

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 12 FEBRUARY 2020 COMMENCING AT 9.06AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Schefe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officers Erin Tompkins and Brittany Lafrenais in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Water, Sewerage & Gas – Graham Sweetlove, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Stewart, Manager Maintenance Delivery & Works – Stephen Scott, Deputy Director Infrastructure Services / Strategic Road Management – Cameron Hoffmann, Manager Environment, Health, Waste & Rural Land Services – Kay Crosby, Regional Tourism Development Coordinator – Justine Miller, Regional Sport & Recreation Development Coordinator – Fiona Vincent, Lead Town Planner – Christopher Tickner and Manager Economic & Community Development – Ed Sims.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.06am.

APOLOGIES

Resolution No. GM/02.2020/01

Moved Cr O'Neil

Seconded Cr Schefe

That apologies be received and leave of absence granted for Cr. Chambers for this meeting.

CARRIED

8/0

CONFIRMATION OF MINUTES

Resolution No. GM/02.2020/02

Moved Cr Chandler

Seconded Cr O'Neil

That the minutes of the General Meeting held on 24 January 2020 be confirmed, subject to an amendment to Item 14.1 and Resolution GM/01.2020/24, being that the word 'Beef' be inserted, as follows:

Item 14.1 – Naming of Roma Saleyards **Beef Interpretive Centre**

Resolution No. GM/01.2020/24

That a report be prepared for an upcoming Council meeting with regard to naming the Roma Saleyards **Beef Interpretive Centre which includes a strategy seeking community input through a number of avenues.**

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Flynn
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Resolution No. GM/02.2020/03	
Moved Cr O'Neil	Seconded Cr Stanford
That the minutes of the Special Meeting held on 31 January 2020 be confirmed.	
CARRIED	8/0

Resolution No. GM/02.2020/04	
Moved Cr McMullen	Seconded Cr Newman
That the minutes of the Special Meeting held on 4 February 2020 be confirmed.	
CARRIED	8/0

DECLARATION OF CONFLICTS OF INTEREST

Cr. Stanford declared a 'Conflict of Interest' with the following items:

- C.16 – Request for fee waiver at Bassett Park
due to an executive of the requesting organisation being a long term personal and family friend.
- 13.4 – Post event report - My Maranoa Street Christmas Party
due to her operating a business in the Roma CBD (McDowall Street, Roma) where the event was held.

Cr. Stanford foreshadowed that she would remove herself from discussions and decisions on the two (2) abovementioned items.

Cr. Flynn declared a 'Conflict of Interest' with the following item:

- C.3 – November 2019 – Monthly Business Unit Report - Airports
due to him being the owner of a business that has a contract with a major air service provider at the Roma Airport.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

Cr. Flynn also declared a 'Conflict of Interest' with the following item:

- L.1 – Roma Turf Club – Racing Queensland Funding Application
due to him being Vice President of the Roma Turf Club.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

Cr. Scheffe declared a 'Conflict of Interest' with the following items:

- 13.4 – Post event report - My Maranoa Street Christmas Party
due to his brother operating a business in the Roma CBD (McDowall Street, Roma) where the event was held.
- L.7 – Request for In-kind Assistance - Sponsorship - Buy from the Bush Qld
due to his brother operating a business that is involved with Buy from the Bush Qld.

Cr. Scheffe foreshadowed that he would remove himself from discussions and decisions on the abovementioned items.

Mayor Golder declared a 'Conflict of Interest' with the following item:

- 13.4 – Post event report - My Maranoa Street Christmas Party
due to him operating a business in the Roma CBD (McDowall Street, Roma) where the event was held.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

Item Number: 8.1 **File Number:** D20/9398

SUBJECT HEADING: NOONGA COMMUNITY ASSOCIATION - REQUESTING
KEY FOR JACKSON TRANSFER STATION

Officer's Title: Associate to the Chief Executive Officer

Resolution No. GM/02.2020/05

Moved Cr McMullen

Seconded Cr O'Neil

That Council rescind Resolution Number GM/12.2019/18 that originally stated:

That Council:

1. Approve for the Noonga Hall Committee to have key access to the Jackson Waste Facility, upon receipt of the applicable application form.
2. Waive all waste fees up to and including the 30 June 2020.
3. Review State Waste Levy costs with particular emphasis on the levy for commercial and industrial waste in line with Council's further budget considerations.
4. Notify the Noonga Hall Committee three (3) months in advance of any changes to points 1 and 2 above.

That Council replace the above resolution with the following:

That Council:

1. Approve for the Noonga Community Association Inc to have key access to the Jackson Waste Facility, upon receipt of the applicable application form.
2. Waive all waste fees up to and including the 30 June 2020.
3. Review State Waste Levy costs with particular emphasis on the levy for commercial and industrial waste in line with Council's further budget considerations.
4. Notify the Noonga Community Association Inc. three (3) months in advance of any changes to points 1 and 2 above.

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Flynn
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Associate to the Chief Executive Officer / Manager Environment, Health, Waste and Rural Land Services
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Item Number: 8.2 File Number: D20/9518

SUBJECT HEADING: COUNCIL CHAMBERS LIVE STREAMING

Councillor's Title: Cr. Cameron O'Neil

Resolution No. GM/02.2020/06

Moved Cr O'Neil

Seconded Cr Chandler

That Council Rescind Resolution Number GM/12.2019/52 that originally stated:

That:

1. The purchase of the live streaming/video conferencing equipment be referred to the Quarter 2 budget review for consideration.

2. Council develop a plan to implement a trial at a special public interest event, to then be rolled out to all General Meetings of Council thereafter.

And that Council replace the above resolution with the following:

That:

1. The purchase of the live streaming/video conferencing equipment be referred to the Quarter 2 budget review for consideration.
2. Council develop a plan to implement a trial at a special public interest event (i.e. the Special Budget Meeting) and following a review of the trial, further consider the roll out of live streaming at that time.

CARRIED

8/0

Responsible Officer	Manager Information and Communications Technology
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Item Number:

8.3

File Number: D20/9532

SUBJECT HEADING:

CROSSROADS ROAD - REALIGNMENT UPDATE

Officer's Title:

Manager - Program & Contract Management

Resolution No. GM/02.2020/07

Moved Cr O'Neil

Seconded Cr Flynn

That Council rescind Resolution Number GM/12.2019/62 that originally stated:

That Council authorise the Chief Executive Officer (or delegate) to:

1. Enter into a road agreement with the impacted landowner.
2. Complete the required actions with the Department of Natural Resources, Mines and Energy to effect a simultaneous road opening and closing action to formalise the realignment of Crossroads Road.

CARRIED

8/0

Responsible Officer	Deputy Director Infrastructure Services/Strategic Road Management
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BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number:

11.1

File Number: D20/9417

SUBJECT HEADING:

FINANCIAL REPORTS FOR THE MONTH ENDED 31 DECEMBER 2019

Officer's Title:

Contractor - Finance Systems Support

Executive Summary:

The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of December 2019 (including year to date).

Resolution No. GM/02.2020/08
Moved Cr Flynn
Seconded Cr Stanford

That the monthly financial report for the period ending 31 December 2019 be received and noted.

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer
Contractor - Finance Systems Support
Item Number:
11.2
File Number: D20/9625
SUBJECT HEADING:
INVESTMENT REPORT FOR THE MONTH OF DECEMBER 2019
Officer's Title:
Contractor - Finance Systems Support
Executive Summary:

The purpose of this report was to present to Council the Investment Report (including the Trading Limits Report) as at 31 December 2019.

Resolution No. GM/02.2020/09
Moved Cr Flynn
Seconded Cr Newman

That the Investment Report as at 31 December 2019 be received and noted.

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer
Contractor - Finance Systems Support

INFRASTRUCTURE SERVICES

Item Number: 12.1

File Number: D20/7804

SUBJECT HEADING: ASSET MANAGEMENT PLAN SEWERAGE NETWORK,
REVISION 1 - JANUARY 2020

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

Council is responsible for the management of 135 kilometres of sewer network and associated infrastructure with a replacement value of \$65,231,660. The development of a 10 year asset management plan provides direction and aids in ensuring that services are provided in a financially sustainable manner.

This revision provides more accurate renewal data and updates the capital upgrades required.

Resolution No. GM/02.2020/10

Moved Cr Scheffe

Seconded Cr Newman

That Council:

1. Receive the Sewerage Network Asset Management Plan (AMP) Revision 1 as presented.
2. Endorse the Sewerage Network AMP for inclusion in the Local Government Infrastructure Planning documentation.
3. Consider the Sewerage Network AMP in parallel with budget preparation.

CARRIED

8/0

Responsible Officer

**Manager - Water, Sewerage & Gas / Manager
Planning and Building Development**

Item Number: 12.2

File Number: D20/8162

SUBJECT HEADING: ASSET MANAGEMENT PLAN GAS NETWORK, REVISION
1 - JANUARY 2020

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

Council is responsible for the management of 33 kilometres of gas main and associated infrastructure, with a replacement value of \$8,784,384. The development of a 10 year asset management plan provides direction and aids in ensuring that services are provided in a financially sustainable manner.

This revision provides more accurate renewal data and updates the capital upgrades required.

Resolution No. GM/02.2020/11

Moved Cr Scheffe

Seconded Cr Newman

That Council:

1. Receive the Gas Network Asset Management Plan (AMP) Revision 1 as presented.

2. Endorse the Gas Network AMP for inclusion in the Local Government Infrastructure Planning documentation.
3. Consider the Gas Network AMP in parallel with budget preparation

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas / Manager
Planning and Building Development

Item Number:

12.3

File Number: D20/8806

SUBJECT HEADING:

2019/20 CAPITAL WORKS PROGRAM AMENDMENT -
YULEBA WATER BOOSTER SYSTEM

Officer's Title:

Manager - Water, Sewerage & Gas

Executive Summary:

The 2019/20 capital works program includes an approved project - Water Booster System Yuleba for the construction of a reservoir and booster system. The project has been programmed for delivery in 2019/20 however the recent approval (pending funding confirmation) for drilling of a new bore in Yuleba will impact and potentially delay the completion until after 30 June 2020. Delaying the project until after the drilling of the bore will reduce costs and cause less disruption to residents.

Resolution No. GM/02.2020/12

Moved Cr Scheffe

Seconded Cr Chandler

That Council:

1. Note the contents of the Officer's report.
2. Approve delaying construction of the Water Booster System Yuleba project to allow the construction of the new bore (pending funding confirmation).

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number:

13.1

File Number: D19/123933

SUBJECT HEADING:

USER AGREEMENT RENEWAL - WALLUMBILLA
COMMUNITY MENSSED INCORPORATED

Officer's Title:

Facility Lease Management & Housing Officer/Team
Coordinator

Executive Summary:

Council was asked to consider entering into a formal agreement with the Wallumbilla Community Menshed Incorporated in respect to the use of the Chadford Hall at the Wallumbilla Showgrounds.

Their current user agreement is due to expire on 17 February 2020.

Resolution No. GM/02.2020/13

Moved Cr Chandler

Seconded Cr Newman

That Council enter into a non-exclusive User Agreement with the Wallumbilla Community Menshed Incorporated for a period of five (5) years for the use of the Wallumbilla Showgrounds.

CARRIED

8/0

Responsible Officer

**Facility Lease Management & Housing
Officer/Team Coordinator**

Item Number:

13.2

File Number: D19/128701

SUBJECT HEADING:

**WALLUMBILLA SHOWGROUNDS - USER GROUP
AGREEMENT RENEWAL**

Officer's Title:

**Facility Lease Management & Housing Officer/Team
Coordinator**

Executive Summary:

Council was asked to consider again entering formal agreements with the original Wallumbilla Showgrounds Auxiliary Groups in respect to their use of the Wallumbilla Showgrounds. Their current user agreements are due to expire on 21 February 2020.

Resolution No. GM/02.2020/14

Moved Cr McMullen

Seconded Cr Chandler

That Council:

- 1. Enter into non-exclusive User Agreements with the Wallumbilla Showground Auxiliary Groups - Wallumbilla Show Society, Bendemere Pony Club Incorporated, Wallumbilla Campdraft Association Incorporated and the Wallumbilla Cricket Club for a period of five (5) years for the use of the Wallumbilla Showgrounds.**
- 2. Continue to allow these clubs to use the Wallumbilla Showgrounds facilities free of charge for events or activities relating to the core functions of their clubs and no sub-letting of facilities is allowed.**

CARRIED

8/0

Responsible Officer

**Facility Lease Management & Housing
Officer/Team Coordinator**

Item Number: 13.3

File Number: D20/2259

SUBJECT HEADING: MARANOA NETBALL ASSOCIATION - REQUEST FOR ASSISTANCE

Officer's Title: Regional Sport & Recreation Development Coordinator

Executive Summary:

Maranoa Netball Association has secured the opportunity to host an Inter-District Netball Carnival in Roma to be held on 25/26 April 2020. This event will bring approximately 400 netballers, plus officials, and parents/family members to Roma for the weekend, in addition to the local netball members. This is a great opportunity to showcase Council's magnificent new netball precinct and provide economic stimulus to local businesses.

To be eligible to host an Inter-District Netball Carnival, the committee must provide a minimum of 10 courts at one venue. Currently there are 8 synthetic courts and the committee are requesting Council assistance to provide 2 grass courts.

Resolution No. GM/02.2020/15

Moved Cr O'Neil

Seconded Cr Scheffe

That:

1. Council support Maranoa Netball Association with their request to provide two temporary grass courts for the Inter-District Netball Competition to be held on 25/26 April, as per Option B of the officer's report.
2. Costs associated with the provision of temporary line marking and installation of four sleeves for installation of netball posts estimated at \$6,000 be costed to GL 2887.2248.2001 (in-kind major assistance, \$13,000 remaining).
3. Maranoa Netball Association acknowledge Council's contribution in all advertising for this event and during the Inter-District Netball Competition.

CARRIED

8/0

Responsible Officer

Regional Sport & Recreation Development Coordinator

Mayor Golder, Cr. Scheffe and Cr. Stanford, having previously foreshadowed 'Conflicts of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 9.37am, taking no part in discussions and debate on the matter.

Resolution No. GM/02.2020/16

Moved Cr O'Neil

Seconded Cr Newman

That in the absence of the Mayor, Cr. Flynn be nominated 'Acting Chair' for the following item.

CARRIED

5/0

Item Number: 13.4 **File Number:** D20/3279

SUBJECT HEADING: POST EVENT REPORT - MY MARANOA STREET CHRISTMAS PARTY

Officer's Title: Regional Economic Development & Events Attraction Specialist

Executive Summary:

Council in conjunction with the My Maranoa Christmas Street Party working group hosted the My Maranoa Christmas Street Party on Thursday 5 December 2019.

Resolution No. GM/02.2020/17

Moved Cr O'Neil

Seconded Cr Chandler

That Council:

1. Note the report as presented.
2. Continue to encourage and support community groups in the organisation of proposed / future Christmas parties.
3. Consider implementing future shop local and prize draw campaigns for the region.

CARRIED

5/0

Responsible Officer

Regional Economic Development & Events Attraction Specialist

At cessation of discussion and debate on the abovementioned item, Councillors Golder, Scheffe and Stanford entered the chambers at 9.44am.

Item Number: 13.5 **File Number:** D20/8380

SUBJECT HEADING: ARTOUR ROADCASE 2020

Officer's Title: Support Officer - Economic & Community Development

Executive Summary:

Roadcase is an extension of Queensland Touring Showcase specifically tailored to the programming needs of community presenters, local arts councils, regional councils and local festivals. It is an important connector event exploring shared interests and demand from rural and remote communities.

At Roadcase, attendees would have the chance to meet presenters from our region, discuss local priorities, challenges and discover common opportunities. Along with the arTour team attendees would also discuss programming and audience development strategies; new touring productions for the regional and remote communities and ways in which each community can work with arTour.

Resolution No. GM/02.2020/18

Moved Cr Chandler

Seconded Cr Newman

That Council:

1. Authorise the Chief Executive Officer to sign the Letter of Agreement with arTour to host Roadcase 2020.

2. Provide catering for a light lunch for attendees on 19 February 2020 and allocate this cost to the Roma Local Development budget WO 14825.2539.2001.
3. Provide the Roma Community Hub Training Room and facilities for the meeting.
4. Provide support through distribution of the event invitation to community representatives through the Local Development community channels.

CARRIED

8/0

Responsible Officer

Support Officer - Economic & Community Development

Item Number:

13.6

File Number: D20/8650

SUBJECT HEADING:

BE CONNECTED DIGITAL MENTOR TRAIN-THE-TRAINER & DIGITAL HEALTH LITERACY TRAINING WORKSHOP

Officer's Title:

Lead Librarian

Executive Summary:

Council has been offered the opportunity to host and attend a two-day Be Connected Digital Mentor train-the-trainer & Digital Health Literacy training workshop.

The workshop would be presented by State Library of Queensland with catering costs & venue hire fees (if any) to be met by State Library of Queensland.

The proposed dates for the two-day workshop are Thursday 23 & Friday 24 April, respectively.

<https://beconnected.esafety.gov.au/>

<https://www.myhealthrecord.gov.au/>

Resolution No. GM/02.2020/19

Moved Cr Newman

Seconded Cr Chandler

That Council:

1. Commit to supporting and hosting the two-day Be Connected Digital Mentor train-the-trainer & Digital Health Literacy workshop being offered by State Library of Queensland, at no cost to Council.
2. Approve the closure of Surat, Roma, Mitchell & Injune libraries on Thursday, 23 April 2020 so that library staff may attend the Be Connected Digital Mentor Train the Trainer workshop.
3. Approve the attendance of a staff member from each library at the Digital Health Literacy training workshop on Friday, 24 April 2020, which would allow libraries to remain open, with the exception of Wallumbilla Library where only one staff member is available.

CARRIED

8/0

Responsible Officer

Lead Librarian

Item Number: 13.7 **File Number:** D20/9461
SUBJECT HEADING: THE BIG RIG NIGHT SHOW OPERATING HOURS
Officer's Title: Regional Tourism Development Coordinator

Executive Summary:

Council resumed direct management of The Big Rig in December 2017. Simultaneously The Night Show reduced operation from 7 nights a week to 3 nights a week, due to limited capacity. However, since Council resumed management annual attraction revenue has increased by over 100% (\$33,686 in 2017 to \$68,607 in 2019). Capacity and income now exists to operate The Big Rig Sunset Experience each week night between 1 April and 31 October. As revenue and capacity increases the ideal aim will be to operate The Big Rig Night Show Sunset Experience seven nights a week during peak visitation.

Resolution No. GM/02.2020/20

Moved Cr Chandler

Seconded Cr McMullen

That:

1. The Big Rig Night Show Sunset Experience operate each week night (Monday – Friday) between 1 April and 31 October and the Big Rig Night Show Sunset Experience continue to operate Monday, Wednesday and Friday between 1 November and 31 March.
2. Council increase hours of employment of the current Visitor Information Centre Officer (Employee Number 11812) from 6 hours a week to 15 hours a week.

CARRIED

8/0

Responsible Officer

Regional Tourism Development Coordinator

Cr. O'Neil declared a potential 'Conflict of Interest' for the following item, due to his father being a director of LJ Hooker Commercial, a company who has in the past acted on behalf of the applicant and may act on their behalf again in the future. Cr. O'Neil left the meeting at 9.53am, taking no part in discussions and debate on the matter.

Item Number: 13.8 **File Number:** D20/144
SUBJECT HEADING: APPLICATION TO VARY THE EFFECT OF THE MARANOA PLANNING SCHEME (VARIATION APPROVAL)
Location: Wormwell Drive, Roma (900SP263036)
Applicant: Ducmar Investments Pty Ltd C/- Property Projects Australia Pty Ltd
Officer's Title: Lead Town Planner

Executive Summary:

Ducmar Investments Pty Ltd C/- Property Projects Australia is seeking approval to vary the effect of the Maranoa Planning Scheme 2017 to provide a development assessment framework that will guide the future assessment and establishment of a rural-residential subdivision at premises located at Wormwell Drive, Roma, being Lot 900 on SP263036. The subject premises is more commonly known as forming part of the approved Roma One Business Park (Roma One).

The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by the Planning Act 2016 and any matters prescribed by regulation. The Development Assessment Rules set out the procedural requirements for the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of no less than 30 business days between 7 November, 2019 and 19 December, 2019. There were no properly made submissions received during this period.

The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this application have been fulfilled, including compliance with the public notification requirements and receipt of a referral agency response from the State Assessment and Referral Agency (SARA).

Resolution No. GM/02.2020/21

Moved Cr Newman

Seconded Cr Flynn

That Council:

- a) Approve the development application for a Preliminary Approval for a Variation Request for Lot 900 on SP263036 subject to the following conditions:**

Preliminary Approval Area

- 1. The Preliminary Approval Area is properly described as Lot 900 on SP263036 and is generally shown on approved plan Figure 4 – Preliminary Approval Area prepared by Property Projects Australia.**

Variation Approval

- 2. The level of assessment and applicable codes for any proposed development in the Preliminary Approval Area are identified in the development conditions, on the approved plans and in following variation table:**

Local Planning Instrument	Variation Approved
Maranoa Planning Scheme 2017	<p>Apply Table 1 – Category of Assessment Table – Material Change of Use – Preliminary Approval Area (Lot 900 on SP263036) to the Preliminary Approval Area.</p> <p>Apply Table 2 – Category of Assessment Table – Reconfiguring a Lot – Preliminary Approval Area (Lot 900 on SP263036) to the Preliminary Approval Area.</p> <p>Remove the Industry zone from Lot 900 on SP263036 on the applicable zoning maps and replace it with the Rural residential zone.</p>

General

- 3. Any future related application for a development in the Preliminary Approval Area shall be assessed against the Maranoa Planning Scheme 2017 and the variation table in this decision notice.**

Approved Plans and Documents

4. The approved documents for this variation approval are identified in the following table. Any future development application in the Preliminary Approval Area is to be generally consistent with the approved documents in this table.

Plan/Document Number	Plan/Document Name	Date
	Figure 4 – Preliminary Approval Area prepared by Property Projects Australia	
181368 SD 003 Issue B	Site Structural Plan prepared by Struxi Design Pty Ltd	04/02/19
	Table 1 – Category of Assessment Table – Material Change of Use – Preliminary Approval Area (Lot 900 on SP263036)	
	Table 2 – Category of Assessment Table – Reconfiguring a Lot – Preliminary Approval Area (Lot 900 on SP263036)	

Cancellation of development approvals

5. Prior to the approval of any future related application/s for a development in the Preliminary Approval Area, any current approvals in place over the Preliminary Approval Area are to be cancelled in accordance with the *Planning Act 2016*.

And

- b. Give a decision notice about Council's decision to the applicant and each referral agency;

And

- c. Include a notation about the variation approval in Schedule 4 of the Maranoa Planning Scheme 2017;

And

- d. Give notice of the notation, and the premises to which the note relates, to the chief executive (Department of State Development, Manufacturing, Infrastructure and Planning).

CARRIED

7/0

Responsible Officer	Lead Town Planner
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At cessation of discussion and debate on the abovementioned item, Cr. O'Neil entered the chambers at 9.57am.

Cr. Flynn declared a potential 'Conflict of Interest' in the following item, due to him being the Treasurer of the Easter in the Country Committee, as the group uses the facility during Easter in the Country. Cr. Flynn left the meeting at 9.57am, taking no part in discussions and debate on the matter.

Item Number: 13.9 **File Number:** D20/9621

SUBJECT HEADING: AMENDMENT OF 2019/20 CAPITAL WORK BUDGET - BASSETT PARK RODEO ARENA

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

This report sought Council's consideration of reallocating unexpended funds from work order 19822 – Bassett Park Rodeo Arena Project as funded in the 2019/2020 Capital Works Budget to complete other works associated with the rodeo arena.

Resolution No. GM/02.2020/22

Moved Cr McMullen

Seconded Cr Chandler

That Council reallocate unexpended funds from the Bassett Park Rodeo Arena Project – Work Order 19822 to complete other works associated with the rodeo arena including:

1. Removal of old chutes;
2. Connection of new chutes to existing back yards;
3. Removal of the old announcer's box and big screen identified as dangerous and no longer in use.

CARRIED

7/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the chambers at 9.58am.

Item Number: 13.10 **File Number:** D20/9525

SUBJECT HEADING: CENTRELINK SURVEY RESULTS

Officer's Title: Regional Sport & Recreation Development Coordinator

Executive Summary:

A large number of concerns have been raised by local service providers with regards to the closure of the Roma Centrelink Office.

Council is asked to take the lead in collating agency feedback for the purpose of advocating with the relevant government ministers, seeking a return of services on behalf of the community. A report was tabled on 24 January 2020 with collated survey questions and responses from 18 local service providers.

Members of Roma Interagency group are keen for Council to proceed with requesting feedback from community members and to continue to advocate to relevant Federal ministers for maintenance and improvements to Centrelink's service standards in the Maranoa.

Resolution No. GM/02.2020/23

Moved Cr Chandler

Seconded Cr O'Neil

That Council:

1. Continue engagement with service providers and the community to gauge perceptions of the effects on service delivery from the removal of the Centrelink office in Roma.

2. Advocate to the Federal Government for the reinstatement of the Centrelink office in Roma.

CARRIED

8/0

Responsible Officer

Regional Sport & Recreation Development
Coordinator

COUNCILLOR BUSINESS

Item Number:

14.1

File Number: D20/9315

SUBJECT HEADING:

PLAQUE ON BULL PLINTH IN MITCHELL

Councillor's Title:

Cr. Jan Chambers

Executive Summary:

The report tables a request for costing for the purchase and installation of a plaque in the bull plinth in front of the gallery in Mitchell.

Resolution No. GM/02.2020/24

Moved Cr Schefe

Seconded Cr McMullen

That a report be prepared for an upcoming Council meeting.

CARRIED

8/0

Responsible Officer

Manager Economic and Community
Development

Item Number:

14.2

File Number: D20/9683

SUBJECT HEADING:

PROPOSE MUCKADILLA HOTEL SUPPORT FROM
COUNCIL

Councillor's Title:

Cr. Tyson Golder

Executive Summary:

Whilst the initial proposal related solely to the Muckadilla Hotel, Council considered that the broader issue of Council infrastructure at Muckadilla should be reviewed.

Resolution No. GM/02.2020/25

Moved Cr Golder

Seconded Cr Chandler

That a report be prepared for an upcoming Council meeting.

CARRIED

8/0

Responsible Officer

Manager, Water, Sewerage and Gas / Deputy
Chief Executive Officer

Item Number: C.1 File Number: D19/115752

SUBJECT HEADING: APPLICATION RATES PAYMENT ARRANGEMENT - ASSESSMENT 14507479

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

A ratepayer has verbally requested consideration of a payment arrangement of \$200/fortnight for Assessment 14507479. The timeframes the applicant has proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/02.2020/26

Moved Cr Schefe

Seconded Cr Newman

That Council accept the applicant's payment arrangement, subject to all rates, charges and arrears accumulated being paid in full by 30 April 2022.

CARRIED

8/0

Responsible Officer

Rates and Utilities Billing Officer

Item Number: C.2 File Number: D20/3984

SUBJECT HEADING: WRITE OFF OF LEGAL FEES

Officer's Title: Lead Accounts Processing Officer-System Administrator

Executive Summary:

This report recommended to Council to formally write off a debt.

Resolution No. GM/02.2020/27

Moved Cr Newman

Seconded Cr Chandler

That Council approve the write off as presented.

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Stanford
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer

Lead Accounts Processing Officer-System Administrator

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.20am, taking no part in discussions and debate on the matters.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;

Resolution No. GM/02.2020/28	
Moved Cr O'Neil	Seconded Cr Scheffe
That Council close the meeting to the public at 10.21am.	
CARRIED	7/0

Resolution No. GM/02.2020/29	
Moved Cr O'Neil	Seconded Cr McMullen
That Council open the meeting to the public at 10.25am.	
CARRIED	7/0

Item Number: C.3 **File Number:** D20/4897

SUBJECT HEADING: NOVEMBER 2019 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS

Officer's Title: Manager – Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/02.2020/30	
Moved Cr O'Neil	Seconded Cr Chandler
That Council receive and note the Officer's report as presented.	
CARRIED	7/0

Responsible Officer	Manager - Airports (Roma, Injune, Surat, Mitchell)
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At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the chambers at 10.26am.

Item Number:

C.4

File Number: D20/5236

SUBJECT HEADING:

EXCESS ANIMAL APPLICATION 2019-73 - EXCESS DOG

Officer's Title:

Community Safety Officer & Local Laws Administration

Executive Summary:

An excess animal application for one additional dog has been lodged with Council for consideration.

Assessment of the application has been completed, mandatory documents provided, background checks performed on the dog owner and nominated dogs, and a site inspection conducted. The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommend that the application be approved.

Resolution No. GM/02.2020/31

Moved Cr Chandler

Seconded Cr Newman

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grant excess dog approval to keep the three (3) dogs stated in Excess Animal Application Number 2019/73 identified as microchip numbers Dog One 953010002721376, Dog Two 953010002721295 & Excess Dog 900164000166420 on the premises at 38 Twine Street Roma, for a term of (1) one year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and**
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and**
- (c) the approval holder must ensure each and every identified dog is:**
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and**
 - (ii) registered with Council; and**
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and**
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and**
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and**
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:**
 - (i) a clean and sanitary condition and disinfected regularly; and**
 - (ii) an aesthetically acceptable condition; and**

- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and

The approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Flynn
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Community Safety Officer & Local Laws Administration
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COUNCIL ADJOURNED THE MEETING
 FOR MORNING TEA AT 10.31AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.11AM

Item Number: C.5 **File Number:** D20/7327

SUBJECT HEADING: TENDER 20018 REGISTER OF PRE-QUALIFIED SUPPLIERS FOR VEGETATION MANAGEMENT SERVICES (INCLUDING GROUND MAINTENANCE).

Officer's Title: Manager - Procurement & Plant

Executive Summary:

This report summarised the evaluation process undertaken for Tender 20018 – Register of Pre-Qualified Suppliers for Vegetation Management Services (including grounds maintenance).

The tender period opened on 22 November 2019 with a closing date of 16 December 2019.

The evaluation panel discussed the submissions and the evaluation report was tabled for Council's consideration.

Resolution No. GM/02.2020/32
Moved Cr Scheffe
Seconded Cr Newman
That Council:

1. Approve the formation of a new Register of Pre-qualified Suppliers for Vegetation Management Services (including Grounds Maintenance), being established in accordance with s 232 of the *Local Government Regulation 2012*, with businesses registered under the proposed sub-panels.
2. Approve that pre-qualification of the businesses on the register remain current until the end of 31 March 2022.
3. Authorise the Chief Executive Officer to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.

Urban Allotments

JFW Enterprises T/A Australian Agricultural and Environmental Solutions	5 Star Local
Bendemere Construction Pty Ltd	5 Star Local
Peak Tractors Pty Ltd	5 Star Local

Urban Public Spaces/Major Facilities

JFW Enterprises T/A Australian Agricultural and Environmental Solutions	5 Star Local
Bendemere Construction Pty Ltd	5 Star Local
Peak Tractors Pty Ltd	5 Star Local

Rural Roadside Slashing

JFW Enterprises T/A Australian Agricultural and Environmental Solutions	5 Star Local
Bendemere Construction Pty Ltd	5 Star Local
Peak Tractors Pty Ltd	5 Star Local

Herbicide Spray

JFW Enterprises T/A Australian Agricultural and Environmental Solutions	5 Star Local
K&S Contracting QLD	0 Star Local

Specialist Arboricultural Services

JFW Enterprises T/A Australian Agricultural and Environmental Solutions	5 Star Local
Cut Above Tree Care (AUST) Pty Ltd	5 Star Local
Trustee for the Rankine Fixed Trust T/A Independent Arboricultural Services	0 Star Local
Total Tree Services Pty Ltd	0 Star Local

CARRIED
7/1

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer
Manager - Procurement & Plant

Cr. O'Neil left the chambers at 11.16am. Cr. O'Neil entered the chambers at 11.16am.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/02.2020/33

Moved Cr O'Neil

Seconded Cr McMullen

That Council close the meeting to the public at 11.22am.

CARRIED

8/0

Resolution No. GM/02.2020/34

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 11.37pm.

CARRIED

8/0

Item Number:

C.6

File Number: D20/7674

SUBJECT HEADING:

INJUNE LETTABLE SPACE - GREASE TRAP

Officer's Title:

Land Administration Officer

Executive Summary:

Council currently leases a commercial space in Injune to Keltone Pty Ltd, who operate a café from the site. Issues have been identified concerning management of waste from the site.

Moved Cr Golder

No Seconder

That Council:

- 1. Arrange the purchase and installation of a grease trap and associated pump to service the Council owned commercial space located on part of Lot 1 on SP166537.**
- 2. Fund 100 percent of the cost of purchase and installation of the grease trap and associated pump.**
- 3. Provide this assistance on the following conditions:**
 - (a) Council organise and fund regular cleaning of the grease trap.**
 - (b) the grease trap will be a fixture of the facility and will be the property of Council at the expiry of the current lease agreement.**

NO VOTE TAKEN

Resolution No. GM/02.2020/35

Moved Cr O'Neil

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

8/0

Item Number:

C.7

File Number: D20/7953

SUBJECT HEADING:

**OUTSTANDING RATES AND CHARGES MONTHLY
UPDATE - JANUARY 2020**

Officer's Title:

Rates and Utilities Billing Officer

Executive Summary:

The purpose of this report was to provide Council with an update on the progress of debt recovery for overdue rates and charges

Resolution No. GM/02.2020/36

Moved Cr McMullen

Seconded Cr Newman

That Council receive and note the Officer's report as presented.

CARRIED

7/1

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer

Rates and Utilities Billing Officer

Item Number:

C.8

File Number: D20/8075

SUBJECT HEADING:

CROSSROADS ROAD - REALIGNMENT UPDATE

Officer's Title:

**Deputy Director Infrastructure Services/Strategic Road
Management**

Executive Summary:

This report provided an update on the Crossroads Road project, including updates to the proposed realignment at Chainage 1.30.

Resolution No. GM/02.2020/37

Moved Cr McMullen

Seconded Cr Newman

That Council authorise the Chief Executive Officer or delegate to:

1. Enter into a road agreement with the landowner of Lot 9 on Plan WV409.
2. Complete the required actions with the Department of Natural Resources, Mines and Energy to effect a road opening action to formalise the realignment of Crossroads Road.

CARRIED

8/0

Responsible Officer

**Deputy Director Infrastructure
Services/Strategic Road Management**

Item Number: C.9 **File Number:** D20/8498
SUBJECT HEADING: AMENDMENT TO EASEMENT - LOT 71 ON SP284884
Officer's Title: Administration Officer - Land Administration

Executive Summary:

Ergon Energy is seeking Council's consent to amend the easement conditions over land described as Lot 71 on SP284884. The proposed amendment is to insert a clause that will allow Ergon Energy to use the easement for access to and from Lot 9 on CP868227, being Ergon Energy's Mitchell substation.

Resolution No. GM/02.2020/38

Moved Cr Newman

Seconded Cr Scheffe

That:

1. Council approve the amendment to Easement A on SP271168 for the purpose of allowing Ergon Energy access to and from land described as Lot 9 on CP868227 subject to minor amendments being made to the proposed new clause.
2. All associated costs be borne by Ergon Energy.
3. Council authorise the Chief Executive Officer or delegate to sign the Amendment Form 13.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.10 **File Number:** D20/8566
SUBJECT HEADING: REQUEST FOR STAIRS - ROMA LIVESTOCK AGENTS ASSOCIATION - ROMA SALEYARDS
Officer's Title: Manager - Saleyards

Executive Summary:

This report was presented to Council to consider a request for stairs from Roma Livestock Agents Association to be installed in the new selling pens that were constructed under Roma Saleyards Improvement Plan Stage 1.

Resolution No. GM/02.2020/39

Moved Cr Flynn

Seconded Cr Newman

That Council:

1. Endorse the Roma Livestock Agents Association request for three sets of stairs.
2. Approve the allocation of \$41,000 from the Roma Saleyards Reserves and allocate the approved budget accordingly.

CARRIED

8/0

Responsible Officer

Manager - Saleyards

Item Number: C.11 File Number: D20/8651

SUBJECT HEADING: TENDER 20016 MINOR WORKS EVALUATION REPORT

Officer's Title: Manager - Procurement & Plant

Executive Summary:

The purpose of this tender was to establish a Register of Pre-Qualified Suppliers for Minor Works - Civil Construction and Maintenance to replace the Minor Works – Road Maintenance & Construction Register when it expires in 31 March 2020. This new register will cover a broader range of Minor Works to include Sewerage, Water & Gas minor works requirements and will commence operation on 1 April 2020.

The register aims to provide Council with resources to supplement its own work teams, either during peak operational times or for defined areas of work within the Maranoa region.

The tender period opened on 22 November 2019 with a closing date of 16 December 2019.

The responses were reviewed by an evaluation panel and this report was submitted for Council's consideration.

Resolution No. GM/02.2020/40

Moved Cr Scheffe

Seconded Cr Newman

That:

1. Council approve the establishment of this new register for Minor Works, (Register of Pre-Qualified Suppliers for Minor Works - Civil Construction and Maintenance), being established in accordance with section 232 of the *Local Government Regulation 2012*, under the proposed subpanels listed below.
2. This Register remain current until 31 March 2022.
3. Council authorise the Chief Executive Officer to enter into a Deed of Agreement with the recommended tenderers formalising the terms and conditions detailed in the draft Deed of Agreement.

Proposed Sub-Panels:

Road Maintenance

BK Hire Pty Ltd	0 Star Local
Downer EDI Works Pty Ltd	0 Star Local
Fulton Hogan Industries Pty Ltd	0 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
Joe Wagner Group	0 Star Local
Pumps United Pty Ltd	0 Star Local
Roma Earthmoving Pty. Ltd	5 Star Local
Stabilised Pavements of Australia Pty Ltd	0 Star Local
Suffcon Pty. Ltd.	5 Star Local
Swans Earthmoving QLD Pty Ltd	5 Star Local
T&W Earthmoving (QLD) Pty Ltd	3 Star Local
VE Group AU Pty Ltd	0 Star Local

Road Construction & Rehabilitation Works

BK Hire Pty Ltd	0 Star Local
Downer EDI Works Pty Ltd	0 Star Local
Fulton Hogan Industries Pty Ltd	0 Star Local
Hotshot Transport Queensland Pty Ltd	0 Star Local
Joe Wagner Group	0 Star Local
Pumps United Pty Ltd	0 Star Local
Roma Earthmoving Pty. Ltd	5 Star Local

Stabilised Pavements of Australia Pty Ltd	0 Star Local
Suffcon Pty. Ltd.	5 Star Local
Swans Earthmoving QLD Pty Ltd	5 Star Local
T&W Earthmoving (QLD) Pty Ltd	3 Star Local
VE Group AU Pty Ltd	0 Star Local
Concrete Construction, Stormwater & Drainage Repair Works	
A1 Earthworks QLD Pty Ltd	0 Star Local
Allwood Building Services Pty Ltd	5 Star Local
D&J's Civil Construction Pty Ltd	0 Star Local
Fulton Hogan Industries Pty Ltd	0 Star Local
Joe Wagner Group	0 Star Local
Pumps United Pty Ltd	0 Star Local
Roma Earthmoving Pty. Ltd	5 Star Local
Suffcon Pty. Ltd.	5 Star Local
Swans Earthmoving QLD Pty Ltd	5 Star Local
VE Group AU Pty Ltd	0 Star Local
Water Construction & Maintenance Works	
A1 Earthworks QLD Pty Ltd	0 Star Local
BK Hire Pty Ltd	0 Star Local
D&J's Civil Construction Pty Ltd	0 Star Local
Fulton Hogan Industries Pty Ltd	0 Star Local
Joe Wagner Group	0 Star Local
Pumps United Pty Ltd	0 Star Local
Roma Earthmoving Pty. Ltd	5 Star Local
Suffcon Pty. Ltd.	5 Star Local
Swans Earthmoving QLD Pty Ltd	5 Star Local
T&W Earthmoving (QLD) Pty Ltd	3 Star Local
Sewerage Network Construction & Maintenance Works	
A1 Earthworks QLD Pty Ltd	0 Star Local
D&J's Civil Construction Pty Ltd	0 Star Local
Joe Wagner Group	0 Star Local
Pumps United Pty Ltd	0 Star Local
Roma Earthmoving Pty. Ltd	5 Star Local
Suffcon Pty. Ltd.	5 Star Local
Swans Earthmoving QLD Pty Ltd	5 Star Local
Gas Network Construction & Maintenance Works	
Allwood Building Services Pty Ltd	5 Star Local
Joe Wagner Group	0 Star Local
Pumps United Pty Ltd	0 Star Local
Roma Earthmoving Pty. Ltd	5 Star Local
Suffcon Pty. Ltd.	5 Star Local
Swans Earthmoving QLD Pty Ltd	5 Star Local
Other Minor Works	
Allwood Building Services Pty Ltd	5 Star Local
Fulton Hogan Industries Pty Ltd	0 Star Local
Joe Wagner Group	0 Star Local
Pumps United Pty Ltd	0 Star Local
Roma Earthmoving Pty. Ltd	5 Star Local
Suffcon Pty. Ltd.	5 Star Local
Swans Earthmoving QLD Pty Ltd	5 Star Local
VE Group AU Pty Ltd	0 Star Local
CARRIED	7/1
Cr. Golder called for a division of the vote.	

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Procurement & Plant
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Item Number: C.12 **File Number:** D20/8789

SUBJECT HEADING: 2019/20 CAPITAL WORKS PROGRAM - AMENDMENT TO GAS ODOURANT SYSTEM PROJECT

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

The 2019/20 capital works program includes a project for the installation of a single gas dosing system at the gas gate station to automate the odourant application and a more accurate dosing system. It has been identified that installing a dual dosing system instead of the single system will provide additional benefits of a backup system providing redundancy and also facilities maintenance of the equipment without any loss of supply.

An increase in budget was requested to allow a dual system to be installed.

Resolution No. GM/02.2020/41

Moved Cr Scheffe

Seconded Cr Chandler

That Council approve the following changes to the approved 2019/20 capital works project for a gas odourant system installation:

1. Amend the scope of the project from a single dosing system to a dual dosing system.
2. Increase the budget to \$140,000 with funding from gas reserves.

CARRIED

8/0

Responsible Officer	Manager - Water, Sewerage & Gas
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In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

(d) rating concessions.

Resolution No. GM/02.2020/42

Moved Cr O'Neil

Seconded Cr Newman

That Council close the meeting to the public at 11.50am.

CARRIED

8/0

Resolution No. GM/02.2020/43

Moved Cr O'Neil

Seconded Cr Chandler

That Council open the meeting to the public at 12.04pm

CARRIED

8/0

Item Number:

C.13

File Number: D20/8937

SUBJECT HEADING:

**REQUEST FOR RATES CONCESSION - ASSESSMENT
13003405**

Officer's Title:

Rates and Utilities Billing Officer

Executive Summary:

Correspondence was received requesting a six months interest free extension on the payment of overdue rates for Assessment 13003405.

Resolution No. GM/02.2020/44

Moved Cr O'Neil

Seconded Cr Newman

That Council cannot consider this matter at this time as the request has not been made by the owner of the property Assessment 13003405.

CARRIED

7/1

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

Rates and Utilities Billing Officer

Item Number:

C.14

File Number: D20/8972

SUBJECT HEADING:

INJUNE CARAVAN PARK LEASE ARRANGEMENTS

Officer's Title:

Land Administration Officer

Executive Summary:

The current lease for the Injune Caravan Park terminates on 26 March 2020. Council was asked to consider options to open the park and service visitors to the region while tenders are called to lease the Caravan Park.

Moved Cr McMullen

No Secunder

That Council:

1. Call for quotes from parties interested in managing the Injune Caravan Park from 26 March 2020 to 31 May 2020.
2. Authorise the Chief Executive Officer or delegate, to assess quotations received and engage a suitable contractor.

NO VOTE TAKEN

Resolution No. GM/02.2020/45

Moved Cr Newman

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Golder	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Cr. Flynn left the chambers at 12.07pm.

Cr. Flynn entered the chambers at 12.08pm.

Item Number:

C.15

File Number: D20/9145

SUBJECT HEADING:

**TENDER 20015 REGISTER OF PRE-QUALIFIED
SUPPLIERS FOR TRAFFIC MANAGEMENT SERVICES**

Officer's Title:

Manager - Procurement & Plant

Executive Summary:

The purpose of this tender was to establish a new Register of Pre-Qualified Suppliers for Traffic Management Services. Council publically advertised the tender, inviting suitably qualified and experienced contractors to submit a response in accordance with the tender conditions of contract.

The tender opened on 22 November 2019 and closed on 16 December 2019.

The responses were reviewed by an evaluation panel and this report was submitted for Council's consideration.

Resolution No. GM/02.2020/46
Moved Cr Chandler
Seconded Cr Newman
That:

1. Council approve the formation of the Register of Pre-Qualified Suppliers for Traffic Management (being established in accordance with section 232 of the *Local Government Regulation 2012*) with the businesses listed below.

Altus Traffic Pty Ltd	0 Star Local
Builders North Pty Ltd T/A NSEW Traffic Solutions	1 Star Local
East Coast Traffic Controllers Pty Ltd	0 Star Local
Evolution Traffic Controllers Pty Ltd	0 Star Local
Western Downs Traffic Control Pty Ltd	0 Star Local

2. Pre-qualification remain current until 30 November 2021.
3. Council authorise the Chief Executive Officer to enter into Deeds of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft deed.

CARRIED
8/0
Responsible Officer
Manager - Procurement & Plant

Cr. Stanford, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 12.09pm, taking no part in discussions and debate on the matters.

Item Number:
C.16
File Number: D20/7396
SUBJECT HEADING:
REQUEST FOR FEE WAIVER AT BASSETT PARK
Officer's Title:
Administration Officer - Land Administration
Executive Summary:

Council received a request from the Maranoa Equestrian Club to waive the new fees introduced in 2019/20 year for the hire of any area of Bassett Park for equestrian events using a portable arena.

Resolution No. GM/02.2020/47
Moved Cr Golder
Seconded Cr McMullen
That Council:

1. Approve the Maranoa Equestrian Club's request for fee waiver for the hire of the sideshow alley area of Bassett Park for equestrian events using a portable arena.
2. Commence negotiations with the Maranoa Equestrian Club in respect to entering a user agreement for the club's use of Bassett Park.
3. Assign the expenditure to Inkind Assistance (Minor) (GL 2887.2248.2001).

CARRIED
6/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Flynn
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Administration Officer - Land Administration
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At cessation of discussion and debate on the abovementioned item, Cr. Stanford entered the chambers at 12.16pm.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/02.2020/48	
Moved Cr Newman	Seconded Cr Chandler
That Council close the meeting to the public at 12.17pm.	
CARRIED	8/0

Cr. Chandler left the chambers at 12.21pm.

Cr. Chandler entered the chambers at 12.21pm.

Resolution No. GM/02.2020/49	
Moved Cr O'Neil	Seconded Cr Newman
That Council open the meeting to the public at 12.32pm.	
CARRIED	8/0

Item Number: C.17 **File Number:** D20/9488

SUBJECT HEADING: AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title: Manager - Organisational Development & Human Resources

Executive Summary:

The report sought Council approval for amendments to the Organisational Structure.

Resolution No. GM/02.2020/50	
Moved Cr O'Neil	Seconded Cr Newman
That Council approve the amendments to the Organisational Structure as follows:	

- Change the position title of Manager – Community Services (0105) to Manager – Community Safety (0105)
- Change the position title of Lead Animal Control / Community Safety Officer (0629) to Animal Control / Community Safety Investigator (0629)
- Change the position title of Animal Control / Community Safety Officer (0628) to Animal Control / Community Safety Ranger (0628)
- Create a new position of Animal Control / Community Safety Ranger reporting to the position of Manager – Community Services (or as amended) (0105)
- Change position title of Acting Executive Services Officer (1013) to Customer Service Officer – Office of the Mayor and CEO
- Change position title of WH&S / Injury Management Advisor (0601) to Workplace Health & Safety Advisor (0601)
- Change the position title and reporting line of Regional Economic Development and Events Attraction Specialist (1006) to Regional Events Attraction / Local Development (1006) reporting to Regional Grants and Council Events Development Coordinator (0241)
- Remove the position of Local Development Officer (Roma) (0663) from the organisational structure
- Change the position title, FTE and reporting line from Project Officer Tourism (0681) FTE 0.33 reporting to Regional Tourism Development Coordinator (0220) to Project Officer (0681) FTE 0.80 reporting to Manager – Economic and Community Development (0108)
- Change the position title of Director – Corporate, Community and Commercial Services (0002) to Director – Corporate and Community Services (0002)
- Remove the position of Manager – Finance and Governance (0316) from the organisational structure
- Change the position title and reporting line of Financial Accountant / Team Coordinator (0315) reporting to Manager – Finance and Governance (0316) to Operations Manager – Finance (0315) reporting to the Director - Corporate and Community Services (0002)
- Change the reporting line of Governance Officer (0653) from Manager – Finance and Governance (0316) to Director – Corporate and Community Services (0002)
- Change the position title of Operations Manager – Enterprise Risk, Quality, Safety and Environment (0121) to Operations Manager – Enterprise Risk
- Change the position title of Manager – ICT Solutions (0106) to Manager – Information and Communications Technology (ICT) (0106)

CARRIED

8/0

Responsible Officer	Manager - Organisational Development & Human Resources
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Item Number:

C.18

File Number: D20/7681

SUBJECT HEADING:

MOBILE CONTAINER COLLECTION POINTS

Officer's Title:

Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

Maranoa Container Refund recently commenced its contract with Container Exchange to collect eligible containers within the Roma area. The business would like to develop a mobile collection run in the towns of Injune, Surat, Wallumbilla, Yuleba and Jackson and requested approval from Council to park for one hour at the nominated locations in accordance with Council's Local Law No. 1, Schedule 2 Prescribed activities Part 1 – 'Commercial use of local government controlled areas and roads'.

Resolution No. GM/02.2020/51
Moved Cr McMullen
Seconded Cr Newman
That:

1. Council approve Maranoa Container Refund to undertake mobile collection within the following towns at the nominated locations (mobile collection points) for one hour, once a month on a Tuesday:
 - Injune – car park behind the Council office located on the corner of Hutton Street and Second Avenue;
 - Surat – on the street in front of Lions Park – 75 Burrowes Street;
 - Wallumbilla – Calico Cottage carpark area – George Street;
 - Yuleba – on the Street in front of the Yuleba Park – 21-23 Stephenson Street;
 - Jackson – on the Street in front of the park adjacent to the CWA Hall – Railway Street
2. Waive the fee of \$313.25 in accordance with Council's 2019/20 Statutory Fees and Charges for one year.
3. Review this fee waiver in December 2020 by assessing the following:
 - a) How much waste (tonnage) has been diverted from Council landfill in accordance with the State's Waste Recycling Strategy and Council's Waste Management Strategy;
 - b) Number of clients utilising this service per town;
 - c) Complaints received by Council in relation to the mobile pick up site; and
 - d) Inspection reports regarding safety of general public at the mobile pick up area.
4. Implement Council's approval by issuing a Permit in accordance with *Local Law No. 1 (Administration) 2011*, Part 2 Commercial use of local government controlled areas and roads for a period of twelve months.

CARRIED

8/0

Responsible Officer
Manager - Environment, Health, Waste & Rural Land Services
Item Number:
C.19
File Number: D20/6138
SUBJECT HEADING:
ROMA COMMUNITY HUB - REQUEST TO TENANT
Officer's Title:
Facility Lease Management & Housing Officer/Team Coordinator
Executive Summary:

A request was received from Gateway to Training to tenant a lockable office within the Roma Community Hub. Gateway to Training currently occupies a space in the open plan section and are now wanting to put on another officer that will require a lockable office. At this time Gateway to Training is also wishing to renew their current Serviced Office Agreement with Council which expires on 9 May 2020.

Resolution No. GM/02.2020/52
Moved Cr Newman
Seconded Cr Chandler
That Council:

1. Enter into an arrangement with Gateway to Training for a lockable office within the Roma Community Hub until 30 June 2022.

2. Offer Gateway to Training the opportunity to enter into this arrangement at the agreed rental amount of \$550 per month GST inclusive.
3. Renew the current Serviced Office Agreement for the open plan section of the Roma Community Hub until 30 June 2022.

CARRIED

8/0

Responsible Officer

Facility Lease Management & Housing
Officer/Team Coordinator

Item Number:

C.20

File Number: D20/9563

SUBJECT HEADING:

WATER AND SEWERAGE ADVISORY GROUP MEETING -
29 JANUARY 2020

Councillor's Title:

Cr. David Scheffe

Executive Summary:

This report highlighted the discussions held at the most recent Local Government Association of Queensland's Water and Sewerage Advisory Group Meeting.

Resolution No. GM/02.2020/53

Moved Cr Scheffe

Seconded Cr Flynn

That Council receive and note the report as presented.

CARRIED

8/0

Responsible Officer

Lead Elected Members and Community
Engagement Officer

Item Number:

C.21

File Number: D20/9614

SUBJECT HEADING:

COUNCIL PUBLICATION - EXTENSION OF BOTTLE TREE
BULLETIN CONTRACT

Officer's Title:

Lead Corporate Communications & Design Officer

Executive Summary:

Council currently has a contract with Booringa Action Group to produce, print and distribute the Bottle Tree Bulletin, a 12 page newsletter that delivers community information to all households in the Maranoa region.

With the service continued to be delivered following expiry of the contract (31 August 2019), Council's approval for a contract extension was sought.

Moved Cr Chandler

Seconded Cr Flynn

That Council:

1. Extend the Bottle Tree Bulletin contract until 30 May 2020 with current service provider Booringa Action Group Incorporated.
2. Continue to assign expenditure to GL 2018.2210.2002.

MOTION LOST

3/5

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	Cr. McMullen
Cr. Stanford	Cr. Newman
	Cr. O'Neil
	Cr. Scheffe

Council then voted on the initial draft motion, with the outcome recorded as follows:

Resolution No. GM/02.2020/54

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. Extend the Bottle Tree Bulletin contract with current service provider Booringa Action Group Incorporated until 30 June 2020.
2. Continue to assign expenditure to GL 2018.2210.2002.

CARRIED

6/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chandler
Cr. Golder	Cr. Stanford
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer

Lead Corporate Communications & Design Officer

Item Number:

C.22

File Number: D20/9027

SUBJECT HEADING:

COMMENCEMENT OF LEGAL PROCEEDINGS - NATURAL GAS

Officer's Title:

Rates & Utilities Billing Officer

Executive Summary:

This report provided Council with an update on two natural gas accounts that remain unpaid and request that legal proceedings commence.

Resolution No. GM/02.2020/55

Moved Cr Chandler

Seconded Cr O'Neil

That Council approve the request to commence with legal proceedings.

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Rates & Utilities Billing Officer
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COUNCIL ADJOURNED THE MEETING
 FOR LUNCH AT 12.50PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 2.04PM

LATE ITEMS

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 2.05pm, taking no part in discussions and debate on the matters.

Item Number: L.1 **File Number:** D20/9586

SUBJECT HEADING: ROMA TURF CLUB - RACING QUEENSLAND FUNDING APPLICATION

Officer's Title: Regional Sport & Recreation Development Coordinator

Executive Summary:

Roma Turf Club has submitted an application to Racing Queensland under the Country Racing Program (CRP) Round 2 funding program, which closed on 31 January 2020.

The application was for an upgrade to the jockey rooms underneath the Members' Bar area at Bassett Park. An informal request has been made to Council to assist with design and building costs, subject to Racing Queensland's approval of the project.

Resolution No. GM/02.2020/56

Moved Cr McMullen

Seconded Cr O'Neil

That Council:

- Acknowledge Roma Turf Club's financial contribution to a funding application to Racing Queensland Round 2 Country Racing Program for upgrade to the jockey rooms at Bassett Park.**
- Consider an allocation in the 2020/21 budget to support the jockey room project if the Roma Turf Club's funding application through the Country Racing Program is successful.**

CARRIED

7/0

Responsible Officer	Regional Sport & Recreation Development Coordinator
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At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the chambers at 2.10pm.

Item Number: L.2 **File Number:** D20/5975

SUBJECT HEADING: BOORINGA COMMUNITY FARM

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Booringa Action Group (BAG) and its partners have developed a project concept entitled "Booringa Community Farm" which is proposed to be located on Council owned land adjacent the Sewerage Treatment works at Mitchell.

The project has been under development for a considerable time and financial support to carry out phases 1 & 2 is about to be released to Gungarri Native Title Aboriginal Corporation (GNTAC) from Government. BAG is currently negotiating a contract to deliver the project with GNTAC.

BAG has only "in principle" support from Council for the project, and no formal permission to use Council land, and therefore cannot commit to the project until arrangements that are more firm are in place. BAG seeks more formal approval to deliver the project as described on Council land.

Resolution No. GM/02.2020/57

Moved Cr McMullen

Seconded Cr O'Neil

That Council:

1. Endorse the plans of Booringa Action Group (BAG) to develop the Mitchell Community Farm.
2. Agree "in principle" to a "nominal lease" of the property in favour of BAG for the duration of the project such terms are to be negotiated to mutual benefit of both Council and BAG in accordance with the contents of this report, and at the discretion of the Chief Executive Officer Maranoa Regional Council.
3. Authorise the Chief Executive Officer to sign the lease.

CARRIED

8/0

Responsible Officer

Manager - Economic & Community Development

Item Number: L.3 **File Number:** D20/9737

SUBJECT HEADING: SCOPE OF WORKS FOR ENVIRONMENTAL MONITORING - ALEX PARADE AREA

Officer's Title: Lead Town Planner

Executive Summary:

Council officers have obtained quotes from independent third party experts to conduct environmental monitoring in the Alex Parade area.

Resolution No. GM/02.2020/58

Moved Cr McMullen

Seconded Cr Stanford

That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer

Lead Town Planner

Item Number:

L.4

File Number: D20/9988

SUBJECT HEADING:

INTERNAL REVIEW - WALLUMBILLA ANZAC DAY EXPENSES

Officer's Title:

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

Executive Summary:

Wallumbilla Town Improvement Group (WTIG) entered into discussions with Council in 2019 regarding Anzac Day sponsorship arrangements to cover catering costs for the day. The arrangements were not clearly understood, and as a consequence the WTIG committed themselves to more than Council had advised that they would provide.

WTIG has requested of Council to make up the shortfall as they are certain that Council Officers lead them to believe that the sponsorship funds would be to their understanding.

The matter had been discussed with Officers of both parties to no formal conclusion, and consequently the matter has been escalated to second, internal review in accordance with our customer service engagement policy.

Resolution No. GM/02.2020/59

Moved Cr O'Neil

Seconded Cr Golder

That:

- 1. Council agree to an ex-gratia payment of \$360 in favour of Wallumbilla Town Improvement Group, to cover the additional costs of Anzac Day 2019.**
- 2. Expenses be assigned to GL 02887.2246.2001 In-kind assistance (minor) Materials and Services.**
- 3. Council write and thank the group for the catering that was provided on the day.**

CARRIED

8/0

Responsible Officer

Deputy Chief Executive Officer/Director - Development, Facilities & Environmental Services

Item Number: L.5 File Number: D20/10179

SUBJECT HEADING: APPLICATION TO ARTS QUEENSLAND FOR REGIONAL ARTS DEVELOPMENT FUND (RADF) PROGRAM IN 2020/21

Officer's Title: Support Officer - Economic & Community Development

Executive Summary:

Queensland Councils are invited to apply to Arts Queensland for funding for the 2020/21 Regional Arts Development Fund (RADF) Program.

Resolution No. GM/02.2020/60

Moved Cr Newman

Seconded Cr Chandler

That Council:

1. Apply to Arts Queensland for \$30,000 under the Regional Arts Development Fund (RADF) program for 2020/21.
2. Provide the required contribution of \$12,857 from Council's 2020/21 budget allocations.
3. Allocate \$15,000 for "Council RADF Strategic Initiatives" in the budget aspect of the application.

CARRIED

8/0

Responsible Officer

Support Officer - Economic & Community Development

Item Number: L.6 File Number: D20/10364

SUBJECT HEADING: REQUEST FOR SUPPORT - THE LAKE RECREATION ASSOCIATION INC

Officer's Title: Customer Service Officer

Executive Summary:

This report presents a request received for a letter of support from the Mayor that is outside the scope of the Expenses Reimbursement Policy.

Resolution No. GM/02.2020/61

Moved Cr O'Neil

Seconded Cr McMullen

That Council endorse:

1. The Mayor providing a letter of support to the requesting organisation to be used in conjunction with their grant applications.
2. The signing of the 'Company owner's consent to making of a development application under the *Planning Act 2016*' form by the appropriate Council delegate.

CARRIED

8/0

Responsible Officer

Customer Service Officer

Cr. Scheffe, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 2.25pm, taking no part in discussions and debate on the matters.

Item Number: L.7 **File Number:** D20/11171

SUBJECT HEADING: REQUEST FOR IN-KIND ASSISTANCE - SPONSORSHIP - BUY FROM THE BUSH QLD

Officer's Title: Manager - Economic & Community Development

Executive Summary:

The "Buy from the Bush" campaign founder Kerri Brennan, has approached Council for support for her inland Queensland tour which is commencing 24 February and concluding 21 March 2020. The event is aimed at teaching business owners (targeting women on the land) how to build and run an online business. The events offer free admission.

Local promotions organiser "Maranoa Events" (contact Rhondda Toms-Morgan) is hosting the visit of Buy from the Bush, and organising the events. Council was requested to provide in-kind assistance for venue hire.

At its General Meeting 31 January 2020, Council resolved to waive the security deposit and venue hire for the Earnest Brock Room and the Mitchell Hall for the "Buy from the Bush" business events on 26 & 27 February respectively, to the value of \$1,350.

Subsequent to this Buy from the Bush has approached Council again, in this instance for sponsorship in "cash" in order to host an event in Mitchell. They have also approached Booringa Action Group who are considering a contribution of \$1,000.

Resolution No. GM/02.2020/62

Moved Cr Newman

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

7/0

At cessation of discussion and debate on the abovementioned item, Cr. Scheffe entered the chambers at 2.26pm.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/02.2020/63

Moved Cr O'Neil

Seconded Cr Flynn

That Council close the meeting to the public at 2.27pm.

CARRIED

8/0

Cr. Stanford left the chambers at 3.03pm.

Resolution No. GM/02.2020/64

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 3.05pm.

CARRIED

7/0

Cr. Stanford entered the chambers at 3.05pm.

Resolution No. GM/02.2020/65

Moved Cr O'Neil

Seconded Cr McMullen

That Council add the following item to the agenda:

- **Unsealed Urban Street Dust Suppression Trial**

CARRIED

8/0

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;

Resolution No. GM/02.2020/66

Moved Cr O'Neil

Seconded Cr McMullen

That Council close the meeting to the public at 3.08pm.

CARRIED

8/0

Cr. Chandler left the chambers at 3.08pm.

Cr. Chandler entered the chambers at 3.11pm.

The Chief Executive Officer left the chambers at 3.12pm.

Cr. McMullen left the chambers at 3.17pm.

Cr. Golder left the chambers at 3.18pm.

Cr. McMullen entered the chambers at 3.20pm.

Cr. Flynn left the chambers at 3.21pm.

Cr. Golder entered the chambers at 3.25pm.

Cr. Schefe left the chambers at 3.28pm.

Cr. Golder left the chambers at 3.28pm.

Cr. Golder entered the chambers at 3.31pm.

Cr. Schefe entered the chambers at 3.34pm.

The Chief Executive Officer entered the chambers at 3.37pm.

Cr. Golder left the chambers at 3.38pm.

Cr. Flynn entered the chambers at 3.39pm.

Cr. Newman left the chambers at 3.39pm.

Cr. Golder entered the chambers at 3.40pm.

Cr. Newman entered the chambers at 3.41pm.

Cr. Golder left the chambers at 3.43pm.

Cr. Golder entered the chambers at 3.44pm.

Resolution No. GM/02.2020/67

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 3.55pm.

CARRIED

8/0

Cr. Stanford left the chambers at 3.55pm, and did not return for the remainder of the meeting.

Cr. Scheffe, having previously foreshadowed a 'Conflict of Interest' in the following item for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 3.55pm, taking no part in discussions and debate on the matters.

Item Number:

L.7

File Number: D20/11171

SUBJECT HEADING:

**REQUEST FOR IN-KIND ASSISTANCE - SPONSORSHIP -
BUY FROM THE BUSH QLD**

Officer's Title:

Manager - Economic & Community Development

Executive Summary:

The "Buy from the Bush" campaign founder Kerri Brennan, has approached Council for support for her inland Queensland tour which is commencing 24 February and concluding 21 March 2020. The event is aimed at teaching business owners (targeting women on the land) how to build and run an online business. The events offer free admission.

Local promotions organiser "Maranoa Events" (contact Rhondda Toms-Morgan) is hosting the visit of Buy from the Bush, and organising the events. Council is requested to provide in-kind assistance for venue hire.

At its General Meeting 31 January 2020, Council resolved to waive the security deposit and venue hire for the Earnest Brock Room and the Mitchell Hall for the "Buy from the Bush" business events on 26 & 27 February respectively, to the value of \$1,350.

Subsequent to this Buy from the Bush has approached Council again, in this instance for sponsorship in "cash" in order to host an event in Mitchell. They have also approached Booringa Action Group who are considering a contribution of \$1,000.

Resolution No. GM/02.2020/68

Moved Cr O'Neil

That the item lay on the table to be considered at a future Council meeting.

CARRIED

6/0

Responsible Officer	Manager - Economic & Community Development
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At cessation of discussion and debate on the abovementioned item, Cr. Schefe entered the chambers at 4.02pm.

Item Number: LC.1 **File Number:** D19/122213

SUBJECT HEADING: BIGGER BIG RIG - PROJECT UPDATE

Officer's Title: Deputy Director Infrastructure Services/Strategic Road Management

Executive Summary:

This report provided Council with an overview of the Bigger Big Rig Project, including the Tenders received for the construction of The Bigger Big Rig Observation Tower and Treewalk (Tender 20019), and budget implications. This report also provided Council with options regarding the sequencing of the project and alternative scope options for the Outback Tourism Infrastructure Funding.

Resolution No. GM/02.2020/69

Moved Cr Chandler

Seconded Cr O'Neil

That Council receive and note the report, which provides an update on the project and tenders received for the construction of the Bigger Big Rig and Treewalk.

CARRIED

7/0

Responsible Officer	Deputy Director Infrastructure Services/Strategic Road Management
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Item Number: LC.2 **File Number:** D20/5797

SUBJECT HEADING: APPLICATION TO OCCUPY VACANT COUNCIL OWNED LAND

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council has received correspondence seeking Council's permission to occupy vacant Council land situated at 58-62 Stephenson Street, Yuleba for the purpose of keeping horses.

Resolution No. GM/02.2020/70

Moved Cr Newman

Seconded Cr Schefe

That Council invite Expressions of Interest from parties interested in entering a licence agreement to use Council owned land, located at 58-62 Stephenson Street, Yuleba, being land described as Lot 1 on Y22137, for a period of one year.

CARRIED

5/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chandler

Cr. McMullen	Cr. Golder
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Administration Officer - Land Administration
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Item Number: LC.3 File Number: D20/8641

SUBJECT HEADING: ROAD UPGRADE TO FOUR GRID APPROACHES

Officer's Title: Manager - Maintenance Delivery & Works

Executive Summary:

This report provided further information to the report tabled at the Council meeting held on 24 January 2020, in regards to a request for Council to upgrade the approaches to four grids located on the Womblebank Gap Road and Mt Moffatt Road.

Resolution No. GM/02.2020/71

Moved Cr Chandler

Seconded Cr O'Neil

That Council:

- ~~1. Undertake removal of existing double grids and installation of double grids at chainage 44.140 on Womblebank Gap Road to the existing road level including maintenance works of the grid approaches for ride ability in accordance with Grids & Gates Policy and Council's standard works practices.~~
- ~~2. Undertake removal of single grids and replacement with double grids at chainage 4.980 on Mt Moffatt Road (Grid 2), chainage 25.360 on Mt Moffatt Road (Grid 3) and chainage 19.000 on Mt Moffatt Road (Grid 4) to the existing road level including maintenance works to the grid approaches for ride ability, widening of the shoulders to accommodate the installation of the double grids in accordance with Grids & Gates Policy and Council's standard works practices.~~
- ~~3. Undertake maintenance works of road drainage to remove ponding of water at all replacement grids entry and exit points in conjunction with local landholder knowledge and seek written approval from the applicants for any drainage works and erosion controls that may encroach on their private land.~~
- ~~4. Advise the applicants to remove and reinstate any fencing and gates to accommodate the installation of the grids and required side tracks at their own cost.~~
- ~~5. Advise the applicants to respond in writing of their approval to the delivery and scope of works.~~
- ~~6. Advise the applicants that the delivery will be in conjunction when other works are programmed for these roads as per the Grids & Gates Policy.~~

The abovementioned resolution was repealed by Council at the ordinary meeting on 3 June 2020 (refer Resolution number SM/06.2020/03).

CARRIED

5/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	Cr. McMullen
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer

Manager - Maintenance Delivery & Works

Item Number:

LC.4

File Number: D20/8672

SUBJECT HEADING:

2019/20 CAPITAL WORKS PROGRAM AMENDMENT -
SPRINGFIELD ROAD GRAVEL RESHEET

Officer's Title:

Manager - Construction

Resolution No. GM/02.2020/72

Moved Cr Golder

Seconded Cr Newman

That Council endorse an amendment to the location of the Springfield Road gravel resheet project as part of the 2019/20 capital works program to chainage 30.00km to 36.00km.

CARRIED

7/0

Responsible Officer

Manager - Construction

Item Number:

LC.5

File Number: D20/9278

SUBJECT HEADING:

AIR CONDITIONERS - ROMA COMMUNITY ARTS
CENTRE

Officer's Title:

Land Administration Officer

Executive Summary:

The airconditioner unit that services Studio 5 and Studio 6 at the Roma Community Arts Centre is not operating satisfactorily. The unit has been inspected and maintenance undertaken, but it continues to not work as intended which has caused tenants of these studios to raise the issue with Council.

Resolution No. GM/02.2020/73
Moved Cr O'Neil
Seconded Cr Chandler
That Council:

1. Replace and upgrade the air conditioner units in studios 5 and 6 at the Roma Community Arts Centre.
2. Reallocate funds of \$22,560 remaining from the Bassett Park Kitchen Change of Scope to this project.

CARRIED
7/0
Responsible Officer
Land Administration Officer
Item Number:
LC.6
File Number: D20/9562
SUBJECT HEADING:
RE-ALLOCATION OF FUNDS – JUDD'S LAGOON
Officer's Title:
Regional Grants & Council Events Development Coordinator
Executive Summary:
Council has received a request to re-allocate funds within Council's budget.
Resolution No. GM/02.2020/74
Moved Cr Chandler
Seconded Cr Scheffe
That Council reallocate the funds previously assigned to cleaning out Judd's Lagoon to Rural Road Maintenance, reflecting the original use in the 2019/20 budget.
CARRIED
6/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer
Regional Grants & Council Events Development Coordinator

Item Number:

LC.7

File Number: D20/9935

SUBJECT HEADING:

**TENDER 20017 REGISTER OF PRE-QUALIFIED
SUPPLIERS FOR ACCOUNTING AND AUDITING
SERVICES**

Officer's Title:

Manager - Procurement & Plant

Executive Summary:

Council invited businesses to tender for inclusion within the Register of Pre-Qualified Suppliers for Accounting and Internal Audit Services.

The tender period opened on 22 November 2019 and closed on 16 December 2019.

The evaluation panel considered the submissions and the evaluation report was tabled for Council's consideration.

Resolution No. GM/02.2020/75

Moved Cr McMullen

Seconded Cr Scheffe

That:

1. Council approve the following businesses to Council's Register of Pre-qualified Suppliers for Accounting and Internal Audit Services, being established in accordance with Section 232 of the *Local Government Regulation 2012*, with businesses registered under the proposed sub-panels (under the headings below).
2. Pre-qualification (for the mentioned businesses) remain current until the end of 30 April 2022.
3. Council authorise the Chief Executive Officer to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.

Accounting Services

Arabon Audit & Assurance	0 Star Local
C Alexander & Associates Pty Ltd	0 Star Local
Condon Financial Pty Ltd	3 Star Local
Crowe Horwath	0 Star Local
KPMG	0 Star Local
M C Accounting Services	0 Star Local
Saber Accountants	0 Star Local
Vincent Chartered Accountants	0 Star Local

Internal Audit Services

Clear Logic Solutions	5 Star Local
Condon Financial Pty Ltd	3 Star Local
Crowe Horwath	0 Star Local
KPMG	0 Star Local
National Audits Group Pty Ltd	0 Star Local
O'Connor Marsden	0 Star Local
RSM	0 Star Local
Saber Accountants	0 Star Local
Vincent Chartered Accountants	0 Star Local

CARRIED

6/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Manager - Procurement & Plant
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Item Number: LC.8 **File Number:** D20/10028

SUBJECT HEADING: USE OF LAND - 2 NEWBON STREET, ROMA

Officer's Title: Land Administration Officer

Executive Summary:

Direction was sought in regard to the use of the recently purchased property at 2 Newbon Street, Roma.

Resolution No. GM/02.2020/76

Moved Cr Schefe

Seconded Cr Newman

That Council publically invite expressions of interest from parties interested in entering a six month licence agreement to keep and graze horses at 2 Newbon Street Roma and consider the expressions received at a future meeting.

CARRIED

7/0

Responsible Officer	Land Administration Officer
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Item Number: LC.9 **File Number:** D19/81155

SUBJECT HEADING: GRIDS AND GATES POLICY REVIEW - AMENDMENT TO TECHNICAL SUPPLY STANDARD

Officer's Title: Deputy Director Infrastructure Services/Strategic Road Management

Resolution No. GM/02.2020/77

Moved Cr Golder

Seconded Cr McMullen

That Council:

- 1. Adopt the draft amendment to Council's Grids and Gates Policy [Version 4.0].**
- 2. Be presented with a future draft amendment to the Grids and Gates Policy that considers the inclusion of provisions regarding exclusion/cluster fence arrangements on Council Roads.**

CARRIED

7/0

Responsible Officer	Deputy Director Infrastructure Services/Strategic Road Management
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Cr. O'Neil left the chambers at 4.25pm.

Cr. O'Neil entered the chambers at 4.25pm.

Item Number: LC.10 **File Number:** D20/10769

SUBJECT HEADING: **TENDER 20020 REGISTER OF PRE-QUALIFIED SUPPLIERS FOR MATERIAL PRODUCTION SERVICES (WINNING & CRUSHING)**

Officer's Title: **Manager - Procurement & Plant**

Executive Summary:

Each year, Council's budget includes provision for various works, which sometimes require supplementing with external plant and resources. One such area is the production of material at the Roma Quarry and Council's other regional pits.

Council originally advertised for contractors to submit a response for the formation of a Register of Pre-Qualified Suppliers for Material Production Services (Winning & Crushing) to produce material from these pits for Council works under tender 20003.

This tender was in addition to Tender 20003 to increase the number of contractors on the Register as instructed by Council (GM/11.2019/121).

The tender opened on 17 January 2020 and closed on 10 February 2020.

Responses were assessed by an evaluation panel resulting in four tenderers suitable to provide services upon Council approval of this report.

This report is submitted for Council's consideration.

Resolution No. GM/02.2020/78

Moved Cr Schefe

Seconded Cr Newman

That:

- Council approve the addition of the nominated tenderers as listed below to Council's Register of Pre-Qualified Suppliers of Material Production Services (Winning & Crushing) established in accordance with section 232 of the *Local Government Regulation 2012*:**
 - MC Group Pty Ltd** **0 Star Local**
 - Quarry Mining Haulage Pty Ltd** **0 Star Local**
 - T & W Earthmoving Pty Ltd** **3 Star Local**
 - T4T Contracting Pty Ltd** **5 Star Local**
- Pre-qualification remain current until November 2021.**
- Council authorise the Chief Executive Officer to enter into Deeds of Agreement with the selected tenderers formalising the terms and conditions of the services.**

CARRIED

7/0

Responsible Officer	Manager - Procurement & Plant
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Item Number: LC.11 **File Number:** D20/10822
SUBJECT HEADING: MANAGEMENT REPORTING (BUDGET) BY FUNCTION
Officer's Title: Lead Infrastructure Program Funding & Budget Coordination Officer

Executive Summary:

The report tables the proposed new format of budget information for reporting to Council. This layout has been trialled as part of the 2018/19 and 2019/20 Operational Plan and Budget Highlights document. Council's financial system has now been configured to be able to implement reporting at this level. It will add more detail to the legislative (budget) financial statements, and streamline quarterly reporting to Council. It will also provide for:

- *more timely amendments to the budget (provided that Managers can continue to deliver within their functions' agreed budget);*
- *improved work continuity – not needing to wait until fortnightly, monthly or quarterly reviews for minor variations between projects;*
- *additional reporting / explanation at the end of projects.*

Resolution No. GM/02.2020/79

Moved Cr Newman

Seconded Cr Flynn

That:

1. Council adopt for reporting purposes (in addition to the legislative reporting) the budget by function – commencing with the budget adopted for Quarter 2.
2. Line items comprise the approved budget by function. Further that prior approval be sought from Council in the event that there is projected to be additional funding required from outside the function, or to vary the mix of funding allocated to operating and capital line items.
3. An explanation of any significant individual line item unders or overs be provided to Council as part of its normal reporting processes.
4. Scope be formally approved for projects as part of the Operational Plan development.

CARRIED

7/0

Responsible Officer

Lead Infrastructure Program Funding & Budget Coordination Officer

Item Number: LC.12 **File Number:** D20/11033
SUBJECT HEADING: INJUNE CARAVAN PARK - LEASE AGREEMENT REQUEST FOR EXTENSION
Officer's Title: Land Administration Officer

Executive Summary:

This report seeks Council's consideration pertaining to a request to extend the current Injune Caravan Park lease to 25 June 2020.

Resolution No. GM/02.2020/80
Moved Cr Chandler
Seconded Cr Newman

That Council not grant the tenant any further lease or other rights to occupy or manage the Injune Caravan Park after the expiry of the current lease term on 25 March 2020 as per resolution GM/01.2019/36.

NO VOTE TAKEN

Resolution No. GM/02.2020/81
Moved Cr O'Neil

That the item lay on the table to be considered at a future Council meeting.

CARRIED

7/0

Item Number:
C.6
File Number: D20/7674
SUBJECT HEADING:
INJUNE LETTABLE SPACE - GREASE TRAP
Officer's Title:
Land Administration Officer
Executive Summary:

Council currently leases a commercial space in Injune to Keltone Pty Ltd, who operate a café from the site. Issues have been identified concerning management of waste from the site.

Moved Cr Golder
Seconded Cr McMullen
That Council:

1. Arrange the purchase and installation of a grease trap and associated pump to service the Council owned commercial space located on part of Lot 1 on SP166537.
2. Fund 100 percent of the cost of purchase and installation of the grease trap and associated pump.
3. Provide this assistance on the following conditions:
 - (a) the tenants organise and fund regular cleaning of the grease trap.
 - (b) the grease trap will be a fixture of the facility and will be the property of Council at the expiry of the current lease agreement.

MOTION WITHDRAWN

Moved Cr Golder
No Seconder

That the item lay on the table to be considered at a future Council meeting.

MOTION LOST

1/6

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chandler
	Cr. Flynn
	Cr. McMullen
	Cr. Newman
	Cr. O'Neil
	Cr. Schefe

Resolution No. GM/02.2020/82
Moved Cr Chandler
Seconded Cr O'Neil
That Council:

1. Arrange the purchase and installation of a grease trap and associated pump to service the Council owned commercial space located on part of Lot 1 on SP166537.
2. Fund 50 percent of the cost of purchase and installation of the grease trap and associated pump, and invoice Keltone Pty Ltd the remaining 50% of the cost.
3. Provide this assistance on the following conditions:
 - (a) the tenants organise and fund regular cleaning of the grease trap.
 - (b) the grease trap will be a fixture of the facility and will be the property of Council at the expiry of the current lease agreement.

CARRIED

5/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	Cr. McMullen
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Land Administration Officer
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Item Number:
C.14
File Number: D20/8972
SUBJECT HEADING:
INJUNE CARAVAN PARK LEASE ARRANGEMENTS
Officer's Title:
Land Administration Officer
Executive Summary:

The current lease for the Injune Caravan Park terminates on 26 March 2020. Council was asked to consider options to open the park and service visitors to the region while tenders are called to lease the Caravan Park.

Resolution No. GM/02.2020/83
Moved Cr McMullen
Seconded Cr Newman
That the item lay on the table to be considered at a future Council meeting.

CARRIED

6/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Item Number:

LC.13

File Number: D19/81141

SUBJECT HEADING:

UNSEALED URBAN STREET DUST SUPPRESSION TRIAL

Officer's Title:

Deputy Director Infrastructure Services/Strategic Road Management

Resolution No. GM/02.2020/84

Moved Cr Schefe

Seconded Cr Newman

That Council not proceed with a trial at this stage and consider a trial as part of the 2020/21 budget deliberations.

CARRIED

4/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Flynn	Cr. Chandler
Cr. Newman	Cr. Golder
Cr. O'Neil	Cr. McMullen
Cr. Schefe	

Responsible Officer

Deputy Director Infrastructure Services/Strategic Road Management

Item Number:

L.8

SUBJECT HEADING:

MEETING WITH BIG RIG ACTION GROUP

Councillor's Title:

Cr. Cameron O'Neil

Resolution No. GM/02.2020/85

Moved Cr O'Neil

Seconded Cr Flynn

That Council organise a meeting with the Big Rig Action Group for next Tuesday, preferably at 10.30am, to consult on the Big Rig Action Plan.

CARRIED

6/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chandler	Cr. Golder
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Regional Tourism Development Coordinator
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 5.06pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 26 February 2020, at Roma Administration Centre.

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 Mayor.

.....
 Date.