

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 14 AUGUST 2019 COMMENCING AT 9.06AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. C J O'Neil (by telephone until 12.07pm), Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officers – Kelly Rogers and Christina Tincknell in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Planning & Building Development – Danielle Pearn, Lead Town Planner – Christopher Tickner, Manager Economic & Community Development – Ed Sims, Regional Grants & Council Events Development Coordinator – Susan Sands, Local Development Officer - Malinda Moreton, Lead Rates and Utilities Billing Officer / System Administrator – Dana Harrison.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9:06am

APOLOGIES

Resolution No. GM/08.2019/01

Moved Cr Chambers

Seconded Cr Scheffe

That apologies be received and leave of absence granted for Cr. Newman for this meeting.

CARRIED

8/0

CONFIRMATION OF MINUTES

Resolution No. GM/08.2019/02

Moved Cr Scheffe

Seconded Cr Stanford

That the minutes of the General Meeting held on 24 July 2019 be confirmed.

CARRIED

8/0

Resolution No. GM/08.2019/03

Moved Cr Chambers

Seconded Cr Flynn

That the minutes of the Special Budget Meeting held on 30 July 2019 be confirmed.

CARRIED

8/0

Resolution No. GM/08.2019/04

Moved Cr Chambers

Seconded Cr Chandler

That the minutes of the Special Meeting held on 30 July 2019 be confirmed.

CARRIED

8/0

DECLARATION OF CONFLICTS OF INTEREST

Cr O'Neil declared a perceived 'Conflict of Interest' with the following item:

- Item 13.11 – Minor Changes to Westrex Facility in Injune

due to him being the vice president of Liberal National Party (LNP) of Queensland. Westrex Pty Ltd, and their partner companies contribute funds to the LNP party.

Cr O'Neil foreshadowed that he would remove himself from discussions and decisions on this matter.

Cr Flynn declared a 'Conflict of Interest' with the following item:

- Item LC.2 – Update of Flood Mitigation Landholder Matters – Assessment No. 14019178

due to him owning a house in the area that the levee is bound by, and that voting on this matter may cause a perception that he may have directly benefited from the levee or various aspects of the levee.

Cr Flynn foreshadowed that he would remove himself from discussions and decisions on this matter.

Mayor Golder declared a 'Conflict of Interest' with the following items:

- Item C.20 – Application to lease a segment of land at the Roma Waste Facility as the possible use might conflict with a community group (Roma Historical Precincts Inc.) that the Mayor is involved with.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on this matter.

- Item LC.2 – Update of Flood Mitigation Landholder Matters – Assessment No. 14019178

due to his mother having an agreement with Maranoa Regional Council in relation to flood mitigation that had not yet been finalised to his knowledge.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on this matter.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number:	11.1	File Number: D19/69465
SUBJECT HEADING:	SOUTH WEST REGIONAL WASTE GROUP	
Officer's Title:	Lead Officer - Councillors' Support & Community Engagement	

Executive Summary:

The Department of State Development, Manufacturing, Infrastructure and Planning are seeking participation from Maranoa Regional Council in the proposed South West Regional Waste Group.

This group aims to facilitate discussion between councils and state government agencies from the South West to identify common key waste issues with the aim of developing sustainable regional solutions and potential partnerships for the management of waste within the region.

Resolution No. GM/08.2019/05

Moved Cr Chambers

Seconded Cr Schefe

That Council:

1. Participate as a member of the South West Regional Waste Group.
2. Appoint Cr. McMullen as Council's representative on the committee.
3. Update the Community Engagement Framework to reflect this addition.

CARRIED

8/0

Responsible Officer

Lead Officer - Councillors' Support & Community Engagement

INFRASTRUCTURE SERVICES

Item Number:

12.1

File Number: D19/66974

SUBJECT HEADING:

REQUEST FOR EXTENSION TO COUNCIL'S REGIONAL WATER SUPPLY ZONE BOUNDARY

Officer's Title:

**Manager – Water, Sewerage & Gas
Project Officer – Process & Systems Review**

Executive Summary:

The applicants requested a connection to the Council water reticulation network. They are outside the Regional Water Supply Zone and there is no water main near this lot. The applicant requested that Council extend the boundary of the zone to allow access to the network to assessment number 13010129.

Interest has been submitted from the neighbouring properties for the extension.

Resolution No. GM/08.2019/06

Moved Cr Schefe

Seconded Cr Chambers

That Council approve the request to expand the Regional Water Supply Zone, as indicated in the map attached to the officer's report.

CARRIED

8/0

Responsible Officer

Project Officer – Process & Systems Review

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number:

13.1

File Number: D19/56428

SUBJECT HEADING:

RENEWAL OF MEMBERSHIP TOOWOOMBA AND SURAT BASIN ENTERPRISE PTY LTD.

Officer's Title:

Manager - Economic & Community Development

Executive Summary:

Maranoa Regional Council has been a "Partner Regional Council" of Toowoomba and Surat Basin Enterprise Pty Ltd (TSBE) since 2012.

Renewal of Council's commitment at Platinum level links it to the outputs and benefits of the economic growth of both the Toowoomba and Western Downs Regional Council areas together with major industry groups of the Darling Downs.

Council's consideration of its renewal commitment for 2019/20 was sought.

Resolution No. GM/08.2019/07

Moved Cr O'Neil

Seconded Cr Scheffe

That Council:

- 1. Approve the renewal and payment for a Platinum level sponsorship of Toowoomba and Surat Basin Enterprise for 2019/20, by way of payment in the sum of \$22,000 (GST Inclusive), as described in the renewal notice.**
- 2. Authorise the Chief Executive Officer to sign the partnership agreement.**

CARRIED

8/0

Responsible Officer

Manager - Economic & Community Development

Item Number:

13.2

File Number: D19/68839

SUBJECT HEADING:

SOUTH WEST REGIONAL ECONOMIC DEVELOPMENT ASSOCIATION MEMBERSHIP

Officer's Title:

Manager - Economic & Community Development

Executive Summary:

Council's annual membership renewal in South West Regional Economic Development (SWRED) is due. There is also a need to review Council's current community representative on the SWRED management committee.

The report sought Council's endorsement of renewal of membership and a change in representation.

Resolution No. GM/08.2019/08

Moved Cr O'Neil

Seconded Cr Chandler

That Council:

- 1. Renew its membership in South West Regional Economic Development Association for the year 2019/20, with funds of \$22,000 (Inc. GST), allocated from WO14477.2538.2001 "Economic Development Memberships".**
- 2. Nominate Deputy Mayor – Cr. Jan Chambers as its community representative for 2019/20.**

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Economic & Community Development
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Item Number: 13.3 **File Number:** D19/56153

SUBJECT HEADING: RENEWAL OF REGIONAL TOURISM MEMBERSHIPS 2019/2020

Officer's Title: Regional Tourism Development Coordinator

Executive Summary:

As detailed in the Maranoa Regional Council Corporate Plan, Council maximises regional tourism marketing and tourism training opportunities by maintaining industry membership and strong working relationships with a number of key organisations namely:

- *Outback Queensland Tourism Association (OQTA) including OQTA Trade Mentoring Program*
- *The Great Inland Way (GIW)*
- *Visit Queensland*
- *Queensland Visitor Information Centre Association.*

Council's consideration of its annual membership for these organisations was sought.

Resolution No. GM/08.2019/09

Moved Cr Chandler

Seconded Cr Stanford

That Council renew membership for the 2019/20 financial year of:

- 1. Outback Queensland Tourism Association for an annual membership fee of \$32,851 (Inc. GST) plus the Trade Mentoring Program for \$2,000 (plus GST), as described in the renewal notice attached to the officer's report, and authorise the Chief Executive Officer to sign the associated Memorandum of Understanding.**
- 2. The Great Inland Way for an annual membership fee of \$3,000 (Inc. GST), as described in the renewal notice attached to the officer's report.**
- 3. Visit Queensland for an annual membership fee of \$2,000 (Inc. GST), as described in the renewal notice attached to the officer's report.**
- 4. Queensland Information Centres Association for an annual membership fee of \$150 (no GST), as described in the renewal notice attached to the officer's report.**
- 5. Membership to these associations be paid from WO 14484.2537.2001 - Memberships and Contributions in the Tourism Operations budget.**

CARRIED

8/0

Responsible Officer	Regional Tourism Development Coordinator
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Item Number: 13.4 **File Number:** D19/60980
SUBJECT HEADING: ROMA TENNIS CLUB - REQUEST FOR ASSISTANCE
Officer's Title: Regional Sport & Recreation Development Coordinator

Executive Summary:

Roma and District Tennis Club Inc & Maranoa Tennis are hosting a Roger Rasheed High Performance Clinic limited to 16 children, aged from 10 to 18 years of age who must be regular tournament players on 5/6 October 2019.

A request was received for \$1,500 sponsorship towards costs associated with the clinic.

Resolution No. GM/08.2019/10

Moved Cr McMullen

Seconded Cr Flynn

That Council:

1. Contribute \$1,500 sponsorship to Roma and District Tennis Club Inc. for Roger Rasheed High Performance Clinic on 5/6 October 2019.
2. Draw the sponsorship funds from GL 2887.2249.2001 – Sponsorship Budget.
3. Require that organisers acknowledge Council's support in all written and printed materials relating to the event.

CARRIED

8/0

Responsible Officer

Regional Sport & Recreation Development Coordinator

Item Number: 13.5 **File Number:** D19/69449
SUBJECT HEADING: ROMA CAMPDRAFT - REQUEST FOR NON-FINANCIAL ASSISTANCE
Officer's Title: Regional Sport & Recreation Development Coordinator

Executive Summary:

A request was received for non-financial support from Roma Campdraft Association for material to improve the safety and competitive surface in the cut out camp situated in the Campdraft arena at Bassett Park.

Resolution No. GM/08.2019/11

Moved Cr Flynn

Seconded Cr Scheffe

That Council:

1. Provide non-financial assistance to Roma Campdraft Association's event planned for 6/7/8 September 2019 in Roma by providing the following:
 - a) Three (3) road trains of crusher dust ex Roma Quarry;
 - b) Council plant and operators to move the crusher dust on a backload basis free of charge, when travelling back to Roma prior to the event.
2. Allocate this assistance, estimated to be \$720.00 to GL 2887.2248.2001 - 2019/20 Major In-kind budget.

3. Require that organisers acknowledge Council's support in all written and printed material relating to the event.

CARRIED

8/0

Responsible Officer	Regional Sport & Recreation Development Coordinator Manager Construction
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Item Number: 13.6 File Number: D19/56194

SUBJECT HEADING: REQUEST FOR SPONSORSHIP - ROMA AND DISTRICT EISTEDDFOD 2019

Officer's Title: Local Development Officer - Roma

Executive Summary:

The Roma and District Eisteddfod committee has requested sponsorship from Maranoa Regional Council for their event to be held at the Roma Cultural Centre 17 – 19 October 2019.

Resolution No. GM/08.2019/12

Moved Cr Chambers

Seconded Cr Chandler

That Council:

1. Provide up to \$5,000 to support the Roma & District Eisteddfod, to be held on 17-19 October 2019.
2. Allocate funds from GL 2885.2001.2001 - Arts & Culture Operations.
3. Consider the Roma Eisteddfod for an annual commitment in its budget annually.
4. Require that organisers acknowledge Council's support in all written and printed materials relating to the event.

CARRIED

8/0

Responsible Officer	Local Development Officer - Roma
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Item Number: 13.7 File Number: D19/64349

SUBJECT HEADING: OPPORTUNITY TO HOST TWO FESTIVAL OF SMALL HALLS EVENTS 2019

Officer's Title: Local Development Officer - Roma

Executive Summary:

The Festival of Small Halls is an outreach project developed by the Woodford Folk Festival with the aim of bringing acclaimed international and national artists to regional and remote communities. Council has been offered the opportunity to host 2 Festival of Small Halls events.

Currently Council have resolved to use \$3,000 from the Western Queensland Primary Health Network, Empowering Communities Grant to underwrite the ticket sales of only 1 event. Resolution No. GM/05.2019/41.

The feedback from the community has been very positive and attendances have increased over the years that Council has supported this initiative.

The total cost of the two event program is estimated to be up to \$7,500 depending on the success of ticket sales.

Dates allocated for the Maranoa Region to host the events are now 2 November and 3 November 2019.

Resolution No. GM/08.2019/13

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. **Accept the offer of hosting the second Festival of Small Halls.**
2. **Approve the applications of the Rotary Club Roma to use Hibernian Hall Saturday 2 November 2019, and the Queensland Country Woman's Association to host the event at the Jackson Hall Sunday 3 November 2019.**
3. **Accept the event conditions of Woodford Folk Festival, and commit to underwrite the ticket sales of 2 events using the existing allocated budget from the Western Queensland Primary Health Network funding of \$3,000, and if required \$4,500 from GL 2887.2250.2001 - Regional Arts Development Fund (RADF) Strategic Initiative.**

CARRIED

8/0

Responsible Officer

Local Development Officer - Roma

Cr. Stanford left the Chamber at 9:50am, and returned at 9:51am.

Item Number:

13.8

File Number: D19/68626

SUBJECT HEADING:

APPLICATIONS FOR FUNDING UNDER BUILDING OUR REGIONS ROUND FIVE

Officer's Title:

Regional Grants & Council Events Development Coordinator

Executive Summary:

Council is eligible to submit projects for funding under the Queensland Government Building our Regions program – Round Five.

The report considered the submission of Expression/s of Interest for funding.

Moved Cr Chandler

Seconded Cr Flynn

That Council:

1. **Submit Expression/s of Interest for construction of the Big Rig Oil and Gas Project Energy Project Stage 1B and 1C under the Queensland Government *Building our Regions* program – Round Five.**
2. **Confirm at the next Council meeting funds for the car park with an Expression of Interest submitted by the end of October 2019.**
2. **Allocate budget contributions to the 2019/20 and subsequent budgets as required, to enable construction to commence before 30 April 2020.**

NO VOTE TAKEN

No vote was taken on the draft motion at the time, with Cr. Scheffe proposing the following Procedural Motion:

Resolution No. GM/08.2019/14

Moved Cr Scheffe

That Council suspend 'Standing Orders' for Item 13.8 to allow all Councillors to speak on the matter, should they wish to do so.

CARRIED

7/1

Cr. Chandler moved an amendment to the draft motion which was recorded as follows:

Resolution No. GM/08.2019/15

Moved Cr Chandler

Seconded Cr Flynn

That Council:

1. **Submit Expressions of Interest for the following construction projects under the Queensland Government *Building our Regions* program – Round Five in order of priority:**
 - a) **The Big Rig Oil, Gas and Energy Project – Stage 1b and c;**
 - b) **Stables at Bassett Park.**
2. **Prepare detailed designs for the eastern carpark for The Big Rig, at an estimated cost of \$50,000, and allocate funds from anticipated project savings, and savings in the salaries budget for Economic & Community Development.**
3. **Seek contributions from relevant local industry groups for each project.**
4. **Acknowledge that construction is required to commence before 30 April 2020 as per the program guidelines.**

CARRIED

8/0

Responsible Officer

**Regional Grants & Council Events
Development Coordinator**

Item Number:

13.9

File Number: D18/101663

SUBJECT HEADING:

**REQUEST FOR FEE WAIVER - EDRINE KEEGAN
SCHOOL OF BALLET - ROMA**

Officer's Title:

Support Officer - Facilities

Executive Summary:

Council received correspondence from Edrine Keegan School of Ballet requesting a fee waiver for the use of the Roma Cultural Centre Auditorium in support of the group's 2019 charity concerts.

Resolution No. GM/08.2019/16

Moved Cr McMullen

Seconded Cr Chambers

That Council:

1. **Waive the hire and set up fees for the use of the Roma Cultural Centre Auditorium for the 2019 Edrine Keegan School of Ballet annual charity concert, with the cost of approximately \$2,435.50 to be allocated to GL 2887.2248.2001 - Major in-kind assistance.**

2. Require that organisers acknowledge Council's support in all written and printed materials relating to the event.

CARRIED

8/0

Responsible Officer

Support Officer - Facilities

Item Number:

13.10

File Number: D19/64608

SUBJECT HEADING:

REGIONAL POOL REPORT JUNE 2019

Author's Title:

Administration Officer - Council Buildings & Structures

Executive Summary:

Across the region, Council maintains five swimming pool complexes and the Great Artesian Spa complex.

Contractors operate the pools under Management Agreements, and provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports were presented for the month of June 2019 include Denise Spencer Pool Roma, Wallumbilla Pool, Surat Pool, Mitchell Pool and The Great Artesian Spa.

The Injune Pool report for May was included, and June's report was not received at time of the officer's report.

Resolution No. GM/08.2019/17

Moved Cr Flynn

Seconded Cr McMullen

That Council receive:

- 1. The Regional Swimming Pool reports for the Denise Spencer Pool Roma, Wallumbilla Pool, Surat Pool, Mitchell Pool and the Great Artesian Spa for the month of June 2019.**
- 2. The Injune Pool report for the month of May 2019, however, note that the report for the month of June was not received.**

CARRIED

8/0

Responsible Officer

Administration Officer - Council Buildings & Structures

Cr. O'Neil, having previously foreshadowed a 'Perceived Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 9:56 am taking no further part in the debate or discussion on the matter.

(Cr. O'Neil participated in the meeting by way of telephone. To remove himself from the meeting, Cr. O'Neil disconnected the call prior to discussion and debate taking place for this item).

Item Number: 13.11 **File Number:** D19/64863
SUBJECT HEADING: MINOR CHANGES TO WESTREX FACILITY IN INJUNE
Location: 29 Airport Road, Injune (25SP194532)
Applicant: Westrex Services Pty Ltd C/- Duggan and Hede Pty Ltd
Officer's Title: Lead Town Planner

Executive Summary:

Westrex Services Pty Ltd C/- Duggan & Hede Pty Ltd has submitted a minor change application to amend the negotiated decision notice (as amended) issued by Council for a waste storage facility located at 29 Airport Road, Injune.

Resolution No. GM/08.2019/18

Moved Cr Chambers

Seconded Cr Scheffe

That Council:

1. Give a decision notice to the applicant agreeing to the proposed changes to negotiated decision notice (as amended) reference 2013/18667; and
2. Make the following changes to the negotiated decision notice 2013/18667 (as amended):
 - Delete Conditions 29, 43-1, 43-2, 43-3, 60 and 62; and
 - Delete Schedule of Charges A – Local Roads Additional Impacts; and
 - Amend the approved plan table from:

7. Approved plans

The approved plans and/or documents for this development approval are listed in the following table:

Plan/Document number	Plan/Document name	Date
RI272-DA-01	Site Layout Plan	06/13
RI272-H-01 Rev B	Tank Farm Stormwater Quality & Drainage	01/13
RI272-00-07 Rev A	Elevations	12/12
RI272-00-08 Rev A	Cross Section	12/12
RI272-DA-02 Rev A	Proposed Resource Recovery Facility	08/10
WA130011 BA-100	Caretaker's Residence	21/03/13
RPB-06514	Office & Amenities	16/05/2013
RPB-06514 Rev 1	Amenities Elevation	21/06/2013
R1272-C-03/B	Hardstand Pavement and Detail Plan	07/13
R1272-C-02/A	Earthworks Plan	01/13

Issue B	Stormwater Management Plan Proposed JJ Richards Injune Depot at Airport Drive, Injune	06/2013
CMDG D5	Capricorn Municipal Development Guidelines - Stormwater Drainage Design D5 Design Guidelines	03/2012
CMDG D7	Capricorn Municipal Development Guidelines - Erosion Control and Stormwater Management D7 Design Guidelines	03/2012
CMDG D11	Capricorn Municipal Development Guidelines - Water Reticulation D11 Design Guidelines	10/2007

To:

Plan/Document number	Plan/Document name	Date
WE1718-00-01	Site Layout Plan	06/19
RI272-H-01 Rev B	Tank Farm Stormwater Quality & Drainage	01/13
RI272-00-07 Rev A	Elevations	12/12
RI272-00-08 Rev A	Cross Section	12/12
RI272-DA-02 Rev A	Proposed Resource Recovery Facility	08/10
WA130011 BA-100	Caretaker's Residence	21/03/13
RPB-06514	Office & Amenities	16/05/2013
RPB-06514 Rev 1	Amenities Elevation	21/06/2013
R1272-C-03/B	Hardstand Pavement and Detail Plan	07/13
R1272-C-02/A	Earthworks Plan	01/13
Issue B	Stormwater Management Plan Proposed JJ Richards Injune Depot at Airport Drive, Injune	06/2013
CMDG D5	Capricorn Municipal Development Guidelines - Stormwater Drainage Design D5 Design Guidelines	03/2012
CMDG D7	Capricorn Municipal Development Guidelines - Erosion Control and Stormwater Management D7 Design Guidelines	03/2012
CMDG D11	Capricorn Municipal Development Guidelines - Water Reticulation D11 Design Guidelines	10/2007

And:

Amend Condition 3 from:

3. Maintain the approved development Material Change of Use - "Industry" (High Impact Industry), Caretaker's Residence, Environmentally Relevant Activity (ERA) 56 (Regulated Waste Storage) & ERA 62 (Waste Transfer Station Operation), in accordance with the approved plans;

Plan/Document number	Plan Document Name	Date
RI272-DA-01	Site Layout Plan	06/13
RI272-H-01 Rev B	Tank Farm Stormwater Quality & Drainage	01/13
RI272-00-07 Rev A	Elevations	12/12
RI272-00-08 Rev A	Cross Section	12/12
RI272-DA-02 Rev A	Proposed Resource Recovery Facility	08/10
WA130011 BA-100	Caretaker's Residence	21/03/2013
RPB-06514	Office & Amenities	16/05/2013
RPB-06514 Rev 1	Amenities Elevation	21/06/2013
R1272-C-03/B	Hardstand Pavement and Detail Plan	07/13
R1272-C-02/A	Earthworks Plan	01/13
Issue B	Stormwater Management Plan Proposed JJ Richards Injune Depot at Airport Drive, Injune	06/2013
CMDG D5	Capricorn Municipal Development Guidelines - Stormwater Drainage Design D5 Design Guidelines	03/2012
CMDG D7	Capricorn Municipal Development Guidelines - Erosion Control and Stormwater Management D7 Design Guidelines	03/2012
CMDG D11	Capricorn Municipal Development Guidelines - Water Reticulation D11 Design Guidelines	10/2007

to:

3. Maintain the approved development Material Change of Use - "Industry" (High Impact Industry), Caretaker's Residence, Environmentally Relevant Activity (ERA) 56 (Regulated Waste Storage) & ERA 62 (Waste Transfer Station Operation), in accordance with the approved plans:

Plan/Document number	Plan/Document name	Date
WE1718-00-01	Site Layout Plan	06/19
RI272-H-01 Rev B	Tank Farm Stormwater Quality & Drainage	01/13
RI272-00-07 Rev A	Elevations	12/12
RI272-00-08 Rev A	Cross Section	12/12
RI272-DA-02 Rev A	Proposed Resource Recovery Facility	08/10
WA130011 BA-100	Caretaker's Residence	21/03/13

RPB-06514	Office & Amenities	16/05/2013
RPB-06514 Rev 1	Amenities Elevation	21/06/2013
R1272-C-03/B	Hardstand Pavement and Detail Plan	07/13
R1272-C-02/A	Earthworks Plan	01/13
Issue B	Stormwater Management Plan Proposed JJ Richards Injune Depot at Airport Drive, Injune	06/2013
CMDG D5	Capricorn Municipal Development Guidelines - Stormwater Drainage Design D5 Design Guidelines	03/2012
CMDG D7	Capricorn Municipal Development Guidelines - Erosion Control and Stormwater Management D7 Design Guidelines	03/2012
CMDG D11	Capricorn Municipal Development Guidelines - Water Reticulation D11 Design Guidelines	10/2007

CARRIED 7/0

Responsible Officer	Lead Town Planner
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At cessation of discussion and debate in relation to the abovementioned item, Cr. O'Neil was again contacted by telephone to participate in the meeting, and did so at 9.57am.

Resolution No. GM/08.2019/19 Moved Cr Schefe That Council suspend 'Standing Orders' for Item 13.12 to allow all Councillors to speak on the matter, should they wish to do so. CARRIED 8/0
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Item Number:	13.12	File Number: D19/59333
SUBJECT HEADING:	APPLICATION FOR PRELIMINARY APPROVAL FOR A "HIGH IMPACT INDUSTRY" (ABATTOIR)	
Location:	Warrego Highway and Pickanjinie North Road, Pickanjinie, QLD 4428	
Applicant:	Valinda Team Pty Ltd	
Officer's Title:	Lead Town Planner	

Executive Summary:

Valinda Team Pty Ltd was seeking a preliminary approval for an abattoir located approximately 7 kilometres west of the township of Wallumbilla at the intersection of Pickanjinie North Road and the Warrego Highway (the subject premises). The proposed facility has capacity to process 1,200 cattle per day and an operational personnel base of approximately 460-490 staff.

A preliminary approval approves a development to the extent stated in the decision notice but does not authorise the carrying out of assessable development. In other words, a development permit is still required in order to allow a development to take place. In essence, a preliminary approval provides a level of certainty about how land will be used in the future, but is conceptual in nature and detailed planning is still required before a development permit can be issued.

In principle, an abattoir at the subject premises is supportable but a development permit will still need to be obtained prior to the commencement of works. The required development permit application will need to demonstrate, amongst other things, how compliance with the applicable planning instruments can be achieved and include plans, documents and reports that detail mitigation measures that will be implemented to address nuisance and potential impacts from the development.

Resolution No. GM/08.2019/20

Moved Cr McMullen

Seconded Cr Scheffe

That Council approve the application for a preliminary approval for a "High impact industry" (abattoir) over Lot: 210 WAL: 53390, Lot: 209 RP: 835683, Lot: 208 RP: 835683, Lot 13 P: 6042, Lot 5 P: 6041, Lot: 3 P: 6041, Lot: 219 WV: 1588, Lot 218 WAL: 533943, Lot 224 WV: 1802 subject to the following conditions:

- 1. A development permit must be obtained in accordance with the *Planning Act 2016* prior to the commencement of works. The required development permit application:**
 - a) will be subject to impact assessment; and**
 - b) must be made in accordance with the *Planning Act 2016*; and**
 - c) must have regard to any matters prescribed by the *Planning Regulation 2017*; and**
 - d) must be generally in accordance with the Pickanjinie Beef Processing Facility Site Based Management Plan (including appendices) prepared by pitt&sherry dated 21/12/17; and**
 - e) must demonstrate compliance with the applicable assessment benchmarks in the *Maranoa Planning Scheme 2017* or otherwise how compliance can be achieved through the imposition of development conditions; and**

- f) must include plans, reports and documents demonstrating what infrastructure will be constructed and how potential impacts generated from the activity will be mitigated. Reports are to include, but are not limited to, a planning assessment report, stormwater management report, effluent irrigation report, traffic impact assessment report, air quality assessment report, noise impact assessment report, pest management plan, bushfire management plan and a site based management plan. All plans, reports and documents must be in final revision and must be prepared by suitably qualified professionals; and
 - g) must include a final site plan/s and elevation/s showing all proposed buildings and structures; and
 - h) must include a response to each of the matters raised in the properly made submissions received during public notification about the preliminary approval application. The response must include information about how the matters raised in the submissions can be overcome and/or mitigated; and
 - i) must have regard to the general advice provided by the Department of State Development, Manufacturing, Infrastructure and Planning dated 5 June 2019.
2. On receipt of a properly made development permit application, Council may issue an information request asking for additional items to those outlined above in a) to i).
 3. Prior to the submission of the development permit application, a supply and volume of water that is adequate for the proposed activity must be secured.
 4. No buildings or structures are to be constructed within 100 metres either side of a gas pipeline corridor.
 5. Information confirming that the viability of gas pipeline corridor/s will not be compromised by the construction and/or operation of the proposed development must be submitted as part of the development permit application.
- Note:** It is recommended the applicant contact the relevant pipeline owner/s for advice prior to lodgement of the development permit application.
6. This site is subject to Easement B in favour of Ergon for high voltage overhead powerlines, and numerous other powerlines traverse across the site that are not protected by easements. The applicant must be aware of the location of the powerlines and Easement when undertaking the detailed design of the development. Detailed plans must be submitted to Ergon for review prior to the commencement of any works in the vicinity of any electrical infrastructure.

CARRIED

5/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Golder	Cr. Flynn
Cr. McMullen	Cr. Stanford
Cr. O'Neil	
Cr. Schefe	

Responsible Officer

Lead Town Planner

COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.11AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11:06AM

Cr. O'Neil was not present when the meeting resumed.

Item Number: C.1 **File Number:** D19/65118

SUBJECT HEADING: APPLICATION FOR COMMUNITY ORGANISATION CONCESSION

Location: 29 Annandale Street INJUNE QLD 4454

Applicant: Trustees Bonnie Doon Lodge No.504

Officer's Title: Lead Rates and Utilities Billing Officer/Systems Administrator

Executive Summary:

An application for Rates and Water Access Concession for Community Organisations has been received from Trustees Bonnie Doon Lodge No.504 for Council's consideration.

Resolution No. GM/08.2019/21

Moved Cr Chambers

Seconded Cr McMullen

That Council grant the applicant a "Concession Class N" concession in accordance with the Community Organisations – Rates and Charges Rebates and Concessions policy effective from 1 July 2019.

CARRIED

7/0

Responsible Officer

**Lead Rates and Utilities Billing
Officer/Systems Administrator**

Item Number: C.2 **File Number:** D19/65969

SUBJECT HEADING: APPLICATION FOR HARDSHIP CONCESSION - ASSESSMENT 13000690

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

The ratepayer requested Council consider granting a concession on rates due to hardship.

Resolution No. GM/08.2019/22

Moved Cr McMullen

Seconded Cr Chandler

That Council grant:

- 1. A Council pensioner concession under Section 120 (1)(c) of the *Local Government Regulation 2012* from 1 January 2011 to 30 June 2018.**

2. A vacant water and vacant sewerage charge concession for each vacant allotment adjoining the land where their principal place of residence is situated (all on the same assessment number) in accordance with Council's Pensioner Concession Policy, from 1 January 2011 to 30 June 2018.

CARRIED

7/0

Responsible Officer

Rates and Utilities Billing Officer

Item Number:

C.3

File Number: D19/67076

SUBJECT HEADING:

ROMA SALEYARDS TOURS

Officer's Title:

Manager - Saleyards

Executive Summary:

A report was presented to Council on 24 July, 2019 to consider a recommendation from Roma Saleyards Advisory Committee for tours to be conducted on the elevated walkways and display additional signage at entrances indicating no admittance to general public/visitors.

Council decided to hold a meeting with all stakeholders to discuss the matter further at which the tour guides and other stakeholders confirmed their endorsement of the recommendation.

Resolution No. GM/08.2019/23

Moved Cr Flynn

Seconded Cr Chandler

That Council endorse the original Roma Saleyards Advisory Committee recommendation, and one additional recommendation as follows:

1. Roma Saleyards tour guides only conduct tours on the main elevated public walkway and not enter the working areas of the saleyards.
2. Signage be displayed at entrance points into the working areas indicating no admittance to general public/visitors;

NOTICE – WORKPLACE AREA

NO ENTRY beyond this point.

Vendors, Buyers, Agents and associated workers only.

For more information call (07) 4624 0404

To book a tour contact the
Roma Visitor Information Centre by calling (07) 4622 8676.

3. Incorporate an extension to the elevated public walkway (in consultation with stakeholders) as part of Roma Saleyards Improvement Plan Stage 3: Weighbridge Area – Detailed Designs.

CARRIED

7/0

Responsible Officer

Manager - Saleyards

Item Number: C.4 **File Number:** D19/69177
SUBJECT HEADING: REQUEST FOR REDUCTION IN TRADING TERMS
Officer's Title: Manager - Procurement & Plant

Executive Summary:

Council received correspondence from one supplier requesting a reduction in trading terms.

The request was tabled for Council's consideration.

Resolution No. GM/08.2019/24

Moved Cr Schefe

Seconded Cr Flynn

That Council approve the requested reduction in trading terms from 28 days to 14 days for any invoices submitted by Creditor 14999.

CARRIED

7/0

Responsible Officer

Manager - Procurement & Plant

Cr. O'Neil returned to the meeting by telephone at 11:17 am.

Item Number: C.5 **File Number:** D19/68906
SUBJECT HEADING: TENDER 18032 - AVIATION SECURITY SCREENING SERVICES AT ROMA AIRPORT
Officer's Title: Manager - Procurement & Plant

Executive Summary:

Council approved the contract for aviation security screening services (Tender 18032) at the General Meeting held 14 March 2018.

The report provided clarification that the form of contract was a Schedule of Rates.

Resolution No. GM/08.2019/25

Moved Cr Chambers

Seconded Cr McMullen

That Council:

1. **Note and accept the clarification that it is a schedule of rates contract for Tender 18032 as presented in the officer's report.**
2. **Delegate authority to the Chief Executive Officer to execute the agreement.**

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

Item Number: C.6

File Number: D19/65796

SUBJECT HEADING: EXCESS ANIMAL APPLICATION 2019/64 - EXCESS DOGS

Officer's Title: Manager - Community Services

Executive Summary:

An excess animal application for an additional dog was lodged with Council for consideration.

Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommended that the application be approved.

Resolution No. GM/08.2019/26

Moved Cr Chandler

Seconded Cr Scheffe

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grants excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/64 identified as microchip numbers Dog One 953010003827190, Dog Two 953010003827354 & Excess Dog 953010003827324 on the premises 197 Alice Street Mitchell, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
 - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and

- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer

Manager - Community Services
Lead Animal Control / Community Safety
Officer

Item Number:

C.7

File Number: D19/64903

SUBJECT HEADING:

EXCESS ANIMAL APPLICATION 2019/63 - EXCESS DOGS

Officer's Title:

Manager - Community Services

Executive Summary:

An excess animal application for an additional dog was lodged with Council for consideration.

Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommended that the application be approved.

Resolution No. GM/08.2019/27

Moved Cr Chambers

Seconded Cr Chandler

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grants excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/63 identified as microchip numbers Dog One 953010001076432, Dog Two 953010003734858 & Excess Dog 953010003734898 on the premises 55 William Street Surat, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
 - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

7/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Community Services Lead Animal Control / Community Safety Officer
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Item Number: C.8 **File Number:** D19/64163

SUBJECT HEADING: EXCESS ANIMAL APPLICATION 2019/62 - EXCESS DOGS

Officer's Title: Lead Animal Control/Community Safety Officer

Executive Summary:

An excess animal application for an additional dog was lodged with Council for consideration.

Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommended that the application be approved.

Resolution No. GM/08.2019/28

Moved Cr Chandler

Seconded Cr Stanford

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grants excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/62 identified as microchip numbers Dog One 981000300686841, Dog Two 953010001059659 & Excess Dog 953010002794181 on the premises 21 Powell Street Roma, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
 - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and

- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Manager - Community Services Lead Animal Control/Community Safety Officer
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Item Number:

C.9

File Number: D19/49538

SUBJECT HEADING:

PUBLIC LIABILITY - LEASE AGREEMENTS

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council's leases and trustee leases require lessees of Council land to hold public liability insurance coverage. Public liability insurance is a standard clause in all leases and provides protection to lessees for any claims that may occur from personal injury or damage to property.

Resolution No. GM/08.2019/29

Moved Cr Chambers

Seconded Cr Chandler

That Council:

1. Confirm that the required level of public liability insurance for leases and trustee leases over Council land and facilities is \$20 million.
2. Advise the lessee of Lot 603 on Y2211 and Lot 604 on Y2211 accordingly.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.10 File Number: D19/61719

SUBJECT HEADING: GUNGGARI PEOPLE #4 NATIVE TITLE CLAIM
QUD19/2019

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The purpose of this report was to seek Council's resolution to consent to a determination of the Gunggari People #4 Claim (QUD19/2019) (Claim).

Resolution No. GM/08.2019/30

Moved Cr Chambers

Seconded Cr McMullen

That Council:

1. Consent to a determination of native title of the Gunggari People Claim (QUD19/2019) substantially in the same terms of the draft consent determination considered by Council, with such amendments as may be required to enable the consent determination to be made by the Federal Court.
2. Delegate to the Chief Executive Officer the power to negotiate and agree to such changes to the draft consent determination referred to in paragraph 1 of this resolution, as are required to enable the Federal Court to make the consent determination.

CARRIED

8/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.11 File Number: D19/63621

SUBJECT HEADING: REQUEST TO HOLD SMALL TRADE DISPLAY - LOT 356
ON R861

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received correspondence requesting the use of an area on the Warrego Highway on the western side of the Bungil Creek Roma for a small trade display.

Resolution No. GM/08.2019/31
Moved Cr McMullen
Seconded Cr Schefe
That Council:

1. Acknowledge the advice received from the Department of Natural Resources Mines and Energy that the land described as Lot 356 on R861 is a Reserve for Aboriginal Purposes, Cultural Purposes, Roads and Watering-places and is state land under the trusteeship of Maranoa Regional Council.
2. Advise the applicant that their application to hold a small trade display on the land has not been approved by the Department of Natural Resources, Mines and Energy as the request does not meet the requirements stipulated in the *Land Act 1994*.

CARRIED

8/0

Responsible Officer
Manager - Facilities (Land, Buildings & Structures)
Item Number:
C.12
File Number: D19/59643
SUBJECT HEADING:
INJUNE CARAVAN PARK LEASE AGREEMENT
Officer's Title:
Land Administration Officer
Executive Summary:

At the General Meeting held on 10 July 2019, Council requested that a report be prepared for Council to review the Injune Caravan Park lease arrangement.

Resolution No. GM/08.2019/32
Moved Cr McMullen
Seconded Cr Golder
That Council:

1. Approve a 50% increase in the annual rent as set out in scenario 3.
2. Continue to rate the Injune Caravan Park as per rating Category 10 – Caravan Parks.
3. Council issue a written notice on 27 August 2019 outlining the increase.

MOTION LOST

2/6

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
	Cr. Flynn
	Cr. O'Neil
	Cr. Schefe
	Cr. Stanford

Responsible Officer
Land Administration Officer

CONFIDENTIAL ITEM (Discussed in closed session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item C.12, which it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/08.2019/33**Moved Cr Scheffe****Seconded Cr Stanford****That Council close the meeting to the public at 11:45am.****CARRIED****8/0**

Cr. McMullen left the Chamber at 12:05pm, and returned at 12:08pm.

Cr. O'Neil left the meeting (discontinued telephone link) at 12:07pm, and did not return for the remainder of the meeting.

Cr. Stanford left the Chamber at 12:11pm, and returned at 12:27pm.

Cr. Stanford left the Chamber at 12:31pm, with Council adjourning the meeting for lunch, during which, Cr. Stanford returned.

COUNCIL ADJOURNED THE MEETING
FOR LUNCH AT 12.33PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.31PM

Mayor Golder left the Chamber at 1:36pm. The Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' in the Mayor's absence.

Mayor Golder returned to the Chamber at 1:44pm, assuming the Chair.

Resolution No. GM/08.2019/34**Moved Cr Flynn****Seconded Cr Chambers****That Council open the meeting to the public at 1:55pm.****CARRIED****7/0**

Item Number: C.12 **File Number:** D19/59643
SUBJECT HEADING: INJUNE CARAVAN PARK LEASE AGREEMENT
Officer's Title: Land Administration Officer

Executive Summary:

At the General Meeting held on 10 July 2019, Council requested that a report be prepared for Council to review the Injune Caravan Park lease arrangement.

Resolution No. GM/08.2019/35

Moved Cr Chambers

Seconded Cr Schefe

That:

1. Council obtain a valuation report to inform its considerations of future market rent review.
2. A further report in relation to the current lessee be presented to Council at an upcoming meeting no later than 11 September including:
 - CPI calculations for each year;
 - Council charges applicable to clause 4 (Outgoings);
 - Tabling of the valuation report for Council's review.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Schefe	
Cr. Stanford	

Responsible Officer

Land Administration Officer

Item Number: C.13 **File Number:** D19/53977
SUBJECT HEADING: REQUEST TO BROADCAST FROM THE CAMPBELL PARK RESERVOIR TRANSMISSION SITE
Officer's Title: Administration Officer - Land Administration

Executive Summary:

Correspondence was received seeking permission to broadcast from the existing unused Community Transmission Tower located at Campbell Park Reservoir on licenced FM frequency 87.8 megahertz.

Resolution No. GM/08.2019/36

Moved Cr Chandler

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

7/0

Item Number: C.14 File Number: D19/61628

SUBJECT HEADING: CONVERSION OF TENURE - LOTS 7 AND 8 ON DL281

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7654 being Lots 7 and 8 on DL281. The proposed use of the land is grazing.

Resolution No. GM/08.2019/37

Moved Cr McMullen

Seconded Cr Stanford

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of GHPL 36/7654 being Lots 7 and 8 on DL281 to freehold tenure on the condition that as part of the conversion:

1. The state allocate reserve land along both Lots 7 and 8 on DL281 to secure access with consideration to be given to ensure the area allocated is suitable for the purposes of constructing a road.
2. The new allocated road reserve be connective with the existing allocated road reserve to the north of the lots.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.15 File Number: D19/62089

SUBJECT HEADING: CONVERSION OF TENURE - LOT 4024 ON SP271799

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Pastoral Holding (PH) 36/4024 being Lot 4024 on SP271799. The proposed use of the land is pastoral.

Resolution No. GM/08.2019/38

Moved Cr Chandler

Seconded Cr Chambers

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of PH 36/4024 being Lot 4024 on **SP271799** to freehold tenure on the condition that, as part of the conversion, the applicant complete the required simultaneous road open and closing action to ensure the existing/constructed section of Redford Road and Forestry Road are fully contained within reserve allocated for road.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.16 **File Number:** D19/63113

SUBJECT HEADING: CONVERSION OF TENURE - LOT 40 ON WV1113

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Term Lease (TL) 0/215416 being Lot 40 on WV1113. The proposed use is grazing.

Resolution No. GM/08.2019/39

Moved Cr Chambers

Seconded Cr Stanford

That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the conversion of TL 0/215416 being Lot 40 on WV1113 to freehold tenure.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.17 **File Number:** D19/66996

SUBJECT HEADING: CLAIM FOR VEHICLE DAMAGE

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council received a claim for damages relating to an incident that occurred when a vehicle was travelling along the Carnarvon Highway between Roma and Injune.

Resolution No. GM/08.2019/40

Moved Cr McMullen

Seconded Cr Stanford

That Council reimburse the claimant \$669.90, being the cost to remedy vehicle damage quoted by Wayne Smith Smash Repairs.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.18 **File Number:** D19/54483

SUBJECT HEADING: CARE OUTREACH REQUEST FOR FEE WAIVER

Officer's Title: Support Officer - Economic & Community Development

Executive Summary:

Care Outreach has approached Council to request a fee waiver for the hire of the Mitchell showgrounds function shed for their upcoming Christmas for the Bush. Care Outreach would like the use of the function shed to package up Christmas hampers to be given out to community members in need.

Resolution No. GM/08.2019/41
Moved Cr Chambers
Seconded Cr Chandler
That:

1. Council approve the request to waive fees for the use of the Mitchell showgrounds function shed from 20 November until 15 December 2019.
2. Council allocate the total cost to hire the Mitchell showgrounds function shed to GL 2887.2248.2001 - In Kind Assistance Major.
3. This approval and fee waiver be provided on the condition that Council retains the right to provide an alternative venue in Mitchell for Care Outreach activities in case the Mitchell Showgrounds function shed is required for an event.
4. Council requires that organisers acknowledge Council's support in all written and printed materials relating to the event.

CARRIED
7/0
Responsible Officer
Support Officer - Economic & Community Development
Item Number:
C.19
File Number: D19/54498
SUBJECT HEADING:
SPONSORSHIP FOR YOUNG BEEF PRODUCERS FORUM 2019
Officer's Title:
Support Officer - Economic & Community Development
Executive Summary:

Council received a request to renew their sponsorship of the Young Beef Producers' Forum to be held in Roma on 14 - 15 November, 2019.

Resolution No. GM/08.2019/42
Moved Cr Chandler
Seconded Cr Schefe
That Council:

1. Endorse the request to sponsor the 2019 Young Beef Producers' Forum, to be held in Roma on 14-15 November 2019, for the amount of \$750 (ex GST).
2. Allocate funds from the Sponsorship budget GL 2887.2249.2001.
3. Use the promotional opportunities included in the sponsorship package to promote the Roma Saleyards and Maranoa Regional Council.
4. Endorse Cr Peter Flynn, Portfolio Chair for Saleyards, to do the 'Welcome to Roma' on 14 November.

CARRIED
7/0
Responsible Officer
Support Officer - Economic & Community Development

Mayor Golder, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST', left the Chambers at 2:14pm taking no further part in the debate or discussion on the matter.

The Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' in the Mayor's absence.

Item Number: C.20 **File Number:** D19/66358

SUBJECT HEADING: APPLICATION TO LEASE A SEGMENT OF LAND AT THE ROMA WASTE FACILITY - ROMA

Officer's Title: Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

An application was received seeking to lease a parcel of land 40 metres in length by 40 metres in width for commercial purposes at the Landfill located on Short Street Roma.

Moved Cr McMullen

That Council decline the offer to lease a parcel of land to the applicant at this time, as the request is not in line with Council's usual procurement process.

NO VOTE TAKEN

Responsible Officer

Manager - Environment, Health, Waste & Rural Land Services

Resolution No. GM/08.2019/43

Moved Cr McMullen

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

6/0

At cessation of discussion in relation to the abovementioned item, Mayor Golder returned the Chamber at 2:16pm.

Item Number: C.21 **File Number:** D19/64018

SUBJECT HEADING: ROMA QUARRY BUSINESS REPORT - MAY AND JUNE 2019

Officer's Title: Administration / Costing Officer – Materials Production (Quarry & Quarry Pits)

Executive Summary:

The report was presented to Council to provide a summary of the Council's Quarry for May and June 2019 and the financial year to date.

The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/08.2019/44

Moved Cr Schefe

Seconded Cr Flynn

That Council receive and note the Officer's report as presented.

CARRIED

7/0

Responsible Officer

Administration / Costing Officer – Materials Production (Quarry & Pits)

Item Number: C.22 File Number: D19/68247

SUBJECT HEADING: CONTRACT VARIATION DUKE STREET SOUTH
PROJECT - ROAD SURFACING

Officer's Title: Project Costing Officer

Executive Summary:

Council approved the Road Surfacing Contract for Duke Street South at the General Meeting held 22 May 2019.

During construction, the scope of the contract work was varied due to project requirements and the revised contract values were tabled for Council's consideration.

Resolution No. GM/08.2019/45

Moved Cr McMullen

Seconded Cr Stanford

That Council note and approve the revised road surfacing contract value for Duke Street South Road as \$839,877.83 inclusive of GST.

CARRIED

7/0

Responsible Officer

Project Costing Officer

Item Number: C.23 File Number: D19/55456

SUBJECT HEADING: PROPOSED SERVICE EASEMENT

Location: Hawthorne Street, Roma

Officer's Title: Manager - Planning & Building Development

Executive Summary:

Council has been consulted regarding a proposal to upgrade the reticulated electricity supply infrastructure in Hawthorne Street to facilitate a new development in the locality. In addition to servicing the new development, the upgraded infrastructure will ensure a continued supply of power to a major part of the Roma CBD.

The proposal presents an opportunity to improve the streetscape with the removal of existing dated overhead supply infrastructure (poles, powerlines, etc.). The relocation of the supply infrastructure underground will also improve access and parking in the street (by removing existing obstacles) and achieve adequate building clearances.

Council's endorsement was sought for the proposal, which includes the establishment of an easement in favour of Ergon Energy on Lot 4 on SP212836 (Library car park) to facilitate the construction of a pad-mounted transformer.

Resolution No. GM/08.2019/46

Moved Cr Chambers

Seconded Cr Schefe

That Council:

1. Advise Ergon Energy that it supports the proposed upgrade to the existing electricity supply infrastructure in Hawthorne Street in accordance with draft plan No. 1458139_4 Rev B, prepared by Ergon Energy.
2. Authorise the Chief Executive Officer or delegate to carry out the actions required to:

- establish an easement in favour of Ergon Energy for the installation of a pad-mounted transformer on Lot 4 SP212836, generally in the location identified on draft plan No. 1458139_4 Rev B, prepared by Ergon Energy; and
- remove and reinstate the existing landscaping and irrigation in the location of the proposed easement.

CARRIED

7/0

Responsible Officer

Manager - Planning & Building Development

Item Number:

C.24

File Number: D19/68094

SUBJECT HEADING:

BUILDING ENCROACHMENT OVER BOUNDARY

Officer's Title:

Manager - Planning & Building Development

Executive Summary:

Council received notification of a building encroachment over the common boundary of Council and privately owned land, being Lot 4 on SP212836 and Lot 2 on RP133607.

Council is required to consider and advise its preferred approach to rectify the encroachment.

Resolution No. GM/08.2019/47

Moved Cr Scheffe

Seconded Cr Chambers

That Council advise the development proponent and affected landowner that it supports a realignment of the common property boundary between Lot 4 on SP212836 and Lot 2 on RP133607 to remove the identified building encroachment and contain all building improvements within Lot 4 on SP212836.

CARRIED

7/0

Responsible Officer

Manager - Planning & Building Development

Item Number:

C.25

File Number: D19/69476

SUBJECT HEADING:

REQUEST FOR LETTER OF SUPPORT - RESIDENCY

Officer's Title:

Acting Executive Services Officer

Executive Summary:

Council received a request for a letter of support outside the scope of the Expenses Reimbursement Policy.

Resolution No. GM/08.2019/48

Moved Cr Golder

Seconded Cr McMullen

That:

1. Council amend the policy to allow the Mayor to provide letters of support for citizenship or residency, at the discretion of the Mayor, and to seek Councillors' input if required.

2. This approval is provided on the basis that the individual Councillor is not speaking on behalf of Council.

CARRIED

7/0

Responsible Officer

Acting Executive Services Officer
Chief Executive Officer

Item Number:

C.26

File Number: D19/66448

SUBJECT HEADING:

AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title:

Manager - Organisational Development & Human Resources

Executive Summary:

The report sought Council approval for amendments to the Organisational Structure.

Resolution No. GM/08.2019/49

Moved Cr Chambers

Seconded Cr Scheffe

That Council endorse the proposed amendment to the Organisational Structure as follows:

- Change the position title of Specialist – Works Supervision (Contracts / Day Labour) (0242) to Network Traffic Management Officer (0242) and reporting line from Team Coordinator – Maintenance Delivery & Works Central / North (0238) to Manager – Maintenance Delivery & Works (0117);
- Remove the position of Plant Operator / Labourer (0899) from the Organisational Structure;
- Change permanently the position title of Support Officer – Water, Sewerage & Gas (0518) to Project Officer – Process & Systems Review (0518);
- Change the position title of Regional Libraries, Arts & Culture Development Coordinator (0219) to Lead Librarian (0219);
- Remove the position of Surat – Library & Cultural Services Officer (0679) from the Organisational Structure;
- Change the position title and Full-time Equivalent (FTE) of Be Healthy / Community Support Officer (0624) (FTE 0.80) to Community Support Officer (0624) (FTE 1.00);
- Change the position title of Mechanic Leading Hand (0727) to Mechanic (0727).

CARRIED

7/0

Responsible Officer

Manager - Organisational Development & Human Resources
Administration Officer – Human Resources and Training

Item Number:

C.27

File Number: D19/69699

SUBJECT HEADING:

UPDATE ON THE DRAFT NEW CERTIFIED AGREEMENT

Officer's Title:

Chief Executive Officer

Executive Summary:

The report tabled the next draft of the new certified agreement for Council's consideration.

A copy was distributed under separate cover.

Resolution No. GM/08.2019/50
Moved Cr Chambers
Seconded Cr Stanford

That Council note the update from the Chief Executive Officer and authorise its release to staff.

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Schefe	
Cr. Stanford	

Responsible Officer
Chief Executive Officer
LATE ITEM
Item Number:

L.1

File Number: D19/70294
SUBJECT HEADING:

DELEGATED AUTHORITY FOR CHIEF EXECUTIVE OFFICER TO SIGN QUEENSLAND EDUCATION AND CARE SERVICE NOTIFICATION OF SURRENDER OF QUEENSLAND PROVIDER APPROVAL

Officer's Title:
Acting Executive Services Officer
Executive Summary:

The Department of Education wrote to Council advising of a proposed cancellation of provider approval under the Education and Care Services Act 2013.

Resolution No. GM/08.2019/51
Moved Cr Chandler
Seconded Cr Schefe

That Council authorise the Chief Executive Officer to sign the Queensland Education and Care Service Notification of surrender of Queensland provider approval.

CARRIED

7/0

Responsible Officer
Acting Executive Services Officer

LATE CONFIDENTIAL ITEM

Item Number: LC.1 File Number: D19/70311

SUBJECT HEADING: 2019/2020 MURRAY DARLING ASSOCIATION
INCORPORATED MEMBERSHIP INVITATION

Officer's Title: Acting Executive Services Officer

Executive Summary:

Council received correspondence from the Murray Darling Association Incorporated inviting Council to become a member for the 2019/20 financial year.

Resolution No. GM/08.2019/52

Moved Cr Golder

Seconded Cr McMullen

That Council:

1. Decline the invitation for membership in the 2019/20 financial year.
2. Inform the Murray Darling Association Incorporated that Council may be interested in being an associate member if the fee was reduced commensurate to our position in the Murray Darling.

CARRIED

4/3

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chambers
Cr. Golder	Cr. Chandler
Cr. McMullen	Cr. Schefe
Cr. Stanford	

Responsible Officer

Acting Executive Services Officer

Item Number:

C.13

File Number: D19/53977

SUBJECT HEADING: REQUEST TO BROADCAST FROM THE CAMPBELL
PARK RESERVOIR TRANSMISSION SITE

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Correspondence was received seeking permission to broadcast from the existing unused Community Transmission Tower located at Campbell Park Reservoir on licenced FM frequency 87.8 megahertz.

This matter was considered earlier during the meeting and Council resumed its deliberations.

Resolution No. GM/08.2019/53

Moved Cr McMullen

That the matter lay on the table for further consideration for consideration at an upcoming meeting.

CARRIED

7/0

Responsible Officer

Administration Officer - Land Administration

Mayor Golder, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST', left the Chambers at 2:45pm taking no further part in the debate or discussion on the matter.

The Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' in the Mayor's absence.

Item Number: C.20 **File Number:** D19/66358

SUBJECT HEADING: APPLICATION TO LEASE A SEGMENT OF LAND AT THE ROMA WASTE FACILITY - ROMA

Officer's Title: Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

An application was been received seeking to lease a parcel of land 40 metres in length by 40 metres in width for commercial purposes at the Landfill located on Short Street Roma.

This matter had been considered earlier during the meeting, with a draft motion put forward initially. No vote was taken on that draft motion and the matter was laid on the table for further consideration at a later point during the meeting.

Council resumed consideration of the matter, and an amendment to the draft motion was put forward and recorded as follows:

Resolution No. GM/08.2019/54

Moved Cr McMullen

Seconded Cr Stanford

That the applicant be advised that:

- 1. Council does not wish to pursue leasing of the land at this time.**
- 2. This is also having regard to Council's legislative obligations under section 227 of the *Local Government Regulation 2012* that deals with valuable non-current asset contracts and also the other steps that would need to be undertaken to pursue leasing of the land.**

CARRIED

6/0

Responsible Officer

Manager - Environment, Health, Waste & Rural Land Services

Mayor Golder and Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 2:50pm taking no further part in the debate or discussion on the matter.

Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' in the Mayor's absence.

CONFIDENTIAL ITEM (Discussed in closed session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item C.12, which it deemed to be of a confidential nature and specifically pertaining to the following section:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/08.2019/55

Moved Cr McMullen

Seconded Cr Stanford

That Council close the meeting to the public at 2:51pm.

CARRIED

5/0

Resolution No. GM/08.2019/56

Moved Cr McMullen

Seconded Cr Schefe

That Council open the meeting to the public at 3:39pm

CARRIED

5/0

Item Number:

LC.2

File Number: D19/70582

SUBJECT HEADING:

**UPDATE OF FLOOD MITIGATION LANDHOLDER
MATTERS - ASSESSMENT NO. 14019178**

Officer's Title:

Acting Executive Services Officer

Executive Summary:

This report tabled correspondence received regarding ongoing landholder negotiations.

Resolution No. GM/08.2019/57

Moved Cr Stanford

Seconded Cr McMullen

- 1. Authorise Council's representative to hold discussions having regard to the considerations at the meeting held 14 August 2019.**
- 2. Authorise the Chief Executive Officer to sign documentation as requested by the landowner's representative having regard to the outcome of the discussions and provided there is no potential change in the monetary value between stage 1 and stage 2a.**

CARRIED

5/0

Responsible Officer

Acting Executive Services Officer

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 3:41pm, and Mayor Golder returned to the Chamber at 3:43pm.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3:44pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 28 August 2019, at Roma Administration Centre.

.....
Mayor.

.....
Date.