 4	3.4	7.6	88	237

Comments:-**2. Pool Temperature**

	Daily Average
Week 1	28.4
Week 2	27.8
Week 3	28.3
Week 4	28.7

Comments:-**3. First Aid Kit Check/ Oxygen Resuscitation Kit - replacement Supplies Required (please list):-****4. Consumables Items required eg. Toilet paper, hand towel, soap (please list):**

30 Litres petrol

2x Searles Ant Kill Granules

a

7.Safety Issues (Please list) Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

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Safety Issues Resolved incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

8. Any other issues that should be reported to council

Name & Signature of Pool Manager

Signed:- _K. Wolski_____

Date : 7/4/17

Maranoa Regional Council
Monthly Pool Management Report
For the Month of March 2017

Pool Name – DENISE SPENCER MEMORIAL POOL

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Season Pass
Adult	352	36	NA	0	169
Children	178	580	NA	378	98

Comments:

Waiting on figures from swimming club..

2. Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	1.0	7.6	54	20
Week 2	2.0-3.0	7.7	62	10
Week 3	1.0	7.6	54	40
Week 4	1.0-1.5	7.6		

Comments:-

Figures for filling and backwashing 50m pool are kept on a separate log to the chemical log sheets in the 50m pump shed.

Slab under above ground pool is cracked and separated to 15mm lengthwise through middle of slab. Council Staff and I inspected the above ground pool and it was decided that the water may be leaking from the pool via the filter. I changed an outlet valve to off and it appeared to stop the sound of running water. The water then started leaking through the open end of a pipe that was once attached to the pump that worked the, now, unused filter for the old wading pool. Staff were going to organise a plumber to put a valve on this pipe. Pool Staff and I inspected the pipes and pump and staff asked about shifting the position of a totally unrelated valve. I instructed him to do it. This stopped the leak. The pumps to the above ground pool are now running and the filtration system appears to be working. This is purely a temporary fix but if water quality can be sorted it will be an asset for the rest of this swimming season. Could I please have a water quality check for microbes and TDS done on the above ground pool next Thursday. Water squirts from the solar tubing on top of the learn to swim pool room when solar is turned on.

The chemical reader and dosing unit on the wet park has been faulty more often than not since installed. Chemicals are being hand dosed.

Since the wet park has been installed I have had to put two extra full time employees on to help with maintenance and supervision. I have more concerns with water quality and keeping it operational on a daily basis than on supervision.

Could I please have some more chemical log sheets? I require a half pallet of 20 Litre drums of chlorine? I have two employees enrolled in Swimming Pool Plant Operation. I also need about 12 boxes of DPD 1 and 3 and phenol red tabs.

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3. Pool Temperature

	Daily Average
Week 1	29.1
Week 2	29.1
Week 3	28.6
Week 4	27.1

4. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

[Redacted]
[Redacted]
[Redacted]
[Redacted]
[Redacted] Blacked out information incorrectly inserted.

5. Consumables Items required eg. Toilet paper, hand towel, soap (please list):- 3 x disposable gloves

6. Maintenance Issues (please list):-

Still two full tiles missing from left hand shallow end of pool near stairs. Large cracks showing in the underlying concrete. Sunken tiles with concrete crumbling half way along the 50m metre pool both sides. We are still losing water at a significant amount daily. All figures are recorded and stored in 50m pump shed. I have closed the water park as I am having issues controlling water quality without a working dosing unit and I still have concerns about public health and water quality.

7. Safety Issues (Please list)

Please refer to the GSPO FD24, FD6 with regards to dive block usage. Our pool is 1.5m at deep end and sides with a gradient down to 3.3m. After comments made at the recent pool audit by Stuart Casey I travelled to the Sunshine Coast and sat in on a ½ day Pool Lifeguard Course he was delivering to ensure I was training my lifeguards to the highest quality. At this course he instructed as per the GSPO there is no diving or bombing or Manu's (Diving in on their back) permitted at a public pool.

8. Safety Issues Resolved

9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

10. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

11. Any other issues that should be reported to council

Name & Signature of Pool Manager

Signed:- *Stacey Robertson*

Date :01/04/17

Maranoa Regional Council
Monthly Pool Management Report
For the Month of March, 2017.

Pool Name – SURAT POOL

1. Pool Entries

	General Entry	School Group	Swimming Club	Learn to Swim	Other
Adult	46	0	18	-	8
Children	86	0	40	146	-

Comments:

2. Pool Chemical Log

Averages	Chlorine PPM	PH	Total Alkalinity	Calcium
Week 1	3.60	7.45	80	150
Week 2	3.50	7.50	80	150
Week 3	3.70	7.50	80	150
Week 4	2.80	7.45	80	150

Comments:-

Water clarity in 25m pool is clear most times. The times it is cloudy is after a start up.

3. Pool Temperature

	Daily Average
Week 1	28
Week 2	28
Week 3	27
Week 4	26

Comments: -

4. First Aid Kit Check/ Oxygen Resuscitation Kit - Replacement Supplies Required (please list):-

None required

5. Consumables - Items required eg. Toilet paper, hand towel, soap (please list):-

- 2 x 20kg Calcium hardness
- 18 x 5L Hydrochloric Acid
- 2 x 20 kg Sodium Bicarbonate
- 1 x Alum (SDS required)
- 6 x Weed & Feed (SDS required)

6. Maintenance Issues (please list):-

- Hand rail, skimmer box and top step of all 3 ladders will need painting or fibre glassing.
- Wading pool needs to be re-painted
- Wading pool - valve on the filter leaks after doing a backwash.
- Two spare sprinklers to have on hand to replace any that break.
- Hinge on chemical shed door is coming away from door due to weather. (This is one of the new doors that was never top coated as per reports)
- Lock on front room door won't always shut due to being faulty.
- Showers need painting
- Spiders need spraying last sprayed 4/02/16
- Service garden equipment, pool cleaners and water treatment plant.
- Front entrance has bitumen that is breaking away.

7. Safety Issues (Please list)

- Hand rail in 25m pool is broken.
- Loud speaker not working.
- AED cabinet alarm is temperamental, sometimes it works sometimes it doesn't.
- Shade/ shelter area.

8. Safety Issues Resolved

9. Incidents (please ensure all incidents are reported to council the same day they occur on council's incident form)

None to report

10. Issues with unruly patrons ect (Drunk, abusive, violation of pool rules)

No

11. Any other issues that should be reported to council

16.03.17 – Pool audit carried out by RLSSA.

Maintenance and Safety Issues

High Priority

- The 25m pool needs an extra pipe added so I can do rinse after my backwash. Ever since we had the sand changed to glass in the filters I have had trouble after every back wash, power outage or any time the pumps are off for a period of time. At first they said there is a settling period, it's been 4 years now and I still have the water go milky after a restart. Sometimes it's quick for the water to clear but other times it takes in excess of 6 hours to come clear.



Photo above – proposed pipe work for rinse.

Photos below are start up after a power outage.



- Kiosk window – needs to be replaced.
- The shade cloth over the 25m pool is starting to get a hole in it at the top – **UPDATE-Brian came on the 18th March and will come back to fix it around mid April.**

Jobs that need doing

- Chairs around the pool have been made with box section steel and have rusted over the years, one chair was removed last swim season as it had become unsafe (has not yet been replaced). All the remaining chairs have rust as pictured below.



- Water Main Manhole- the cover is rusted and needs replacing. Email along with photos was sent to Roslyn 12th November 2015.

- I had two external doors replaced last swim season due to rot. These doors have only had undercoat paint on them and will need a top coat put on them soon. **UPDATE** on inspection one set of the doors has swelling due to weather.
- Rust – there is rust coming through at the shallow end of 25m pool



- Broken board in bench seat. **Update – this has had off cut boards put there to as a temporary measure until it can be repaired properly.**

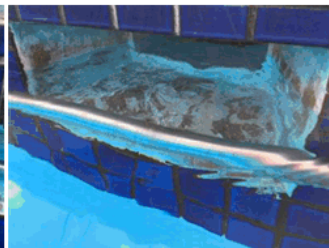


Off Season Jobs

- Little pool - over the years our wading pool have had temporary fixes done i.e. Painting. However I really feel the little pool needs a major upgrade. The pool is losing approximately 4-5cm (between 96 and 124Lt) of water daily.



- Showers - walls of showers in both ladies and men's will need to be painted as the paint is flaking off. DJ from MRC came and look at this to be done last off season (DID NOT GET DONE)
- Hand rail, skimmer box and top step of all 3 ladders will need painting or fibre glassing.



- Pest control - to spray all buildings and sheds August 2016.
- Service mowers, whipper snipper, blower – 1 x ride one, 1 x push mower, 1 x whipper snipper, 1 x blower
- Service dosing pumps – August is a good time to do this.

Wish List

- Covered area for shelter and shade. There is a small area at the entrance of the facility that people can take shelter if it rains. (Patrick measured this up when he was here)
- Tables and chairs for the sheltered area

Issues Resolved

- Leaking taps have been fixed.
- 07.03.17 - Damien finished painting the concourses around the pool. Damien did a great job and it has framed the pool nicely.
- 22.03.07 - Roma Fire fighting Equipment did DCP and AED checks

Name & Signature of Pool Manager

Signed:- M N SUTTON

Date : 05.04.2017