

## **MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 12 JUNE 2019 COMMENCING AT 9.10AM**

### **ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting (until 12.16pm) with Deputy Mayor Cr. J L Chambers chairing the meeting (from 12.16pm until 3.10pm), Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

### **AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Deputy Director Infrastructure Services/Strategic Road Management – Cameron Hoffmann, Manager Planning & Building Development – Danielle Pearn, Regional Tourism Development Coordinator – Justine Miller, Regional Grants & Council Events Development Coordinator – Susan Sands, Regional Sport & Recreation Development Coordinator – Fiona Vincent, Local Development Officer Surat – Johanne Hancock, Local Development Officer Mitchell – Jane Fenton.

### **WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.10am. It was noted that Cr. Flynn would be arriving at approximately 9.30am.

### **APOLOGIES**

#### **Resolution No. GM/06.2019/01**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

**That apologies be received and leave of absence granted for Cr. O'Neil for this meeting.**

**CARRIED**

**7/0**

### **CONFIRMATION OF MINUTES**

#### **Resolution No. GM/06.2019/02**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That the minutes of the Budget Submissions & Financial Planning Standing Committee Meeting held on 22 May 2019 be confirmed.**

**CARRIED**

**7/0**

#### **Resolution No. GM/06.2019/03**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That the minutes of the General Meeting held on 22 May 2019 be confirmed.**

**CARRIED**

**7/0**

**Resolution No. GM/06.2019/04****Moved Cr Chambers****Seconded Cr Chandler**

**That the minutes of the Budget Submissions & Financial Planning Standing Committee Meeting held on 4 June 2019 be confirmed, incorporating the following amendment:**

**Resolution Number BUD/06.2019/09**

**Be updated to reflect the Mayor as having called for a 'Division of the Vote,' rather than Cr. Chambers.**

**CARRIED****7/0****DECLARATION OF CONFLICTS OF INTEREST**

Cr. Chandler declared a 'Conflict of Interest' with the following item:

- 13.1 – Injune C17 Locomotive Repair and Conservation  
due to her holding the position of President for the Injune District Tourism Association, the applicant under Council's consideration in this matter.

Cr. Chandler foreshadowed that she would remove herself from discussions and decisions on this matter.

Cr. Chambers declared a 'Material Personal Interest' with the following item:

- C.23 – Overdue Rates – Commencement of Legal Action  
due to her son being married to the daughter of one of the ratepayers listed in the report.

Cr. Chambers foreshadowed that she would remove herself from discussions and decisions on this matter.

Cr. McMullen declared a 'Conflict of Interest' with the following two (2) items:

- C.23 – Overdue Rates – Commencement of Legal Action  
due to a family member being one of the ratepayers listed in the body of the report.
- C.26 – Update Sale of Land  
due to his neighbour having been named in the body of the report.

Cr. McMullen foreshadowed that he would remove himself from discussions and decisions on these matters.

Cr. Stanford declared a 'Conflict of Interest' with the following item:

- LC.4 – Update on Flood Mitigation Landholder Matters (Assessment No. 14019137)  
due to her having a close personal family association with the applicant under Council's consideration in this matter.

Cr. Stanford foreshadowed that she would remove herself from discussions and decisions on this matter.

Mayor Golder declared a 'Conflict of Interest' with the following three (3) items:

- LC.4 – Update of Flood Mitigation Landholder Matters – Assessment No. 14019137
- LC.5 – Update of Flood Mitigation Landholder Matters – Assessment No. 14019178
- LC.6 – Roma Flood Mitigation Stage 1 – Landholder Negotiations Assessment Number 14008387

due to his mother having a legal agreement with Maranoa Regional Council in relation to flood mitigation back in 2014, which has not been fully completed.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on the abovementioned items.

## ON THE TABLE

There were no items for discussion on the table.

## BUSINESS

### CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1

File Number: D19/37635

SUBJECT HEADING: CAT MANAGEMENT

Officer's Title: Manager - Community Services

#### ***Executive Summary:***

*Council is committed to encouraging and promoting responsible pet ownership within the Maranoa. Registration plays a critical part in this process. To enable Council to gain a better understanding of the number of domestic cats residing within the Maranoa, and to support responsible pet ownership, it was recommended that mandatory cat registration be introduced. This will align registration requirements for both dog and cat owners within the region.*

*To encourage cat owners to register their pet, it was recommended that:*

- *registration be offered free of charge for the financial year 2019/20; and*
- *advisory notices only (no fines) be issued on detection of non-compliance from introduction to 30 June 2020;*

*to provide ample time for the community to become aware of the change.*

#### **Resolution No. GM/06.2019/05**

**Moved Cr Newman**

**Seconded Cr Chandler**

#### **That Council:**

- 1. Propose to make amendment to *Subordinate Local Law No. 2 (Animal Management) 2011* to include mandatory cat registration to support responsible pet ownership within the Maranoa.**
- 2. Implement a transition process that encourages cat owners to register their cat/s with:**

- registration to be free of charge for the financial year 2019/20.
- advisory notices only (no fines) to be issued on detection of non-compliance from introduction to 30 June 2020.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. McMullen	
Cr. Newman	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Manager - Community Services
---------------------	------------------------------

Item Number: 11.2 File Number: D19/38456

**SUBJECT HEADING:** DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE BIOSECURITY REGULATION 2016

**Officer's Title:** Governance Officer

***Executive Summary:***

*Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.*

*This report sought Council's approval for the delegation of Council powers under the Biosecurity Regulation 2016 to the position of Chief Executive Officer.*

**Resolution No. GM/06.2019/06**

**Moved Cr Chambers**

**Seconded Cr Schefe**

**That:**

1. Council, under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Biosecurity Regulation 2016*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

7/0

Responsible Officer	Governance Officer
---------------------	--------------------

Item Number: 11.3 File Number: D19/41088

**SUBJECT HEADING:** DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE PUBLIC HEALTH ACT 2005

**Officer's Title:** Governance Officer

**Executive Summary:**

*Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.*

*This report sought Council's approval for the delegation of Council powers under the Public Health Act 2005 to the position of Chief Executive Officer.*

**Resolution No. GM/06.2019/07**

**Moved Cr Newman**

**Seconded Cr Stanford**

**That:**

1. Council, under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Public Health Act 2005*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

7/0

**Responsible Officer**

**Governance Officer**

Item Number: 11.4 File Number: D19/45771

**SUBJECT HEADING:** DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE WATER ACT 2000

**Officer's Title:** Governance Officer

**Executive Summary:**

*Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.*

*This report sought Council's approval for the delegation of Council powers under the Water Act 2000 to the position of Chief Executive Officer.*

**Resolution No. GM/06.2019/08**

**Moved Cr Chandler**

**Seconded Cr Schefe**

**That:**

1. Council, under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer.

These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Water Act 2000*.

2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

7/0

Responsible Officer

Governance Officer

Item Number:

11.5

File Number: D19/46750

SUBJECT HEADING:

**DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER UNDER THE PUBLIC HEALTH REGULATION 2018**

Officer's Title:

Governance Officer

***Executive Summary:***

*Council's delegations are reviewed and updated throughout the year according to changes in State Government legislation.*

*This report sought Council's approval for the delegation of Council powers under the Public Health Regulation 2018 to the position of Chief Executive Officer.*

**Resolution No. GM/06.2019/09**

Moved Cr Newman

Seconded Cr Chambers

That:

1. Council, under section 257 of the *Local Government Act 2009*, resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the *Public Health Regulation 2018*.
2. All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

CARRIED

7/0

Responsible Officer

Governance Officer

Item Number:

11.6

File Number: D19/39410

SUBJECT HEADING:

**REGISTER OF GENERAL COST - RECOVERY FEES AND COMMERCIAL CHARGES 2019/20**

Officer's Title:

Contractor - Strategic Finance

***Executive Summary:***

*Fees and charges for the following departments were reported previously to Council:*

- *Airport fees and charges on 27 March 2019*
- *Animal control fees on 27 March 2019*
- *Saleyards fees and charges on 10 April 2019*

*The consolidated fees and charges schedule was presented to the Budget Submissions and Financial Planning Standing Committee on 22 May 2019.*

*This report provided the consolidation of the recommended General Cost – Recovery Fees and Commercial Charges for the 2019/20 financial year.*

**Resolution No. GM/06.2019/10**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council:**

1. Receive and note the report.
2. Adopt the fees in the Register of General Cost-Recovery Fees and Commercial Charges 2019/20, as presented and attached to the officer's report.
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
  - (i) the applicant is the person liable to pay these fees; and
  - (ii) the fee must be paid at or before the time the application is lodged.
4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. McMullen	
Cr. Newman	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Contractor - Strategic Finance**

Cr. Newman left the Chambers at 9.27am, and returned at 9.28am.

**Item Number:**

**11.7**

**File Number: D19/46916**

**SUBJECT HEADING:**

**INVESTMENT REPORT AS AT 30 APRIL 2019**

**Officer's Title:**

**Contractor - Finance Systems Support**

***Executive Summary:***

*The purpose of this report was to present the Investment Report (including the Trading Limits Report) as at 30 April 2019.*

**Resolution No. GM/06.2019/11**
**Moved Cr Chambers**
**Seconded Cr Schefe**
**That the Investment Report as at 30 April 2019 be received and noted.**

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. McMullen	
Cr. Newman	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**
**Contractor - Finance Systems Support**
**Item Number:**
**11.8**
**File Number: D19/46476**
**SUBJECT HEADING:**
**MONTHLY FINANCIAL REPORT FOR THE PERIOD  
ENDING 30 APRIL 2019**
**Officer's Title:**
**Contractor - Finance Systems Support  
Chief Executive Officer**
***Executive Summary:***

*The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of April 2019 and year to date.*

**Resolution No. GM/06.2019/12**
**Moved Cr Newman**
**Seconded Cr Chambers**
**That the monthly financial report for the period ending 30 April 2019 be received and noted.**

CARRIED

7/0

**Responsible Officer**
**Contractor - Finance Systems Support  
Chief Executive Officer**
**Item Number:**
**11.9**
**File Number: D19/46638**
**SUBJECT HEADING:**
**CONSIDERATION OF COUNCILLOR ATTENDANCE AT  
CONFERENCES**
**Officer's Title:**
**Lead Officer - Councillors' Support & Community  
Engagement**
***Executive Summary:***

*The report sought to formalise councillor attendance at upcoming elected member training as part of enhancing strategy and policy development for Council.*



**Resolution No. GM/06.2019/13**

**Moved Cr McMullen**

**Seconded Cr Schefe**

**That Council:**

1. **Endorse the attendance of Mayor Golder at the 2019 Asia Pacific Cities Summit on 7 – 10 July 2019 in Brisbane.**
2. **Endorse the attendance of Cr Newman at the Sustainable Economic Growth for Regional Australia (SEGRA) Conference in Barooga, New South Wales, on 20 – 22 August 2019.**
3. **Draw the required funds from attending individual Councillor Conference budgets.**

**CARRIED**

**7/0**

**Responsible Officer**

**Lead Officer - Councillors' Support & Community Engagement**

## **INFRASTRUCTURE SERVICES**

**Item Number:**

**12.1**

**File Number: D19/45579**

**SUBJECT HEADING:**

**ROMA DENISE SPENCER POOL FEASIBILITY STUDY - COMMUNITY SURVEY**

**Officer's Title:**

**Project Officer - Program & Contract Management**

### ***Executive Summary:***

*Council allocated funds in the 2018/19 budget to undertake a feasibility study into the future of the Roma Denise Spencer Pool. As part of that project, a Maranoa-wide, electronic survey was proposed to be released, which would allow Council to better understand the community views and expectations for the pool and its facilities. This report provided an update to Council on the project activities that have occurred to date, including an overview of the proposed community survey.*

**Resolution No. GM/06.2019/14**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council:**

1. **Note the status of the Roma Pool Feasibility Study.**
2. **Endorse the release of the Roma Denise Spencer Pool electronic survey to the Maranoa community.**
3. **Make available a hardcopy of the survey at all Council Customer Service Centres and swimming pools across the region.**

**CARRIED**

**7/0**

**Responsible Officer**

**Project Officer - Program & Contract Management**

## DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Cr. Chandler, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 9.36am, taking no part in discussions and debate on the matter.

**Item Number:** 13.1 **File Number:** D19/39424

**SUBJECT HEADING:** INJUNE C17 LOCOMOTIVE REPAIR AND CONSERVATION

**Officer's Title:** Regional Tourism Development Coordinator

### **Executive Summary:**

*Injune District Tourism Association wrote to Council to request funding to assist with the repair, sandblasting and repainting on the C17 Locomotive located in Hutton Street Injune.*

**Resolution No. GM/06.2019/15**

**Moved Cr Scheffe**

**Seconded Cr Newman**

**That Council:**

1. **Grant permission to Injune District Tourism Association to:**
  - Complete repair works to C17 Locomotive and Station Building
  - Sandblast and repaint the Locomotive
  - Construct a shed structure over the Locomotive
  - Install signage within the Station yard and building
2. **Partner with Injune District Tourism Association by providing funding of \$14,000 to assist with the repair, sandblasting and repainting of the C17 Locomotive.**
3. **Transfer unspent funds from Economic and Community Development budget GL 2888.2257.2001 (Food and Fire Fest) to a new work order to recognise the additional project to repair the C17 Locomotive in Injune.**

CARRIED

6/0

**Responsible Officer**

**Regional Tourism Development Coordinator**

At cessation of discussion and debate on the abovementioned item, Cr. Chandler returned to Chamber at 9.40am.

Cr. Flynn entered the Chamber and meeting at 9.42am.

**Item Number:** 13.2 **File Number:** D19/39883

**SUBJECT HEADING:** OUTBACK QUEENSLAND TOURISM AWARD NOMINATIONS

**Officer's Title:** Regional Tourism Development Coordinator

### **Executive Summary:**

*Outback Queensland Tourism Association hosts annual tourism excellence awards to recognise outstanding effort and results across Outback Queensland. These awards are highly competitive and prestigious, and the nomination process is lengthy.*

*The categories have been considered and whilst a number of relevant projects are currently being implemented the timing is not suitable to nominate in 2019, due to the closing date for submissions being 12 June.*

*Council will be in a very strong position to submit three nominations in 2020 and another in 2021.*

**Resolution No. GM/06.2019/16**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That Council:**

- 1. Submit the following nominations in the 2020 Outback Queensland Tourism Association (OQTA) Awards:**
  - Tourist Attraction – Roma Saleyards Interpretive Centre;
  - Destination Branding – nomination to focus on the tourism branding project currently being implemented;
  - Outstanding Contribution by a Volunteer or Volunteer Group – Cobb & Co Festival Committee.
- 2. Encourage and assist the following organisations to submit nominations in 2020:**
  - Festival and Events – Cobb & Co Festival;
  - Visitor Information Services – Mitchell Visitor Centre;
  - All other tourism businesses/operators interested in nominating.
- 3. Submit a nomination in the Major Tourist Attraction or Tourist Attraction category in 2021 for The Bigger Big Rig and Tree Walk.**

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Regional Tourism Development Coordinator**

**Item Number:**

**13.3**

**File Number: D19/39907**

**SUBJECT HEADING:**

**SKYLINE CAMERA INSTALLATION AT ROMA AIRPORT**

**Officer's Title:**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

***Executive Summary:***

*The Roma Aero Club requested the installation of publicly accessible skyline cameras at Roma Airport to aid aviators in monitoring weather conditions when flight planning.*

*This report served to seek approval for the installation of these cameras following consultation with the Aero Club and Airport Advisory Committee.*

**Resolution No. GM/06.2019/17**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That Council:**

- 1. Approve the project to install skyline cameras at Roma Airport funded by the Roma Airport Operations budget.**
- 2. Select West Tech Systems as the preferred supplier at a cost of \$1,880 (ex GST).**

**CARRIED**

**8/0**

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
----------------------------	---

**Item Number:**

**13.4**

**File Number: D19/46078**

**SUBJECT HEADING:**

**DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE - "LOW IMPACT INDUSTRY", "OFFICE" AND "NON-RESIDENT WORKFORCE ACCOMODATION"**

**Location:**

21 Currey Street, Roma (Lot 1 on RP81234)

**Applicant:**

Department of Environment and Science

**Officer's Title:**

**Lead Town Planner**

***Executive Summary:***

*Queensland Parks and Wildlife Services (QPWS) – South West has submitted a development application for a “Low impact industry”, “Office” and “Non-resident workforce accommodation” at 21-39 Currey Street, Roma (Lot 1 on RP81234). The site was previously used by Santos LNG as a logistics hub and it is QPWS’s intention to re-purpose some of the existing buildings on the site to accommodate their activities. A new purpose built shed was also proposed as part of the application.*

*If approved, the application would allow QPWS South West to consolidate its administration and workshop operations in one location. Currently, their operations are located throughout the Roma Central Business District in several different locations. Approval of the application would also provide for intermittent short-term accommodation for up to five remotely located QPWS park rangers when they visit Roma for team meetings and training or when responding to emergency events.*

*The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016. The Development Assessment Rules set out the procedural requirements for the development assessment process.*

*Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of 15 business days between 3 May, 2019 and 27 May, 2019. There were no properly made submissions received during this period.*

*The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this matter have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016 and any perceived conflict with the assessment benchmarks can be addressed by way of conditions of development approval.*

Resolution No. GM/06.2019/18

Moved Cr Newman

Seconded Cr McMullen

That Council approve the application for a Material Change of Use for “Low impact industry”, “Office” and “Non-resident workforce accommodation” at 21-39 Currey Street, Roma (Lot 1 on RP81234), subject to the following conditions:

**Preamble**

- i. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- ii. The relevant planning scheme for this development is the Maranoa Planning Scheme 2017. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to the above Planning Scheme.
- iii. The land use rating category may change upon commencement of any newly approved use on the site. Council’s current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: [www.maranoa.qld.gov.au](http://www.maranoa.qld.gov.au).
- iv. All Aboriginal Cultural Heritage in Queensland is protected under the (*Aboriginal Cultural Heritage Act 2003*) and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- v. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- vi. The developer is to pay all infrastructure charges levied for the approved development – refer to Attachment 5 – Adopted Infrastructure Charges Notice.
- vii. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- viii. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the operations on the site may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

Conditions applicable to the development of “Low Impact Industry” “Office” and Non-resident workforce accommodation”

#### Use

1. The approved development is a Material Change of Use – “Low impact industry”, “Office” and “Non-resident workforce accommodation” as defined in the Planning Scheme and as shown on the approved plans.

**Note:** This development approval and the approval conditions apply to the “Low impact industry”, “Office” and “Non-resident workforce accommodation” as shown on the approved plans. This approval does not apply to or authorise any other development on the site or the use of any other building/s.

2. Unless otherwise stated, the conditions of approval apply to all aspects of the approved development.

#### Compliance inspection

3. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
4. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

#### Approved plans and documents

5. All works and operations are to be carried out generally in accordance with the approved plans and specifications listed in the following table. Where approved plans are in conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence.

Plan/Document number	Plan/Document name	Date
	Site Layout and Parking and Manoeuvring Plan (as amended by Council)	
	Workshop Elevations	
	Accommodation Floor Plan	

#### Development works

6. The developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners’ requirements and specifications and to the satisfaction of the asset owners’ representative(s).
8. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.

#### Applicable standards

9. All works must comply with:
- this development approval;
  - any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
  - Council's standard designs for such work where such designs exist;
  - the Capricorn Municipal Development Guidelines; and
  - any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-e above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-e in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrent lawful requirements outside those stated above.

#### Access

10. Access to the site shall be provided from Currey Street in the location denoted as "Site Access" on approved plan Site Layout and Parking and Manoeuvring Plan (as amended by Council). Signage shall be erected at the access clearly identifying it as the approved access to the approved development.
11. The landowner shall be responsible for the maintenance of vehicle crossovers from the road carriageway to the property boundary. Should any damage be caused to Currey Street at the approved access location, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with the Council and at the landowner's expense.
12. Vehicle crossovers must be designed and constructed to accommodate the maximum vehicle size accessing the site, ensuring no damage to the Currey Street roadway, kerb and channel.
13. Internal line marking, signage and/or other markings shall be installed throughout the site that clearly delineates the direction of vehicle travel internally within the site. Internal access routes shall be designed to cater for the largest types of vehicles accessing the site.

#### Parking and manoeuvring

14. All parking bay configurations (width and lengths) are to be in accordance with *AS/NZS 2890.1:2004 Parking Facilities Part 1: Off-Street Car Parking*.
15. Disabled car parking bays shall be designed in accordance with *AS/NZS 2890.1:1993 Parking Facilities Part 1: Off-Street Car Parking*.
16. Parking associated with the approved use must be contained within the development site area. No on-street parking is permitted at any time.
17. Vehicle access and manoeuvring areas are to comply with *AS/NZS 2890.1:2004 Parking facilities Part 1: Off-street car parking*.
18. Onsite service vehicle access and manoeuvring is to be designed in accordance with *AS/NZS 2890.2:2004 - Parking facilities Part 2: Off-street commercial vehicle facilities requirements*.



19. All access and manoeuvring areas used in the operation are to be sealed with an approved impervious surface. Surfacing shall consist of either reinforced concrete, concrete pavers, segmental clay pavers, asphaltic hotmix or two coat (primerseal/seal) bitumen seal.
20. All car parking areas shall be kept clear of any obstruction that would prevent the safe and efficient use of vehicles accessing the car park areas.

#### **Landscaping and fencing**

21. Additional landscaping elements and plantings must be provided internally within the site to enhance the visual amenity of the area and provide screening and buffering. Site landscaping is to include additional plantings within the established landscaping beds in front of the approved "Office". Landscaping treatments should assist in providing privacy, screening and separation between vehicle access ways, parking areas, refuse facilities and other built elements. Plant species shall include a mix of trees, shrubs and ground covers.
22. Planting densities and stock sizes at the time of planting are to be based on achieving full coverage of the planting area within two years. Landscaping must be irrigated to support the successful establishment of plantings.
23. Any dead or unhealthy plants must be promptly replaced throughout the life of the development.
24. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.
25. Landscaping must not interfere with site lines at intersections for traffic.
26. Landscaping shall not include any non-native pest species that pose a risk to ecological integrity.
27. Screen fencing is to be maintained along the development site boundaries adjoining residential land uses.

#### **Avoiding nuisance**

28. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
29. Dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses. The landowner/operator must implement a dust management plan for the site operations.
30. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
31. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
32. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.



#### **Advertising signage**

33. Any proposed advertising signage is subject to a further development approval unless compliant with the self-assessable development provisions of the Planning Scheme, or other applicable planning instrument in force at the relevant time.
34. Any free standing advertising signage or structure to be constructed on the subject site shall be designed by an Registered Professional Engineer Queensland (RPEQ) (Structural) Engineer and certification provided for both design and construction.

#### **Delivery of goods**

35. The delivery of any goods to the development site are to occur between the hours of 7:00am and 6:00pm Monday to Friday and 8:00am to 5:00pm on Saturday. There shall be no deliveries on Sundays or public holidays.

#### **Refuse storage**

36. Bulk refuse storage and collection facilities must be centrally located within development site area. The bulk refuse storage area must be screened and retain reasonable standards of amenity. It must not be visually obtrusive when viewed from the street.
37. The bulk refuse storage area must be enclosed on a minimum of three sides with a screen wall extending 0.2 metres above the height of all refuse containers.
38. The bulk refuse storage must be located a minimum distance of 3.0 metres from the “Non-resident workforce accommodation”, including the sleeper units, recreation units and amenities unit.
39. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis. Convenient access to the bulk refuse storage area must be provided for service vehicles.

#### **Stormwater and drainage**

40. Stormwater run-off from roof and surface areas is to be collected internally within the site and directed to a lawful point of discharge, in accordance with CMDG – D5 Design Guidelines ‘Stormwater Drainage Design’.
41. Stormwater must not be allowed to pond on the property being developed, during the development process and after the development has been completed.
42. Post-development stormwater runoff flows from the development site are not to exceed pre-development stormwater runoff flows to adjoining properties or roads.
43. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.

#### **Construction activities**

44. During construction, soil erosion and sediment is managed in accordance with the Capricorn Municipal Design Guidelines D-7 ‘Erosion and Control and Stormwater Management’.
45. If there is a possibility of erosion or silt or other materials being washed off the property being developed during the development process, the developer must document and implement a management plan that prevents this from occurring.

46. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.

47. All fill placed on the site is limited to that necessary to accommodate the approved use.

Note: An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 50m<sup>3</sup>.

48. Excavation or filling must be undertaken in accordance with the Capricorn Municipal Development Guidelines.

#### Services

49. The premises is to be connected to Council's reticulated water supply network and adequate amenities provided for all components of the approved development in accordance with the applicable Water Services Association of Australia (WSAA) publication and the CMDG Design Guidelines – D11 'Water Reticulation', at no cost to Council.

50. The premises is to be connected to Council's reticulated sewerage disposal system and adequate amenities provided for all components of the approved development in accordance with the applicable Sewerage Code of Australia and the CMDG Design Guidelines - D12 'Sewerage Reticulation', at no cost to Council.

51. If the approved use is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service providers requirements and specifications along with relevant building standards requirements and specifications (as relevant).

52. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).

53. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (CMDG) where it applies (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

54. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

55. The site must have access to a reliable water supply for firefighting purposes.

#### No cost to Council

56. Services and infrastructure required in connection with the establishment of the approved development must be provided at the developer's cost.

57. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

58. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council shall be paid prior to the commencement of use.

**Latest version**

59. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

**Application documentation**

60. It is the developer's responsibility to ensure that all entities associated with the Development Approval have a legible copy of the Decision Notice and the Approved Plans and the Approved Documents bearing 'Council Approval'

**Council water infrastructure**

61. No development or activity, including the parking of vehicles or machinery, shall occur within four metres of the "Exclusion Area" denoted on Site Layout and Parking and Manoeuvring Plan (as amended by Council).

**Conditions specific to the "Low Impact Industry"**

62. General hours of operation of the "Low Impact Industry" are restricted from 7:00am to 8:00pm Monday to Saturday. The approved use shall not be carried out on Sundays or public holidays.

The operator may apply to Council to vary the hours of operation for a particular event where the extended operating hours are necessary in the opinion of the Council having considered the requirements and community benefits of the particular event and the duration of the additional impacts upon the local community. Any decision to alter the operating hours may be subject to consultation with surrounding land owners.

63. Mechanical equipment and service areas shall be screened from residential land uses adjoining the site.
64. The washdown facility shall be contained solely within the area denoted as "Washdown Facility" on approved plan "Currey Street Proposed Expansion and Existing Infrastructure" prepared by Santos GLNG dated April 2016.
65. The wash-down facility shall be used solely for vehicles that are operationally related to the industrial business conducted on the site under the terms of this development approval.
66. All waste water associated with the washdown facility shall be collected on site and pumped by a qualified contractor. No waste water associated with the washdown facility shall be disposed of through Council's stormwater or sewer infrastructure without prior written approval from Council.
67. Operation/use of the washdown facility must not cause any ponding of water.
68. All stormwater from the proposed workshop shall be collected and discharged so as to:

- a. Protect the stability of buildings and the use of adjacent land;
- b. Prevent water-logging of nearby land;
- c. Protect and maintain environmental values; and
- d. Maintain access to reticulated infrastructure for maintenance and replacement purposes.

**Conditions specific to the “Office”**

69. General hours of operation of the “Office” are restricted from 7:00am to 8:00pm Monday to Saturday. The approved use shall not be carried out on Sundays or public holidays.

The operator may apply to Council to vary the hours of operation for a particular event where the extended operating hours are necessary in the opinion of the Council having considered the requirements and community benefits of the particular event and the duration of the additional impacts upon the local community. Any decision to alter the operating hours may be subject to consultation with surrounding land owners.

70. A minimum of 8 car parking spaces shall be provided on site for the exclusive use of the approved “Office”.
71. The allocated car parks shall be located generally within the area of the site denoted as “Office parking” on “Site Layout and Parking and manoeuvring plan” (as amended by Council) and shall be clearly delineated and signed for the exclusive use of the approved “Office”.

**Conditions specific to the “Non-resident workforce accommodation”**

72. The “Non-resident workforce accommodation” is for the exclusive use of direct employees of the Queensland Park and Wildlife Services (QPWS). Occupants are strictly restricted to:
- a. employees that are on-call and required to respond outside of standard business hours during emergency events; and
  - b. employees who are ordinarily resident of QPWS facilities and/or accommodation located remote of Roma who are required to visit Roma for QPWS business; and
  - c. the accommodation units must not be occupied by any other member of the public, including any guest, contractor or associate of QPWS employees.
73. The maximum number of people permitted to use/occupy the “Non-resident workforce accommodation” at any one time is strictly limited to 5 direct employees of the QPWS.
74. The “Non-resident workforce accommodation” must not be occupied by any one person for a period exceeding four consecutive days.
75. The operator of the “Non-resident workforce accommodation” is to maintain a record of the occupancy of the “Non-resident workforce accommodation” throughout the duration of the use.
76. Signage must be provided at the entrance to the approved “Non-resident workforce accommodation” area clearly displaying the following information;

- a. Owner of the site
- b. Manager of the site
- c. Specific rules for the area
- d. Map of the area
- e. Route for emergency vehicles
- f. Emergency contact phone number(s)

77. The design and construction of the “Non-resident workforce accommodation” is in accordance with MP 3.3 of the Queensland Development Code.
78. A minimum of 4 car parking spaces shall be provided on site for the exclusive use of the approved “Non-resident workforce accommodation”.
79. The allocated car parks shall be located generally within the area of the site denoted as “Non-resident workforce accommodation parking” on “Site Layout and Parking and manoeuvring plan” (as amended by Council) and shall be clearly delineated and signed for the exclusive use of the approved “Non-resident workforce accommodation”.
80. Non-resident workforce accommodation must incorporate measures for fire protection, including firefighting equipment and adequate water supplies, in accordance with the relevant legislation and standards.
81. If the non-resident workforce accommodation is connected to a telecommunication service, then such works shall be undertaken in accordance with the relevant service providers requirements and specifications along with relevant building standards requirements and specifications (as relevant).
82. The non-resident workforce accommodation must be connected to an electricity reticulation service in accordance with the relevant service provider’s requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
83. Any alterations to the exterior of the “non-resident workforce accommodation” building shall include materials and surface finishes that are predominately within the colour range of the local landscape (e.g. earth brown, vegetation green) to blend with the surrounding environment. Materials and finishes must not include any reflective materials.
84. Refuse storage and collection facilities must be located in proximity to the “Non-resident workforce accommodation.” Refuse facilities must retain reasonable standards of amenity for occupants of the “Non-resident workforce accommodation” and surrounding properties and must not be visually obtrusive when viewed from the street.
85. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened so as not to be visible from adjoining residential properties.

CARRIED

8/0

Responsible Officer

Lead Town Planner

Item Number: 13.5 File Number: D19/42356  
 SUBJECT HEADING: APPLICATION FOR FUNDING UNDER TMR BLACK SPOT PROGRAM  
 Officer's Title: Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*The Department of Transport and Main Roads (TMR) invited nominations for the Australian Government's Black Spot Program for 2019–20. It was recommended that Council submit applications under this scheme.*

**Resolution No. GM/06.2019/19**

Moved Cr McMullen

Seconded Cr Stanford

**That Council:**

1. Submit proposals to the Department of Transport and Main Roads for consideration under the Black Spot program:
  - a) McDowall/Wyndham intersection 2m 300
  - b) Local Roads of Regional Significance (LRRS) – Rural Roadside Hazard and Curve Delineation Program, with a total proposed project value of \$100,000 with 50/50% contribution.
2. Make appropriate co-contributions in the 2019/20 budget if application/s are successful.
3. Authorise the Chief Executive Officer, or delegate, to sign the funding agreement/s with the relevant funding body if the application/s is successful.

CARRIED

8/0

**Responsible Officer**

**Regional Grants & Council Events  
Development Coordinator**

**Resolution No. GM/06.2019/20**

Moved Cr Chambers

Seconded Cr Stanford

**That Council:**

1. Advocate for and support an application being put forward by the Department of Transport and Main Roads under the Australian Government's Black Spot Program for 2019–20, for the two (2) intersections (north and south) located on the Warrego Highway at Jackson.
2. Request regular progress updates from Department of Transport and Main Roads in regard to progress of this matter.

CARRIED

8/0

**Responsible Officer**

**Deputy Director Infrastructure  
Services/Strategic Road Management**

**Item Number:** 13.6 **File Number:** D19/46446  
**SUBJECT HEADING:** PUBLIC ART INSTALLATION IN MITCHELL  
**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council has previously resolved to install the metal bull outside the Mitchell library on a 2.1m pole.*

*A request was received from the Gallery committee to consider an alternative location within the same vicinity.*

**Resolution No. GM/06.2019/21**

**Moved Cr Chandler**

**Seconded Cr McMullen**

**That Council:**

1. **Acknowledge the request from the Friends of the Mitchell on Maranoa Gallery to reconsider the planned location of the metal bull.**
2. **Commence a formal approach to the Department of Transport and Main Roads, via a Road Corridor Permit, to install the bull on a plinth in the eastern garden bed in front of the Mitchell library.**
3. **Conduct formal consultation with the Friends of the Mitchell on Maranoa Gallery to confirm the height of the plinth and location.**

CARRIED

8/0

**Responsible Officer**

**Regional Grants & Council Events  
Development Coordinator**

**Item Number:** 13.7 **File Number:** D19/41529  
**SUBJECT HEADING:** GET READY FUNDING AVAILABLE  
**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council has been allocated funding under the Queensland Government's 2019-20 Get Ready Queensland grants program to encourage community participation in preparedness and resilience building activities.*

**Resolution No. GM/06.2019/22**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council:**

1. **Accept the allocation of \$11,640 from the Queensland Government under the 2019-20 Get Ready Queensland program.**
2. **Authorise the Chief Executive Officer or delegate to sign the sub-agreement.**



3. Submit the completed plan of activities by 5 July 2019, noting that activities are encouraged to be held during Get Ready Week 13-19 October 2019.

CARRIED

8/0

Responsible Officer

Regional Grants & Council Events  
Development Coordinator

The Chief Executive Officer left the Chamber at 10.10am.

Item Number: 13.8

File Number: D19/41696

SUBJECT HEADING: QUEENSLAND OPERA PERFORMANCE SEPTEMBER 2019

Officer's Title: Regional Grants & Council Events Development Coordinator

**Executive Summary:**

Council previously resolved to host a performance of the Queensland Opera in the Maranoa region on Friday, 6 September 2019. This report provided recommendations regarding venue, budget and ticket prices.

**Resolution No. GM/06.2019/23**

Moved Cr Chandler

Seconded (Not recorded)

That Council:

1. Acknowledge the total performance fee for Queensland Opera of \$5,900, and transfer \$900 from the Food and Fire Festival budget (GL 2888.2257), in addition to the \$5,000 from the Regional Arts Development Fund Strategic Initiative, to enable the performance agreement to be signed.
2. Hold the event at the Big Rig Night Show Facility.
3. Offer the community the opportunity to provide a bar or catering.
4. Update the 2019/20 Fees and Charges to include the ticket prices for the Queensland Opera performance:
  - \$60 per person for adults
  - \$20 for school aged children (5-17)
  - Children 0 - 4 free.

DRAFT MOTION WITHDRAWN

**Resolution No. GM/06.2019/24**

Moved Cr Chandler

Seconded Cr Chambers

That Council acknowledge the total performance fee for Queensland Opera of \$5,900, and transfer \$900 from the Food and Fire Festival budget (GL 2888.2257), in addition to the \$5,000 from the Regional Arts Development Fund (RADF) Strategic Initiative, to enable the performance agreement to be signed.

CARRIED

8/0

Responsible Officer

Regional Grants & Council Events  
Development Coordinator



The Chief Executive Officer returned to the Chamber at 10.23am.

**Resolution No. GM/06.2019/25**

**Moved Cr Chandler**

**Seconded Cr Schefe**

**That:**

1. A report be brought back to the next meeting, following investigation into potential venues for holding the event, including:
  - The Big Rig Night Show Facility;
  - Installation of a cement slab in the vicinity of Bungil Creek at the Big Rig Parklands;
  - Any additional locations identified.
2. Investigate pricing strategies for each of the potential locations identified.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. McMullen
Cr. Golder	
Cr. Newman	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Regional Grants & Council Events  
Development Coordinator**

**Item Number:**

**13.9**

**File Number: D19/46447**

**SUBJECT HEADING:**

**REQUEST FROM ADVANCE INJUNE TO INSTALL MURAL  
ON INJUNE WATER TOWER**

**Officer's Title:**

**Regional Grants & Council Events Development  
Coordinator**

***Executive Summary:***

*Council received a request from Advance Injune to install a mural on the Injune Water Tower. It was recommended that Council provide in-principle support to the group to enable them to seek funding for the project.*

**Resolution No. GM/06.2019/26**

**Moved Cr Newman**

**Seconded Cr Flynn**

**That Council:**

1. Give its in-principle support to Advance Injune installing a mural on the Injune Water Tower, to enable the group to seek funding for the project.

2. Require the group to work with the Manager – Water, Sewerage & Gas, and Workplace Health & Safety staff to finalise all aspects of the project.

CARRIED

8/0

Responsible Officer

Regional Grants & Council Events  
Development Coordinator  
Manager – Water, Sewerage & Gas  
Lead Work Health & Safety Advisor

Item Number:

13.10

File Number: D19/45732

SUBJECT HEADING:

VOLUNTEERS WEEK POST EVENT REPORT

Officer's Title:

Local Development Officer - Roma

***Executive Summary:***

*National Volunteers Week was held from 20-26 May, 2019. Five local events and one regional event were hosted by Council to celebrate the contribution of our volunteers across a number of different organisations and clubs throughout the Maranoa.*

**Resolution No. GM/06.2019/27**

Moved Cr McMullen

Seconded Cr Golder

That Council:

1. Note the report as presented.
2. Update Councillor attendances indicated in the report as discussed at the meeting.

CARRIED

8/0

Responsible Officer

Local Development Officer - Roma

Item Number:

13.11

File Number: D19/37047

SUBJECT HEADING:

REQUEST TO PARTICIPATE - MULTICULTURAL  
QUEENSLAND MONTH - AUGUST 2019

Officer's Title:

Local Development Officer - Roma

***Executive Summary:***

*Council has been asked to participate in Multicultural Queensland month (August), by lighting up buildings or areas within the region. As Council recently approved a similar request for Domestic Violence month in May, it was recommended the request be approved.*

**Resolution No. GM/06.2019/28**

Moved Cr Chambers

Seconded Cr Flynn

That Council:

1. Note the request from the Department of Local Government, Racing and Multicultural Affairs to Council to participate in Multicultural Queensland month.

2. Support and participate in Multicultural Queensland month by coordinating the street tree lighting in McDowell Street Roma to display orange, red and purple (or at a minimum one of the representing colours) for the week of 1- 8 August 2019.

CARRIED

8/0

Responsible Officer

Local Development Officer - Roma

## COUNCILLOR BUSINESS

Item Number:

16.1

File Number: D19/45845

SUBJECT HEADING:

INVESTIGATING REDUCED CAR PARKING OR  
ALLOCATION AT ROMA AIRPORT

Councillor's Title:

Cr. Cameron O'Neil

### **Executive Summary:**

*The report tabled a proposal to investigate options to provide free parking tokens for Maranoa residents using Roma Airport car park.*

Resolution No. GM/06.2019/29

Moved Cr Golder

Seconded Cr McMullen

That a report be prepared for an upcoming Council meeting with options to introduce free car parking tokens for residents.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat,  
Mitchell)

COUNCIL ADJOURNED THE MEETING  
FOR MORNING TEA AT 10.33AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING AT 11.10AM

## LATE ITEMS

Item Number:

L.1

File Number: D19/47932

SUBJECT HEADING:

REVISED EXPENSES REIMBURSEMENT POLICY  
(COUNCILLORS)

Officer's Title:

Chief Executive Officer

### **Executive Summary:**

*The report sought adoption of a revised Expenses Reimbursement Policy (Councillors).*

**Resolution No. GM/06.2019/30**
**Moved Cr Flynn**
**Seconded Cr Golder**

**That the matter lay on the table for further consideration at the next General Meeting on 26 June 2019.**

CARRIED

5/3

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Newman
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**
**Chief Executive Officer**
**CONFIDENTIAL ITEMS**
**Item Number:**
**C.1**
**File Number: D19/45315**
**SUBJECT HEADING:**
**REQUEST FOR SPONSORSHIP FROM ROMA BOWLS CLUB**
**Officer's Title:**
**Regional Grants & Council Events Development Coordinator**
***Executive Summary:***

*Council received a generic request for sponsorship from the Roma Bowls Club, who are running the annual Men's Open Fours Carnival in August 2019.*

**Resolution No. GM/06.2019/31**
**Moved Cr Golder**
**Seconded Cr McMullen**
**That Council:**

- 1. Approve a sponsorship value of \$200 in support of the event.**
- 2. Draw the funds from the 2019/20 Sponsorship Budget.**

MOTION LOST

3/5

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
Cr. Stanford	Cr. Flynn
	Cr. Newman
	Cr. Schefe

**Responsible Officer**
**Regional Grants & Council Events Development Coordinator**

Item Number: C.2 File Number: D19/47013

SUBJECT HEADING: LOCAL DEVELOPMENT OFFICER POSITION - YULEBA/WALLUMBILLA

Officer's Title: Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*The position of Local Development Officer – Yuleba/Wallumbilla is currently vacant. The report tabled for Council's consideration the filling of this position.*

**Resolution No. GM/06.2019/32**

**Moved Cr Chambers**

**Seconded Cr Schefe**

**That Council advertise the position of the Local Development Officer – Yuleba/Wallumbilla/Jackson on a part-time or casual basis based on which arrangement best suits the successful candidate.**

CARRIED

7/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Regional Grants & Council Events Development Coordinator**

Item Number: C.3 File Number: D19/46440

SUBJECT HEADING: MASTERPLAN FOR MITCHELL PARK

Officer's Title: Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*At its meeting on 27 March 2019, Council passed a resolution regarding a budget for the planned Masterplan for the Mitchell Park. It was recommended that this budget be increased.*

**Resolution No. GM/06.2019/33**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council transfer \$6,000 from the Food and Fire Festival budget (GL 2888.2257) towards the development of a masterplan for the Mitchell Memorial Park.**

CARRIED

8/0

**Responsible Officer**

**Regional Grants & Council Events Development Coordinator**

**Item Number:** C.4 **File Number:** D19/45314  
**SUBJECT HEADING:** REQUEST FOR FUNDING FROM SOUTH WEST DRAG RACING ASSOCIATION  
**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council received a request from the South West Drag Racing Association to assist with the securing of funding to upgrade the local drag club racing surface.*

*It was recommended that Council decline the request due to competing priorities for limited external funding opportunities.*

**Resolution No. GM/06.2019/34**

**Moved Cr Flynn**

**Seconded Cr Newman**

**That Council:**

1. Decline the request from the South West Drag Racing Association to provide funding, or seek funding on their behalf, due to Council's competing priorities for limited external funding opportunities in the near future.
2. Provide the Association with information and contacts regarding any suitable funding opportunities to which they may apply as an Association.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Regional Grants & Council Events  
Development Coordinator**

**Item Number:** C.5 **File Number:** D19/45673  
**SUBJECT HEADING:** REQUEST FOR RE-SURFACING WORKS AT COMMUNITY PRECINCT - JOHN MURRAY MEMORIAL IN MITCHELL  
**Officer's Title:** Local Development Officer - Mitchell

**Executive Summary:**

*Booringa Action Group requested Council assist with costs associated with re-surfacing the John Murray Memorial Precinct, located between FoodWorks and Mitchell Bakery. This scope of works would include removal of existing pavers and laying of concrete to be in line with the footpath level and new slab.*

*It was recommended that the request be supported.*

**Resolution No. GM/06.2019/35**

**Moved Cr Chambers**

**Seconded Cr McMullen**

**That Council:**

1. **Acknowledge the request from the Booringa Action Group (BAG) to provide support for the community project – the John Murray Memorial Precinct in Mitchell.**
2. **Provide financial assistance to the Booringa Action Group for the project by transferring an allocation of \$5,500 from the Food and Fire Festival budget GL 2888.2257 to a new Work Order.**
3. **Finish the footpath through to this area to complete the street scaping in pebble-crete, (rather than plain concrete).**
4. **Recommend that BAG enter into an agreement with the Mitchell FoodWorks, and with the Bakery, to ensure the space is retained as a community space, and is accessible by all members of the public.**

**CARRIED**

**8/0**

**Responsible Officer**

**Local Development Officer - Mitchell**

**Item Number:**

**C.6**

**File Number: D19/35464**

**SUBJECT HEADING:**

**POSITION OF COORDINATOR ARTS AND CULTURE**

**Officer's Title:**

**(Acting) Manager - Economic & Community Development**

***Executive Summary:***

*It was requested that Council consider an alteration to the Organisational Structure to split the role of Arts and Culture Development Coordinator, into two positions.*

**Resolution No. GM/06.2019/36**

**Moved Cr Chandler**

**Seconded Cr Chambers**

**That Council:**

1. **Remove the role of Arts and Cultural Development Coordinator from the organisational structure.**
2. **Create the role of Team Leader Librarian as a 1.0 FTE.**
3. **Create the position of Arts and Cultural Development Officer as a 0.6 FTE.**
4. **Notes that events are a team effort with the Local Development and Council Events Team.**

**MOTION LOST**

**3/5**

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. Golder
Cr. Schefe	Cr. McMullen
	Cr. Newman
	Cr. Stanford

<b>Responsible Officer</b>	<b>(Acting) Manager - Economic &amp; Community Development</b>
----------------------------	--

<b>Resolution No. GM/06.2019/37</b>	
<b>Moved Cr Flynn</b>	<b>Seconded Cr Golder</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Re-advertise the position of the Arts and Cultural Development Coordinator as a 1.0 FTE (full time equivalent).</li> <li>2. Further investigate the role of a Lead Librarian in the interim.</li> </ol>	
NO VOTE TAKEN	

No vote was taken on the draft motion, with Cr. McMullen putting forward a procedural motion which was recorded as follows:

<b>Resolution No. GM/06.2019/38</b>	
<b>Moved Cr McMullen</b>	
<b>That the matter lay on the table for further consideration at a later point during the meeting.</b>	
NO VOTE TAKEN	

No vote was taken on the initial procedural motion, with Cr. McMullen proposing an alternate procedural motion which was recorded as follows:

<b>Resolution No. GM/06.2019/39</b>	
<b>Moved Cr McMullen</b>	<b>Seconded Cr Golder</b>
<b>That Council close the meeting to the public at 11.31am to further discuss the matter, in accordance with <i>Local Government Regulation 2012 Section 275 (b)</i>.</b>	
CARRIED	8/0

<b>Resolution No. GM/06.2019/40</b>	
<b>Moved Cr McMullen</b>	<b>Seconded Cr Golder</b>
<b>That Council open the meeting to the public at 12.03pm.</b>	
CARRIED	8/0



Cr. Flynn put forward an amendment to the initial draft motion on this matter, which was supported by the 'Seconder' and recorded as follows:

**Resolution No. GM/06.2019/41**

**Moved Cr Flynn**

**Seconded Cr Golder**

**That Council:**

1. Create the position of Specialist - Arts and Culture as a 1.0 FTE (full time equivalent).
2. Establish a Lead Librarian position, filled by an existing staff member, noting that advertising will occur through an internal application process.
3. Receive a further report regarding any supplementary roles identified that may need support.
4. Note that events are a team effort with the Local Development and Council Events Team, assisted by the relevant regional officer.

CARRIED

8/0

**Responsible Officer**

**(Acting) Manager - Economic & Community Development**

**Resolution No. GM/06.2019/42**

**Moved Cr Golder**

**Seconded Cr Flynn**

**That the 'Order of Business' be amended to allow for Item C.23 – Overdue Rates – Commencement of Legal Action, to be the next item of business considered.**

CARRIED

8/0

Councillors Chambers and McMullen, having previously foreshadowed a respective 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 12.08pm, taking no part in discussions and debate on the matter.

**Item Number:**

**C.23**

**File Number: D19/45719**

**SUBJECT HEADING:**

**OVERDUE RATES - COMMENCEMENT OF LEGAL ACTION**

**Officer's Title:**

**Rates and Utilities Billing Officer**

***Executive Summary:***

*In accordance with Council's adopted Rates Recovery Policy, a Council resolution is required to take the next step in the rates recovery process by filing a statement of liquidated claim at the Local Magistrates Court and serving on the ratepayer.*

**Resolution No. GM/06.2019/43**
**Moved Cr Flynn**
**Seconded Cr Chandler**

**That Council endorse the next step in the Rates Recovery process - that is to proceed to filing a Statement of Liquidated Claim with the Local Magistrates Court; serving upon the ratepayers as listed in the attachment to the officer's report as at 3 June 2019.**

CARRIED

5/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. Newman	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Rates and Utilities Billing Officer</b>
----------------------------	--

At cessation of discussion and debate on the abovementioned item, Councillors Chambers and McMullen returned to the Chamber at 12.15pm.

Mayor Golder advised Councillors that he would be leaving the Council meeting to attend a meeting in Toowoomba, and would not be returning for the remainder of the meeting.

Mayor Golder left the meeting at 12.16pm, requesting that Deputy Mayor, Cr. Chambers take the role of 'Acting Chair' in his absence. The Deputy Mayor took the role of 'Acting Chair' at 12.16pm.

**Item Number:**
**C.7**
**File Number: D19/47510**
**SUBJECT HEADING:**
**REQUEST FOR REDUCTION IN TRADING TERMS**
**Officer's Title:**
**Manager - Procurement & Plant**
***Executive Summary:***

*Council received correspondence from one supplier requesting a reduction in trading terms.*

*The request was tabled for Council's consideration.*

**Resolution No. GM/06.2019/44**
**Moved Cr Scheffe**
**Seconded Cr McMullen**

**That Council approve the requested reduction in trading terms from 28 days to 14 days for any invoices submitted by Creditor 14966.**

CARRIED

7/0

<b>Responsible Officer</b>	<b>Manager - Procurement &amp; Plant</b>
----------------------------	--

Item Number: C.8 File Number: D19/47505

SUBJECT HEADING: VARIATION TO CRUSHING CONTRACT - PRODUCTION OF AGGREGATE MATERIAL AT ROMA QUARRY

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*Council approved a contract for the production of aggregate material (Roma Quarry) at the General Meeting held 23 January 2019.*

*The revised contract value was tabled for Council's consideration.*

**Resolution No. GM/06.2019/45**

**Moved Cr McMullen**

**Seconded Cr Scheffe**

**That Council note and approve the revised contract value for the Production of Material at the Roma Quarry as \$1,004,300 (Inc. GST).**

CARRIED

7/0

**Responsible Officer**

**Manager - Procurement & Plant**

Item Number: C.9 File Number: D19/47374

SUBJECT HEADING: ENGAGEMENT OF SPECIALIST SUPPLIER - MUSEUM EXHIBITATION AT COBB & CO CHANGING STATION, SURAT

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*A curator is required for the upcoming exhibition 'The Drovers' Story' at the Surat Cobb & Co Changing Station.*

*This report was tabled to seek Council's approval for the engagement of a specialist supplier to complete the scope of work.*

**Resolution No. GM/06.2019/46**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That:**

1. Council engage Crozier Schutt Associates to provide curatorial services for the release of Stage 2 of 'The Drovers' Story' Exhibition.
2. The engagement be made in accordance with s 235(b) of the *Local Government Regulation 2012*, that the local government resolves that it would be impractical to invite quotes or tenders due to the specialised nature of the work.
3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Crozier Schutt Associates and raise a purchase order if the terms are acceptable; and
4. Expenditure be assigned to the 2018/19 budget allocation WO 17453.2561.2001 Cobb & Co Exhibition budget.

CARRIED

7/0

**Responsible Officer**

**Manager - Procurement & Plant**

**Item Number:** C.10 **File Number:** D19/15649  
**SUBJECT HEADING:** ROMA NEIGHBOURHOOD CENTRE  
**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Council resolved in June 2018 to list the Roma Neighbourhood Centre for sale with Council's preferred real estate agent. The property has not sold. Council's direction was sought in regard to enacting WO 19830 – Demolish the Neighbourhood Centre. The building located on the site proposed to be demolished is the house that has an entrance access located on Hawthorne Street, Roma.*

**Resolution No. GM/06.2019/47**

**Moved Cr Schefe**

**Seconded Cr McMullen**

**That Council proceed with demolition of the house located on part of Lot 1 on SP276517 being the site of the house that has an entrance access located on Hawthorne Street, Roma.**

**CARRIED**

**7/0**

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:** C.11 **File Number:** D19/36398  
**SUBJECT HEADING:** APPLICATION FOR PERMIT TO OCCUPY ROAD RESERVE ADJOINING LOT 25 ON DL270  
**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Council received an application for a Permit to Occupy over the Eastern Creek Road Reserve adjoining land described as Lot 25 on DL270, Lot 26 on DL270, Lot 27 on DL270 and Lot 268 on DL268 for the purpose of grazing livestock.*

**Resolution No. GM/06.2019/48**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That Council:**

- 1. Offer no objection to the issuance of a Permit to Occupy over the section of Road Reserve adjoining land described as Lot 25 on DL270, Lot 26 on DL270, Lot 27 on DL270 and Lot 268 on DL268.**
- 2. As Trustee of the Reserve, authorise the use of the land be dealt with under the *Land Act 1994* by the Department of Natural Resources, Mines and Energy.**
- 3. Authorise the Chief Executive Officer to sign Part C "Statement in relation to an application under the *Land Act 1994* over State Land" in respect to this application.**
- 4. Advise the applicant of the process of applying for a grid under Council's Gate and Grid Policy.**

**CARRIED**

**7/0**

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

Item Number: C.12 File Number: D19/32733

SUBJECT HEADING: MAJOR MITCHELL CARAVAN PARK LEASE  
ARRANGEMENTS - MITCHELL

Officer's Title: Land Administration Officer

**Executive Summary:**

*At the General Council Meeting held on 24 April 2019, Council requested that a report be prepared outlining Council's responsibilities as owner/landlord of the Major Mitchell Caravan Park.*

**Resolution No. GM/06.2019/49**

Moved Cr Chandler

Seconded Cr Newman

That Council:

1. Receive the officers report as presented.
2. Consider allocating funds to complete maintenance on the amenities block at the Major Mitchell Caravan Park in the 2019/20 Capital Works Budget.

CARRIED

7/0

Responsible Officer

Land Administration Officer

Item Number: C.13 File Number: D19/34754

SUBJECT HEADING: CLAIM FOR DAMAGES - BLOCKED SEWER - ROMA

Officer's Title: Land Administration Officer

**Executive Summary:**

*Council received a claim for damages relating to an incident that occurred when a blocked sewer resulted in an overflow that caused damage to stock and disrupted service.*

**Resolution No. GM/06.2019/50**

Moved Cr Schefe

Seconded Cr Newman

That Council:

1. Reimburse the claimant \$213.05 being the cost of replacing lost stock.
2. Not reimburse the claimant \$3,947.40 being the estimated lost profit.
3. Investigate the cause of the blocked sewer and consider options based on the findings.

CARRIED

7/0

Responsible Officer

Land Administration Officer

Item Number: C.14 File Number: D19/33406

SUBJECT HEADING: RENEWAL OF LEASE - TERM LEASE 0/239140 OVER LOT 12 ON COG64

Officer's Title: Administration Officer - Land Administration

**Executive Summary:**

*The Department of Natural Resources, Mines and Energy sought Council's views on the renewal of Term Lease 0/239140 over Lot 12 on COG64.*

Resolution No. GM/06.2019/51

Moved Cr Newman

Seconded Cr Stanford

That Council advise the Department of Natural Resources, Mines and Energy that the land is still required for its gazetted purposes and that Council offers no objection to the renewal of Term Lease 0/239140 over Lot 12 on COG64.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.15 File Number: D19/40910

SUBJECT HEADING: RENEWAL OF LEASE - TERM LEASE 0/215609 OVER LOT 230 ON WV1766

Officer's Title: Administration Officer - Land Administration

**Executive Summary:**

*The Department of Natural Resources, Mines and Energy sought Council's views on the renewal of Term Lease 0/215609 over Lot 230 on WV1766.*

Resolution No. GM/06.2019/52

Moved Cr McMullen

Seconded Cr Newman

That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the renewal of Term Lease 0/215609 over Lot 230 on WV1766.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.16 File Number: D19/40588

SUBJECT HEADING: ROMA BIG RIG CAFE - TENANT'S NOTICE TO TERMINATE MANAGEMENT AGREEMENT

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

**Executive Summary:**

*Council received notice from Suphajit Maher (trading as Roma Thai) that it is their intention to terminate the management agreement for the Big Rig Cafe. Under the terms of the lease the lessee has to give 90 days' notice to Council - this notice was provided on Friday 24 May 2019.*

**Resolution No. GM/06.2019/53**
**Moved Cr Chandler**
**Seconded Cr McMullen**
**That Council:**

1. Formally acknowledge the notice received from Suphajit Maher (trading as Roma Thai) on 24 May 2019, advising of their intention to terminate the management agreement for operation of the Big Rig Café with the final day of business to be 21 August 2019.
2. Agree to Roma Big Rig Cafe Manager's request to cease payments of rent for the period beginning 24 May 2019 and ending 21 August 2019 on the condition that outstanding rent arrears are to be paid before this date and that the café is open and providing services to locals, visitors to the centre and bus tour groups in accordance with agreed opening hours.
3. Note the calling of tenders for the operation of the Cafe at the Big Rig Roma.

**CARRIED**
**7/0**
**Responsible Officer**
**Facility Lease Management & Housing  
Officer/Team Coordinator**

Cr. Flynn declared a 'Conflict of Interest' in the following item, due to him being the owner of a business that has a contract with a major air service provider at the Roma Airport, and could be perceived to benefit from taking part in discussions. Cr. Flynn left the Chamber at 12.31pm.

**Item Number:**
**C.17**
**File Number: D19/40084**
**SUBJECT HEADING:**
**APRIL 2019 - MONTHLY BUSINESS UNIT REPORT -  
AIRPORTS**
**Officer's Title:**
**Manager - Airports (Roma, Injune, Surat, Mitchell)**
**Executive Summary:**

*This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, given an overview of financial performance and bring to Council's attention any emerging issues.*

**Resolution No. GM/06.2019/54**
**Moved Cr Newman**
**Seconded Cr Stanford**
**That Council receive and note the Officer's report as presented.**
**CARRIED**
**6/0**
**Responsible Officer**
**Manager - Airports (Roma, Injune, Surat,  
Mitchell)**

Cr. Flynn did not return to the Chamber at the conclusion of discussion and debate on the abovementioned item with Council adjourning the meeting for lunch.

COUNCIL ADJOURNED THE MEETING  
FOR LUNCH AT 12.32PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 1.17PM

Cr. Flynn did not return to the Chamber at the resumption of Standing Orders.

**Item Number:** C.18 **File Number:** D19/35250

**SUBJECT HEADING:** AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

**Officer's Title:** Manager - Organisational Development & Human Resources

***Executive Summary:***

*The report sought Council approval for amendments to the Organisational Structure.*

**Resolution No. GM/06.2019/55**

**Moved Cr Chandler**

**Seconded Cr Stanford**

**That Council endorse the proposed adopt amendment to the Organisational Structure as follows:**

- Change the reporting line of Trainee – Civil Construction (1003) from Manager – Maintenance Delivery & Works to Team Leader – Construction Team 4 (0967)
- Remove the position of Trainee Business Administration (1005) from the Organisational Structure
- Remove the position of Recruitment & Onboarding Officer (Casual – FTE 0.60) (0306) from the Organisational Structure
- Change the position title of Administration Officer – Human Resources & Training (0984) to Administration Officer – Organisational Development & Human Resources
- Remove the position of Lead Information Management Officer / IM System Administrator (0210) from the Organisational Structure
- Remove the position of Labourer (0929) from the Organisational Structure
- Increase the FTE for the position of Plant Operator / Labourer from Part-Time FTE 0.80 to Full-Time FTE 1.00
- Change position title of Support Officer – Environment, Health, Waste & Rural Land Services (0510) to Administration Officer – Environment, Health, Waste & Rural Land Services
- Change the reporting line of Specialist – Asset Management (0204) to Financial Accountant / Team Coordinator (0315)
- Remove the position of Administration Officer – Community Safety (0507) from the Organisational Structure
- Change position title of Engineer – Project Manager (0347) to Project Officer – Capital Works
- Change position title of Team Leader – Construction Team Urban / Specialty Works (0435) to Project Officer – Urban / Specialty Works and reporting line from Engineer – Project Manager (0347) to Manager – Construction (0116)
- Change position title of Multi-skilled Plant Operator / Labourer (0873) to Drainage / Urban Works Leading Hand and reporting line from Team Leader – Construction Team Urban Specialty Works (0435) to Project Officer – Urban / Specialty Works (0435)
- Note that the following positions will no longer report to the Director (refer Manager Construction Chart):
  - o 0303 (Project Systems Officer);
  - o 0417 (Coordinator Materials Production);
  - o 0310 (Specialist Design Services);
  - o 0791 (Project Costing Officer)
- Position 0989 title will change to Procurement Officer (removing the reference to PMO).



- Changes to the Construction Department Organisational Structure as set out in the attached Proposed Construction Department Organisational Structure – 31-05-19 (D19/45265)
- Identify the planned transfer of the Payroll team to the Accounting Services team reporting to the Financial Accountant / Team Coordinator and consult with the team members about the planned change.
- Make historic the identified positions no longer required.

CARRIED

6/0

Responsible Officer	Manager - Organisational Development & Human Resources
---------------------	--

Item Number: C.19 File Number: D19/38799

SUBJECT HEADING: COMMENCEMENT OF LEGAL PROCEEDINGS - NATURAL GAS

Officer's Title: Rates & Utilities Billing Officer

**Executive Summary:**

*This report provided Council with an update on an account that remains unpaid and requested that legal proceedings commence.*

**Resolution No. GM/06.2019/56**

Moved Cr McMullen

Seconded Cr Scheffe

That Council approve the request to commence with legal proceedings.

CARRIED

6/0

Responsible Officer	Rates & Utilities Billing Officer
---------------------	-----------------------------------

Item Number: C.20 File Number: D19/40850

SUBJECT HEADING: REQUEST FOR PAYMENT ARRANGEMENT – REFERENCE 1001347

Officer's Title: Rates & Utilities Billing Officer

**Executive Summary:**

*A customer requested a payment arrangement for a disconnected natural gas account and associated legal costs. The arrangement extends past the timeframe allowed for repayment under Councils Debt Collection Policy.*

**Resolution No. GM/06.2019/57**

Moved Cr Newman

Seconded Cr Stanford

That Council accept the payment arrangement due to the customer's current financial capacity.

CARRIED

6/0

Responsible Officer	Rates & Utilities Billing Officer
---------------------	-----------------------------------

**Item Number:** C.21 **File Number:** D19/44862  
**SUBJECT HEADING:** OUTSTANDING NATURAL GAS BILLING ACCOUNTS  
**Officer's Title:** Rates & Utilities Billing Officer

**Executive Summary:**

*This report recommended to Council that the debt recovery action cease and the debts be formally written off.*

**Resolution No. GM/06.2019/58**

**Moved Cr Schefe**

**Seconded Cr Chandler**

**That Council discontinue with the debt recovery process for the listed accounts and write off the debts totalling \$2,568.37 using 2124.2044.2018.**

CARRIED

5/1

**Responsible Officer**

**Rates & Utilities Billing Officer**

Cr. Chandler noted that she had previously held the position of 'Secretary' of the Injune & District Men's Shed Incorporated. She further advised that she no longer holds this position or any other executive position for the group.

**Item Number:** C.22 **File Number:** D19/47108  
**SUBJECT HEADING:** APPLICATION FOR COMMUNITY ORGANISATION CONCESSION  
**Officer's Title:** Lead Rates and Utilities Billing Officer/Systems Administrator

**Executive Summary:**

*An application for a Rates and Water Access Concession for Community Organisations was received from the Injune & District Men's Shed Incorporated for Council's consideration.*

**Resolution No. GM/06.2019/59**

**Moved Cr Chandler**

**Seconded Cr McMullen**

**That Council grant the applicant a "Concession Class B" concession in accordance with the Community Organisations – Rates and Charges Rebates and Concessions policy effective from 1 July 2019.**

CARRIED

6/0

**Responsible Officer**

**Lead Rates and Utilities Billing Officer/Systems Administrator**

Cr. Flynn returned to the Chamber at 1.25pm.

Item Number: C.24

File Number: D19/45814

SUBJECT HEADING: APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS

Officer's Title: Rates and Utilities Billing Officer

**Executive Summary:**

*Applications for rate payment arrangements have been received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframes that is adopted in Council's adopted Revenue Statement.*

**Resolution No. GM/06.2019/60**

**Moved Cr Newman**

**Seconded Cr Stanford**

**That Council accept the applicant's payment arrangements as set out in Table A and as follows, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2020:**

Assessment Number	Agreed Payment Plan
12006276	\$387/month
12000865	\$70/fortnight
14002141	\$170/fortnight
14013346	\$148/fortnight
13002464	\$150/fortnight
14025886	\$270/fortnight
14018469	\$454/month
14033948	\$186/month

CARRIED

7/0

**Responsible Officer**

**Rates and Utilities Billing Officer**

Item Number: C.25

File Number: D19/46063

SUBJECT HEADING: REQUEST FOR DISCOUNT - ASSESSMENT 14014930

Officer's Title: Rates and Utilities Billing Officer

**Executive Summary:**

*Correspondence was received from the applicant requesting discount be granted even though payment was received following the close of discount.*

**Resolution No. GM/06.2019/61**

**Moved Cr Newman**

**Seconded Cr Flynn**

**That Council not grant the discount on this occasion, as the circumstances do not meet the criteria in Council's adopted Revenue Statement for granting discount.**

CARRIED

7/0

**Responsible Officer**

**Rates and Utilities Billing Officer**

Cr. McMullen, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 1.27pm, taking no part in discussions and debate on the matter.

Item Number: C.26 File Number: D19/47113

SUBJECT HEADING: UPDATE - SALE OF LAND

Officer's Title: Rates and Utilities Billing Officer

**Executive Summary:**

*The purpose of this report was to provide Council with an update on the progress of the sale of land for rate arrears process.*

**Resolution No. GM/06.2019/62**

**Moved Cr Chandler**

**Seconded Cr Stanford**

**That Council receive and note the progress report on the debt recovery.**

CARRIED

6/0

**Responsible Officer**

**Rates and Utilities Billing Officer**

At cessation of discussion and debate on the abovementioned item, Cr. McMullen returned to the Chamber at 1.28pm.

Item Number: C.27 File Number: D19/41457

SUBJECT HEADING: PAYMENT ARRANGEMENT - HARDSHIP

Officer's Title: Lead Accounts Processing Officer-System Administrator

**Executive Summary:**

*An application for a payment arrangement for a Bassett Park account was received. The timeframe the applicant has proposed, extends beyond current terms within the Debt Recovery Policy.*

**Resolution No. GM/06.2019/63**

**Moved Cr Flynn**

**Seconded Cr McMullen**

**That Council accept the payment arrangement proposed by the applicant. However should a scheduled payment be missed, all horses/belongings are to be removed from Bassett Park within five (5) business days from the date of the scheduled payment.**

CARRIED

7/0

**Responsible Officer**

**Lead Accounts Processing Officer-System Administrator**

Item Number: C.28 File Number: D19/42326

SUBJECT HEADING: WRITE OFF AMOUNT IN DEBTORS

Officer's Title: Lead Accounts Processing Officer-System Administrator

**Executive Summary:**

*This report recommended to Council the formal write off of debts that have been deemed to be irrecoverable.*

**Resolution No. GM/06.2019/64**

**Moved Cr Newman**

**Seconded Cr McMullen**

**That Council approve the write off of the debts presented totalling \$1,003.19 using 2124.2044.2018.**

**CARRIED**

**6/1**

**Responsible Officer**

**Lead Accounts Processing Officer-System Administrator**

**Item Number:**

**C.29**

**File Number: D19/38702**

**SUBJECT HEADING:**

**NEXIUM FIBRE - SALEYARDS CONNECTIVITY**

**Officer's Title:**

**Manager - ICT Solutions**

***Executive Summary:***

*The purpose of this report was to consider consolidating the Roma Saleyards network and Council network into a single platform, to help ensure business continuity, minimise information security risks and centralise support. To achieve the single platform Council will need to implement a business grade connectivity solution that is under managed service level agreements and has minimal risk of service interruptions.*

**Resolution No. GM/06.2019/65**

**Moved Cr Flynn**

**Seconded Cr Schefe**

**That Council:**

- 1. Pursuant to section 234 of the *Local Government Regulation 2012*, proceed with the Nexium Module Order under the State Government ICT Arrangement ICTSS.1068.**
- 2. Delegate to the Chief Executive Officer the authority to approve the Nexium Module Order.**

**CARRIED**

**7/0**

**Responsible Officer**

**Manager - ICT Solutions**

Cr. Schefe declared a Material Personal Interest' with the following item due to him owning a house which is currently rented to the Department of Transport and Main Roads (TMR) through his superannuation fund (self-managed), for which he is also the Landlord through that same superannuation fund. The Department of Transport and Main Roads is the applicant under Council's consideration in this matter. Cr. Schefe left the Chamber at 1.32pm.

**Item Number:**

**C.30**

**File Number: D19/41451**

**SUBJECT HEADING:**

**DELEGATED AUTHORITY FOR THE CHIEF EXECUTIVE OFFICER TO SIGN THE ROAD MAINTENANCE PERFORMANCE CONTRACT 2019/20**

**Officer's Title:**

**Manager - Maintenance Delivery & Works**

***Executive Summary:***

*Through Council's existing Sole Invitee status with the Department of Transport & Main Roads, Council was offered the opportunity to tender for a Road Maintenance Performance Contract (RMPC) with the Department of Transport & Main Roads for the 2019/20 financial year.*

**Resolution No. GM/06.2019/66**
**Moved Cr Stanford**
**Seconded Cr Newman**

That Council authorise the Chief Executive Officer or delegate to sign both the tender submission and the resulting Road Maintenance Performance Contract with the Department of Transport & Main Roads for 2019/20 to the value of \$3,362,764 Ex GST; along with an Invitation to Offer for environmental elements 1 - 6 (Herbicide spot spraying – declared plants and maintenance of firebreaks) to the value of \$114,500 Ex GST.

**CARRIED**
**6/0**
**Responsible Officer**
**Manager - Maintenance Delivery & Works**

At cessation of discussion and debate on the abovementioned item, Cr. Scheffe returned to the Chamber at 1.33pm.

**Item Number:**
**C.31**
**File Number: D19/33419**
**SUBJECT HEADING:**
**HOUSTON ROAD, WALLUMBILLA WATER CONNECTIONS**
**Officer's Title:**
**Manager - Water, Sewerage & Gas**
**Executive Summary:**

*At its meeting in February 2019, Council requested a report back on the effect of additional water connections on the water main in Houston Road, Wallumbilla. This report provided the findings of an investigation into this matter.*

**Resolution No. GM/06.2019/67**
**Moved Cr Chandler**
**Seconded Cr Stanford**

That Council note the contents of the attached report.

**CARRIED**
**7/0**
**Responsible Officer**
**Manager - Water, Sewerage & Gas**
**Item Number:**
**C.32**
**File Number: D19/45459**
**SUBJECT HEADING:**
**AMENDMENT TO CAPITAL WORKS PROGRAM 2018/19**
**Officer's Title:**
**Deputy Director Infrastructure Services/Strategic Road Management**
**Executive Summary:**

*As part of 2018/19 Transport Infrastructure Development Scheme (TIDS), the Duke Street South (Roma Southern Road) Upgrade project has been forecast to be delivered under the current approved budget by \$178,000.*

*This report sought to transfer the cost savings from Duke Street South (Roma Southern Road) Upgrade to the Mt Moffatt Road Gravel Re-sheet.*

**Resolution No. GM/06.2019/68**
**Moved Cr Stanford**
**Seconded Cr McMullen**

That Council amend the 2018/19 Capital Works Program with the transfer of \$178,000 from 2018/19 Duke Street South (Roma Southern Road) to Mt Moffatt Road Project subject to receipt of final approval from the South West Regional Roads & Transport Group

**CARRIED**
**7/0**
**Responsible Officer**
**Deputy Director Infrastructure  
Services/Strategic Road Management**
**Item Number:**
**C.33**
**File Number: D19/47100**
**SUBJECT HEADING:**
**PLANNING CONSULTANCY SERVICES**
**Officer's Title:**
**Manager - Planning & Building Development**
***Executive Summary:***

*Council has been presented with an opportunity to provide town planning consultancy services to the Balonne Shire Council.*

**Resolution No. GM/06.2019/69**
**Moved Cr Newman**
**Seconded Cr Stanford**

That Council authorise the Chief Executive Officer to enter an Agreement with Balonne Shire Council to provide town planning services in accordance with the terms defined in the Agreement presented.

**CARRIED**
**7/0**
**Responsible Officer**
**Manager - Planning & Building Development**
**Item Number:**
**C.34**
**File Number: D19/47508**
**SUBJECT HEADING:**
**REQUEST FOR FINANCIAL SUPPORT FROM ROMA  
RETURNED SERVICES LEAGUE (RSL)**
**Officer's Title:**
**Regional Grants & Council Events Development  
Coordinator**
***Executive Summary:***

*Council received a request from the Roma RSL Sub-Branch to increase the financial support for their annual ANZAC Day lunch.*

**Resolution No. GM/06.2019/70**
**Moved Cr Stanford**
**Seconded Cr Chandler**
**That Council:**

1. Acknowledge the request from the Roma RSL Sub-branch to increase the financial support for their annual ANZAC Day lunch.
2. Continue to offer the amount of \$500 as in previous years.

**CARRIED**
**7/0**
**Responsible Officer**
**Regional Grants & Council Events  
Development Coordinator**

Item Number: C.35 File Number: D19/41321

SUBJECT HEADING: ENGAGEMENT OF SPECIALISED SUPPLIER - MOBILE APPLICATION

Officer's Title: Manager - ICT Solutions

**Executive Summary:**

*Snap, Send and Solve is a mobile application currently being used by community members to collate information about issues and relay them to Council via e-mail to [council@maranoa.qld.gov.au](mailto:council@maranoa.qld.gov.au).*

*The Snap, Send and Solve company have added Maranoa Regional Council to the application.*

**Resolution No. GM/06.2019/71**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That Council:**

1. Progress the E-Services functionality for customer requests on the My Maranoa website and investigate integration with the My Maranoa App.
2. Request that Council be removed from the Send Snap and Solve app and all related categories.

CARRIED

7/0

**Responsible Officer**

**Manager - ICT Solutions**

Item Number: C.36 File Number: D19/47638

SUBJECT HEADING: UPDATE ON THE DRAFT NEW CERTIFIED AGREEMENT

Officer's Title: Chief Executive Officer

**Executive Summary:**

*The report initially proposed to table for Council's consideration the next draft of the certified agreement.*

**Resolution No. GM/06.2019/72**

**Moved Cr McMullen**

**That the matter lay on the table for further consideration at the next General Meeting on 26 June 2019.**

CARRIED

7/0

**Responsible Officer**

**Chief Executive Officer**



**Item Number:** C.37 **File Number:** D19/45709  
**SUBJECT HEADING:** NOMINATION FOR AUSTRALIAN LIVESTOCK MARKET ASSOCIATION BOARD  
**Officer's Title:** Manager - Saleyards

**Executive Summary:**

*The report sought formalisation of elected member nomination for a board member position on the Australian Livestock Markets Association (ALMA) board. The councillor nomination is to represent Maranoa Regional Council as a member organisation of ALMA.*

**Resolution No. GM/06.2019/73**

**Moved Cr Newman**

**Seconded Cr Schefe**

**That Council endorse the nomination of Cr Flynn for a board member position on the Australian Livestock Markets Association Board.**

CARRIED

7/0

**Responsible Officer**

**Manager - Saleyards**

Cr. Flynn proposed the following draft motion in support of sporting events held recently in the Maranoa:

**Resolution No. GM/06.2019/74**

**Moved Cr Flynn**

**Seconded Cr Stanford**

**That a letter of thanks be sent to:**

- **South West School Sport for hosting the Queensland School Sport 16 – 18 Years Rugby League State Championships;**
- **Roma Clay Target Club for hosting the Australian Clay Target Association National Trap Shooting Championships;**

**Highlighting the far reaching benefits these events bring to the Maranoa Region.**

CARRIED

7/0

**Responsible Officer**

**Acting Executive Services Officer,  
Communication, Information &  
Administration Services**

**LATE CONFIDENTIAL ITEMS (Discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items LC.2 and LC.3, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

**Resolution No. GM/06.2019/75****Moved Cr Newman****Seconded Cr McMullen****That Council close the meeting to the public at 1.44pm.****CARRIED****7/0****Resolution No. GM/06.2019/76****Moved Cr McMullen****Seconded Cr Scheffe****That Council open the meeting to the public at 2.07pm.****CARRIED****7/0****COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST – LATE ITEMS**

Cr. Flynn declared a 'Conflict of Interest' with the following items:

- LC.4 – Update on Flood Mitigation Landholder Matters (Assessment No. 14019137)
- LC.5 – Update of Flood Mitigation Landholder Matters (Assessment No. 14019178)
- LC.6 – Roma Flood Mitigation Stage 1 (Assessment Number 14008387)

due to him owning a house in the area that the levee is bound by, and that voting on these matters may cause a perception that he may have directly benefited from the levee or various aspects of the levee.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on the abovementioned items.

Cr. Stanford, having previously foreshadowed a 'Conflict of Interest' in Item LC.4, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' and, left the Chamber at 2.08pm, taking no part in discussions and debate on the matter.

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in Item LC.4 – LC.6, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST – LATE ITEMS', left the Chamber at 2.08pm, taking no part in discussions and debate on the matter.

**Late Confidential Items (Discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss LC.4 – LC.6 (formerly LC.3 – LC.5) which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Resolution No. GM/06.2019/77**
**Moved Cr Chandler**
**Seconded Cr McMullen**
**That Council close the meeting to the public at 2.08pm.**
**CARRIED**
**6/0**

At cessation of discussion in relation to item LC.4, Cr. Stanford returned to the Chamber at 2.36pm.

**Resolution No. GM/06.2019/78**
**Moved Cr Chandler**
**Seconded Cr McMullen**
**That Council open the meeting to the public at 2.47pm.**
**CARRIED**
**6/0**

At cessation of discussion in relation to Item LC.4 – LC.6, Cr. Flynn returned to the Chamber at 2.50pm.

**Item Number:**
**LC.1**
**File Number: N/A**
**SUBJECT HEADING:**
**PROPOSED TRANSFER OF FUNDS**
**Officer's Title:**
**Chief Executive Officer**
***Executive Summary:***

*The report considered the reallocation of funds between general ledger accounts and work orders.*

**Resolution No. GM/06.2019/79**
**Moved Cr Stanford**
**Seconded Cr Schefe**
**That Council:**

1. Approve the inclusion and consideration of the additional late item in the agenda pertaining to a proposed transfer of funds.
2. Transfer the following listed budget amounts from various projects to WO 15723.2199:

Project Details	Amount
Levee Bank Operations & Maintenance: O & M Roma - GL2212.2002	\$100,000
Levee Bank Operations & Maintenance: Legal Services – GL2212.2094	\$5,038
Duck Creek Road Rehabilitation 2018/19 – Ch 0.03 – Ch 1.74 – W020039	\$100,862
Station Street – Roma Kerb renewal from Wyndham to Charles – W019741	\$44,100
Stormwater Pit and Lintel Renewal Program – W09735	\$50,000
<b>Total</b>	<b>\$300,000</b>

**CARRIED**
**7/0**
**Responsible Officer**
**Lead Infrastructure Program Funding & Budget Coordination Officer**

**Item Number:** LC.2 **File Number:** D19/47925  
**SUBJECT HEADING:** MUGGINS LANE BRIDGE CONDITION ASSESSMENT  
**Officer's Title:** Deputy Director Infrastructure Services/Strategic Road Management

**Executive Summary:**

*Council recently commissioned a Level 2 and 3 inspection to be completed on the timber bridge on Muggins Lane, Yuleba. The results of the inspection have been received which indicate that further deterioration to the bridge has occurred, therefore affecting its overall structural capacity.*

*This report provided a summary of the inspection findings and recommendation for the initial management of the bridge.*

**Resolution No. GM/06.2019/80**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That Council:**

1. Note that a recent Level 2 Inspection of the timber bridge on Muggins Lane has classified the bridge and a number of its critical components in an unsafe condition in accordance with the Transport and Main Roads Structures Inspection Manual;
2. In accordance with Section 69 of the *Local Government Act 2009*, note that another route is available for use by traffic, and therefore removes the Muggins Lane Bridge from service.
3. Immediately inform the resident directly affected of the inspection findings and subsequent closure of the Muggins Lane Bridge.
4. Prepare and circulate a media release advising residents of the changed traffic conditions associated with Muggins Lane.
5. Be presented with a subsequent report, within the next 2 months, detailing an options analysis for the current bridge – including permanent closure, full replacement, major rehabilitation and/or maintenance and the installation of a low level crossing at the current location.

CARRIED

7/0

**Responsible Officer**

**Deputy Director Infrastructure  
Services/Strategic Road Management**

**Item Number:** LC.3 **File Number:** D19/48091  
**SUBJECT HEADING:** ROAD SURFACING - DUKE STREET SOUTH PROJECT, ROMA  
**Officer's Title:** Manager - Procurement & Plant

**Executive Summary:**

*At the General Meeting held 22 May 2019, Council formed a contract for the completion of road surfacing at Duke Street South.*

*This report was tabled to annotate the resolution to reflect the correct company name for the purpose of invoicing and payment.*

**Resolution No. GM/06.2019/81**
**Moved Cr Newman**
**Seconded Cr Schefe**

That the minutes of General Meeting on 22 May 2019 be annotated to reflect the correct company name for the purpose of invoicing and payment:

**Resolution No. GM/05.2019/48**
**That Council:**

1. Select Boral Construction Materials Group Limited ~~Boral Resources (QLD) Pty Ltd T/A Boral Asphalt QLD~~ as the recommended supplier for VP145722 – Road Surfacing – Duke Street South Project
2. Authorise the Chief Executive Officer to enter into final negotiations with Boral Construction Materials Group Limited ~~Boral Resources (QLD) Pty Ltd T/A Boral Asphalt QLD~~, noting the value of \$696,801.04 inclusive of GST for the entire scope of work including provisional items, and form a contract by way of purchase order if the final terms are acceptable.
3. Assign the expenditure to the 2018/19 budget allocation for the capital renewal of Duke Street South.

**CARRIED**
**7/0**
**Responsible Officer**
**Manager - Procurement & Plant**

Cr. Flynn and Stanford, having previously foreshadowed a 'Conflict of Interest' in Item LC.4, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' and COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST – LATE ITEMS, left the Chamber at 2.59pm, taking no part in discussions and debate on the matter.

**Item Number:**
**LC.4**
**File Number: D19/48283**
**SUBJECT HEADING:**
**UPDATE ON FLOOD MITIGATION LANDHOLDER MATTERS (ASSESSMENT NO. 14019137)**
**Officer's Title:**
**Acting Executive Services Officer**
**Executive Summary:**

*Council is in receipt of correspondence pertaining to outstanding landowner negotiations regarding mitigation measures for a Stage 1 Roma Flood Mitigation property.*

*The information was tabled for Council's consideration.*

**Resolution No. GM/06.2019/82**
**Moved Cr Chandler**
**Seconded Cr Schefe**

That Council accept the quantum of the without prejudice offer dated 20 December 2018 in the following form:

1. Compensation for the modelled, increased flood levels and velocity on the land valued at \$105,000 being the mid-point between the two valuations; and
2. The balance of the without prejudice offer be provided for disturbance costs for constructed assets which need to be reconstructed on a dry area of the land and all other disturbance fees including legal costs.

Further that the amounts be paid subject to a Deed of Settlement being entered into by the parties in full and final settlement of any matters associated with the construction of Stage 1 and Stage 2 of the Roma flood mitigation project and stormwater drain, with the payment being made within 7 days of the Deed's execution.

Note that funding will be drawn from the Roma Flood Mitigation Budget (WO15723.2199).

CARRIED

5/0

**Responsible Officer**

**Acting Executive Services Officer**

At cessation of discussion and debate on the abovementioned item, Cr. Stanford returned to the Chamber at 3.08pm.

Cr. Flynn did not return for the following two (2) items, having previously foreshadowed a 'Conflict of Interest' in Items LC.5 and LC.6, for reasons stated under Section COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST – LATE ITEMS.

**Item Number:**

**LC.5**

**File Number: D19/48654**

**SUBJECT HEADING:**

**UPDATE OF FLOOD MITIGATION LANDHOLDER MATTERS - ASSESSMENT NO. 14019178**

**Officer's Title:**

**Acting Executive Services Officer**

***Executive Summary:***

*Council received correspondence from the landowner's representatives following Council's most recent resolution.*

**Resolution No. GM/06.2019/83**

**Moved Cr Newman**

**Seconded Cr McMullen**

**That Council authorise its legal representative to continue to negotiate the terms of the settlement deed with the landholder's legal representative with a view to finalising same.**

CARRIED

6/0

**Responsible Officer**

**Acting Executive Services Officer**

**Item Number:**

**LC.6**

**File Number: D19/48873**

**SUBJECT HEADING:**

**ROMA FLOOD MITIGATION STAGE 1 - LANDHOLDER NEGOTIATIONS ASSESSMENT NUMBER 14008387**

**Officer's Title:**

**Chief Executive Officer**

***Executive Summary:***

*This report tabled an additional request for time from the landowner's representatives.*

**Resolution No. GM/06.2019/84**

**Moved Cr Schefe**

**Seconded Cr Stanford**

**That Council approve the extension of time.**

CARRIED

6/0

**Responsible Officer**

**Chief Executive Officer**

---

## CLOSURE

There being no further business, the Deputy Mayor and Acting Chair thanked Council for their attendance and declared the meeting closed at 3.10pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 26 June 2019, at Roma Administration Centre.**

.....  
Mayor.

.....  
Date.

.....  
Deputy Mayor & Acting Chair

.....  
Date.