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## MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 21 FEBRUARY 2020 COMMENCING AT 2.45PM

### ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor J L Chambers (by telephone), Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman (by telephone), Cr. C J O'Neil (by telephone), Cr D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano and Minutes Officer – Kelly Rogers in attendance.

### AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Deputy Director Infrastructure Services/Strategic Road Management – Cameron Hoffmann, Manager Economic & Community Development – Ed Sims, Contractor Strategic Finance – Claire Alexander (by telephone), Regional Tourism Development Coordinator– Justine Miller.

### WELCOME

The Mayor welcomed all present and declared the meeting open at 2.54pm.

### APOLOGIES

There were no apologies for the meeting.

### DECLARATION OF CONFLICTS OF INTEREST

There were no declarations of Conflicts of Interest.

### BUSINESS

**Item Number:** 6.1 **File Number:** D20/15188

**SUBJECT HEADING:** FEES AND CHARGES REGISTER UPDATE - BUDGET DOCUMENT

**Officer's Title:** Chief Executive Officer

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#### **Executive Summary:**

*Council has previously reviewed the cost of printed documents for the Annual Report and Our Performance in Focus document (the cost of printing internally). However, a request was received for a copy of the Budget.*

**Resolution No. SM/02.2020/16**

**Moved Cr Flynn**

**Seconded Cr Scheffe**

**That a copy of the budget (only) be set at \$6.80 which is the calculated cost of printing the document internally.**

**CARRIED**

9/0

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<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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**Item Number:** 6.2 **File Number:** D20/15209  
**SUBJECT HEADING:** ACCEPTABLE REQUEST GUIDELINES  
**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*The previous Acceptable Request Guidelines formed part of the Elected Member Request and Assistance Policy.*

*As part of the Belcarra Reforms there have been changes to S170A of the Local Government 2009. This has necessitated a review of the guidelines. It was also proposed that the guidelines be extracted and published as a separate document.*

**Resolution No. SM/02.2020/17**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That Council adopt the Acceptable Request Guidelines as an updated and separate document.**

CARRIED

7/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Chief Executive Officer**

**Item Number:** 6.3 **File Number:** D20/15210  
**SUBJECT HEADING:** CORPORATE PLAN  
**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*An updated Corporate Plan was tabled for adoption.*

**Resolution No. SM/02.2020/18**

**Moved Cr Schefe**

**Seconded Cr Flynn**

**That Council adopt the updated plan.**

CARRIED

8/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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**Item Number:** 6.4 **File Number:** D20/15211

**SUBJECT HEADING:** QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT REPORT 2018/19

**Title:** Mayor

**Executive Summary:**

*The 2018/19 financial audit was completed by the Queensland Audit Office (QAO) on 30 September 2019 with the certified Financial Statements forwarded to the Mayor on 1 October 2019. The Final Management Report for 2018/19 was presented to Council by the Mayor.*

*An update to some information has also recently been received from the Queensland Audit Office (19 February 2020) which requires some pages of the published documents to be updated.*

**Resolution No. SM/02.2020/19**

**Moved Cr Golder**

**Seconded Cr Stanford**

**That Council:**

1. Pursuant to section 213(3) of the *Local Government Regulation 2012*, receive and note the Queensland Audit Office Final Management Report for 2018/19 as presented by the Mayor.
2. Adopt the updated Annual Report and Our Performance in Focus document with replacement pages (removing the sections no longer relevant).

CARRIED

9/0

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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**CONFIDENTIAL ITEMS**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss item C.3, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (e) contracts proposed to be made by it;

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Resolution No. SM/02.2020/20**
**Moved Cr Stanford**
**Seconded Cr Chandler**
**That Council close the meeting to the public at 3.16pm.**
**CARRIED**
**9/0**

Cr. Flynn left the Chamber at 3.39pm, and returned at 3.40pm.

Cr. Stanford left the Chamber at 4.32pm, and returned at 4.37pm.

Mayor Golder left the Chamber at 4.33pm, and returned at 4.35pm.

Cr. Stanford left the Chamber at 4.55pm, and returned at 4.56pm.

**Resolution No. SM/02.2020/21**
**Moved Cr McMullen**
**Seconded Cr Chandler**
**That Council open the meeting to the public at 5.10pm.**
**CARRIED**
**9/0**
**Item Number:**
**C.3**
**File Number: D20/15212**
**SUBJECT HEADING:**
**TENDER 20019 - EVALUATION REPORT - BIGGER BIG RIG OBSERVATION TOWER AND TREEWALK**
**Officer's Title:**
**Deputy Director Infrastructure Services/Strategic Road Management**
**Executive Summary:**

*This report provided Council with information in relation to Tender 20019, Construction of the Bigger Big Rig Observation Tower and Treetop Walkway.*

**Moved Cr Golder**
**No Seconder**
**That Council:**

1. **Resolve to conclude the tender process for Tender 20019, without awarding any tenders or executing a contract.**
2. **Undertake a new tender process with the intent of:**
  - seeking additional interest from the market;
  - maximising local content;
  - reducing the overall cost of the project;
  - providing separate costings for project elements.

**Further that the tender period commence within approximately 2 weeks.**

**NO VOTE TAKEN**

<b>Responsible Officer</b>	<b>Deputy Director Infrastructure Services/Strategic Road Management</b>
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No vote was taken on the draft motion at that time, with Cr. Scheffe proposing the following Procedural Motion:

**Resolution No. SM/02.2020/22**

**Moved Cr Scheffe**

**That the matter lay on the table to enable a review and update of Council's Borrowing Policy 2019/20.**

CARRIED 6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	Cr. Stanford
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	

**Resolution No. SM/02.2020/23**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That Council update the Borrowing Policy 2019/20 to incorporate additional borrowings, and that a loan application be submitted on that basis – specifically that the 2019/20 loan application be increased to \$3.8 million (with the additional amount for Big Rig Tourism Infrastructure) and submitted by the due date of 28 February 2020 - noting that the full amount may not need to be drawn down.**

CARRIED 8/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Contractor - Strategic Finance</b>
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Council then again considered the draft motion put forward by Mayor Golder earlier during the meeting in regard to this matter. Cr. McMullen agreed to 'Second' the draft motion, and the outcome was recorded as follows:

**Resolution No. SM/02.2020/24**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That Council:**

1. **Resolve to conclude the tender process for Tender 20019, without awarding any tenders or executing a contract.**
2. **Undertake a new tender process with the intent of:**
  - **seeking additional interest from the market;**
  - **maximising local content;**
  - **reducing the overall cost of the project;**
  - **providing separate costings for project elements.**

**Further that the tender period commence within approximately 2 weeks.**

MOTION LOST

2/7

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
	Cr. Flynn
	Cr. Newman
	Cr. O'Neil
	Cr. Schefe
	Cr. Stanford

**Responsible Officer**

**Deputy Director Infrastructure Services /  
Strategic Road Management**

Cr. McMullen then put forward the following Procedural Motion for Council's consideration to allow additional time for officers to provide additional information in regard to this matter:

**Resolution No. SM/02.2020/25**

**Moved Cr McMullen**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

9/0

**Item Number:** C.1 **File Number:** D20/14642  
**SUBJECT HEADING:** INJUNE CARAVAN PARK - LEASE AGREEMENT REQUEST FOR EXTENSION  
**Officer's Title:** Land Administration Officer

**Executive Summary:**

*This report sought Council's consideration pertaining to a request to extend the current Injune Caravan Park lease to 25 June 2020. At the last Council meeting on 12 February 2020, Council resolved that the item lay on the table to be considered at a future Council meeting (Resolution No. GM/02.2020/81).*

**Resolution No. SM/02.2020/26**

**Moved Cr Golder**

**Seconded Cr Flynn**

~~That Council not grant the tenant any further lease or other rights to occupy or manage the Injune Caravan Park after the expiry of the current lease term on 25 March 2020 as per resolution GM/01.2019/36.~~

*This resolution was rescinded at the Special Meeting of Council on 3 March 2020. (Refer Resolution Number SM/03.2020/01.*

CARRIED

8/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**

**Land Administration Officer**

Cr. Chambers left the meeting at 5.30pm.

**Item Number:** C.2 **File Number:** D20/14797  
**SUBJECT HEADING:** ACQUISITION OF LAND - LOT 1 ON CP905212  
**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

*The Department of Natural Resources, Mines and Energy have forwarded an offer for conversion of Lot 1 on CP905212 being the Big Rig site located in Roma.*

**Resolution No. SM/02.2020/27**

**Moved Cr Flynn**

**Seconded Cr Stanford**

**That Council:**

1. **Advise the Department of Natural Resources, Mines and Energy that Council does not have funds allocated in the 2019/20 budget to purchase the land described as Lot 1 on CP905212.**
2. **Consider purchase of the land in 2020/21 budget deliberations.**

**CARRIED**

**8/0**

<b>Responsible Officer</b>	<b>Administration Officer - Land Administration</b>
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Cr. Flynn left Chamber at 5.47pm.

Cr. Chambers returned to the meeting by telephone at 5.47pm.

Mayor Golder left Chamber at 5.47pm, and returned at 5.48pm.

Cr. Flynn returned to the Chamber at 5.49pm.

Cr. Stanford left the Chamber at 5.51pm.

Mayor Golder left the Chamber at 5.52pm.

Cr. Stanford returned to the Chamber at 5.53pm.

Mayor Golder returned to the Chamber at 5.55pm.

Cr. Chambers left the meeting at 5.56pm.

Cr. Chambers returned to the meeting by telephone at 6.04pm.

**Item Number:**

**C.3**

**File Number: D20/15212**

**SUBJECT HEADING:**

**TENDER 20019 - EVALUATION REPORT - BIGGER BIG RIG OBSERVATION TOWER AND TREEWALK**

**Officer's Title:**

**Deputy Director Infrastructure Services/Strategic Road Management**

***Executive Summary:***

*This report provided Council with information in relation to Tender 20019, Construction of the Bigger Big Rig Observation Tower and Treetop Walkway. The matter had been laid on the table earlier during the meeting to allow officers additional time to investigate the matter. Council resumed its deliberations.*



**Resolution No. SM/02.2020/28**
**Moved Cr Flynn**
**Seconded Cr Chandler**

That Council adopt the revised 2019/20 budget in accordance with Section 169 of the *Local Government Regulation 2012*, incorporating the following documents as presented at the meeting:

- Updated Budget Financial Statements (and following two (2) years);
- Updated Long Term Forecast;
- Revised Revenue Statement;
- Revised Total Value of Rates & Charges;
- Revised Revenue Policy;
- Revised Sustainability Ratios;
- Revised Borrowing Policy.

Further that the Operational Plan be updated accordingly.

CARRIED

8/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Contractor - Strategic Finance**

**Resolution No. SM/02.2020/29**
**Moved Cr Chambers**
**Seconded Cr Chandler**

**FROM**

***That Council:***

1. ***Select J Hutchinson Pty Ltd as the preferred tenderer.***
2. ***Authorise the Chief Executive Officer or delegate to progress negotiations and accept the tender if the final terms are acceptable to both parties, and subject to approval of Council's loan application. Further, that the negotiations seek to maximise the local content and to reduce the overall cost of the project.***

**TO**

***That Council:***

1. ***Select J Hutchinson Pty Ltd as the preferred tenderer.***
2. ***Authorise the Chief Executive Officer or delegate to progress negotiations. Further, that the negotiations seek to maximise the local content and to reduce the overall cost of the project.***
3. ***Further consider whether or not to award the tender at the earliest possible meeting.***

***[This resolution has been updated by Council at a Special Meeting on 20 May 2020. The minutes of the Special Meeting on 20 May 2020 were subsequently confirmed by Council at its Ordinary Meeting on 27 May 2020. The amendments to the resolution as resolved by Council at its Special Meeting on 20 May 2020 are highlighted in red text]***

CARRIED

7/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Deputy Director Infrastructure Services / Strategic Road Management
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## CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 6.18pm.

**These Minutes are to be confirmed at the next Special Meeting of Council to be held on 26 February 2020, at the Roma Administration Centre.**

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Mayor.

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Date.