

# LATE ITEMS BUSINESS PAPER

### **Ordinary Meeting**

### Wednesday 23 September 2020

Roma Administration Centre

#### **NOTICE OF MEETING**

Date: 23 September 2020

Mayor: Councillor T D Golder

Deputy Mayor: Councillor G B McMullen Councillors: Councillor J R P Birkett

Councillor J R P Birkett Councillor M C Edwards Councillor J L Guthrie Councillor J M Hancock Councillor W L Ladbrook Councillor C J O'Neil Councillor W M Taylor

Chief Executive Officer: Ms Julie Reitano

Executive Management: Mr Rob Hayward (Deputy Chief Executive Officer/Director

Development, Facilities & Environmental Services)

Ms Sharon Frank (Director Corporate & Community Services)

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **23 September, 2020 at 9.00AM.** 

Julie Reitano

**Chief Executive Officer** 

#### Ordinary Meeting - 23 September 2020

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| Item<br>No | Subject    |  |   |                      |  |  |  |
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|            | L.1        | Closure of Su<br>Prepared by:  | rat Library Services for Electrical works  Support Officer - Economic & Community  Development  | 4                    |  |  |  |
|            | L.2        | Undercover sprepared by:  Attachment:  | Ports areas in Wallumbilla  |                      |  |  |  |
|            | L.3        | Prepared by:   | Contractor - Finance Systems Support Total Council Actual V Budget as at 31 August 2020 Office of the CEO Directorate Actual V Budget as at 31 August 2020 Corporate & Community Services Actual V Budget as at 31 August 2020 Development Facilities & Environment Directorate Actual V Budget as at 31 August 2020 Infrastructure Services Directorate Actual V Budget as at 31 August 2020 | 16<br>17<br>18<br>19 |  |  |  |
| LC.        | Late C     | onfidential Item   | าร  |                      |  |  |  |
|            | LC.1       | Humphreys R<br>Classification<br>Local Governm<br>defending lega<br>other business<br>prejudice the in |   |                      |  |  |  |
|            | LC.2       | Maranoa Place<br>Classification<br>Local Government<br>for which a pub                                 | e Based Suicide Prevention Project.   |                      |  |  |  |

of the local government or someone else, or enable a person to gain a financial advantage.

Surat Farly Childcare Education Centre - Request to remove child

LC.3 Surat Early Childcare Education Centre - Request to remove child safe fence to utilise area to Southern and Western Boundry of Lot 703 on \$282.

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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#### LC.4 Audit Committee - Appointment of External Members

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### LC.5 Tender 21010 - Sale of vacant land located at Rose Smith Lane, Muckadilla QLD 4461 - Lot 17 on M3831

Classification: Closed Access

Local Government Regulation 2012 Section 275(e) (h) contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### LC.6 Neil Turner Weir - Licence Agreement

Classification: Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

#### LC.7 Rates Business Service - Rates on Demand

Classification: Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

### LC.8 Declaration of State-Controlled Roads by Transport and Main Roads

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

## LC.9 Raslie Road Upgrade - Gravel Re-sheet & Minor Realignment - Landowner Compensation Agreement

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

## LC.10 Roma Saleyards Representative for Australian Livestock Markets Association Incorporated Membership

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### LC.11 Hay Roma Dam

Classification: Closed Access

Local Government Regulation 2012 Section 275(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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## LC.12 Tender 21007 - Sale of land and buildings at 29 Bowen Street and 45-47 Hawthorne Street, Roma.

Classification: Closed Access

Local Government Regulation 2012 Section 275(e) contracts proposed to be made by it.

#### LC.13 Update - Flood Mitigation Matter

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) (h) the local government budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

## LC.14 Preliminary Queries for Council's Proposed Organisational Structure

Classification: Closed Access

Local Government Regulation 2012 Section 275(b) industrial matters affecting employees.

#### LC.15 Contribution to IQ-RAP Election Platform

Classification: Closed Access

Local Government Regulation 2012 Section 275(c) the local government budget.

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#### **OFFICER REPORT**

Meeting: Ordinary 23 September 2020 Date: 15 September 2020

Item Number: L.1 File Number: D20/88488

SUBJECT HEADING: Closure of Surat Library Services for Electrical

works

Classification: Open Access

Officer's Title: Support Officer – Economic & Community

Development

#### **Executive Summary:**

Request for the closure of Surat library services and the Cobb and Co Changing station for electrical works on Saturday 10 October and Sunday 11 October 2020.

#### Officer's Recommendation:

That Council endorse the closure of the Surat Council Library Services and Cobb and Co Changing station to allow needed electrical works to take place on Saturday 10 October and Sunday 11 October 2020.

#### Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Residents of Surat Visitors to Surat Volunteers of the Cobb and Co Changing Station Balonne on Surat art gallery Committee Surat Cobb and Co Store Museum committee.

#### **Acronyms:**

#### Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

| Acronym | Description                         |  |  |  |  |
|---------|-------------------------------------|--|--|--|--|
| QGAP    | Queensland Government Agent Program |  |  |  |  |

#### Context:

Why is the matter coming before Council?

This matter has been brought to Council to seek resolution to close Council's Surat Library and Cobb and Co changing station to allow needed electrical works to take place.

#### Ordinary Meeting - 23 September 2020

#### Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

The Surat Library is open to the public from 9am until 12pm on a Saturday with all library services on offer during this time. Staffing is filled by one casual staff member for the duration of the opening hours on the Saturday. The Library does not open on Sundays.

The Cobb and Co Changing station is open to the public from the hours of 10am until 4pm on both Saturday and Sunday and is run by volunteers during these opening times.

Other users that frequent the facility are the Balonne on Surat Art Gallery Committee and the Surat Cobb and Co Store Museum Committee.

During the initial electrical works for the installation of the generator at the facility, Council's electrical contractor NRG Services bought to Council's attention that there are non-compliant electrical works present at the facility. This includes unsecured mains cables and other unsecured electrical wiring.

These works must be rectified under the updated AS/NZS 3000:2018 electrical wiring rules. In order to complete the rectification works, the mains power must be disconnected for up to two days.

So as to not disrupt the QGAP and Centrelink functions at the facility, it is recommended that the mains power be disconnected & the facility shut over a weekend.

Electrical contractors NRG Services originally nominated the weekend of 26 & 27 September for the closure of the centre; however, due to the short timeframe for public notification, and the nominated weekend falling in the middle of the school holidays, Council staff have recommended the weekend of the 10/11 October for the closure.

Legislation, Local Laws, State Policies & Other Regulatory Requirements: What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

Under the updated AS/NZS 3000:2018 electrical wiring rules, electrical contractors have a duty to rectify any identified non-compliant electrical works.

#### **Council Policies or Asset Management Plans:**

Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

This is a proposed disruption to Council's usual level of service for the Surat Council Library Services and Cobb and Co Changing on the weekend of 10 & 11 October 2020.

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#### Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Cameron Hoffmann – Deputy Director / Strategic Road Management Ed Sims – Manager, Economic & Community Development Tanya Mansfield – Manager, Facilities – has been advised of the non-compliant electrical works

Luci Gunning – Project Officer, Program & Contract Management

#### Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

#### This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

This project, including the required electrical upgrades, is fully funded in the 2020/21 capital works budget.

#### **Future Years' Budgets:**

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/A

#### Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

The closure of the Surat Library facilities and Cobb and Co changing station for the days will affect community members and visitors to Surat wishing to access Library services, the Museum and art gallery.

#### Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

| Risk              | Description of likelihood & consequences                    |  |  |  |  |
|-------------------|---|--|--|--|--|
| Negative feedback | Limited chance – we don't usually receive negative          |  |  |  |  |
| due to the        | feedback due to these closures.                             |  |  |  |  |
| unavailability of | Public notification will be provided in the form of a       |  |  |  |  |
| services during   | Council media release, Facebook posts and hard-copy         |  |  |  |  |
| closure           | of the media release displayed at the facility in the lead- |  |  |  |  |

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| up to the closure.                      |
|---|
| 1 2 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 |

#### Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

With plenty of time to advertise the closure of the Surat Library and Cobb and Co Changing Station, the impact would be minimal to the community.

#### Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council endorse the closure of the Surat Council Library Services and Cobb and Co Changing station to allow needed electrical works to take place on Saturday 10 October and Sunday 11 October 2020.

#### Link to Operational Plan Function:

Corporate Plan 2018-2023 Strategic Priority 4: Growing our region 4.14 Libraries

#### **Supporting Documentation:**

Niil.

#### Report authorised by:

Manager - Economic & Community Development
Deputy Chief Executive Officer/Acting Director Infrastructure Services

#### Ordinary Meeting - 23 September 2020

#### **OFFICER REPORT**

Meeting: Ordinary 23 September 2020 Date: 16 September 2020

Item Number: L.2 File Number: D20/89029

**SUBJECT HEADING:** Undercover sports areas in Wallumbilla

Classification: Open Access

Officer's Title: Regional Sport & Recreation Development

Coordinator

#### **Executive Summary:**

Correspondence was received through the Office of the Mayor in relation to the lack of shade cover over sporting areas in Wallumbilla. The letter is tabled to Council for consideration.

#### Officer's Recommendation:

That Council consider this request.

#### Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Wallumbilla State School Principal, Staff and Parents Wallumbilla residents

#### **Acronyms:**

#### Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

| Acronym | Description |
|---------|-------------|
| N/A     | N/A         |

#### Context:

Why is the matter coming before Council?

Correspondence has been received from Ann Leahy's Office through the Office of the Mayor dated 25 August 2020 in relation to the lack of undercover sports areas in Wallumbilla specifically the Tennis Courts in the park opposite the Wallumbilla State School and identification of a potential solution.

To date, this matter has not been raised as a priority or as a suggestion during Council's recent local planning and community consultation sessions in Wallumbilla

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and District, therefore this information report was prepared for Council's consideration.

#### Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

The correspondence received from Ann Leahy's Office seeks advice from Council on what forward planning or investigation could be conducted and the allocation of funds available for a structure to be erected over the existing tennis courts adjacent to the playground and cenotaph, opposite the Wallumbilla School; thus creating a multipurpose space that could also be utilised by the school.

A copy of the letter is attached to this report for your reference.

Legislation, Local Laws, State Policies & Other Regulatory Requirements: What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/A

#### **Council Policies or Asset Management Plans:**

Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

N/A

#### Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Regional Sport & Recreation Development Coordinator

#### Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

#### This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

May have an impact if Council elects to give this project a priority in the 20-21 Operational Plan.

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#### **Future Years' Budgets:**

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

May be scoped and costed this year, for a budget consideration either at the end of each quarter or for the 2021-22 financial year.

#### Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Nil

#### Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

| Risk | Description of likelihood & consequences |
|------|--|
| Nil. |  |

#### **Advice to Council:**

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

That Council consider this request.

#### Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council consider this request.

#### **Link to Corporate Plan:**

Corporate Plan 2018-2023
Strategic Priority 4: Growing our region
4.10 Facilities

#### **Supporting Documentation:**

15 Letter from Ann Leahy's Office - Re: Lack of undercover D20/89030

sports areas in Wallumbilla

#### Report authorised by:

Manager - Economic & Community Development
Deputy Chief Executive Officer/Acting Director Infrastructure Services



#### Ann Leahy MP Member for Warrego Shadow Minister for Local Government

Cr Tyson Golder Mayor Maranoa Regional Council PO Box 620 ROMA QLD 4455

Email: tyson.golder@maranoa.qld.gov.au

24 August 2020

Dear Cr Golder

I have been contacted by constituents of Wallumbilla in relation to the lack of undercover sports areas in Wallumbilla.

Could you please advise what forward planning or investigation has been conducted surrounding funds available for a structure to be erected over the existing tennis courts located at the park opposite the Wallumbilla School; thus creating a multipurpose space that could also be utilised by the school.

I would appreciate your advice in relation to this matter so I may respond appropriately to my constituents.

Thank you for your assistance with this matter.

Yours faithfully

Ann Leahy MP Member for Warrego

**Shadow Minister for Local Government** 

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#### **OFFICER REPORT**

Meeting: Ordinary 23 September 2020 Date: 15 September 2020

Item Number: L.3 File Number: D20/88589

SUBJECT HEADING: Monthly Financial Reports as at 31 August 2020

Classification: Open Access

Officer's Title: Contractor - Finance Systems Support

#### **Executive Summary:**

The purpose of this report is for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the month of August 2020 (including year to date).

#### Officer's Recommendation:

That the monthly financial report for the period ending 31 August 2020 be received and noted.

#### Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Maranoa Regional Council

#### Acronyms:

#### Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

| Acronym | Description |
|---------|-------------|
| Nil     | Nil         |

#### Context:

Why is the matter coming before Council?

To present the financial report for the month of August 2020, in accordance with section 204 of the *Local Government Regulation 2012*.

#### **Background:**

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

The reports for the month of August 2020 reflect actuals only as the 2020/21 budget for Council has not yet been adopted and updated in the ledger system.

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The Statement of Financial Position and Statement of Cash Flow will not be available until the 2019/20 financial statements have been finalised and audited.

Legislation, Local Laws, State Policies & Other Regulatory Requirements: What does the legislation and other statutory instruments include about the matter under consideration? (Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

#### Local Government Regulation 2012

#### 204 Financial report

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report -
  - (a) If the local government meets less frequently than monthly at each meeting of the local government; or
  - (b) Otherwise at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

#### **Council Policies or Asset Management Plans:**

Does Council have a policy, plan or approach ordinarily followed for this type of decision? What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

N/A

#### Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say? (Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

This report is for information purposes.

#### Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application. (Please do not just include names)

N/A

#### This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

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Not applicable as 2020/21 budget has been uploaded into ledger at the time of this report.

#### **Future Years' Budgets:**

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

This report is for information purposes.

#### Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns? (Interested Parties Analysis - IS9001:2015)

Interested Parties – Maranoa Residents, Department of Local Government, Racing and Multicultural Affairs, Queensland Audit Office.

#### Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

| Risk                                | Description of likelihood & consequences                                       |  |  |  |  |
|-------------------------------------|--|--|--|--|--|
| Compliance with<br>Local Government | The presentation of the financial report is in accordance with the Regulation. |  |  |  |  |
| Regulation 2012                     | Ŭ  |  |  |  |  |

#### **Advice to Council:**

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee's professional opinion)

The presentation of monthly financial statements is a legislative requirement.

#### Recommendation:

What is the 'draft decision' based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

That the monthly financial report for the period ending 31 August 2020 be received and noted.

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

No.

#### **Link to Corporate Plan:**

Corporate Plan 2018-2023

Strategic Priority 2: Delivering strong financial management

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#### 2.5 Financial Reporting

### Supporting Documentation:

| 1 <u>↓</u>        | Total Council Actual V Budget as at 31 August 2020        | D2020/0088578 |
|-------------------|---|---------------|
| Adebe             |   |               |
| 2₫                | Office of the CEO Directorate Actual V Budget as at 31    | D2020/0088579 |
| Adebe             | August 2020   |               |
| 3 <u>₽</u>        | Corporate & Community Services Actual V Budget as at      | D2020/0088580 |
| Adebe             | 31 August 2020  |               |
| <b>4</b> <u>↓</u> | Development Facilities & Environment Directorate Actual   | D2020/0088581 |
| Adebe             | V Budget as at 31 August 2020                             |               |
| 5 <u>↓</u>        | Infrastructure Services Directorate Actual V Budget as at | D2020/0088583 |
| ASeba             | 31 August 2020  |               |

#### Report authorised by:

Director - Corporate & Community Services



#### TOTAL COUNCIL

|  |                                    | L COUNCIL       |          |          |
|--|------------------------------------|-----------------|----------|----------|
|  | Revised % of Year Elapsed - 16.67% |                 |          |          |
|  | Budget                             | Budget Actual % |          | Comments |
|  | 2020-2021                          | 31/08/2020      | Variance |          |
|  |                                    |                 |          |          |
| Operating Revenue                                | _                                  |                 |          |          |
| Rates and charges                                | 0                                  | 29,126          | 0.0%     |          |
| Sale of goods and major services                 | 0                                  | 1 7             | 0.0%     |          |
| Fees and charges - commercial                    | 0                                  | (1,175,714)     | 0.0%     |          |
| Fees and charges - statutory                     | 0                                  | (433,075)       | 0.0%     |          |
| Rental and levies                                | 0                                  | (107,264)       | 0.0%     |          |
| Investment income - interest                     | 0                                  | (151,178)       | 0.0%     |          |
| Sales of contract and recoverable works          | 0                                  | (217,276)       | 0.0%     |          |
| Other Revenue                                    | 0                                  | (180,559)       | 0.0%     |          |
| Reimbursements                                   | 0                                  | (100,000)       | 0.0%     |          |
| Grants subsidies and contributions               | 0                                  | ,               | 0.0%     |          |
|  | 0                                  | (2,563,648)     | 0.0%     |          |
| Recovery of indirect expenses - external         | 1                                  | (404.004)       |          |          |
| Internal revenue - water from standpipe          | 0                                  | 1.4.944.7       | 0.0%     |          |
| Total Operating Revenue                          | 0                                  | (5,408,597)     | 0.0%     |          |
| Operating Expenses                               |                                    |                 |          |          |
| Operating Expenses                               |                                    | 4 700 507       | 0.00/    |          |
| Employee costs                                   | 0                                  | 4,706,597       | 0.0%     |          |
| Materials and services                           | 0                                  | -,,             | 0.0%     |          |
| Plant hire internal                              | 0                                  | (469,753)       | 0.0%     |          |
| Overhead recovery                                | 0                                  | (1,082,167)     | 0.0%     |          |
| Materials and services - contracts               | 0                                  | 558,119         | 0.0%     |          |
| Finance Costs                                    | 0                                  | 101,114         | 0.0%     |          |
| Depreciation Amortisation and Impairment         | 0                                  | 0               | 0.0%     |          |
| Other Expenses                                   | 0                                  | 18,399          | 0.0%     |          |
| Internal expense - rates and charges             | 0                                  | 0               | 0.0%     |          |
| Indirect expenses - corporate                    | 0                                  | l 0             | 0.0%     |          |
| Internal expense                                 | 0                                  |                 | 0.0%     |          |
| Total Operating Expenses                         | 0                                  |                 | 0.0%     |          |
|  |                                    |                 |          |          |
| Reserve Transfers                                |                                    |                 |          |          |
| Transfer to reserves for operational             | 0                                  | 0               | 0.0%     |          |
| Transfer from reserves for operational           | 0                                  | 0               | 0.0%     |          |
| Transfer to reserves for capital                 | 0                                  | 0               | 0.0%     |          |
| Transfer from reserves for capital               | 0                                  | 0               | 0.0%     |          |
| Operating (Surplus)/Deficit Before Capital Items | 0                                  |                 | 0.0%     |          |
|  |                                    | .,,             |          |          |
| Capital Revenues and Expenses                    |                                    |                 |          |          |
| Grants and subsidies (capital) - Federal         | 0                                  | (1,207,037)     | 0.0%     |          |
| Grants and subsidies (capital ) - State          | 0                                  |                 | 0.0%     |          |
| Other capital grants and subsidies               | 0                                  | , , ,           | 0.0%     |          |
| Contributions - capital                          | 0                                  | -               | 0.0%     |          |
| Operating (Surplus)/Deficit After Capital Items  | 0                                  |                 | 0.0%     |          |
|  |                                    | (,)             | 2.279    |          |
| Sources and Applications of Capital Funding      |                                    |                 |          |          |
| Capital Funding Sources                          |                                    |                 |          |          |
| Loans Contra                                     | 0                                  | 0               | 0.0%     |          |
| Sale proceeds - trade ins/auctions               | 0                                  | (127,273)       | 0.0%     |          |
| Funded depreciation                              | (13,948,254)                       | (121,210)       | 0.0%     |          |
| Total Capital Funding Sources Used               | (13,948,254)                       | (127,273)       | 0.0%     |          |
|  | (10,010,201)                       | (12.1210)       | 0.070    |          |
| Capital Funding Applications                     |                                    |                 |          |          |
| Projects - capital                               | 0                                  | 6,198,707       | 0.0%     |          |
| Loan repayments                                  | 0                                  |                 | 0.0%     |          |
| Total Capital Funding Applications               | 0                                  |                 | 0.0%     |          |
| . otal outstant and my repeatations              |                                    | 5,100,101       | 0.070    |          |



#### OFFICE OF THE CEO DIRECTORATE

|   | Revised % of Year Elapsed - 16.67% |            |          |          |
|---|------------------------------------|------------|----------|----------|
|   | Budget                             | Actual     | %        | Comments |
|   | 2020-2021                          | 31/08/2020 | Variance | Comments |
|   | 2020-2021                          | 31/00/2020 | Variance |          |
| Operating Revenue   |                                    |            |          |          |
| Rates and charges   | 0                                  | 0          | 0.0%     |          |
| Sale of goods and major services  | 0                                  | 0          | 0.0%     |          |
| Fees and charges - commercial   | 0                                  | 0          | 0.0%     |          |
|   |                                    | 0          | 0.0%     |          |
| Fees and charges - statutory  | 0                                  | -          |          |          |
| Rental and levies   | 0                                  | 0          | 0.0%     |          |
| Investment income - interest  | 0                                  | 0          | 0.0%     |          |
| Sales of contract and recoverable works   | 0                                  | 0          | 0.0%     |          |
| Other Revenue   | 0                                  | (7,477)    | 0.0%     |          |
| Reimbursements  | 0                                  | 0          | 0.0%     |          |
| Grants subsidies and contributions  | 0                                  | (4,000)    | 0.0%     |          |
| Recovery of indirect expenses - external  | 0                                  | 0          | 0.0%     |          |
| Internal revenue - water from standpipe   | 0                                  | 0          | 0.0%     |          |
| Total Operating Revenue   | 0                                  | (11,477)   | 0.0%     |          |
|   |                                    |            |          |          |
| Operating Expenses  |                                    |            |          |          |
| Employee costs  | 0                                  | 210,925    | 0.0%     |          |
| Materials and services  | 0                                  | 106,221    | 0.0%     |          |
| Plant hire internal   | 0                                  | 2,320      | 0.0%     |          |
| Overhead recovery   | 0                                  | 0          | 0.0%     |          |
| Materials and services - contracts  | 0                                  | 0          | 0.0%     |          |
| Finance Costs   | 0                                  | 0          | 0.0%     |          |
| Depreciation Amortisation and Impairment  | 0                                  | 0          | 0.0%     |          |
| Other Expenses  | 0                                  | 0          | 0.0%     |          |
| Internal expense - rates and charges  | 0                                  | 0          | 0.0%     |          |
| Indirect expenses - corporate   | 0                                  | 0          | 0.0%     |          |
| Internal expense  | 0                                  | 0          | 0.0%     |          |
| Total Operating Expenses  | 0                                  | 319,466    | 0.0%     |          |
|   | -                                  | 0.01.00    | 0.070    |          |
| Reserve Transfers   |                                    |            |          |          |
| Transfer to reserves for operational  | 0                                  | 0          | 0.0%     |          |
| Transfer from reserves for operational  | 0                                  | 0          | 0.0%     |          |
| Transfer to reserves for capital  | 0                                  | 0          | 0.0%     |          |
| Transfer from reserves for capital  | 0                                  | 0          | 0.0%     |          |
| Operating (Surplus)/Deficit Before Capital Items                                | 0                                  | 307,989    | 0.0%     |          |
| Operating (Outpius)/Denote Denote Capital Items                                 | 0                                  | 307,303    | 0.076    |          |
| Capital Revenues and Expenses   |                                    |            |          |          |
| Grants and subsidies (capital ) - Federal                                       | 0                                  | 0          | 0.0%     |          |
| Grants and subsidies (capital) - Federal Grants and subsidies (capital) - State | 0                                  | 0          | 0.0%     |          |
| Other capital grants and subsidies  | 0                                  | 0          | 0.0%     |          |
|   |                                    | 0          | 0.0%     |          |
| Contributions - capital Operating (Surplus)/Deficit After Capital Items         | 0                                  | 307,989    | 0.0%     |          |
| Operating (Surplus)/Dentit After Capital Items                                  | U                                  | 307,909    | 0.0%     |          |
| Sources and Applications of Capital Funding                                     |                                    |            |          |          |
| Sources and Applications of Capital Funding                                     |                                    |            |          |          |
| Capital Funding Sources   |                                    |            | 0.00     |          |
| Loans Contra  | 0                                  | 0          | 0.0%     |          |
| Sale proceeds - trade ins/auctions  | 0                                  | 0          | 0.0%     |          |
| Funded depreciation   | 0                                  | 0          | 0.0%     |          |
| Total Capital Funding Sources Used  | 0                                  | 0          | 0.0%     |          |
| Conital Funding Applications  |                                    |            |          |          |
| Capital Funding Applications  |                                    | _          | 0.004    |          |
| Projects - capital  | 0                                  | 0          | 0.0%     |          |
| Loan repayments   | 0                                  | 0          | 0.0%     |          |
| Total Capital Funding Applications  | 0                                  | 0          | 0.0%     |          |



#### CORPORATE & COMMUNITY SERVICES DIRECTORATE

| CORPO   | RATE & COMMUNITY SERVICES DIRECTO |                                     |          | DRATE    |  |
|---|-----------------------------------|-------------------------------------|----------|----------|--|
|   | Revised<br>Budget                 | % of Year Elapsed - 16.67% Actual % |          |          |  |
|   | 2020-2021                         | Actual<br>31/08/2020                | Variance | Comments |  |
| One and the at Parameter  |                                   |                                     |          |          |  |
| Operating Revenue   |                                   | 04.000                              | 0.00/    |          |  |
| Rates and charges   | 0                                 | 31,088                              | 0.0%     |          |  |
| Sale of goods and major services  | 0                                 | 0                                   | 0.0%     |          |  |
| Fees and charges - commercial   | 0                                 | (703,210)                           | 0.0%     |          |  |
| Fees and charges - statutory  | 0                                 | (34,894)                            | 0.0%     |          |  |
| Rental and levies   | 0                                 | 0                                   | 0.0%     |          |  |
| Investment income - interest  | 0                                 | (151,178)                           | 0.0%     |          |  |
| Sales of contract and recoverable works                                 | 0                                 | 0                                   | 0.0%     |          |  |
| Other Revenue   | 0                                 | (45,663)                            | 0.0%     |          |  |
| Reimbursements  | 0                                 | 0                                   | 0.0%     |          |  |
| Grants subsidies and contributions                                      | 0                                 | (2,167,497)                         | 0.0%     |          |  |
| Recovery of indirect expenses - external                                | 0                                 | 0                                   | 0.0%     |          |  |
| Internal revenue - water from standpipe                                 | 0                                 | 0                                   | 0.0%     |          |  |
| Total Operating Revenue   | 0                                 | (3,071,353)                         | 0.0%     |          |  |
| Operating Expenses  |                                   |                                     |          |          |  |
| Employee costs  | 0                                 | 1,940,403                           | 0.0%     |          |  |
| Materials and services  | 0                                 | 1,992,848                           | 0.0%     |          |  |
| Plant hire internal   | 0                                 | (1,198,679)                         | 0.0%     |          |  |
| Overhead recovery   | 0                                 | (1,082,167)                         | 0.0%     |          |  |
| Materials and services - contracts                                      | 0                                 | 240,919                             | 0.0%     |          |  |
| Finance Costs   | 0                                 | 17,678                              | 0.0%     |          |  |
| Depreciation Amortisation and Impairment                                | 0                                 | 0                                   | 0.0%     |          |  |
| Other Expenses  | 0                                 | 15,515                              | 0.0%     |          |  |
| Internal expense - rates and charges                                    | 0                                 | 0                                   | 0.0%     |          |  |
| Indirect expenses - corporate   | 0                                 | 0                                   | 0.0%     |          |  |
| Internal expense  | 0                                 | 0                                   | 0.0%     |          |  |
| Total Operating Expenses  | 0                                 | 1,926,517                           | 0.0%     |          |  |
| Reserve Transfers   |                                   |                                     |          |          |  |
| Transfer to reserves for operational                                    | 0                                 | 0                                   | 0.0%     |          |  |
| Transfer from reserves for operational                                  | 0                                 | o o                                 | 0.0%     |          |  |
| Transfer to reserves for capital  | l ő                               | ő                                   | 0.0%     |          |  |
| Transfer from reserves for capital                                      | 0                                 | 0                                   | 0.0%     |          |  |
| Operating (Surplus)/Deficit Before Capital Items                        | 0                                 |                                     | 0.0%     |          |  |
| 0   |                                   |                                     |          |          |  |
| Capital Revenues and Expenses   |                                   | _                                   | 0.00     |          |  |
| Grants and subsidies (capital) - Federal                                | 0                                 | 0                                   | 0.0%     |          |  |
| Grants and subsidies (capital) - State                                  | 0                                 | 0                                   | 0.0%     |          |  |
| Other capital grants and subsidies                                      | 0                                 | 0                                   | 0.0%     |          |  |
| Contributions - capital Operating (Surplus)/Deficit After Capital Items | 0                                 | (1,144,836)                         | 0.0%     |          |  |
|   |                                   | (1)                                 |          |          |  |
| Sources and Applications of Capital Funding                             |                                   |                                     |          |          |  |
| Capital Funding Sources   |                                   |                                     |          |          |  |
| Loans Contra  | 0                                 | 0                                   | 0.0%     |          |  |
| Sale proceeds - trade ins/auctions                                      | 0                                 | (127,273)                           | 0.0%     |          |  |
| Funded depreciation   | (173,659)                         | 0                                   | 0.0%     |          |  |
| Total Capital Funding Sources Used                                      | (173,659)                         | (127,273)                           | 73.3%    |          |  |
| Capital Funding Applications  |                                   |                                     |          |          |  |
| Projects - capital  | 0                                 | 2,268,040                           | 0.0%     |          |  |
| Loan repayments   | 0                                 | 2,200,040                           | 0.0%     |          |  |
| Total Capital Funding Applications                                      | 0                                 |                                     | 0.0%     |          |  |
| . o.a. oapitar i ananig ripphoations                                    | 0                                 | 2,200,040                           | V.V/0    | j        |  |



#### **DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES DIRECTORATE**

| Revised % of Year Elapsed - 16.67%                      |             |             |          |          |  |
|---|-------------|-------------|----------|----------|--|
|   | Budget      | Actual      | %        | Comments |  |
|   | 2020-2021   | 31/08/2020  | Variance | Comments |  |
|   |             |             |          |          |  |
| Operating Revenue                                       |             |             |          |          |  |
| Rates and charges                                       | 0           | (879)       | 0.0%     |          |  |
| Sale of goods and major services                        | 0           | 0           | 0.0%     |          |  |
| Fees and charges - commercial                           | 0           | (201,684)   | 0.0%     |          |  |
| Fees and charges - statutory                            | 0           | (349,341)   | 0.0%     |          |  |
| Rental and levies                                       | l ő         | (107,264)   | 0.0%     |          |  |
| Investment income - interest                            | 0           | (101,201)   | 0.0%     |          |  |
| Sales of contract and recoverable works                 | 0           | ő           | 0.0%     |          |  |
| Other Revenue   | o o         | 46,132      | 0.0%     |          |  |
| Reimbursements  | ا           | 70,102      | 0.0%     |          |  |
| Grants subsidies and contributions                      | 0           | (392,150)   | 0.0%     |          |  |
| Recovery of indirect expenses - external                | 0           | (332,130)   | 0.0%     |          |  |
| Internal revenue - water from standpipe                 | 0           | 0           | 0.0%     |          |  |
| Total Operating Revenue                                 | 0           | -           | 0.0%     |          |  |
| Total Operating Revenue                                 | - 0         | (1,003,100) | 0.076    |          |  |
| Operating Expenses                                      |             |             |          |          |  |
| Employee costs  | 0           | 857,888     | 0.0%     |          |  |
| Materials and services                                  | 0           | 1,338,514   | 0.0%     |          |  |
| Plant hire internal                                     | Ö           | 105,884     | 0.0%     |          |  |
| Overhead recovery                                       | 0           | 103,004     | 0.0%     |          |  |
| Materials and services - contracts                      | 0           | 172,422     | 0.0%     |          |  |
| Finance Costs   | 0           | 27,327      | 0.0%     |          |  |
|   | 0           | 21,321      | 0.0%     |          |  |
| Depreciation Amortisation and Impairment Other Expenses | 0           |             | 0.0%     |          |  |
| Internal expenses - rates and charges                   | 0           | 1,212<br>0  | 0.0%     |          |  |
| Indirect expenses - corporate                           | 0           | 0           | 0.0%     |          |  |
| Internal expense  | 0           | 0           | 0.0%     |          |  |
| Total Operating Expenses                                | 0           | 2,503,246   | 0.0%     |          |  |
| Total Sportating Expenses                               |             | 2,000,210   | 0.070    |          |  |
| Reserve Transfers                                       |             |             |          |          |  |
| Transfer to reserves for operational                    | 0           | 0           | 0.0%     |          |  |
| Transfer from reserves for operational                  | 0           | 0           | 0.0%     |          |  |
| Transfer to reserves for capital                        | 0           | 0           | 0.0%     |          |  |
| Transfer from reserves for capital                      | l o         | 0           | 0.0%     |          |  |
| Operating (Surplus)/Deficit Before Capital Items        | 0           | 1,498,060   | 0.0%     |          |  |
|   |             | .,,         |          |          |  |
| Capital Revenues and Expenses                           |             |             |          |          |  |
| Grants and subsidies (capital) - Federal                | 0           | (80,000)    | 0.0%     |          |  |
| Grants and subsidies (capital) - State                  | 0           | (269,050)   | 0.0%     |          |  |
| Other capital grants and subsidies                      | 0           | 0           | 0.0%     |          |  |
| Contributions - capital                                 | 0           | 0           | 0.0%     |          |  |
| Operating (Surplus)/Deficit After Capital Items         | 0           | 1,149,010   | 0.0%     |          |  |
|   |             |             |          |          |  |
| Sources and Applications of Capital Funding             |             |             |          |          |  |
| Capital Funding Sources                                 |             |             |          |          |  |
| Loans Contra  | 0           | 0           | 0.0%     |          |  |
| Sale proceeds - trade ins/auctions                      | 0           | 0           | 0.0%     |          |  |
| Funded depreciation                                     | (2,502,070) | 0           | 0.0%     |          |  |
| Total Capital Funding Sources Used                      | (2,502,070) | 0           | 0.0%     |          |  |
| Conital Funding Applications                            |             |             |          |          |  |
| Capital Funding Applications                            |             | 00.700      | 0.004    |          |  |
| Projects - capital                                      | 0           | 98,788      | 0.0%     |          |  |
| Loan repayments   | 0           | 98,788      | 0.0%     |          |  |
| Total Capital Funding Applications                      |             | 90,788      | 0.0%     |          |  |



INFRASTRUCTURE SERVICES DIRECTORATE

| IN  | FRASTRUCTUE                        |                   |               | ATE      |
|---|------------------------------------|-------------------|---------------|----------|
|   | Revised % of Year Elapsed - 16.67% |                   |               |          |
|   | Budget<br>2020-2021                | Actual 31/08/2020 | %<br>Variance | Comments |
|   |                                    |                   |               |          |
| Operating Revenue                                       |                                    |                   |               |          |
| Rates and charges                                       | 0                                  | (1,083)           | 0.0%          |          |
| Sale of goods and major services                        | 0                                  | (447,107)         | 0.0%          |          |
| Fees and charges - commercial                           | 0                                  | (270,820)         | 0.0%          |          |
| Fees and charges - statutory                            | 0                                  | (48,841)          | 0.0%          |          |
| Rental and levies                                       | 0                                  | 0                 | 0.0%          |          |
| Investment income - interest                            | 0                                  | 0                 | 0.0%          |          |
| Sales of contract and recoverable works                 | 0                                  | (217,276)         | 0.0%          |          |
| Other Revenue   | 0                                  | (173,551)         | 0.0%          |          |
| Reimbursements  | 0                                  | 0                 | 0.0%          |          |
| Grants subsidies and contributions                      | 0                                  | 0                 | 0.0%          |          |
| Recovery of indirect expenses - external                | 0                                  | 0                 | 0.0%          |          |
| Internal revenue - water from standpipe                 | 0                                  | (161,904)         | 0.0%          |          |
| Total Operating Revenue                                 | 0                                  | (1,320,581)       | 0.0%          |          |
| Operating Expenses                                      |                                    |                   |               |          |
| Employee costs  | 0                                  | 1,697,380         | 0.0%          |          |
| Materials and services                                  | 0                                  | 1,626,281         | 0.0%          |          |
| Plant hire internal                                     | 0                                  | 620,722           | 0.0%          |          |
| Overhead recovery                                       | Ö                                  | 020,722           | 0.0%          |          |
| Materials and services - contracts                      | 0                                  | 144,778           | 0.0%          |          |
| Finance Costs   | 0                                  | 56,110            | 0.0%          |          |
|   | 0                                  | 0 0               | 0.0%          |          |
| Depreciation Amortisation and Impairment Other Expenses | 0                                  | -                 | 0.0%          |          |
| Internal expenses - rates and charges                   | 0                                  | 1,673             | 0.0%          |          |
| Indirect expenses - corporate                           | 0                                  | 0                 | 0.0%          |          |
| Internal expense  | 0                                  | 0                 | 0.0%          |          |
| Total Operating Expenses                                | 0                                  | 4,146,945         | 0.0%          |          |
| Total Operating Expenses                                |                                    | 4,140,040         | 0.070         |          |
| Reserve Transfers                                       |                                    |                   |               |          |
| Transfer to reserves for operational                    | 0                                  | 0                 | 0.0%          |          |
| Transfer from reserves for operational                  | 0                                  | 0                 | 0.0%          |          |
| Transfer to reserves for capital                        | 0                                  | 0                 | 0.0%          |          |
| Transfer from reserves for capital                      | 0                                  | 0                 | 0.0%          |          |
| Operating (Surplus)/Deficit Before Capital Items        | 0                                  | 2,826,364         | 0.0%          |          |
| Capital Revenues and Expenses                           |                                    |                   |               |          |
| Grants and subsidies (capital ) - Federal               | 0                                  | (1,127,037)       | 0.0%          |          |
| Grants and subsidies (capital) - State                  | 0                                  | (463,636)         | 0.0%          |          |
| Other capital grants and subsidies                      | 0                                  | 0                 | 0.0%          |          |
| Contributions - capital                                 | 0                                  | (2,278,861)       | 0.0%          |          |
| Operating (Surplus)/Deficit After Capital Items         | 0                                  | (1,043,170)       | 0.0%          |          |
| Sources and Applications of Capital Funding             |                                    |                   |               |          |
| Capital Funding Sources                                 |                                    |                   |               |          |
| Loans Contra  | 0                                  | 0                 | 0.0%          |          |
| Sale proceeds - trade ins/auctions                      | 0                                  | 0                 | 0.0%          |          |
| Funded depreciation                                     | (11,272,525)                       | 0                 | 0.0%          |          |
| Total Capital Funding Sources Used                      | (11,272,525)                       | 0                 | 0.0%          |          |
| Capital Funding Applications                            |                                    |                   |               |          |
| Projects - capital                                      | 0                                  | 2 921 970         | 0.0%          |          |
| Loan repayments   | 0                                  | 3,831,879         | 0.0%          |          |
| Total Capital Funding Applications                      | 0                                  | 3.831.879         | 0.0%          |          |
| Total outsite I unumy Applications                      | 0                                  | 0,001,079         | 0.070         |          |