

## **MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ERNEST BROCK ROOM (ROMA CULTURAL CENTRE) ON 24 JUNE 2020 SCHEDULED TO COMMENCE AT 9.00AM**

### **ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbrook, Cr. C J O'Neil, Cr. W M Taylor, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

### **AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Deputy Director Infrastructure Services / Strategic Road Management – Cameron Hoffmann, Manager Community Safety – Samantha Thrupp, Manager Economic & Community Development – Ed Sims, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Associate to the Director / Directorate Budget & Emergency Management Coordination – Gemma Lines.

### **WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.14am, and immediately adjourned the meeting to allow for all attendees to be present for its commencement, and to finalise technical requirements for the meeting to begin. The meeting resumed at 10.14am.

### **CONFIRMATION OF MINUTES**

Cr. O'Neil asked the Mayor in relation to the opening of the Council meetings to the general public, and to the media, and anyone else that wants to be at the meetings, as to if the Mayor had an idea of when he may approve for that to happen.

In response, the Mayor indicated this would be on advice, and that he was happy to seek advice on when the meetings should be open to the public, and confirmed that he was happy to request that and get back to Council next week.

Cr. O'Neil suggested that as Council had a long agenda before them, if there was a way of seeking that advice this morning, Council could potentially have the doors open at this (today's) meeting of Council.

The Mayor advised he was happy to find out how long it takes to get written advice on that, and as soon as this was available this would be circulated.

#### **Resolution No. OM/06.2020/57**

**Moved Cr Birkett**

**Seconded Cr Guthrie**

**I move [to] confirm the minutes of the Ordinary Meeting held on 10 June 2020 with that change [clarified below] be true and accurate:**

***Page 6 of the minutes - which refers to Cr Birkett's Conflict of Interest in regard to Item C.21 - Booringa Heritage Group Incorporated – Renewal of Commercial Tenancy Agreement, Cr Birkett advised that this conflict pertained to his father, who is a member of the Booringa Heritage Group Incorporated, not himself [Cr Birkett].***

**CARRIED**

**9/0**

[Confirmation of the Budget Submissions & Financial Planning Standing Committee minutes of 17 & 23 June 2020 occurred immediately following **GM/06.2020/58** and prior to the Declarations of Conflicts of Interest]

**Resolution No. OM/06.2020/59**

**Moved Cr Hancock**

**Seconded Cr O'Neil**

**That the minutes of the Budget Submissions & Financial Planning Standing [Committee] Meeting minutes 17 & 23 June 2020 be accepted as true and correct, with an amendment to Resolution No. BUD/06.2020/14, and just request that the Item number and subject heading be placed above that resolution (located on page 5).**

CARRIED

9/0

[Confirmation of the Special Meeting Minutes was considered by Council at 10.45am, following resumption of 'Standing Orders' at that time. Council had adjourned the meeting in order for all Councillors to review the minutes previously circulated, and provided in hardcopy at the meeting].

**Resolution No. OM/06.2020/60**

**Moved Cr Hancock**

**Seconded Cr Guthrie**

**That the minutes of the Special Meeting held on 17 June 2020 are true and correct [be confirmed].**

CARRIED

9/0

**DECLARATIONS OF CONFLICTS OF INTEREST**

**Cr Taylor**

Item	Subject Heading
C.3	Request to Waive Water Charges – Assessment 14030183
C.11	Hibernian Hall – Request Fee Relief – COVID-19

**C.11 - Hibernian Hall – Request Fee Relief – COVID-19**

Cr Taylor advised:

I, Cr Wendy Taylor, declare that I have a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E with agenda item C.11, with the subject heading – Hibernian Hall – Request Fee Relief – COVID-19. The name of the other person is Jodi Noon, the nature of my relationship with this person is personal friend, the nature of the other persons interest in the matter is [she] owns a dance school that operates out of the Hibernian Hall.

I will be dealing with the matter by leaving the room while the matter is discussed and voted on.

**C.3 - Request to Waive Water Charges – Assessment 14030183**

Cr Taylor advised:

I, Cr Wendy Taylor, declare that I have a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E with agenda item C.3, with the subject heading – Request to Waive Water Charges – Assessment 14030183, I am the Treasurer of Roma Clay Target Club. I will be dealing with the matter by leaving the room while the matter is discussed and voted [upon].

## **Cr Guthrie**

<b>Item</b>	<b>Subject Heading</b>
13.6	Noosa Film Academy – Maranoa School Tour

Cr Guthrie advised:

I, Cr Julie Guthrie, declare that I have a perceived 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for the agenda Item 13.6, with the subject heading - Noosa Film Academy – Maranoa School Tour, because I was an Acting Principal of Wallumbilla State School until the 3<sup>rd</sup> of April 2020 and my name is actually listed in the attached email as a school contact person and this is no longer the case.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter.

However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
  - I. I must leave the meeting while this matter is discussed or voted on; or
  - II. I may participate in the meeting in relation to the matter, including by voting on the matter.

Cr. O'Neil apologised and requested that Cr Guthrie re-state what the conflict was as he was considering his own conflict.

In response, Cr. Guthrie re-confirmed that her perceived 'Conflict of Interest' was in relation to the Noosa Film Academy - Maranoa School Tour, and further explained that she was surprised to see her name listed as the email contact for a school that was identified, and as previously said, she was no longer in that school. Cr Birkett suggested there were 2 additional people listed in the report which were also not current. The Chief Executive Officer suggested that Council may be able to be help by mentioning it to them so that the group can update their listing.

### **Resolution No. OM/06.2020/61**

**Moved Cr Taylor**

**Seconded Cr O'Neil**

**That Cr Guthrie does not have either a real conflict of interest or perceived conflict of interest in the matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.**

CARRIED

8/0

Cr Guthrie did not vote on this motion as she was the declaring Councillor under consideration in this matter.

### Cr McMullen

Item	Subject Heading
C.5	Request to Occupy Lot 3 on SP230317

Cr McMullen advised:

I Cr Geoff McMullen declare that I have a perceived 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for the agenda Item C.5, with the subject heading - Request to Occupy Lot 3 on SP230317, because I was previously a financial sponsor of the club and my grandchildren still ride at the track.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter.

However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
  - I. I must leave the meeting while this matter is discussed or voted on; or
  - II. I may participate in the meeting in relation to the matter, including by voting on the matter.

#### **Resolution No. OM/06.2020/62**

**Moved Cr Hancock**

**Seconded Cr Guthrie**

**That Cr McMullen does not have either a real conflict of interest or perceived conflict of interest in this matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.**

CARRIED

8/0

Cr McMullen did not vote on this motion as he was the declaring Councillor under consideration in this matter.

### Cr O'Neil

Item	Subject Heading
C.4	Request for rebate of water usage charges – Assessment 14014641

Cr O'Neil advised:

I, Cr Cameron O'Neil, declare that I have a perceived 'Conflict of Interest' [*then corrected*] a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda Item C.4, with the subject heading - Request for rebate of water usage charges – Assessment 14014641.

The conflict relates because I have had previous non-conclusive commercial discussions with the entity which is the subject of the report, this matter is unrelated to today's report and the decision before Council.

I have determined this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter.

However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
  - I. I must leave the meeting while this matter is discussed or voted on; or
  - II. I may participate in the meeting in relation to the matter, including voting on the matter.

**Resolution No. OM/06.2020/63**

**Moved Cr Hancock**

**Seconded Cr Guthrie**

**That Cr O'Neil does not have either a real conflict of interest or perceived conflict of interest in this matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.**

CARRIED

8/0

Cr O'Neil did not vote on this motion as he was the declaring Councillor under consideration in this matter.

**Cr Edwards**

Item	Subject Heading
13.3	Mandandanji Airport Sign Request from Santos

Cr Edwards advised:

I, Cr Mark Edwards, declare that I have a perceived 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda Item 13.3, with the subject heading - Mandandanji Airport Sign Request from Santos, because I am a member of Roma Aero Club Incorporated and whilst I don't own a plane I remain friends with members of the club.

I have determined this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter.

However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
  - I. I must leave the meeting while this matter is discussed or voted on; or
  - II. I may participate in the meeting in relation to the matter, including voting on the matter.

**Resolution No. OM/06.2020/64**
**Moved Cr Birkett**
**Seconded Cr Guthrie**

**That Cr Edwards does not have either a real conflict of interest or perceived conflict of interest in the matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.**

**CARRIED**
**8/0**

Cr Edwards did not vote on this motion as he was the declaring Councillor under consideration in this matter.

**COUNCIL ADJOURNED THE MEETING  
FOR A BRIEF RECESS AT 10.30AM**

This adjournment was for Council to receive and review copies of the Special Meeting Minutes held on 17 June 2020

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING AT 10.45AM**

**DECLARATION OF CONFLICTS OF INTEREST - CONTINUED**
**Cr Edwards**

Item	Subject Heading
L.1	Register of General Cost – Recovery and Commercial Charges effective from 1 July 2020

Cr Edwards advised:

I, Cr Mark Edwards, declare that I have a 'Conflict of Interest' for agenda item (late business papers) L.1, [with the subject heading - *Register of General Cost – Recovery and Commercial Charges* effective from 1 July 2020], because I am a member of Roma Aero Club Incorporated and whilst I no longer own a plane I remain friends with members of the club. I will be dealing with the matter by leaving the room while the matter is discussed and voted on.

**Item Number:**
**C.10**
**File Number: D20/53691**
**SUBJECT HEADING:**
**INJUNE CARAVAN PARK - AMENDMENT TO FEES AND CHARGES AND OTHER TEMPORARY ARRANGEMENTS**
**Officer's Title:**
**Council Buildings & Structures Maintenance Officer / Team Coordination**
***Executive Summary:***

*Management of the Injune Caravan Park will be temporarily undertaken by Council while a suitable Lessee is being engaged. Council was asked to include site fees in the 2019/20 Fees and Charges to be charged while the new Lease or Management Agreement for the Injune Caravan Park is finalised.*

**Resolution No. OM/06.2020/65**
**Moved Cr McMullen**
**Seconded Cr O'Neil**
**That C.10 be taken out of confidential.**

*[Cr McMullen explained that the matter had been made public in Injune, or had been discussed in Injune, and that he was made aware of this having received a phone call from a resident who gave information in relation to the report].*

CARRIED

9/0

Responsible Officer

Lead Officer – Elected Members &  
Community Engagement

## ON THE TABLE

Item LC.3 – Organisational Structure Proposed Amendment was laid on the table at the Special Meeting on 17 June 2020.

**COUNCIL ADJOURNED THE MEETING**  
FOR A BRIEF RECESS AT 10.51AM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING AT 10.52AM

## BUSINESS

### CORPORATE & COMMUNITY SERVICES

Item Number: 11.1

File Number: D20/45684

**SUBJECT HEADING: AMENDMENT TO LOCAL LAW NO 2 (ANIMAL MANAGEMENT) AND SUBORDINATE LOCAL LAW NO 2 (ANIMAL MANAGEMENT) - CAT REGISTRATION**

**Officer's Title: Manager - Community Safety**

#### ***Executive Summary:***

*A report was prepared for Council to consider the commencement of the local law making process to amend Local Law No.2 (Animal Management) 2011 and Subordinate Local Law No.2 (Animal Management) 2011, to remove mandatory cat registration.*

**Resolution No. OM/06.2020/66**

**Moved Cr Golder**

**Seconded Cr Edwards**

**That Council commence the local law making process to amend *Local Law No 2 (Animal Management) 2011* and *Subordinate Local Law No 2 (Animal Management) 2011* to remove mandatory cat registration.**

MOTION LOST

3/6

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Edwards	Cr. Birkett
Cr. Golder	Cr. Guthrie
Cr. Ladbrook	Cr. Hancock
	Cr. McMullen

	Cr. O'Neil
	Cr. Taylor

<b>Responsible Officer</b>	<b>Manager - Community Safety</b>
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<b>Resolution No. OM/06.2020/67</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Taylor</b>
<p><b>That Council do not commence the local law making process to amend <i>Local Law No 2 (Animal Management) 2011</i> and <i>Subordinate Local Law No 2 (Animal Management) 2011</i> to remove mandatory cat registration.</b></p>	
CARRIED	6/3
Cr. Golder called for a division of the vote.	
The outcomes were recorded as follows:	
<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. Hancock	Cr. Ladbrook
Cr. McMullen	
Cr. O'Neil	
Cr. Taylor	

<b>Responsible Officer</b>	<b>Manager - Community Safety</b>
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**Item Number:** 11.2 **File Number:** D20/55980

**SUBJECT HEADING:** INVESTMENT REGISTER AS AT 31 MAY 2020

**Officer's Title:** Contractor - Finance Systems Support

***Executive Summary:***

*The purpose of this report was to present to Council the Investment Report (including the Trading Limits Report) as at 31 May 2020.*

<b>Resolution No. OM/06.2020/68</b>	
<b>Moved Cr Hancock</b>	<b>Seconded Cr Guthrie</b>
<p><b>That the Investment Report as at 31 May 2020 be received and noted.</b></p>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Contractor - Finance Systems Support</b>
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Item Number: 11.3 File Number: D20/56194

SUBJECT HEADING: FINANCIAL REPORT FOR THE MONTH OF MAY 2020

Officer's Title: Contractor - Finance Systems Support  
Chief Executive Officer

**Executive Summary:**

*The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of May 2020 (including year to date).*

**Resolution No. OM/06.2020/69**

**Moved Cr Birkett**

**Seconded Cr Edwards**

**That the monthly financial report for the period ending 31 May 2020 be received and noted.**

CARRIED

9/0

**Responsible Officer**

**Contractor - Finance Systems Support**

Item Number: 11.4 File Number: D20/55780

SUBJECT HEADING: REVENUE POLICY 2020/21

Officer's Title: Director - Corporate & Community Services

**Executive Summary:**

*The purpose of this Revenue Policy is to set out the principles used by Council for:*

- *Levying rates and charges;*
- *Granting concessions for rates and charges;*
- *The recovery of unpaid rates and charges; and*
- *Cost recovery fees and methods.*

**Resolution No. OM/06.2020/70**

**Moved Cr Edwards**

**Seconded Cr Ladbrook**

**That Council:**

- 1. Receive and note the document titled "Revenue Policy 2020/21".**
- 2. In accordance with Section 193 of *Local Government Regulation 2012* adopt the 2020/21 Revenue Policy.**

CARRIED

9/0

**Responsible Officer**

**Director - Corporate & Community Services**

## DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 File Number: D20/55783

SUBJECT HEADING: GROWING TOURISM INFRASTRUCTURE (GTI) FUND 2020/21

Officer's Title: Regional Tourism Development Coordinator

### **Executive Summary:**

*The \$25 million Growing Tourism Infrastructure Fund 2020/21 is a key element of the Queensland Economic Recovery Strategy: Unite and Recover for Queensland Jobs which has been implemented to help accelerate the State's recovery from COVID-19.*

*The Fund aims to fast-track new and enhanced tourism infrastructure projects that will strengthen Queensland's tourism industry and deliver economic benefits across the State. The Department of Innovation and Tourism Industry Development is now accepting project registrations.*

**Resolution No. OM/06.2020/71**

**Moved Cr Guthrie**

**We lay this one on the table until later in the day.**

*[Cr Guthrie suggested this approach so that Council could first consider Item LC.2 as Council's consideration of this item may be influenced by the determination of LC.2]*

CARRIED

9/0

Item Number: 13.2 File Number: D20/55912

SUBJECT HEADING: QUEENSLAND GOVERNMENT AGENCY PROGRAM (QGAP) LEAD AGENCY AGREEMENT 2020/2021 FOR SURAT AND INJUNE

Officer's Title: Lead Librarian

### **Executive Summary:**

*Council currently provides Lead Agency services to the Injune and Surat communities through the Queensland Government Agency Program (QGAP) under the banner of Smart Service Queensland. The term of the current agreement expires on 30 June 2020.*

**Resolution No. OM/06.2020/72**

**Moved Cr O'Neil**

**Seconded Cr Hancock**

**That Council:**

1. Endorse the continuation of the Lead Agency Agreement with Smart Service Queensland for 2020/2021.
2. Authorise the Chief Executive Officer (CEO) to sign the agreement.

CARRIED

9/0

**Responsible Officer**

**Lead Librarian**

Item Number: 13.3 File Number: D20/53591

SUBJECT HEADING: MANDANDANJI AIRPORT SIGN REQUEST FROM SANTOS

Officer's Title: Project Officer

**Executive Summary:**

*A request was received from Santos (GLNG) to construct an 11.7m long x 2.3m high sign behind the luggage carousel in the arrival area of the Roma Airport.*

*The sign will welcome visitors to MandandANJI land, acknowledge the traditional owners and tell a local indigenous story through the use of aboriginal artwork.*

**Resolution No. OM/06.2020/73**

Moved Cr McMullen

No Seconder

**That Council provide "in principal" support to Santos to construct the sign in the arrival hall of the Roma Airport subject to Council approving final artwork.**

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr O'Neil proposing the following procedural motion:

**Resolution No. OM/06.2020/74**

Moved Cr O'Neil

**That this matter lays on the table until the next Ordinary Meeting of Council where the final artwork should be provided.**

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. Hancock	Cr. McMullen
Cr. Ladbrook	
Cr. O'Neil	
Cr. Taylor	

Responsible Officer

Project Officer / Lead Officer Elected  
Members & Community Engagement

Item Number: 13.4 File Number: D20/56049

SUBJECT HEADING: REMOVAL OF OUTDOOR FITNESS EQUIPMENT

Officer's Title: Regional Sport & Recreation Development Coordinator

**Executive Summary:**

*Three pieces of outdoor fitness equipment with rubberised softfall, were removed from Shadys Lagoon in Roma, to allow construction of the off leash dog park.*

A small number of residents, who used the equipment on a regular basis, have enquired about the reinstatement of the equipment at this location or an alternative location along Adungadoo Pathway.

Council was consulted, and resolved to consider budget to replace the item under Resolution No. GM/08.2019/98. Following consultation with a group of local park users, an appropriate piece of equipment was purchased from Forpark Australia and a suitable location chosen near Shadys Lagoon.

This report sought the approval of Council to use unspent budget from GL 2888.2253.2201 (Australia Day Operational) to install the equipment and softball.

**Resolution No. OM/06.2020/75**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council approve use of unspent budget from GL 2888.2253.2201 (Australia Day Operational) to install the equipment and softball at an estimated cost of \$6,000 ex GST.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Regional Sport &amp; Recreation Development Coordinator</b>
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**Item Number:**

**13.5**

**File Number: D20/54824**

**SUBJECT HEADING:**

**2020-2021 GET READY QUEENSLAND FUNDING AVAILABLE**

**Officer's Title:**

**Associate to the Director / Directorate Budget & Emergency Management Coordination**

***Executive Summary:***

*Council has been allocated funding under the Queensland Government's 2020-2021 Get Ready Queensland grants program to encourage community participation in preparedness and resilience building activities.*

**Resolution No. OM/06.2020/76**

**Moved Cr Hancock**

**Seconded Cr Ladbrook**

**That Council:**

- 1. Accept the allocation of \$11,640 from the Queensland Government under the 2020/2021 Get Ready Queensland program.**
- 2. Authorise the Chief Executive Officer (CEO) or delegate to sign the sub-agreement.**
- 3. Submit the completed Plan of Activities by 26 June 2020.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Associate to the Director / Directorate Budget &amp; Emergency Management Coordination</b>
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**Item Number:** 13.6

**File Number:** D20/22726

**SUBJECT HEADING:** NOOSA FILM ACADEMY - MARANOA SCHOOL TOUR

**Officer's Title:** Specialist - Arts & Culture

**Executive Summary:**

*The immediate past (Roma) Local Development Officer, has been working with the Noosa Film Academy to develop an exciting outreach to Maranoa's school community (year 7 and up) to expose them to the opportunities inherent in the Film Industry.*

*As a result, Council has received a proposal from the Noosa Film Academy to host 5 individual full day film making workshops and career advice sessions to schools throughout the region. At the conclusion of the workshops, and depending on the COVID-19 restrictions, they propose to host a community screening.*

*This will occur from 21 August 2020 to 28 August 2020. It was requested that Council fund the 5 consecutive workshops at a total cost of \$11,000 including GST and an in-kind sponsorship for the use of the Roma Cultural Centre.*

*Please note: This project was recommended to the RADF committee as a strategic initiative in the latest round of funding, however was declined on the basis that the Education System should fund this type of project.*

**Resolution No. OM/06.2020/77**

**Moved Cr McMullen**

**Seconded Cr Ladbrook**

**That:**

- 1. Council accept the proposal from Noosa Film Academy.**
- 2. Council provide the Roma Cultural Centre as in kind sponsorship to host the community screening.**
- 3. The cost of \$11,000 including GST to be allocated in the 2020-21 budget (Work Order 02885.2304 - Arts & Culture Operations : Arts & Culture Projects).**
- 4. Council authorise the Chief Executive Officer (CEO) to sign the agreement with Noosa Film Academy, on behalf of Maranoa Regional Council.**

***[The Chief Executive Officer requested her name be removed from the original point 4 as the responsibility falls with the position of Chief Executive Officer rather than a named person]***

**NO VOTE TAKEN**

No vote was taken on the draft motion at that time, with Cr O'Neil proposing the following procedural motion:

**Resolution No. OM/06.2020/78**

**Moved Cr O'Neil**

**That this lays on the table until later in the meeting, to allow potentially an appropriate set of words be formulated for a resolution.**

**CARRIED**

**9/0**

**Item Number:** 13.7

**File Number:** D20/54305

**SUBJECT HEADING:** DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE "INDOOR SPORT AND RECREATION" (SNAP FITNESS)

**Officer's Title:** Lead Town Planner

**Executive Summary:**

*Coogar Pty Ltd has submitted a development application seeking approval to relocate the Snap Fitness Gym from its current location at 25 Quintin Street, Roma to the currently vacant building located at 35 Hawthorne Street, Roma (Lot 2 RP41286 & Lot 2 RP94533) (previously occupied by Blackwoods Roma).*

**Resolution No. OM/06.2020/79**

**Moved Cr Golder**

**Seconded Cr McMullen**

That this item be dealt with in [Item] L.2 in the late agenda as more information is coming about this matter.

CARRIED

9/0

**Initial Item Number:** C.10

**File Number:** D20/53691

**Updated to Item Number:** 13.8

**SUBJECT HEADING:** INJUNE CARAVAN PARK - AMENDMENT TO FEES AND CHARGES AND OTHER TEMPORARY ARRANGEMENTS

**Officer's Title:** Council Buildings & Structures Maintenance Officer / Team Coordination

**Executive Summary:**

*Management of the Injune Caravan Park will be temporary undertaken by Council while a suitable Lessee is being engaged. Council was asked to include site fees in the 2019/20 Fees and Charges to be charged while the new Lease or Management Agreement for the Injune Caravan Park is finalised.*

*Earlier during the meeting, Council approved for this matter to be considered as part of the open segment of the agenda. This Item number was initially C.10 of the confidential agenda, and subsequently updated to 13.8. Refer to Resolution Number: OM/06.2020/80.*

**Resolution No. OM/06.2020/81**

**Moved Cr McMullen**

**Seconded Cr Guthrie**

**That Council:**

1. Temporarily operate the Injune Caravan Park, from the Injune Visitor Information Centre, while the new management arrangement is finalised.
2. Amend the 2019/20 Fees & Charges Register to reflect the following additional information [fees]:
  - a. Powered Site - \$30.00 GST Inclusive per site per night.
  - b. Unpowered Site - \$25.00 GST Inclusive per site per night.

- 3. Temporarily make the onsite cabins unavailable for hire until the new management arrangements are finalised, and instead encourage visitors to use the commercial accommodation providers in the area.**

CARRIED

9/0

**Responsible Officer**

**Council Buildings & Structures Maintenance Officer / Team Coordination**

**COUNCIL ADJOURNED THE MEETING**  
 FOR A MORNING TEA AT 11.38AM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 12.04PM

**CONFIDENTIAL ITEMS (discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C.1 – C.9 and C.11 and LC.1 – LC.4, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (b) industrial matters affecting employees.
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

**Resolution No. OM/06.2020/82**

**Moved Cr O'Neil**

**Seconded Cr Birkett**

**I move we go into committee [close the meeting to the public] (12.04pm).**

CARRIED

9/0

Cr Taylor, having previously foreshadowed a 'Conflict of Interest' in Item C.3, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 12.08pm, taking no part in discussion on the matter.

At cessation of discussion on the abovementioned item, Cr Taylor returned to the meeting at 12.21pm.

**COUNCIL ADJOURNED THE MEETING**  
 FOR A LUNCH AT 1.22PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 2.18PM

Cr. Edwards was not present at the resumption of Standing Orders.

**Resolution No. OM/06.2020/83**

**Moved Cr O'Neil**

**Seconded Cr Guthrie**

**That Council open the meeting [to the public] (3.42pm).**

**CARRIED**

**8/0**

Cr. Edwards returned to the meeting at 3.43pm.

#### **LATE CONFIDENTIAL ITEMS**

**Item Number:**

**LC.1**

**File Number: D20/57750**

**SUBJECT HEADING:**

**DISASTER RECOVERY FUNDING ARRANGEMENTS -  
RECONSTRUCTION OF ESSENTIAL PUBLIC ASSETS -  
PROJECT FUNDING AGREEMENT**

**Officer's Title:**

**Program Funding & Budget Coordinator**

#### ***Executive Summary:***

*Maranoa Regional Council's submission for Disaster Recovery Funding Arrangements (DRFA) grant assistance for restoration works associated with damage received as a result of the Southern Queensland Upper Level Trough, 22-25 April 2019 – Event 11 Roads Damage has been assessed as eligible under the joint Commonwealth and Queensland Government DRFA program.*

**Resolution No. OM/06.2020/84**

**Moved Cr Guthrie**

**Seconded Cr McMullen**

**That Council authorise the Chief Executive Officer (CEO) or delegate:**

- 1. To sign the Project Funding Agreement for the Queensland Reconstruction Program Project MaRC.0005.1819J.REC for Reconstruction of Essential Public Assets – Southern Queensland Upper Level Trough, 22-25<sup>th</sup> April 2019 – Event 11 Roads Damage.**
- 2. To sign any future project funding agreements to be formed in accordance with the Disaster Recovery Funding Arrangements Head of Agreement entered into between the Queensland Reconstruction Authority and the Maranoa Regional Council on the 31<sup>st</sup> of July 2018 as required.**

**CARRIED**

**9/0**

**Responsible Officer**

**Program Funding & Budget Coordinator**



Item Number: LC.2 File Number: D20/58291  
 SUBJECT HEADING: BIGGER BIG RIG AND TREEWALK - PROJECT UPDATE  
 Officer's Title: Deputy Director / Strategic Road Management  
 Project Officer - Program & Contract Management

**Executive Summary:**

*This report provided Council with an update following recent discussions with current Bigger Big Rig Project funding partners, being Outback Tourism Infrastructure (OTI) and Building our Regions (BOR) programs.*

**Resolution No. OM/06.2020/85**

**Moved Cr Golder**

**That we lay this on the table for the last item on the agenda to receive further information.**

CARRIED

9/0

Item Number: LC.3 File Number: D20/58996  
 SUBJECT HEADING: ORGANISATIONAL STRUCTURE PROPOSED  
 AMENDMENT  
 Officer's Title: Deputy Chief Executive Officer/Acting Director  
 Infrastructure Services  
 Manager - Organisational Development & Human  
 Resources

**Executive Summary:**

*The report initially tabled information on behalf of the Mayor for Council's formal consideration.*

*The attached proposal builds on key concepts outlined by the Mayor as well as incorporating feedback from all Councillors at the special briefing on 15 June 2020 and the Special Meeting on 17 June 2020.*

**Resolution No. OM/06.2020/86**

**Moved Cr Golder**

**Seconded Cr Edwards**

**That:**

1. Council authorise the [Chief Executive Officer] (CEO) and Executive Team to draft changes to the organisational structure based on the Mayor's strategic view of staff delivering locally or staff delivering regionally, and incorporating the extra five (5) positions, and also the model to include no compulsory retrenchments, and for this model to come back to Council for further consideration at a future meeting.
2. Prior to that occurring, the Mayor provide an indication of what may comprise delivering locally under the draft and which functions may be delivered regionally.

**[Wording amended by Mayor Golder from his original motion following further discussion]**

CARRIED

7/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	
Cr. Guthrie	
Cr. Ladbrook	
Cr. McMullen	
Cr. Taylor	

<b>Responsible Officer</b>	<b>Deputy Chief Executive Officer/Acting Director Infrastructure Services</b>
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Mayor Golder left the meeting at 3.57pm to meet with a visiting State Government Minister. The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

**Item Number:** LC.4 **File Number:** D20/59679

**SUBJECT HEADING:** TELSTRA BUSINESS SERVICES AGREEMENT PRICING UPDATE

**Officer's Title:** Manager - Information & Communications Technology (ICT)

***Executive Summary:***

*A New Telstra Business service agreement contract is available for Council to take advantage of, which will provide a significant saving based on current telecommunication and data usage.*

**Resolution No. OM/06.2020/87**

**Moved Cr Guthrie**

**Seconded Cr Taylor**

**That Council:**

1. Pursuant to section 234 of the *Local Government Regulation 2012*, enter into a 36 month Telstra Business service agreement contract: LGA Arrangement NPN 1.18 through Local Buy Pty Ltd.
2. Authorise the Chief Executive Officer (CEO) to sign the order for service letter for access to the three (3) year pricing arrangement offered in the Contract for the Supply of Telecommunications Services LGA Arrangement NPN 1.18.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Manager - Information &amp; Communications Technology (ICT)</b>
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## CONFIDENTIAL ITEMS

Item Number: C.1 File Number: D20/52929

SUBJECT HEADING: APPLICATIONS THROUGH REGIONAL ARTS DEVELOPMENT FUND (RADF) PROGRAM

Officer's Title: Specialist - Arts & Culture

### **Executive Summary:**

*Council's Regional Arts Development Fund (RADF) Committee has reviewed two funding applications for arts and cultural projects, from Round 1, 2019/20, which closed on 30 April 2020.*

**Resolution No. OM/06.2020/88**

**Moved Cr Taylor**

**Seconded Cr Hancock**

**That Council endorse the [Regional Arts Development Fund] (RADF) Committee's grant assessment recommendations for applications received under Round 1, 2019/20.**

CARRIED

8/0

**Responsible Officer**

**Specialist - Arts & Culture**

Item Number: C.2 File Number: D20/55199

SUBJECT HEADING: WRITE OFF OF NATURAL GAS BILLING ACCOUNTS

Officer's Title: Rates & Utilities Billing Officer

### **Executive Summary:**

*This sought Council's consideration of the formal write off of Natural Gas account debts that have been deemed to be irrecoverable or uneconomical to pursue further recovery action.*

**Resolution No. OM/06.2020/89**

**Moved Cr Birkett**

**Seconded Cr Guthrie**

**That Council approve the write off of Natural Gas account debts as presented owing to the current status of being irrecoverable or uneconomical to pursue further recovery action.**

**[A wording correction was made by Cr Birkett from his original motion following a clarification request by Councillors]**

CARRIED

8/0

**Responsible Officer**

**Rates & Utilities Billing Officer**

Cr Taylor, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 4.02pm, taking no part in discussion or debate on the matter.

**Item Number:** C.3 **File Number:** D20/52181  
**SUBJECT HEADING:** REQUEST TO WAIVE WATER CHARGES - ASSESSMENT 14030183  
**Applicant:** Roma Clay Target Club Inc  
**Officer's Title:** Lead Rates and Utilities Billing Officer / Systems Administrator

**Executive Summary:**

*The applicant requested Council to assess and consider waiving the water usage charges.*

Resolution No. OM/06.2020/90	
Moved Cr O'Neil	Seconded Cr Hancock
That Council <u>not</u> waive or grant a concession of the water usage charges.	
CARRIED	7/0

Responsible Officer	Lead Rates and Utilities Billing Officer / Systems Administrator
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At cessation of discussion and debate on the abovementioned item, Cr Taylor returned to the meeting at 4.03pm.

**Item Number:** C.4 **File Number:** D20/55724  
**SUBJECT HEADING:** REQUEST FOR REBATE OF WATER USAGE CHARGES - ASSESSMENT 14014641  
**Officer's Title:** Lead Rates and Utilities Billing Officer / Systems Administrator

**Executive Summary:**

*The applicant requested a rebate of the water usage charges.*

Resolution No. OM/06.2020/91	
Moved Cr O'Neil	Seconded Cr Guthrie
That Council <u>not</u> subsidise or rebate the water usage charges.	
CARRIED	8/0

Responsible Officer	Lead Rates and Utilities Billing Officer / Systems Administrator
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**Item Number:** C.5 **File Number:** D20/43950  
**SUBJECT HEADING:** REQUEST TO OCCUPY LOT 3 ON SP230317 – KIMBLER ROAD, ROMA  
**Applicant:** Roma and District Motorcycle Club  
**Officer's Title:** Lead Land Administration Officer

**Executive Summary:**

*Council received correspondence from the Roma and District Motorcycle Club seeking permission to occupy and hold events on Council owned land on Kimbler Road Roma, described as Lot 3 on SP230317.*

**Resolution No. OM/06.2020/92**

**Moved Cr O'Neil**

**Seconded Cr Guthrie**

**That Council:**

1. Receive and note the correspondence from the applicant.
2. Call for Expressions of Interest in the lease of Kimbler Road Roma, described as Lot 3 on SP230317.

CARRIED

8/0

**Responsible Officer**

**Lead Land Administration Officer**

**Item Number:** C.6 **File Number:** D20/51430  
**SUBJECT HEADING:** AERIS ACTIVE COVID-19 CLEANING PRODUCT  
**Officer's Title:** Lead Land Administration Officer

**Executive Summary:**

*This report was presented for Council's information regarding Aeris Active, a cleaning product that is claimed to kill Coronavirus.*

**Resolution No. OM/06.2020/93**

**Moved Cr Hancock**

**Seconded Cr Taylor**

**That Council:**

1. Receive and note the Officer's report as presented.
2. Provide a copy of the report to the Local Disaster Management Group (LDMG).

**[Wording amended by Cr Hancock from her original motion with the addition of point 2]**

CARRIED

8/0

**Responsible Officer**

**Lead Land Administration Officer**

Item Number: C.7 File Number: D20/54727  
 SUBJECT HEADING: REQUEST FOR A REDUCTION IN TRADING TERMS  
 Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*Council received correspondence from a supplier requesting a reduction in trading terms from twenty-eight (28) Days to fourteen (14) days. The Request was tabled for Council's Consideration.*

**Resolution No. OM/06.2020/94**

**Moved Cr O'Neil**

**Seconded Cr Birkett**

**That Council approve the requested reduction in trading terms from twenty-eight (28) days to fourteen (14) days for any invoices submitted by creditor 15375.**

CARRIED

8/0

**Responsible Officer**

**Manager - Procurement & Plant**

Item Number: C.8 File Number: D20/53700  
 SUBJECT HEADING: REGISTERED TRADE MARK RENEWAL  
 Officer's Title: Administration Officer - Land Administration

**Executive Summary:**

*Council received correspondence from HWL Ebsworth Lawyers advising the Trade Mark Registration Nos. 1394267 '(Device Only)' and 1394458 'Maranoa Regional Council' (Logo) are due for renewal on 12 November 2020.*

**Resolution No. OM/06.2020/95**

**Moved Cr O'Neil**

**That the this lays on the table until the next Ordinary Meeting of Council until we receive the information from the relevant member of staff.**

CARRIED

8/0

**Responsible Officer**

**Administration Officer - Land Administration**

Item Number: C.9 File Number: D20/52846  
 SUBJECT HEADING: REQUEST FOR FEE WAIVER FROM QUEENSLAND SYMPHONY ORCHESTRA  
 Officer's Title: Support Officer - Economic & Community Development

**Executive Summary:**

*Queensland Symphony Orchestra will be presenting a community concert at the Roma Cultural Centre on the 1 September 2020, and have asked for a fee waiver for set-up and AV fees - as there is potential for community benefit.*

**Resolution No. OM/06.2020/96**
**Moved Cr Guthrie**
**Seconded Cr Edwards**
**That Council:**

1. Charge the set-up and audio-visual fees for the Queensland Symphony Orchestra to hold a community concert in the Roma Cultural Centre on the 1<sup>st</sup> of September (estimated to be \$297.50) to the In Kind Minor budget General Ledger 2887.2246.2001.
2. Request Queensland Symphony Orchestra to include an acknowledgement of Council in their promotional material.
3. Approval being subject to further COVID-19 advice at that particular time.

**CARRIED**
**8/0**
**Responsible Officer**
**Support Officer - Economic & Community Development**

Cr Taylor, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 4.09pm, taking no part in discussion or debate on the matter.

**Item Number:**
**C.11**
**File Number: D20/55595**
**SUBJECT HEADING:**
**HIBERNIAN HALL - REQUEST FEE RELIEF - COVID-19**
**Officer's Title:**
**Facility Lease Management & Housing Officer / Team Coordinator**
***Executive Summary:***

*A letter was received by Council from Jodie Noon, the Principal/Creative Director Dance wEST03, requesting a waiver of all outstanding invoices for hire of the Hibernian Hall and a reduction in the current hire fee for the use of the Hibernian Hall in Roma.*

**Resolution No. OM/06.2020/97**
**Moved Cr Edwards**
**Seconded Cr Birkett**
**That Council:**

1. Provide Dance wEST03 a 50% waiver of hire fees payable under their Hibernian Hall User Agreement backdated to 23 March 2020 for a period of six (6) months.
2. Provide Wot's on Gymnastic a 50% waiver of hire fees payable under their Hibernian Hall User Agreement backdated to 23 March 2020 for a period of six (6) months.
3. Review the fee waivers again in three (3) months' time.

**CARRIED**
**7/0**
**Responsible Officer**
**Facility Lease Management & Housing Officer / Team Coordinator**

At cessation of discussion and debate on the abovementioned item, Cr. Taylor returned to the meeting at 4.12pm.

Cr Edwards, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 4.12pm, taking no part in discussion or debate on the matter.

**Item Number:** L.1 **File Number:** D20/58507

**SUBJECT HEADING:** REGISTER OF GENERAL COST - RECOVERY FEES AND COMMERCIAL CHARGES EFFECTIVE FROM 1 JULY 2020

**Officer's Title:** Program Funding & Budget Coordinator

**Executive Summary:**

*Fees and charges for the following functions were reported previously to Council:*

- *Airport fees and charges adopted on 10 June 2020*
- *Animal control fees adopted on 13 May 2020*
- *Saleyards fees and charges adopted on 13 May 2020*
- *Agreement for licence fee Mitchell Workshop on 13 May 2020*

*This report provided the consolidation of the General Cost – Recovery Fees and Commercial Charges effective from 1 July 2020.*

**Resolution No. OM/06.2020/98**

**Moved Cr O'Neil**

**Seconded Cr Guthrie**

**That Council:**

1. **Receive and note the report.**
2. **Adopt the fees in the Register of General Cost-Recovery Fees and Commercial Charges effective from 1 July 2020.**
3. **Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:**
  - (i) **the applicant is the person liable to pay these fees; and**
  - (ii) **the fee must be paid at or before the time the application is lodged.**
4. **Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.**
5. **Further review General Cost – Recovery Fees and Commercial Charges as part of the budget deliberations for 2020/21.**

CARRIED

7/0

**Responsible Officer**

**Program Funding & Budget Coordinator**

At cessation of discussion and debate on the abovementioned item, Cr. Edwards returned to the meeting at 4.14pm.

Council further discussed the abovementioned resolution, and its potential impact to Item (C.10 – Injune Caravan Park – Amendment to Fees and Charges and other Temporary Arrangements), in the instance that management arrangements are not finalised until the 2020/21 financial year, given the amended fee structure resolved for the Injune Caravan Park.



Cr. Taylor left the meeting at 4.15pm when this matter was discussed again (having identified a potential conflict in relation to Item C.10 after it had initially been discussed).

As consideration of the next step was a continuation of Item L.1, Cr Edwards, having previously foreshadowed a 'Conflict of Interest' in Item L.1, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' again left the meeting at 4.17pm, taking no part in discussion or debate on the matter.

Cr. Ladbroke left the meeting at 4.21pm.

**Resolution No. OM/06.2020/99**

**Moved Cr Hancock**

**Seconded Cr O'Neil**

**That the resolution from C.10 will continue to apply from 1<sup>st</sup> July 2020 until management arrangements are finalised.**

*[Wording slightly amended by Cr Hancock from her original motion following further discussion]*

**CARRIED**

**5/0**

**Responsible Officer**

**Director Corporate & Community Services**

Cr Ladbroke returned to the meeting at 4.22pm.

At cessation of discussion and debate on the abovementioned resolution, Councillors Edwards and Taylor returned to the meeting at 4.23pm.

**Item Number:**

**L.2**

**File Number: D20/58875**

**SUBJECT HEADING:**

**DEVELOPMENT APPLICATION FOR A MATERIAL  
CHANGE OF USE "INDOOR SPORT AND RECREATION"  
(SNAP FITNESS) - 2020/20088**

**Location:**

35 Hawthorne Street, Roma Qld 4455

**Applicant:**

Coogar Pty Ltd

**Author Title:**

**Lead Town Planner**

***Executive Summary:***

*Coogar Pty. Ltd. has submitted a development application seeking approval to relocate Roma Snap Fitness from its current location at 25 Quintin Street, Roma to the premises located at 35 Hawthorne Street, Roma (being Lot 2 RP41286 & Lot 2 RP94533). The premises are occupied by a vacant, commercial-warehouse that was previously used as a hardware/tool-supply shop (Blackwoods Roma).*

*The development application is subject to impact assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 and any matters prescribed by regulation. The Development Assessment Rules set out the procedural requirements for the development assessment process.*

*Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of no less than 15 business days between 29 May 2020 and 19 June 2020. There were no properly made submissions received about the application during this period; however, assessing officers did receive written comments from the adjoining land owner (Cinema Roma) supporting the proposal (comments attached).*

*The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this application have been fulfilled.*

*The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016 and any residual inconsistency with the assessment benchmarks can be appropriately addressed by way of conditions of development approval. Assessing officers have also identified a number of relevant matters that support approval of the application, including; the absence of any adverse impacts resulting from the development; and that the proposal provides for the efficient utilisation of existing infrastructure and promotes reinvestment in an area that is targeted for growth and services.*

*This item provided Council further detail than that provided in the report included in the initial agenda (Item 13.7). Earlier during the meeting Council resolved to lay Item 13.7 on the table for consideration in conjunction with this item (L.2). Council resumed its deliberations.*

**Resolution No. OM/06.2020/100**

**Moved Cr O'Neil**

**Seconded Cr Ladbrook**

**The application for a Material Change of Use for “Indoor sport and recreation” (gymnasium) located at 35 Hawthorne Street, Roma, being Lot 2 on RP41286 and Lot 2 on R94533, be approved subject to the following conditions:**

- (a) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).**
- (b) Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.**
- (c) The relevant planning scheme for this development is Maranoa Planning Scheme 2017. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to this Planning Scheme.**
- (d) Under the Planning Scheme “Indoor sport and recreation” means the use of premises for a leisure, sport or recreation activity conducted wholly or mainly indoors.**
- (e) The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.**
- (f) All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.**
- (g) The development site is identified as being partly affected by Low Flood Hazard in the Roma Flood Hazard Overlay.  
Refer: <http://www.maranoa.qld.gov.au/development/planning-scheme>**

- (h) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved development.
- (i) The development will not increase demand on any of Council's trunk infrastructure networks and therefore a nil infrastructure charge is payable.
- (j) The land use rating category may change upon commencement of any new approved use on the site. Council's current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: [www.maranoa.qld.gov.au](http://www.maranoa.qld.gov.au).
- (k) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

#### Use

1. The approved development is a Material Change of Use - "Indoor sport and recreation" as defined in the Planning Scheme and as shown on the approved plans.

#### Amalgamation of lots

2. The lots comprising the development site (Lot: 2 RP: 41286 & Lot 2: RP: 94533) must be amalgamated within 3 months of the commencement of the use.

#### Compliance inspection

3. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted in these conditions.
4. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

#### Approved plans and documents

5. The approved development is to be carried out generally in accordance with the following approved plans/documents and subject to approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number	Plan/Document Name	Date
205584 V1	Project Plan	21.05.2020
001	Parking and Access plan	

### Detailed plans

6. Detailed design plans, generally in accordance with the approved plans, must be submitted to and approved by Council prior to the commencement of use. The detailed plans must include elevation/s and site plan/s, drawn to scale, and clearly identifying any improvements proposed as part of the development.

The approved design plans shall form part of the approved documents for the development.

### Parking and manoeuvring

7. A designated onsite car parking area with provision for 10 carparking spaces, including one carpark for persons with disabilities, is to be provided within the development site area. The onsite car parking area shall provide exclusive access from Hawthorne Street.
8. Development plans showing swept paths for vehicles accessing the car parking area and demonstrating that the car park achieves compliance with the requirements listed below, must be submitted to, and approved by Council prior to the commencing of use:
- a. Car park design, including car parking spaces (widths and lengths), vehicle access lanes and manoeuvring areas are to comply with Australian Standard AS/NZS 2890 Part 1: Off-street car parking;
  - b. A disabled car parking bay is to be provided in accordance with Australian Standard AS/NZS 2890.6:2009 Parking Facilities - Off-street car parking for people with disabilities (minimum 2 PWD spaces);
  - c. Appropriate vehicle barriers are to be provided to prevent vehicles from travelling into existing/proposed structures and buildings;
  - d. Vehicle movements within the site are to be clear of proposed parking areas, buildings and landscape treatments;
  - e. Vehicle parking bays must not encroach into swept paths for vehicle movements;
  - f. Vehicles accessing the designated onsite parking area must be able to enter and leave in forward direction. All vehicle manoeuvres to and from the onsite parking spaces must be totally contained within the development site boundaries and must not encroach onto the adjacent road way;
  - g. Sufficient manoeuvring areas are to be provided to facilitate the turnaround of vehicles within the site ensuring vehicles can exit to Hawthorne Street in forward direction;

The approved development plans required by 8.a. to 8.g. (inclusive) above shall form part of the approved documents for the development.

### Access

9. Vehicle access to the development site is to be provided from Hawthorne Street, generally in the location shown on approved drawing 001 Parking and Access Plan. Signage shall be erected internal to the development site, generally in the location of the proposed on-site car park, advising customers that they are prohibited from entering or leaving the development site from the access easement from Quintin Street.

10. Signage is to be erected internally within the development site generally in the location of the driveway from the proposed on-site car park, providing clear instruction to vehicles exiting the site that they must give way to vehicles entering the development site from Hawthorne Street.
11. Signage/line-marking and/or other warning devices are to be erected internally within the proposed on-site car parking area making pedestrians and vehicles aware of the potential of vehicles entering/exiting the site.
12. The landowner shall be responsible for the maintenance of vehicle crossovers from the property boundary to the external road networks and access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.

#### No external building works

13. No external building works are permitted to be carried out at the premises without the prior written consent of Council, unless otherwise permitted by the Planning Scheme or as prescribed by the *Planning Regulation 2017*.

Note: all other permits and licences required to carry out works on the building, including, but not limited to, any building or plumbing works, must be obtained prior to the commencement of works.

#### Works in road reserve

14. A Works in a Road Reserve Permit will be required from Council for any works associated with the development that are undertaken within the Council road reserve by private contractor/entity. Works include, but are not limited to, line-marking, signage, footpath or cutting work, kerb and channel and site access/crossovers. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".
15. An Operational Works application must be submitted to and approved by Council for infrastructure works external to the development site prior to any works taking place, where works are undertaken by private contractor/entity.

#### Development works

16. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
17. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

#### Applicable standards

18. All works must comply with:
  - a) the development approval conditions;

- b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
- c) any relevant Australian Standard that applies to that type of work; and
- d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

#### **Avoiding nuisance**

19. No unreasonable nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.

**Note:** In most instances, Council is responsible for investigating complaints and enforcing the controls for nuisances. When investigating a complaint, Council will consider amongst other matters, the amount, duration, characteristics and qualities of the nuisance, as well as the sensitivity of the receptor and the potential impact of the nuisance on adjacent properties.

20. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
21. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

**Note:** The Queensland Government *Environmental Protection Act 1994* includes controls for light nuisances. Council is responsible for investigating light pollution complaints and enforcing the controls for light nuisances. When investigating a lighting complaint, Council will consider amongst other matters, the amount, duration, characteristics and qualities of the lighting, as well as the sensitivity of the receptor and the potential impact of lighting on adjacent properties.

22. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
23. Any dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses.

#### **Footpath lighting**

24. The development is to incorporate lighting on the Hawthorne Street building elevation to illuminate the footpath and building access outside of daylight hours. Lighting is to accord with Australian Standard AS/NZ1158 – Lighting for roads and public spaces.

#### **Refuse storage**

25. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis.
26. Refuse storage areas are to be located behind the front building line and screened from view from the street.



### Screening mechanical equipment

27. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened from the adjoining roadway and nearby properties.

### Stormwater and drainage

28. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed.
29. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
30. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

### Services

31. The approved development is to be connected to Council's reticulated water supply network in accordance with the Water Services Association of Australia (WSAA) publication and the CMDG Design Guidelines – D11 'Water Reticulation', at no cost to Council.
32. The approved development is to be connected to Council's reticulated sewerage disposal system in accordance with the Sewerage Code of Australia and the CMDG Design Guideline - D12 'Sewerage Reticulation', at no cost to Council.
33. Any connection to, or works associated with Council's sewerage infrastructure must be completed by a qualified plumber/drainlayer under Council supervision. No works are to be undertaken on Council's sewerage infrastructure without first obtaining the express permission of Council.
34. The premises is to be connected to Council's reticulated gas network prior to the commencement of the use.
35. Connection of the development to a telecommunication service must be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.
36. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.

**Note:** Any renewable energy systems integrated into the development are to contribute to the supply and use of electricity to and from the grid.

37. All services installation, including sewer, water, gas, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (CMDG) where it applies (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

38. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

#### **Construction activities and erosion control**

39. During the course of any construction activities, soil erosion and sediment must be managed in accordance with the CMDG Design Guidelines D-7 'Erosion and Control and Stormwater Management'.
40. If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring.
41. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.
42. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system.
43. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.
44. Temporary fencing must be erected and maintained around the perimeter of the development site whilst construction activities are carried out.

#### **Bicycle parking**

45. A dedicated area for bicycle parking with a minimum of four spaces, is to be provided internally within the development site area. Bicycle parking areas must be well-lit, sheltered and protected from other use areas and traffic (including vehicle and pedestrian access ways, delivery activities, waste collection etc.). Pedestrian linkages are to be provided between the bicycle parking area and the building entrance.

#### **Advertising signage**

46. Any proposed advertising signage in addition to that identified in the approved development plans, is subject to further development approval unless complaint with the requirements for "Accepted development" or "Accepted development subject to requirements" identified in the planning scheme in force at the time.
47. Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach adjoining properties or roads.

#### **Emergency events**

48. A flood evacuation management plan, having regard to the site characteristics and management procedures in the event of flood, shall be prepared prior to the commencement of the use. The owner and/or operator and all staff shall be made aware of the flood evacuation management plan, its content, and the procedures that need to be followed in the case of a major flood event.



### Building materials

49. Building materials and surface treatments used below the Defined flood level must be resistant to water damage and shall not include wall cavities that would collect water and sediment during a flood event.

### No cost to Council

50. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development.

### Latest versions

51. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

### Application documentation

52. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

CARRIED

8/0

Responsible Officer	Lead Town Planner
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Item Number: L.3 File Number: D20/58491

**SUBJECT HEADING:** AUSTRALIAN GOVERNMENT BRIDGES RENEWAL PROGRAM ROUND 5 - REPLACE THE EXISTING TIMBER BRIDGE ON MUGGINS LANE, YULEBA

**Officer's Title:** Program Funding & Budget Coordinator

### **Executive Summary:**

*Council submitted an application on 29 May 2020 under the Australian Government Round 5 of the Bridges Renewal Program to replace the existing timber bridge on Muggins Lane Yuleba.*

*The project is currently under assessment by the Department of Infrastructure, Transport, Regional Development and Communications and have requested that a letter be provided by Council, confirming agreement to match the Australian Government funding as required under the funding guidelines.*

### **Resolution No. OM/06.2020/101**

**Moved Cr Birkett**

**Seconded Cr Ladbrook**

**That Council authorise the Chief Executive Officer (CEO) or delegate:**

1. To provide a letter to the Department of Infrastructure, Transport, Regional Development and Communications confirming Council's agreement to match the Australian Government funding as required under Section 3.3 of Round 5 of the Bridges Renewal Program Guidelines for the application to replace the existing timber bridge on Muggins Lane, Yuleba.

2. To sign any further agreements with the Australian Government in relation to the application to replace the existing timber bridge on Muggins Lane, Yuleba as required.

CARRIED

8/0

Responsible Officer

Program Funding & Budget Coordinator

Item Number:

13.6

File Number: D20/22726

SUBJECT HEADING:

NOOSA FILM ACADEMY - MARANOA SCHOOL TOUR

Officer's Title:

Specialist - Arts & Culture

**Executive Summary:**

*The immediate past (Roma) Local Development Officer, has been working with the Noosa Film Academy to develop an exciting outreach to Maranoa's school community (year 7 and above) to expose them to the opportunities inherent in the Film Industry.*

*As a result, Council has received a proposal from the Noosa Film Academy to host 5 individual full day film making workshops and career advice sessions to schools throughout the region. At the conclusion of the workshops, and depending on the COVID-19 restrictions, they propose to host a community screening.*

*This will occur from the 21 August 2020 to 28 August 2020. Council is requested to fund the 5 consecutive workshops at a total cost of \$11,000 including GST and an in-kind sponsorship for the use of the Roma Cultural Centre.*

*Please note: This project was recommended to the RADF committee as a strategic initiative in the latest round of funding, however was declined on the basis that the Education System should fund this type of project.*

*This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

*The following motion was put forward by Cr McMullen, who elected to withdraw the motion. Cr Ladbrook as 'Seconder' of the motion also indicated his agreement with this approach.*

Moved Cr McMullen

Seconded Cr Ladbrook

That:

1. Council accept the proposal from Noosa Film Academy.
2. Provide the Roma Cultural Centre as in kind sponsorship to host the community screening.
3. The cost of \$11,000 including GST to be allocated in the 2020-21 budget Work Order 02885.2304 - Arts & Culture Operations : Arts & Culture Projects.
4. Council authorise the Chief Executive Officer (CEO) to sign the agreement with Noosa Film Academy, on behalf of Maranoa Regional Council.

MOTION WITHDRAWN

Responsible Officer

Specialist - Arts & Culture

**Resolution No. OM/06.2020/102**

**Moved Cr O'Neil**

**Seconded Cr Guthrie**

**That Council declines the proposal from Noosa Film Academy Project and suggests the Noosa Film Academy to approach the Maranoa schools for sponsorship.**

**CARRIED**

**8/0**

**Responsible Officer**

**Specialist - Arts & Culture**

**COUNCIL ADJOURNED THE MEETING  
FOR A RECESS AT 4.30PM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING AT 5.52PM**

Mayor Golder returned to the meeting during recess, and was therefore present at the resumption of Standing Orders.

**Item Number:**

**LC.2**

**File Number: D20/58291**

**SUBJECT HEADING:**

**BIGGER BIG RIG AND TREEWALK - PROJECT UPDATE**

**Officer's Title:**

**Deputy Director / Strategic Road Management  
Project Officer - Program & Contract Management**

***Executive Summary:***

*This report provided Council with an update following recent discussions with current Bigger Big Rig Project funding partners, being Outback Tourism Infrastructure (OTI) and Building our Regions (BOR).*

*The matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. OM/06.2020/103**

**Moved Cr O'Neil**

**Seconded Cr Hancock**

**That Council:**

- 1. Authorise the Chief Executive Officer to submit a project variation request, and sign any associated documentation, that seeks to maintain the current Building Our Regions funding contribution and remove the carpark construction scope from the Building Our Regions Funding Agreement.**
- 2. Advocate for support of Council's variation request by formally writing to the Minister for State Development, Tourism and Innovation outlining a statement of reasons for such request.**
- 3. Note the update to the Debt (Borrowing) Policy 2019/20 including:**
  - a) removing the proposed internal loan of \$1,233,869 from the gravel pits reserves;**
  - b) amending the total 2019/20 QTC Borrowings for the Bigger Big Rig Project to a single amount (project) of \$2,824,987.**
- 4. Authorise the Chief Executive Officer to draw down \$2,824,987 (noting that only part of the approved borrowing amount is now required).**

5. Award the contract (subject to written confirmation from the funding bodies in respect to point 1 and 2 of the resolution), to J Hutchinson Pty Ltd for the construction of the Bigger Big Rig Observation Tower and Treewalk:
  - a) noting the updated scope and negotiated value of \$4,674,150 inclusive of GST); and
  - b) subject to execution of the contract on terms acceptable to the Chief Executive Officer.
6. Continue to work with the contractor (post contract award) with the view of maximising use of local contractors and suppliers where possible.
7. Formally update the Big Rig Action Group regarding the Bigger Big Rig Observation Tower and Treewalk Project.
8. Adopt the revised 2019/20 budget in accordance with Section 169 of the *Local Government Regulation 2012*, incorporating the following documents as presented at the meeting (reflecting the revised figures for the Bigger Big Rig Observation Tower and Treewalk Project) and removing the estimates pertaining to the unsuccessful Building Better Regions application for the subsequent stage:
  - Updated Budget Financial Statements (and following two (2) years);
  - Updated Long Term Forecast;
  - Revised Revenue Statement;
  - Revised Total Value of Rates & Charges;
  - Revised Revenue Policy;
  - Revised Sustainability Ratios;
  - Revised Borrowing Policy.

CARRIED

7/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. Hancock	
Cr. Ladbrook	
Cr. McMullen	
Cr. O'Neil	
Cr. Taylor	

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: 13.1 File Number: D20/55783

SUBJECT HEADING: GROWING TOURISM INFRASTRUCTURE (GTI) FUND 2020/21

Officer's Title: Regional Tourism Development Coordinator

**Executive Summary:**

*The \$25 million Growing Tourism Infrastructure Fund 2020/21 is a key element of the Queensland Economic Recovery Strategy: Unite and Recover for Queensland Jobs which has been implemented to help accelerate the State's recovery from COVID-19.*

*The Fund aims to fast-track new and enhanced tourism infrastructure projects that will strengthen Queensland's tourism industry and deliver economic benefits across the State. The Department of Innovation and Tourism Industry Development is now accepting project registrations.*

*This matter had been laid on the table earlier during the meeting, Council resumed its deliberations.*

**Resolution No. OM/06.2020/104**

**Moved Cr Golder**

**Seconded Cr Guthrie**

**That Council registers the Peter Keegan Project for Growing Tourism Infrastructure funding in 2020/21.**

**CARRIED**

**9/0**

**Responsible Officer**

**Regional Tourism Development Coordinator**

## **CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 6.11pm.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 8 July 2020, at Ernest Brock Room (Roma Cultural Centre).**

.....  
Mayor.

.....  
Date.

.....  
Deputy Mayor.

.....  
Date.