

## **MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 14 NOVEMBER 2018 COMMENCING AT 9.14AM**

### **ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Schefe, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

### **AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield.

### **WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.14am.

### **APOLOGIES**

**Resolution No. GM/11.2018/01**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That apologies be received and leave of absence granted for Cr. Stanford for this meeting.**

**CARRIED**

**8/0**

### **CONFIRMATION OF MINUTES**

**Resolution No. GM/11.2018/02**

**Moved Cr Newman**

**Seconded Cr McMullen**

**That the minutes of the General Meeting held on 24 October 2018 be confirmed.**

**CARRIED**

**8/0**

### **BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

### **ON THE TABLE**

There were no items for discussion on the table.

### **PRESENTATIONS/PETITIONS AND DEPUTATIONS**

There were no presentations/petitions or deputations at the meeting.

### **CONSIDERATION OF NOTICES OF BUSINESS**

There were no notices of business for consideration.

## COUNCILLOR DECLARATIONS OF INTEREST

Cr. Chambers declared a 'Material Personal Interest' with the following item:

- C.5 – Update on Debt Recovery (Rates and/or Gas)

due to her son's wife being related to the owners of one of the properties under consideration; and dependent upon Council's determination of this matter may stand to gain a financial benefit or suffer a loss either directly or indirectly.

Cr. Chambers foreshadowed that she would remove herself from discussions and decisions on this matter.

Cr. O'Neil declared a 'Conflict of Interest' in the following item:

- C.9 – Objection to Rating Category – A15005184

due to the applicant under Council's consideration being a donator of funds to the LNP Party, and Cr. O'Neil holding the position of Vice President (an Executive role) of the LNP Party.

Cr. O'Neil foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr. Flynn declared a 'Conflict of Interest' with the following items:

- C.4 – Tender 18027 – Roma Airport Runway Overlay
- C.16 – Addition to Scope of Works – Roma Airport Overlay
- C.17 – September 2018 – Monthly Business Unit Report – Airports

due to his business contract at the Roma Airport and he advised that he could be perceived to benefit from decisions made.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on these matters.

Cr. Flynn declared a 'Conflict of Interest' with the following item:

- C. 33 – Stage 1 Roma Flood Mitigation Project Update – Landholder NAR 100140

due to him owning a house in the area that the levee is bound by, and that voting on this matter may cause a perception that he may have directly benefited from the levee.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on the abovementioned matters.

Mayor Golder declared a 'Conflict of Interest' in the following item:

- 13.9 – Lease of 18 – 20 Station Street Roma

due him holding the position of President of the group and applicant under Council's consideration in this matter.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on the abovementioned matter.

Mayor Golder declared a perceived possible 'Conflict of Interest' in the following item:

- C.27 – Originating Application No. 3784 of 2018

due to the applicant under consideration and that it was to do with a development that was approved - he (Mayor Golder) was involved in court proceedings in that process.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on the abovementioned matter.

Mayor Golder declared a 'Conflict of Interest' and when corrected declared a 'Material Personal Interest' in the following item:

- C.33 – State 1 Roma Flood Mitigation Project Update – Landholder NAR 100140

due to the applicant under Council's consideration being his mother, and as the matter was dealing with compensation.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on the abovementioned matter.

## CONSIDERATION OF NOTICES OF MOTION

**Item Number:** 8.1 **File Number:** D18/89669

**SUBJECT HEADING:** NOTICE TO PARTLY RESCIND RESOLUTION  
GM/10.2018/23

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Original Resolution Meeting Date:** 10 October 2018

**Resolution Number:** GM/10.2018/23

**Resolution:** Disposal of Surplus Furniture and Equipment

**Resolution No. GM/11.2018/03**

**Moved Cr Chambers**

**Seconded Cr Schefe**

**That Council rescind part of Resolution Number GM/10.2018/23 relating to the sale of item numbers 940 and 941 as marked (highlighted in yellow) in the resolution below:-**

**That Council:**

- 1. Accept the offers submitted to purchase the surplus furniture and equipment items as listed below:**

Item Number	Item	Item Description	Name	Price Offered
112	Fridge/Freezer	Fisher & Paykel Fridge	Chloe Bridge	\$106

100	Westinghouse Silhouette Fridge/Freezer	Fridge/Freezer with grey handles rusty in spots (fair condition)	Kent Morris	\$110
204	Dryer	4kg Simpson Dryer (good condition)	Tamara Walker	\$80
210	Washing Machine	NEC Toploader. Small in size (fair condition)	St Vincent de Paul Society	\$20
211	Washing Machine	Fisher & Paykel Washing Machine Toploader (fair condition)	St Vincent de Paul Society	\$20
905	Washing Machine	Washing Machine	St Vincent de Paul Society	\$20
212	Dryer	4kg Simpson Dryer (good condition)	Brittany Irwin	\$56
214	Dryer	4kg Simpson Dryer (good condition)	Brenton Woods	\$80
219	Dryer	4kg Simpson Dryer (good condition)	Sam Woodward	\$50
302	Lounge	2 Seater light brown/beige fabric (good condition)	St Vincent de Paul Society	\$20
304	Lounge	2 Seater brown leather (good condition)	Mohd Hanif Hamid	\$100
305	Lounge	2 Seater brown suede (Broken - Could be fixed)	Roseanna Burns	\$200
308	Lounge	2 Seater tan lounge (good condition)	St Vincent de Paul Society	\$20
309	Lounge	3 Seater brown lounge (good condition)	Mohd Hanif Hamid	\$80
312	Single Recliner	Dark brown single recliner (good condition)	Maricris Bracamonte	\$80
402	Table and Chair	Medium brown wood finish table with one blue patterned chair (good condition)	St Vincent de Paul Society	\$10
408	7 Piece Set	Dark brown wood finish table. And 6 chairs (good condition)	Sam Woodward	\$100
609	Hisense TV	Flat screen TV black with remote (good condition)	Tamara Walker	\$60

701	LG Player	DVD and Video player silver in colour	Marjorie Quigg	\$10
703	Philips Iron	Pink iron (good condition)	Maricris Bracamonte	\$10
707	LG Microwave	White microwave (good condition)	Maricris Bracamonte	\$15
724	Microwave	Sharp Microwave	Marjorie Quigg	\$5
801	Storage Box	Wooden Storage Box	Chloe Bridge	\$52
802	Breakfast/Bar stools	2x White leather topped with silver steel legs	Lorelle Taylor	\$41
810	Book Case	4 Shelf Book Case	Kent Morris	\$25
812	T.V Unit	Light brown wood finish black trim. 2 drawers with silver chrome feet (good condition)	Sam Woodward	\$50
814	T.V Unit	Medium brown wood finish. 2 doors (good condition)	Tamara Walker	\$50
817	Coffee Table	Light grey laminex finish (good condition)	Chloe Bridge	\$15
819	Chest of Drawers	White laminex, handles inside of drawers (good condition)	Kent Morris	\$15
820	TV Unit	White melamine TV Unit	Marjorie Quigg	\$25
824	Bedside Tables x 2	2 x 3 drawer bedside tables white with gold trim	St Vincent de Paul Society	\$10
837	Cupboard	Large Storage Cupboard (good condition)	Dana Simpson	\$50
726	Table	Small Square table (Edge peeling) can be fixed	Mohd Hanif Hamid	\$5
901	Single Black Chrome Bed Frame	Bed head, sides and slats (good condition)	St Vincent de Paul Society	\$5
902	Foam Mattress	Single bed with flower pattern white fitted sheet in fair condition	St Vincent de Paul Society	\$5
903	Foam Mattress	Single bed with blue and white zig zag and line pattern in fair condition	St Vincent de Paul Society	\$5

905	Single Black Chrome Bed	Bed head, side and slats good condition, with mattress	St Vincent de Paul Society	\$10
906	Single Black Chrome Bed Frame	Bed head, bottom, sides and slats (good condition)	St Vincent de Paul Society	\$5
922	Bed	Cream and brown mattress dark grey base broken bottom (Queen)	Kevin Woods	\$100
925	Embassy	Light grey mattress and base with circle pattern (Queen)	St Vincent de Paul Society	\$10
926	Slat Deluxe	Cream mattress with white slat base and white bed head and base made in steel (good condition) (Queen)	St Vincent de Paul Society	\$10
929	Bed	Single Bed Ensemble	Amr Hegab	\$40
931	Bed	Light grey mattress (fair condition) (Queen)	St Vincent de Paul Society	\$10
932	Embassy	Grey circle mattress and grey leaf pattern base (good condition) (Queen)	Brittany Irwin	\$105
933	Embassy	Grey circle mattress and base (good condition) (Queen)	St Vincent de Paul Society	\$10
934	Embassy	Queen ensemble grey with white circles (good condition) (Queen)	St Vincent de Paul Society	\$10
937	Slat Bed & Mattress	Queen bed slat base black chrome and cream mattress	St Vincent de Paul Society	\$10
938	Mattress	Cream double bed mattress (good condition)	St Vincent de Paul Society	\$5
939	Spinal Support & Embassy Support Ensemble	Spinal support base grey circles and embassy support mattress grey circles (Queen)	St Vincent de Paul Society	\$10

940	Sleepmaker Base & Chirotech Mattress Ensemble	Ensemble base grey fleck mattress cream (Queen)	Mohd Hanif Hamid	\$30
941	Queen Bed Ensemble	Cream deluxe mattress base grey and white leaf design (good condition) (Queen)	St Vincent de Paul Society	\$10
942	Floral Mattress	Double bed mattress yellow background, floral design (good condition) (Queen)	St Vincent de Paul Society	\$5
1001	Ironing Board	Grey ironing board with blue feet (good condition)	Kent Morris	\$10
1016	Ironing Board	Ironing board Paris pattern (good condition)	Brittany Irwin	\$10
1018	Mixed Boxes	4x Linen	Jackie Park	\$18
1023	Cleaning Equipment	2 Mop Buckets, Mops, Hair Broom, Straw Broom	Brittany Irwin	\$35
1027	Polisher & Brushes	Polisher & Brusher	Jackie Park	\$101
1112	Mixed box	Jars, Cooking trays etc	Marjorie Quigg	\$10
729	Café type items	Café type items	Brenton Woods	\$40
730	Mixed box	Serving platters, pots, kettle etc	Marjorie Quigg	\$10
1126	Wardrobe	Light Brown Wardrobe	St Vincent de Paul Society	\$5
1103	Table	White table (good condition)	Sam Woodward	\$20
1107	Filing Cabinet	4 Drawer filing cabinet gunmetal grey - VG condition - with key	Anna Cruzat	\$30
1110	Office Supplies	2x Expanding files, Magazine Holder and 4 shelf storage unit	Jackie Park	\$8
1113	Office Desk	Small office desk (good condition)	Mohd Hanif Hamid	\$8
1114	Storage Unit	Large white storage shelf	Kent Morris	\$30
1120	Map Draw	Large metal map draw	Kent Morris	\$10

1128	Office Desk	Office Desk (good condition)	Amr Hegab	\$20
1129	Office Desk	Office Desk (few wear and tear marks)	Chloe Bridge	\$20
1132	Storage Tables	5x Storage table with 4 sections 2x Red felt, 2x Blue felt, 1x White (good condition)	Kent Morris x 5	\$50
1160	Office Chair	Grey fabric with arm rests (fair condition)	Jackie Park	\$16
1143	Waiting Room Chairs	7x Dark blue waiting room chairs (fair condition)	St Vincent de Paul Society	\$30
1144	Waiting room Chairs	4x Blue waiting room chairs (fair condition)	St Vincent de Paul Society	\$20
1145	Office Chair	Dark green fabric (fair condition)	Chloe Bridge	\$10
1148	3x Storage Cabinet	3x White Storage Cabinet	St Vincent de Paul Society	\$5
1151	Magazine/Book Holder	White Magazine/Book Holder (good condition)	Helen Murphy	\$69
1153	Cupboard	Tall Storage Cupboard	Kent Morris	\$5
1154	Storage Shelves	White Storage Shelves	Brittany Irwin	\$15
1162	Deck Chairs	3x Deck Chairs timber in good condition, Cushions could be replaced	Jackie Park	\$102
1164	TV Unit	Timber Tv Unit (good condition)	Brittany Irwin	\$35
1166	Trolley	Orange flatbed trolley	Brittany Irwin	\$30
<p><b>2. Offer the remaining, unsold household furniture items to St Vincent de Paul Society at no cost.</b></p> <p>CARRIED <span style="float: right;">8/0</span></p>				

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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## RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

## BUSINESS

### OFFICE OF THE CEO

Item Number: 10.1 File Number: D18/89775

SUBJECT HEADING: QUICK GUIDE TO COUNCIL'S COMPLAINT MANAGEMENT

Officer's Title: Chief Executive Officer

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**Executive Summary:**

*An updated Quick Guide was tabled for Council's review.*

**Resolution No. GM/11.2018/04**

**Moved Cr Chambers**

**That the matter lay on the table for further consideration at the next General Meeting, with prior discussion to occur at the next Policy Development Workshop.**

CARRIED

8/0

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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Item Number: 10.2 File Number: D18/89883

SUBJECT HEADING: OPERATIONAL PLAN 2018/19

Officer's Title: Chief Executive Officer

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**Executive Summary:**

*Whilst informal feedback has been sought and received from Councillors as the drafts of sections have been prepared, further work has been undertaken to incorporate:*

- *A comprehensive review of operational risks for each function;*
- *Updating of financial information based on the audited financial statements received from the Auditor on 18 October 2018;*
- *Review of compliance/legislative requirements;*
- *Review of key performance measures, including reporting to the State Government;*
- *Design of new monthly, quarterly and annual reporting linked directly to the Operational Plan.*

*The goal is for the document to be a one-stop shop providing an overview of all key functions within Council.*

*Part 1 was tabled at Council's meeting on 24 October 2018. Parts 2 – 5 have now been finalised.*

*Council was asked to note that as the budget information is at a lower level than what is included in the statutory statements, Council may want to review the Budget Highlights to ensure that the level of disclosure is appropriate.*

**Resolution No. GM/11.2018/05**

**Moved Cr Chambers**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

8/0

**Item Number:** 10.3 **File Number:** D18/90084  
**SUBJECT HEADING:** ELECTED MEMBER REQUEST & ASSISTANCE POLICY  
**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*The report tabled an updated policy with some minor changes.*

**Resolution No. GM/11.2018/06**

**Moved Cr Chambers**

**That the matter lay on the table for further consideration at the next General Meeting, with prior discussion to occur at the next Policy Development Workshop.**

CARRIED

8/0

**Responsible Officer**

**Chief Executive Officer**

**CORPORATE, COMMUNITY & COMMERCIAL SERVICES**

**Item Number:** 11.1 **File Number:** D18/87486  
**SUBJECT HEADING:** 2019 COUNCIL MEETING SCHEDULE  
**Officer's Title:** Lead Officer - Councillors' Support & Community Engagement

**Executive Summary:**

*This report was prepared to provide Council an opportunity to review meeting schedule arrangements and to set meeting dates for 2019.*

**Resolution No. GM/11.2018/07**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That Council:**

1. Continue to hold the General (Ordinary) Meetings on the second and fourth Wednesday of the month at Council's Roma administration centre, commencing at 9.00am, with the first meeting to be held on Wednesday, 23 January 2019.
2. Continue to hold Agenda Familiarisation Workshops on the Tuesday prior to each General Meeting, with the first workshop to be held on Tuesday, 22 January 2019.
3. Continue to hold Policy Development Workshops on:
  - Tuesday, the first week of each month;
  - Wednesday on the third week of each month.
4. Hold the 2019/20 Special Budget Meeting on 12 June 2019, with a plan and schedule for future Budget Submissions & Financial Planning Standing Committee Meetings to be presented to Council for further consideration in the new year.
5. Authorise the Chief Executive Officer to advertise/circulate the approved meeting schedule to the public, Councillors and staff.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

<b>Responsible Officer</b>	<b>Lead Officer - Councillors' Support &amp; Community Engagement</b>
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**Item Number:** 11.2 **File Number:** D18/90119

**SUBJECT HEADING:** MARANOA REGIONAL COUNCIL - REVIEW OF CORPORATE CREDIT CARD POLICY

**Officer's Title:** Manager - Procurement & Commercial Services

***Executive Summary:***

*Council's Corporate Credit Card Policy has been reviewed, with minor changes proposed to provide additional detail regarding appropriate credit card use and restricted purchases.*

*A copy of the policy was included in the agenda report for Council's consideration.*

**Resolution No. GM/11.2018/08**

**Moved Cr O'Neil**

**That the matter lay on the table for further consideration at a future General Meeting, with prior discussion to occur at an upcoming Policy Development Workshop.**

CARRIED 7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

<b>Responsible Officer</b>	<b>Manager - Procurement &amp; Commercial Services</b>
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## DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 File Number: D18/85352

SUBJECT HEADING: REQUEST FOR USE OF COUNCIL LAND

Officer's Title: Associate to the Director/Directorate Budget & Support Coordination

### **Executive Summary:**

Council received correspondence from Queensland Fire and Emergency Services – State Emergency Service requesting the use of a parcel of Council land in Surat, for the construction of a shed for the storage and deployment of their flood boat. The parcel of land is described as the Surat Infrastructure Depot, Lot 9 Plan RP67606, Ivan Street, Surat.

### **Resolution No. GM/11.2018/09**

Moved Cr Chambers

Seconded Cr Newman

That Council give permission to the State Emergency Service for the use of the land described as Lot 9 Plan RP67606 for the construction of a shed on the following conditions:

1. The groups enter a memorandum of understanding with Council in regard to the shared use of the site with Council's Infrastructure Services team.
2. That appropriate licences and permits be acquired for all development on the site completed by or on behalf of the groups or affiliated organisations.

CARRIED

8/0

Responsible Officer

Associate to the Director/Directorate Budget & Support Coordination

Item Number: 13.2 File Number: D18/87042

SUBJECT HEADING: APPLICATION FOR STATE EMERGENCY SERVICE (SES) SUPPORT GRANT

Officer's Title: Associate to the Director/Directorate Budget & Support Coordination

### **Executive Summary:**

The 2019-2020 State Emergency Service (SES) Support Grant was recently opened for applications for SES Accommodation and SES vehicles. It was recommended that Council endorse the decision to apply for funding for the construction of a shed for the Surat SES group.

### **Resolution No. GM/11.2018/10**

Moved Cr McMullen

Seconded Cr Newman

That Council:

1. Endorse the decision to apply for funding for the construction of a shed under the 2019-2020 State Emergency Services (SES) Support Grant.
2. Authorise the Chief Executive Officer to sign the sub-agreement if the application is successful.

3. Enter into appropriate user agreements for the facility with the State Emergency (SES) if the project is successful.
4. Commit to ongoing maintenance of the facility if required (subject to terms of the user agreement) as the shed will be built on Council owned land (Ivan Street, Surat).

CARRIED

8/0

Responsible Officer

Associate to the Director/Directorate Budget & Support Coordination

Item Number:

13.3

File Number: D18/89051

SUBJECT HEADING:

ROMA ON BUNGIL GALLERY REQUEST FOR AIR CONDITIONING IN STORE ROOM AT ROMA COMMUNITY ARTS CENTRE

Officer's Title:

Regional Libraries, Arts & Culture Development Coordinator

**Executive Summary:**

*Roma on Bungil Gallery Committee has submitted a request to Council for a donation of \$1,170 which will cover 50% of the cost of installing an air conditioner for the shared storage space in the Roma Community Arts Centre.*

**Resolution No. GM/11.2018/11**

**Moved Cr Newman**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

8/0

Item Number:

13.4

File Number: D18/89146

SUBJECT HEADING:

FIRST 5 FOREVER SERVICE LEVEL AGREEMENT, 2019-2021

Officer's Title:

Regional Libraries, Arts & Culture Development Coordinator

**Executive Summary:**

*First 5 Forever is a program which is delivered state-wide through a dynamic network of more than 320 Queensland public libraries and Indigenous Knowledge Centres. The program has been successful in providing free access for families with young children to vital language and early literacy support. This program is being continued with funding from the Queensland Government and a service level agreement has been forwarded to Maranoa Regional Council to continue this program.*

**Resolution No. GM/11.2018/12**

**Moved Cr Newman**

**Seconded Cr Chandler**

**That Council authorise the Chief Executive Officer to sign the service level agreement.**

CARRIED

8/0

Responsible Officer

Manager - Economic & Community Development

**Item Number:** 13.5 **File Number:** D18/84572

**SUBJECT HEADING:** REGIONAL POOL REPORT AUGUST AND SEPTEMBER 2018

**Officer's Title:** Administration Officer - Council Buildings & Structures

**Executive Summary:**

*Across the region, Council maintains five swimming pool complexes and The Great Artesian Spa complex.*

*Contractors operate the pools under Management Agreements, and provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.*

*Reports were presented for the months of August and September 2018 include the Great Artesian Spa, Mitchell Memorial Swimming Pool, Denise Spencer Swimming Pool, Surat Swimming Pool and Injune Pool.*

*No reports for the Wallumbilla Pool were available for August and September as the pool was closed. The new contractor commences in October 2018.*

**Resolution No. GM/11.2018/13**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council receive the Regional Swimming Pool reports for the months of August and September 2018.**

CARRIED

8/0

**Responsible Officer**

**Administration Officer - Council Buildings & Structures**

**Item Number:** 13.6 **File Number:** D18/87738

**SUBJECT HEADING:** ADOPTION OF LOCAL DISASTER MANAGEMENT PLAN

**Officer's Title:** Project Officer - Emergency Management

**Executive Summary:**

*The Maranoa Regional Council Local Disaster Management Plan is prepared in accordance with the requirements of the Disaster Management Act 2003 to ensure safety of the community and effective coordination of available resources during a disaster.*

*The purpose of the Plan is to detail arrangements for the coordination and management of resources, to ensure and maintain safe communities within the Maranoa region prior to, during, and after a disaster.*

*The Plan is reviewed annually to ensure it meets the changing needs of the Maranoa region. The latest version of the plan (Version 8) has been reviewed and endorsed by the members of the Local Disaster Management Group as required under Section 59 of the Disaster Management Act 2003 at a meeting held on 1 November 2018.*

**Resolution No. GM/11.2018/14**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council:**

1. In accordance with Section 80(1)(b) of the *Disaster Management Act 2003*, approve the updated Local Disaster Management Plan (Version 8).
2. Pursuant to Section 60 of the Act, make the plan available for inspection, free of charge to members of the public at the Maranoa Regional Council administration buildings and on the website – [www.maranoa.qld.gov.au](http://www.maranoa.qld.gov.au).
3. Note that Cr. Chambers will forward some identified ‘typos’ within the document to the reporting officer for correction.

CARRIED

8/0

**Responsible Officer**

**Project Officer - Emergency Management**

**Item Number:**

**13.7**

**File Number: D18/88179**

**SUBJECT HEADING:**

**MARANOA PLANNING SCHEME PROPERTY REPORT**

**Officer's Title:**

**Manager - Planning & Building Development**

***Executive Summary:***

*The Maranoa Planning Scheme Property Report (IPR) has been developed as a result of Council's successful application to Round 1 of the State's Innovation and Improvement Fund.*

*It was proposed that Council launch the tool to the public via Council's website.*

**Resolution No. GM/11.2018/15**

**Moved Cr Newman**

**Seconded Cr Chandler**

**That Council:**

1. Launch the Maranoa Planning Scheme Property Report to the public via Council's website.
2. Endorse the proposed communications strategy.
3. Acknowledge the State Government's contribution through the Innovation and Improvement Fund.

CARRIED

8/0

**Responsible Officer**

**Manager - Planning & Building Development**

**Item Number:** 13.8 **File Number:** D18/88505

**SUBJECT HEADING:** EXTENSION APPLICATION - MATERIAL CHANGE OF USE - CATTLE FEEDLOT (REF: FINAL ORDER 549 OF 2007; 2018/19836)

**Officer's Title:** Lead Town Planner

**Executive Summary:**

*An application has been made to Council to extend the currency period of Development Approval Reference 2018/19836. If approved, the applicant/operator will have an additional six years in which to commence the approved use at the subject location; being a cattle feedlot with a maximum capacity of 26,320 SCU (Standard Cattle Units).*

**Resolution No. GM/11.2018/16**

**Moved Cr McMullen**

**Seconded Cr Schefe**

**That Council:**

1. Approve a six year extension to the currency period of Development Approval Reference 2018/19836.
2. Not oppose the relief sought in Originating Application No. 3619 of 2018.
3. Delegate to the Chief Executive Officer, all necessary powers and functions to give effect to this resolution.

CARRIED

8/0

**Responsible Officer**

**Lead Town Planner**

Mayor Golder, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 9.45am taking no part in discussions and debate on the matter. **Deputy Mayor Cr. Chambers took the role of 'Acting Chair' in his absence.** (Statement highlighted in Red added on confirmation of minutes at the General Meeting on 28 November 2018)

**Item Number:** 13.9 **File Number:** D18/89681

**SUBJECT HEADING:** LEASE OF 18 - 20 STATION STREET ROMA

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Council has been negotiating a lease with Roma Historical Precincts Inc in respect to 18-20 Station Street Roma being the site known as the old Butter Factory.*

**Resolution No. GM/11.2018/17**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That Council:**

1. Enter into a Lease with Roma Historical Precincts Inc in respect to 18 – 20 Station Street Roma for a period of three years commencing on 15 November 2018.
2. Authorise the Chief Executive Officer to sign the lease document.

CARRIED

7/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings &**

**Structures)**

At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the Chamber at 9.49am.

**COUNCILLOR BUSINESS**

**Item Number:** 22.1 **File Number:** D18/86754

**SUBJECT HEADING:** VISIT TO GOVERNMENT HOUSE

**Councillor's Title:** Cr. Tyson Golder

*Mayor Golder provided an information report to Council following his attendance at a dinner and reception at Government House in support of regional Queensland, following an invitation from Governor de Jersey.*

**Resolution No. GM/11.2018/18**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That Council receive and note the Mayor's update as presented.**

CARRIED

8/0

**Responsible Officer**

**Associate to the Mayor**

**Item Number:** 22.2 **File Number:** D18/87730

**SUBJECT HEADING:** RSL WESTERN DISTRICT CONGRESS 2019

**Councillor's Title:** Cr. Tyson Golder

*Mayor Golder received a request for Council support in hosting the Returned and Services League (RSL) Western District Branch Congress – Friday 22 to Saturday 23 February 2019.*

*Mayor Golder proposed that Council support the Western District Branch in its requests, as per correspondence received.*

*Subsequently, two requests have been logged:*

*CR 3992 is for the Facilities Department – requesting a fee waiver*

*CR 3993 is requesting attendance of the Mayor and to cover the cost of catering.*

**Resolution No. GM/11.2018/19**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That Council note the report as presented, and the subsequent lodgement of customer requests for further internal investigation and report to Council at an upcoming General Meeting.**

CARRIED

8/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures) / Regional Grants & Council Events Coordinator / Associate to the Mayor**



**Item Number:** 22.3 **File Number:** D18/89208  
**SUBJECT HEADING:** DARKWATER AND MT MOFFATT ROADS  
**Author and Councillor's Title:** Cr. Tyson Golder

*Mayor Golder provided a report following a recent inspection of Darkwater & Mt Moffat Roads which was attended by Mayor Golder, Councillors Chandler, McMullen and local residents John Sands, Darren Humphreys and Matthew Bidgood.*

**Resolution No. GM/11.2018/20**

**Moved Cr Chambers**

**Seconded Cr Flynn**

**That Council:**

1. Receive the report as presented.
2. Note that the matters raised are under investigation by the relevant Council officers for further report to Council.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	<del>Cr. Chandler</del> Cr. Chambers (Correction on confirmation of these minutes at the General Meeting on 28 November 2018)
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

**Responsible Officer**

**Manager - Maintenance Delivery & Works / Associate to the Mayor**

**Item Number:** 22.4 **File Number:** D18/89215  
**SUBJECT HEADING:** CINEMA ROMA  
**Author and Councillor's Title:** Cr. Tyson Golder

*Mayor Golder proposed that Council provide subsidy for Cinema Roma services to continue for the community in consideration of new information where Cinema Roma had reopened and closed because of the Cinema service being unviable in the Maranoa.*

**Resolution No. GM/11.2018/21**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That Council investigate maintaining a cinema service at its current location in Roma.**

CARRIED

5/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Chambers
Cr. Golder	Cr. Flynn
Cr. McMullen	Cr. Schefe
Cr. Newman	
Cr. O'Neil	

Responsible Officer	Manager - Economic & Community Development
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Item Number: 22.5 File Number: D18/89238

SUBJECT HEADING: FINANCIAL SUPPORT FOR MORNING MELODIES

Councillor's Title: Cr. Tyson Golder

*Outlined in this proposal was the scope of Blue Care's recent request for Council's future financial support of the Morning Melodies program. This proposal was initially presented at the General Meeting on 10 October 2018, pending the receipt of additional information clarifying the proposal to Council.*

*Blue Care requests Council's consideration of supplying funding of approximately \$6,000 with Santos funding the remaining \$2,000. Following 2019, an annual cost of \$8,000 to \$10,000 is anticipated to ensure the continuation of these events aimed at supporting the mental and physical health and well-being of our aged and restricted citizens.*

**Resolution No. GM/11.2018/22**

**Moved Cr Golder**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

8/0

#### CONFIDENTIAL ITEMS

Item Number: C.1 File Number: D18/89261

SUBJECT HEADING: REQUEST FOR REDUCTION IN TRADING TERMS

Officer's Title: Manager - Procurement & Commercial Services

#### **Executive Summary:**

*Council received correspondence from two suppliers, requesting a reduction in trading terms from 28 days to 14 days.*

*The requests were tabled for Council's consideration.*

**Resolution No. GM/11.2018/23**

**Moved Cr Schefe**

**Seconded Cr O'Neil**

**That Council approve the requested reduction in trading terms from 28 days to 14 days for any invoices submitted by Creditors 14822 and 14753.**

**CARRIED**

**8/0**

**Responsible Officer**

**Manager - Procurement & Commercial Services**

**Item Number:**

**C.2**

**File Number: D18/88643**

**SUBJECT HEADING:**

**TENDER 18044 - AIR-CONDITIONING RECTIFICATION WORKS - ROMA BUNGIL COMMUNITY CULTURAL CENTRE**

**Officer's Title:**

**Manager - Procurement & Commercial Services**

***Executive Summary:***

*Council invited suitably qualified and experienced contractors to submit tenders for the completion of air-conditioning rectification works at Council's administration building, located at the corner of Bungil and Quintin Streets, Roma.*

*The tender period opened on 5 June with a closing date of 4 July 2018.*

*The evaluation report was tabled for Council's consideration.*

**Resolution No. GM/11.2018/24**

**Moved Cr Chambers**

**Seconded Cr Flynn**

**That Council:**

- 1. Select Malcolm Maiden T/A Maiden Refrigeration & Electrical as the recommended tenderer for Tender 18044 – Air-Conditioning Rectification Works – Roma Bungil Community Cultural Centre.**
- 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Malcolm Maiden T/A Maiden Refrigeration & Electrical, and accept the contract if the final terms are acceptable.**
- 3. Assign the expenditure to WO 15233 (Admin Centre Airconditioning Upgrade).**
- 4. Transfer \$25,340.10 from WO 15231 (Roma Library/Gallery Airconditioning Upgrade) to WO 15233.**

**CARRIED**

**8/0**

**Responsible Officer**

**Manager - Procurement & Commercial Services**

**Item Number:** C.3 **File Number:** D18/89233

**SUBJECT HEADING:** TENDER 18035 - SURAT EARLY CHILDCARE  
EDUCATION CENTRE - LEASE & OPERATION

**Officer's Title:** Manager - Procurement & Commercial Services

**Executive Summary:**

*Maranoa Regional Council invited suitably skilled, qualified, and experienced businesses to submit tenders for the lease and operation of the Early Childcare Education Centre, located at 50-52 Burrowes Street, Surat, in accordance with the Management Agreement and Lease.*

*The tender period opened on 16 February with a closing date of 12 March 2018.*

*The tender evaluation report was tabled for Council's consideration.*

**Resolution No. GM/11.2018/25**

**Moved Cr Newman**

**Seconded Cr Scheffe**

**That:**

1. Council select FGP Moreton Inc. T/A Surat ECEC as the recommended tenderer for Tender 18035 – Surat Early Childcare Education Centre – Lease and Operation.
2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with FGP Moreton Inc. T/A Surat ECEC and sign the Management Agreement and Lease if the final terms are acceptable.
3. The successful tenderer be required to enter into a Management Agreement and Lease with Council for a period of three (3) years with the option for an additional three year term.
4. Income be assigned to GL1491.1075.1003 (Council Buildings & Facilities Operating Revenue – Lease income).

CARRIED

8/0

**Responsible Officer**

**Manager - Procurement & Commercial  
Services**

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' and left the Chamber at 10.32am, taking no part in discussions and debate on the matter.

**Item Number:** C.4 **File Number:** D18/88935

**SUBJECT HEADING:** TENDER 18027 - ROMA AIRPORT RUNWAY OVERLAY

**Officer's Title:** Manager - Procurement & Commercial Services

**Executive Summary:**

*At the General Meeting held 9 May 2018, Council selected Fulton Hogan Industries Pty Ltd as the recommended tenderer for Tender 18027 – Roma Airport Runway Overlay Construction.*

*Council subsequently entered into final negotiations with the successful Tenderer. The outputs of the negotiation process were tabled for Council's information.*

**Resolution No. GM/11.2018/26**

**Moved Cr O'Neil**

**Seconded Cr Schefe**

**That Council note the revised contract value for Tender 18027 – Roma Airport Runway Overlay as \$8,076,113 inclusive of GST.**

**CARRIED**

**7/0**

**Responsible Officer**

**Manager - Procurement & Commercial Services**

Cr. Chambers, having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 10.34am, taking no part in discussions and debate on the matter.

**Item Number:**

**C.5**

**File Number: D18/87397**

**SUBJECT HEADING:**

**UPDATE ON DEBT RECOVERY - (RATES AND CHARGES AND/OR GAS)**

**Officer's Title:**

**Director - Corporate, Community & Commercial Services**

***Executive Summary:***

*The purpose of this report was to provide Council with an update on the progress made by various ratepayers and/or commercial gas consumers with significant outstanding debts.*

**Resolution No. GM/11.2018/27**

**Moved Cr Chandler**

**Seconded Cr O'Neil**

**That Council receive and note the update and request a further update in February 2019.**

**CARRIED**

**6/0**

**Responsible Officer**

**Director - Corporate, Community & Commercial Services**

At cessation of discussion and debate on the abovementioned item, Cr. Chambers returned to the Chamber at 10.35am.

Following cessation of discussion and debate on Item C.4, Cr. Flynn returned to the Chamber at commencement of suspension of Standing Orders for morning tea at 10.36am.

**SUBJECT HEADING:      SUSPENSION OF STANDING ORDERS**  
**COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.36AM**

**SUBJECT HEADING:      RESUMPTION OF STANDING ORDERS**  
**COUNCIL RESUMED THE MEETING AT 11.10AM**

Item Number: C.6 File Number: D18/86013

SUBJECT HEADING: REQUEST FOR FINANCIAL ASSISTANCE - ASSESSMENT 14029425

Officer's Title: Director - Corporate, Community & Commercial Services

**Executive Summary:**

*The applicant sought assistance towards water usage costs for a community organisation.*

**Resolution No. GM/11.2018/28**

Moved Cr Newman

Seconded Cr McMullen

**That Council:**

1. Sponsor the Cities Rugby League Football Club (CRLFC) for the full cost of their water usage for the periods 1 January 2018 to 30 June 2018, 1 July 2018 to 31 December 2018, 1 January 2019 to 30 June 2019 and 1 July 2019 to 31 December 2019, as a community service obligation using GL 2887.2412.2132 to give the Council and CRLFC time to work in partnership on options for an alternative water source which will be of benefit to both parties and more cost effective into the future.
2. Be advised by CRLFC , on an annual basis, how Council's support for the Club has been acknowledged throughout the year.

CARRIED

8/0

Responsible Officer

Director - Corporate, Community & Commercial Services

Item Number: C.7 File Number: D18/87212

SUBJECT HEADING: REQUEST FOR INFRINGEMENT NOTICE WITHDRAWAL FOR UNREGISTERED DOG

Officer's Title: Manager - Community Services

**Executive Summary:**

*A report was prepared to assist in the consideration of the proposal to withdraw an infringement notice issued to a resident during the Selective Inspection Program (3 August to 26 October, 2018) for failing to register a dog. The report provided information outlining the reasons and relevant legislation relating to the issue of the infringement and includes supporting information to assist Council in considering the applicant's request.*

**Resolution No. GM/11.2018/29**

Moved Cr Chandler

Seconded Cr Scheffe

**That Council:**

1. Receive and note the information as requested.
2. Not withdraw the infringement notice as:
  - in accordance with the *Animal Management (Cats & Dogs) Act 2008 (AMA)* Section 44, Registration Obligations, an owner of a dog must comply with section 46 to register the dog in the relevant local government's area within 14 days after starting to keep the dog in the area unless the person has a reasonable excuse; and

- not receiving a renewal notice is not considered a legal defence in having an unregistered dog/s (section 57 AMA).

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

<b>Responsible Officer</b>	<b>Manager - Community Services</b>
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**Item Number:** C.8 **File Number:** D18/88194

**SUBJECT HEADING:** OBJECTION TO RATING CATEGORY - A15005184

**Officer's Title:** Lead Rates and Utilities Billing Officer/Systems Administrator

***Executive Summary:***

*The landowners of assessment 15005184 lodged an objection to the rating category for their property.*

**Resolution No. GM/11.2018/30**

**Moved Cr Chambers**

**Seconded Cr O'Neil**

**That Council endorse the Chief Executive Officer's consideration and proposed decision pursuant to section 91(2) of the *Local Government Regulation 2012* that the land is to be re-categorised to rating category 39 Rural >=80ha effective 1 July 2017.**

CARRIED

8/0

<b>Responsible Officer</b>	<b>Lead Rates and Utilities Billing Officer/Systems Administrator</b>
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Cr. O'Neil, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 11.20am, taking no part in discussions and debate on the matter.

**Item Number:** C.9 **File Number:** D18/89413

**SUBJECT HEADING:** OBJECTION TO RATING CATEGORY - A/S 13016191

**Officer's Title:** Lead Rates and Utilities Billing Officer/Systems Administrator

***Executive Summary:***

*The landowners of assessment 13016191 have lodged an objection to the rating category of their property.*

**Resolution No. GM/11.2018/31**

**Moved Cr Chambers**

**Seconded Cr Schefe**

**That Council endorse the Chief Executive Officer's consideration and proposed decision pursuant to section 91(2) of the *Local Government Regulation 2012* that the land was and is appropriately categorised as rating category 20 - Extractive Industry/Waste Processing, Recycling or Disposal H (1ha – 50ha, tonnage unknown).**

**CARRIED**

**7/0**

**Responsible Officer**

**Lead Rates and Utilities Billing  
Officer/Systems Administrator**

At cessation of discussion and debate on the abovementioned item, Cr. O'Neil returned to the Chamber at 11.21am.

**Item Number:**

**C.10**

**File Number: D18/88413**

**SUBJECT HEADING:**

**APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS**

**Officer's Title:**

**Rates and Utilities Billing Officer**

***Executive Summary:***

*Applications for rate payment arrangements have been received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.*

**Resolution No. GM/11.2018/32**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That Council accept the applicant's payment arrangements as follows, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2020:**

<b>Assessment Number</b>	<b>Approved Payment Plan</b>
<b>14011688</b>	<b>\$305/month</b>
<b>10433104</b>	<b>\$160/fortnight</b>
<b>14031967</b>	<b>\$410/month</b>

**CARRIED**

**8/0**

**Responsible Officer**

**Rates and Utilities Billing Officer**

**Item Number:**

**C.11**

**File Number: D18/88343**

**SUBJECT HEADING:**

**COMMENCEMENT OF LEGAL PROCEEDINGS**

**Officer's Title:**

**Lead Accounts Processing Officer-System Administrator**

***Executive Summary:***

*This report was to provide Council with an update on accounts that remain unpaid and request that legal proceedings be commenced.*

**Resolution No. GM/11.2018/33**

**Moved Cr Newman**

**Seconded Cr Schefe**

**That Council approve the request to commence legal proceedings.**

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer	Lead Accounts Processing Officer / System Administrator
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Item Number: C.12 File Number: D18/89432

SUBJECT HEADING: ROMA SALEYARDS - APPROVAL TO CEASE STORE AND PRIME SALES 2018.

Officer's Title: Manager - Saleyards

**Executive Summary:**

*Council was asked to consider the routine ceasing of store and prime sales over the Christmas and New Year period. It was proposed that the last sale for 2018 be the store sale on Tuesday 11 December 2018, with sales recommencing on Tuesday 15 January 2019.*

*The facility will remain open during this time for spell cattle, private weighing and scanning.*

**Resolution No. GM/11.2018/34**

Moved Cr Flynn

Seconded Cr McMullen

**That Council approve the last sale of 2018 to be the Store Sale scheduled for Tuesday 11 December 2018 with sales recommencing with a Store Sale on Tuesday 15 January 2019.**

CARRIED

8/0

Responsible Officer	Manager - Saleyards
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Item Number: C.13 File Number: D18/86566

SUBJECT HEADING: BLUEWATER - TELECOMMUNICATIONS MANAGEMENT PLATFORM

Officer's Title: Manager - ICT Solutions

**Executive Summary:**

*The report pertained to the implementation of a mobility and telecommunications management platform to assist with asset and service cost management. This will help ensure Council is maximising use of these resources and reduce costs through exception reporting and a single management platform.*

**Resolution No. GM/11.2018/35**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That:**

1. Council engage BlueWater Control to provide telecommunications account and service management.
2. Council authorise to the Chief Executive Officer (or delegate) to execute the BlueWater Platform Service agreement.
3. The engagement be made in accordance with s 235(a) of the *Local Government Regulation 2012*, that: the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.
4. Council use the Telstra Technology Fund to cover the cost of the service for the 24-month period to allow Council to evaluate return on investment.

**CARRIED**

**8/0**

**Responsible Officer**

**Manager - ICT Solutions**

**Item Number:**

**C.14**

**File Number: D18/84403**

**SUBJECT HEADING:**

**NO PARKING SIGNS - SECOND AVENUE, INJUNE**

**Officer's Title:**

**Manager - Maintenance Delivery & Works**

***Executive Summary:***

*The Maintenance Delivery & Works Department completed works to install No Parking signs on Second Avenue, Injune to address a defect stormwater pit and concerns raised by a resident.*

**Resolution No. GM/11.2018/36**

**Moved Cr Chandler**

**Seconded Cr Chambers**

**That Council investigate alternative parking arrangements on the southern side of Second Avenue adjacent to the Café on Second in consultation with the said business owner and relevant parties in the vicinity.**

**CARRIED**

**8/0**

**Responsible Officer**

**Manager - Maintenance Delivery & Works**

**Item Number:**

**C.15**

**File Number: D18/89932**

**SUBJECT HEADING:**

**REALLOCATION OF APPROVED CAPITAL FUNDING TO REPAIR INJUNE AERODROME LIGHTING**

**Officer's Title:**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

***Executive Summary:***

*Following a lightning strike at Injune Aerodrome, the Pilot Activated Lighting Control has been damaged beyond repair. The report sought to reallocate funds for the purchase of a replacement Pilot Activated Lighting Control.*

**Resolution No. GM/11.2018/37**
**Moved Cr O'Neil**
**Seconded Cr Schefe**

That Council approve the reallocation of \$6,530 excluding GST from Work Order 19696 to a new Work Order for the purchase of a replacement Pilot Activated Lighting Control for the Injune Aerodrome.

**CARRIED**
**8/0**
**Responsible Officer**
**Manager - Airports (Roma, Injune, Surat, Mitchell)**

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following two (2) items, for reasons as stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 11.42am, taking no part in discussions and debate on the matter.

**Item Number:**
**C.16**
**File Number: D18/89566**
**SUBJECT HEADING:**
**REQUEST ADDITION TO SCOPE OF WORKS - ROMA AIRPORT OVERLAY PROJECT**
**Officer's Title:**
**Manager - Airports (Roma, Injune, Surat, Mitchell)**
**Executive Summary:**

*The Roma Airport Overlay Project is currently underway. As part of the project, a mobile asphalt plant has been established at the Roma Airport site.*

*The report presented Council with a proposal to extend the scope of works for the project to include an overlay of the regular passenger transport taxiway, and therefore maximise the investment of establishing the plant to site.*

**Resolution No. GM/11.2018/38**
**Moved Cr O'Neil**
**Seconded Cr Newman**
**That Council:**

1. Endorse an amendment to the Roma Airport Overlay Project scope of work to include an overlay of the regular public transport (RPT) taxiway.
2. Approve the estimated costs of \$178,250 (ex. GST) to overlay the regular public transport (RPT) taxiway at the Roma Airport, with funding to be provided from Airport Reserves.

**CARRIED**
**7/0**
**Responsible Officer**
**Manager - Airports (Roma, Injune, Surat, Mitchell)**
**Item Number:**
**C.17**
**File Number: D18/86799**
**SUBJECT HEADING:**
**SEPTEMBER 2018 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS**
**Officer's Title:**
**Manager - Airports (Roma, Injune, Surat, Mitchell)**
**Executive Summary:**

*Council was provided a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in the report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.*

**Resolution No. GM/11.2018/39**
**Moved Cr O'Neil**
**Seconded Cr Schefe**
**That Council receive and note the Officer's report as presented.**
**CARRIED**
**7/0**
**Responsible Officer**
**Manager - Airports (Roma, Injune, Surat, Mitchell)**

At cessation of discussion and debate on the two (2) abovementioned items, Cr. Flynn returned to the Chamber at 11.44am.

**Item Number:**
**C.18**
**File Number: D18/89150**
**SUBJECT HEADING:**
**CONTRACT PLUMBER FOR INJUNE**
**Officer's Title:**
**Manager - Water, Sewerage & Gas**
**Executive Summary:**

*At its meeting on 24 January 2018, Council resolved to use a local Injune plumbing business to assist Council with plumbing works in Injune, for a 6 month trial period. This report provided feedback on the trial and recommended extending the trial for a further year.*

**Resolution No. GM/11.2018/40**
**Moved Cr Chandler**
**Seconded Cr McMullen**
**That:**

- 1. Council engage the Trustee for Portbury Family Trust T/A Portbury's Plumbing Service Pty Ltd to complete Injune Plumbing Maintenance works as required for an additional year (to 30 November 2019).**
- 2. The engagement is made in accordance with s 235(a) of the *Local Government Regulation 2012*, that: the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.**
- 3. Council authorise the Chief Executive Officer (or delegate) to execute the Deed of Agreement.**
- 4. Expenditure be assigned to the Injune Zone Water and Sewerage Maintenance Work Orders.**

**CARRIED**
**8/0**
**Responsible Officer**
**Manager - Water, Sewerage & Gas**
**Item Number:**
**C.19**
**File Number: D18/89458**
**SUBJECT HEADING:**
**2018/19 RURAL ROAD BITUMEN REHABILITATION PROGRAM**
**Officer's Title:**
**Manager – Program & Contract Management**
**Executive Summary:**

*An allocation of \$611,746 was included in the 2018/19 Budget for delivery of the annual bitumen rehabilitation program. With the network condition assessment and analysis activities for the project now complete, the report presented Council with a proposed and prioritised scope of works for consideration.*

**Resolution No. GM/11.2018/41**
**Moved Cr Chambers**
**Seconded Cr McMullen**
**That Council endorse:**

1. The prioritised scope of works for the 2018/19 Rural Road Bitumen Rehabilitation Program as outlined in the Officer's Report and as follows, noting a maximum budget allocation of \$611,746.

Road	Classification	Priority	Approx. Chainage		Length	Cumulative	GPS			
			Start	End			Start	End	Start	End
Mt Moffatt	Rural Access - Primary A	1	0.06	1.26	1.20	1.20	-25.9258	147.8700	-25.9174	147.8775
Mt Moffatt	Rural Access - Primary A	1	18.96	21.54	2.58	3.78	-25.8544	148.0306	-25.8461	148.0533
Mt Moffatt	Rural Access - Primary A	1	24.46	26.92	2.46	6.24	-25.8300	148.0736	-25.8089	148.0787
Tomoo	Rural Access - Primary A	1	2.20	3.44	1.24	7.48	-26.4639	147.5189	-26.4758	147.5166
Tomoo	Rural Access - Primary A	1	3.94	4.78	0.84	8.32	-26.4784	147.5161	-26.4862	147.5132
Tomoo	Rural Access - Primary A	1	5.96	6.46	0.50	8.82	-26.4917	147.5082	-26.4993	147.5054
Hodgson Lane North	Rural Access - Primary A	1	0.03	1.60	1.57	10.39	-26.5767	148.6198	-26.5615	148.6218
Bindango	Rural Access - Primary A	1	0.00	0.34	0.34	10.73	-26.5616	148.6218	-26.5609	148.6186
Duck Creek	Rural Access - Primary A	1	0.03	1.74	1.71	12.44	-26.2143	148.7158	-26.2001	148.7229
Amby North Road	Rural Access - Primary A	2	4.33	5.29	0.96	13.40	-26.5139	148.1748	-26.5065	148.1758
Springfield Road	Rural Access - Primary A	2	0.06	0.47	0.41	13.81	-26.5507	148.1879	-26.5540	148.1856
Springfield Road	Rural Access - Primary A	2	1.552	2.477	0.93	14.73	-26.5636	148.1821	-26.5718	148.1792
Bindango	Rural Access - Primary A	2	0.55	1.27	0.72	15.45	-26.5605	148.6165	-26.5567	148.6107
					15.45					

2. The bitumen surfacing activities associated with the 2018/19 Rural Road Bitumen Rehabilitation Program be funded under the 2018/19 Rural Road Bitumen Reseal Program.

**CARRIED**
**8/0**
**Responsible Officer**
**Manager – Program & Contract Management**
**Item Number:**
**C.20**
**File Number: D18/89550**
**SUBJECT HEADING:**
**STORMWATER INVESTIGATION – CORNER OF BOWEN AND WYNDHAM STREET, ROMA**
**Officer's Title:**
**Manager – Program & Contract Management**
**Executive Summary:**

An allocation was included in the 2017/18 budget to investigate stormwater management and mitigation projects at a number of locations in Roma. One of the projects investigated as part of these works was the existing stormwater drainage along Bowen Street and in the vicinity of the Bowen Street and Arthur Street intersection.

The report presented Council with an update on the initial investigation into this site, and options to progress the matter to the detailed modelling and design phase.

**Resolution No. GM/11.2018/42**
**Moved Cr Schefe**
**Seconded Cr Newman**
**That Council:**

1. Endorse the commencement of the Stage 2 and Stage 3 investigation in the stormwater drainage along Bowen Street and in the vicinity of the Bowen Street and Arthur Street intersection.

2. Approve the funding of the Stage 2 and Stage 3 investigation under Maturing the Infrastructure Pipeline Program 2, with an estimated cost of \$72,000.
3. Endorse for the Urban Road Rehabilitation and Stormwater Pit and Lintel Renewal projects to be placed on hold, pending the outcome of the Stage 2 and Stage 3 investigation.

CARRIED

8/0

Responsible Officer

Manager – Program & Contract Management

Item Number:

C.21

File Number: D18/85868

SUBJECT HEADING:

FURTHER DEALING OF TERM LEASE 0/213491 OVER LOT 103 ON DL81 AND LOT 108 ON DL206

Officer's Title:

Land Administration Officer

**Executive Summary:**

The Department of Natural Resources, Mines and Energy sought Council's views on the further dealing of Lease 0/213491 over Lot 103 on DL81 and Lot 108 on DL206 being a term lease due to expire on 31 January 2020.

**Resolution No. GM/11.2018/43**

Moved Cr Newman

Seconded Cr Scheffe

That Council advise the Department of Natural Resources, Mines and Energy that Council offers no objection to the renewal of Term Lease 0/213491 over Lot 103 on DL81 and Lot 108 on DL206.

CARRIED

8/0

Responsible Officer

Land Administration Officer

Item Number:

C.22

File Number: D18/84354

SUBJECT HEADING:

CONSENT TO EASEMENT BY ERGON ENERGY - LOT 122 ON SP294860

Officer's Title:

Land Administration Officer

**Executive Summary:**

Council received correspondence from Ergon Energy requesting consent to register easements over existing and new electrical infrastructure through Lot 122 on SP294860, being Reserve for Camping, Trucking and Roads of which Council is the trustee.

**Resolution No. GM/11.2018/44**

Moved Cr Chambers

Seconded Cr McMullen

That Council:

1. Consent to the registering of easements through Lot 122 on SP294860, being Reserve for Camping, Trucking and Roads, to Ergon Energy over existing and new electrical infrastructure.

2. Authorise the Chief Executive Officer (or delegate) to sign Form 18 – Consent by Council as requested by Ergon Energy.

CARRIED

8/0

Responsible Officer

Land Administration Officer

Item Number:

C.23

File Number: D18/87005

SUBJECT HEADING:

HIBERNIAN HALL - DANCE WEST03 REQUEST TO AMEND USER AGREEMENT HOURS

Officer's Title:

Facility Lease Management & Housing Officer/Team Coordinator

**Executive Summary:**

Council received a request from the Principal/Creative Director Dance wEST03 to hire the Hibernian Hall on Tuesdays from 5.30pm – 8.30pm to conduct further dance classes.

**Resolution No. GM/11.2018/45**

Moved Cr Flynn

Seconded Cr O'Neil

That Council approve the request from Dance wEST03 to use the Hibernian Hall on Tuesdays from 5.30pm – 8.30pm and amend the current user agreement to reflect this change.

CARRIED

8/0

Responsible Officer

Facility Lease Management & Housing Officer/Team Coordinator

Item Number:

C.24

File Number: D18/86264

SUBJECT HEADING:

PROPOSED CONDUCT AND COMPENSATION AGREEMENT - LOT 7 ON WT258

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

Santos TOGA Pty Ltd requested that Council enter into a Conduct and Compensation Agreement (CCA) for Kevington Reserve being Lot 7 on WT258.

**Resolution No. GM/11.2018/46**

Moved Cr McMullen

Seconded Cr Chambers

That Council:

1. Enter into the Conduct and Compensation Agreement with Santos TOGA Pty Ltd over Lot 7 on CP WT258.
2. Authorise its Chief Executive Officer to sign the Conduct and Compensation Agreement.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. Scheffe
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.25 File Number: D18/85860

SUBJECT HEADING: DISPOSAL OF SURPLUS FURNITURE AND EQUIPMENT - ROMA

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*At its General Meeting held on 10 October 2018, Council considered a number of offers received to purchase household furniture and equipment surplus to Council's needs.*

**Resolution No. GM/11.2018/47**

Moved Cr Chambers

Seconded Cr Newman

That Council accept the offers submitted to purchase the surplus furniture and equipment items as listed below:

Item Number	Item	Item Description	Name	Price Offered
216	Dryer	4 kg Ezi Sensor Dryer	Elena Irwin	\$50
940	Sleep maker Base & Mattress Ensemble	Ensemble base grey fleck mattress cream (Queen)	Elena Irwin	\$100
941	Queen Bed Ensemble	Cream deluxe mattress base grey and white leaf design (Queen)	Elena Irwin	\$100
1002	Ironing Board	Ironing board with blue flower pattern	Elena Irwin	\$10
1005	Ironing Board	Ironing board butterfly pattern	Elena Irwin	\$10

CARRIED

8/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.26 File Number: D18/89772

SUBJECT HEADING: PROPOSED CONDUCT AND COMPENSATION AGREEMENT - LOT 52 ON WV1859

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Santos CSG Pty Ltd has requested Council enter into a Conduct and Compensation Agreement (CCA) for Maisey Sawpit Creek being Lot 52 on WV1859.*

**Resolution No. GM/11.2018/48**

**Moved Cr Scheffe**

**Seconded Cr**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

5/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
Cr. Newman	Cr. Flynn
Cr. O'Neil	
Cr. Scheffe	

Mayor Golder, having previously foreshadowed a perceived possible 'Conflict of Interest' in the following item, for reasons as stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 12.00pm, taking no part in discussions and debate on the matter.

Deputy Mayor, Cr. Chambers, took the role of Acting Chair in his absence.

**CONFIDENTIAL ITEM (Discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item C.27, which it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (f) starting or defending legal proceedings involving the local government;

**Resolution No. GM/11.2018/49**

**Moved Cr O'Neil**

**Seconded Cr Chandler**

**That Council close the meeting to the public at 12.01pm.**

CARRIED

7/0

**Resolution No. GM/11.2018/50**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council open the meeting to the public at 12.09pm.**

CARRIED

7/0

Council determined that the matter should again be discussed in closed session, in accordance with section 275 (f) of the *Local Government Regulation 2012*.

**Resolution No. GM/11.2018/51**

**Moved Cr O'Neil**

**Seconded Cr Chandler**

**That Council close the meeting to the public at 12.16pm.**

CARRIED

7/0

**Resolution No. GM/11.2018/52**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council open the meeting to the public at 12.21pm.**

CARRIED

7/0

**Item Number:**

**C.27**

**File Number: D18/88814**

**SUBJECT HEADING:**

**ORIGINATING APPLICATION NO. 3784 OF 2018**

**Officer's Title:**

**Manager - Planning & Building Development**

***Executive Summary:***

*Council is required to respond to an Originating Application that has been filed in the Planning and Environment Court.*

**Resolution No. GM/11.2018/53**

**Moved Cr Schefe**

**Seconded Cr McMullen**

**That:**

- 1. Council oppose the proposed changes to the amended development permit recorded in the Final Order dated 17 July 2017 in Brisbane Planning and Environment Court proceeding No. 1552 of 2017.**
- 2. Council take all necessary and reasonable steps to oppose the proposed changes generally as provided for in Option 2 as detailed in section 10 of the supplementary advice pertaining to the matter, dated 13 November 2018.**
- 3. The Chief Executive Officer is delegated all necessary powers and functions to give effect to this resolution.**

CARRIED

5/2

Cr. Newman called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Chandler
Cr. Flynn	Cr. Newman
Cr. McMullen	
Cr. O'Neil	
Cr. Schefe	

**Responsible Officer**

**Manager - Planning & Building Development**

At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the Chamber and assumed the Chair at 12.25pm.

Cr. McMullen left the Chamber at 12.25pm.

**SUBJECT HEADING: SUSPENSION OF STANDING ORDERS**  
 COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 12.26PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 12.31PM

Cr. McMullen returned to the Chamber during recess.

**Item Number: C.28 File Number: D18/87417**

**SUBJECT HEADING: PLANNING & ENVIRONMENTAL HEALTH  
 CONSULTANCY SERVICES**

**Officer's Title: Manager - Planning & Building Development**

***Executive Summary:***

*Council has been presented with an opportunity to provide town planning and environmental health consultancy services to the Barcoo Shire Council.*

**Resolution No. GM/11.2018/54**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council authorise the Chief Executive Officer to enter an agreement with Barcoo Shire Council to provide town planning and environmental health services in accordance with the terms defined in the Memorandum of Understanding presented.**

**CARRIED**

**8/0**

**Responsible Officer**

**Manager - Planning & Building Development**

**Item Number: C.29 File Number: D18/87149**

**SUBJECT HEADING: DEVELOPMENT APPROVAL CONDITIONS (REF:  
 2015/19400)**

**Officer's Title: Manager - Planning & Building Development**

***Executive Summary:***

*Council has been presented with a proposal relating to the fulfilment of development approval conditions.*

**Resolution No. GM/11.2018/55**

**Moved Cr Newman**

**Seconded Cr McMullen**

**That Council write to the applicant regarding possible alternatives to satisfy the requirements associated with pursuing Option 4; and outline further requirements of the applicant with regard to development operations and approval conditions as detailed in the officer's report.**

**CARRIED**

**7/1**

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

<b>Responsible Officer</b>	<b>Manager - Planning &amp; Building Development</b>
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**Item Number:** C.30 **File Number:** D18/86836

**SUBJECT HEADING:** RACECOURSE NORTH ESTATE INJUNE - DEFERRED PAYMENT OF INFRASTRUCTURE CHARGES.

**Officer's Title:** Manager - Economic & Community Development

**Executive Summary:**

*The development of the new "Racecourse North Estate" at Injune is almost concluded with 23 of the planned 30-lot development completed. Council wishes to officially announce the lots for sale.*

*There is a matter of outstanding infrastructure charges for the completed lots amounting to \$132,000, which must be paid before the Survey Plans can be registered. Council has three options to conclude the matter namely:*

- 1. Defer the payments to be made on the sale of each lot*
- 2. Provide the infrastructure to itself in-kind and*
- 3. Pay the amount in its entirety.*

*This report sought Council's resolution for its preferred option.*

**Resolution No. GM/11.2018/56**

**Moved Cr Chandler**

**Seconded Cr Schefe**

**That Council approve the deferment of the adopted infrastructure charges payments for Development Permit 2014/18878, allowing payments to be made on a per-lot basis following the sale of each lot. Payment of the applicable charge for each lot must be made within 30 days of settlement.**

**CARRIED**

**8/0**

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development</b>
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**Item Number:** C.31 **File Number:** D18/89680

**SUBJECT HEADING:** WORK AND LIVE LOCAL PROGRAM

**Officer's Title:** Manager - Economic & Community Development

**Executive Summary:**

*The Coal Seam Gas (CSG) industries have a future spanning many decades in the Maranoa. In their operational phase the CSG projects will employ thousands of workers who will fly or drive in and out of our region living away from their homes for two week rotations in their workplace.*

*This era of economic activity, and the will of governments to see rural communities gain from this activity, provides a key opportunity to grow our population.*

*This report sought the support of Council to fund a People Attraction Program targeting resource industry workers.*

**Moved Cr Scheffe**

**Seconded Cr McMullen**

**That Council seek expressions of interest and budget estimates from a suitably qualified entity/s, to develop a plan to facilitate resource industry workers to become residents of the Maranoa.**

(Cr. O'Neil moved an amendment to the draft motion to include the following point, which was subsequently accepted by the 'Mover and 'Seconder' of the motion).

**That the scope be extended to include initiatives to sustainably increase the population in the Maranoa Region.**

**NO VOTE TAKEN**

(Cr. Chandler requested the vote be separated for each point of the draft motion; the Chair accepted this approach).

**Resolution No. GM/11.2018/57**

**Moved Cr Scheffe**

**Seconded Cr McMullen**

**That Council seek expressions of interest and budget estimates from a suitably qualified entity/s, to develop a plan to facilitate resource industry workers to become residents of the Maranoa.**

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

**Responsible Officer**

**Manager - Economic & Community Development**

**Resolution No. GM/11.2018/58**

**Moved Cr Scheffe**

**Seconded Cr McMullen**

**That the scope be extended to include initiatives to sustainably increase the population in the Maranoa Region.**

CARRIED

8/0

**Responsible Officer**

**Manager - Economic & Community Development**

**SUBJECT HEADING:** SUSPENSION OF STANDING ORDERS  
 COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.46PM

**SUBJECT HEADING:** RESUMPTION OF STANDING ORDERS  
 COUNCIL RESUMED THE MEETING AT 1.39PM

**Item Number:** C.32 **File Number:** D18/88108

**SUBJECT HEADING:** AUSTRALIA PACIFIC LNG TEMPORARY WORKERS' ACCOMMODATION FACILITIES - APPLICATION TO OFFICE OF THE COORDINATOR-GENERAL FOR CHANGE OF A CONDITION

**Officer's Title:** Associate to the Chief Executive Officer

***Executive Summary:***

*Council has been contacted by the Coordinator-General in relation to Australia Pacific LNG's (APLNG) application to amend the Coordinator General's Report for the Environmental Impact Statement for the Australia Pacific LNG Project. Council had previously provided an extension of six months to APLNG for the Reedy Creek village to remain in use while the application process is underway. The current extension expires on 23 November 2018, and Council is asked to consider a further extension while the application remains underway.*

*In addition, the Coordinator-General has released APLNG's change application for public and government agency comment. Council was asked to consider making a submission to the Coordinator-General on the change application.*

**Resolution No. GM/11.2018/59**

**Moved Cr Schefe**

**Seconded Cr O'Neil**

**That Council:**

- 1. Permit a further extension of the Australia Pacific LNG Temporary Workers' Accommodation Facilities until the end of March 2019 to allow the application process through the Office of the Coordinator-General to run its course.**
- 2. Request that both the Office of the Coordinator-General and Australia Pacific LNG remain transparent with Council throughout the course of the application process.**
- 3. Confirm that Councillor David Schefe and Chief Executive Officer are authorised to represent Council in discussions with the Office of the Coordinator-General regarding this matter.**
- 4. Write to the Coordinator-General seeking approval for Coordinated Project Delivery Division officers to be permitted to engage with Councillor Schefe.**
- 5. Receive the letter from the Coordinator-General dated 15 November 2018, approving a one (1) month extension to the public consultation period, with submissions now able to be lodged until 14 December 2018.**

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen

Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

<b>Responsible Officer</b>	<b>Chief Executive Officer / Associate to the Chief Executive Officer</b>
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Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons as stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 1.45pm, taking no part in discussions and debate on the matter.

Mayor Golder, having previously foreshadowed a 'Material Personal Interest' in the following item, for reasons as stated under Section 'COUNCILLOR DECLARATIONS OF INTEREST,' left the Chamber at 1.45pm, taking no part in discussions and debate on the matter.

The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

#### **CONFIDENTIAL ITEM (Discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item C.33, which it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

<b>Resolution No. GM/11.2018/60</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Chandler</b>
<b>That Council close the meeting to the public at 1.46pm.</b>	
CARRIED	6/0

<b>Resolution No. GM/11.2018/61</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr McMullen</b>
<b>That Council open the meeting to the public at 2.15pm.</b>	
CARRIED	6/0

**Item Number:** C.33 **File Number:** D18/89758

**SUBJECT HEADING:** STAGE 1 ROMA FLOOD MITIGATION PROJECT UPDATE  
- LANDHOLDER NAR 100140

**Officer's Title:** Associate to the Chief Executive Officer

#### ***Executive Summary:***

*Following Council's recent discussions with Landholder NAR 100140 in relation to outstanding negotiations as part of the Stage 1 Roma Flood Mitigation Project, the matter was tabled for Council's formal consideration of its next steps.*

**Resolution No. GM/11.2018/62**

**Moved Cr Schefe**

**Seconded Cr Chandler**

**That:**

1. Having been advised of the estimated cost of an earthen levee, Council offer a cash settlement of this value, and authorise the Chief Executive Officer to finalise appropriate documentation in consultation with Council's legal advisor.
2. Funds be made available from WO 15723.

**CARRIED**

**6/0**

**Responsible Officer**

**Chief Executive Officer / Associate to the  
Chief Executive Officer**

At cessation of discussion and debate on the abovementioned item:

- Cr. Flynn returned to the Chamber at 2.18pm.
- Mayor Golder returned to the Chamber at 2.19pm and assumed the Chair.

**Item Number:**

**C.34**

**File Number: D18/89892**

**SUBJECT HEADING:**

**MINOR AMENDMENTS TO THE ORGANISATIONAL  
STRUCTURE**

**Officer's Title:**

**Manager - Organisational Development & Human  
Resources**

***Executive Summary:***

*The report sought Council approval for minor amendments to the organisational structure.*

**Resolution No. GM/11.2018/63**

**Moved Cr Chambers**

**Seconded Cr Newman**

***That Council endorse the proposed amendment to the organisational structure as follows:***

- ***Change the position of Plant Operator / Labourer (0884) to Multi-skilled Plant Operator / Labourer (0884)***
- ***Change the employment status of the position of Support Officer – Economic & Community Development from Part-Time (FTE 0.60) to Full-Time (FTE 1.00)***
- ***Remove the position of Support Officer – Economic & Community Development (Part-Time FTE 0.40) (1008) from the organisational structure***
- ***Change the position title and reporting line of Planning & Building Development Officer (Part-Time 0.83) (0513) to Support Officer - Planning and Building Development (Part-Time 0.83) reporting to Manager - Planning & Building Development (0111)***
- ***Remove the position of Finance Officer – Accounting Services (0658) from the organisational structure***
- ***Change the position title of Regional Economic Development & Events Attraction (1006) to Regional Economic Development & Events Attraction Specialist (1006)***

**CARRIED**

**~~7/0~~ 8/0**

*(Count corrected on confirmation of these minutes at the General Meeting on 28 November 2018)*

**Responsible Officer**

**Manager - Organisational Development &**

		Human Resources
Item Number:	C.35	File Number: D18/87194
SUBJECT HEADING:	REQUEST FOR FINANCIAL ASSISTANCE FOR CONCERT	
Officer's Title:	Regional Grants & Council Events Development Coordinator	

**Executive Summary:**

Council received a financial request from a Northern Territory touring company to host a family event/concert in the Maranoa region in March 2019. It was recommended that Council decline the request having regard to budget constraints.

<b>Resolution No. GM/11.2018/64</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Chambers</b>
<b>That Council decline the request for financial support from Katherine Outback Experience to hold an event in Roma in March 2019, citing budget constraints.</b>	
CARRIED	6/2
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events Development Coordinator</b>
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Item Number:	C.36	File Number: D18/89962
SUBJECT HEADING:	QUARTER 1 REPORT - PROGRESS ON IMPLEMENTING THE CORPORATE PLAN, DRAFT OPERATIONAL PLAN & BUDGET	
Officer's Title:	Chief Executive Officer	

**Executive Summary:**

The report tabled the first quarter's report on Council's progress on implementing the Corporate Plan, draft Operational Plan and Budget.

<b>Resolution No. GM/11.2018/65</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Flynn</b>
<b>That Council receive the Quarter 1 Report and raise any questions in relation to the report at the next Policy Development workshop.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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**LATE CONFIDENTIAL ITEM**

**Item Number:** LC.1 **File Number:** D18/90431

**SUBJECT HEADING:** REQUEST FOR NON-FINANCIAL ASSISTANCE

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*A late request was received for non-financial support from the organisers of Trade-quip. It was recommended that this request be approved.*

**Resolution No. GM/11.2018/66****Moved Cr O'Neil****Seconded Cr Scheffe****That Council:**

1. Provide non-financial assistance for the 'Trade-quip' event planned for December 2019 in Roma by providing the following:
  - a) Signage and barricades for street closures in Spencer and Raglan Streets
  - b) Street-sweeper for the car parking areas following the event.
2. Allocate this assistance, estimated to be \$3,000 to the 2019/20 Major Inkind budget GL 2887.2248.2001, subject to funding being received for the event, and the event proceeding.
3. Provide a letter of confirmation to the organisers, to accompany the funding application by the due date of 15 November 2018.
4. Require the organisers, once funding confirmation is received, to liaise with relevant Council staff to finalise details of in-kind support to be provided, with any further costs to be brought back to Council.
5. Require organisers to acknowledge Council's support in all written and printed material relating to the event.
6. Request organisers to consider surveying attendees for their post code, to assist in determining the success of the event, and form a basis for future event-based funding applications.

CARRIED

8/0

**Responsible Officer****Regional Grants & Council Events  
Development Coordinator**

**Item Number:** C.26 **File Number:** D18/89772

**SUBJECT HEADING:** PROPOSED CONDUCT AND COMPENSATION AGREEMENT - LOT 52 ON WV1859

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Santos CSG Pty Ltd has requested Council enter into a Conduct and Compensation Agreement (CCA) for Maisey Sawpit Creek being Lot 52 on WV1859. This item had been laid on the table earlier during the meeting, pending the receipt of additional information.*

**Resolution No. GM/11.2018/67**
**Moved Cr McMullen**
**Seconded Cr Flynn**
**That Council:**

1. Enter into the Conduct and Compensation Agreement with Santos CSG Pty Ltd over Lot 52 on CP WV1859;
2. Authorise the Chief Executive Officer to sign the Conduct and Compensation Agreement.

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

**Responsible Officer**
**Manager - Facilities (Land, Buildings & Structures)**
**LATE ITEM**
**Item Number:**

L.1

**File Number: D18/90902**
**SUBJECT HEADING:**
**CONSIDERATION OF ELECTED MEMBER ATTENDANCE AT AN UPCOMING CONFERENCE**
**Officer's Title:**
**Lead Officer - Councillors' Support & Community Engagement**
**Executive Summary:**

*The sought to formalise elected member attendance at an upcoming conference and meeting as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.*

**Resolution No. GM/11.2018/68**
**Moved Cr Chambers**
**Seconded Cr McMullen**
**That Council:**

1. Endorse the attendance of Cr. Stanford at the 2018 ALGA National Local Roads & Transport Congress on 20 – 22 November 2018 in Alice Springs.
2. Draw the required funds from attending individual Councillor Conference Budget Work Order number – 18227.2424.2001.

CARRIED

8/0

**Responsible Officer**
**Lead Officer - Councillors' Support &**

		<b>Community Engagement</b>
<b>Item Number:</b>	<b>10.2</b>	<b>File Number: D18/89883</b>

**SUBJECT HEADING:** **OPERATIONAL PLAN 2018/19**

**Officer's Title:** **Chief Executive Officer**

**Executive Summary:**

*Whilst informal feedback has been sought and received from Councillors as the drafts of sections have been prepared, further work has been undertaken to incorporate:*

- *A comprehensive review of operational risks for each function;*
- *Updating of financial information based on the audited financial statements received from the Auditor on 18 October 2018;*
- *Review of compliance/legislative requirements;*
- *Review of key performance measures, including reporting to the State Government;*
- *Design of new monthly, quarterly and annual reporting linked directly to the Operational Plan.*

*The goal is for the document to be a one-stop shop providing an overview of all key functions within Council.*

*Part 1 was tabled at Council's meeting on 24 October 2018. Parts 2 – 5 have now been finalised.*

*Council was asked to note that as the budget information is at a lower level than what is included in the statutory statements, Council may want to review the Budget Highlights to ensure that the level of disclosure is appropriate.*

*This matter had been laid on the table earlier during the meeting, discussion resumed.*

**Resolution No. GM/11.2018/69**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That Council receive Parts 2 – 5 of the Operational Plan, with further discussion to be held at the next Policy Development Workshop.**

**CARRIED**

**8/0**

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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**Item Number:** **13.3** **File Number: D18/89051**

**SUBJECT HEADING:** **ROMA ON BUNGIL GALLERY REQUEST FOR AIR CONDITIONING IN STORE ROOM AT ROMA COMMUNITY ARTS CENTRE**

**Officer's Title:** **Regional Libraries, Arts & Culture Development Coordinator**

**Executive Summary:**

*Roma on Bungil Gallery Committee has submitted a request to Council for a donation of \$1,170 which will cover 50% of the cost of installing an air conditioner for the shared storage space in the Roma Community Arts Centre.*

*This item had been laid on the table earlier during the meeting pending the receipt of additional information.*

**Resolution No. GM/11.2018/70**
**Moved Cr Chambers**
**Seconded Cr Chandler**
**That Council:**

1. Invite quotations to install a 6 kw air conditioner in the storage room at the Roma Community Arts Centre.
2. Accept the financial contribution of \$1,100 from the Roma on Bungil Gallery Committee towards the cost of the air conditioner.
3. Fund the purchase from GL 2885.2001.301.

**CARRIED**
**8/0**
**Responsible Officer**
**Manager - Economic & Community Development**
**Item Number:**
**22.5**
**File Number: D18/89238**
**SUBJECT HEADING:**
**FINANCIAL SUPPORT FOR MORNING MELODIES**
**Author and Councillor's Title:**
**Cr. Tyson Golder**

*Outlined in this proposal was the scope of Blue Care's recent request for Council's future financial support of the Morning Melodies program. This proposal was initially presented at the General Meeting on 10 October 2018, pending the receipt of additional information clarifying the proposal to Council.*

*Blue Care requests Council's consideration of supplying funding of approximately \$6,000 with Santos funding the remaining \$2,000. Following 2019, an annual cost of \$8,000 to \$10,000 is anticipated to ensure the continuation of these events aimed at supporting the mental and physical health and well-being of our aged and restricted citizens.*

**Resolution No. GM/11.2018/71**
**Moved Cr McMullen**
**Seconded Cr Chandler**
**That Council:**

1. Approve the request to the value of \$3,100 (accommodating February – June 2019).
2. Draw the funds from GL 2887.2249.2001.

**CARRIED**
**8/0**
**Responsible Officer**
**Associate to the Mayor/ Regional Grants & Council Events Development Coordinator**

**LATE VERBAL ITEM****Item Number:****L.2****File Number: N/a****SUBJECT HEADING:****AGREEMENT FORMALISATION FOR DONATED  
DEFIBRILLATORS****Officer's Title:****Chief Executive Officer*****Executive Summary:***

*At its General Meeting on 28 June 2017 (GM/06.2017/55), Council agreed to partner with the Mitchell Local Ambulance Committee to install defibrillators within the Mitchell Local Ambulance Service Area (Amby, Mitchell and Mungallala).*

*The Mitchell Local Ambulance Committee sought to formalise the donation and define Council's responsibility for ongoing maintenance of the units.*

**Resolution No. GM/11.2018/72****Moved Cr Chambers****Seconded Cr Newman**

**That Council authorise the Chief Executive Officer to sign the deed of release for the defibrillators in the instance, if the imminent receipt of advice is that such a deed is required.**

**CARRIED****8/0****Responsible Officer****Chief Executive Officer****CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.52pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 28 November 2018, at Roma Administration Centre.**

.....  
Mayor......  
Date.