

BUSINESS PAPER

Ordinary Meeting

Wednesday 12 August 2020

Ernest Brock Room (Roma Cultural Centre)

NOTICE OF MEETING

Date: 3 August 2020

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor G B McMullen
Councillor J R P Birkett
Councillor M C Edwards
Councillor J L Guthrie
Councillor J M Hancock
Councillor W L Ladbrook
Councillor C J O'Neil
Councillor W M Taylor

Chief Executive Officer:

Ms Julie Reitano

Executive Management:

Mr Rob Hayward (Deputy Chief Executive Officer/Director
Development, Facilities & Environmental Services)
Ms Sharon Frank (Director Corporate & Community Services)

Attached is the agenda for the **Ordinary Meeting** to be held at the Ernest Brock Room (Roma Cultural Centre) on **12 August, 2020 at 9.00AM.**

A handwritten signature in black ink, appearing to read 'Julie Reitano'.

Julie Reitano
Chief Executive Officer

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Status Reports

Next General Meeting

- To be held at the Ernest Brock Room (Roma Cultural Centre) on 26 August 2020.

Confidential Items

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

C Confidential Items

C.1 Roma Bush Gardens

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.2 Access Request for Roma Water Tower

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.3 Application for Conversion of Tenure - Lots 6 and 8 on EG59

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.4 Council Asset - 6 Burrowes Street, Surat

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.5 Surrender of Easement - Lot 1 on SP212826

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.6 Renewal of Lease - SL 36/52714 over Lot 191 on DL839181

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.7 Council Vacant Land - Lots 2 and 3 on Y22120

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.8 Council Asset - 52 Oxford Street, Mitchell

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.9 Racecourse North Estate Injune - Land for Sale

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.10 Payment to Local Government Mutual Assets - Annual Asset Insurance Payment

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) (h) the local government budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.11 3 Hour Regulated Parking in Roma's CBD

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.12 Council News - August edition

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

C.13 Replacement of Four Grids - Mt Moffatt Road and Womblebank Gap Road

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

C.14 Request for Relief for Excess Water Charges - Assessment 11003100

Classification: Closed Access

Local Government Regulation 2012 Section 275(d) rating concessions.

C.15 Re-tabled: Surat Bore Consultation Summary

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.16 Roma Saleyards Complex Cleaning Services - Service Agreement

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.17 Tender 20032: Injune Swimming Pool Management Agreement

Classification: Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

C.18 Application for funding under the Regional Airports Screening Infrastructure program

Classification: Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

C.19 Bigger Big Rig Project - Multimedia Tender

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.20 Approval for Commercial Use of Land owned by Council

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

C.21 Request for In Kind Support - Bendemere Pony Club

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.(Sporting club requesting in kind assistance from Council)

C.22 Pre-employment Services Provider

Classification: Closed Access

Local Government Regulation 2012 Section 275(a) the appointment, dismissal or discipline of employees.

Councillor Business

14 Councillor Business

Closure

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ERNEST BROCK ROOM (ROMA CULTURAL CENTRE) ON 22 JULY 2020 SCHEDULED TO COMMENCE AT 9.00AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbroke, Cr. C J O'Neil, Cr. W M Taylor, Chief Executive Officer – Julie Reitano, Minutes Officer – Brittany Lafrenais and Kelly Rogers in attendance.

AS REQUIRED

Director Corporate & Community Services – Sharon Frank, Deputy Director / Strategic Road Management – Cameron Hoffmann, Operations Manager Finance – Dee Sullivan, Manager Community Safety – Sam Thrupp, Manager Water, Sewerage & Gas – Graham Sweetlove, Manager Economic & Community Development – Ed Sims, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Procurement & Plant – Michael Worthington, Lead Rates and Utilities Billing Officer / Systems Administrator – Dana Harrison, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Stewart, Specialist Arts & Culture – Kym-Maree Walters, Manager Communication, Information & Administration Services – Dale Waldron, Rates and Utilities Billing Officer – Catherine (Katie) Ballard.

WELCOME

The Deputy Mayor welcomed all present and declared the meeting open at 9.14am, and immediately adjourned the meeting to allow for all attendees to be present for its commencement.

The meeting resumed at 9.15am with the Mayor now present.

CONFIRMATION OF MINUTES

Resolution No. OM/07.2020/36

Moved Cr Taylor

Seconded Cr Guthrie

That the minutes of the Ordinary Meeting held on 8 July 2020 be confirmed.

CARRIED

9/0

Resolution No. OM/07.2020/37

Moved Cr O'Neil

Seconded Cr Taylor

That the minutes of the Budget Submissions & Financial Planning Standing Committee Meeting held on 15 July 2020 be confirmed.

CARRIED

9/0

Resolution No. OM/07.2020/38

Moved Cr O'Neil

Seconded Cr Ladbroke

That the minutes of the Budget Submissions & Financial Planning Standing [Committee] Meeting minutes 21 July 2020 be confirmed with an amendment to the motion that Cr Guthrie moved (located on page 6) with no seconder listed, in the narrative below it should list no seconder was sought, for completeness.

[The Chief Executive Officer indicated that the 'No seconder' reference would ordinarily be taken out altogether to avoid confusion]

Cr O'Neil then indicated that he was happy with this amendment.

CARRIED

9/0

DECLARATION OF CONFLICTS OF INTEREST

Cr O'Neil

Item	Subject Heading
13.3	Country Universities Centre - Maranoa

13.3 - Country Universities Centre - Maranoa

Cr O'Neil advised:

I, Cr Cameron O'Neil, declare that I have a 'Material Personal Interest' as defined by the *Local Government Act 2009*, section 175B for agenda item 13.3, with the subject heading – Country Universities Centre Maranoa. The particulars of interest arise because of the entity Country Universities Centre Maranoa as of which I'm a non-executive Director and Chair and that the Country Universities Centre Maranoa stands to gain a benefit or suffer a loss (directly or indirectly) depending on the outcome of Council's consideration of this matter. In accordance with Section 175C (2)(b) of the *Local Government Act 2009*, I will leave the room while the matter is discussed and voted on.

Cr Hancock

Item	Subject Heading
C.19	Tender Specifications – Production & Distribution of the Bottle Tree Bulletin
C.20	Approval of water storage – Hay Roma Dam

C.19 - Tender Specifications – Production & Distribution of the Bottle Tree Bulletin

Cr Hancock advised:

I, Johanne Hancock, declare that I have a 'Material Personal Interest' as defined by the *Local Government Act 2009*, section 175B for agenda item C.19, with the subject heading – Tender Specifications – Production & Distribution of the Bottle Tree Bulletin. The name of the person or entity who stands to gain a benefit or suffer a loss (either directly or indirectly) depending on the outcome of the consideration of the matter at the meeting is Surat Post and News Pty Ltd. The nature of my relationship to the entity, is the entity is owned by my husband Graham Hancock and my parents Paul and Rachel Parravicini and the Surat Post and News. Describe how you, the person or other entity stands to gain a benefit or suffer a loss (either directly or indirectly) depending on the outcome of Council's consideration of this matter is in regards to the postage of the Bottle Tree Bulletin within the tender specifications. In accordance with Section 175C (2)(b) of the *Local Government Act 2009*, I will leave the room while the matter is discussed and voted on.

C.20 - Approval of water storage – Hay Roma Dam

Cr Hancock advised:

I, Johanne Hancock, declare that I have a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda item C.20, with the subject heading – Approval of water storage – Hay Roma Dam. The personal interest arises because of my relationship with another person, the name of the other person is Michael Hancock. The nature of my relationship with this person is he is my son. The nature of the person's interests in the matter is he is a Manager of one of the ACC properties at Millmerran. I will be dealing with the matter by leaving the room while the matter is discussed and voted on.

The Mayor then asked if there were any more conflicts of interest.

Cr McMullen then raised a question with Cr O'Neil on whether Cr O'Neil had another conflict based on the Courier Mail article (on 21 July 2020) with some accusation / some reference to Cr O'Neil having a conflict between the LNP and Maranoa Regional Council.

Cr O'Neil then responded to Cr McMullen asking if there was a matter on the agenda that was relating to the Liberal National Party and Cr McMullen said no, he was just named in the article.

Cr O'Neil then stated that there was nothing on the agenda relating to the Liberal National Party, then he has no conflict of interest.

Cr O'Neil then said, through Mayor Golder, unless Cr McMullen would like to raise one. Cr McMullen responded saying no. It was presented to him that morning, the piece in the paper, and asked the question if there was a conflict of interest so he thought he'd raise it.

The Chief Executive Officer then asked Cr McMullen which particular item. Cr McMullen stated that there wasn't an item on the agenda, it was just mentioned in the Courier Mail.

The Chief Executive Officer confirmed again that today was about the meeting agenda and again sought clarification from Cr McMullen about the particular item.

Mayor Golder then suggested that it might have been a general question and asked Cr McMullen, with Cr McMullen responding that he had just asked the question.

Mayor Golder then said it sounded like it (i.e. the conflict of interest) has got to do with an agenda item and so if there is no agenda item.... The Mayor then asked the Chief Executive Officer if that's how she understands it, with the Chief Executive Officer stating that we have just gone through the declarations of conflicts of interest *for the meeting*.

The Chief Executive Officer explained to Cr McMullen that if at any point he identifies an item during the course of the meeting, please raise that as he would any other.

ON THE TABLE

Item C.4 – Request Trade Mark Renewal was laid on the table at the Ordinary Meeting on 24 June 2020.

Item C.18 – Roma Saleyards Bull Sales was laid on the table at the Ordinary Meeting on 8 July 2020.

Item LC.1 – Surat Bore Consultation Summary was laid on the table at the Ordinary Meeting on 27 May 2020.

Item LC.2 – Yuleba Bore and Water Treatment Plant Consultation Summary was laid on the table at the Ordinary Meeting on 27 May 2020.

BUSINESS

CORPORATE & COMMUNITY SERVICES

Item Number: 11.1 File Number: D20/61243

SUBJECT HEADING: RELATED PARTY DISCLOSURES - POLICY

Officer's Title: Operations Manager - Finance

Executive Summary:

Since 1 July 2016 local governments must disclose related party relationships, transactions and outstanding balances, including commitments, in their annual financial statements.

Related parties include Key Management Personnel (KMP), their close family members and any entities that they control or jointly control. Any transactions with these parties, whether monetary or not, will need to be identified and may need to be disclosed.

Resolution No. OM/07.2020/39

Moved Cr Hancock

Seconded Cr O'Neil

That the Council adopt the Related Party Disclosure Policy as presented.

CARRIED

9/0

Responsible Officer	Operations Manager - Finance
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Item Number: 11.2 File Number: D20/61797

SUBJECT HEADING: NON-CURRENT ASSET ACCOUNTING POLICY

Officer's Title: Operations Manager - Finance

Executive Summary:

The Non-Current Accounting Policy provides a framework for identifying, valuing, recording and writing-off non-current assets to ensure compliance with the Local Government Act 2009, Local Government Regulation 2012 and Australian Accounting Standards and Interpretations.

Resolution No. OM/07.2020/40

Moved Cr Edwards

Seconded Cr Birkett

That the Council adopt the Non-Current Asset Accounting Policy as presented.

CARRIED

9/0

Responsible Officer	Operations Manager - Finance
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Item Number: 11.3 File Number: D20/67188

SUBJECT HEADING: INVESTMENT REGISTER AS AT 30 JUNE 2020

Officer's Title: Contractor - Finance Systems Support

Executive Summary:

The purpose of this report was to present to Council the Investment Report (including the Trading Limits Report) as at 30 June 2020.

Resolution No. OM/07.2020/41

Moved Cr Edwards

Seconded Cr Guthrie

That the Investment Report as at 30 June 2020 be received and noted.

CARRIED

9/0

Responsible Officer

Contractor - Finance Systems Support

Item Number: 11.4

File Number: D20/67198

SUBJECT HEADING: MONTHLY FINANCIAL REPORTS FOR THE PERIOD ENDED 30 JUNE 2020

Officer's Title: Contractor - Finance Systems Support

Executive Summary:

The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of June 2020 (including year to date).

Resolution No. OM/07.2020/42

Moved Cr Birkett

Seconded Cr Taylor

That the monthly financial report for the period ending 30 June 2020 be received and noted.

CARRIED

9/0

Responsible Officer

Contractor - Finance Systems Support

Item Number: 11.5

File Number: D20/66402

SUBJECT HEADING: SELECTIVE INSPECTION PROGRAM 2020

Officer's Title: Manager - Community Safety

Executive Summary:

A Selective Inspection Program has been proposed for all township areas within the Maranoa Regional Council Area. The selective inspection program will monitor compliance with the Animal Management (Cats and Dogs) Act 2008 regarding registration and regulated dog provisions. The inspection program may result in remedial action being undertaken and infringements issued where non-compliance is observed.

Properties will be selected where a Council Authorised Person has a reasonable belief that an unregistered and/or regulated dog may be present on the premises.

If approved, the public notice of the selective inspection program will be given in the local newspaper on 10 August 2020 and on the Council website stating that the program will commence on Monday 7 September and conclude on Friday 27 November 2020.

Resolution No. OM/07.2020/43

Moved Cr O'Neil

Seconded Cr Taylor

That Council resolve:

- 1. That under section 113(1) of the *Animal Management (Cats and Dogs) Act 2008* (AMCAD) Council approves a selective inspection program to allow authorised persons to enter and inspect selected properties in part of its local government area.**
- 2. In accordance with section 113(5)(a) of the AMCAD Act 2008 the purpose of the program is to monitor compliance with the Chapter 3 registration and Chapter 4 regulated dog provisions of the AMA.**
- 3. In accordance with section 113(5)(b) and (e) of the AMCAD Act 2008 the program will commence on Monday the 7th of September and conclude on Friday the 27th of November 2020.**
- 4. In accordance with section 113(5)(c) of the AMCAD Act 2008 inspections may occur in premises situated within the townships of Amby, Injune, Jackson, Mitchell, Muckadilla, Mungallala, Roma, Surat, Wallumbilla and Yuleba being the areas defined as designated town areas in Schedule 13 of *Subordinate Local Law No. 2 (Animal Management) 2011* where an Authorised Person has reasonable belief that an unregistered and/or regulated dog may be present.**
- 5. In accordance with section 114 of the AMCAD Act 2008 a public notice will be given in the local newspaper on 10 August 2020 and on the Council website stating that the program will commence on Monday the 7th of September and conclude on Friday 27th of November 2020.**

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr O'Neil proposing the following amendment (specifically the inclusion of point 6 with wording clarified following input from the relevant officer):

Resolution No. OM/07.2020/44

Moved Cr O'Neil

Seconded Cr Taylor

That Council resolve:

- 1. That under section 113(1) of the *Animal Management (Cats and Dogs) Act 2008* (AMCAD) Council approves a selective inspection program to allow authorised persons to enter and inspect selected properties in part of its local government area.**
- 2. In accordance with section 113(5)(a) of the AMCAD Act 2008 the purpose of the program is to monitor compliance with the Chapter 3 registration and Chapter 4 regulated dog provisions of the AMA.**
- 3. In accordance with section 113(5)(b) and (e) of the AMCAD Act 2008 the program will commence on Monday the 7th of September and conclude on Friday the 27th of November 2020.**

4. In accordance with section 113(5)(c) of the AMCAD Act 2008 inspections may occur in premises situated within the townships of Amby, Injune, Jackson, Mitchell, Muckadilla, Mungallala, Roma, Surat, Wallumbilla and Yuleba being the areas defined as designated town areas in Schedule 13 of Subordinate Local Law No. 2 (Animal Management) 2011 where an Authorised Person has reasonable belief that an unregistered and/or regulated dog may be present.
5. In accordance with section 114 of the AMCAD Act 2008 a public notice will be given in the local newspaper on 10 August 2020 and on the Council website stating that the program will commence on Monday the 7th of September and conclude on Friday the 27th of November 2020.
6. That Officers issue an advisory notice at time of inspection, to be paid within 14 days upon which, if that hasn't be paid, a fine will be issued.

CARRIED

6/3

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. Hancock	Cr. Ladbroke
Cr. McMullen	
Cr. O'Neil	
Cr. Taylor	

Responsible Officer	Manager - Community Safety
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INFRASTRUCTURE SERVICES

Item Number:

12.1

File Number: D20/52178

SUBJECT HEADING:

APPLICATION FOR FUNDING UNDER AUSTRALIAN GOVERNMENT'S 2021-22 BLACK SPOT PROGRAM

Officer's Title:

**Deputy Director / Strategic Road Management
Program Funding & Budget Coordinator**

Executive Summary:

The Department of Transport and Main Roads has invited nominations for the Australian Government's Black Spot Program for 2021-22. This report outlined a summary of the program and recommended that Council submit an application under this latest funding round.

Resolution No. OM/07.2020/45

Moved Cr Golder

Seconded Cr Birkett

That Council:

1. Submit a proactive road safety proposal to upgrade the intersection of Mt Abundance Road and Roma Southern Road under the Australian Government's 2021-22 Black Spot Program.
2. Authorise the Chief Executive Officer, or delegate, to sign the funding agreement/s with the relevant funding body if the application/s is successful.

CARRIED

9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: 12.2 **File Number:** D20/66302

SUBJECT HEADING: REQUEST FOR PARTICIPATION - WORLD HEPATITIS DAY, 28 JULY 2020

Officer's Title: Assets Officer - Transport Network

Executive Summary:

Council has received a request from Hepatitis Queensland inviting Council to participate in a health awareness initiative to promote World Hepatitis Day, 28 July 2020. On this day, businesses and organisations are being asked to light public spaces with green lighting to indicate support and raise community awareness.

Resolution No. OM/07.2020/46

Moved Cr Guthrie

Seconded Cr McMullen

That Council:

1. **Note the email from Hepatitis Queensland requesting Council's participation in World Hepatitis Day.**
2. **Support and participate in World Hepatitis Day by amending the variable street tree lighting in McDowall Street Roma to display only Green on the date of the 28th July 2020.**
3. **A media release be issued to inform the community of the motivation behind the green colour change in the tree lighting.**

CARRIED

9/0

Responsible Officer

Assets Officer - Transport Network

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D20/64955

SUBJECT HEADING: CHANGE APPLICATION (OTHER THAN A MINOR CHANGE) FOR DEVELOPMENT APPROVAL 2012/18039 FOR A MATERIAL CHANGE OF USE "MEDIUM IMPACT INDUSTRY" (SEWERAGE TREATMENT PLANT)

Officer's Title: Lead Town Planner

Executive Summary:

Garland Trading Company Pty. Ltd. (Garlos) has submitted an application seeking changes to the development approval (as amended) issued for a sewerage treatment plant at 1750 Orallo Road, Euthulla in order to allow for additional waste streams to be accepted and treated at the premises. The additional waste streams include green waste, grease-trap waste, wash-bay waste and bio-solids. The application constitutes an 'other change' as defined in the Planning Act 2016 and is subject to impact assessment.

In assessing and determining the application, Council must have regard to the assessment benchmarks provided by Section 45 (5)(a)(ii) or (b) of the Planning Act 2016 and any matters prescribed by regulation, but only to the extent the matters are relevant to assessing and deciding the change application in the context of the development approval.

The Development Assessment Rules set out the procedural requirements for the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules and for a period of no less than 15 business days between 11 May 2020 and 29 May 2020. There were no properly made submissions received about the application during this period.

The procedural requirements set out by the Development Assessment Rules to enable Council to make a decision on this application have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act 2016. Assessing officers have also identified a number of relevant matters that support approval of the application, including the absence of any adverse impacts resulting from the development and that the proposal will be co-located and operationally related to the current waste management activities undertaken on the site.

Resolution No. OM/07.2020/47

Moved Cr O'Neil

Seconded Cr Edwards

In accordance with the Officer's recommendation, that Council:

- 1) **give a decision notice to the applicant agreeing to the proposed changes to Negotiated decision notice reference 2012/18039;**

and;

- 2) **make the following changes to the Negotiated decision notice 2012/18039;**

Amend the development approval description from:

Development Application for Material Change of Use - Medium Impact Industry (Sewage Treatment Plant) and Environmentally Relevant Activity 63 - Sewage Treatment on land situated at 1750 Orallo Road, Euthulla QLD 4455 Described as Lot 46 on WV 941

to;

Development Application for Material Change of Use – Industry activities (sewerage treatment plant and composting and soil conditioner manufacturing) on land situated at 1750 Orallo Road, Euthulla QLD 4455, described as Lot 46 on WV 941 and Lot 40 on WV 837.

and;

Delete conditions 2., 3., 11, 11.a., 11.b., 11.c. and 11.d.;

and;

Amend the approved plans table from;

8. Approved plans

The approved plans and/or documents for this development approval are listed in the following table:

Plan/Document number	Plan/Document name	Date
	Site Plan	February 2012
CMDG D1	Capricorn Municipal Development Guidelines – Geometric Road Design D1 Design Guidelines	03/2012
CMDG D5	Capricorn Municipal Development	03/2012

**Guidelines – Stormwater Drainage
Design D5 Design Guidelines**

to;

8. Approved plans

The approved plans and/or documents for this development approval are listed in the following table:

Plan/Document number	Plan/Document name	Date
	Site Plan	February 2012
100021	Development Approval Amendment – Material Change of Use of Premises and Environmentally Relevant Activity 53	March 2020
CMDG D1	Capricorn Municipal Development Guidelines – Geometric Road Design D1 Design Guidelines	03/2012
CMDG D5	Capricorn Municipal Development Guidelines – Stormwater Drainage Design D5 Design Guidelines	03/2012

Amend Condition 10 from;

The maximum quantity of waste water that can be transported to the site is 50,000 litres per day averaged out over a 7-day period.

to;

The maximum quantity of all waste (including sewage, grease-trap waste, wash-bay waste and bio-solids) that can be transported to the site is 50,000 litres/tonnes (or a combination of both) per day averaged out over a 7-day period.

and:

Amended Condition 12 from;

Road trains are not permitted on Orallo Road for the transport of waste water to the site for treatment until 98% of the road meets the minimum specification of 6 metres of seal and 8 metres of carriageway.

to:

Road trains are not permitted on Orallo Road for the transport of all approved waste streams to the site for treatment until 98% of the road meets the minimum specification of 6 metres of seal and 8 metres of carriageway.

and;

Amend Condition 13 from:

Road trains and any type of B-doubles, carrying waste water to the site, are not permitted to travel on Orallo Road or Euthulla Road during the periods when school buses are scheduled to collect or drop-off school children.

to:

Road trains and any type of B-doubles, carrying all approved waste streams to the site, are not permitted to travel on Orallo Road or Euthulla Road during the periods when school buses are scheduled to collect or drop-off school children.

and;

Amend Condition 19 from;

The sewerage treatment plant must have its own power supply even when connected to the local electricity supply.

to:

In the event that the approved development cannot be supplied with an adequate supply of electricity through efficient design and alternative energy technologies, a connection to the reticulated electricity network must be provided to service the development.

and;

Insert the following development conditions;

Conditions relevant to composting and soil conditioner manufacturing

Compliance inspection

All conditions relating to the establishment of the approved use must be fulfilled prior to the approved use commencing, unless otherwise noted in these conditions.

Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

Detailed plans

Detailed design plans, generally in accordance with the approved plans, must be submitted to and approved by Council prior to the commencement of works. The detailed design plans must include;

- a. a detailed Overall Site Layout Plan. The plan should clearly show, amongst other things, parking and manoeuvring areas, internal access routes for vehicles associated with the use and areas designated for the approved activity (both proposed and existing); and**
- b. elevations/schematics of the intermodal bio-containers and other infrastructure to be used as part of the approved composting system.**

The approved design plans shall form part of the approval documents.

Site Based Management Plan

A site based management plan must be submitted and approved by Council prior to the commencement of use. The plan must include details about approved operations, land management (including weeds and pests), stormwater management and erosion and sediment control (quantity and quality), community relations management, cultural heritage management, noise management, odour management and dust management.

The approved Site Based Management Plan shall form part of the approval documents.

Irrigation Management Manual

An Irrigation Management Manual must be submitted to Council prior to the commencement of use. The Irrigation Management Manual will form part of the approved documents.

Maintain the premises

The area and its surrounds must be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

Avoiding nuisance

No unreasonable and sustained nuisance is to be caused to adjoining properties and occupiers by the way of noise, odour, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.

Note: Refer to the *Environmental Protection Regulation 2019* for acceptable emission levels.

Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.

All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

Note: The Queensland Government *Environmental Protection Act 1994* includes controls for light nuisances. Council is responsible for investigating light pollution complaints and enforcing the controls for light nuisances. When investigating a lighting complaint, Council will consider amongst other matters, the amount, duration, characteristics and qualities of the lighting, as well as the sensitivity of the receptor and the potential impact of lighting on adjacent properties.

Advertising signage

Any proposed advertising signage in addition to that identified in the approved development plans, is subject to further development approval unless compliant with the requirements for “Accepted development” or “Accepted development subject to requirements” identified in the planning scheme in force at the time.

Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach into adjoining properties or roads.

Development works

During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.

The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be

immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

Applicable Standards

All works must comply with:

- a) the development approval conditions;
- b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
- c) any relevant Australian Standard that applies to that type of work; and
- d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Operating hours

Hours of operation are restricted to 6:00am to 6:00pm Monday to Saturday. Operations are not permitted on Sundays or public holidays. Hours of operation include heavy vehicle movements to and from the site.

Note: The operator may apply to Council to vary the hours of operation for a particular project where the extended operating hours are necessary in the opinion of the Council having considered the requirements and community benefits of the particular project and the duration of the additional impacts upon the local community.

Any Council approval of the varied hours will be restricted to the duration of the project, and may be rescinded by the Council on seven days' notice if the extended hours of operation are considered to be causing undue nuisance or disruption to other persons.

Emergency events

A Bushfire Hazard Management Plan, having regard to the site characteristics and management procedures in the event of a bushfire, shall be prepared prior to the commencement of use. The management plan must include procedures for the appropriate storage and manufacture of any hazardous material to ensure public safety and the environment are not adversely affected by the detrimental impacts of bushfire. The owner and/or operator, staff and visitors to the site shall be made aware of the Bushfire Hazard Management Plan, its content, and the procedures that need to be followed in the case of a bushfire event.

Note: A copy of the Bushfire Hazard Management Plan must be made available during any compliance inspection carried out by Council.

The approved development must be provided with access to a reliable and adequate water supply for firefighting purposes.

Sloping land

Development is to be undertaken to ensure vulnerability to landslip erosion and land degradation is minimized and that the safety of persons and property is not compromised. All operations are to comply with the *Mining and Quarry Safety and Health Act 1999* to avoid erosion, land degradation and possible safety issues.

Waterways

No direct interference or modification of watercourse channels, banks or riparian and in-stream habitat occurs without approval from the relevant regulatory authorities.

Erosion and sediment control

Erosion and Sediment Control is to be managed in accordance with the Capricorn Municipal Development Guidelines D7 'Erosion Control and Stormwater Management'.

Refuse storage

A permanent enclosed bulk refuse storage area must be provided within the premises. The refuse storage area must be located so as to be screened from the road and adjoining uses.

All refuse storage containers must be maintained in a clean and tidy state at all times while the use continues, and shall be emptied and the waste removed from the site on a regular basis

and;

Insert the following general advice:

- (a) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- (b) Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.
- (c) The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- (d) The land use rating category may change upon commencement of any new use on the approved lot(s). Council's current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: www.maranoa.qld.gov.au.
- (e) All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- (f) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.
- (g) An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 100m³.

<p>(h) All persons involved in the development, operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the <i>Biosecurity Act 2014</i>.</p> <p>(i) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.</p>
<p>CARRIED</p>
<p>9/0</p>

Responsible Officer	Lead Town Planner
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Item Number: 13.2 File Number: D20/60801

SUBJECT HEADING: DELEGATION OF AUTHORITY TO EXECUTE WATER AGREEMENTS FROM COMMUNITY WATER FACILITIES

Officer's Title: Rural Land Services & Funding Officer / Team Coordinator

Executive Summary:

Council owns and operates a number of water facilities and community bores that are accessed by residents and landholders for the supply of water. These agreements are subject to renewal or re issue pending the sale of land or change in ownership name and are to be signed by the applicant and Council.

This report requested approval for the Chief Executive Officer to execute these agreements for and on behalf of Council as its delegate.

Moved Cr McMullen	Seconded Cr Guthrie
<p>That Council:</p> <ol style="list-style-type: none"> 1. Delegate the authority to the Chief Executive Officer to execute 'Offtake Agreements' for excess water available from Council owned water facilities that do not form part of the urban water supply scheme, or are managed in accordance with the <i>Stock Route Management Act 2002</i>. 2. Waive the water agreement fee for 'Not-for-profit community organisations' for the purpose of drawing water under a "Standard Offtake" agreement. 	
<p>NO VOTE TAKEN</p>	

No vote was taken on the draft motion at that time, with Mayor Golder proposing the following procedural motion:

<p>Resolution No. OM/07.2020/48</p> <p>Moved Cr McMullen</p> <p>That the matter lay on the table until later in the meeting.</p> <p>CARRIED</p>	<p>9/0</p>
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Cr. O'Neil, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 10.07am, taking no part in discussion or debate on the matter.

Item Number: 13.3 **File Number:** D20/60559

SUBJECT HEADING: COUNTRY UNIVERSITIES CENTRE - MARANOA

Officer's Title: Manager - Economic & Community Development

Executive Summary:

The newly formed board of Country Universities Centre – Maranoa (CUC Maranoa Ltd) has won funding from the Commonwealth that will underpin the establishment and operations of a Country Universities Centre in Roma for up to 3 years.

By providing the initial energy and budget behind the concept, Council has laid the foundation for the University Centre. Of the initial budget allocation of \$6,500 an amount of budget remains which may be required to facilitate minor costs prior to the Commonwealth releasing its grant to CUC Maranoa Ltd.

CUC Maranoa Ltd requests through the letter attached to the report, that Council allocate the balance into the budget for 2020-21 for the future use of the CUC Maranoa Ltd, and further commit to maintaining the in-kind support for the interim manager and board, until the end of the 2021 financial year. CUC Maranoa Ltd will acknowledge Council as a Foundation Sponsor in return for its support.

Resolution No. OM/07.2020/49

Moved Cr Hancock

Seconded Cr Guthrie

That Council:

- 1. Allocate the amount of \$2,289 remaining in Work Order Number 20551.2800.2001 at 30 June 2020, to CUC Maranoa Ltd in cash.**
- 2. Commit to further in-kind assistance from Council's Department of Economic and Community Development, until 30 June 2021.**

CARRIED

8/0

Responsible Officer

Manager - Economic & Community Development

At cessation of discussion on the abovementioned item, Cr O'Neil returned to the meeting at 10.10am.

Item Number: 13.4 **File Number:** D20/56235

SUBJECT HEADING: USER AGREEMENT BUNGIL STREET OVALS - ST JOHN'S SCHOOL

Officer's Title: Facility Lease Management & Housing Officer / Team Coordinator

Executive Summary:

St John's Catholic School has advised Council that they wish to renew the User Agreement for their use of the Bungil Street Ovals. The current user agreement expires on 12 September 2020.

Resolution No. OM/07.2020/50

Moved Cr McMullen

Seconded Cr Ladbrook

That Council:

1. Enter into a user agreement with St John's Catholic School for a five (5) year term for the use of the Bungil Street Ovals with the new agreement expiring on the 12th of September 2025.
2. Authorise the Chief Executive Officer, or delegate, to execute the User Agreement and any other associated documentation.

CARRIED

9/0

Responsible Officer	Facility Lease Management & Housing Officer / Team Coordinator
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Item Number: 13.5

File Number: D20/60803

SUBJECT HEADING:

USER AGREEMENT - INJUNE CUTTING CLUB

Officer's Title:

Facility Lease Management & Housing Officer / Team Coordinator

Executive Summary:

Council was asked to consider entering into a formal agreement with the Injune Cutting Club in respect to their use of the Injune Rodeo and Cutting Grounds.

Resolution No. OM/07.2020/51

Moved Cr Guthrie

Seconded Cr Hancock

That Council:

1. Enter into a non-exclusive user agreement with the Injune Cutting Club for a period of five (5) years for the use of the Injune Rodeo and Cutting Grounds.
3. Authorise the Chief Executive Officer, or delegate, to execute the User Agreement and any other associated documentation.

CARRIED

9/0

Responsible Officer	Facility Lease Management & Housing Officer / Team Coordinator
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Item Number: 13.6

File Number: D20/61703

SUBJECT HEADING:

REQUEST FOR SPONSORSHIP - QLD YOUNG AUCTIONEERS

Officer's Title:

**Local Development Officer - Mitchell
Support Officer - Economic & Community Development**

Executive Summary:

The Australian Livestock and Property Agents Association Ltd has approached Council with a request for Council to sponsor the Queensland Young Auctioneer competition.

This sponsorship would allow Council to promote the Roma Saleyards within the Queensland Country Life and all promotional material produced by the Australian Livestock and Property Agents Associations Ltd.

Resolution No. OM/07.2020/52**Moved Cr O'Neil****Seconded Cr Hancock****That Council:**

1. Authorise the CEO (Chief Executive Officer) to sign the agreement.
2. Approve the sponsorship request for a three year period starting in 2020/2021.
3. Draw the first sponsorship payment of \$3,400 excluding GST from the Sponsorship budget GL 2887.2249.2001 in 2020-21.
4. Commit to allocate the second sponsorship payment of \$3,300 excluding GST from the Sponsorship budget GL 2887.2249.2001 in the 2021/2022 budget.
5. Commit to allocate the third sponsorship payment of \$3,300 excluding GST from the Sponsorship budget GL 2887.2249.2001 in the 2022/2023 budget.
6. Branding for the sponsorship is from the Roma Saleyards.

NO VOTE TAKEN

No vote was taken on the draft motion at that time as Cr O'Neil raised a query about the three year period. Following discussion, some additional questions, the inclusion of point 6, and a subsequent suggestion by the Chief Executive Officer to lay the matter on the table until later in the meeting, Mayor Golder proposed the following procedural motion:

Resolution No. OM/07.2020/53**Moved Cr Golder**

That we lay this on the table until later in the meeting, to get answers on the two questions posed.

CARRIED

9/0

Item Number:**13.7****File Number: D20/62691****SUBJECT HEADING:****ZONTA - COMMUNITY GRANT EXTENSION REQUEST****Officer's Title:****Local Development Officer - Mitchell*****Executive Summary:***

Council received a request from Zonta Club of Roma Inc. requesting a date change on the jointly funded Senex Energy / Council Community Grant they received in Round 2 of the Community Grant funding program 2018/19 (Council Resolution GM/04.2019/73).

Zonta requested an extension at a meeting held on 27 October 2020. It was anticipated that the event planned by Zonta 'Edge of the Outback' was to take place in September 2019. Unfortunately, the event had been postponed until 2020 due to unforeseen circumstances.

However, due to COVID-19, the event has been postponed again and requires consideration for a further extension, so the Zonta event 'Edge of the Outback' can be delivered successfully when COVID-19 restrictions ease further.

Zonta has requested to change the date on the funded activity for the Community Grant received with the expectation that the event will be held before 30 June 2021.

Resolution No. OM/07.2020/54

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. Grant Zonta a date change on their Community Grant funded activity to no later than the 30th of June 2021.
2. Request Zonta complete an amended Grant Acceptance Agreement stating the change in date.
3. If the event cannot be delivered in the 2020/2021 financial period, request that the money is returned to the Council Community Grant budget.

CARRIED

9/0

Responsible Officer

Local Development Officer - Mitchell

Item Number:

13.8

File Number: D20/64866

SUBJECT HEADING:

**QUEENSLAND PUBLIC LIBRARIES ASSOCIATION
MEMBERSHIP**

Officer's Title:

Lead Librarian

Executive Summary:

*Council has been invited to become a member of Queensland Public Libraries Association (QPLA).
<https://qpla.asn.au>*

Queensland Public Libraries Association is the peak representative body for public libraries in Queensland. QPLA liaises with key stakeholders and decision makers on current issues; coordinates professional development and networking opportunities for members; promotes the role and value of public libraries and facilitates cooperative projects at local, state and national levels.

Membership fees for the 2020/21 financial year are set at \$197.47.

Resolution No. OM/07.2020/55

Moved Cr McMullen

Seconded Cr O'Neil

That Council:

1. Approves the Maranoa Regional Council's membership of the Queensland Public Libraries Association at a cost of \$197.47 for the 2020/21 financial year.
2. Nominates and approves the Chief Executive Officer (CEO) as the nominated contact officer for membership purposes.

CARRIED

9/0

Responsible Officer

Lead Librarian

Item Number: 13.9 **File Number:** D20/56525
SUBJECT HEADING: FESTIVAL OF SMALL HALLS - 2020
Officer's Title: Specialist - Arts & Culture

Executive Summary:

The Festival of Small Halls is an outreach project developed by the Woodford Folk Festival with the aim of bringing acclaimed international and national artists to regional and remote communities. Council has been invited to be involved in the Winter and Summer 2020 touring program.

Council has previously supported this initiative and the feedback from the community has been very positive and attendances have increased over the years. The total cost of the event program will be \$3,000.

Proposed time frame for the delivery will be the end of September to mid-November 2020. Local community groups will be invited to provide catering as a potential fundraising exercise.

Resolution No. OM/07.2020/56

Moved Cr Hancock

Seconded Cr Ladbrook

That:

1. Council agree to host the Festival of Small Halls Winter and Summer 2020 tour in the Maranoa, at a total cost of \$3,000.
2. Budget to be allocated in the 2020-21 budget period in GL 02885.2001.2001 (Arts and Culture Materials and Services).
3. Council authorise the Chief Executive Officer to sign the performance agreement when received.

CARRIED

9/0

Responsible Officer

Specialist - Arts & Culture

Item Number: 13.10 **File Number:** D20/65656
SUBJECT HEADING: YULEBA WAR MURAL TREATMENT PROJECT
Officer's Title: Specialist - Arts & Culture

Executive Summary:

Council in conjunction with the South West Queensland Regional Arts has a small budget (\$12,000) to engage a contractor, to professionally investigate a possible restoration of the Yuleba War Memorial Mural.

With the total cost of the restoration project being \$18,276.50, a shortfall in the budget of \$6,276.50 has been identified. It was requested that this shortfall be drawn from the Arts & Culture Materials and Services Budget GL 02885.2001.2001.

Moved Cr Birkett

That the Council approves the allocation of funds from the Arts & Culture - Materials and Services Budget, GL 2885.2201.2001 at a total cost of \$6,276.50 to allow for the completion of this project.

NO VOTE TAKEN

No vote was taken on the draft motion at that time as there was a query about accreditation, with Mayor Golder proposing the following procedural motion after further discussion with Councillors and officers about painting conservation:

Resolution No. OM/07.2020/57

Moved Cr Golder

That we lay this on the table until later in the meeting to get further information.

CARRIED

9/0

COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.30AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.02AM

The Mayor was not present at the resumption of standing orders. The Deputy Mayor took the role of Acting Chair.

The Mayor returned to the meeting at 11.04am.

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C.1 – C.23 and LC.1 – LC.7, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. OM/07.2020/58

Moved Cr O'Neil

Seconded Cr Hancock

I move we go into committee [close the meeting to the public] (11.02am).

CARRIED

8/0

Cr O'Neil left the meeting 11.45am, and returned at 11.57am.

Cr Ladbrook left meeting at 12.51pm, and returned at 12.52pm.

**COUNCIL ADJOURNED THE MEETING
FOR LUNCH AT 1.17PM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 2.04PM**

Cr. Edwards was not present at the resumption of Standing Orders.

Cr. Edwards returned to the meeting at 2.05pm.

Cr Hancock, having previously foreshadowed a 'Material Personal Interest' in Items C.19 and C.20, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 2.53pm, taking no part in discussion on the matter.

At cessation of discussion on the abovementioned item, Cr Hancock returned to the meeting at 3.12pm.

Resolution No. OM/07.2020/59

Moved Cr O'Neil

Seconded Cr Birkett

That Council open the meeting [to the public] (3.41pm).

CARRIED

9/0

DECLARATION OF CONFLICTS OF INTEREST - CONTINUED

Cr Hancock

Item	Subject Heading
LC.1	Surat Bore Consultation Summary

LC.1 - Surat Bore Consultation Summary

Cr Hancock advised:

I, Johanne Hancock, declare that I have a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for the agenda item LC.1, with the subject heading – Surat Bore Consultation Summary. The personal interest arises because of my relationship with another person. The name of the other person is Rachel Parravicini. The nature of my relationship with this person is she is my mother. The nature of the other person's interests in the matter is Rachel is the treasurer of the SDDA and a letter has been presented from the SDDA regarding the Surat Bore as part of this report.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter. However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
 - I. I must leave the meeting while this matter is discussed or voted on; or

- II. I may participate in the meeting in relation to the matter, including voting on the matter.

Resolution No. OM/07.2020/60

Moved Cr O'Neil

Seconded Cr Birkett

That Cr Johanne Hancock has a perceived conflict of interest in the matter and notwithstanding the conflict, Cr Hancock may participate in the matter discussed and vote upon.

CARRIED

8/0

Cr Hancock did not vote on this motion as he was the declaring Councillor under consideration in this matter.

Cr McMullen

Item	Subject Heading
LC.7	Glen Olive Road, Mt Howe

LC.7 – Glen Olive Road, Mt Howe

Cr McMullen advised:

I, Cr Geoff McMullen, declare that I have a 'Perceived Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda item LC.7, with the subject heading – Glen Olive Road, Mt Howe. The name of the person [named] is Dan Creevey. The nature of my relationship with the person is he is my legal representative. The nature of the other person's interests in the matter is he is representing one of the landholder's mentioned in the report.

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter. However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
 - I. I must leave the meeting while this matter is discussed or voted on; or
 - II. I may participate in the meeting in relation to the matter, including voting on the matter.

Resolution No. OM/07.2020/61

Moved Cr Guthrie

Seconded Cr Taylor

That Cr Geoff McMullen does not have either a real conflict of interest or perceived conflict of interest in this matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.

CARRIED

8/0

Cr McMullen did not vote on this motion as he was the declaring Councillor under consideration in this matter.

Resolution No. OM/07.2020/62**Moved Cr O'Neil****Seconded Cr Birkett****I move we go into committee [close the meeting to the public] (3.47pm).****CARRIED****9/0**

Cr Birkett left the meeting 4.04pm and returned at 4.05pm.

Cr O'Neil left the meeting at 4.08pm and returned at 4.09pm

Cr Ladbrook left the meeting at 4.18pm and returned at 4.21pm.

Cr McMullen left the meeting at 4.58pm and returned at 5.00pm

Cr Hancock left the meeting at 5.13pm and returned at 5.16pm

Cr Edwards left the meeting at 5.17pm and returned at 5.19pm

Cr Ladbrook left the meeting at 5.17pm and returned at 5.27pm

Resolution No. OM/07.2020/63**Moved Cr McMullen****Seconded Cr Hancock****That Council open the meeting [to the public] (5.48pm).****CARRIED****9/0****Item Number:****13.2****File Number: D20/60801****SUBJECT HEADING:****DELEGATION OF AUTHORITY TO EXECUTE WATER AGREEMENTS FROM COMMUNITY WATER FACILITIES****Officer's Title:****Rural Land Services & Funding Officer / Team Coordinator*****Executive Summary:***

Council owns and operates a number of water facilities and community bores that are accessed by residents and landholders for the supply of water. These agreements are subject to renewal or reissue pending the sale of land or change in ownership name and are to be signed by the applicant and Council.

This report requested approval for the Chief Executive Officer to execute these agreements for and on behalf of Council as its delegate.

Resolution No. OM/07.2020/64**Moved Cr McMullen****Seconded Cr Guthrie****That Council:**

- 1. Delegate the authority to the Chief Executive Officer to execute 'Offtake Agreements' for excess water available from Council owned water facilities that do not form part of the urban water supply scheme, or are managed in accordance with the *Stock Route Management Act 2002*.**

2. Waive the water agreement fee for 'Not-for-profit community organisations' for the purpose of drawing water under a "Standard Offtake" agreement.

CARRIED

8/0

Responsible Officer

**Rural Land Services & Funding Officer /
Team Coordinator**

Some discussion occurred in relation to 13.6 – Request for Sponsorship – Qld Young Auctioneers which had a Mover and Seconder. It was decided to continue with the other items pending discussion with the Mover and further advice.

Item Number: 13.10

File Number: D20/65656

SUBJECT HEADING: YULEBA WAR MURAL TREATMENT PROJECT

Officer's Title: Specialist - Arts & Culture

Executive Summary:

Council in conjunction with the South West Queensland Regional Arts has a small budget (\$12,000) to engage a contractor, to professionally investigate a possible restoration of the Yuleba War Memorial Mural.

With the total cost of the restoration project being \$18,276.50, a shortfall in the budget of \$6,276.50 has been identified. It was requested that this shortfall be drawn from the Arts & Culture Materials and Services Budget GL 02885.2001.2001.

Information was circulated to Councillors and the matter was further discussed.

Resolution No. OM/07.2020/65

Moved Cr Golder

That we lay this on the table until a future meeting.

CARRIED

8/0

Responsible Officer

Specialist – Arts & Culture

Item Number: C.1

File Number: D20/63111

SUBJECT HEADING: BIGGER BIG RIG PROJECT - FINANCIAL DEED

Officer's Title: Deputy Director / Strategic Road Management
Project Officer – Program & Contract Management
Support Officer – Program & Contract Management /
Maintenance & Construction

Executive Summary:

Visit Roma has committed a \$10,000 contribution towards Stage 1 of the Bigger Big Rig Project. Council was asked to consider entering into a Project Deed with Visit Roma, recognising their financial commitment to the project.

Resolution No. OM/07.2020/66

Moved Cr Taylor

Seconded Cr Guthrie

That:

1. Council authorise the Chief Executive Officer (or delegate) to finalise a draft Project Deed/Key Stakeholder Protocol between Council and Visit Roma, recognising their financial commitment of \$10,000 to Stage 1 of the Bigger Big Rig Project.
2. The draft Deed/Key Stakeholder Protocol be circulated to Councillors for input in the first instance.
3. Once steps one and two are completed, invite Visit Roma to meet with Councillors and relevant Officers to discuss the proposed (draft) Deed/Key Stakeholder Protocol and the next stages of the Bigger Big Rig and Tree walk project.

CARRIED

8/0

Responsible Officer	Deputy Director / Strategic Road Management / Program & Contract Management
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Item Number:

C.2

File Number: D20/59813

SUBJECT HEADING:

RASLIE ROAD UPGRADE - GRAVEL RE-SHEET & MINOR REALIGNMENT - LANDOWNER COMPENSATION AGREEMENT

Officer's Title:

Manager - Construction

Executive Summary:

Council is in the process of completing the construction of the Raslie Road Upgrade Project. The project was triggered as a result of the increased Coal Seam Gas activity in the area, and will be delivered in accordance with the Road Infrastructure Agreement with Santos Gladstone Liquefied Natural Gas (GLNG). The design for the Raslie Road Upgrade has identified that the current road alignment should be amended to facilitate the required alignment of a section of unsealed road.

This report provided a summary of the actions required to formalise this section of road realignment as part of the upgrade project.

Resolution No. OM/07.2020/67

Moved Cr McMullen

Seconded Cr Ladbrook

That Council authorise the Chief Executive Officer or delegate to:

1. Formally enter into a Road Agreement with the landholder of Lot 2 on Registered Plan RP200575.
2. Complete the required actions with the Department of Natural Resources, Mines and Energy to effect and formalise the realignment of Raslie Road between Chainages 13580 to [and] 14180.

CARRIED

8/0

Responsible Officer	Manager - Construction
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Item Number: C.3 **File Number:** D20/63467
SUBJECT HEADING: COUNCIL VACANT LAND - LOT 17 ON M3831
Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council owns vacant freehold land located in Muckadilla and described as Lot 17 on M3831. Council has received a written request expressing interest in purchasing this land.

Resolution No. OM/07.2020/68

Moved Cr McMullen

Seconded Cr Birkett

That Council offer for sale by tender property located at Rose Smith Lane, Muckadilla and described as Lot 17 on M3831.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.4 **File Number:** D20/63680
SUBJECT HEADING: REGISTERED TRADE MARK RENEWAL
Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council has received correspondence from HWL Ebsworth Lawyers advising that the Trade Mark Registration Nos. 1394267 '(Device Only)' and 1394458 'Maranoa Regional Council' (Logo) are due for renewal on 12 November 2020.

Resolution No. OM/07.2020/69

Moved Cr Edwards

Seconded Cr Guthrie

That Council:

- 1. Renew Trade Mark Registration No. 1394458 being 'Maranoa Regional Council' logo for a ten-year period.**
- 2. Not renew Trade Mark Registration No. 1394267 being '(Device Only)' as the trade mark is no longer in use.**

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.5 **File Number:** D20/64765
SUBJECT HEADING: COUNCIL ASSET - AGED PENSIONER COTTAGES, MITCHELL
Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council owns three cottages located in Mitchell known as the 'Aged Pensioner Cottages'. Council has received contact from an interested party expressing interest in obtaining one or two of the disused cottages for removal. Council's direction was sought.

Resolution No. OM/07.2020/70

Moved Cr Birkett

Seconded Cr Guthrie

That the Council offer for tender the removal of two (2) disused 'Aged Pensioner Cottages' located at 97 Ann Street, Mitchell ensuring the central cottage remains on-site for use by Booringa Action Group Incorporated.

CARRIED

8/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.6

File Number: D20/67199

SUBJECT HEADING:

AUDIT COMMITTEE TERMS OF REFERENCE

Officer's Title:

Director - Corporate & Community Services

Executive Summary:

Council is required to establish an Audit Committee.

A draft Policy (Terms of Reference) for the Audit Committee was attached to the report for Council's consideration.

Resolution No. OM/07.2020/71

Moved Cr Guthrie

Seconded Cr Taylor

That Council:

1. Approve the establishment of an Audit Committee, subject to point 7 (below).
2. Adopt the Policy (Terms of Reference) for the Committee.
3. Appoint two (2) Councillors Mayor Golder and Cr Mark Edwards as Audit Committee members.
4. Set the External Audit Committee Member meeting allowance to:
 - Chairperson \$1,200 per meeting
 - Member \$1,000 per meeting

effective from the re-establishment of the committee and their first meeting.
5. Where an Audit Committee member is required to use his or her private motor vehicle to travel to and from their home or workplace outside the Roma town area to attend an Audit Committee meeting in Roma, that the travel allowance rate will be calculated at the kilometres travelled (round trip) x 88 cents per kilometre, effective from the re-establishment of the committee and their first meeting.
6. Call for expressions of interests from qualified accountants for the positions of external member, to form a new Audit Committee.
7. In the event that Council's category changes and therefore the legislative requirement to have an audit committee ceases to exist, then the Audit Committee be discontinued.

CARRIED

8/0

Responsible Officer

Director - Corporate & Community Services

Item Number:

C.7

File Number: D20/62296

SUBJECT HEADING: REQUEST TO WAIVE WATER CHARGES - ASSESSMENT 12008967

Officer's Title: Lead Rates and Utilities Billing Officer / Systems Administrator

Executive Summary:

Council received a request to waive the water charges on Assessment 12008967 from 18 September 2013 to 1 July 2017.

Resolution No. OM/07.2020/72

Moved Cr Golder

Seconded Cr Ladbrook

That Council have a deputation with the Gunggari Native Title Aboriginal Corporation representatives and the balance of the report lay on the table until Council representatives can seek information from other parties that may have information relevant to Council's deliberations.

CARRIED

8/0

Responsible Officer

**Lead Rates and Utilities Billing Officer /
Systems Administrator**

Item Number:

C.8

File Number: D20/63788

SUBJECT HEADING:

SURAT BORE 1 DRILLING AND CONSTRUCTION

Officer's Title:

**Manager - Procurement & Plant
Manager - Water, Sewerage & Gas**

Executive Summary:

Council has publicly invited tenders from suitably qualified and experienced contractors to construct a new bore (Bore 1) at Surat.

Resolution No. OM/07.2020/73

Moved Cr McMullen

Seconded Cr Ladbrook

This lay on the table for a future meeting pending further advice.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

Item Number:

C.9

File Number: D20/63607

SUBJECT HEADING:

TENDER 20027: SUPPLY, STORAGE AND DELIVERY OF CHEMICALS FOR SWIMMING POOL TREATMENT, DRINKING WATER TREATMENT AND SEWERAGE TREATMENT

Officer's Title:

Manager - Procurement & Plant

Executive Summary:

This report sought Council's approval to establish supplier arrangements for the supply, storage and delivery of chemicals for:

- *Swimming Pool Treatment*
- *Drinking Water Treatment*
- *Sewerage Treatment*

The evaluation panel assessed the submissions and the report was tabled for Council's consideration.

Resolution No. OM/07.2020/74

Moved Cr McMullen

That Council:

1. **Select the following suppliers as the recommended suppliers for the supply, storage and delivery of chemicals for Swimming Pool Treatment, Drinking Water and Sewerage Treatment for their applicable Separable Portions:**

Tenderer	Separable Portion
Coogee QCA Pty Ltd	Sodium Hypochlorite – Bulk Sodium Hypochlorite – IBC 1000 Litre
Roma Home Improvement Centre	Sodium Hypochlorite – IBC 1000 Litre Sodium Hypochlorite – any size < IBC All other chemicals
Mitchell Hardware and Plumbing	All other chemicals for Mitchell Requirements.

2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with the recommended suppliers, and form a contract to provide the goods if the final terms are acceptable.**

NO VOTE TAKEN

Mayor Golder enquired about the intended term.

After further discussion, Cr McMullen proposed the following motion:

Resolution No. OM/07.2020/75

Moved Cr McMullen

That this item lay on the table for a future meeting.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

Item Number:

C.10

File Number: D20/63642

SUBJECT HEADING:

DEBT MANAGEMENT AND RECOVERY SERVICES

Officer's Title:

Manager - Procurement & Plant

Executive Summary:

During the process of revenue collection there is outstanding revenue (debts) that require other collection methods.

Council has a responsibility to recover these outstanding rates, charges and sundry debts in a timely and efficient manner.

Council's adopted Rate Recovery Policy and Debt Recovery Policy outlines the process for collecting these outstanding amounts.

Since 2016, Council has engaged the services of a specialist legal practice to assist Council in recovering these debts.

The recommendation was tabled for Council's consideration.

Resolution No. OM/07.2020/76

Moved Cr Guthrie

Seconded Cr Hancock

That Council:

- 1. Select Recoveries & Reconstruction (Aust) Pty Ltd as the recommended supplier for debt management and recovery services [for a period of three (3) years], pursuant to section 234 of the *Local Government Regulation 2012* - Exception for Local Government Arrangements.**
- 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Recoveries & Reconstruction (Aust) Pty Ltd, and form a contract to perform debt management and recovery services, if the final terms are acceptable.**

[Cr Guthrie inserted three (3) years after further discussion].

NO VOTE TAKEN

No vote was taken on the draft motion at that time. Mayor Golder proposed the following amendment with Cr Guthrie and Cr Hancock indicating that they were happy with the amendment.

Resolution No. OM/07.2020/77
Moved Cr Guthrie
Seconded Cr Hancock

1. Select Recoveries & Reconstruction (Aust) Pty Ltd as the recommended supplier for debt management and recovery services for a period of 12 months, pursuant to section 234 of the *Local Government Regulation 2012* - Exception for Local Government Arrangements.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Recoveries & Reconstruction (Aust) Pty Ltd, and form a contract to perform debt management and recovery services, if the final terms are acceptable.

CARRIED

8/0

Responsible Officer	Manager - Procurement & Plant
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Item Number:

C.11

File Number: D20/65070

SUBJECT HEADING:
TENDER 20023: REGISTER OF PRE-QUALIFIED SUPPLIERS FOR DRY HIRE OF EQUIPMENT
Officer's Title:
Manager - Procurement & Plant
Executive Summary:

This report sought Council's approval to establish supplier arrangements for a Register of Pre-Qualified Suppliers for the Dry Hire of Equipment.

The Tender opened on 24 April 2020 and closed on 18 May 2020 with Council receiving twenty-four submissions.

The evaluation panel assessed the submissions and the report was tabled for Council's consideration.

Resolution No. OM/07.2020/78
Moved Cr Birkett
Seconded Cr Hancock
That Council:

1. Approve the formation of Council's Register for Pre-Qualified Suppliers for Dry Hire of Equipment established in accordance with s232 of the *Local Government Regulation 2012*.
2. Include the following list of suppliers in the Register (under the headings below/following pages).
3. Approve the pre-qualification remaining current until 1 July 2024.
4. Authorise the Chief Executive Officer (or delegate) to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.

Supplier	Star Rating
BL & MM Green – BMG Trading	5 Star
Coates Hire Operations Pty Ltd	1 Star
Compass Equipment Sales Pty Ltd	0 Star
Conplant Pty Ltd	0 Star

Corbet Timber Haulage	1 Star
Ezyquip Hire Pty Ltd	1 Star
GSS Hire (Ground Support Systems)	0 Star
Hastings Deering (Aust) Ltd	0 Star
J & J Earthmoving (Qld)	5 Star
JD and TJ Bell	5 Star
M.T.E Sales and Services Pty Ltd	0 Star
Onsite Rental Group Operations Pty Ltd	1 Star
Position Partners	0 Star
PremiAir Services	0 Star
Quarry Mining Haulage Pty Ltd	0 Star
Rollers Australia Pty Ltd	1 Star
Rosemech Sales & Service Pty Ltd	0 Star
Serious Waste Pty Ltd (Global Equipment Pty Ltd)	0 Star
Sharpe Bros (Aust) Pty Ltd	0 Star
Sherrin Rentals Pty Ltd	0 Star
Swans Earthmoving Qld Pty Ltd	5 Star
T&W Earthmoving	3 Star
TFH Hire Services Pty Ltd	0 Star
Tutt Bryant Hire Pty Ltd	0 Star
CARRIED	
8/0	

Responsible Officer	Manager - Procurement & Plant
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Item Number: C.12 File Number: D20/66074

SUBJECT HEADING: TENDER 20024 REGISTER OF PRE-QUALIFIED SUPPLIERS FOR WET HIRE OF EQUIPMENT

Officer's Title: Manager - Procurement & Plant
 Manager - Construction
 Manager - Maintenance Delivery & Works

Executive Summary:

This report sought Council's approval to establish supplier arrangements for a Register of Pre-Qualified Suppliers for the Wet Hire of Equipment.

The Tender opened on 24 April 2020 and closed on 18 May 2020 with Council receiving twenty-one submissions.

The evaluation panel assessed the submissions and the report was tabled for Council's consideration.

Resolution No. OM/07.2020/79

Moved Cr Birkett

Seconded Cr Taylor

That Council:

1. Approve the addition of suppliers to Council's Register for Pre-Qualified Suppliers for Wet Hire of Equipment established in accordance with s232 of the *Local Government Regulation 2012* and listed in the table below.

2. Authorise the Chief Executive Officer (or delegate) to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.

Tenderer's Name	Star Rating
Bitu-Mill (Road Maintenance) Pty Ltd	0 Star
Corbet's Group	2 Star
HBS Earthmoving Pty Ltd	0 Star
HTD Australia Pty Ltd	0 Star
ISON Haulage Pty Ltd	0 Star
J & J Earthmoving (QLD) Pty Ltd	5 Star
Joe Wagner Group	0 Star
Matt Lister Earthmoving	5 Star
Quarry Mining Haulage Pty Ltd	0 Star
Speciality Services QLD	0 Star
TJ & JE Campbell Pty Ltd	0 Star
Tunnel Vision Services Pty Ltd	0 Star
G & R Brown & Sons Pty Ltd	0 Star
Buck Scott Haulage Pty Ltd	0 Star

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

Item Number:

C.13

File Number: D20/64314

SUBJECT HEADING:

FUNDING OPPORTUNITY UNDER THE DOMESTIC AVIATION ROUTE RESTART PROGRAM

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

Council is eligible to apply for a funding allocation under the State Government's Domestic Aviation Route Restart Program to be used to encourage the return of Regular Public Transport flights into Roma Airport.

Resolution No. OM/07.2020/80

Moved Cr Edwards

Seconded Cr Guthrie

That Council:

1. Authorise the Chief Executive Officer to enter into and sign the funding agreement with Tourism and Events Queensland.
2. Authorise the Manager – Airports to use the funding for a combination of advertising under the 'Good to go' campaign with Tourism and Events Queensland and airline incentives to boost capacity into Roma Airport through direct payments, supporting tourism and connectivity for Maranoa residents.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.14 File Number: D20/64315

SUBJECT HEADING: PROGRAMMED MAINTENANCE CONTRACT FOR SECURITY SCREENING EQUIPMENT AT ROMA AIRPORT

Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

The passenger and baggage screening equipment at the Roma Airport requires periodic maintenance in order to support the facility's operational continuity.

This report was tabled to seek Council's approval to engage a sole supplier for this service provision.

Resolution No. OM/07.2020/81

Moved Cr Hancock

Seconded Cr McMullen

That:

1. Council engage Smiths Detection (Australia) Pty Ltd to service the passenger and baggage screening equipment at the Roma Airport, for a period of six (6) years from 30 July 2020.
2. The engagement to be made in accordance with s 235(a) of the *Local Government Regulation 2012*, that: the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.
3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Smiths Detection (Australia) Pty Ltd and execute the Services Contract if the final terms are acceptable.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.15 File Number: D20/65494

SUBJECT HEADING: UPDATE TO REGULAR PUBLIC TRANSPORT FLIGHT

Author Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

At its Ordinary Meeting on 13 May 2020, Council resolved that an update report be brought back in July on the status of landing fee deferrals for particular Regular Public Transport flights at Roma Airport.

This reports served to satisfy that resolution, providing Council with the information to date on payment deferrals.

Resolution No. OM/07.2020/82

Moved Cr Ladbrook

Seconded Cr Edwards

That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.16 **File Number:** D20/67600

SUBJECT HEADING: LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM

Officer's Title: Program Funding & Budget Coordinator

Executive Summary:

Council has received an offer under the Australian Government's Local Roads and Community Infrastructure Program.

The program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms and procurement. The program will support local councils to deliver priority local road and community infrastructure projects.

The funding allocation is set, with the projects only needing to align with the applicable eligibility criteria.

Resolution No. OM/07.2020/83

Moved Cr Hancock

Seconded Cr Ladbrook

That Council:

1. **Submit nominations for projects under the Australian Government's Local Roads and Community Infrastructure Program.**
2. **Authorise the Chief Executive Officer to sign the submission forms, and any further grant agreements as required.**

CARRIED

8/0

Responsible Officer

Program Funding & Budget Coordinator

Item Number: C.17 **File Number:** D20/67203

SUBJECT HEADING: REQUEST TO WAIVE ROMA SALEYARDS FEES AND CHARGES - NUTRIEN AG SOLUTIONS FUNDRAISER - ROYAL FLYING DOCTOR SERVICE

Officer's Title: Manager - Saleyards

Executive Summary:

Nutrien Ag Solutions Quilpie are planning a Royal Flying Doctor Service (RFDS) fundraiser in the form of a cattle muster. Producers will be asked to donate cattle to the RFDS which will be sold by Nutrien Ag Solutions Quilpie at the Roma store sale on Tuesday 18 August 2020, with all proceeds being donated to the RFDS.

Nutrien Ag Solutions are requesting from Council that all fees & charges associated with selling livestock at Roma Saleyards be waived for all livestock donated to the RFDS fundraiser on Tuesday 18 August 2020. This will allow 100% of the proceeds going to the RFDS.

Resolution No. OM/07.2020/84

Moved Cr Taylor

Seconded Cr McMullen

That:

1. **Council waive all fees and charges associated with selling livestock at Roma Saleyards for all livestock donated to the Royal Flying Doctor Service on Tuesday 18 August 2020.**

2. All livestock that are donated to the Royal Flying Doctor Service for the fundraiser be penned, auctioned and weighed first.
3. Roma Saleyards' contribution be recognised and their logo be used in all promotions and associated media including advertising for the event.

CARRIED

9/0

Responsible Officer

Manager - Saleyards

Item Number:

C.18

File Number: D20/67380

SUBJECT HEADING:

ROMA SALEYARDS BULL SALES

Officer's Title:

Manager - Saleyards

Executive Summary:

Roma Livestock Agents Association held a meeting on Wednesday 3 June 2020. An outcome from this meeting was to recommend to Council, that from 2021, bull sales are not scheduled or conducted on Monday prior to the Tuesday store sale.

Resolution No. OM/07.2020/85

Moved Cr Golder

Seconded Cr Ladbrook

That Council engage with other stakeholders prior to making a decision.

CARRIED

9/0

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. McMullen
Cr. Edwards	
Cr. Golder	
Cr. Guthrie	
Cr. Hancock	
Cr. Ladbrook	
Cr. Taylor	

Responsible Officer

Manager - Saleyards

Cr Hancock having previously foreshadowed a 'Conflict of Interest' in Items C.19 and C.20, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting, taking no part in discussion on the matters.

Item Number: C.19 File Number: D20/64786

SUBJECT HEADING: TENDER SPECIFICATIONS - PRODUCTION & DISTRIBUTION OF THE BOTTLE TREE BULLETIN

Officer's Title: Communications Officer - Infrastructure Services

Executive Summary:

With the current contract due to expire 30 September 2020, Council's views were sought on the tender specifications for the production and distribution of the Bottle Tree Bulletin.

Resolution No. OM/07.2020/86

Moved Cr Guthrie

Seconded Cr Ladbrook

That Council approve the tender specifications for the production and distribution of the Bottle Tree Bulletin.

CARRIED

7/0

Responsible Officer

**Lead Communications Officer /
Communications Officer Infrastructure
Services**

Item Number: C.20 File Number: D20/65369

SUBJECT HEADING: APPROVAL OF WATER STORAGE - HAY ROMA DAM

Councillor's Title: Cr. Geoff McMullen

Executive Summary:

Council's approval was sought to progress further investigations regarding the approval and construction timelines for Hay Roma Dam.

Resolution No. OM/07.2020/87

Moved Cr McMullen

Seconded Cr Ladbrook

That:

- 1. Council write to the Dr Anthony Lynham, Minister for Natural Resources, Mines and Energy no later than 27 July 2020, seeking further clarification of approval and construction timelines for Hay Roma Dam, with particular reference to the post construction approval process.**
- 2. A copy of the document attached to the report titled "Notification of existing overland flow works" be included with the letter to the Minister.**
- 3. Council be provided a further report at an upcoming meeting once a response is received.**

CARRIED

7/0

Responsible Officer

Chief Executive Officer

At cessation of discussion on the abovementioned item, Cr Hancock returned to the meeting at 6.38pm.

Item Number: C.21 **File Number:** D20/67647
SUBJECT HEADING: ROMA SALEYARDS & MULTI-PURPOSE FACILITY
Councillor's Title: Cr. Geoff McMullen

Executive Summary:

The report proposed a review of potential defects for the recently completed Roma Saleyards-Multi-Purpose Facility.

Resolution No. OM/07.2020/88

Moved Cr McMullen

Seconded Cr Guthrie

That a report be prepared for an upcoming Council meeting.

CARRIED

8/0

Responsible Officer

Deputy Director / Strategic Road Management

Item Number: C.22 **File Number:** D20/63935

SUBJECT HEADING: TENDER 20029 YULEBA BORE 2 DRILLING AND CONSTRUCTION

Officer's Title: Manager - Procurement & Plant
 Manager - Water, Sewerage & Gas

Executive Summary:

Council has publicly invited tenders via LGTenderbox from suitably qualified and experienced contractors to construct a new bore at Yuleba.

Resolution No. OM/07.2020/89

Moved Cr Hancock

That we lay this on the table, to receive further information.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

Cr O'Neil left the meeting at 5.03pm and returned via telephone for Item 13.6 at 6.41pm until 6.45pm.

Item Number: 13.6 File Number: D20/61703

SUBJECT HEADING: REQUEST FOR SPONSORSHIP - QLD YOUNG AUCTIONEERS

Officer's Title: Local Development Officer - Mitchell
Support Officer - Economic & Community Development

Executive Summary:

The Australian Livestock and Property Agents Association Ltd has approached Council with a request for Council to sponsor the Queensland Young Auctioneer competition.

This sponsorship would allow Council to promote the Roma Saleyards within the Queensland Country Life and all promotional material produced by the Australian Livestock and Property Agents Associations Ltd.

Resolution No. OM/07.2020/90

Moved Cr O'Neil

Seconded Cr Hancock

That:

1. Council approve the sponsorship request for a 1 year period for the 2020/2021 financial year.
2. Council authorise the CEO (Chief Executive Officer) to sign the agreement.
3. Council draw the sponsorship payment from the Sponsorship budget General Ledger 2887.2249.2001.
4. Branding for the sponsorship is from the Roma Saleyards.

CARRIED

9/0

Responsible Officer

Local Development Officer - Mitchell

Item Number: C.23 File Number: D20/64920

SUBJECT HEADING: LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) MASTER DATA SHARING AGREEMENT (MDSA)

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

LGAQ has a product called Energy Detective that they use to help Councils save money on energy bills. Council will need to sign a Master Data Sharing Agreement (MDSA) with LGAQ, to allow them to access Council's energy data. This report requested authority to sign this MDSA with LGAQ.

Resolution No. OM/07.2020/91

Moved Cr Ladbrook

Seconded Cr McMullen

That Council:

1. Note the contents of this report.

2. Authorise the Chief Executive Officer (or delegate) to sign the Master Data Sharing Agreement with the Local Government Association of Queensland (LGAQ).

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D20/67391

SUBJECT HEADING:

SURAT BORE CONSULTATION SUMMARY

Officer's Title:

Manager - Water, Sewerage & Gas

Executive Summary:

At its meeting on 27 May 2020 (OM/05.2020/80), Council resolved that consultation should be carried out with the Surat community, regarding the location of the new bore. This report summarised the outcome of this consultation.

Resolution No. OM/07.2020/92

Moved Cr Hancock

That:

1. The matter lay on the table until the next Ordinary meeting to allow for further consultation with the community.
2. Council contact personally the respondents and invite both the respondents and the rest of the community to a further consultation, including indicative costings for the project, on Monday the 3rd August at 11.00am at the Surat Shire Hall.
3. The information include minimum water restriction amount examples in Queensland for potable water per person.

NO VOTE TAKEN

No vote was taken on the draft motion at that time. After further discussion, Cr Hancock proposed the following amended motion:

Resolution No. OM/07.2020/93

Moved Cr Hancock

Seconded Cr McMullen

That:

1. The matter lay on the table until the next Ordinary meeting to allow for further consultation with the community.
2. Council contact the respondents and invite all the respondents and the rest of the community to a further consultation, including indicative costings for the project, on Monday the 3rd August at 11.00am at the Surat Shire Hall.
3. The information include emergency water usage examples in Queensland for potable water per person if possible.

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number:

LC.2

File Number: D20/67392

SUBJECT HEADING:

**YULEBA BORE AND WATER TREATMENT PLANT
CONSULTATION SUMMARY**

Officer's Title:

Manager - Water, Sewerage & Gas

Executive Summary:

At its meeting of 27 May 2020 (OM/05.2020/80), Council resolved that consultation should be carried out with the Yuleba community regarding the new bore and water treatment plant location. This report summarised the outcome of the consultation.

Resolution No. OM/07.2020/94

Moved Cr Taylor

Seconded Cr Edwards

That Council:

- 1. Approve the treatment plant and bore to be located at 10 Perry Street, Yuleba.**
- 2. Approve the option of the black wire mesh fence to be installed.**
- 3. Inform the community of this decision, as well as the extra steps being taken to make the site more attractive.**

NO VOTE TAKEN

No vote was taken on the draft motion at that time. After further discussion, Cr Taylor proposed the following amended motion:

Resolution No. OM/07.2020/95

Moved Cr Taylor

Seconded Cr Edwards

That Council:

- 1. Approve the treatment plant and bore to be located at 10 Perry Street, Yuleba.**
- 2. Inform the community of this decision, as well as the extra steps being taken to make the site more attractive.**
- 3. Look at the options for a mural fence to be brought back to Council for further consideration following consultation with the community.**

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number: LC.3 File Number: D20/67654
 SUBJECT HEADING: MEETING WITH ROMA LIVESTOCK AGENTS
 Councillor's Title: Cr. Julie Guthrie

Executive Summary:

A meeting was held with Roma Livestock Agents representatives and Councillors on Thursday 9 July 2020. This item sought a further report regarding concerns raised at that meeting.

Resolution No. OM/07.2020/96

Moved Cr Golder

Seconded Cr Guthrie

That a report be prepared for an upcoming Council meeting.

CARRIED

8/0

Responsible Officer

Manager - Saleyards

Item Number: LC.4 File Number: D20/67327

SUBJECT HEADING: ADDITION TO THE ROAD REGISTER - UNNAMED ROAD
 OFF WOMBLEBANK GAP ROAD

Officer's Title: Deputy Director / Strategic Road Management
 Assets Officer - Transport Network

Executive Summary:

A Councillor Report presented to Council at the meeting on 10 June, 2020 requested a subsequent report be prepared for an upcoming meeting regarding an addition to Council's Road Register.

A request was received to undertake maintenance on an unnamed roadway that provides property access to Lot 147 on SP222887. The unnamed roadway is not listed on Council's Road Register. This report tabled the details of the request completed by Council Officers for Council's consideration.

Resolution No. OM/07.2020/97

Moved Cr Birkett

Seconded Cr Guthrie

That Council:

1. Include this section of unnamed roadway to Council's Road Register with the classification of Rural Access - Secondary, and with a recorded length of 0.510 kilometres.
2. Name the section of unnamed roadway off Womblebank Gap Road, Blues Lane.

CARRIED

8/0

Responsible Officer

**Deputy Director / Strategic Road
Management**

Item Number: LC.5 **File Number:** D20/70484
SUBJECT HEADING: ROMA NEIGHBOURHOOD CENTRE
Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The former Roma Neighbourhood Centre is located on a large allotment described as Lot 1 on SP276517. The Neighbourhood Centre ceased operation on the site in August 2014 when services relocated to the newly constructed Roma Community Hub. Council was asked to consider the future of the site.

Resolution No. OM/07.2020/98

Moved Cr Golder

Seconded Cr Ladbrook

That:

1. Council offer for sale or lease by tender Lot 1 on SP276517 being the former Roma Neighbourhood Centre. In the case of lease, this be on the basis of fit outs, maintenance, upgrades needed and outgoings at the lessee's expense.
2. If the property fails to sell via tender, invite expressions of interest from not-for-profit community groups and organisations interested in tenancing the newer section of the property.

CARRIED

8/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: LC.6 **File Number:** D20/70506
SUBJECT HEADING: KEY STAKEHOLDER PROTOCOL
Officer's Title: Chief Executive Officer

Executive Summary:

The report tables a letter for Council's consideration.

Resolution No. OM/07.2020/99

Moved Cr Guthrie

Seconded Cr Taylor

That:

1. An inter government communique/template be developed to facilitate the transfer of information/requests/concerns for the effective management of resident matters.
2. The draft document be circulated to Councillors for review.
3. Council invite the stakeholder and selected staff to have a meeting with Mayor Golder, Cr Guthrie, and Chief Executive Officer, to provide background information and to seek feedback on the proposed way forward.

CARRIED

8/0

Responsible Officer

Chief Executive Officer

Item Number: LC.7 File Number: D20/70507

SUBJECT HEADING: GLEN OLIVE ROAD ACCESS, MT HOWE

Officer's Title: Deputy Director / Strategic Road Management
Assets Officer - Transport Network

Executive Summary:

Council has received a request from the landowners of "Glen Olive", described as Lots 9, 11, 12 and 13 on Crown Plan WAR46, to remove the northern most section of Glen Olive Road, starting at the southern boundary of their property from Council's Rural Road Register.

This report presented Council with additional information and possible options for Council's consideration.

Resolution No. OM/07.2020/100

Moved Cr McMullen

Seconded Cr Edwards

That Council:

1. Receive and note the request from the landholders of "Glen Olive" to remove the northern most section of Glen Olive Road, starting at the southern boundary of "Glen Olive", from Council's Rural Road Register.
2. Write to the landholders of "Glen Olive", and their legal representatives acting on their behalf, and respectfully request a deferment of the proposed closure of Glen Olive Road for a period of six (6) months while Council considers other potential access options for residents potentially impacted by the proposed closure.
3. Be presented with a subsequent report to an upcoming Ordinary meeting of Council regarding the viability and cost associated with the construction of a potential new access to Lot 7 on Plan WAR15 via the area to the east of "Glen Olive" currently set aside for use as a road.
4. Write to the landholders of "Glen Olive" and "Lying Downs" inviting the owners to advise Council, in writing, of any concerns regarding the construction of a potential new access to Lot 7 on Plan WAR15 via the area to the east of "Glen Olive" currently set aside for use as a road.

[Cr McMullen confirmed a minor amendment to point 3 upon clarification by the Chief Executive Officer]

CARRIED

8/0

Responsible Officer

Deputy Director / Strategic Road
Management

LATE ITEMS

Item Number: L.1 File Number: D20/69101

SUBJECT HEADING: QUEENSLAND TOURISM ICONS PROGRAM 2020

Officer's Title: Regional Tourism Development Coordinator

Executive Summary:

The Queensland Government has allocated \$3 million in grant funding to Outback Queensland tourism operators, in recognition of the iconic status of Outback Queensland. Outback tourism icons will be eligible for a grant of either \$288,000 or \$120,000.

Only pre-qualified tourism icons are invited to participate. This includes The Big Rig.

Resolution No. OM/07.2020/101

Moved Cr Birkett

Seconded Cr Hancock

That Council submit an application for funding to the value of \$120,000 under the Queensland Tourism Icons Program 2020 to:

- 1) Upgrade the toilets at The Big Rig to the highest hygiene and COVID-Clean standards and also ensure the bathroom facilities are People With Disability (PWD) compliant; and**
- 2) For marketing and promotion of the new Bigger Big Rig Tower and Tree Walk attraction.**

CARRIED

8/0

Responsible Officer

Regional Tourism Development Coordinator

Item Number:

L.2

File Number: D20/70257

SUBJECT HEADING:

FUNDING OPPORTUNITY TO HOST FUNNY MUMMIES

Officer's Title:

Specialist - Arts & Culture

Executive Summary:

Council's consideration of this report was requested as we received notification of this opportunity only the day before writing this report. The project proposed is eligible for a funding round which closes on Monday 27 July 2020, and we need the permission of Council to submit.

Play Local can provide Council with up to \$20,000 to program performing arts work in the Roma Cultural Centre auditorium.

Funny Mummies is a stand-up comedy showcase. This style of performance will encourage audiences to return to our venue post COVID-19 and encourage all members of our community to engage in arts and cultural activities in our venue.

Resolution No. OM/07.2020/102

Moved Cr Hancock

Seconded Cr Ladbrook

That Council:

- 1. Apply for funding for the stand-up comedy Funny Mummies under the Queensland Government's Arts Queensland, Arts and Cultural Recovery Package - Play Local program.**
- 2. Provide the Roma Cultural Centre as in kind sponsorship to host the comedy performance.**
- 3. Authorise the Chief Executive Officer, or delegate, to sign the funding agreement if the application is successful.**

CARRIED

8/0

Responsible Officer

Specialist - Arts & Culture

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 7.10pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 12 August 2020, at Ernest Brock Room (Roma Cultural Centre).

.....
Mayor.

.....
Date.

MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ERNEST BROCK ROOM ON 29 JULY 2020 SCHEDULED TO COMMENCE AT 2.45PM

ATTENDANCE

Mayor Cr T D Golder chaired the meeting with Deputy Mayor Cr G B McMullen, Cr J R P Birkett, Cr J L Guthrie, Cr J M Hancock, Cr W L Ladbrook, Cr C J O'Neil, Cr W M Taylor, Chief Executive Officer – Julie Reitano and Minutes Officer – Brittany Lafrenais in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Deputy Director / Strategic Road Management – Cameron Hoffmann, Manager Water, Sewerage & Gas – Graham Sweetlove, Program Funding & Budget Coordinator – Cindy Irwin.

WELCOME

The Mayor welcomed all present and declared the meeting open at 2.57pm.

APOLOGIES

Resolution No. SM/07.2020/103

Moved Cr O'Neil

Seconded Cr McMullen

I move an apology for Cr. Edwards.

CARRIED

8/0

DECLARATION OF CONFLICTS OF INTEREST

Cr Guthrie

Item	Subject Heading
C.3	Request for letter of support

Cr Guthrie advised:

I, Cr Julie Guthrie, declare that I have a 'Perceived Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for the agenda item C.3, with the subject heading – Request for letter of support. The personal interest arises because of my relationship with an organisation called Stride. The nature of my relationship with this organisation is that I've been invited to join their consortium as a member and I will be dealing with this matter by leaving the room while the matter is discussed and voted upon.

Mayor Golder asked the Councillors if there were any other conflicts [of interest], Cr McMullen then asked Cr Hancock if she had one from the other day [Ordinary Meeting on 22 July 2020].

Cr Hancock explained that she didn't have a conflict of interest on the bore [in Surat]. It was on consultation.

Cr O'Neil then raised a question in relation to the conflict of interest declaration from Cr Guthrie and the Item number C.3 as the matter declared, with the report being listed under her name.

Cr Guthrie then clarified that the report was only listed under her name because she shared a copy of the email [in relation to the letter of support request to the Councillors and Executive Team] as a point of disclosure.

Cr Guthrie then mentioned that she shared the request for the letter of support, but it could have been anyone that presented the report to Council.

Cr Golder

Item	Subject Heading
8.4	Headspace Roma

Cr Golder advised:

I, Cr Tyson Golder, declare that I have a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for the agenda item 8.4, with the subject heading – Headspace Roma, because I have been invited on the tender panel. I am declaring that I will be dealing with this matter by leaving the room while the matter is discussed and voted upon.

Cr McMullen raised an error with the printing and that the item numbers 8.1, 8.2, 8.3 and 8.4 should have been C.1, C.2, C.3 and C.4 as they are confidential items.

Cr Guthrie stated that therefore the Mayor's conflict of interest will be on C.4 not 8.4.

The Chief Executive Officer then clarified that the changes for the item numbers need to be a manual adjustment and the system defaults to a number.

Mayor Golder then confirmed his declaration of item 8.4 is item C.4.

Cr Hancock raised the question that there were two letters of support for the same [item] and asked why the item C.3 and C.4 were separate [reports]. The Mayor advised that he would be leaving the room [in relation to C.3 and C.4].

The Chief Executive Office advised Councillors that Council may decide to group them.

Cr O'Neil asked Mayor Golder if the two conflicts of interest were the same.

Cr Guthrie advised that they are two different groups, with Cr McMullen adding they are two different identities.

For completeness, Cr Golder advised:

I, Cr Tyson Golder, declare that I have a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda item C.3, and also said C.4, with the subject heading – Request for letter of support, because I have been invited on the tender panel for Headspace and I will be dealing with this matter by leaving the room while the matter is discussed and voted on.

Cr O'Neil raised the question on whether Cr Guthrie would also then have a conflict of interest on item C.4 as well.

Cr Guthrie responded that she wouldn't as she knows nothing about them.

Cr McMullen then added that they are two different things all together.

Cr O'Neil stated he doesn't believe so from his reading of this because the letter of support is for the same Headspace Centre.

Cr McMullen then stated that they are two different groups applying for the job. It called for tenders for groups to take on the position.

Cr O'Neil stated that he accepts that - he is just asking if Cr Guthrie has a conflict then on item C.4, given that they are tendering for the same thing.

Cr Hancock suggested that items C.3 and C.4 be put together when making a decision on [Cr Guthrie added *writing letters of support*] and Cr McMullen adding [two different letters], which Cr Hancock agreed.

Cr O'Neil suggested to Cr Hancock that they would only do that because both C.3 and C.4 relate to the same thing with Cr Hancock adding that the requesting of the letter of support is for the same thing.

Mayor Golder then raised a question for Cr Guthrie whether she thought she should declare a same conflict on that item [Item C.4].

Cr Guthrie stated that she was more than happy to step out for item C.4 as well and to do a declaration of a perceived conflict of interest just for transparency.

Cr Guthrie

Item	Subject Heading
C.4	Headspace Roma

Cr Guthrie advised:

I, Cr Julie Guthrie, declare that I have a 'Perceived Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for the agenda item C.4, with the subject heading of Headspace Roma. The personal interest arises from my relationship with another organisation and the nature of the relationship is that because I've been invited to join a consortium of another organisation that is also vying for the same tender, it could be perceived as perception of conflict or a perception of a conflict of interest. I will be dealing with the matter by leaving the room while the matter is discussed and voted upon.

Mayor Golder asked if there were any other conflicts.

Cr McMullen raised a question that Item C.4 is for two letters anyway. So there is actually three letters for Council's consideration.

Item Number:	5.1	File Number: D20/73080
SUBJECT HEADING:	COMMUNICATION INFRASTRUCTURE - DUNKELD	
Councillor's Title:	Cr. Tyson Golder	

Executive Summary:

On Sunday 26 July 2020, there was a community meeting held at the Dunkeld Community Hall to discuss the mobile network plans for the Dunkeld community.

Resolution No. SM/07.2020/104

Moved Cr Golder

Seconded Cr Birkett

That Council:

- 1. Compile a preliminary submission by 31 July 2020 and liaise with the Dunkeld**

<p>community for the need for a macro tower sought through the Black Spot funding program, suggesting it could be located at the HCRC [corrected reference] tower near Dunkeld due to flood events, bush fires, remote access and road accidents.</p> <p>2. Write to our Federal Member requesting assistance to / to request that the small cells that have been granted for areas in the Maranoa, be elevated to achieve the maximum coverage possible.</p> <p><i>[Cr Golder amended the wording in point 2 from his original motion following a suggestion by Cr Birkett].</i></p>	
CARRIED	8/0

Responsible Officer	Executive Customer Service Officer - Office of the Mayor/CEO, Chief Executive Officer, Deputy Chief Executive Officer
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BUSINESS

Item Number: 6.1 File Number: D20/72653

SUBJECT HEADING: YULEBA WAR MURAL TREATMENT PROJECT

Officer's Title: Specialist - Arts & Culture

Executive Summary:

Council in conjunction with the South West Queensland Regional Arts have a small budget (\$12,000) to engage a contractor, to professionally investigate a possible restoration to the Yuleba War Memorial Mural.

With the total cost of the restoration project being \$18,276.50, a shortfall in the budget of \$6,276.50 had been identified. It was requested that this shortfall be drawn from the Arts & Culture Materials and Services Budget GL 02885.2001.2001.

The matter was laid on the table at the Ordinary Meeting held on 22 July 2020, pending receipt of further information. The requested information was previously circulated to Councillors via e-mail and was provided in this report for Council's consideration.

Resolution No. SM/07.2020/105	
Moved Cr Birkett	Seconded Cr Guthrie
<p>That Council approves the allocation of funds from the Arts & Culture - Materials and Services Budget, GL (General Ledger) 2885.2201.2001 at a total cost of \$6,276.50 to allow for the completion of this project.</p>	
CARRIED	8/0

Responsible Officer	Specialist - Arts & Culture
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In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;
- (e) contracts proposed to be made by it;

Resolution No. SM/07.2020/106
Moved Cr Hancock
Seconded Cr Ladbrook
That the Committee close the meeting to the public. [at 3.07pm].
CARRIED
8/0

Cr. Golder, having previously foreshadowed a 'Conflict of Interest' in Items C.3 and C.4 for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 3.10pm, taking no part in discussion on the matters.

The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

At cessation of discussion on items C.3 and C.4, Cr Golder returned to the meeting at 3.29pm.

Cr. Guthrie, having previously foreshadowed a 'Perceived Conflict of Interest' in Items C.3 and C.4 for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 3.10pm, taking no part in discussion on the matters.

At cessation of discussion on items C.3 and C.4, Cr Guthrie returned to the meeting at 3.29pm.

Cr Edwards joined the meeting in person from 3.25pm and stayed for the remainder of the meeting.

Resolution No. SM/07.2020/107
Moved Cr O'Neil
Seconded Cr Ladbrook
That the Committee open the meeting to the public [at 3.27pm].
CARRIED
7/0

The Chief Executive Officer asked Councillors if they would like to resolve to add the items together with Cr O'Neil moving a motion as follows.

Resolution No. SM/07.2020/108
Moved Cr O'Neil
Seconded Cr Hancock
That Council consider items C.3 and C.4 together.
CARRIED
7/0

[Cr Hancock seconded this motion, but as this was a procedural motion, no seconder was required]

Item Numbers (Combined):
**C.3
C.4**
File Number: D20/73278
File Number: D20/73262
SUBJECT HEADING:
HEADSPACE ROMA AND REQUESTS FOR LETTERS OF SUPPORT
Councillor's Title:
Cr Julie Guthrie
Officer's Title:
Manager - Economic & Community Development
Executive Summary:

Council had been approached to provide letters of support for the Headspace Roma tender that is underway.

Resolution No. SM/07.2020/108

Moved Cr O'Neil

Seconded Cr Ladbrook

That Council provide a letter to the nominating tenderers, in support of the program.

CARRIED

7/0

Responsible Officer

Chief Executive Officer / Deputy Chief
Executive Officer

Item Number:

C.1

File Number: D20/73252

SUBJECT HEADING:

SURAT BORE 1 DRILLING AND CONSTRUCTION

Officer's Title:

Manager - Procurement & Plant
Manager - Water, Sewerage & Gas

Executive Summary:

Council publicly invited tenders from suitably qualified and experienced contractors to construct a new bore (Bore 1) at Surat.

Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.

Resolution No. SM/07.2020/109

Moved Cr McMullen

Seconded Cr Hancock

That:

1. Council select *Johnson Drilling Australia Pty Ltd* as the recommended tenderer for Tender 20028 – Surat Bore 1, Drilling and Construction.
2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with *Johnson Drilling Australia Pty Ltd*, noting the tender value of \$538,500 (exc GST) plus \$53,850 GST for a total price of \$592,350, and accept the contract if the final terms are acceptable.
3. Expenditure be assigned to Work Order 20802 (Surat Bore).

CARRIED

9/0

Responsible Officer

Manager - Procurement & Plant

Item Number:

C.2

File Number: D20/73253

SUBJECT HEADING:

TENDER 20029 YULEBA BORE 2 DRILLING AND
CONSTRUCTION

Officer's Title:

Manager - Procurement & Plant
Manager - Water, Sewerage & Gas

Executive Summary:

Council publicly invited tenders via LGTenderbox from suitably qualified and experienced contractors to construct a new bore (bore 1) at Yuleba.

Responses received were reviewed by an evaluation panel and this report was submitted for

Council's consideration.

Resolution No. SM/07.2020/110

Moved Cr McMullen

Seconded Cr Birkett

That:

1. Council select *Johnson Drilling Australia Pty Ltd* as the recommended tenderer for Tender 20029 – Yuleba Bore 2 Drilling and Construction.
2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with *Johnson Drilling Australia Pty Ltd*, noting the tender value of \$349,550 (Exc GST) with GST of \$34,955 for a total sum of \$384,505, and accept the contract if final terms are acceptable.
3. The works are charged to Work Order [WO] 20801.

[Following a query from others' present, Cr McMullen added the words "and accept the contract if final terms are acceptable" to point 2].

CARRIED

9/0

Responsible Officer

Manager - Procurement & Plant

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.35pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 12 August 2020 at 9.00AM.

.....
 Mayor.

.....
 Date.

**MINUTES OF THE BUDGET SUBMISSIONS & FINANCIAL PLANNING STANDING COMMITTEE
MEETING OF MARANOA REGIONAL COUNCIL HELD AT ERNEST BROCK ROOM (ROMA
CULTURAL CENTRE) ON 29 JULY 2020 COMMENCING AT 10.30AM**

ATTENDANCE

Mayor Cr T D Golder chaired the meeting with Deputy Mayor Cr G B McMullen, Cr J R P Birkett, Cr M C Edwards (via phone until 12.54pm, and in person 3.31pm onwards), Cr J L Guthrie, Cr J M Hancock, Cr W L Ladbroke, Cr C J O'Neil, Cr W M Taylor, Chief Executive Officer – Julie Reitano and Minutes Officer – Brittany Lafrenais in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Deputy Director / Strategic Road Management – Cameron Hoffmann, Contractor Strategic Finance – Claire Alexander, Program Funding & Budget Coordinator – Cindy Irwin, Manager Water, Sewerage & Gas – Graham Sweetlove.

WELCOME

The Mayor welcomed all present and declared the meeting open at 10.43am, and immediately adjourned the meeting to allow for all attendees to be present. The meeting resumed at 11.01am.

APOLOGIES

There were no apologies for the meeting.

Resolution No. BUD/07.2020/103

Moved Cr McMullen

Seconded Cr Birkett

I move that we go into closed [close the meeting to the public] (11.02am).

NO VOTE TAKEN

No vote was taken on the motion at that time, with Cr O'Neil raising the question about declaring Conflicts of Interest. The Mayor then suggested that the Committee move in and out of closed.

Resolution No. BUD/07.2020/104

Moved Cr Golder

I move that we go into closed [close the meeting to the public] (11.02am).

CARRIED

9/0

Resolution No. BUD/07.2020/105

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public (11.02am).

CARRIED

9/0

DECLARATION OF CONFLICTS OF INTEREST

Cr Ladbrook

Item	Subject Heading
C.5	Draft revised 2020-21 Operational (Business as usual) Budget compared against specific rate modelling scenarios.

I, Councillor Ladbrook, declare that I have a 'Material Interest' as defined by the *Local Government Act 2009*, section 175B for the agenda number C.5, with the subject heading – Draft revised 2020-21 Operational (Business as usual) Budget compared against specific rate modelling scenarios. The name is the Roma Turf Club who stands to gain a benefit, or suffer a loss (either directly or indirectly) depending on the outcome of the consideration of the matter at the meeting. In accordance with Section 175C (2)(b) of the *Local Government Act 2009*, I will be leaving the room while this matter is being discussed and voted on.

Cr O'Neil

Item	Subject Heading
C.2	Review of proposed rating scenario 1 (updated)
C.3	Rating scenarios

Cr O'Neil asked for some advice on an item which he was about to declare, which he declared at the last meeting. [Ordinary Meeting on 22 July 2020] because it wasn't clear on whether or not they had to do that at every meeting.

Cr O'Neil advised:

I, Cr Cameron O'Neil, declare that I have a 'Perceived Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda item C.2, with the subject heading – Review of proposed rating scenario 1 (updated). The conflict has arisen because I am chair of the Country Universities Centre Maranoa and we received correspondence that Santos have approved the foundation sponsorship of the new centre.

I have determined this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter.

However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
 - I. I must leave the meeting while this matter is discussed or voted on; or
 - II. I may participate in the meeting in relation to the matter, including by voting on the matter.

Resolution No. BUD/07.2020/106

Moved Cr Hancock

Seconded Cr Taylor

I move that Cr O'Neil has a perceived 'Conflict of Interest' in the matter and notwithstanding the conflict, Cr O'Neil may participate in the matter, discuss and vote upon it.

CARRIED

8/0

Cr O'Neil did not vote on this motion as he was the declaring Councillor under consideration in this matter.

C.3 – Rating Scenarios

I, Cr Cameron O'Neil, declare that I have a 'Perceived Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda item C.3, with the subject heading – Rating Scenarios. The conflict has arisen because I'm chair of the Country Universities Centre Maranoa and we received correspondence that Santos have approved the foundation sponsorship of the new centre.

I have determined this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter.

However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
 - I. I must leave the meeting while this matter is discussed or voted on; or
 - II. I may participate in the meeting in relation to this matter, including by voting on the matter.

Resolution No. BUD/07.2020/107

Moved Cr Hancock

Seconded Cr Ladbrook

I move that Cr Cameron O'Neil has a perceived 'Conflict of Interest' in the matter and notwithstanding the conflict, Cr O'Neil may participate in the matter, discuss and vote upon it.

CARRIED

8/0

Cr O'Neil did not vote on this motion as he was the declaring Councillor under consideration in this matter.

Maranoa Regional Council

Ordinary Meeting - 12 August 2020

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;

Resolution No. BUD/07.2020/108

Moved Cr Hancock

Seconded Cr McMullen

Mayor Golder enquired if there was someone to move to go into closed [i.e. close the meeting to the public]. Cr Hancock indicated that she would and then the Mayor called for a Secunder. Cr McMullen then seconded. The Mayor then put the motion to the vote (11.09am).

CARRIED

9/0

Cr Ladbrook left the meeting at 11.44am and returned at 11.45am.

Cr Ladbrook, having previously foreshadowed a 'Material Personal Interest' in Item C.5, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 12.12pm, taking no part in discussion on the matter.

At cessation of discussion on the abovementioned item, Cr Ladbrook returned to the meeting at 12.53pm.

Mayor Golder left the meeting at 12.31pm and returned at 12.33pm.

Cr Birkett left the meeting at 12.38pm and returned at 12.39pm.

Cr O'Neil left the meeting at 12.43pm and returned at 12.44pm.

**COUNCIL ADJOURNED THE MEETING
FOR A LUNCH AT 12.54PM.**

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS

COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 3.31PM AFTER THE SPECIAL MEETING.

Cr Edwards was in attendance for the meeting from 3.31pm and was present for the remainder of the meeting.

Resolution No. BUD/07.2020/109

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public (3.32pm).

CARRIED

9/0

Maranoa Regional Council
Ordinary Meeting - 12 August 2020

DECLARATION OF CONFLICTS OF INTEREST CONTINUED.

Cr O'Neil

Item	Subject Heading
C.6	Petroleum Lease & Gas & Oil Rating Structure Review.

Cr O'Neil asked for some advice on an item which he was about to declare, which he declared at the last meeting. [Ordinary Meeting on 22 July 2020] because it wasn't clear on whether or not they had to do that at every meeting.

Cr O'Neil advised:

I, Cr Cameron O'Neil, declare that I have a 'Perceived Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda item C.6, with the subject heading, Petroleum Lease & Gas & Oil Rating Structure Review. The conflict has arisen because I'm the chair of the Country Universities Centre Maranoa and we've received correspondence that Santos has approved foundation sponsorship of the new centre.

I have determined this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on the matter.

However, I acknowledge that the remaining Councillors must now determine pursuant to section 175E(4) of the *Local Government Act 2009*:

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:
 - I. I must leave the meeting while this matter is discussed or voted on; or
 - II. I may participate in the meeting in relation to this matter, including by voting on the matter.

Resolution No. BUD/07.2020/110

Moved Cr Hancock

Seconded Cr Guthrie

That Cr O'Neil has a perceived 'Conflict of Interest' in the matter and notwithstanding the conflict, Cr O'Neil may participate in the matter, discuss and vote upon it.

CARRIED

8/0

Cr O'Neil did not vote on this motion as he was the declaring Councillor under consideration in this matter.

Resolution No. BUD/07.2020/111

Moved Cr O'Neil

Seconded Cr McMullen

I move that we go into Committee [close the meeting to the public] (3.37pm).

CARRIED

9/0

Cr Birkett left the meeting at 3.37pm and returned at 3.39pm.

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Cr Hancock left the meeting at 3.49pm and returned at 3.51pm.

Cr Birkett left the meeting at 3.50pm and returned at 3.52pm.

Cr Hancock left the meeting at 5.40pm and returned at 5.42pm.

Cr McMullen left the meeting at 5.42pm and returned at 5.44pm.

Cr Taylor left the meeting at 5.41pm and returned at 5.43pm.

Cr Ladbrook left the meeting at 5.45pm and returned at 5.46pm.

Cr Birkett left the meeting at 5.55pm and returned at 5.57pm.

Cr Hancock left the meeting at 6.00pm and returned at 6.06pm.

Resolution No. BUD/07.2020/112

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public (6.29pm).

CARRIED

9/0

DECLARATION OF CONFLICTS OF INTEREST CONTINUED.

Cr Taylor

Item	Subject Heading
LC.6	Rates and Charges Rebate and Concessions Policy – Incorporate Water Concessions for Sporting Groups

Cr Taylor advised:

I, Cr Wendy Taylor declare that I have a 'Conflict of Interest' as defined by the *Local Government Act 2009*, section 175D & E for agenda item LC.6, with the subject heading – Rates and Charges Rebate and Concessions Policy – Incorporate Water Concessions for Sporting Groups because I am the Treasurer of the Roma Clay Target Club. I will be dealing with the matter by leaving the room while the matter is discussed and voted upon.

Resolution No. BUD/07.2020/113

Moved Cr O'Neil

Seconded Cr McMullen

I move that we go into Committee [close the meeting to the public] (6.30pm).

CARRIED

9/0

Cr Taylor, having previously foreshadowed a 'Conflict of Interest' in Item LC.6, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 6.30pm, taking no part in discussion on the matter.

At cessation of discussion on the abovementioned item, Cr Taylor returned to the meeting at 6.41pm.

Maranoa Regional Council
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Resolution No. BUD/07.2020/114

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public (7.01pm).

CARRIED

9/0

Item Number:

C.1

File Number: D20/71366

SUBJECT HEADING:

RATE BENCHMARKING REPORT

Officer's Title:

Director - Corporate & Community Services

Executive Summary:

This report tabled the updated Rate Benchmarking Report by AEC Group Pty Ltd.

Resolution No. BUD/07.2020/115

Moved Cr Golder

Seconded Cr Hancock

That the Committee receive and note the updated Rate Benchmarking Report.

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

Item Number:

C.2

File Number: D20/71367

SUBJECT HEADING:

REVIEW OF PROPOSED RATING SCENARIO 1 (UPDATED)

Officer's Title:

Director - Corporate & Community Services

Executive Summary:

This report tabled the advice from AEC Group Pty Ltd on scenario one (1) updated, as requested.

Resolution No. BUD/07.2020/116

Moved Cr Golder

Seconded Cr Edwards

That the committee receive and note the advice on Scenario 1 (Updated) from AEC Group Pty Ltd.

[Mayor Golder amended the motion following clarifications from those present].

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

Maranoa Regional Council
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Item Number: C.3 **File Number:** D20/67903

SUBJECT HEADING: RATING SCENARIOS

Officer's Title: Director - Corporate & Community Services

Executive Summary:

The purpose of this report was to consider the information received on the rating scenarios.

Resolution No. BUD/07.2020/117

Moved Cr McMullen

Seconded Cr Birkett

That the Committee lay this on the table for a future Budget Submissions and Financial Planning Standing Committee meeting.

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

Item Number: C.4 **File Number:** D20/71369

SUBJECT HEADING: RATE REVENUE ANALYSIS

Officer's Title: Director - Corporate & Community Services

Executive Summary:

The purpose of this report was to present further rates revenue analysis.

Resolution No. BUD/07.2020/118

Moved Cr Hancock

Seconded Cr Edwards

That the Committee receive and note the information.

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

Discussion ensued about the potential splitting of the item in two.

Item Number: C.5 **File Number:** D20/71362
(Part A)

SUBJECT HEADING: DRAFT REVISED 2020-21 OPERATIONAL (BUSINESS AS USUAL) BUDGET COMPARED AGAINST SPECIFIC RATE MODELLING SCENARIOS

Officer's Title: Program Funding & Budget Coordinator
Contractor - Strategic Finance

Executive Summary:

At the Budget Submissions & Financial Planning Standing Committee meeting on 7 July 2020, the committee considered scenarios" one (1) updated, "scenarios" two (2), "scenarios" seven (7) and "scenarios" eight (8) further in the 2020/21 budget deliberations [sic].

This reports presented the revenue generated from the various scenarios compared against the revised business as usual operating expenses and draft revised project proposals for consideration in the next draft 2020-21 budget.

Maranoa Regional Council
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Resolution No. BUD/07.2020/119

Moved Cr Golder

That the committee lay this on the table until the next Budget Submissions and Financial Planning Standing Committee meeting.

CARRIED

9/0

Responsible Officer

Program Funding & Budget Coordinator

Further discussion ensued about an additional agenda item and motion.

Cr Ladbrook left the meeting for the second resolution due to his Material Personal Interest.

Cr Ladbrook, having previously foreshadowed a 'Material Personal Interest' in Item C.5, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 7.13pm, taking no part in discussion or debate on the matter.

Item Number:

**C.5
(Part B)**

File Number: D20/71362

SUBJECT HEADING:

DRAFT REVISED 2020-21 OPERATIONAL (BUSINESS AS USUAL) BUDGET COMPARED AGAINST SPECIFIC RATE MODELLING SCENARIOS

Officer's Title:

**Program Funding & Budget Coordinator
Contractor - Strategic Finance**

Resolution No. BUD/07.2020/120

Moved Cr McMullen

Seconded Cr O'Neil

That the committee recommend that a contribution amount of \$155,000 be put aside in the 2020-21 draft budget for project row 121.

[Cr McMullen amended the motion following discussion].

CARRIED

8/0

Responsible Officer

Program Funding & Budget Coordinator

At cessation of discussion on the abovementioned item, Cr Ladbrook returned to the meeting at 7.16pm.

Item Number:

C.6

File Number: D20/67892

SUBJECT HEADING:

PETROLEUM LEASE & GAS & OIL RATING STRUCTURE REVIEW

Officer's Title:

Director - Corporate & Community Services

Executive Summary:

The purpose of this report was to present the Petroleum Lease & Gas & Oil Rating Structure Review by AEC Group Ltd.

Maranoa Regional Council
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Resolution No. BUD/07.2020/121

Moved Cr O'Neil

Seconded Cr McMullen

That the Committee:

- 1. Receive and note the Petroleum Lease and Gas & Oil Rating Structure Review.**
- 2. Include the proposed new rating structure in the next draft of the 2020/21 budget documents.**

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

Item Number:

C.7

File Number: D20/71808

SUBJECT HEADING:

**SEWERAGE CHARGES - COMMERCIAL PEDESTALS -
OCCUPANCY RATES**

Officer's Title:

Director - Corporate & Community Services

Executive Summary:

This report provided information on sewerage charges based on occupancy rates for commercial pedestal charges.

Resolution No. BUD/07.2020/122

Moved Cr Birkett

Seconded Cr Guthrie

That the Committee receive and note the report.

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

Item Number:

C.8

File Number: D20/71370

SUBJECT HEADING:

**PROPOSED DIFFERENTIAL GENERAL RATING
CATEGORY - EMPLOYER SPONSORED ACCOMMODATION**

Officer's Title:

Director - Corporate & Community Services

Executive Summary:

This report provided information in relation the Committee's proposal for a new differential general rating category - Employer Sponsored Accommodation.

Resolution No. BUD/07.2020/123

Moved Cr Taylor

Seconded Cr Hancock

That the Committee receive and note the report.

CARRIED

9/0

Responsible Officer

Director - Corporate & Community Services

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Item Number: C.9 **File Number:** D20/71368

SUBJECT HEADING: MATERIALS & SERVICES

Officer's Title: Director - Corporate & Community Services

Executive Summary:

The purpose of this report was to provide the Committee with details of the material and services estimate for consideration as part of the 2020/21 budget deliberations.

Resolution No. BUD/07.2020/124

Moved Cr Golder

Seconded Cr Guthrie

That we receive and note the information provided.

CARRIED

9/0

Responsible Officer	Director - Corporate & Community Services
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Item Number: C.10 **File Number:** D20/71404

SUBJECT HEADING: CODE OF COMPETITIVE CONDUCT 2020/21

Officer's Title: Contractor - Strategic Finance

Executive Summary:

The report presented the Code of Competitive Conduct prescribed under the Local Government Act 2009 and Local Government Regulation 2012 applicable to Maranoa Regional Council for the financial year 2020/21.

Resolution No. BUD/07.2020/125

Moved Cr Edwards

Seconded Cr Hancock

That the Committee recommends:

1. Not to apply the Code of Competitive Conduct to the following business activities for 2020/21:
 - Building certification activity
 - Quarry operations
 - Saleyards operations
 - Waste management
 - Airport operations
 - Water and sewerage services
 - Gas operations
 - Plant services
 - Roads operations, mainly Main Roads contracts
2. Given the level of expenditure in the business activities and the little or no competition for the services' provision, the Committee sees no public benefit in applying the Code of Competitive Conduct at this time.
3. This be included as an agenda item for the 2020/21 budget meeting.

Maranoa Regional Council
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CARRIED	9/0
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Responsible Officer	Contractor - Strategic Finance
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Item Number: C.11 File Number: D20/71444

SUBJECT HEADING: SIGNIFICANT BUSINESS ACTIVITY ASSESSMENT 2020/21

Officer's Title: Contractor - Strategic Finance

Executive Summary:

The report presented the assessment of business activities against the threshold for Significant Business Activities for 2020/21.

Resolution No. BUD/07.2020/126	
Moved Cr Birkett	Seconded Cr Ladbrook
That the Committee recommend that the results of the Significant Business Activity Assessment be included in the next draft of the 2020/21 budget documents.	
CARRIED	9/0

Responsible Officer	Contractor - Strategic Finance
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Item Number: C.12 File Number: D20/71519

SUBJECT HEADING: STATEMENT OF ESTIMATED FINANCIAL POSITION 2019/20

Officer's Title: Contractor - Strategic Finance

Executive Summary:

Section 205 of the Local Government Regulation 2012 requires the Chief Executive Officer to present to the local government at its annual budget meeting, a Statement of Estimated Financial Position for the previous financial year.

Resolution No. BUD/07.2020/127	
Moved Cr Hancock	Seconded Cr O'Neil
That the Committee recommend that the Statement of Estimated Financial Position for the previous financial year (2019/20) be included in the next draft of the 2020/21 budget documents.	
CARRIED	9/0

Responsible Officer	Contractor - Strategic Finance
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Item Number: C.13 File Number: D20/67679

SUBJECT HEADING: GAS TARIFFS AND INCENTIVES

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

At its Budget Meeting on 1 July, under Items C.1 and C.2, the gas budget was discussed. It was resolved:

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1. That a report be brought back to Council with information regarding current residential, industrial and commercial usage and extra tariff options.
2. Look at other options for attracting residents interested to connecting to Roma's gas network.

The report provided the information requested.

Resolution No. BUD/07.2020/128

Moved Cr Golder

Seconded Cr McMullen

That the Committee:

1. Receive and note the report.
2. Investigate the projected revenue lost in reducing the Industrial gas tariff (over 15,000MJ's) to \$0.015.
3. Recommend that a report be brought back to the next Budget Submissions and Financial Planning Standing Committee meeting to consider the change in gas tariff and draft policy.

CARRIED

9/0

Responsible Officer

**Director - Corporate & Community Services
Manager - Water, Sewerage & Gas**

Cr O'Neil left the meeting at 5.16pm and returned at 5.17pm.

Item Number:

C.14

File Number: D20/71365

SUBJECT HEADING:

BUDGET SAVINGS

Councillor's Title:

Cr. Tyson Golder

Executive Summary:

The report tabled for the committee's consideration a proposal in relation to budget savings.

Resolution No. BUD/07.2020/129

Moved Cr O'Neil

Seconded Cr Taylor

That the committee recommend that the draft 2020/21 Operational Plan includes a review of net operating costs at function level to further support long-term financial sustainability. This review will consider the Queensland Audit Office Report – Managing the sustainability of local government services (Report 2: 2019-20).

CARRIED

9/0

Responsible Officer

**Director - Corporate & Community Services /
Chief Executive Officer**

Item Number:

C.15

File Number: D20/71884

SUBJECT HEADING:

KERB AND CHANNEL - TIFFIN STREET

Councillor's Title:

Cr. Mark Edwards

Maranoa Regional Council
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Executive Summary:

The report tabled a proposal to kerb and channel both sides of Tiffin Street, East Roma or at least the Western side.

Resolution No. BUD/07.2020/130

Moved Cr Edwards

Seconded Cr O'Neil

That:

1. An investigation be undertaken on the current drainage at Tiffin Street North and a report be brought back to the next Budget Submissions and Financial Planning Standing Committee meeting.
2. The committee include the kerb and channeling as part of the footpath master plan project to identify gaps across the region.

[Cr Edwards amended the motion following a query from Mayor Golder].

CARRIED

9/0

Responsible Officer

Deputy Director / Strategic Road Management

Item Number:

C.16

File Number: D20/71907

SUBJECT HEADING:

CULVERT - CNR REDFORD STREET AND BURKE STREET, MUNGALLALA.

Councillor's Title:

Cr. Mark Edwards

Executive Summary:

Cr Mark Edwards advised that he would like to request for a culvert to be installed for the corner of Redford Road and Burke Street, Mungallala.

Resolution No. BUD/07.2020/131

Moved Cr Edwards

Seconded Cr Ladbrook

That an investigation be undertaken on the current drainage on the corner of Redford Road and Burke Street, Mungallala and a report be brought back to the next Budget Submissions and Financial Planning Standing Committee meeting.

CARRIED

9/0

Responsible Officer

Deputy Director / Strategic Road Management

Item Number:

C.17

File Number: D20/71935

SUBJECT HEADING:

CONCRETE CROSSING - KNAYERS CROSSING (NORTH ROMA)

Councillor's Title:

Cr. Mark Edwards

Executive Summary:

Cr Mark Edwards tabled a proposal for a culvert to be built (open concrete crossing) at the crossing located on Bungil Creek which had been repaired using shot rock and soil.

Resolution No. BUD/07.2020/132	
Moved Cr Edwards	Seconded Cr Birkett
That the Committee confirm the proposal is included in the project proposals on row 59 of the draft 2020/21 budget.	
<i>[Cr Edwards amended the motion following discussion].</i>	
CARRIED	9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: LC.1 **File Number:** D20/73138

SUBJECT HEADING: MARANOA DUST SEAL

Councillor's Title: Cr. Tyson Golder

Executive Summary:

Mayor Golder proposed a suggested amendment with respect to Dust Seals for the Maranoa.

Resolution No. BUD/07.2020/133	
Moved Cr Golder	Seconded Cr Birkett
That an amendment to the dust seal policy to potentially cater for one fully funded dust seal per annum be brought back to the next Budget Submissions and Financial Planning Standing Committee meeting including costings.	
<i>[Mayor Golder amended the motion following discussion]</i>	
CARRIED	9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: LC.2 **File Number:** D20/73145

SUBJECT HEADING: HIGH QUALITY DRYER FOR ARTHUR STREET FACILITIES

Councillor's Title: Cr. Tyson Golder

Executive Summary:

Mayor Golder tabled a proposal for a high quality hand dryer for the Arthur Street toilet facilities for both the mens' and ladies' toilets.

Resolution No. BUD/07.2020/134	
Moved Cr Golder	Seconded Cr McMullen
That the Committee recommend that costs associated with upgrading to high quality hand dryers (for both male and female) for the toilet block on Arthur Street, be included in the next draft of the 2020/21 budget.	
<i>[Mayor Golder amended the motion following discussion]</i>	
CARRIED	9/0

Responsible Officer	Manager – Facilities
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<p style="text-align: center;">Maranoa Regional Council Ordinary Meeting - 12 August 2020</p>

Item Number: LC.3 File Number: D20/73152

SUBJECT HEADING: MARANOA TRACK UPGRADES - IRONBARK RACEWAY TRACK

Councillor's Title: Cr. Tyson Golder

Executive Summary:

Mayor Golder tabled a proposal to upgrade the Roma track, to benefit the community and create economic development and tourism.

Resolution No. BUD/07.2020/135

Moved Cr Golder

Seconded Cr Ladbrook

That the Committee recommend that an amount of \$50,000 be allocated in the next draft of the 2020/21 budget, with the condition that a full proposal be presented to Council at a future Ordinary meeting.

[Mayor Golder amended the motion following discussion]

CARRIED

9/0

Responsible Officer	Manager – Facilities
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Item Number: LC.4 File Number: D20/73174

SUBJECT HEADING: ADDITIONAL FINANCIAL ASSISTANCE – PINAROO ROMA INC.

Councillor's Title: Cr. Tyson Golder

Executive Summary:

A letter was received through the Office of the Mayor requesting additional financial assistance for Injune Retirement Village.

Resolution No. BUD/07.2020/136

Moved Cr Golder

Seconded Cr Guthrie

That the committee recommend that an amount of \$45,000 be allocated in the next draft of the 2020/21 budget.

CARRIED

9/0

Responsible Officer	Manager – Economic & Community Development / Program Funding & Budget Coordinator
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Item Number: LC.5 File Number: D20/73159

SUBJECT HEADING: UPGRADE FOOTPATH - ARTHUR STREET

Councillor's Title: Cr. Tyson Golder

Executive Summary:

The report tabled a proposal to upgrade the footpath in front of the Doctor's surgery on Arthur Street Roma.

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Resolution No. BUD/07.2020/137

Moved Cr McMullen

Seconded Cr Edwards

That the committee recommend the costs associated with the upgrade of the footpath on Arthur Street, be included in the next draft of the 2020/21 budget.

CARRIED

9/0

Responsible Officer

Deputy Director / Strategic Road Management

Cr. Taylor, having previously foreshadowed a 'Conflict of Interest in the following item, for reasons stated under the Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the meeting at 7.40pm, taking no part in discussion or debate on the matter.

Item Number:

LC.6

File Number: D20/73195

SUBJECT HEADING:

**RATES AND CHARGES REBATE AND CONCESSIONS
POLICY - INCORPORATING WATER CONCESSIONS FOR
SPORTING GROUPS**

Officer's Title:

Director - Corporate & Community Services

Executive Summary:

The purpose of this report was to consider further updates to the Rates and Charges Rebate and Concessions Policy.

Resolution No. BUD/07.2020/138

Moved Cr Golder

That the committee lay this on the table for the next Budget Submissions and Financial Planning Standing Committee meeting to receive information on water consumption from the last 2 years for the eligible sporting groups.

[Mayor Golder amended the motion following discussion]

CARRIED

8/0

Responsible Officer

Director - Corporate & Community Services

At cessation of discussion and debate on the abovementioned item, Cr. Taylor returned to the meeting at 7.42pm.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 7.45pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 12 August 2020, at 9.00AM.

.....
Mayor.

.....
Date.

COUNCILLOR NOTICE OF MOTION

Meeting: Ordinary 12 August 2020

Date: 20 July 2020

Item Number: 8.1

File Number: D20/70067

SUBJECT HEADING: Structures for Community Contact

Classification: Open Access

Councillor's Title: Mayor

Executive Summary:

I would like Council to consider the notice of motions I have proposed.

Councillor's Recommendation:

That Council:

1. Not elect to have portfolios for the 2020-2024 term.
2. Be invited for photo opportunities.
3. Be invited for consultation with the community at meetings.
4. Elect the Mayor to be the spokesperson in press releases and if he is not available, the Deputy Mayor to be.
5. Instead of having advisory groups, schedule special meetings to hear the feedback and concerns of former advisory members and community members on topics such as wild dogs, saleyards etc. with the frequency of meetings decided by Council. Thus incorporating involvement of all Councillors in all issues.

Supporting Documentation:

Nil

Notice prepared by: Cr. Tyson Golder

OFFICER REPORT

Meeting: Ordinary 12 August 2020

Date: 21 July 2020

Item Number: 10.1

File Number: D20/70221

SUBJECT HEADING: Annual Show (Public) Holidays for 2021

Classification: Open Access

Officer's Title: Human Resources & Training Advisor

Executive Summary:

The Office of Industrial Relations has invited Maranoa Regional Council to submit nominations for the show (public) holidays for 2021.

The 2021 Roma Agricultural Show is scheduled for Friday 7 and Saturday 8 May 2021 and the 2021 Mitchell Agricultural Show is scheduled for Monday 10 and Tuesday 11 May 2021.

Officer's Recommendation:

That the Chief Executive Officer make application for Ministerial approval for the following special holidays:

- Friday 7 May 2021 for the 2021 Roma Annual Show Holiday; and
- Tuesday 11 May 2021 for the 2021 Mitchell Annual Show Holiday.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Roma Show Society Inc.
Mitchell Show Society Inc.

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	Nil

Context:

Why is the matter coming before Council?

Correspondence from the Office of Industrial Relations has been forwarded to Maranoa Regional Council inviting Council to make nominations for the 2021 show holidays for Ministerial consideration.

Upon receipt of Ministerial approval, the public holidays will be published in the Queensland Government Gazette.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

2019 Roma Show Public Holiday

The 2021 Roma Show is scheduled for Friday 7 and Saturday 8 May 2021.

Traditionally People's Day, a public (show) holiday, for the Roma Agricultural Show occurs on a Friday.

The Roma Show Society was contacted to confirm their endorsement for Council to nominate Friday 7 May 2021 for the 2021 Roma Annual Show Holiday. The Secretary of the Roma Show Society, Marie Mawn, has confirmed the Show Society's endorsement of Friday 7 May 2021 being nominated for the 2021 Roma Annual Show Holiday.

The Roma Show Holiday would cover businesses operating and persons residing or working in the area from the Eastern boundary of Maranoa Regional Council authority area, including the towns of Jackson, Yuleba, Wallumbilla, Roma, Hodgson and Muckadilla to the Northern boundary of the Maranoa Regional Council authority area, including the town of Injune and the area known as Bymount. South of Roma to the Southern boundary of the Maranoa Regional Council authority area including the township of Surat and the area East and South of Surat Township.

2021 Mitchell Show Public Holiday

The 2021 Mitchell Show is scheduled for Monday 10 and Tuesday 11 May 2021.

Traditionally People's Day, a public (show) holiday, for the Mitchell Agricultural Show occurs on a Tuesday.

The Mitchell Show Society was contacted to confirm their endorsement for Council to nominate Tuesday 11 May 2021 for the 2021 Mitchell Annual Show Holiday. The President of the Mitchell Show Society, Steven Hancock, has confirmed the Show Society's endorsement of Tuesday 11 May 2021 being nominated for the 2020 Mitchell Annual Show Holiday.

The Mitchell Show Holiday would cover businesses operating and persons residing or working West of Amby to the Western boundary of the Council authority area including the towns of Mitchell and Mungallala. South of Amby to the Southern boundary of the Council authority area including the area known as Dunkeld and North of Amby to the Northern boundary of the Council authority area.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under

consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The Queensland *Holidays Act 1983* allows for Local Governments to request special holidays to be observed during the following year for districts in their area.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Nil

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to

Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Marie Mawn – Secretary, Roma Show Society 2019/20

Steven Hancock – President, Mitchell Show Society Inc.

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Nil

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Nil

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?

(Interested Parties Analysis - IS9001:2015)

Residents and visitors to the Maranoa Regional Council area.

Roma Show Society Inc.

Mitchell Show Society Inc.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Council chooses not to apply for the Special Holidays for Roma Show and Mitchell Show	The residents and visitors to the Maranoa Regional Council area would not have a Public Holiday to visit their local show which may impact attendance and viability of future annual agricultural shows in the Maranoa Regional Council area.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That the Chief Executive Officer make application for Ministerial approval for the following special holidays:

- Friday 7 May 2021 for the 2021 Roma Annual Show Holiday; and
- Tuesday 11 May 2021 for the 2021 Mitchell Annual Show Holiday.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council approve for Gazette, the Roma Show Public Holiday 7 May 2021 and the Mitchell Show Public Holiday 11 May 2021

Link to Operational Plan Function:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.12 Local development and events

Supporting Documentation:

1 Letter - Request Special Holiday (Show Holiday) 2021

D20/70168



Report authorised by:

Manager - Organisational Development & Human Resources

Chief Executive Officer



Office of
Industrial Relations

Department of Education

6 July 2020

Dear Chief Executive Officer,

As you may be aware, each year in accordance with the *Holidays Act 1983* local governments are invited to request special holidays to be observed during the following year for districts in their area.

If you wish to request special holidays to be observed during 2021 for districts in your local government area, please complete and submit our online form by no later than Friday, 21 August 2020. The on-line form can be accessed [here](#).

Special holidays appointed in respect of an annual agricultural, horticultural or industrial show are both public holidays and bank holidays. Special holidays appointed for another type of event which has significance to a particular district are bank holidays only.

I appreciate that the impact of COVID-19 into 2021 is an unknown factor when planning for special day holidays, including around your annual agricultural, horticultural or industrial show. In deciding dates to be requested for special holidays in districts of your local government area, I suggest that you consider consulting with the convenors of shows and other events to confirm their concurrence on the requested date. This will assist the process to appoint special holidays across the State and reduce the likelihood for subsequent changes to the holiday calendar.

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette.

Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

Should you require further information regarding this process, please contact Ms Jacqui McGuire, Office of Industrial Relations on 3406 9854 or email jacqui.mcguire@oir.qld.gov.au.

Yours sincerely

A J (Tony) James
Executive Director – Industrial Relations
Office of Industrial Relations

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OFFICER REPORT

Meeting: Ordinary 12 August 2020

Date: 27 July 2020

Item Number: 11.1

File Number: D20/71851

SUBJECT HEADING: Annual Valuation Consultation for the Maranoa Region

Classification: Open Access

Officer's Title: Lead Rates and Utilities Billing Officer / Systems Administrator

Executive Summary:

Correspondence has been received from the Department of Natural Resources Mines and Energy seeking Council's opinion on whether a valuation is required for the Maranoa Region to be effective 30 June 2021.

Officer's Recommendation:

That Council consider the Department of Natural Resources Mines and Energy's request.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Valuer-General – Department of Natural Resources Mines and Energy

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
Nil	

Context:

Why is the matter coming before Council?

Correspondence has been received from the Department of Natural Resources Mines and Energy seeking Council's opinion on whether a valuation is required for the Maranoa Region to be effective 30 June 2021.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

In accordance with the *Land Valuation Act 2010*, the Department of Natural Resources Mines and Energy are responsible for issuing valuations on land in Queensland for Councils to use for calculation of rates. Each year the Department of Natural Resources Mines and Energy requests Council for their input regarding an annual valuation of the Maranoa Region.

A revaluation of the Maranoa Region was previously undertaken with an effective date 30 June 2018 which saw a significant increase in the rural sector.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under

consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Land Valuation Act 2010

Section 74 Exceptions to annual valuation requirement

(1) *The valuer-general need not make an annual valuation of land in a local government area if the valuer-general considers it is not possible to do so because of unusual circumstances.*

(2) *The valuer-general may decide not to make an annual valuation of land in a local government area after considering -*

(a) a market survey report for the area; and

(b) the results of consultation with the local government for the area, and appropriate local groups and industry groups.

Example of local group -

the local Chamber of Commerce

Examples of industry groups -

AgForce, Queensland Industrial Union of Employers and Queensland Canegrowers Organisation Limited

(2) *In this section -*

market survey report, for a local government area, means a report to the valuer-general giving -

(a) details of sales of land, including sales of land outside the area, since the last annual valuation was made; and

(b) the probable impact of the sales on the value of land in the area if an annual valuation were to be made.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Nil

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the

funding body, any dates of critical importance or updates or approvals required)

The letter pertains to the State Government consulting with Council.

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Nil

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? *Is this already included in the budget? (Include the account number and description).*

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

Nil

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

Any changes to valuations will need to be considered when making differential rates for the 2021/22 year.

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Landowners in the Maranoa Regional Council area.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Reputational	<p>The Valuer-General (Department of Natural Resources Mines and Energy) decides whether an annual valuation of the land in the Maranoa is required (not Council).</p> <p>The Valuer-General may decide not to make an annual valuation of land in a local government area after considering a market survey report for the area; and the results of consultation with the local government for the area, and appropriate local groups and industry groups.</p>

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council consider the Department of Natural Resources Mines and Energy's request.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

That Council consider the Department of Natural Resources Mines and Energy's request.

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

No.

Link to Operational Plan Function:

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

2.2 Revenue collection

Supporting Documentation:



Annual Valuation - Consultation - Maranoa Regional Council - Effective June 2021 - Response Due Friday 21 August 2020 - Department of Natural Resources, Mines and Energy (Council Meeting) D20/71868

Report authorised by:

Manager - Communication, Information & Administration Services

Director - Corporate & Community Services



Department of
**Natural Resources,
Mines and Energy**

21 July 2020

Ms Julie Reitano
Chief Executive Officer
Maranoa Regional Council
PO Box 620
ROMA QLD 4455

Dear Ms Reitano

Consultation – annual valuation effective 30 June 2021

The *Land Valuation Act 2010* (the Act) requires the Valuer-General to undertake an annual statutory valuation of all rateable land in Queensland except in unusual circumstances or after consideration of:

- a market survey report of the Local Government Area which reviews sales of land since the last valuation and the probable impact of the sales on the value of land since the last annual valuation; and
- the results of consultation with the local government for the area, and appropriate local and industry groups.

Under the Act, annual valuations are required to be issued prior to 31 March in the year the valuation is to take effect.

In line with the requirements of the Act, I seek your local government's opinion on whether a valuation of your local government should be undertaken to be effective on 30 June 2021.

Please provide your response in writing by Friday, 21 August 2020 to the Office of the Valuer-General via the email or postal address details below.

When deciding if an annual valuation will be undertaken in your Local Government Area, I will consider the opinion of your local government, together with the other criteria as specified in this letter, and will advise you in due course.

Should you have any further enquiries, please do not hesitate to contact John Thomas, Area Manager of the department on telephone 4529 1383.

Yours sincerely

A handwritten signature in black ink, appearing to read "Neil Bray".

Neil Bray
Valuer-General

Level 8
1 William Street, Brisbane
PO Box 15216 City East, Brisbane
Queensland 4002 Australia
Telephone +61 7 3199 7770
valuation.enquiries@dnrme.qld.gov.au
www.qld.gov.au/landvaluation
ABN 59 020 847 551

OFFICER REPORT

Meeting: Ordinary 12 August 2020

Date: 17 July 2020

Item Number: 12.1

File Number: D20/69358

SUBJECT HEADING: Roma Denise Spencer Pool Feasibility Study
Update and Next Steps

Classification: Open Access

Officer's Titles: Deputy Director / Strategic Road Management
Project Officer – Program & Contract Management

Executive Summary:

The Denise Spencer Swimming Pool was constructed in the 1960's. The pool is 50 metres in length and consists of 8 lanes. The Denise Spencer Swimming Pool is the only 50 metre pool in the Maranoa Regional Council area.

Council allocated funds in the 2019/20 budget to undertake a feasibility study cost analysis and business case to determine how to best deliver an aquatic centre facility in Roma into the future. The aim of this study is to look at all options to ensure the continued availability of a pool complex that meets the current and future needs of the Roma community.

Officer's Recommendation:

That Council:

1. Receive and note the contents of the report, including market research summary and options for further development;
2. Undertake stakeholder engagement with a range of other local government entities and pool lessees, in Queensland and other states, with a view of understanding lessons learnt from major pool upgrades or refurbishments that have been undertaken within the last 5 years; and
3. Be presented with a subsequent report to a future Ordinary Meeting with the outcomes of the further stakeholder engagement.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Roma Pool Lessee – Stacey Robertson

Key Users of the Roma Pool:

- Roma Swimming Club
- St John's Catholic School
- Roma State College

Acronyms:**Are there any industry abbreviations that will be used in the report?**

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
-	-

Context:***Why is the matter coming before Council?***

Council allocated funds in the 2019/20 budget to undertake a feasibility study cost analysis and business case to determine how to best deliver an aquatic centre facility in Roma into the future.

The aim of this study was to look at all options to ensure the continued availability of a pool complex that meets the current and future needs of the Roma community.

This report provides Council with an update of the project activities, including options for consideration.

Background:***Has anything already happened in relation to this matter?***

(Succinct overview of the relevant facts, without interpretation)

In May 2019, Council engaged SGL Group to complete the feasibility study for the Roma Denise Spencer Pool. The Study has three distinct themes:

Theme 1: Major refurbishment of the existing facilities

Theme 2: Construction of new facilities at the existing pool site

Theme 3: Construction of new facilities at a new greenfield site

It was determined during the project investigations that Option 1, major refurbishment of existing facilities was not a realistic option, as the majority of plant and equipment has reached the end of its useful life. Research undertaken during the project indicates that major refurbishment is not practical because:

- The existing plant and equipment needs substantial upgrading.
- The existing main pool:
 - has significant leaks which require major work. and
 - does not comply with relevant standards.

Therefore two themes were further investigated:

Theme 2 – Construction of a new 50 metre swimming pool and learn to swim pool at the current Spencer Street site.

Theme 3 – Construction of a new swimming pool complex including a 50 metre swimming pool, learn to swim pool and zero depth play park, and provision of all necessary filtration systems and amenities at a new greenfield site.

To satisfy community expectations, the following components were provided for all options:

- A heated and covered, outdoor 50m pool, of at least 6 and preferably 8 lanes.
- An enclosed heated teaching pool, at least 15m x 10m and ideally 25m in length.
- Water park or children's splash pad with aquatic play features.
- Amenities building with male and female changerooms and toilets, reception and café/kiosk, swim club rooms.
- Plant room, with water treatment systems for all water bodies.

Three options have been developed for the existing Roma Pool site [**Theme 2**].

These are:

Option 1 – 50m main pool, 25m teaching pool and separate splashpad:

- A heated and covered, outdoor 50m pool, of at least 6 and preferably 8 lanes.
- An enclosed heated teaching pool, 25m in length x 10m with.
- Water park or children's splash pad with aquatic play features.
- Amenities building with male and female changerooms and toilets, reception and café/kiosk, swim club rooms.
- Plant room, with water treatment systems for all water bodies.

Option 2 – 50m main pool, 15m teaching pool and separate splashpad

- A heated and covered, outdoor 50m pool, of at least 6 and preferably 8 lanes.
- An open air, shade covered teaching pool, 15m in length x 10m with.
- Water park or children's splash pad with aquatic play features.
- Amenities building with male and female changerooms and toilets, reception and café/kiosk, swim club rooms.
- Plant room, with water treatment systems for all water bodies.

Option 3 – 50m main pool upgrade only:

- A heated and covered, outdoor 50m pool, of at least 6 and preferably 8 lanes.
- Plant room, with water treatment systems for all water bodies.
- Council may choose to add any of the following scope elements to the above, depending on budget considerations:
 - Water park or children's splash pad with aquatic play features.
 - Amenities building with male and female changerooms and toilets,

reception and café/kiosk, swim club rooms.

A further Option, Option 4, has been developed for the alternative Roma Pool site, being the Roma PCYC [**Theme 3**].

Option 4 – 50m main pool, 25m teaching pool and separate splashpad:

- A heated and covered, outdoor 50m pool, of 8 lanes.
- An enclosed heated teaching pool, 25m in length x 10m with.
- Water park or children's splash pad with aquatic play features.
- Amenities building with male and female changerooms and toilets, reception and café/kiosk, swim club rooms.
- Plant room, with water treatment systems for all water bodies.

A variation of Option 2 delivered at the alternative site may be another option for Council to consider.

An overview of the above 4 options has been circulated to Councillor's via separate cover due to the confidential information contained within, including pros & cons, assumptions, and initial capital and operational cost estimates.

There are three key questions which Council needs to answer to assist with the furthering of an Option for development into the Business Case. These are:

- 1. Does Council want to provide a 50m pool in Roma?**
- 2. Does Council want to provide a dedicated Learn to Swim Pool?**
- 3. Does Council want to provide pool service during construction?**

The above options have been prepared on the basis that Council's answer to Question 1 is yes. If Council's answer to Question 1 is no, additional Options will need to be devised for Council's consideration.

The answers to questions 2 & 3 will determine the location for the upgraded pool facility.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under

consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

The Pool Facility should be designed with regard to the Royal Life Saving Society Australia (RLSSA) Guidelines for Safe Pool Operation.

The RLSSA Guidelines for Safe Pool Operation recommends a series of water depths for dive starts for training and competition:

- In water depth less than 900mm dive starts should not be permitted.

- In water depths 900mm to 1000mm competitive dive starts may be permitted from concourse level to a maximum height above water of 200mm.
- In water depths greater than 1000mm and less than 1200mm competitive dive starts may be permitted from concourse level to a maximum height above water of 400mm.
- In water depths 1200mm or greater, competitive dive starts may be permitted from a maximum height of 750mm.
- Minimum depth for recreational diving is 1.8 metres.
- RLSSA has discussed increasing the minimum depth for recreational diving to two metres.
- The main pool should not be less than 2.2m at deep end, to protect against further changes to the standards.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Council does not have a policy or plan for this type of decision.

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the

funding body, any dates of critical importance or updates or approvals required)

Coordinator, Regional Sport & Recreation Development
Manager, Facilities
Director, Development, Facilities & Environmental Services

Councillors, through the Roma Denise Spencer Pool Briefing on 9 July 2020.

- At this briefing the Mayor requested that additional consultation be undertaken with other local government and pool lessees to understand lessons learnt from similar sized upgrades. This has been included as a recommendation of this report.

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

It is likely that this project will need to be externally funded, through State or Federal Government grants. Two options that would be available to Council would be the Building Our Regions (State) or Building Better Regions (Federal) Grant Funds. Both of these funds are open annually, and require a 50/50 contribution.

The Building Our Regions Program will fund projects up to a maximum of \$7m per project. The Building Better Regions Program offers grant funding up to a maximum of \$10m.

Council has previously successfully applied to the BOR & BBR Programs to jointly fund the Roma Saleyards Upgrade Project, completed in December 2019. Council also received funding from the latest BOR Round 5 for the Bigger Big Rig interpretive/multimedia elements.

Other funding avenues may exist through specific Sport Grant Funding opportunities.

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) ? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

\$70,000 was allocated to the Roma Denise Spencer Pool Feasibility Study in the 2019/20 budget. There is approximately \$15,000 remaining in this budget which should be carried over to the 20/21 budget to complete additional project activities.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$) ? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

It is anticipated that Council will need to seek external funding to complete this project. Funding opportunities of this size usually attract a 50/50 contribution requirement.

Depending on the Option Council chooses to proceed with, it may be required to fund from \$2.23m to \$5.065m (50% contribution amount).

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?
(Interested Parties Analysis - IS9001:2015)

In July 2019, SGL conducted interviews with representatives from the Roma Swimming Club, St John's Catholic School and Roma State College. The main feedback from these Groups were:

- Roma Swim Club has 80 members, St Johns School – 400+ primary students, Roma State College – 220 students who use the pool facilities
- Each Group holds an annual swimming carnival at the pool
- Each Group considered the pool to be in the ideal location
- Each Group considered the 50m x 8 lane construction ideal for their use
- Each Group noted the requirement for a separate Learn to Swim Pool
- Each Group commented that the pool surface needed to be upgraded
- Each Group noted that any prolonged closure to the pool would be problematic

In July 2019, a community survey was also made available to the public on Council's website, and in hard copy at Customer Service Centre's & open pool facilities in the

region. 267 people completed the on-line questionnaire, including 12 responses on a hard copy paper questionnaire. The key findings of the survey were:

- Majority of existing features received positive satisfaction ratings, with the exception of the change rooms and amenities, and outdoor play space
- Majority of responses ranked having a covered and enclosed 50m pool as their highest priority, compared to an outdoor 50m or 25m pool [indoor or outdoor]
- Majority of respondents ranked keeping the pool at its current location as their highest priority, compared to at a new site
- The development of an indoor learn to swim pool was considered the most important feature. The other main upgrade options were:
 - Better disability access
 - Waterslides/better water park
 - Construct an indoor 20m pool before upgrading the existing pool
 - Upgrade/include BBQ area, picnic tables
- Having access to a pool is essential throughout any upgrades/construction
- It was found that the attitudes towards funding the costs of an upgraded or new pool trended towards the lower cost options presented:
 - Development cost of up to \$5m [minimum option presented]
 - Annual rate increase of \$25 [minimum option presented]
 - Adult entry price of \$5 [minimum option presented]

Detailed findings from both the targeted consultation and the community survey are included in the Market Research Report; which has been provided to Council via separate cover due to the confidential and personal information within.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Continued degradation of Roma Pool Facilities	The Roma Denise Spencer Pool is 60 years old, and has reached the “end of its useful asset life”. Council has for many years undertaking minor maintenance activities on components that break; but it is now at the point that a major refurbishment/upgrade is required.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee’s professional opinion)

Council should undertake engagement with other local governments and pool leasees who are, or have been in this position within the last 5 years to understand any major lessons learnt from similar projects.

Once this research has been conducted, it is recommended that Council select an option to proceed to detailed concept and business case, with the view of applying for external funding in the coming years.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council:

1. Receive and note the contents of the report, including market research summary and options for further development;
2. Undertake stakeholder engagement with a range of other local government entities and pool lessees, in Queensland and other states, with a view of understanding lessons learnt from major pool upgrades or refurbishments that have been undertaken within the last 5 years; and
3. Be presented with a subsequent report to a future Ordinary Meeting with the outcomes of the further stakeholder engagement.

Link to Operational Plan Function:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Facilities

Supporting Documentation:

Nil

Report authorised by:

Deputy Chief Executive Officer/Acting Director Infrastructure Services

OFFICER REPORT

Meeting: Ordinary 12 August 2020

Date: 8 July 2020

Item Number: 13.1

File Number: D20/65898

SUBJECT HEADING: Request for Sponsorship - Rural Financial Counselling Service

Classification: Open Access

Officer's Title: Support Officer - Economic & Community Development

Executive Summary:

Rural Financial Counselling Service has approached Council with a request for Council to sponsor the Mungallala Twilight BBQ and Fireworks event which will be held in September 2020.

This sponsorship will assist the Rural Financial Counselling Service introduce themselves and other support services and programs to the locals in the Mungallala district. The event will also promote mental health and allow for primary producers, small and medium businesses to become aware of what services are available to them during times of drought and financial hardship.

Officer's Recommendation:

That Council:

1. Approve the request for sponsorship for the Mungallala Twilight BBQ and Fireworks.
 2. Draw the sponsorship payment of \$5,000 (Plus GST) from the Tackling Regional Adversity Through Integrated Care (TRAIC) funding WO 20412.2001.2001
 3. Request that Rural Financial Counselling services works closely with Council to ensure that the TRAIC service agreement requirements are met.
-

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision-making).

The Mungallala Community
Rural Financial Counselling Service
Applied Ag

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
RFCSSQ	Rural Financial Counselling Service Southern Queensland
RFCS	Rural Financial Counselling Service
TRAIC	Tackling Regional Adversity Through Integrated Care

Context:

Why is the matter coming before Council?

Rural Financial Counselling Service have approached Council with a request for Council to sponsor the Mungallala Twilight BBQ and Fireworks event to be held in September 2020.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

The Rural Financial Counselling Service Southern Queensland (RFCSSQ) is a Federal and State Government funding organisation providing free, impartial, confidential and responsive rural financial counselling services across Southern Queensland. Through the Rural Financial Counselling Service Program (RFCS), support and assist primary production and small and medium businesses who are experiencing financial hardship.

RFCSSQ is planning a Mungallala community event in September 2020. The 'Mungallala Twilight BBQ and Fireworks' is designed to bring the community together during school holidays for a local event and provide the locals an opportunity to learn of the programs and support services available to them in times of drought or financial hardship.

The event will include a free BBQ, entertainment and fireworks and presents an opportunity for the RFCSSQ to introduce ourselves and other support services and programs to the locals. Information booths will be set up on the night, handing out information and merchandise.

RFCSSQ has limited funding to provide community events across Southern Queensland and are seeking \$5000 (plus GST) in sponsorship of the event. The budget for the entire event is expected to be \$10,000 (plus GST). Regardless of Councils decision on sponsoring the event, RFCSSQ have invited Council to attend the event.

On 18 February 2019, Council was successful in its application to the department of Health for the TRAIC program funding. Council externally contracted Applied Ag to deliver a number of field days across the region addressing mental health amongst our primary producers.

Originally, three field days were approved by the department of Health, however funding was not fully expended on these three field days and Council approached the Department of Health to extend its service agreement until 31 December 2020 to deliver more programs to fully expend the remaining funds of \$21,833. Applied Ag is continuing to deliver the programs and has identified another two field days. These field days will be held in Roma and in Dunkeld within the coming months.

The Mungallala Twilight BBQ and fireworks event has been identified to fit the requirements of the TRAIC service Agreement as it aligns with the objectives of the program funding, especially efforts to target men in primary production. Applied Ag is happy to work with RFCSSQ to deliver the needed requirements to meet the TRAIC service agreement. RFCSSQ have also extended the invite to Councillors to attend the event.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

N/A

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Department of Health - Tackling Regional Adversity Through Integrated Care funding program. Service agreement 74279

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$) Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

\$5,000 (plus GST) drawn from the TRAIC WO 20412.2800.2001

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure because of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

N/A

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does?) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Not approving the request	<ul style="list-style-type: none"> RFCSSQ may not be able to host the event and the Mungallala community would miss an opportunity of a free community event and learning about what services there are relating to drought-affected communities. Council would miss an opportunity to attend a community event that would allow them to meet with a small community.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

This is a great opportunity for Council to support a free community event in a district that would not normally see such an event. It is a great way for the community of Mungallala to find out information about what is available for drought or financial hardship. With the added requirements of the TRAIC service agreement, this will also bring an element to the event around mental health issues amongst primary producers.

This also gives an opportunity for Councillors to attend an event and meet the locals of Mungallala by having a booth at the event alongside Applied Ag.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy?

If so, for what reason?

That Council:

1. Approve the request for sponsorship for the Mungallala Twilight BBQ and Fireworks.
2. Draw the sponsorship payment of \$5,000 (Plus GST) from the Tackling Regional Adversity Through Integrated Care (TRAIC) funding WO 20412.2001.2001
3. Request that Rural Financial Counselling services works closely with Council to ensure that the TRAIC service agreement requirements are met.

Link to Corporate Plan:




Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.12 Local development and events

4.10.5 Identify and implement approved Council or joint projects to preserve our heritage and local history for current and future generations, identifying opportunities to secure external funding and support.

Supporting Documentation:

- | | | |
|---|---|-----------|
| 1  | Letter from Rural Financial Counselling Service Southern Queensland - Request for sponsorship for Mungallala Twilight BBQ and Fireworks event 2020 | D20/65500 |
| 2  | Department Health - Executed Short Form Agreement - Field Days in the Maranoa - Project ID 74279 - Expiry 29 February 2020 (Original agreement) | D19/28451 |
| 3  | Signed Variation Service Agreement (Short Form) Between Queensland Health and Maranoa Regional Council - Org ID: 3799 - Tackling Regional Adversity through Integrated Care (TRAIC) Project Field Days in the Maranoa | D20/68757 |

Report authorised by:

Manager - Economic & Community Development

Deputy Chief Executive Officer/Acting Director Infrastructure Services



- ☐ **Head Office Roma**
PO Box 433
Roma Qld 4455
07 4622 5500
- ☐ **Biggenden Office**
0427 296 848
- ☐ **Biloela Office**
0448 124 016
- ☐ **Bundaberg Office**
0439 067 944
- ☐ **Charleville Office**
(07) 4654 3455
- ☐ **Emerald Office**
0447 789 109
- ☐ **Gatton Office**
0477 056 074
- ☐ **Goondiwindi Office**
0447 760 743
- ☐ **Gympie Office**
0428 755 708
- ☐ **Kingaroy Office**
0448 999 742
- ☐ **Miles Office**
0429 894 474
- ☐ **Rockhampton Office**
0427 803 706
- ☐ **Roma Office**
(07) 4622 4858
- ☐ **St George Office**
0447 760 743
- ☐ **Toowoomba Office**
0447 764 483
- ☐ **Warwick Office**
0419 732 591

July 6, 2020

The Mayor, Tyson Golder
Maranoa Regional Council
P O Box 620
Roma Q 4455

Dear Tyson,

The Rural Financial Counselling Service Southern Queensland (RFCSSQ) is planning a Mungallala community event in September 2020. I am writing seeking Council's financial support of the event.

The 'Mungallala Twilight BBQ and Fireworks' is designed to bring the community together during school holidays for a local event with a difference.....fireworks!

The event will include a free BBQ, entertainment and fireworks and presents an opportunity for the RFCSSQ to introduce ourselves and other support services and programs to the locals. We will have information booths set up on the night handing out information and merchandise. Regardless of any decision regarding financial support, Council is invited to attend.

The RFCSSQ is a Federal and State Government funding organisation providing free, impartial, confidential and responsive rural financial counselling services across Southern Queensland. Through the Rural Financial Counselling Service Program (RFCSS), we support and assist primary production and small and medium businesses who are experiencing financial hardship.

RFCSSQ has limited funding to provide community events across Southern Queensland which improve the mood of primary producers and small and medium businesses and ensure they are aware of the programs and support services available to them in times of drought or financial hardship.

We are seeking \$5000 (plus GST) in sponsorship of the event. The budget for the entire event is expected to be \$10,000 (plus GST).

Kind regards

Sharon Purcell
Outreach Communications Officer

T: 0409 350 771
E: sharon.purcell@rfcssq.org.au



Supported by the Australian and Queensland Governments
Rural Solutions Queensland Inc Trading as Rural Financial Counselling Service Southern Queensland ABN 51 455 679 821

Queensland
Government

Department of Health

Enquiries to: Community Services
Funding Branch
Telephone: 07 3006 2815
File Ref: QCOS/030642

Ms Julie Reitano
Chief Executive Officer
Maranoa Regional Council
PO Box 620
ROMA QLD 4455

Dear Ms Reitano

Please find enclosed the signed Short Form Agreement between Queensland Health and Maranoa Regional Council for Field Days in the Maranoa, Project ID: 74279.

Should you have any questions regarding the Short Form Agreement enclosed, Sharyn Hancock, Senior Project Officer, Community Services Funding Branch will be pleased to assist you and can be contacted by telephone on 3006 2815 or by email at CommunityFunding@health.qld.gov.au

Yours sincerely

A handwritten signature in blue ink, appearing to read 'G. Richards'.

Gregory Richards
A/Director, Community Services Funding Branch
Healthcare Purchasing and System Performance Division

5/4/2019

Enc. (x1)

Short Form Agreement

Office
Queensland Health
33 Charlotte Street
BRISBANE QLD 4000

Postal
GPO Box 48
BRISBANE QLD 4001

Phone
(07) 3006 2815

Email
CommunityFunding@health.qld.gov.au

EXECUTED as an Agreement

SIGNED for and on behalf of the State of Queensland
acting through Queensland Health ABN: 66 329 169 412
by its duly authorised representative:

x [Signature]
(signature)

x Nicholas Steele
(name)

x Deputy Director-General
(position)

x S. Brennan
(signature of witness)

x 29th March 2019
(date)

x Sandy Brennan
(name of witness)

SIGNED for and on behalf of **Maranoa Regional Council**

ABN: 99 324 089 164

as its duly authorised officer:

x [Signature]
(signature)

x JULIE REITANO
(name)

x CHIEF EXECUTIVE OFFICER
(position)

x S. Sands
(signature of witness)

x 7/3/19
(date)

x Sue Sands
(name of witness)

[Signature]
Kim Woolgar
A Senior Director
Community Services Funding Branch
[Signature]

Queensland Health
ABN 66 329 169 412

PARTICULARS

Department	Queensland Health
Funded Organisation	Maranoa Regional Council ABN: 99 324 089 164
Organisation ID (Org ID):	3799
Service Provider	Maranoa Regional Council
Service Provider ID (SPID):	6902
Project Name:	Field Days in the Maranoa
Project ID:	74279
Funding	\$66,000 (excluding GST) to be paid as follows: Funding to be paid within one month of signed execution.
Governing Act	Not applicable
Services	The Tackling Regional Adversity through Integrated Care (TRAIC) grant program is to enable Queensland communities affected by adversity associated with drought, disaster and other crises to build community resilience to withstand and recover from adversity.
Service Users	Queensland communities in South West Hospital and Health Service (HHS) affected by the adverse events that negatively impact individual and community wellbeing. The target group for the project is landholders across all commodities (e.g. cropping, cattle, sheep etc), and whose main income stems from primary production. This includes both men and women, employees and emerging producers (e.g. youth who may be coming back to the family property).
Deliverables	Maranoa Regional Council will provide programs and support activities that enable the sustained ability of the community to withstand and recover from adversity. These services will be delivered as specified in Your TRAIC Grant Expression of Interest provided to Us for the South West HHS. The Field Days in the Maranoa project will deliver three (3) field days, situated in the following areas of the Maranoa: 1. Surat, with a focus on mixed cropping 2. Begonia, with a focus on sheep 3. Roughlie, to potentially link with and leverage off a Department of Agriculture run Grazing Futures program. The events will incorporate a range of speakers and presentations, including access to mental health providers, and will provide a reason for local landholders to come together and share challenges and consider new information and ideas to meet these challenges. The Field Days will be aimed at: <ul style="list-style-type: none"> fostering, and re-establishing where necessary, social networks between neighbours, other family and friends, and providing an unobtrusive way to 'check in'; enabling co-innovation, a sharing of issues and solutions, and other mechanisms to solve problems by bringing expertise into the

Queensland Health
ABN 66 329 169 412

	<p>region and providing an opportunity for community input and ownership of the events;</p> <ul style="list-style-type: none"> • utilising industry relevant speakers and providers who are cognisant of the rural sociology and capable of providing proven effective communicators for the target audience.
Quality Standards	Not applicable
Certification	Not applicable

Reporting Requirements	<p>Grant Evaluation Form</p> <p>The Grant Evaluation Form will be used to report what the project achieved. The form content should include, but not be limited to:</p> <ul style="list-style-type: none"> • the number and type of events/activities delivered in the local community; • the number of community members who attended the grant project event/activity; • key achievements and outcomes from the funded initiative; and • any lessons learnt. <p>An electronic version of the Grant Evaluation Form will be emailed upon execution of the Service Agreement.</p> <p>The Grant Evaluation Form is to be submitted <u>by 31 March 2020</u>.</p> <p>Financial Report Template (Attachment 2)</p> <p>The Financial Report Template is to be submitted by the following dates:</p> <ul style="list-style-type: none"> • 31 July 2019 (for the period 1 March 2019 to 30 June 2019) • 31 March 2020 (for the period 1 July 2019 to 29 February 2020). <p>Project Plans</p> <p>You will provide the following for the project:</p> <ol style="list-style-type: none"> 1. an initial project plan; and 2. a final project plan (covering the full period of the project). <p>The project plans will include:</p> <ul style="list-style-type: none"> • key project activities and corresponding milestones, timelines and risk management strategy; <ul style="list-style-type: none"> • any updates where relevant from those specified in Your TRAIC Grant EOI provided to Us for the South West HHS or previous project plans submitted to Us for the project; and • progress towards achievement of the milestones. <p>The Project Plans are to be submitted by the following dates:</p> <ul style="list-style-type: none"> • Initial - <u>within 1 calendar month following execution of the agreement</u> • Final - <u>31 March 2020</u> (for the period 1 March 2019 to 29 February 2020 or to the end of the project if this occurs prior to 29 February 2020). <p>The final project plan will be submitted in the form of an attachment to the Grant Evaluation Form.</p>
-------------------------------	---

Other Insurance	<p>Refer to Clause 7 Insurance and Indemnity of the Short Form Terms and Conditions.</p> <ul style="list-style-type: none"> Public Liability Insurance Any other Insurances relevant to the activities being undertaken as part of the Field Days in the Maranoa project.
Agreement Expiry Date	29 February 2020
Special Conditions	<p>South West Hospital and Health Services Collaboration</p> <p>As part of the Tackling Regional Adversity program Queensland Health has funded Regional Adversity Integrated Care Clinicians (RAICCs) based in the Hospital and Health (HHS) regions across rural, remote and regional Queensland.</p> <p>The key role of the RAICC position is to provide an integrated model of care across the health system for people with mental health issues, in particular those at risk of suicide. This activity includes community networking and support, provision of information regarding mental health literacy, and facilitating opportunities for help seeking behaviours for people experiencing mental health issues.</p> <p>It is a requirement of the funding provided to Maranoa Regional Council to collaborate with the South West RAICC regarding local community resilience building strategies and activities relevant to the specific project deliverables.</p> <p>Material and Information</p> <p>Maranoa Regional Council must obtain Queensland Health's approval regarding branding and content of all project materials. The Organisation must submit a completed Publication and Distribution Request for Approval form (Attachment 3) for any new or revised resources to the Senior Director, Community Services Funding Branch at least 4 weeks prior to publication.</p> <p>This form should be submitted via email to CommunityFunding@health.qld.gov.au.</p> <p>The Organisation must also comply with all relevant legislative and administrative requirements e.g. obtaining consent (from parents/guardians/carers) to allow young people to participate in the program, including publication.</p>
Assets	Not applicable
Notice details	<p>Us:</p> <p>Address: PO Box 48, BRISBANE, QLD 4001 Telephone: 07 3006 2815 Email: CommunityFunding@health.qld.gov.au Attention: Senior Director, Community Services Funding Branch</p> <p>You:</p> <p>Address: PO Box 620, ROMA QLD 4455 Telephone: 1300 007 662 Email: council@maranoa.qld.gov.au Attention: Chief Executive Officer, Maranoa Regional Council</p>

Attachment 1

BANKING DETAILS
EFT APPLICATION FORM ELECTRONIC DEPOSIT OF FUNDS**SECTION A – YOUR FINANCIAL INSTITUTION ACCOUNT DETAILS**

I/We hereby agree that the/all payment/s is/are to be made to

Maranoa Regional Council

by way of direct deposit to the following account:

Name of Approved Financial Institution: National Australia Bank (NAB)Institution/State/Branch Number: 084822 (6 characters only)Account number: 50885 4461Account name: Maranoa Regional Council - OperatingSignature: S. SandsName (please print): Susan SandsPosition: Grants CoordinatorContact phone number: 0746 240 304 or 1300 007 662
via Customer Service**SECTION B – CERTIFICATION BY YOUR FINANCIAL INSTITUTION**

(Organisation must ensure Section B is completed by their relevant Financial Institution e.g. Bank, Building Society etc.)

The above account details have been verified and are correct:

Name of Institution: NABSignature: [Signature]Name (please print): Ellen WearePosition: CA1 - Customer Adviser 1Date: 11/03/2019**BANK STAMP****SECTION C – FOR FORWARDING OF REMITTANCE ADVICE DETAILS**Address: PO Box 620, Roma Q 4455

Fax number: _____

Email: council@maranoa.qld.gov.au

Jacqui Mearns
 Senior Director
 Community Services Funding Branch

Queensland Health
 ABN 66 329 169 412

Attachment 2 – Financial Report Template

Org Id:	3799	Organisation:	Maranoa Regional Council
SP Id:	6902	Service Provider:	Maranoa Regional Council
Project Id:	74279	Project Name:	Field Days in the Maranoa

Please tick the period relevant to this financial report

1 July to 30 September	<input type="checkbox"/>	1 July to 31 December	<input type="checkbox"/>
1 July to 31 March	<input type="checkbox"/>	1 July to 30 June	<input type="checkbox"/>

ABN:	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>	Effective from:/../..
GST Status:	Registered <input type="checkbox"/> (please tick)	Effective from:/../..
	Not Registered <input type="checkbox"/> (please tick)	

An income and expenditure report from an Accounting Package (e.g. MYOB/Quickbooks) should be submitted where possible. Please ensure that operating and one-off income and expenditure are clearly and separately identified. Please provide reasons for any surplus or deficit identified.

RECEIPTS		
	Annual Allocation	Actual Income to Date / /
Queensland Health Operating Funds	\$	\$
Queensland Health One-off Funds		\$
Rollover surplus from previous financial year approved for one-off expenditure		\$
Interest earned on Queensland Health Funds		\$
Other Income		\$
TOTAL INCOME TO DATE		\$
EXPENDITURE		
Budget Items	Forecast Budget for Financial Year to Date	Actual Expenditure for Financial Year to Date
Direct Expenditure E.g. Salaries / on costs		
TOTAL (Direct Expenditure)	\$	\$
Indirect Expenditure E.g. Admin / Operating		
TOTAL (Indirect Expenditure)	\$	\$
TOTAL OPERATING EXPENDITURE		
One-off Expenditure		
TOTAL ONE-OFF EXPENDITURE		\$
TOTAL EXPENDITURE TO DATE		\$

Queensland Health
ABN 66 329 169 412

Attachment 3

**PUBLICATION AND DISTRIBUTION
REQUEST FOR APPROVAL**

*Please submit this form and print-ready resources at least four (4) weeks
prior to the intended date of publication/distribution*

Organisation Name:	Maranoa Regional Council
Project:	Field Days in the Maranoa

Title of Material to Be Published/Distributed:	
Type of Publication: <i>Example: Brochure, Pamphlet, Website, Article</i>	
Hard Copy or Electronic Publication:	<input type="checkbox"/> Hard Copy <input type="checkbox"/> Electronic <input type="checkbox"/> Both
Details of proposed Publication/Distribution: <i>Example: Number/distribution details for patient resources, URL of website</i>	
Target Audience: <i>Example: Health professionals, patients, researchers</i>	
Documentation Attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Brief Summary of Attached Documentation:	
Ethical and/or Author Approval:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Use of Queensland Government Coat of Arms Logo Requested:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Deadline for Approval:	

Return Template and Attachments to:	Senior Director – Community Services Funding Branch Healthcare Purchasing and System Performance Division Queensland Health GPO Box 48 BRISBANE QLD 4001 Email: CommunityFunding@health.qld.gov.au
--	---

Queensland Health
ABN 66 329 169 412



Queensland Health

Enquiries to: Community Services Funding Branch
Telephone: 07 3006 2815
File Ref: C-ECTF-20/9622 - QCOS/030642
Doc Ref: 404369

Ms Julie Reitano
Chief Executive Officer
Maranoa Regional Council
PO Box 42
MITCHELL QLD 4465

Email: council@maranoa.qld.gov.au

Dear Ms Reitano

**Re: VARIATION to Service Agreement (Short Form) dated 29 March 2019
between Queensland Health and Maranoa Regional Council, Org ID: 3799
("the Organisation")**

I refer to the Short Form Agreement Particulars for the following Services:

Project ID	Project Title
74279	Field Days in the Maranoa

As you are aware the Short Form Agreement will expire on 30 June 2020. Queensland Health has agreed to extend the Term of your Short Form Agreement for the project listed above, from 30 June 2020 to 31 December 2020. Therefore, the new Agreement Expiry Date will be 31 December 2020.

The purpose of this extension is to allow Maranoa Regional Council to complete your Tackling Regional Adversity through Integrated Care (TRAIC) project listed above.

The following Reporting Requirements for your TRAIC project have been amended to align with the new Agreement Expiry Date of 31 December 2020:

- Grant Evaluation Form is to be submitted by 31 January 2021
- Financial Report Template (1 July 2019 to 31 December 2020) is to be submitted by 31 January 2021
- Final Project Plan (covering the full period of the project) is to be submitted by 31 January 2021.

Unless stipulated otherwise in this letter (Variation Agreement), the Short Form Agreement will remain unchanged.

In accordance with clause 13.2 of the (Short Form) Terms and Conditions of the Short Form Agreement, your Agreement can only be varied by an agreement in writing signed by your Organisation and Queensland Health. For this purpose, please acknowledge acceptance by signing this letter in duplicate where indicated and returning one original signed copy (in hard copy) within 14 days of the date of this letter, to:

- 111 -

OFFICER REPORT

Meeting: Ordinary 12 August 2020

Date: 17 July 2020

Item Number: 13.2

File Number: D20/69231

SUBJECT HEADING: Newspapers within the Maranoa

Classification: Open Access

Officer's Title: Support Officer - Economic & Community Development

Executive Summary:

A report was presented to Council on 8 July (Item13.2) requesting the support of council for the newly established West Qld Echo newspaper and was not put to a vote but subsequently "laid on the table".

The newly created "West QLD Echo" newspaper, has been created to replace the Western Star and other similar small regional newspapers. The editor is aiming to reach a wide audience from Oakey to Quilpie and all towns in between, including towns in the Maranoa.

Since the meeting of the 8 July, another player has come into the market in the form of "South West" newspapers which will be aiming to reach the audience who would have read the the Warrego Watchman, Charleville's Western Times, Roma's Western Star, Balonne Beacon, Thargomindah Herald & Copper Creek Advertiser!

Both newspapers are asking Council for their "in principle" support.

Officer's Recommendation:

That Council

1. Offer support to the West QLD Echo and the South West by considering advertising within the publications as the need arises.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision-making).

Petrus Van Boven Creator of West QLD Echo

James Clark – Publisher and Editor of the South West

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
N/A	

Context:

Why is the matter coming before Council?

Council has been approached by Mr. Van Boven, creator of the West QLD Echo newspaper, seeking support for the idea of this publication and whether Council would be interested in advertising within the newspaper.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

West Qld Echo

With the recent announcement from News Corp to discontinue printing the Western Star and other small newspapers, Mr Van Boven started his own newspaper called the West QLD Echo. Mr Van Boven has set a release date of the first publication for 10 July 2020.

Mr Van Boven's background shows that he has worked in the newspaper industry for a number of years, so this new adventure is not new to him.

Mr Van Boven plans to provide Western Queensland communities with this printed newspaper filled with local news stories. He has developed a flyer and has distributed it to a number of newsagencies throughout Western Queensland to gauge what interest there would be in a printed newspaper with positive feedback received throughout the West. The Roma Newsagency has agreed to sell up to 50 copies to begin with, with the possibility of increase if the paper is a success within the community.

The publication will be about everyday stories and positive community news and written by local community members where possible. Within the flyer, Mr Van Boven is seeking local community members to submit their stories, interesting photos, craft creations, fictional stories, drawings, planned events, good news stories, advertising and anything that the community may be interested in.

The publication will be at a cost of \$1.40 and the first edition will be approximately 24 pages. Advertising costs will range in price starting at \$700 ex GST for a full page, \$500 ex GST for a half page, \$300 ex GST for a quarter page. These pricing are approximate costs and negotiated through a sales representative.

The South West

Mr Clark, publisher and editor of the "Watchman" has also approached Council for in principle support. The Watchman has been published and printed in Cunnamulla since 1883. Mr Clark has owned the Watchman for the past 11 years and has continued to publish and edit the newspaper. Mr Clark has created a new newspaper

called the South West, which will replace the Watchman, Western Times, Western Star, Balonne Beacon, Thargomindah Herald & Copper Creek Advertiser!

In coming weeks, Mr Clark will be developing Sponsorship products to offer to businesses and entities such as Council who may be inclined to support news coverage in their districts.

The South West will be available as a printed-paper as well as a paid subscription online. The first edition was released on 15 July and was a 16-page tabloid. Mr Clark hopes to extend this to a 32 page in the near future. The publication will be at a cost of \$2.20 and will be stocked in the Roma, Injune and Mitchell news agencies, with possible extension to other locations throughout the Maranoa. South West advertising costs will range in price starting at \$700 for a full page, \$350 for a half page and \$200 for a quarter page.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

N/A

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Economic and Community Development Manager – Ed Sims

Lead Corporate Communications & Design Officer, Communications – Jane Firth

There are obvious economic benefits to be gained by the retention of printed newspapers in the Maranoa however it is impractical for Council to be committing to support of any form for the establishment of new and competing enterprises.

Given that the proposed newspapers are in their early establishment phase, it would be prudent for Council to show its support by considering paid advertising only, based on the offering at the point of purchase.

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

N/A

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?

(Interested Parties Analysis - IS9001:2015)

Community members of the Maranoa

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Nil	Council is not actually making a business commitment at this time, it is merely demonstrating it goodwill.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

With the impending loss of the Western Star from 30 June 2020, this is a welcomed alternative for residents. The Maranoa community has a large population who still purchase a local newspaper to stay in touch. This would be a great opportunity to continue seeing a local newspaper within our community and would provide Council a new option to advertise or provide good news stories to the community. Although we are living in a new age of digital publication, a printed-paper would also be a option for our community.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

That Council, offer support to the West QLD Echo and the South West newspapers, by considering advertising within the publications as the need arises.

***Does this recommendation suggest a decision contrary to an existing Council policy?
If so, for what reason?***

No.




Link to Operational Plan Function:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.2 Economic development

Supporting Documentation:

- | | | | |
|---|---|---|-----------|
| 1 |  | Letter from James Clark Re South West newspaper - | D20/69236 |
| | | 9/7/2020 | |
| 2 |  | West QLD Echo flyer - 2020 | D20/57348 |
| 3 |  | South West Newspaper Co_Advertising Rates_2020 | D20/69462 |
| | | copy | |

Report authorised by:

Manager - Economic & Community Development

Deputy Chief Executive Officer/Acting Director Infrastructure Services



83 Galatea Street, Charleville 4490
 e: editor@southwestnewspaper.com.au
 p: 0499 299 700
 w: southwestnewspaper.com.au



Mayor Tyson Golder and esteemed councillors

South West is a new weekly newspaper dedicated, you guessed it, to covering the great southwest.

It is the successor to Warrego Watchman, which has published and printed from Cunnamulla since May 1883. I've owned the rag and written most of it for the past 11 years.

South West's main area of interest encompasses the Maranoa, Balonne, Murweh, Paroo, Quilpie, Bulloo and Blackall-Tambo shires.

The new model will be a truly western newspaper of broad horizons through which western people commune, stuffed with reams of micro local news and stories, and an overlay of incisive reporting.

It will continue the spirits of the Watchman, Western Times, Western Star, Balonne Beacon and Thargomindah Herald & Cooper Creek Advertiser!

I will be encouraging councils such as Maranoa to think of the paper as an efficient platform to spread the word about the council's good works, not only to its constituents but further afield. It will be a useful channel for lobbying other levels of government, but it will be keeping an eye on you too!

In the coming months, we will be developing a sponsorship model to offer to businesses and entities such as councils who may be inclined to support news coverage in their districts.

Apart from the printed newspaper, South West, like the Watchman preceding it, will have a paid subscription website and dabble in the social-media realm. It reaches around the globe.

The new beast will hit the newsstands Wednesday 15 July. It is a 16-page tabloid, printing 1500 copies a week. But we think we can double it soonish to 32 pages, with all the news from all the little outposts around the region.

Key to that will be fostering a network of contributors, inspired by their passion for the printed word and keen to see their places and happenings recorded.

If you know of anything or anyone who should feature in the newspaper, send them my way.

Yours in print and on the world-wide web,

A handwritten signature in black ink, appearing to read "James Clark".

James Clark

Publisher & editor

9 July 2020

PS: Website and emails in throes of switching across. Current contact details are editorial@warregowatchman.com.au, www.warregowatchman.com.au, 0499 299 700.

BIO: Thirty years in journalism as a reporter and editor, the best being 11 years as owner-editor of the Watchman. Also worked at the South Burnett Times, The Chronicle, The Sydney Morning Herald, The South China Morning Post, Fleet Street sheets such as Evening Standard, Daily Mail and The Independent, and news agencies, Agence France-Presse, AAP and National News [UK]. Grew up on a 160,000-acre sheep and cattle property between Cunnamulla and Eulo. After several years jackerooing, ringing and vagabonding, wangled into journalism via local weeklies in Scotland and London in the late eighties.

West Qld Echo

01/06/2020 INTRODUCTORY FLYER *The local paper for West Queensland voices.*

PRINT IS DEAD? NOT BLOODY LIKELY!

Back around 1987 Joe van Boven and his family packed up and headed east. Joe and Marg had been running the Wallumbilla Family Fare Store for about three years. Maybe some of you will remember their names, I hope some of you remember them personally.

Both were active in the community, Joe was an avid sporting shooter on the local range about the time it was built, and sometimes far and wide to Muckadilla, Emerald and Toowoomba for competition. While Marg was busy running the Store and minding the kids Joe was often found golfing, if you could call it that, spending time on the Yuleba course with his copper mate, the local police sergeant Alan Lane.

Joe immigrated to Australia in the early 70's on a skill based visa as a printing machinist (a white shirt, black-tie trade in Europe at the time). He was always fascinated with Australian life, using Donald Duck cartoons, beer and bar conversation to learn Aussie English with far too many escapades to recount here. He was naturalised as an Australian around 1985.

After a few years settling into the town and keeping the business running the mortgage proved an insurmountable obstacle, the bills were stacking up and it was time to leave. Some offers came in to buy the Store but all too late, it fell to bankruptcy. The business was defunct and the family had little option but to start driving toward their extended family without much more than fuel in the tank and a trailer towed from the back of an old Chrysler Valiant.

The fuel ran out close to Crows Nest, not far north of Toowoomba, and there they stayed for a long while. The local Lions club helped Joe & Marg stay upright as the family made do, Joe landed a job at Braeside Press in Toowoomba, and Marg started an administration career with QPS which went on to last over 30 years.

Then in 1993 lightning struck. Joe decided there was a need for a good community focussed newspaper to service Crows Nest and surrounds. The bug had bit. The Crows Nest Advertiser was born. Somehow Joe and Marg kept their day jobs while organising and then finally publishing the first edition on 17 November 1993.

By early 1994 The Crows Nest Advertiser was a regular fortnightly newspaper. It focussed on local stories, local business, with both Marg & Joe writing and serving as local photographers with the help of another local wordsmith, Barry Miller. Business had picked up so Joe offered his capable-yet-go-nowhere son a job. The boy was highly capable with computer operation and already an accurate touch typist (though this skill was only acquired for an easy elective grade at school). The boy said, "yeah alright", and behold! A new compositor was born!

The Compositor

It's an old trade, now almost lost to the digital age as time marches on. The compositor is responsible for typesetting, artwork design, proofreading, image scanning, colour correction, film exposure and plate making amongst many other tasks thrown at them. The trade is, for the most part, producing print-ready art for the machinist working the press. Sometime around the early 1990s it became a Certificate course through TAFE called Graphic Pre-Press and started to focus more on desktop publishing.

Well folks, that is my trade. Graphic Pre-Press was the start of my career and the beginning of my adulthood. I was the boy who became a comp, and I'm forever that machinist's son. Joe passed on in 2007 and I can never pay him back for the opportunity he provided me. However I can honour his legacy, I can uphold the very highest standard of print production, and I can provide my skill to someone else who may benefit from it.

Since those early days of the 90s I completed my trade, a few years at The Advertiser and then the remainder in commercial print in Toowoomba and Brisbane. After that I spent seven years developing my skills working as a comp for Toowoomba Newspapers. I was a gun at the keyboard and eager to learn, taking on any task I could handle. I was one of many comps typesetting ads for the Toowoomba Chronicle. I set classifieds for the Dalby Herald. I proofread film for the Western Star. I helped produce the Downs Star (remember that one?).

My career in newspapers continued as I was called in to help set up new advertising and editorial systems around 2005. I had the pleasure of mastering a markup language for the CCI NewsDesk editorial system and single-handedly migrated over 100 of APN's newspapers to the new layout software. After that role I became the administrator for the Atex ClassPage system which was used to produce the classifieds pages for all APN publications.

Eighteen years in print is a long time. Whether it's helping a small town newspaper lay out stories, producing brochures for commercial real estate, setting ads for the daily newspaper, or project and information technology roles to keep those papers churning. It was a long time in the same industry and so I moved on.

2020 Vision

And now here we are. How was that for a yarn? This is the kind of story I need from you, dear reader, this is what your community needs from you, because I want to publish your stories.

News Corp has decided your regional newspapers aren't worth printing. Well much like my dad, a lightbulb lit up last week and I am now focussed on providing Western Queensland communities with a printed newspaper filled with local news stories.

This paper is about you. It's about where you live, where you shop, where you work, and where you play. It's about your life, your history, your relatives, your hobbies, and your future. Your stories.

Do you have a current news story or would you like to write about an event? Please do submit it to us. If you've only a tip on a story please send it in and we'll look into it where possible. Are you a writer or a columnist and want a regular spot? That sounds great, let's talk about it! Please send in your open letters as well.

This isn't just about budding journalists and traditional news articles however, it's about everyday stories and everywhere possible it should be about positive community news. Would you like to do in a local do-gooder? Do it! Do you have

a great photo of your succulent or herb garden miraculously flourishing through winter, we'll publish it. If you have an opinion on local Council developments, we'll publish it. If you're a tradesman or a maker and have a story about your work or a picture of your latest creation, we'll publish it.

Would you like your fiction or poetry published locally? Are you a clever cartoonist, illustrious illustrator or a promising portrait artist? Please do send us an image in email if you'd like to share it. If you're a musician and have a local gathering or a live stream coming up, we'll let everyone know about it. I would be so happy to receive pictures of your beloved dogs, cats and other pets for pictures of the week!

If you have outrageous claims we'll call to verify them! Please include your name and contact number where appropriate.

This Ain't No Rag

At the outset this is a one man band relying on community submissions and a few friendly helpers. I am walking a tightrope to manage printing costs and I need to garner community interest and participation and let the dust settle a little. For ease of publication the Echo may be printed in an A4 format. I would like to have a tabloid newspaper in circulation and I continue to investigate the possibility of such.

Contact Info

If you have a story or pictures you'd like to see published, or any questions about the road ahead please email them to westqldecho@gmail.com

It is early days for us, there will soon be a 1300 number and PO box to write to, until then please direct phone enquiries to 0492 973 026.

Deadline

The first edition will be published on Wednesday 1 July 2020. I am beginning to arrange distribution and hope to have the papers available at your local newsagent or general store. The number of pages and the ongoing success of the publication will depend on your submissions, so please do send them in.

Petrus vB



Help everyone keep a quality newspaper alive in your community, please send in your stories and images to us now! Email: westqldecho@gmail.com Phone: 0492 973 026



Formerly Warrego Watchman

2020 RATES AND SPECIFICATIONS

ALL DISPLAY ADVERTISING INCLUDES DIGITAL ADVERTISING ON S.W. NEWSPAPER CO. SITES

PUBLISHED WEDNESDAYS

FULL PAGE
360mm high
x 260mm wide
\$700

HALF PAGE
180mm high
x 260mm wide
\$350

QUARTER PAGE
80mm high
x 260mm wide
\$200

140mm high
x 100mm wide
\$150

70mm high
x 100mm wide
\$100

Deadlines
Bookings:
Thursday prior 12pm
Copy/Artwork:
Thursday prior 5pm

Supplied PDFs
- images 200dpi in CMYK
- no bleed or crop marks
to: advertising@southwestnewspaper.com.au

TRADES & SERVICES

6cm x 6cm full colour
12 month package
\$20 per week
or **\$30 per casual insert**

CLASSIFIEDS

SMALL

6cm wide

x 8cm high = \$80
x 10cm high = \$90
x 12cm high = \$100

LARGE

12.5cm wide

x 8cm high = \$110
x 10cm high = \$130
x 12cm high = \$150

WEBSITE & FB ADVERTISING ONLY (no print) - \$50pw

ALL PRICES EXCLUDE GST

DISPLAY COLUMN RATE EGN

Includes 10% agency commission, excludes GST

\$5.50PCCM

All rates full colour

Column (L to R)	1	2	3	4	5
Width (mm)	48	101	154	207	260

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EDITORIAL - James Clark

e: editor@southwestnewspaper.com.au

p: 07 4655 4829 or 0499 299 700

ADVERTISING - Jennifer Pike

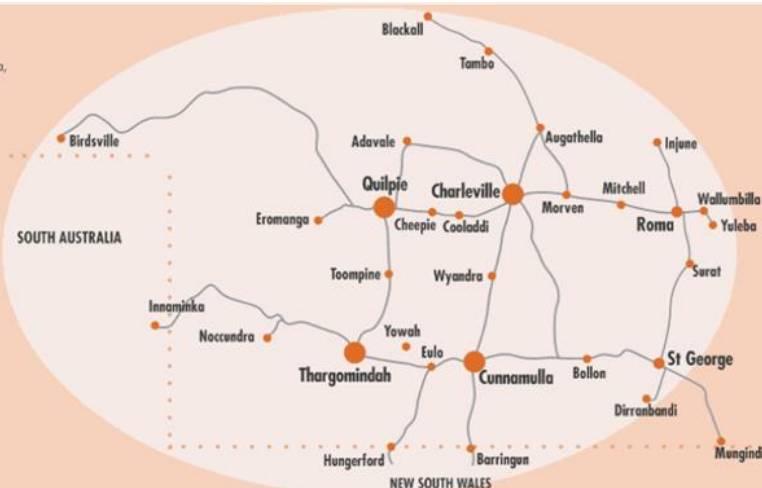
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p: 0400 879 742

CIRCULATION

Circulating in the shires of Moranao, Balonne, Murweh, Paroo, Quilpie, Bulloo and Blackall-Tambo

Roma	4455
Injune	4454
Surat	4417
Mitchell	4465
Wallumbilla	4428
Yuleba	4427
Charleville	4470
Morven	4468
Augathella	4477
Tambo	4478
Blackall	4472
Wyandra	4489
St George	4487
Dirranbandi	4486
Bollon	4488
Cunnamulla	4490
Eulo	4491
Yowah	4490
Quilpie	4480
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OFFICER REPORT

Meeting: Ordinary 12 August 2020

Date: 29 July 2020

Item Number: 13.3

File Number: D20/73170

SUBJECT HEADING: Request to host Opera Eagle Nest - A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice

Classification: Open Access

Officer's Title: Specialist - Arts & Culture

Executive Summary:

Council has been approached by Opera Eagles Nest to perform A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice at the Roma Saleyards Bull Ring on Sunday 29 November 2020. They are a fully self-sufficient touring company that will provide a 90 minute concert featuring hits from 9 of the world's best loved musicals. The cost to Council for this performance is \$3500. The proposed cost of tickets that would go on sale would be \$20 per adult and \$10 concession pricing.

Officer's Recommendation:

That Council:

1. Accept the proposal from Opera Eagles Nest to perform A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice at the Roma Saleyards Bull Ring on Sunday 29 November 2020.
2. Allocate funds of up to \$3500 from the Arts and Cultural Budget GL2885.2001.2001.
3. Provide the Roma Saleyards Bull Ring as in kind sponsorship.
4. Agree to the proposed ticket pricing of \$20 per adult and \$10 concession.
5. Authorise the CEO to sign the agreement on behalf of Maranoa Regional Council

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council
Opera Eagles Nest
Community Members and Organisations

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
N/A	

Context:

Why is the matter coming before Council?

Council has been approached by Opera Eagles Nest to perform A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice at the Roma Saleyards Bull Ring on the proposed date, Sunday 29 November 2020. They plan to start in Cunnamulla, next day perform in St. George and following day Roma or go the reverse by starting at Roma, then Cunnamulla followed by St. George.

They are a fully self-sufficient touring company that will provide a 90 minute concert featuring hits from 9 of the world's best loved musicals. The cost to Council for this performance is \$3500. The proposed cost of tickets that would go on sale would be \$20 per adult and \$10 concession pricing.

Council will coordinate tickets sales via Customer Service and our online account with Eventbrite.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

In February 2019, Howard Edmunds from Opera Eagles Nest visited the Maranoa Regional Council and met with Susan Sands and Cr Puddy Chandler to discuss the proposed tour. Mr. Edmunds has supplied letters of support from Cr Puddy Chandler and Mrs. Carmel Treasure, which are attached to this report.

There are no conflicts with this date for this event to be held at the Roma Saleyards.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.11 Support development of our local communities through planning, programs and events

4.11.3 Deliver community based programs, planning, projects and initiatives in partnership with our local groups including town development, indigenous, tourism, arts, cultural and heritage, sporting and recreation.

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Cr Puddy Chandler – Letter of Support
Mrs. Carmel Treasure – Letter of Support
Ed Sims, Manager - Economic Development
Paul Klar – Manager Saleyards

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? *Is this already included in the budget? (Include the account number and description).*

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

If adopted there will be a financial impact on the Arts and Cultural Budget GL2885.2001.2001 of \$3500 if no ticket sales are achieved.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

No impact, one off event

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Maranoa Regional Council
Opera Eagles Nest
Community Members and Organisations

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Decline proposal from Opera eagles Nest	May be seen unfavorably by the Community as a missed opportunity to attend an entertaining and social event

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The recommendation to Council would be to approve the proposal from Opera Eagles nest, it is an opportunity to promote arts and culture within the region and provide a social setting for the community to come together.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy?

If so, for what reason?

That Council:

1. Accept the proposal from Opera Eagles Nest to perform A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice at the Roma Saleyards Bull Ring on Sunday 29 November 2020.
2. Allocate funds of up to \$3500 from the Arts and Cultural Budget GL2885.2001.2001.
3. Provide the Roma Saleyards Bull Ring as in kind sponsorship.
4. Agree to the proposed ticket pricing of \$20 per adult and \$10 concession.
5. Authorise the CEO to sign the agreement on behalf of Maranoa Regional Council.

Link to Corporate Plan:




Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.11 Support development of our local communities through planning, programs and events

4.11.3 Deliver community based programs, planning, projects and initiatives in partnership with our local groups including town development, indigenous, tourism, arts, cultural and heritage, sporting and recreation.

Supporting Documentation:

- | | | |
|---|---|-----------|
| 1  | Opera Eagles Nest - Carmel Treasure St Johns Roma support letter 2019 | D20/21113 |
| 2  | Letter of Support - Opera Eagles Nest Performance - Cr. Puddy Chandler | D19/16247 |
| 3  | PDF: A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice performance - September 2020 | D20/73161 |

Report authorised by:

Deputy Chief Executive Officer/Acting Director Infrastructure Services

4 Feb 2019,

Carmel Treasure
Primary Performing Arts Teacher
St John's School
Roma Q 4455

To Whom it May Concern,

I write in support of Opera Eagles Nest proposed project "A Touch of Webber, A Taste of Rice". There are a number of young (and not so young) performers in the Maranoa region who would gain so much via participation in such a program.

I have personally been involved with the youth of our town in my role as performing arts teacher at St John's School. I work directly with primary aged students, and with secondary students involved in school musical productions and performances. I have also been the president of the Roma and District Eisteddfod for the last six years, and this has brought me into contact with both students and teachers from the surrounding towns (Mitchell, Surat, Injune, Wallumbilla, Yuleba, Bymount East). I feel very qualified to assert that there is a desire felt by our young people to be involved in quality performances, and that the local community values any group that endeavours to encourage local adults and children to perform and engage with the arts.

There are many people with the talent to perform and sing in our community, but we are lacking when it comes to people with the vision and necessary experience to support and guide these performers. This is due partly to our geographical isolation. It would be wonderful to offer locals access to direction from skilled musical professionals.

I feel there would also be a significant 'follow-on' effect, with community members involved in the project going on to take part in local groups such as the Roma Performing Arts or events such as the local eisteddfod. Community members who participate in this production will build on their own skill set during the course of the show, and this will enable them to take leading roles in future community events such as musicals and concerts. This will ensure that the benefits gained during the running of "A Touch of Weber, A Taste of Rice" are felt far beyond the production presented in 2020.

I can see real social and cultural benefits in supporting this project, which will not only encourage, guide and teach local community members, but will also provide a night of quality entertainment for our region.

I commend this project to you, and ask that you give it your consideration,

Yours faithfully,



Carmel Treasure
Primary Performing Arts
St John's School Roma.

Our reference: D19/16247
Enquiries: Sue Sands
Phone: 0746 240304 (Direct) or
1300 007 662 (via Customer Service)

6 March 2019

Howard and Tania Edmunds
Opera Eagles Nest

Via email: ht.edmunds@bigpond.com

Re: Letter of Support for Opera Eagles Nest Performance

Dear Howard and Tania,

Thank you for your recent visit to Roma, and consequent proposal to deliver a regional tour through South West Queensland in August 2020 with the performance 'A Touch of Webber, A Taste of Rice'.

This production has the endorsement of local primary music teachers, and the Roma & District Eisteddfod, and I am pleased to add my in-principle support for the project. Volunteers in our region spend many hours organising performances including theatre productions, school musicals, dance and band concerts, and both the volunteers and performers actively seek opportunities to work with and learn from professional performers.

The 'Touch of Webber' production will enable a collaboration between the artists, and community and youth engagement across our region, with workshops and rehearsals resulting in a combined concert.

I welcome the proposal from Opera Eagles Nest to hold a production and coordinate community engagement sessions across the Maranoa region. If you require any further information, please contact Council's Regional Grants, Local Development and Council Events Coordinator – Sue Sands on susan.sands@maranoa.qld.gov.au or one of the numbers listed above.

Yours sincerely



Councillor Puddy Chandler

Kym-Maree (Kym) Walters

From: ht.edmunds@bigpond.com
Sent: Tuesday, 28 July 2020 12:07 PM
To: Kym-Maree (Kym) Walters
Subject: FW: A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice performance.

Hi Kym,
 Great to speak with you.

A little bit about us:

Opera Eagles Nest performs in just about any setting; from concert platform, to intimate opera-cabaret, or even under the stars with an International audience of 2,000 watching Opera Eagle's Nest perform on pontoons on the water with synchronized fireworks exploding in time to favourite Arias! Concert venues include Gold Coast Arts Centre (HOTA), Logan Entertainment Centre, Sheraton Mirage, Crest International and Concord Hotels, Sanctuary Cove Country Club (for 12 months) Boonah, Beaudesert and Helensvale Cultural Centres, Byron Bay Community Centre and at numerous out-door venues including Wineries and corporate functions.

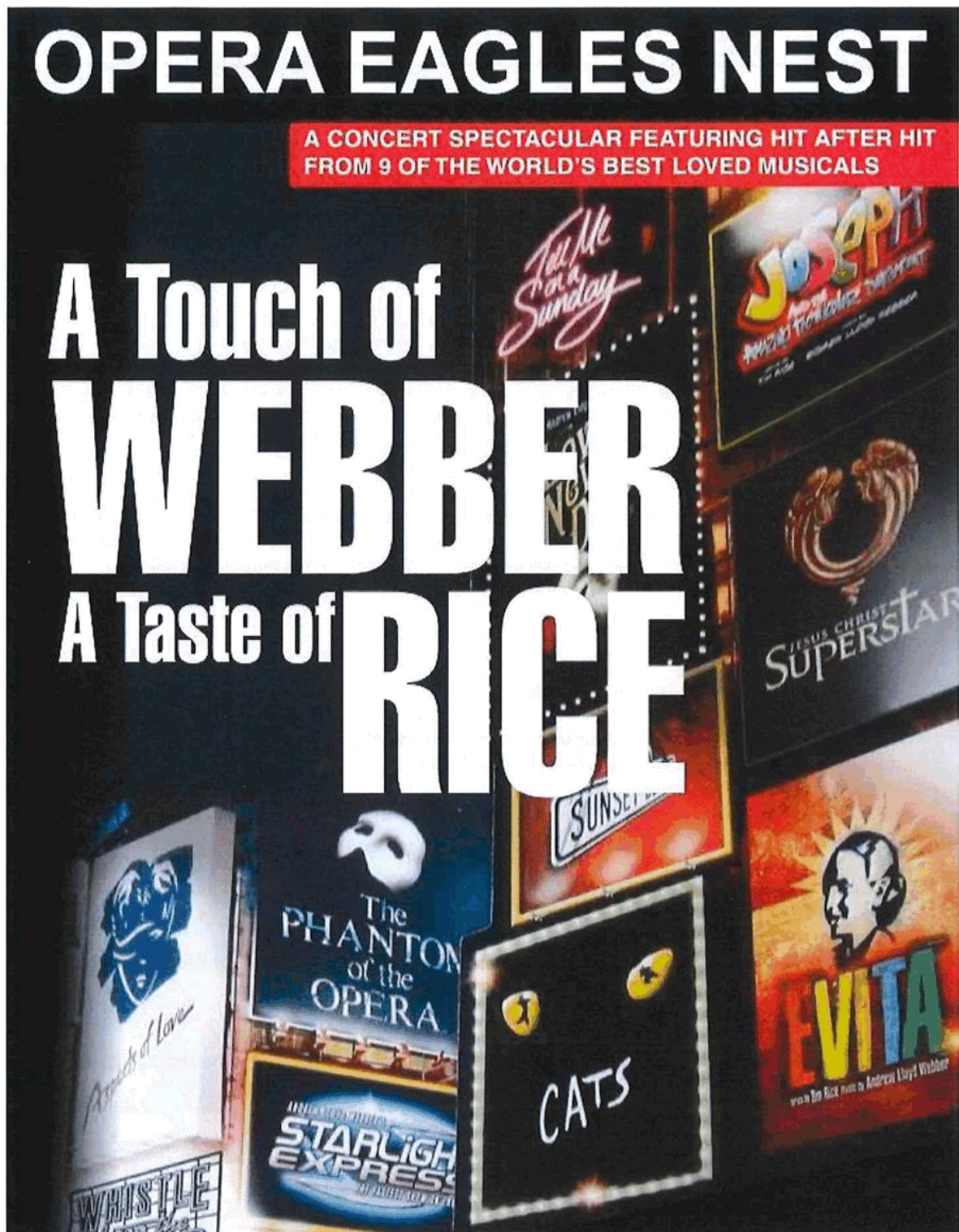
- Information regarding the performances

Opera Eagles Nest is bringing a sensational show 'A Touch of Andrew Lloyd Webber, A Taste of Tim Rice' to Western Queensland this September. A concert spectacular featuring hit after hit from 8 of the worlds best-loved musicals of Andrew Lloyd-Webber, and Lyricist Tim Rice and others – featuring Joseph and the Amazing Technicolour Dreamcoat, Jesus Christ Superstar, Evita, Cats, Tell Me on a Sunday, Aspects of Love, Phantom of the Opera - and Requiem.

- Cost of the performance
The total cost for each performance is \$3,500
- Setup required
Sound, Lighting & audio visual – all our sets are projected onto the venue's big screen behind the performers. The venue projector will be fed via our laptop.
- Is sound equipment required
We have our own Sound & Lighting technician – who will bring a certain amount of equipment but may need to supplement with what's already on site.
- Proposed dates
The weekend starting, Thursday 10th, Friday 11th, Saturday 12th and Sunday 13th September
We could drive out Thursday 10th September or Wednesday 9 depending whether we need the Thursday instead of the Sunday as a performance day

If all goes according to plan we could start in Cunnamulla, next day perform in St. George and following day Roma. Or we could go the reverse by starting at Roma, then Cunnamulla followed by St. George. As long as we are not doubling back unnecessarily.

Below is the poster of which I have a number of spare 'A2' size that just need times, dates, venue etc attached.



If you go to the Opera Eagles Nest website and click on 'GALLERY' you will see a number of live performance videos halfway down that page. I suggest you click the video 'Sing It Again Oscar' to get an idea of what we do. So our site is; www.operaeaglesnest.com.au/ sometimes it takes a moment to download.

If you require any more information, don't hesitate to ask.

Thanks
Howard
Howard Edmunds
0439 452 541



SWQ
REGIONAL ARTS



Opera
Eagles Nest

From: Kym-Maree (Kym) Walters <kym-maree.walters@maranoa.qld.gov.au>
Sent: Monday, 27 July 2020 9:29 AM
To: Edward (Ed) Sims <Edward.Sims@maranoa.qld.gov.au>; ht.edmunds@bigpond.com
Subject: RE: A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice performance.

Good morning Howard

Thank you for taking my call this morning.

As discussed in the phone call would you please supply further information regarding the performances that you are purposing to bring to the region?

- Information regarding the performances
- Cost of the performance
- Setup required
- Is sound equipment required
- Purposed dates

Just a few questions that I have.

I look forward to hearing from you.

Regards
Kym

Kym-Maree (Kym) Walters
Specialist - Arts & Culture
Economic & Community Development



Maranoa Regional Council
Roma Library
P.O. Box 620, Roma, QLD 4455
Hawthorne St Roma QLD 4455
P: 1300 007 662
D: 1300 007 662 M: 0427 669 938 F: (07) 4624 6990

Email: kym-maree.walters@maranoa.qld.gov.au
Web: www.maranoa.qld.gov.au

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 Please consider the environment before printing this e-mail

From: Edward (Ed) Sims <Edward.Sims@maranoa.qld.gov.au>
Sent: Thursday, 23 July 2020 11:41 AM
To: Kym-Maree (Kym) Walters <kym-maree.walters@maranoa.qld.gov.au>
Subject: FW: A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice performance.

Kym would you take charge of this please?

Best wishes.

Edward (Ed) Sims
Manager,
Economic & Community Development

D: (07) 4626 6118 / (07) 4624 0813 M: 0447 733 109 F: (07) 4624 6990

From: ht.edmunds@bigpond.com <ht.edmunds@bigpond.com>
Sent: Thursday, 23 July 2020 11:07 AM
To: Edward (Ed) Sims <Edward.Sims@maranoa.qld.gov.au>
Subject: Re: A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice performance.

Hi Ed,
Re: A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice performance.

Following discussions with Mariella Perez at Balonne Regional Council a tentative date has been proposed for the weekend of 10th, 11th & 12th September, of which one of the days in that weekend would be set aside for St. George.

It would make it worthwhile for us if we could tie in a performance at Roma in that same 10th, 11th & 12th September period.

I would appreciate your comments on the proposed performance tour date.

Kind regards
Howard
Howard Edmunds
0439 452 541



SWQ
REGIONAL ARTS



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Thank you for your advice which I will pass on to Council for their deliberations. It is regrettable that we find ourselves in this position and we hope that we can get through this quickly. Council will correspond with you in the next few working days regarding their response to your request.

Best wishes

From: ht.edmunds@bigpond.com <ht.edmunds@bigpond.com>
Sent: Wednesday, March 18, 2020 10:28:36 AM
To: Edward (Ed) Sims <Edward.Sims@maranoa.qld.gov.au>
Subject: A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice

Hi Ed,

Re: **A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice performance.**

Further to our phone conversation this morning; Under the current circumstances (COVID-19) my performance company Opera Eagles Nest is prepared to defer the performance date to a suitable date for all parties concerned to later in the year.

Opera Eagles Nest is currently employed by Balonne Council to perform '**A Touch of Andrew Lloyd-Webber, A Taste of Tim Rice**' at St. George on Friday 22nd May.

If this performance date needs to be deferred to later in the year. It would be beneficial if both concerts in the region could be performed over the same weekend e.g. Friday, Saturday or even Sunday.

Kind regards
Howard
Howard Edmunds
0439 452 541



SWQ
REGIONAL ARTS



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Edward (Ed) Sims
Manager
Economic & Community Development



Maranoa Regional Council
Roma Community Hub
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OFFICER REPORT

Meeting: Ordinary 12 August 2020

Date: 28 July 2020

Item Number: 13.4

File Number: D20/72991

SUBJECT HEADING: Application for Funding - Old Mitchell Bridge Pylon Artwork Project - draft project proposal 2020-21

Classification: Open Access

Officer's Title: Specialist - Arts & Culture

Executive Summary:

Maranoa Regional Council is eligible to submit projects for funding to the value of \$250,000 under the Queensland Government's artsQueensland Arts and Cultural Recovery Package Spaces and Places Activation. It is requested that Council submit an application for the Old Mitchell Bridge Pylon Artwork Project.

Officer's Recommendation:

That Council:

1. Submit an application for funding under the Queensland Government's artsQueensland Arts and Cultural Recovery Package Spaces and Places Activation for the Old Mitchell Bridge Pylon Artwork Project (Quote for work to be organised).
 2. Authorise the Chief Executive Officer, or delegate, to sign the funding application, and funding agreement if successful.
 3. Note the requirement to have the project/s completed by 31 December 2021.
-

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Not known until final project selection is complete.

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
N/A	

Context:

Why is the matter coming before Council?

Spaces and Places supports organisations, creative businesses, local councils and festivals to develop new products with cultural tourism potential that employ local artists and leverage supporting partnership funding.

Spaces and Places supports three distinct strands of activity:

- commissioning vibrant, high-quality new works for presentation at regional festivals and events, across all art forms
- public art installations and initiatives that activate spaces in, and between, regional places
- performing arts and live music touring that create destination events in regional Queensland

Objectives

Spaces and Places will support innovative projects of scale that aim to drive cultural and economic outcomes for regional Queensland, including:

- the creation of significant new art works and experiences presented across regional Queensland
- attracting visitation to regional Queensland destinations, events and festivals
- promoting Queensland artists and creative businesses, and increasing paid employment and capacity building opportunities
- facilitating opportunities for audiences to access arts and culture in their local communities and build community confidence towards recovery.

Funding available

Spaces and Places funding of up to \$250,000 towards the development and delivery of arts and cultural activations.

Eligibility criteria

Applicants must be based in Queensland, or have a Queensland-based delivery partner. Additional eligibility criteria apply. See Spaces and Places guidelines for a full list of eligibility requirements.

Key Dates

Applications close: 21 August 2020

Spaces and Places Activation is designed to provide immediate support to the development of arts and cultural activations that are ready to deliver from 1 November 2020. All projects should plan to be delivered by 31 December 2021.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

Resolution No. BUD/07.2020/62

Moved Cr Birkett

Seconded Cr Guthrie

That the Committee recommend that costs associated with reproducing artworks for installation on the eastern side of the Mitchell Memorial Pool be included in the next draft of the 2020/21 budget.

CARRIED 9/0

The following suggestion has been put forward for Council to consider as a potential project:

Old Mitchell Bridge Pylon Artwork Project (Quote for work by the original artist to be submitted)

Proposal to recreate old bridge artwork for placement on the Mitchell Memorial Pool fence (eastern side).

The artwork was on the old bridge pylons and was very popular and a significant historical landmark for the Mitchell district.

The pylons are no longer there with the bridge being replaced, however, the artwork could be recreated, so these works are not lost to the community and visitors to the town of Mitchell.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Applications will need to be compliant with the program guidelines in terms of budget, detailed design, confirmed funding contributions, construction time-frames, selection criteria and submission dates.

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

n/a

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Manager, Economic and Development
Program Funding & Budget Coordinator

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

Queensland Government's artsQueensland Arts and Cultural Recovery Package
Spaces and Places Activation.

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? *Is this already included in the budget? (Include the account number and description).*

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

No impact expected on the 2020/2021 budget. Project is planned to be fully funded.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

No impact expected on the 2020/21 budget. Project is planned to be fully funded.

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Budget over-run	There is a risk that if project/s run over budget, Council will have to make up the shortfall from the 2020/21 budget. This risk is mitigated by including contingencies in the proposed project costings.
Project delivery delays	Projects are required to be finalised by 31 December 2021, according to the guidelines. This risk is mitigated by selecting projects which can be delivered in this timeframe.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

It is recommended that Council apply for the funding which can be used to cover the cost of creative development and delivery of innovative arts and cultural projects.

Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy?

If so, for what reason?

That Council:

1. Submit an application for funding under the Queensland Government's artsQueensland Arts and Cultural Recovery Package Spaces and Places Activation for the Old Mitchell Bridge Pylon Artwork Project (Quote for work to be organised).
2. Authorise the Chief Executive Officer, or delegate, to sign the funding application, and funding agreement if successful.
3. Note the requirement to have the project/s completed by 31 December 2021.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.10 Foster arts and culture within our communities and help preserve our local history

2.1.1 Consider both the short-term and longer term financial impacts of Council's policy development and decisions, on behalf of current and future residents.

Supporting Documentation:

[!\[\]\(211afb0a1e9cb825e60ab67c2892f7c9_img.jpg\) Guidelines - Spaces-and-Places-Activation- \(2020\)](#)

D20/73334



Report authorised by:

Deputy Chief Executive Officer/Acting Director Infrastructure Services

Spaces and Places Activation

Guidelines

Introduction

Arts Queensland is committed to ensuring regional Queenslanders have access to quality arts and cultural experiences. The COVID-19 pandemic has significantly impacted regional Queensland, with restrictions affecting employment and participation in arts and cultural activities, decreasing local expenditure in regional tourism destinations.

There is an opportunity for arts and culture to stimulate regional recovery through activations that attract cultural tourism, address local resilience and place-making, support regional venues, drive local employment and engage audiences.

We are seeking Expressions of Interest from a range of individuals and organisations to provide projects that stimulate cultural tourism recovery in regional Queensland.

What is Spaces and Places Activation?

Arts and cultural activation and programming that enlivens spaces and promotes cultural vitality, attracts new visitors and generates opportunities for regional Queensland.

Spaces and Places Activation supports three distinct strands of activity:

- commissioning vibrant, high-quality new works for presentation at regional festivals and events, across all art forms
- public art installations and initiatives that activate spaces in, and between, regional places
- performing arts and live music touring that create destination events in regional Queensland

Through *Spaces and Places Activation*, funding will support innovative projects that aim to drive cultural and economic outcomes for regional Queensland, including:

- the creation of significant new art works and experiences presented across regional Queensland
- attracting visitation to regional Queensland destinations, events and festivals
- promoting Queensland artists and creative businesses, and increasing paid employment and capacity building opportunities
- facilitating opportunities for audiences to access arts and culture in their local communities and build community confidence towards recovery.

Queensland Government commitments

Arts Queensland is committed to realising the ambitions of the *Queensland Aboriginal and Torres Strait Islander Economic Participation Framework*, the *Queensland Cultural Diversity Policy*, the *Queensland Youth Strategy* and the *National Arts and Disability Strategy*. Expressions of Interest which include the following target groups as creators, participants or audiences will strengthen the implementation of Queensland Government commitments:

- Aboriginal and Torres Strait Islanders;
- people from a culturally and linguistically diverse background, including Australian South Sea Islanders;
- older people (over 55 years old);
- young people; and
- people with disability*.

**Note that funding recipients are expected to meet legal obligations in relation to accessibility including access to web content.*

Applicants are encouraged to explore how they might direct their activities to these specific target groups where appropriate as well as to regional Queenslanders.

What can you seek funding for?

Spaces and Places Activation provides funding of up to \$250,000 which can be used to cover the cost of creative development and delivery of innovative arts and cultural activations. *Spaces and Places Activation* is designed to provide immediate support to the development of innovative projects of scale which have established a solid business case for the activity, and that attract visitation to regional Queensland.

Funding may be sought across three streams of activity. Projects that deliver against more than one of these streams are eligible, and the project should be submitted together as one Expression of Interest:

- **Commissioning vibrant, high-quality new works for presentation at regional festivals and events:**
 - You may request funding to support the commissioning, development and presentation of a significant new work, in any art form, at regional Queensland festivals and events. Employing Queensland artists and creative businesses, the new work will add substantial value to the festival or event, increase local participation and engagement, and will attract visitation to regional Queensland.
- **Public art installations or initiatives that activate spaces in, and between, regional places:**
 - You may request funding for the commission and production of distinctive and innovative public art activities with significant cultural value that engage local communities and attract visitation to regional Queensland. Your project will

employ Queensland artists and creative workers, as well as Queensland businesses, in design and production.

- **Performing arts and live music touring in regional Queensland:**
 - You may request funding to create tours of performing arts and live music product that create destination events, attracting visitation to regional Queensland. Tour events will contribute to regional economy and enhance the profile of regional locations, support employment of artists and arts workers, offer opportunities for venues, and create sustainable business models. Funding may cover tour development, administration costs, and touring costs for artists. Consideration will be given to supporting product development and staging and production costs for projects with a significant value proposition.

Assessment criteria

In preparing your Expression of Interest, you will be required to address how your project drives cultural and economic outcomes for regional Queensland and how well your activation meets the following assessment criteria. The indicators listed are a sample of the types of evidence needed to demonstrate achievement of each criterion:

Quality

- Artistic merit and innovation of the proposed arts and cultural activation, as evidenced in the material provided.
- The proposed approach is appropriate to deliver a significant arts and cultural activation that provides short-term and long-term outcomes for regional communities and the arts and creative industries sectors.
- Demonstrated track record in delivery of unique arts experiences.

Reach

- Evidence that the activation will increase local and visitor audience accessibility to distinctive and engaging arts and cultural experiences.
- Evidence of meaningful community engagement and consultation with relevant regional Queensland communities, including culturally appropriate consultation with First Nations Elders and communities, resulting in an approach that responds to local community and contributes to sense of place and regional identity.
- Evidence of effective partnership with the relevant Regional Tourism Organisation, local council/s and/or Regional Arts Services Network (RASN) Provider, to showcase and promote the activation throughout the region and more widely.

Impact

- Evidence that the project maximises opportunities for employment, training and development of regional Queensland's arts and cultural sector, and supports local supply chain.
- Suitability of approach to ensuring that the arts and cultural activation will have significant cultural value that strengthens Queensland's reputation as an arts and cultural tourism destination and attracts visitation.
- Creates new partnerships between commercial and private sector, local government and the arts sector.
- Evidence that the project contributes to local economies through supporting a Queensland-based supply chain for the production of public artworks, where applicable.

Viability

- Demonstrates project readiness and confirmed local council approvals.
- Evidence of cash or in-kind support from relevant local councils and Regional Tourism Organisations.
- A viable, value-for-money budget that is realistic for scale and proposed impact.
- Proven capacity to manage and deliver a project of scale of proposal, in partnership with local stakeholders.
- Suitability of approach and project plan to achieve the stated outcomes.

Who can submit an Expression of Interest?

- Individual artists, arts workers, producers and promoters
- Festivals, events, and arts and cultural organisations
- Local government
- Private sector entities

To be **eligible**, all applicants must:

- be an individual, business or organisation that is based in Queensland, or be an individual, business or organisation with a Queensland-based delivery partner.
- have an active Australian Business Number (ABN) that is in the name of the applicant.
- be over 18 years of age or have the Expression of Interest co-signed by their legal guardian confirming they will take responsibility for managing any funding that may be offered to the applicant.
- have satisfied the reporting requirements of any previous Arts Queensland funding.

Expressions of Interests will be deemed **ineligible** if:

- they are submitted after the published Expression of Interest closing date.
- they are incomplete or do not contain all compulsory support material.
- the activities occur before 1 November 2020.

- more than one Expression of Interest is submitted for the same project. Projects that deliver across more than one *Spaces and Places Activation* funding stream should make one submission only.
- the applicant is a current Arts Queensland employee or previous employee who ceased employment less than six months prior to the Expression of Interest closing date.
- the applicant is an employee of an Arts Statutory Body or the Department of Environment and Science, unless the Expression of Interest includes a covering letter from the applicant's employee detailing the applicant's role and employment details, a statement that the Expression of Interest does not relate to carrying out duties of their role and how any potential conflict of interest will be addressed.
- the applicant is an educational institution (excluding Tertiary education institutions who may be considered for funding by providing a statement from an authorising officer of the institution confirming that the activity is outside of core business and does not receive direct financial support from the institution).
- the applicant is a state government agency.
- The applicant includes a request for purchase of capital or equipment.
- Applicants who are recipients of core and/or administered funding through Arts Queensland must demonstrate how the activity differs from what the organisation is currently funded to deliver. These applicants should not include the administration costs in their Expressions of Interest.
- Applicants who have received funding from other Government sources must evidence these within their budget.
- The proposed activities are the responsibility of a different specialist funding body or government agency.

How much funding you can request?

Spaces and Places Activation funding of up to \$250,000 may be requested towards the development and delivery of arts and cultural activations in any of the three streams.

Expression of Interest process

Step 1

It is recommended that all applicants make contact with Arts Queensland to determine the suitability of the Expression of Interest prior to submission.

Step 2

There is one round of *Spaces and Places Activation* in 2020. Expressions of Interest will be checked by Arts Queensland for eligibility.

Step 3

If it meets the eligibility criteria your Expression of Interest will be assessed by the external Arts Assessment Panel.

The Panel will:

- assess your Expression of Interest against the program criteria and moderate with consideration of: available funding; balance across art forms; geographic spread, target gross and government priorities; and
- make recommendations to the Minister for the Arts.

Step 4

The Minister for the Arts will consider the recommendations and make a final decision on the funding offer.

Step 5

You will be advised of the decision and the funding offer.

How to submit an Expression of Interest

Expressions of Interest will open on 15 July and close on 21 August 2020.

You can submit an Expression of Interest to AQ through Smarty Grants via the AQ website or via a USB device posted to our office. AQ cannot accept emailed or hand-delivered Expressions of Interest.

To submit online, visit the following web link to access the Expression of Interest form, and submit by 4pm on 21 August 2020: <https://artsqueensland.smartygrants.com.au/SandP>

If you do not have online access, you can post a USB (memory stick) containing:

- a completed *Spaces and Places Activation* Expression of Interest
- all relevant support material (maximum 20MB).

Note that if you choose to submit an Expression of Interest using this method, your Expression of Interest must be readable on commonly available software, must be received before or on the submission deadline. USB devices will not be returned to you.

USB devices must be posted (in a padded envelope with your contact details) to:

Arts Queensland
GPO Box 1436
Brisbane QLD 4001

What to attach

Support material is important to provide evidence of the information and claims in your Expression of Interest.

Compulsory – Expressions of Interest that do not include all compulsory support material will be ineligible.

- Letters of confirmation of support from key stakeholders (i.e. local council, Regional Tourism Office, or festival/event managers) and from other stakeholders (i.e. venues, local events and tourism organisations, audiences).
- Evidence of relevant approvals from local council, land owners or other regulatory bodies where applicable.
- Examples of work that demonstrate the quality of the event, artwork, performance, cultural workers or artists involved in the arts and cultural activation.
- Certificate of public liability insurance.
- For proposals involving Aboriginal and Torres Strait Islander people please provide evidence you have followed required protocols to obtain support and confirmation of involvement from the relevant people, communities and organisations.
- For proposals involving people from culturally and linguistically diverse backgrounds; people with disability; children or young people, please provide evidence you have followed required protocols to obtain support and confirmation of involvement from the relevant communities and organisations.

Where can I find support in preparing my Expression of Interest?

Read the available *Spaces and Places Activation* program documents:

You can find *Spaces and Places Activation* Frequently Asked Questions, Information for Applicants, and other information from <https://www.arts.qld.gov.au/aq-funding/spaces-and-places>

Explore Arts Acumen:

Arts Acumen is an online resource provided by Arts Queensland, which includes a range of information and opportunities to foster knowledge growth, connections and access to industry intelligence. Toolkits on application writing, budget preparation and selection criteria are available from: <http://www.arts.qld.gov.au/arts-acumen/resources/funding-application-writing>.

Contact us:

Phone: (07) 3034 4016 or toll free 1800 175 531

Email: investment@arts.qld.gov.au

Website: www.arts.qld.gov.au

Translating and interpreting services

Expressions of Interest may be submitted in any language. If you have difficulty understanding this information and would like to talk to staff in your first language:

- telephone the Translating and Interpreting service on 13 14 50 during business hours
- contact Arts Queensland about speaking with an interpreter

Acquittal requirements

You will be required to submit an outcome report to Arts Queensland within 50 business days of completing your funded activities. The outcome report collects information about outputs and outcomes, including artistic, cultural, social and economic returns on investment, and the expenditure of grant funding.