

## MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 28 OCTOBER 2020 SCHEDULED TO COMMENCE AT 9.00AM

### ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbroke, Cr. C J O'Neil, Cr. W M Taylor, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

### AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Deputy Director / Strategic Road Management – Cameron Hoffmann, Manager Economic & Community Development – Ed Sims, Manager Procurement & Plant – Michael Worthington, Manager Water, Sewerage & Gas – Graham Sweetlove, Manager Planning & Building Development – Danielle Pearn, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Stewart, Operations Manager Finance – Dee Sullivan, Specialist Arts & Culture – Kym Walters, Local Development Officer Injune – Kimberley Amor, Local Development Officer Mitchell – Jane Fenton, Local Development Officer Surat – Dianne Clayton, Support Officer Economic & Community Development – Tennielle Limpus.

### WELCOME

The Mayor welcomed all present and declared the meeting open at 9.10am.

### CONFIRMATION OF MINUTES

#### Resolution No. OM/10.2020/46

Moved Cr Edwards

Seconded Cr McMullen

That the minutes of the Ordinary Meeting held on 14 October 2020 be confirmed.

CARRIED

9/0

#### Resolution No. OM/10.2020/47

Moved Cr McMullen

Seconded Cr Taylor

That the minutes of the Special Meeting held on 23 October 2020 be confirmed, with Council providing the following clarification regarding Item 7.1:

- The resolution refers to any unspent Council funds to be returned in 7 days.

CARRIED

9/0

Responsible Officer

Lead Officer – Elected Members & Community Engagement

### ON THE TABLE

Cr O'Neil advised that a matter regarding Toowoomba & Surat Basin Enterprise (TSBE) which was laid on the table at the Ordinary meeting on 14 October 2020 had not been included in the agenda. Cr O'Neil further clarified that his intent behind laying the matter on the table was to allow for the reporting officer to be present for Council's deliberations.

The Chief Executive Officer suggested that this report and an additional late report in relation to the Audit Committee Meeting could be included and considered at a later point during the meeting if approved by Council.

**Resolution No. OM/10.2020/48**

**Moved Cr O'Neil**

**Seconded Cr Hancock**

**That Council include two (2) additional reports for the meeting.**

***The report items included are as follows:***

- ***L.13 – Additional Services – Toowoomba and Surat Basin Enterprise Pty Ltd.***
- ***L.14 – Audit Committee Report.***

**CARRIED**

**9/0**

**Responsible Officer**

**Lead Officer – Elected Members &  
Community Engagement**

**DECLARATION OF CONFLICTS OF INTEREST**

New legislation came into effect on Monday 12 October 2020 which changes how Councillors' Conflicts of Interest are managed.

Consistent with Council meetings since introduction of the new legislation, Council dealt with Conflicts of Interest in the order of business.

**Resolution No. OM/10.2020/49**

**Moved Cr O'Neil**

**Seconded Cr Ladbrook**

**That:**

- 1. The [Councillor] 'Declaration of Conflicts of Interest' be declared as they happen *[upon introduction of each Item by the Chair and prior to Council considering the introduced item]*.**
- 2. The Standing Orders Policy be updated to reflect this approach and considered by Council at a future meeting.**

***[Wording amended by Cr O'Neil from his original motion following a suggestion from the Chief Executive Officer that Council could use the same wording for this segment as was used at the meeting on 14 October 2020. Cr O'Neil indicated he was happy with this approach, and included point 2 of the resolution].***

**CARRIED**

**9/0**

**Responsible Officer**

**Director Corporate & Community Services /  
Lead Officer – Elected Members &  
Community Engagement**

The Chief Executive Officer enquired in regard to a conflict that had been sent through by Cr Edwards that Council was not yet aware of. Cr Edwards indicated that he had mistakenly referenced the incorrect item number. He had meant to advise Item 5.10 – [Bassett Park User Agreement – Maranoa Equestrian Association] rather than 5.1.

**Item Number:** 5.1 **File Number:** D20/99244

**SUBJECT HEADING:** AVIATION INCIDENT MEMORIAL PLAQUE AT ROMA AIRPORT

**Officer's Title:** Manager - Airports (Roma, Injune, Surat, Mitchell)

**Executive Summary:**

*On the 22<sup>nd</sup> of September 1981, a light aircraft travelling to Roma from Augathella encountered an issue resulting in a fatal collision with ground in the vacant paddock between Bassett Lane and Dargal Road, South of the Roma Airport.*

*The family of the pilot involved requested that a memorial plaque be placed on the fence nearby the location of the incident. This report served to provide Council with the information surrounding the request.*

**Resolution No. OM/10.2020/50**

**Moved Cr McMullen**

**Seconded Cr Guthrie**

**That Council authorise the placement of a memorial plaque near Gate 11 of the Roma Airport perimeter fence, on Bassett Lane, as the closest location to the incident site, noting that the placement must not obstruct any regulatory signage or impede access and that the cost of installation and maintenance of the plaque be borne by the applicant.**

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

**Item Number:** 5.2 **File Number:** D20/99245

**SUBJECT HEADING:** CARE OUTREACH REQUEST PERMISSION TO USE THE INJUNE COMMUNITY CENTRE

**Officer's Title:** Local Development Officer - Injune

**Executive Summary:**

*Care Outreach a Not-for-Profit Organisation has requested use of the Injune Community Centre for their "Christmas for the Bush 2020" annual event at no cost. This event is planned from Saturday, 21 November to Saturday, 12 December 2020.*

*In addition to this year's request, Care Outreach also requested use of two caravan park sites and two cabins for the duration of their stay at no cost.*

**Resolution No. OM/10.2020/51**

**Moved Cr O'Neil**

**That this matter lay on the table until later in the meeting.**

*[Cr O'Neil clarified that the information he was seeking is as follows (which included a second point requiring investigation as suggested by Mayor Golder:*

- *What would the cost be for Council to clean the two cabins?*
- *Would the applicant be happy to use them 'as is' and bring their own linen?.*

CARRIED

9/0

Responsible Officer	Manager – Economic & Community Development
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Item Number: 5.3 File Number: D20/99246

SUBJECT HEADING: TENDER 21009: PURCHASE AND REMOVAL OF TWO (2) DISUSED COTTAGES AT 97 ANN STREET, MITCHELL

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*Council invited tenders for the purchase and removal two (2) disused cottages located at 97 Ann Street, Mitchell Qld 4465 on land described as Lot 1 on SP200053 that are surplus to Council requirements.*

*The tender period opened on 11 August 2020 with a closing date of 4 September 2020.*

*The evaluation panel assessed the submissions and the report was tabled for Council's consideration.*

**Resolution No. OM/10.2020/52**

Moved Cr Birkett

Seconded Cr McMullen

That Council:

1. Accept the offer from Burke Industries for the purchase of both cottages, noting the tendered value of \$18,000 plus GST for a total value per cottage of \$19,800.
2. Authorise the Chief Executive Officer (or delegate) to enter into a contract for the sale and removal of the cottages with Burke Industries.

*[Wording amended by Cr Birkett following Councillors' advice that he was referring to an alternate item rather than the matter under consideration. Cr Birkett subsequently amended the motion].*

CARRIED

9/0

Responsible Officer	Manager - Procurement & Plant
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Item Number: 5.4 File Number: D20/99247

SUBJECT HEADING: TENDER 21013: SALE OF LAND AND BUILDING AT 6 BURROWES STREET, SURAT QLD 4417.

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

*Council invited tenders for the sale of the premises located at 6 Burrowes Street, Surat QLD 4417.*

*This report summarised the results of Tender 21013 and was submitted for Council's consideration.*

**Resolution No. OM/10.2020/53**

**Moved Cr Hancock**

**Seconded Cr McMullen**

**That Council:**

1. Accept the offer from Mathew Pierce of Toowoomba Qld 4350 for thirty thousand dollars (\$30,000).
2. Authorise the Chief Executive Officer (or delegate) to enter into negotiations with Mathew Pierce formalising the terms and conditions in the draft contract and execute any documentation associated with this asset disposal.

*[Wording amended by Cr Hancock following confirmation from the reporting officer that GST did not apply in this instance. Cr Hancock subsequently removed this reference to GST].*

**CARRIED**

9/0

<b>Responsible Officer</b>	<b>Manager - Procurement &amp; Plant</b>
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#### **DECLARATION OF CONFLICT OF INTEREST**

<b>Agenda item</b>	<b>Item description and key content</b>	<b>Councillor</b>	<b>Precis of personal interest</b>
5.5	Availability of Accommodation for Horses – Annual Roma Show	Wayne (George) Ladbrook	Cr Ladbrook's related party (spouse) is Vice President of the Roma Show Society, Chief Horse Steward and author of the letter to Council.

Cr Ladbrook advised as follows:

I, Councillor George Ladbrook, inform the meeting that I have a declarable conflict of interest in this matter (as defined by section 150EN of the *Local Government Act 2009*).

This declarable conflict of interest arises because the person who is a related party of mine has an interest in this matter.

Particulars:

- (i) Name of the related party is Alannah Ladbrook
- (ii) The nature of my relationship with the party is, she is my Spouse
- (iii) The nature of the related party's interests in this matter is that Alannah is Vice President of the Roma Show Society, Chief Horse Steward and author of the letter to Council.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Cr Ladbrook left the meeting at 9.37am, taking no part in discussion or debate on the following item.

**Item Number:** 5.5 **File Number:** D20/99248

**SUBJECT HEADING:** AVAILABILITY OF ACCOMMODATION FOR HORSES - ANNUAL ROMA SHOW

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

#### ***Executive Summary:***

*Council received correspondence raising concerns regarding the availability of stable accommodation for horses during the annual Roma Show.*

**Resolution No. OM/10.2020/54**
**Moved Cr Golder**
**Seconded Cr O'Neil**
**The Council:**

1. Acknowledge receipt of the correspondence.
2. Proceed with the planned expansion of racing stables at Bassett Park.
3. Confirm that racehorses are able to remain accommodated in the stables at Bassett Park during the duration of the Roma Show *[as is the current approach]*.
4. Confirm that recreational horse owners must vacate stables and feed rooms at Bassett Park during the duration of the Roma Show and that Council enter into stable user agreements with recreational horse owners that reflect this requirement.
5. Confirm that trainers are not able to train horses on the race track during the week of the Roma Show from 9:00 am Sunday before the show until 5:00 pm Sunday after the show.
6. Support the Roma Show Society to apply for external funding to improve the availability of dedicated horse accommodation during the annual Roma Show.
7. Work with the Roma Show Society to identify suitable alternative locations at Bassett Park for portable yards to be set up to temporarily accommodate horses away from the Racehorse stabling area.
8. Work with the Roma Show Society to rectify the issues with the tie up stalls and that a full report including costings be tabled at an upcoming meeting.
9. Authorise the Chief Executive Officer (CEO), or delegate, to execute the user agreements with recreational horse owners in respect to use of stables at Bassett Park.

*[Wording amended by Mayor Golder in regard to point 5 following further discussion, and to point 8 following further discussion to clarify Council's approach in regard to this point, incorporating suggestions from the Chief Executive Officer and Deputy Chief Executive Officer. Mayor Golder indicated he was happy to accept the amendments].*

**CARRIED**
**8/0**
**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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At cessation of discussion and debate on the abovementioned item, Cr Ladbrook returned to the meeting at 10.03am.

Cr Edwards left the meeting at 10.03am, and returned at 10.05am.

Cr O'Neil left the meeting at 10.10am, and returned at 10.12am.

Cr McMullen left the meeting at 10.22am, and returned at 10.24am.

**Item Number:** 5.6 **File Number:** D20/99249

**SUBJECT HEADING:** AVAILABLE INDUSTRIAL LAND - MITCHELL

**Officer's Title:** Administration Officer - Land Administration

***Executive Summary:***

*Council requested that information be provided on industrial land located in Mitchell that may be surplus to Council's requirements.*

**Resolution No. OM/10.2020/55**

**Moved Cr Birkett**

**Seconded Cr Golder**

**That Council resolve that it is in the public interest to invite expressions of interest (for the purpose of short listing prior to proceeding to a tender process) for the use (lease or purchase) of some or all of the vacant industrial land located in Sophia and Grace Street, Mitchell, specifically described as Lots 27, 28, 29, 30, 31, 32, 34 and 35 on MH15119. Noting that Council has no intention of upgrading Grace Street.**

**Statement of Reason**

**The reason for having an expression of interest process as the first step is because Council's primary focus is on economic development potential of this land for the community of Mitchell, and Council is interested in assessing from the prospective tenderers:**

- **The proposed use of the land**
- **Timeframes for development**
- **Number of lots proposed to be developed and configuration**
- **Type of use (lease or buy)**
- **An explanation of the economic benefits to Mitchell and the Maranoa**

***[Wording for this resolution was amended a number of times as a result of progressive discussions between Councillors and officers].***

**CARRIED**

**9/0**

**Responsible Officer**

**Administration Officer - Land Administration**

**COUNCIL ADJOURNED THE MEETING  
FOR MORNING TEA AT 10.36AM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING AT 11.08PM**



**Item Number:** 5.7 **File Number:** D20/99250  
**SUBJECT HEADING:** BUNGIL STREET OVALS USER AGREEMENT - ROMA & DISTRICT LITTLE ATHLETICS  
**Officer's Title:** Facility Lease Management & Housing Officer / Team Coordinator

**Executive Summary:**

*Roma & District Little Athletics group advised Council that they wish to renew their User Agreement for the use of the Bungil Street Ovals. The current user agreement expires on 21 November 2020.*

**Resolution No. OM/10.2020/56**

**Moved Cr McMullen**

**Seconded Cr Guthrie**

**That Council:**

1. Enter into an agreement with Roma & District Little Athletics for a five (5) year term for the use of the Bungil Street Ovals, expiring on 21 November 2025.
2. Authorise the Chief Executive Officer (CEO), or delegate, to execute the agreement and any other associated documentation.

CARRIED

9/0

**Responsible Officer**

**Facility Lease Management & Housing Officer / Team Coordinator**

**Item Number:** 5.8 **File Number:** D20/99251  
**SUBJECT HEADING:** MARANOA ONLINE MAPPING SERVICE  
**Author and Officer's Title:** Manager - Planning & Building Development

**Executive Summary:**

*Through Council's successful application to Round 2 of the State Government's Innovation and Improvement Fund it has been possible to develop Council's online services and resources, and create an interactive mapping tool for the community.*

*As this project is nearing completion, Council was asked to endorse the launch of the new mapping tool and release Council's mapping data to the community on the Maranoa Regional Council website.*

**Resolution No. OM/10.2020/57**

**Moved Cr Hancock**

**Seconded Cr Edwards**

**That Council:**

1. Acknowledge the State Government's contribution to the project through Round 2 of the Innovation and Improvement Fund.
2. Authorise the public release of the datasets identified in Attachment 1 to this report.
3. Launch the Online Mapping Service to the public via the Maranoa Regional Council website on 2 November 2020, subject to State approval of Council's media statement relating to the project.



CARRIED

9/0

Responsible Officer

Manager - Planning & Building Development

Item Number:

5.9

File Number: D20/99252

SUBJECT HEADING:

REQUEST FOR USE OF LAND FOR A PROPOSED  
EXHIBITION / COMPETITION 'SCULPTURES OUT BACK'

Officer's Title:

Specialist - Arts & Culture  
Project Officer  
Regional Events Attraction / Local Development

**Executive Summary:**

*Council received a proposal from Ian Galloway from the Roma on Balonne Gallery, to create an annual outdoor exhibition of sculptures adjacent the Warrego Highway from Explorers Inn to the Big Rig Visitor Information Centre. The proposed exhibition will be held from May to September 2021. This exhibition will be promoted as "Sculptures Out Back".*

**Resolution No. OM/10.2020/58**

Moved Cr O'Neil

Seconded Cr Taylor

That Council:

1. Write to Roma on Bungil Committee to provide in principle support for this project and commend the committee on the foresight for such a plan.
2. Approve of access to Lot 210 on WV1624 - R423 - Reserve for Park, to the Roma on Bungil Art Gallery for the purposes of an art exhibition, entitled "Sculptures Out Back" from the months of May through to September 2021 on the following conditions:
  - a) That all Main Roads approvals are obtained where applicable;
  - b) 2021 will be a pilot project and any subsequent exhibitions on the site will be subject to Council approval.
3. Provide assistance where appropriate to the organising committee.

*[Wording amended by Cr O'Neil following a request to confirm its in principle support for the project. Cr O'Neil indicated he was happy to accept the amendment (included as point 1), and a further suggestion from the Manager].*

CARRIED

9/0

Responsible Officer

Specialist - Arts & Culture

## DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
5.10	Bassett Park User Agreement – Maranoa Equestrian Association Inc	Mark Edwards	Cr Edwards' related party is a member of Maranoa Equestrian Association Inc.

Cr Edwards advised as follows:

*I, Councillor Mark Edwards, inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009). This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter.*

*Particulars:*

- (i) Name of the related party is Dianne Edwards*
- (ii) The nature of my relationship with this related party is that she is my work colleague and ex-wife.*
- (iii) The nature of the related party's interests in this matter is that she is a member of the Maranoa Equestrian Association Inc.*

*I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:*

- May participate in the decision about the matter, including by voting on the matter; or*
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.*

*Cr Hancock sought further clarification from Cr Edwards as to whether the related party was part of a business partnership. Cr Edwards confirmed that this was not the case, and that the party is a work colleague.*

### Resolution No. OM/10.2020/59

**Moved Cr Guthrie**

**Seconded Cr McMullen**

**That it is in the public interest that Cr Edwards participates and votes on the Agenda Item 5.10, because a reasonable person would trust that the final decision was made in the public interest.**

CARRIED

8/0

Cr Edwards did not vote on this motion as he was the declaring Councillor under consideration in this matter.

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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Item Number: 5.10 File Number: D20/99253

SUBJECT HEADING: BASSETT PARK USER AGREEMENT - MARANOA EQUESTRIAN ASSOCIATION INC

Officer's Title: Facility Lease Management & Housing Officer / Team Coordinator

**Executive Summary:**

*Council was asked to consider entering into an agreement with the Maranoa Equestrian Association Incorporated in respect to their use of Bassett Park Roma.*

**Resolution No. OM/10.2020/60**

Moved Cr McMullen

Seconded Cr Golder

**That Council:**

1. Enter into an agreement with Maranoa Equestrian Association Incorporated for the group's use of Bassett Park for a period of (5) five years.
2. Agree to the Maranoa Equestrian Association Incorporated's request for Council to continue to waive the fees charged for the use of their respective areas at Bassett Park and assign the charges to Ongoing Assistance GL2887.2245.2001 for the term of this agreement.
3. Authorise the Chief Executive Officer (CEO), or delegate, to execute the agreement and any other associated documentation.

*[Wording amended by Cr McMullen following a request from the Mayor seeking to extend the term of the agreement to 5 years, rather than 3 years. Following clarification from the Manager, Cr McMullen confirmed he was happy to accept the amendment].*

CARRIED

9/0

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

Responsible Officer	Facility Lease Management & Housing Officer / Team Coordinator
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## DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
5.11	Request for Fee Waiver – Roma Show Society	Wayne (George) Ladbrook	Cr Ladbrook's related party (spouse) is Vice President of the Roma Show Society.

Cr Ladbrook advised as follows:

I, Councillor George Ladbrook, inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the *Local Government Act 2009*).

This declarable conflict of interest arises because the person who is a related party of mine has an interest in this matter.

Particulars:

- (i) Name of the related party is Alannah Ladbrook.
- (ii) The nature of my relationship with this related party is she is my Spouse.
- (iii) The nature of the related party's interests in this matter is that Alannah is Vice President of the Roma Show Society.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Cr Ladbrook left the meeting at 11.31am, taking no part in discussion or debate on the following matter.

**Item Number:** 5.11 **File Number:** D20/99254

**SUBJECT HEADING:** REQUEST FOR FEE WAIVER-ROMA SHOW SOCIETY

**Officer's Title:** Support Officer - Economic & Community Development

### **Executive Summary:**

*Council received a request from Roma Show Society requesting a fee waiver for the use of the upstairs bar area at Bassett Park on Saturday 20 March 2021.*

*Roma Show Society wish to host the Queensland Ag Shows Annual General Meeting which is expected to bring around 50 delegates and their families from around Queensland to the region.*

### **Resolution No. OM/10.2020/61**

**Moved Cr Hancock**

**Seconded Cr Birkett**

**That Council waive the hire fees for the upstairs bar area at Bassett Park for Saturday 20 March 2021 to be allocated from the Minor In-Kind Budget.**

CARRIED

8/0

### **Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

#### **Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**  
 Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Support Officer - Economic &amp; Community Development</b>
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At cessation of discussion and debate on the abovementioned item, Cr. Ladbrook returned to the meeting at 11.34am.

**Item Number:** 8.1 **File Number:** D20/98262

**SUBJECT HEADING:** SOUTH WEST DRAG RACING ASSOCIATION INC - LEASE AGREEMENT

**Officer's Title:** Facility Lease Management & Housing Officer / Team Coordinator

***Executive Summary:***

*Council considered an amended resolution from the Council meeting on 9 September 2020.*

**Resolution No. OM/10.2020/62**

**Moved Cr Taylor**

**Seconded Cr Birkett**

**That Council rescind (repeal) Resolution Number OM/09.2020/25 stating:**

**That Council:**

1. Commence preparation of the lease with South West Drag Racing Association Incorporated and Roma and District Motorcycle Club, in respect to the group's shared use of Lot 5 on RP910338 located at Kimbler Road Roma.
2. Authorise the Chief Executive Officer (CEO), or delegate, to execute the lease and any other associated documentation.

**And replace with the following motion:**

**That Council:**

1. Commence preparation of the lease with South West Drag Racing Association Incorporated and Roma and District Motorcycle Club, in respect to the group's shared use of Lot 5 on SP230317 located at Kimbler Road Roma.
2. Authorise the Chief Executive Officer (CEO), or delegate, to execute the lease and any other associated documentation.

**CARRIED**

**9/0**

<b>Responsible Officer</b>	<b>Facility Lease Management &amp; Housing Officer / Team Coordinator</b>
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## BUSINESS

### CORPORATE & COMMUNITY SERVICES

Item Number: 11.1

File Number: D20/87302

**SUBJECT HEADING:** ANNUAL REVIEW OF DELEGATION OF COUNCIL POWERS TO THE POSITION OF CHIEF EXECUTIVE OFFICER

**Officer's Title:** Governance Officer

#### **Executive Summary:**

Pursuant to section 257(4) of the Local Government Act 2009, Council's Delegations to the Chief Executive Officer are required to be reviewed annually. In addition to this annual review, delegations are reviewed and updated according to changes in State Government legislation as they occur throughout the year.

This report proposed to Council that the current delegation of Council powers under State Legislation and Local Laws to the position of Chief Executive Officer remain unchanged.

#### **Resolution No. OM/10.2020/63**

Moved Cr O'Neil

Seconded Cr McMullen

#### **That Council:**

1. Confirm the annual review of the delegations to the Chief Executive Officer pursuant to section 257(4) of the *Local Government Act 2009*.
2. Confirm that the current delegations (contained in Schedule 1 of the Instruments of Delegation attached to this officer's report) to the Chief Executive Officer for the following legislation and local laws will remain unchanged from this review.

Legislation / Local Law	Resolution Number and Date
<input type="checkbox"/> Aboriginal Cultural Heritage Act 2003	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Animal Care and Protection Act 2001	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Animal Management (Cats and Dogs) Act 2008	GM/11.2017/06 8 November 2017
<input type="checkbox"/> Biosecurity Act 2014	GM/12.2017/83 13 December 2017
<input type="checkbox"/> Biosecurity Regulation 2016	GM/06.2019/06 12 June 2019
<input type="checkbox"/> Body Corporate and Community Management (Accommodation Module) Regulation 2008	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Body Corporate and Community Management (Commercial Module) Regulation 2008	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Body Corporate and Community Management (Small Schemes Module) Regulation 2008	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Body Corporate and Community Management (Standard Module) Regulation 2008	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Body Corporate and Community Management Act 1997	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Building Act 1975	GM/02.2018/51 28 February 2018
<input type="checkbox"/> Building Units and Group Titles Act 1980	GM/06.2016/39

	22 June 2016
<input type="checkbox"/> Disaster Management Act 2003 (Qld) (DIMA)	OM/07.2020/07 8 July 2020
<input type="checkbox"/> Disaster Management Regulation 2014	GM/11.2016/36 20 January 2016
<input type="checkbox"/> Environmental Protection (Water) Policy Act 2009	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Environmental Protection Act 1994	GM/02.2019/05 13 February 2019
<input type="checkbox"/> Environmental Protection Regulation 2019 (ENPR)	GM/12.2019/04 11 December 2019
<input type="checkbox"/> Fire and Emergency Services Act 1994	GM/07.2015/39 22 July 2015
<input type="checkbox"/> Food Act 2006	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Food Production (Safety) Act 2000	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Gas Supply Act 2003	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Gas Supply Regulation 2007	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Health (Drugs and Poisons) Regulation 1996	GM/12.2015/04 9 December 2015
<input type="checkbox"/> Housing Act 2003	GM/12.2014/09 10 December 2014
<input type="checkbox"/> Housing Regulation 2015	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Information Privacy Act 2009	GM/07.2018/51 26 July 2018
<input type="checkbox"/> Land Act 1994 (Qld) (LANA)	OM/09.2020/59 23 September 2020
<input type="checkbox"/> Land Title Act 1994	GM/07.2018/50 26 July 2018
<input type="checkbox"/> Local Government Act 2009	GM/05.2019/34 22 May 2019
<input type="checkbox"/> Local Government Regulation 2012	GM/05.2019/36 22 May 2019
<input type="checkbox"/> Mineral Resources Act 1989 (MIRA)	OM/09.2020/60 23 September 2020
<input type="checkbox"/> Neighbourhood Disputes (Dividing Fences and Trees) Act 2011	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Peaceful Assembly Act 1992	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Planning Act 2016	GM/05.2019/33 22 May 2019
<input type="checkbox"/> Planning Act 2016 – Development Assessment Rules	GM/12.2017/82 13 December 2017
<input type="checkbox"/> Planning Regulation 2017	GM/05.2019/35 22 May 2019
<input type="checkbox"/> Plumbing and Drainage Act 2018	GM/07.2019/13 10 July 2019
<input type="checkbox"/> Plumbing and Drainage Regulation 2019	GM/07.2019/01 10 July 2019
<input type="checkbox"/> Prostitution Act 1999	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Public Health (ICPAS) Act 2003	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Public Health Act 2005	GM/06.2019/07 12 June 2019



<input type="checkbox"/> Public Health Regulation 2005	GM/06.2016/09 12 June 2019
<input type="checkbox"/> Public Records Act 2002	GM/11.2015/51 25 November 2015
<input type="checkbox"/> Queensland Heritage Act 1992	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Residential Services (Accreditation) Act 2002	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Residential Tenancies and Rooming Accommodation Act 2008	GM/01.2015/06 21 January 2015
<input type="checkbox"/> Residential Tenancies and Rooming Accommodation Regulation 2009	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Right to Information Act 2009	GM/06.2019/89 26 June 2019
<input type="checkbox"/> State Penalties Enforcement Act 1999	GM/06.2019/90 26 June 2019
<input type="checkbox"/> Stock Act 1915	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Stock Route Management Act 2002	GM/07.2018/52 26 July 2018
<input type="checkbox"/> Tattoo Industry Act 2013	GM/07.2018/06 11 July 2018
<input type="checkbox"/> Tobacco and Other Smoking Products Act 1998	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Transport Operations (Road Use Management – Road Rules) Regulation 2009	GM/03.2015/04 11 March 2015
<input type="checkbox"/> Transport Operations (Road Use Management) Act 1995	GM.334.12 26 October 2012
<input type="checkbox"/> Transport Infrastructure Act 1994	GM.334.12 26 October 2012
<input type="checkbox"/> Waste Reduction and Recycling Act 2011	GM/07.2019/02 10 July 2019
<input type="checkbox"/> Waste Reduction and Recycling Regulation 2011	GM/07.2019/03 10 July 2019
<input type="checkbox"/> Water Act 2000	GM/06.2019/08 12 June 2019
<input type="checkbox"/> Water Regulation 2016	OM/07.2020/08 8 July 2020
<input type="checkbox"/> Water Supply (Safety and Reliability) Act 2008	GM/01.2018/05 24 January 2018
<input type="checkbox"/> Work Health and Safety Act 2011	GM/02.2018/49 28 February 2018
<input type="checkbox"/> Local Law No. 1 (Administration) 2011	GM/08.2014/46 27 August 2014
<input type="checkbox"/> Subordinate Local Law No.1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2011	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Subordinate Local Law No. 1.16 (Gates and Grids) 2011	GM/01.2016/36 20 January 2016

<input type="checkbox"/> Subordinate Local Law No. 1.17 (Sale or Consignment of Stock at a Saleyard) 2011	GM/10.2014/05 8 October 2014
<input type="checkbox"/> Subordinate Local Law No. 1.18 (Use of a Vehicle on an Airside Area) 2011	GM/09.2014/55 24 September 2014
<input type="checkbox"/> Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011	GM/06.2016/39 22 June 2016
<input type="checkbox"/> Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Subordinate Local Law No. 1.5 (Keeping of Animals) 2011	GM/12.2014/06 10 December 2014
<input type="checkbox"/> Subordinate Local Law No. 1.6 (Operation of Camping Grounds) 2011	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Subordinate Local Law No. 1.8 (Operation of Caravan Parks) 2011	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Local Law No. 2 (Animal Management) 2011	GM/12.2014/07 10 December 2014
<input type="checkbox"/> Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011	GM/01.2016/36 20 January 2016
<input type="checkbox"/> Local Law No. 6 (Operation of Saleyards) 2011	GM/10.2014/04 8 October 2014
<input type="checkbox"/> Local Law No. 7 (Aerodromes) 2011	GM/09.2014/54 24 September 2014
CARRIED 9/0	

Responsible Officer	Governance Officer
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Item Number: 11.2 File Number: D20/97233

SUBJECT HEADING: 2019/20 ANNUAL FINANCIAL STATEMENTS

Officer's Title: Operations Manager - Finance

**Executive Summary:**

*The Annual Financial Statements for the year ended 30 June 2020, including the General Purpose Financial Statements and Current Year Financial Sustainability Statement, were certified by the Queensland Audit Office on 9 October 2020 with an unmodified audit opinion 'clean bill of health' for the financial statements.*

<b>Resolution No. OM/10.2020/64</b>	
<b>Moved Cr Edwards</b>	<b>Seconded Cr Ladbrook</b>
<b>That Council receive and note the audited Annual Financial Statements for 2019/20.</b>	
CARRIED 9/0	

Responsible Officer	Operations Manager - Finance
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Item Number: 11.3 File Number: D20/97252

SUBJECT HEADING: QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT

## LETTER 2019/20

**Councillor's Title:** Mayor Golder

### **Executive Summary:**

The 2019/20 financial audit was completed by the Queensland Audit Office (QAO) on 9 October 2020, with the certified Financial Statements forwarded to the Mayor on the same date. The Final Management Report for 2019/20 was received on 12 October 2020 and was presented to Council by the Mayor.

**Resolution No. OM/10.2020/65**

**Moved Cr Golder**

**Seconded Cr Edwards**

That pursuant to section 213(3) of the *Local Government Regulation 2012*, Council receive and note the Queensland Audit Office Final Management Report for 2019/20 as presented by the Mayor.

CARRIED

9/0

**Item Number:** 11.4

**File Number:** D20/98482

**SUBJECT HEADING:** INVESTMENT REGISTER AS AT 30 SEPTEMBER 2020

**Officer's Title:** Contractor - Finance Systems Support

### **Executive Summary:**

The purpose of this report was to present to Council the Investment Report (including the Trading Limits report) as at 30 September 2020.

**Resolution No. OM/10.2020/66**

**Moved Cr Hancock**

**Seconded Cr Taylor**

That the Investment Report as at 30 September 2020 be received and noted.

CARRIED

9/0

**Responsible Officer**

**Contractor - Finance Systems Support**

**Item Number:** 11.5

**File Number:** D20/98526

**SUBJECT HEADING:** MONTHLY FINANCIAL REPORTS FOR THE PERIOD  
ENDING 30 SEPTEMBER 2020

**Officer's Title:** Contractor - Finance Systems Support

### **Executive Summary:**

The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the month of September 2020 (including year to date).

**Resolution No. OM/10.2020/67**

**Moved Cr O'Neil**

**Seconded Cr Birkett**

That the monthly financial report for the period ending 30 September 2020 be received and noted.

CARRIED

9/0

Responsible Officer

Contractor - Finance Systems Support

#### INFRASTRUCTURE SERVICES

Item Number:

12.1

File Number: D20/94518

SUBJECT HEADING:

**FUTURE DROUGHT FUND: NATURAL RESOURCE  
MANAGEMENT DROUGHT RESILIENCE PROGRAM -  
GRANTS**

Officer's Title:

**Manager - Water, Sewerage & Gas  
Program Funding & Budget Coordinator**

#### **Executive Summary:**

*The Australian Government is inviting applications under the Future Drought Fund: Natural Resource Management Drought Resilience Program - Grants.*

*The program is focused on support for experimentation in natural resource management (NRM) practices, systems and approaches that go beyond current best practice. This aims to foster innovation and transformational change in the management of natural capital to deliver drought resilience in agricultural landscapes.*

**Resolution No. OM/10.2020/68**

**Moved Cr O'Neil**

**That it lay it on the table until the manager was present.**

CARRIED

9/0

Responsible Officer

**Lead Officer – Elected Members &  
Community Engagement**

Item Number:

12.1

File Number: D20/94518

SUBJECT HEADING:

**FUTURE DROUGHT FUND: NATURAL RESOURCE  
MANAGEMENT DROUGHT RESILIENCE PROGRAM -  
GRANTS**

Officer's Title:

**Manager - Water, Sewerage & Gas  
Program Funding & Budget Coordinator**

#### **Executive Summary:**

*The Australian Government is inviting applications under the Future Drought Fund: Natural Resource Management Drought Resilience Program - Grants.*

*The program is focused on support for experimentation in natural resource management (NRM) practices, systems and approaches that go beyond current best practice. This aims to foster innovation and transformational change in the management of natural capital to deliver drought resilience in agricultural landscapes.*

*This matter had been laid on the table to allow for the reporting officer to be present. With the officer in attendance, Council resumed its deliberations.*

**Resolution No. OM/10.2020/69**

**Moved Cr Golder**

**Seconded Cr Hancock**

**That Council not submit an application for funding under the Future Drought Fund: Natural Resource Management Drought Resilience Program - Grants.**

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Water, Sewerage & Gas**

**Item Number:**

**12.2**

**File Number: D20/97136**

**SUBJECT HEADING:**

**SURAT WATER STRATEGY**

**Officer's Title:**

**Manager - Water, Sewerage & Gas**

***Executive Summary:***

*A strategy has been prepared for Surat water to address the current issues, including lack of redundancy of supply, storage capacity, renewal burden and firefighting capacity.*

**Resolution No. OM/10.2020/70**

**Moved Cr Hancock**

**Seconded Cr Taylor**

**That Council:**

- 1. Note the contents of the report.**
- 2. Release the 10 year water supply strategy for Surat via the 'Have Your Say' platform and promote it through Council's communication networks, with a paper copy made available for the community at the Surat Customer Service Centre.**
- 3. Be provided a report inclusive of community feedback at a future meeting.**

***[Wording amended by Cr Hancock following discussion to clarify communication of the strategy to community].***

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Water, Sewerage & Gas**

**Item Number:**

**12.3**

**File Number: D20/91661**

**SUBJECT HEADING:**

**ADDITION TO THE ROAD REGISTER - UNNAMED ROAD OFF BLUE HILLS ROAD**

**Officer's Title:**

**Deputy Director / Strategic Road Management  
Assets Officer - Transport Network**

***Executive Summary:***

*Council received a request to include an unnamed section of road off Blue Hills Road to Council's Road Register. The unnamed roadway provides direct and primary property access to five (5) individually owned lots and is currently not listed on Council's Road Register.*

*This report provided Council with the details of the request, the investigation completed by Council Officers and a recommendation for Council's consideration.*

**Resolution No. OM/10.2020/71**

**Moved Cr McMullen**

**Seconded Cr Golder**

**That Council:**

1. Endorse the addition of the unnamed section of road off Blue Hills Road onto Council's Road Register, with the classification of Rural Access – Primary B, and a length of 2.465 kilometres.
2. Name the section of unnamed roadway off Blue Hills Road, Latemores Road.

*[Wording amended by Cr McMullen following discussion confirming the policy framework for road naming. Subsequently Cr McMullen proposed a slight adjustment to the road name to that which was proposed in the recommendation].*

**CARRIED**

**9/0**

**Responsible Officer**

**Deputy Director / Strategic Road Management**

#### **DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:**

**13.1**

**File Number: D20/95817**

**SUBJECT HEADING:**

**SURAT POOL & WALLUMBILLA POOL - REQUEST FOR POOL CLOSURE**

**Officer's Title:**

**Support Officer - Facilities**

#### ***Executive Summary:***

*Council received a request from the Manager of the Surat & Wallumbilla Swimming Pools seeking permission for closure of the facilities to the general public to hold Annual Swimming Carnivals and Swim Camp.*

**Resolution No. OM/10.2020/72**

**Moved Cr O'Neil**

**Seconded Cr Taylor**

**That Council:**

1. Approve the request to close the Surat Swimming Pool to the general public on 24, 25 and 26 November 2020 between the hours of 8.00am – 3.00pm for the Teelba State School Annual Swim Camp.
2. Approve the request to close the Surat Swimming Pool to the general public on 20 November 2020 between the hours of 8.00am – 3.00pm for the Surat State School Swimming Carnival.
3. Approve the request to close the Wallumbilla Swimming Pool to the general public on 28 November 2020 between the hours on 8.00am – 1.30pm for the Wallumbilla Swimming Club Carnival.
4. Advise the community of these closures through a notice at the pool and a media release.

*[Wording amended by Cr O'Neil following discussion in regard to hours of operation and the current lease agreement].*

**CARRIED**

**9/0**

<b>Responsible Officer</b>	<b>Support Officer - Facilities</b>
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Councillors Birkett and Ladbrook left the meeting at 12.01pm.

#### DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
13.2	Survey Costs – Conversion of Tenure – Lot 29 on WT342	Julie Guthrie	Cr Guthrie lives on Komine East Road and Lot 29 on WT342 is owned by her neighbours.

Cr Guthrie advised as follows:

I, Councillor Julie Guthrie, inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the *Local Government Act 2009*). The nature of my interest is that I live on Komine East Road and Lot 29 on WT342 is owned by my neighbours.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible councillors discuss and vote on the matter.

#### Resolution No. OM/10.2020/73

**Moved Cr Taylor**

**Seconded Cr McMullen**

**That it is in the public interest that Cr Guthrie participates and votes on the Agenda Item 13.2, because a reasonable person would trust that the final decision was made in the public interest.**

CARRIED

6/0

Cr Guthrie did not vote on this motion as she was the declaring Councillor under consideration in this matter.

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members and Community Engagement</b>
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Councillors Birkett and Ladbrook returned to the meeting at 12.03pm.

**Item Number:** 13.2 **File Number:** D20/95828

**SUBJECT HEADING:** SURVEY COSTS - CONVERSION OF TENURE - LOT 29 ON WT342

**Officer's Title:** Administration Officer - Land Administration

#### **Executive Summary:**

*At its meeting held on 8 August 2018, Council considered an application for conversion of GHPL 36/8007 over Lot 29 on WT342 to freehold tenure. Council subsequently agreed to offer no objection to the proposal and agreed to contribute towards costs associated with the survey required to establish the boundaries of the land parcels in order to protect Council infrastructure located on the land (Resolution No. GM/08.2018/36).*

*The landholders have now supplied Council with a tax invoice showing apportionment of costs in relation to survey fees.*



**Resolution No. OM/10.2020/74**
**Moved Cr McMullen**
**Seconded Cr Edwards**

That in accordance with Council Resolution No. GM/08.2018/36, Council reimburse the landholder \$18,400 plus GST for costs associated with completing survey works to establish road reserves to encase existing roads within Lot 29 on WT342.

**CARRIED**
**9/0**
**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**Responsible Officer**
**Administration Officer - Land Administration**
**Item Number:**
**13.3**
**File Number: D20/96569**
**SUBJECT HEADING:**
**MEMORANDUM OF UNDERSTANDING - GIVIT AND MARANOA REGIONAL COUNCIL**
**Officer's Title:**
**Associate to the Director / Directorate Budget & Emergency Management Coordination**
**Executive Summary:**

*Council has a current Memorandum of Understanding with GIVIT that is due to expire in October 2020. A three-year draft Memorandum of Understanding for the period October 2020 to October 2023 has been written for Council's consideration.*

*GIVIT offers all Queensland Local Governments a free Disaster Recovery Service that supports charities, frontline services, agencies and governments by coordinating the deluge of donations that commonly occurs post-disaster and ensures offers of good quality goods and services are allocated to meet specific needs.*

**Resolution No. OM/10.2020/75**
**Moved Cr Ladbrook**
**Seconded Cr Guthrie**

That Council authorise the Chief Executive Officer (CEO) or delegate to enter into a Memorandum of Understanding with GIVIT for the purpose of assisting Council and the community during the recovery phase of a disaster within the region.

**CARRIED**
**9/0**
**Responsible Officer**
**Associate to the Director / Directorate Budget & Emergency Management Coordination**
**Item Number:**
**13.4**
**File Number: D20/91995**

**SUBJECT HEADING:** DISPOSAL OF 25,000 LITRE WATER TANKS - INJUNE

**Officer's Title:** Council Buildings & Structures Maintenance Officer / Team Coordination

***Executive Summary:***

*This report was tabled to seek Council's approval to dispose of two 25,000 litre water tanks that were transferred to Council at the end of the most current lease of the Injune Caravan Park.*

**Resolution No. OM/10.2020/76**

**Moved Cr McMullen**

**Seconded Cr O'Neil**

**That Council:**

1. Decline the disposal of the two (2) 25,000L water tanks to the Injune Golf Club Inc. for use at the Injune Golf Club.
2. Call an Expression of Interest for the disposal of the water tanks with only not for profit community groups and clubs being invited to submit offers.

CARRIED

9/0

**Responsible Officer**

**Council Buildings & Structures Maintenance Officer / Team Coordination**

**Item Number:**

**13.5**

**File Number: D20/98155**

**SUBJECT HEADING:**

**FUNDING APPLICATION FOR MITCHELL AERODROME APRON AND TAXIWAY PROJECT**

**Officer's Title:**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

***Executive Summary:***

*Council is eligible to apply for funding under the Federal Government's Remote Airstrip Upgrade Program (RAUP). It was recommended that Council apply for repair works at Mitchell Aerodrome.*

**Resolution No. OM/10.2020/77**

**Moved Cr O'Neil**

**Seconded Cr Birkett**

**That Council:**

1. Submit an application for works on Mitchell aerodrome under the Federal Government's Remote Airstrip Upgrade Program (RAUP).
2. Commit to providing appropriate co-contributions to deliver the project within 14 months of funding being approved.
3. Commit to the management and costs associated with the ongoing operation and maintenance of the infrastructure for any successful project/s.
4. Authorise the Chief Executive Officer (CEO) or delegate to sign the funding agreement with the Department of Industry, Science, Energy and Resources if the application is successful.

CARRIED

9/0

**Responsible Officer**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

**Item Number:**

**13.6**

**File Number: D20/98169**

**SUBJECT HEADING:**

**MITCHELL ON MARANOA GALLERY USER AGREEMENT  
- BOORINGA ACTION GROUP (SUB COMMITTEE)  
FRIENDS OF THE GALLERY COMMITTEE**

**Officer's Title:**

**Facility Lease Management & Housing Officer / Team  
Coordinator**

**Executive Summary:**

*Booringa Action Group has advised Council that they wish to renew their User Agreement for the use of the Mitchell on Maranoa Gallery. The current user agreement expires on 21 November 2020.*

**Resolution No. OM/10.2020/78**
**Moved Cr Edwards**
**Seconded Cr Birkett**
**That Council:**

- 1. Enter into an agreement with Booringa Action Group (Sub Committee) Friends of the Gallery Committee for a five (5) year term for the use of the Mitchell on Maranoa Gallery, expiring on 21 November 2025.**
- 2. Authorise the Chief Executive Officer (CEO), or delegate, to execute the agreement and any other associated documentation.**

**CARRIED**
**9/0**
**Responsible Officer**
**Facility Lease Management & Housing  
Officer / Team Coordinator**
**DECLARATION OF CONFLICT OF INTEREST**

Agenda item	Item description and key content	Councillor	Precis of personal interest
13.7	Country Universities Centre Maranoa	Cameron O'Neil	Cr O'Neil is the Chair and non Executive Director of Country Universities Centre Maranoa

Cr O'Neil advised as follows:

*I, Cr Cameron O'Neil, inform the meeting that I have a prescribed conflict of interest in this matter (13.7) (as defined in section 150EI of the Local Government Act 2009). The nature of my prescribed interest in the matter arises because I am the Chair and non-Executive Director of Country Universities Centre Maranoa [Limited] and their interest in the matter is that they have written to Council seeking support. As a result of my conflict of interest I will deal with this matter by leaving the room while the matter is considered and voted on.*

Cr O'Neil left the meeting at 12.15pm, taking no part in discussion or debate on the following item.

**Item Number:**
**13.7**
**File Number: D20/98400**

**SUBJECT HEADING:**
**COUNTRY UNIVERSITIES CENTRE MARANOA**
**Officer's Title:**
**Manager - Economic & Community Development**
**Executive Summary:**

CUC Maranoa Ltd are about to appoint a Manager who will need a temporary lockable workspace for approximately 4 months, during which negotiations for permanent tenure in prospective premises is finalised. CUC Maranoa has approached Council requesting consideration of a fee waiver for the rent of an office in the Community Hub.

**Resolution No. OM/10.2020/79**
**Moved Cr McMullen**
**Seconded Cr Golder**
**That Council:**

1. Acknowledge Country Universities Centre Maranoa Limited's request to tenant a lockable office within the Roma Community Hub.
2. Enter into a Serviced Office Agreement for a period of 4 months commencing 1 November 2020 and expiring 28 February 2021.
3. Approve a fee waiver for the monthly rent of \$550 (GST inclusive) for the term of this agreement. Costs to be allocated to Work Order 02887.2247 In-kind Assistance Major.
4. Authorise the Chief Executive Office (CEO), or delegate, to execute the lease and any other associated documentation.
5. Make representation to the Queensland Premier highlighting the need for securing a space to accommodate the Country Universities Centre Maranoa Limited.

*[Wording amended by Cr McMullen following a request from Mayor Golder to include point 5 of the motion, which Cr McMullen confirmed he was happy to accept].*

**CARRIED**
**8/0**
**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Wendy Taylor.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development</b>
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At cessation of discussion and debate on the abovementioned item, Cr O'Neil returned to the meeting at 12.25pm.

**Item Number:**
**13.8**
**File Number: D20/98771**

**SUBJECT HEADING:**
**HOUSING AVAILABILITY IN MITCHELL**
**Officer's Title:**
**Manager - Facilities (Land, Buildings & Structures)**
**Executive Summary:**

*There is an emerging issue in Mitchell and other locations in the Maranoa Region where existing and prospective residents are unable to secure rental accommodation in town. The State Department of Housing and Public Works has a number of vacant housing properties within the Maranoa Region.*

**Resolution No. OM/10.2020/80**
**Moved Cr Birkett**
**Seconded Cr Golder**
**That Council:**

1. **Write to the Department of Housing and Public Works in regard to vacant state owned housing properties:**
  - **in Mitchell where the matter was originally raised; and**
  - **in other towns within the Maranoa Region.**
2. **Advise the Department of demand for rental accommodation in Mitchell (and other locations within the region) and request that the Department allocate funding to repair and refurbish housing that it has deemed unlettable due to property condition.**
3. **Request that the Department of Housing and Public Works and its property agents Horizon Housing consider streamlining their tenancy application process and recognise the need for emergency housing to be available to meet the needs of the Mitchell community (and other locations within the region).**
4. **Investigate other potential opportunities to make more housing stock available across the region.**

***[Wording amended by Cr Birkett following further discussion with Councillors highlighting that other locations across the region were also currently suffering from a shortage of available housing].***

**CARRIED**
**9/0**
**Responsible Officer**
**Manager - Facilities (Land, Buildings & Structures)**

Cr McMullen left the meeting at 2.54pm and returned at 12.56pm.

Cr Ladbrook left the meeting at 12.56pm, and returned at 12.58pm.

Cr Hancock left the meeting at 1.00pm, and returned at 1.02pm.

During Council's deliberations in relation to this agenda item, Cr. McMullen queried (Section 150EW) whether there may be a potential declarable conflict of interest for Cr Birkett with the planned changes that originated as a Mitchell landfill issue. This was in the context of Cr Birkett's personal plumbing business and the benefits that may accrue from changes in how construction waste is handled at the Mitchell facility.

**DECLARATION OF CONFLICT OF INTEREST**

Agenda item	Item description and key content	Councillor	Precis of personal interest
13.9	Acceptance of Construction and Demolition Waste at Unmanned Waste Facilities	John Birkett	Cr Birkett could potentially unload commercial waste at the Mitchell Waste Facility as part of his personal plumbing business and benefit from proposed changes to arrangements.

Whilst it was recognised that Council was now expanding communications and arrangements at other unmanned waste facilities, it was determined by those present that it would be best to declare a conflict of interest given this item related to construction and demolition waste (also applicable to tradespeople). Cr Birkett then advised as follows:

I, Councillor John Birkett, inform this meeting that I have a declarable conflict of interest (item 13.9 – Acceptance of Construction and Demolition Waste at Unmanned Waste Facilities (as defined in section 150EN of the *Local Government Act 2009*) because a reasonable person may have a perception of bias because I own a plumbing business that potentially could be unloading/leaving commercial waste at the Mitchell dump.

I propose to now leave the place where the meeting is being held while this matter is discussed and voted on.

Cr Birkett left the meeting at 1.03pm, taking no part in the remaining discussion or debate on the following item.

**Item Number:** 13.9 **File Number:** D20/96401

**SUBJECT HEADING:** ACCEPTANCE OF CONSTRUCTION AND DEMOLITION WASTE AT UNMANNED WASTE FACILITIES

**Location:** Mitchell, Wallumbilla, Yuleba, Surat and Injune

**Officer's Title:** Manager - Environment, Health, Waste & Rural Land Services

#### ***Executive Summary:***

*Delivery of construction waste to un-manned waste facilities under Council's jurisdiction has a number of legislative requirements that Council must include in its operational process as well as monthly reporting to Department of Environment and Science.*

#### **Resolution No. OM/10.2020/81**

**Moved Cr Golder**

**Seconded Cr McMullen**

#### **That Council:**

1. Request any person wishing to dispose of construction waste at any of the unmanned sites (Yuleba, Wallumbilla, Injune, Mitchell & Surat) to make an appointment through their local Council office, so an authorised person can attend and provide direction and undertake all recording in accordance with legislative requirements.
2. Consider installation of a weighbridge at the Mitchell Waste Facility as part of the 2021/22 budget deliberations.
3. Update the Mitchell Waste Transfer Facility pamphlet.
4. Distribute an update through / to:

- Local customer service offices;
- Local development officer contact lists;
- Builders and those on Council's registers of pre-qualified suppliers;
- The broader community within the Maranoa via a media release and as an insert with the next half yearly rate notices.

*[Wording amended by Cr Golder following discussion with Councillors and officers].*

CARRIED

8/0

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Manager - Environment, Health, Waste &amp; Rural Land Services</b>
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**COUNCIL ADJOURNED THE MEETING**  
 FOR LUNCH AT 1.08PM

Cr Birkett returned to the meeting at conclusion of consideration of Item 13.9 during adjournment.

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 3.02PM

## COUNCILLOR BUSINESS

**Item Number:** 14.1 **File Number:** D20/98596

**SUBJECT HEADING:** RATES CONCESSIONS – LOSS OF LOVED ONE

**Councillor's Title:** Cr. Tyson Golder

***Executive Summary:***

*This report was presented to Council, seeking to explore further options of rate concessions for residents who are experiencing the loss of a loved one.*

**Resolution No. OM/10.2020/82**

**Moved Cr Golder**

**Seconded Cr Edwards**

**That a report be prepared for an upcoming Council meeting.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Director Corporate &amp; Community Services</b>
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Item Number: 14.2 File Number: D20/99212

SUBJECT HEADING: SAVING OF THE BUILDING AT THE ROMA HOSPITAL

Councillor's Title: Cr. Tyson Golder

**Executive Summary:**

Mayor Golder requested Council consider relocating the historic timber building which was the former engineers' office in the old board room at the Roma Hospital.

Moved Cr Golder

Seconded Cr Ladbrook

That a report be prepared for an upcoming Council meeting, and in the interim write to the South West Hospital [& Health Service] Board asking them not to enact demolition of the identified building.

*[Wording amended by Cr Golder from his original motion following a suggestion from Cr O'Neil and discussion with those present].*

NO VOTE TAKEN

Resolution No. OM/10.2020/83

Moved Cr Golder

That the matter lay on the table until later in the meeting.

CARRIED

9/0

Responsible Officer

Lead Officer – Elected Members & Community Engagement

The Chief Executive Officer left the meeting at 3.15pm, and returned at 3.19pm.  
 The Chief Executive Officer left at 3.20pm, and returned at 3.21pm.

Item Number: 14.3 File Number: D20/99262

SUBJECT HEADING: COUNCIL OWNED PRIVATE LABEL MEAT WORKS

Councillor's Title: Cr. Tyson Golder

**Executive Summary:**

Mayor Golder requested that Council consider undertaking community consultation for a Council owned private labelled meat works in the Maranoa.

Resolution No. OM/10.2020/84

Moved Cr Golder

Seconded Cr McMullen

That a report be prepared for an upcoming Council meeting.

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbroke	
Cr. McMullen	

Responsible Officer	Manager – Economic & Community Development
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## LATE ITEMS

Item Number: L.1 File Number: D20/94289

SUBJECT HEADING: COUNCIL MEETING SCHEDULE

Officer's Title: Lead Officer - Elected Members & Community Engagement

### **Executive Summary:**

*This report sought Council's approval for proposed amendments to the remainder of the 2020 Council Meeting Schedule, and requested direction in setting of the 2021 Council Meeting Schedule.*

**Resolution No. OM/10.2020/85**

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. Approve the remaining ordinary meeting schedule for 2020, noting removal of the ordinary meeting scheduled for 23 December 2020 as follows:

November	OM19-11.11.20 Wednesday	Ordinary	Surat Shire Hall COVID-19 restrictions in place	6.30pm
	OM20-25.11.20 Wednesday	Ordinary	Roma (Ernest Brock Room) COVID-19 restrictions in place	9am
December	OM21-09.12.20 Wednesday	Ordinary	Yuleba Memorial Hall COVID-19 restrictions in place	12pm

2. Approve the initial ordinary meeting schedule for January – March 2021 as follows:

January	OM01-27.01.21 Wednesday	Ordinary	Roma (Ernest Brock Room) COVID-19 restrictions in place	9am
February	OM02-10.02.21 Wednesday	Ordinary	Injune Memorial Hall COVID-19 restrictions in place	12pm
	OM03-24.02.21 Wednesday	Ordinary	Roma (Ernest Brock Room) COVID-19 restrictions in place	9am
March	OM04-10.03.21 Wednesday	Ordinary	Roma (Ernest Brock Room) COVID-19 restrictions in place	9am

	OM05-24.03.21 Wednesday	Ordinary	Roma (Ernest Brock Room) COVID-19 restrictions in place	9am
<b>3. Consider the outcome of the trial once concluded in February 2021 and review the ordinary meeting schedule for the remainder of 2021 (April – December).</b>				
CARRIED				9/0

Responsible Officer	Lead Officer - Elected Members & Community Engagement
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Item Number: L.2 File Number: D20/98184

SUBJECT HEADING: REQUEST FOR REDUCED TRADING TERMS – CREDITOR 15401

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

Council has received correspondence from a supplier, requesting a reduction in trading terms. This request was tabled for Council's consideration.

Resolution No. OM/10.2020/86	
Moved Cr McMullen	Seconded Cr Guthrie
That Council approve the reduction in trading terms as requested by creditor 15401 as detailed below:	
<ul style="list-style-type: none"> <li>Fourteen (14) days from date of invoice or from receipt of invoice (whichever is the later) for invoices issued after Council has received the completed services or invoices issued while the services are still in progress.</li> </ul>	
CARRIED	
9/0	

Responsible Officer	Manager - Procurement & Plant
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Item Number: L.3 File Number: D20/101121

SUBJECT HEADING: TENDER 21006 APPROVED CONTRACTOR LIST FOR REAL ESTATE & VALUATION SERVICES

Officer's Title: Manager - Procurement & Plant

**Executive Summary:**

This report sought Council's approval to establish supplier arrangements for an Approved Contractor List of Suppliers for Valuation Services.

The evaluation panel assessed the submissions and the report was tabled for Council's consideration.

Resolution No. OM/10.2020/87	
Moved Cr Golder	Seconded Cr Guthrie
That Council:	
<b>1. Approve the formation of an Approved Contractor List for Valuation Services.</b>	

**2. Include the suppliers below in the Approved Contractor List:**

- ☐ 3D Property Consulting
- ☐ Acumentis
- ☐ CIVIS (Qld) Pty Ltd T/A Colliers International
- ☐ Fraser Valuers
- ☐ Price Waterhouse Coopers

**3. Approve the Approved Contractor List until October 2024, with a refresh opportunity every twelve (12) months.**

**4. Authorise the Chief Executive Officer (or delegate) to enter into a Deed of Agreement with the selected suppliers formalising the terms and conditions detailed in the draft agreement.**

CARRIED

9/0

**Responsible Officer**

**Manager - Procurement & Plant**

**Item Number:**

**L.4**

**File Number: D20/94835**

**SUBJECT HEADING:**

**REQUEST FOR REDUCED TRADING TERMS – CREDITOR 12817.01.**

**Officer's Title:**

**Lead Accounts Processing Officer / System Administrator**

***Executive Summary:***

*Council received correspondence from a supplier requesting a reduction in trading terms from 28 days to 7 days.*

**Resolution No. OM/10.2020/88**

**Moved Cr Hancock**

**Seconded Cr Ladbrook**

**That Council approve the request in trading terms from twenty-eight (28) days to fourteen (14) days for any invoices submitted by creditor 12817.01.**

CARRIED

9/0

**Responsible Officer**

**Lead Accounts Processing Officer / System Administrator**

**Item Number:**

**L.5**

**File Number: D20/95878**

**SUBJECT HEADING:**

**BIGGER BIG RIG INTERPRETIVE DESIGN DEVELOPMENT - PROJECT WORKING GROUP**

**Officer's Title:**

**Deputy Director / Strategic Road Management  
Project Officer - Program & Contract Management**

***Executive Summary:***

*The purpose of this report was to table, for Council's consideration, the establishment of a Project Working Group. It would be the intent that this group collaboratively works with Council's Project Management Team and the successful tenderer of the Bigger Big Rig Interpretive Design Tender (Tender 21008) on the interpretive content and design concepts for approval by Council at each stage.*

**Resolution No. OM/10.2020/89**

**Moved Cr O'Neil**

**Seconded Cr Taylor**

**That Council:**

1. Approve in principle the temporary Bigger Big Rig Interpretive Design Development - Project Working Group, with the membership arrangements as follows:
  - Historical (oil and gas) Representative
  - Tourism Representative
  - Environmental Representative
  - Business Representative
  - Indigenous Representative
  - Historical Representative (Big Rig Site/Museum)
  - Industry Representative
  - Councillor Representative (Chair)
  - Council Representative - Regional Tourism Development Coordinator
  - Council Representative - Manager Economic & Community Development
  - Council Representative - Project Superintendent (Attendee only)
  - Council Representative - Project Manager (Attendee only)
2. Invite representatives as outlined in the report; with an update to a future meeting to confirm the membership of the Project Working Group.
3. Note the Terms of Reference, with the formal adoption to occur as part of the subsequent report to Council on this topic.
4. Acknowledge that during the concept and design development stage, additional stakeholders (individuals, industry representatives, and local tourism & historical/heritage organisations) may be approached to provide local tourism content and/or artefacts that may feature on the project.
5. Endorse Cr Johanne Hancock as Councillor Representative and Chair of that working group.

CARRIED

5/4

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Hancock	Cr. Golder
Cr. McMullen	Cr. Guthrie
Cr. O'Neil	Cr. Ladbrook
Cr. Taylor	

**Responsible Officer**

**Deputy Director / Strategic Road Management**

## DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
L.6	Request for Fee Waiver – Sheehan Events	Tyson Golder	A representative of Sheehan Events may have purchased, or will purchase items from Mayor Golder's personal business for this event.

Cr. McMullen enquired regarding the Mayor having a potential conflict in Item L.6, as a result of Cr McMullen having had prior discussions with the applicant regarding a representative of Sheehan events purchasing goods from the Mayor's business (Golders), and to his knowledge for this particular event.

Following discussions exploring this conflict, Mayor Golder advised as follows:

*I, Cr Tyson Golder, inform the meeting that I have a prescribed conflict of interest as a result of this proponent in L.6 – Request for Fee Waiver – Sheehan Events, purchasing goods from my business [Golders] or [purchasing goods] for this event or whatever, and as a result of my conflict of interest I will now leave the meeting while the matter is considered and voted on.*

Mayor Golder left the meeting at 3.53pm, taking no part in consideration of or voting on the following item. The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

**Item Number:** L.6 **File Number:** D20/99400

**SUBJECT HEADING:** REQUEST FOR FEE WAIVER - SHEEHAN EVENTS

**Officer's Title:** Manager - Airports (Roma, Injune, Surat, Mitchell)

### **Executive Summary:**

*Council has received correspondence from Sheehan Events requesting a fee waiver for passenger and landing fees at Roma Airport.*

*Sheehan Events are planning on chartering an aircraft for the 2021 Roma Rugby Races, with up to 80 persons attending the event for the weekend.*

### **Resolution No. OM/10.2020/90**

**Moved Cr O'Neil**

**That this matter lays on the table until a future meeting.**

***[Cr O'Neil foreshadowed his request for additional information on the matter, specifically the last two (2) resolutions pertaining to Sheehan Events, and further that the decisions the previous Council made surrounding this event be made available to all Councillors].***

CARRIED

7/1

### **Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

#### **Name of each eligible councillor who voted on the matter:**

Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**
In favour of the motion:

Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbroke, Cr. Cameron O'Neil, Cr. Wendy Taylor.

Against the motion:

Deputy Mayor Cr. Geoff McMullen.

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the meeting at 3.56pm.

**Item Number:** L.7 **File Number:** D20/100326

**SUBJECT HEADING:** AUSTRALIA DAY AMBASSADOR PROGRAM

**Officer's Title:** Local Development Officer - Surat

**Executive Summary:**

*The Australia Day Ambassador Program sends high achieving Australians to local Australia Day celebrations in cities, and regional and remote areas across the nation. Each year, on the 26 January, the towns in the Maranoa Regional Council area organise Australia Day Awards & Celebrations for their communities.*

*The inclusion of the Australia Day Ambassador Program in these celebrations will enhance these celebrations.*

<b>Resolution No. OM/10.2020/91</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Hancock</b>
<b>That Council approve the inclusion of the Australia Day Ambassador Program as part of the Australia Day Awards &amp; Celebrations for 2021.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Local Development Officer - Surat</b>
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**Item Number:** L.8 **File Number:** D20/100425

**SUBJECT HEADING:** ROMA DENISE SPENCER POOL TENDER

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*At the Council meeting held on 14 October 2020, Council resolved to undertake a number of actions prior to the release of the invitation to tender to manage the Denise Spencer Pool Roma.*

<b>Resolution No. OM/10.2020/92</b>	
<b>Moved Cr Golder</b>	<b>Seconded Cr McMullen</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li><b>Proceed with community consultation in regard to whether respondents would increase their usage of regional pools if pool entry was free, and if so would respondents spend more at the kiosks.</b></li> </ol>	



2. Consider findings from this community consultation in a future report to an Ordinary meeting, along with the outcomes of the Roma Denise Spencer Pool Feasibility Study Community Survey completed in 2019.
3. Not call for tenders to manage the Denise Spencer Pool until Council has had an opportunity to consider the community feedback and decide on how the facility will operate in the future.
4. Authorise the Chief Executive Officer, or delegate, to secure the services of a contractor to manage the Denise Spencer Pool for a period of 3 months, as per the current opening hours and admission charges, and execute any necessary documentation relating to the engagement.
5. Request an on-site tour for the new term of Council to familiarise themselves with the facility with relevant Council officers, and seek feedback from the outgoing manager.

*[Wording amended by Mayor Golder from his original motion, to include point 5, following further discussions].*

CARRIED

9/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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#### DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
L.9	Bassett Park Racing Stables Expansion - Roma project variation - Queensland Government's Building our Regions program	Cr Wayne (George) Ladbroke	Cr Ladbroke is a committee member of the Roma Turf Club Inc.

Cr Ladbroke advised as follows:

*I, Councillor Ladbroke, inform this meeting that I have a [declarable] conflict of interest in this matter (as defined in section 150EN of the Local Government Act 2009) on Item L.9 – Bassett Park Racing Stables Expansion – [Roma Project Variation – Queensland Government's Building our Regions Program].*

*This declarable conflict of interest arises because I am a committee member of the Roma Turf Club and I propose to leave this meeting while this matter is being discussed and voted on.*

Cr Ladbroke left the meeting at 4.08pm, taking no part in discussions or vote on the following item.

**Item Number:** L.9 **File Number:** D20/100868

**SUBJECT HEADING:** **BASSETT PARK RACING STABLES EXPANSION - ROMA PROJECT VARIATION - QUEENSLAND GOVERNMENT'S BUILDING OUR REGIONS PROGRAM**

**Officer's Title:** **Program Funding & Budget Coordinator  
Executive Customer Service Officer - Office of the Mayor & CEO**

#### **Executive Summary:**

*Council was successful in obtaining funding for the Bassett Park Racing Stables Expansion – Roma project under the Queensland Government's Building Our Regions Round 5 program. The funding schedule for the project was executed on 10 July 2020.*

*This report sought Council's approval to submit a project variation to the funding schedule scope of works.*

**Resolution No. OM/10.2020/93**

**Moved Cr McMullen**

**Seconded Cr Guthrie**

**That Council authorise the Chief Executive Officer, or delegate to submit a project variation for the Bassett Park Racing Stables Expansion – Roma Building our Regions funding schedule to amend the scope of works as listed below:**

- 1. Increase the number of new racing stables to be constructed from thirty-eight (38) to forty-four (44).**
- 2. Increase the number of feed/tack storage bays to be constructed from six (6) to eight (8).**

**CARRIED**

**8/0**

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Wendy Taylor

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Program Funding &amp; Budget Coordinator</b>
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At cessation of discussion and debate on the abovementioned item, Cr Ladbrook returned to the meeting at 4.09pm.

**Item Number:** L.10 **File Number:** D20/101846

**SUBJECT HEADING:** REQUEST FOR SUPPORT - RAILWAY DOCUMENTARY

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*A request was received through the Office of the Mayor, requesting Council's support for an Injune railway documentary to support Injune tourism.*

**Resolution No. OM/10.2020/94**

**Moved Cr Golder**

**Seconded Cr Birkett**

**That Council:**

- 1. Waive the fees for the use of the Hibernian Hall.**
- 2. Approve for [Council staff] to distribute promotional material and media in support of encouraging 'extras' required for the movie shoot.**
- 3. Work with users of the Hibernian Hall to make this project happen, if the users are in agreeance with this project.**

**[Wording amended by Mayor Golder from his original motion, following further discussions].**

CARRIED

9/0

**Responsible Officer**

**Manager – Facilities (Land, Building & Structures)**

#### DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
L.11	Request for Support Of The Construction of A Cattle Cross Loading Station	Cameron O'Neil	Cr O'Neil's wife is employed by Livestock and Rural Transporters Association Queensland Inc. (LRATQ) who have provided a letter of endorsement for the construction of a Cattle Cross Loading Station.

Cr O'Neil advised as follows:

I, Councillor Cameron O'Neil, inform the meeting that I have a declarable conflict of interest in matter L.11. This declarable conflict of interest arises because Laney O'Neil, my wife, and defined close associate, is employed by the Livestock and Rural Transporters Association of Queensland Incorporated (LRATQ), who have provided a letter of endorsement for the construction of a Cattle Cross Loading Station.

Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception I have a perception of bias because of the long bow between the association that my wife works for and the matter that is before Council.

Therefore, I choose to remain in the meeting, however I will respect the decision of the meeting about whether I can remain and participate in the decision.

#### **Resolution No. OM/10.2020/95**

**Moved Cr Taylor**

**Seconded Cr Hancock**

**That it is in the public interest that Cr O'Neil participates and votes on the Agenda Item L.11, because a reasonable person would trust that the final decision was made in the public interest.**

CARRIED

8/0

Cr O'Neil did not vote on this motion as he was the declaring Councillor under consideration in this matter.

**Responsible Officer**

**Lead Officer – Elected Members & Community Engagement**

Item Number: L.11 File Number: D20/87429

SUBJECT HEADING: REQUEST FOR SUPPORT OF THE CONSTRUCTION OF A CATTLE CROSS LOADING STATION

Officer's Title: Deputy Director / Strategic Road Management

**Executive Summary:**

*Council received a request from IOR Petroleum Pty Ltd formally seeking support, either financial or through the provision of quarry materials, for the construction of a Cattle Cross Loading Facility to the west of Roma.*

**Moved Cr Golder**

**Seconded Cr McMullen**

**That Council:**

1. Note the letter of support provided with the request from the Livestock and Rural Transporters Association of Queensland (LRATQ) for the construction of a Cattle Cross Loading Facility to the west of Roma.
2. Authorise [that] negotiations, on the basis of Council providing 1544m<sup>3</sup> of roadbase to the proposed site, be held with IOR Petroleum with the view to developing an arrangement, binding to the property, that conditions:
  - a. the facility be available for use by the public (i.e. not just IOR fuel customers) for the term outlined in 2(b).
  - b. the facility is to be operated and maintained for a minimum of ten (10) years;
  - c. should either of the above items not be satisfied the value of the material would be returned to Council in the form of a financial payment.

NO VOTE TAKEN

**Responsible Officer**

**Deputy Director / Strategic Road Management**

No vote was taken on the draft motion at that time, with Cr Hancock proposing an amendment to the motion, as follows:

**Moved Cr Hancock**

**Seconded Cr Taylor**

**That Council:**

1. Note the letter of support provided with the request from the Livestock and Rural Transporters Association of Queensland (LRATQ) for the construction of a Cattle Cross Loading Facility to the west of Roma.
2. Authorise that negotiations, on the basis of Council providing 1544m<sup>3</sup> of roadbase to the proposed site, be held with IOR Petroleum with the view to developing an arrangement, binding to the property, that conditions:
  - a. the facility be available for use by the public (i.e. not just IOR fuel customers) for the term outlined in 2(b).
  - b. the facility is to be operated and maintained for a minimum of ten (10) years;
  - c. should either of the above items not be satisfied the value of the material would be returned to Council in the form of a financial payment.

**3. Undertake further consultation with key Roma Saleyards users regarding the proposed Cattle Cross Loading Facility, with a summary to be provided through a subsequent report to Council.**

MOTION LOST

3/6

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Hancock	Cr. Birkett
Cr. O'Neil	Cr. Edwards
Cr. Taylor	Cr. Golder
	Cr. Guthrie
	Cr. Ladbrook
	Cr. McMullen

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor

**How each eligible councillors voted:**

In favour of the motion:

Cr. Johanne Hancock  
 Cr. Cameron O'Neil  
 Cr. Wendy Taylor

Against the motion:

Mayor Cr. Tyson Golder  
 Deputy Mayor Cr. Geoff McMullen  
 Cr John Birkett  
 Cr Mark Edwards  
 Cr Julie Guthrie  
 Cr. Wayne (George) Ladbrook

**Responsible Officer**

**Deputy Director / Strategic Road Management**

With the amendment lost, Council voted on the initial motion, with the outcome recorded as follows:

**Resolution No. OM/10.2020/96**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That Council:**

- Note the letter of support provided with the request from the Livestock and Rural Transporters Association of Queensland (LRATQ) for the construction of a Cattle Cross Loading Facility to the west of Roma.**

2. Authorise that negotiations, on the basis of Council providing 1544m<sup>3</sup> of roadbase to the proposed site, be held with IOR Petroleum with the view to developing an arrangement, binding to the property, that conditions:

- a. the facility be available for use by the public (i.e. not just IOR fuel customers) for the term outlined in 2(b).
- b. the facility is to be operated and maintained for a minimum of ten (10) years;
- c. should either of the above items not be satisfied the value of the material would be returned to Council in the form of a financial payment.

CARRIED

9/0

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbroke, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Deputy Director / Strategic Road Management</b>
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**Item Number:** L.12 **File Number:** D20/100132

**SUBJECT HEADING:** APPLICATIONS FOR COMMUNITY GRANTS ROUND ONE 2020/21

**Officer's Title:** Local Development Officer - Mitchell  
Support Officer - Economic & Community Development

**Executive Summary:**

*Council is committed to supporting local and regional initiatives that provide opportunities for residents to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities through the Community Grants Program.*

*Eleven grant applications were received and assessed under Round 1 for 2020/21. Six (6) Small Grants and five (5) Community Grants were recommended for funding, subject to conditions where applicable.*

**Resolution No. OM/10.2020/97**

**Moved Cr Taylor**

**Seconded Cr McMullen**

**That Council:**

1. Endorse the recommendations of the assessment panel and approve the following Community Grant applications for payment:

GROUP	GRANT TYPE	FUNDED
Surat Hospital Auxiliary	Small	\$2,355
Eumamurrin Gun Club	Small	\$2,800
Injune and District Men's Shed Inc	Small	\$3,000
Queensland Blue Light Association Inc – Mitchell Branch	Small	\$1,008.50
QCWA – Roma Branch	Small	\$2,901.55
Warroo Retirement Village	Small	\$1,985
Sub-Total		\$14,050.05

GROUP	GRANT TYPE	FUNDED
Surat Bowls Club	Community	\$4,000
Roughlie Community Centre	Community	\$5,467
Maranoa Horse and Pony Club Inc	Community	\$8,000
Roma Polocrosse Club Inc	Community	\$8 000
Begonia Golf and Sports Club Inc	Major	\$14,000
Sub-Total		\$39,467
TOTAL		\$53,517.05

**2. Remove the Major Grant Category from Round Two, 2020/21 due to budget constraints.**

CARRIED

9/0

**Responsible Officer**

**Local Development Officer - Mitchell**

**Item Number:**

**L.13**

**File Number: D20/**

**SUBJECT HEADING:**

**ADDITIONAL SERVICES - TOOWOOMBA AND SURAT BASIN ENTERPRISE PTY LTD.**

**Author & Officer's Title:**

**Manager - Economic & Community Development**

**Executive Summary:**

*Following a recent presentation to Council by TSBE/Food Leaders Australia General Manager Bruce McConnell, Council requested an estimate of additional services and associated costs that TSBE might provide to Council in the 2020/21 financial year.*

*A detailed submission of the proposed additional services is described in this report, and the consideration of Council to amend or accept the proposal for additional services, was requested by way of this report.*



**Resolution No. OM/10.2020/98**
**Moved Cr O'Neil**
**Seconded Cr Birkett**
**That Council:**

1. Engage TSBE to achieve 1.2,1.4,1.5 and 2 (noting that the value of the marketing support ID2 is for \$7,250), of the proposal as described in this report during the current financial year. **in this report during the 2020/21 and 2021/22 financial years.**
2. Authorise the Chief Executive Officer (CEO) to sign the agreement as attached to the officer's report.

CARRIED

6/3

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. Hancock	Cr. Ladbrook
Cr. McMullen	
Cr. O'Neil	
Cr. Taylor	

**Responsible Officer**
**Manager - Economic & Community Development**

The abovementioned resolution was amended by Council at the Ordinary Meeting on 12 May 2021, as highlighted in red text above. (Resolution No. OM/05.2021/19)

**Item Number:**
**5.2**
**File Number: D20/99245**
**SUBJECT HEADING:**
**CARE OUTREACH REQUEST PERMISSION TO USE THE INJUNE COMMUNITY CENTRE**
**Officer's Title:**
**Local Development Officer - Injune**
**Executive Summary:**

Care Outreach a Not-for-Profit Organisation has requested use of the Injune Community Centre for their "Christmas for the Bush 2020" annual event at no cost. This event is planned from Saturday, 21 November to Saturday, 12 December 2020.

In addition to this year's request, Care Outreach also requested use of two caravan park sites and two cabins for the duration of their stay at no cost.

This matter had been laid on the table earlier during the meeting following Council's request for further information. This to hand, Council resumed its deliberations.

**Resolution No. OM/10.2020/99**

**Moved Cr McMullen**

**Seconded Cr Birkett**

**That Council:**

1. Approve Care Outreach's request for permission to use the Injune Community Centre for the "Christmas for the Bush" annual event from Saturday, 21 November to Saturday, 12 December 2020, at no cost.
2. Approve a professional clean of the facilities (including cabins) prior to arrival and upon departure, with funds drawn from the Minor In-kind budget (up to the value of \$400).
3. Provide notice to Injune Youth Group Coordinators & Injune Blue Light that this request has been approved by Council for the nominated dates.
4. Request Care Outreach vehicles not be parked on the grassed area for the duration of stay.
5. Approve Care Outreach permission to use two powered caravan sites at the Injune Caravan Park for the duration of their stay.
6. Approve Care Outreach's request to use two cabins.

CARRIED

9/0

**Responsible Officer**

**Local Development Officer - Injune**

**Item Number:**

**L.14**

**File Number: D20/102446**

**SUBJECT HEADING:**

**AUDIT COMMITTEE REPORT**

**Author & Officer's Title:**

**Director - Corporate & Community Services**

***Executive Summary:***

*The purpose of this report was for the Chief Executive Officer to present the unconfirmed minutes of the Audit Committee Meeting held on 28 September 2020, in accordance with section 211(1)(c) of the Local Government Regulation 2012, and for Council to receive and note the covering report.*

**Resolution No. OM/10.2020/100**

**Moved Cr Birkett**

**Seconded Cr Taylor**

**That Council receive and note the unconfirmed minutes of the Audit Committee Meeting held on 28 September 2020 and the information contained within the report.**

CARRIED

9/0

**Responsible Officer**

**Director - Corporate & Community Services**

**COUNCIL ADJOURNED THE MEETING  
FOR A RECESS AT 5.31PM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING AT 6.28PM**

## CHANGE TO ORDER OF BUSINESS

Resolution No. OM/10.2020/101

Moved Cr O'Neil

Seconded Cr Hancock

That we [Council] deal with matters LC.4 and C.12 before all other agenda items.

CARRIED

9/0

Responsible Officer

Lead Officer – Elected Members &  
Community Engagement

## CONFIDENTIAL ITEMS

Resolution No. OM/10.2020/102

Moved Cr Hancock

Seconded Cr Birkett

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 6.29pm] to discuss confidential items that Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the table as presented provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i> )	Overview
<b>C.2 - Proposed Road Acquisition: Lot 2 on SP106629 - Landowner</b>	Section 254J(3)(h) negotiations relating to the taking of land by the local government under the <i>Acquisition of Land Act 1967</i> .	Council has been in negotiations with the owner of Lot 2 on SP106629 regarding a section of constructed road that accesses the Wallumbilla Waste Facility.  The constructed access road currently sits outside a dedicated road area and traverses Lot 2 on SP106629.  This report provides a summary of the actions required to formalise this section of constructed road on a formal area dedicated for the purposes of road.
<b>C.2 - State Government Surplus Properties - Maranoa Region</b>	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	Council previously considered details of State Government properties listed as surplus in the Maranoa Region for the period 27 July 2020 to 3 August 2020. Council sought further information on the listed surplus properties.
<b>C.3 - Public Safety Business Agency - Lot 14 on W4097</b>	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council has received correspondence from Public Safety Business Agency seeking to determine Council's potential interest in acquiring vacant land described as Lot 14 on W4097 for any community or commercial purposes. Council's direction is sought.
<b>C.4 - Tender 21008 - Bigger Big Rig Interpretive Design and Construction</b>	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council invited suitably qualified and experienced contractors to submit a fixed price lump sum and supporting documentation, for the design and fit out of the interpretive elements of the Roma Bigger Big Rig Project.

		Responses were reviewed by the Tender Evaluation Panel and the report is submitted for Council's consideration.
<b>C.5 - Proposed Acquisition of Land - Injune</b>	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	At the Council meeting held on 9 September 2020, Council requested that a report be presented regarding the proposed Cultural Heritage Injune Preservation Society (CHIPS) Timber Museum project in Injune.
<b>C.6 - COVID-19 Leased Cafes, Caravan Parks, Car Hire Companies and Hibernian Hall Users</b>	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	At the Council meeting held on 26 August 2020, Council, in reference to the National Cabinet Mandatory Code of Conduct for SME Commercial Leasing Principles during COVID-19, considered the continuation of rent reprieve support for lessees of Council commercial café spaces, caravan parks, Hibernian Hall users and car hire companies. This report tables further information provided by tenants in regard to the degree of financial hardship still being suffered due to COVID-19 restrictions.
<b>C.7 - Applications for Rate Payment Arrangements</b>	Section 254J(3)(d) rating concessions.	Applications for rate payment arrangements have been received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.
<b>C.8 - Review of Council Decision - Capital Upgrade Request 262 Currey Street, Roma</b>	Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.	Council has received correspondence from the owners of Lot 189 on M536 to reconsider a previous Council decision and complete a bitumen dust seal on a section of Currey Street in front of their residence at 262 Currey Street.  This report provides Council with the details of the request and the investigation completed by Council Officers and recommendation for Council's consideration.
<b>C.9 - Injune Lettable Space - Cafe on Second Option to Renew</b>	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	The current Manager has put forward a proposal for Council's consideration.
<b>C.10 - New Drafts including Improvements to Access Laneways, and Access Gate Near Office Area - Roma Saleyards</b>	Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.	At a series of meetings Council has been considering matters raised by the Roma Livestock Agents Association. This report tables further information for Council's consideration.
<b>C.11 - Clearview Rise (Stage 3)</b>	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Economic Development Queensland has advised Council that they wish to complete Stage 3 of Clearview Rise Estate, located in Bowen Street, Roma. Council is asked to consider two conditions of the subdivision approval that remain outstanding.
<b>C.12 - Preliminary Negotiations – Business Partnership</b>	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	The report provides an opportunity for the new term of Council to consider a proposal initially raised during the last term of Council. Budget has been allocated and work done on sourcing images and concepts.
<b>C.13 - Expression of Interest -</b>	Section 254J(3)(f) matters that may directly affect the health and safety of	The Department of Transport and Main Roads has announced new funding of

<b>Vulnerable Road User Program</b>	an individual or a group of individuals.	\$500,000 to support all road authorities deliver on safety and accessibility for vulnerable roads users.  Expressions of interest for funding are now open for the investigation and implementation of lower speed limits in areas of high pedestrian and bicycle rider activities.
<b>C.14 - Bigger Big Rig Project - Memorandum of Understanding (Financial Deed)</b>	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Visit Roma has committed a \$10,000 contribution towards the Bigger Big Rig Project. This report presents to Council for consideration a draft Memorandum of Understanding (Financial Deed) recognising Visit Roma's financial commitment towards the project.
<b>C.15 - Racecourse North Estate Injune - Land for Sale</b>	Section 254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	Council completed the development of 22 parcels of land at the 'Racecourse North Estate', Injune in response to community demand for vacant land suitable for the construction of residential housing. The land is described as Lots 8 – 11 and Lots 13 – 30 on SP297126. Council's direction is sought on the disposal of this land.
<b>LC.1 - Offer to purchase land and buildings at 29 Bowen Street and 45 - 47 Hawthorne Street</b>	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council publicly invited tenders for the purchase or lease of the land and buildings at 29 Bowen Street and 45-47 Hawthorne Street Roma. Tenders closed on 24 August 2020. Council received one late offer and declined this offer at its 23 September Ordinary Meeting (OM/09.2020/104). The interested party has now submitted another offer for Council's consideration.
<b>LC.2 - COVID-19 Rent Reprieve - Hibernian Hall User Dance West03</b>	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	A Hibernian Hall User has asked Council to consider some matters.
<b>LC.3 - Glen Olive Road Access – Mount Howe</b>	Section 254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	Following a number of Council meetings and deputations, Council has been considering the current status of Glen Olive Road and potential ways forward. The report provides a further update to Council for consideration.
<b>LC.4 - Consideration of Budget Amendment</b>	Section 254J(3)(c) the local government's budget.	The report tables a budget amendment for consideration by Council.
<b>CARRIED</b>		9/0

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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<b>Resolution No. OM/10.2020/103</b>	
<b>Moved Cr Hancock</b>	<b>Seconded Cr O'Neil</b>
<b>That Council open the meeting to the public [at 7.05pm].</b>	
<b>CARRIED</b>	
9/0	

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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## DECLARATION OF CONFLICTS OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
C.6	COVID-19 Leased Cafes, Caravan Parks, Car Hire Companies and Hibernian Hall Users	Wendy Taylor	The interest for Cr Taylor arises because a family friend, Jodi Noon, is a user of Hibernian Hall.

Cr Taylor advised as follows:

I, Councillor Wendy Taylor, inform the meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the *Local Government Act 2009*). This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter.

Particulars:

- (i) Name of the related party is Jodi Noon.
- (ii) The nature of my relationship with this related party is that I have a close personal relationship with her as she is a family friend.
- (iii) The nature of the related party's interests in this matter is that Jodi Noon has a user agreement with the Council for the use of the Hibernian Hall.

As a result of my conflict I will leave the room while this matter is considered and voted on.

#### DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
C.10	New Drafts including Improvements to Access Laneways, and Access Gate Near Office Area – Roma Saleyards	Wendy Taylor	Cr Taylor's daughter, Kylie Taylor, works for AAM Operations Pty Ltd which is the contractor to Council for the Movement and Control of Stock at the Roma Saleyards. Kylie is based in Brisbane and works in their Finance area.

Cr Taylor advised as follows:

I, Councillor Wendy Taylor, inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the *Local Government Act 2009*).

This declarable conflict of interest arises because a person who is a related party of mine has an interest in an entity that has an interest in the matter.

Particulars:

- (i) Name of the related party is Kylie Taylor
- (ii) The nature of my relationship with this related party is that she is a close associate (i.e. child).
- (iii) The nature of the related party's interests in this matter is that she works for AAM Corporation Services which is a branch of AAM Operations Pty Ltd, which is a contractor to Council for the Movement and Control of Stock at the Roma Saleyards who have access to the facilities mentioned in the report.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible councillors discuss and vote on the matter.

**Resolution No. OM/10.2020/104**
**Moved Cr Hancock**
**Seconded Cr O'Neil**

**That it is in the public interest that Cr Taylor participates and votes on Item C.10, because a reasonable person would trust that the final decision is made in the public interest.**

**CARRIED**
**8/0**

Cr Taylor did not vote on this motion as she was the declaring Councillor under consideration in this matter.

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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**DECLARATION OF CONFLICT OF INTEREST**

<b>Agenda item</b>	<b>Item description and key content</b>	<b>Councillor</b>	<b>Precis of personal interest</b>
LC.2	COVID19 Rent Reprieve – Hibernian Hall User Dance West03	Wendy Taylor	The interest for Cr Taylor arises because a family friend, Jodi Noon, is a user of Hibernian Hall.

Cr Taylor advised as follows:

I, Councillor Wendy Taylor, inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the *Local Government Act 2009*). This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter.

Particulars:

(i) Name of the related party is Jodi Noon.

(ii) The nature of my relationship with this related party is that I have a close personal relationship with her as she is a family friend.

(iii) The nature of the related party's interests in this matter is that Jodi Noon has a user agreement with Council for the use of the Hibernian Hall.

As a result of my conflict I will leave the room while this matter is considered and voted on.

**DECLARATION OF CONFLICT OF INTEREST**

<b>Agenda item</b>	<b>Item description and key content</b>	<b>Councillor</b>	<b>Precis of personal interest</b>
C.13	Expression of Interest – Vulnerable Road User Program	Cameron O'Neil	The interest for Cr O'Neil arises because he resides within the section of the road referenced within the report and under consideration for the expressions of interest.

Cr O'Neil advised as follows:

I inform this meeting that I have a declarable conflict of interest in this matter. The nature of the interest is as follows:



I reside within the section of the road referenced within the report and under consideration for the expressions of interest. I propose to leave and stay away from the place where this meeting is held while the matter is discussed and voted on.

## DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
LC.3	Glen Olive Road Access – Mount Howe	Geoff McMullen	The interest for Cr McMullen arises because of a close personal relationship with Dan Creevey of Creevey Russell Lawyers.

Cr McMullen advised as follows:

I, Councillor Geoff McMullen, inform this meeting that I have a declarable conflict of interest in this matter (as defined in section 150EN of the *Local Government Act 2009*).

This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter.

Particulars:

- (i) Name of the related party is Dan Creevey of Creevey Russell Lawyers
- (ii) The nature of my relationship with this related party is that he is my legal representative.
- (iii) The nature of the related party's interests in this matter is that he is representing one of the landholders mentioned in the report.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

### Resolution No. OM/10.2020/105

**Moved Cr Guthrie**

**Seconded Cr Birkett**

**That it is in the public interest that Cr McMullen participates and votes on the Agenda Item LC.3, because a reasonable person would trust that the final decision was made in the public interest.**

CARRIED

8/0

Cr McMullen did not vote on this motion as he was the declaring Councillor under consideration in this matter.

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<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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## CONFIDENTIAL ITEMS – Continued

**Resolution No. OM/10.2020/106**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 7.33pm] to discuss confidential items that Councillors consider is necessary to close the meeting. In accordance with Section 254J(5) of the *Local Government Regulation 2012* we go back into closed to discuss the remaining matters that have previously been tabled as part of the meeting.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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Cr. Birkett left the meeting at 7.34pm, and returned at 7.36pm.

Cr. Ladbroke left the meeting at 7.36pm, and returned at 7.39pm.

### **COUNCIL ADJOURNED THE MEETING FOR A RECESS AT 7.40PM**

#### **SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**

COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 8.13PM

Cr O'Neil having previously foreshadowed a declarable conflict in regard to C.13, left the meeting taking no part in discussion on the matter at 8.35pm.

**Resolution No. OM/10.2020/107**

**Moved Cr Hancock**

**Seconded Cr McMullen**

**That Council open the meeting to the public [at 8.37pm].**

CARRIED

8/0

<b>Responsible Officer</b>	<b>Lead Officer – Elected members &amp; Community Engagement</b>
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Council then invited Cr O'Neil to return to the meeting. He returned at 8.39pm, so that he was present for Cr Hancock's declaration of Conflict of Interest as follows:

#### **DECLARATION OF CONFLICT OF INTEREST**

<b>Agenda item</b>	<b>Item description and key content</b>	<b>Councillor</b>	<b>Precis of personal interest</b>
C.13	Expression of Interest – Vulnerable Road User Program	Johanne Hancock	The interest for Cr Hancock arises because of her spouse and parents owning a business that adjoins a main entrance to Surat, and her parents owning a property that is located on a main entrance to Surat.

Cr Hancock advised as follows:

I am declaring [Councillor Johanne Hancock], a declarable conflict of interest in item C.13 - Expression of Interest – Vulnerable Road User Program, the interest arises because of the potential of changing the resolution from what is recommended, and its because a person who is related party of mine has an interest in this matter.

The particulars are:

- (i) The name of the related party is my husband Graham Hancock and my parents Paul and Rachel Parravicini.
- (ii) The nature of my relationship with this related party is they are my spouse and my parents.
- (iii) The nature of the related party's interests in this matter is that my spouse and my parents own a business that adjoins a main entrance to Surat and my parents also own a residence that also adjoins a main entrance to Surat.

I wish to participate in the decision in relation to this matter because I believe I do not have a conflict. I believe it is of an ordinary business matter where the Councillor or close associated related party of the Councillor stands to gain a benefit or suffer a loss in relation to the matter that is no greater than the benefit or loss that a significant proportion of persons in the local government area stand to gain or lose.

I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

**Resolution No. OM/10.2020/108**

**Moved Cr Guthrie**

**Seconded Cr Taylor**

**That it is in the public interest that Cr Hancock participates and votes on the Agenda Item C.13, because a reasonable person would trust that the final decision was made in the public interest.**

CARRIED

7/0

Cr Hancock did not vote on this motion as she was the declaring Councillor under consideration in this matter, nor did Cr O'Neil having a declarable conflict of interest in this matter.

**Responsible Officer**

**Lead Officer – Elected Members & Community Engagement**

Cr O'Neil, having previously foreshadowed a declarable conflict in regard to Item C.13, left the meeting at 8.43pm taking no part in discussion on the matter.

**Resolution No. OM/10.2020/109**
**Moved Cr Hancock**
**Seconded Cr McMullen**

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 8.43pm] to discuss confidential items that Councillors consider is necessary to close the meeting. In accordance with Section 254J(5) of the *Local Government Regulation 2012* we go back into closed to discuss the remaining matters that have previously been tabled as part of the meeting.

**CARRIED**
**8/0**
**Responsible Officer**
**Lead Officer – Elected Members & Community Engagement**

At cessation of discussion in relation to Item C.13, Cr O'Neil returned to the meeting at 8.49pm.

**Resolution No. OM/10.2020/110**
**Moved Cr O'Neil**
**Seconded Cr Birkett**

**That Council open the meeting to the public [at 9.53pm].**

**CARRIED**
**9/0**
**Item Number:**
**C.1**
**File Number: D20/84385**
**SUBJECT HEADING:**
**PROPOSED ROAD ACQUISITION: LOT 2 ON SP106629 - LANDOWNER COMPENSATION AGREEMENT**
**Officer's Title:**
**Deputy Director / Strategic Road Management  
Project Officer - Program & Contract Management**
***Executive Summary:***

*Council has been in negotiations with the owner of Lot 2 on SP106629 regarding a section of constructed road that accesses the Wallumbilla Waste Facility.*

*The constructed access road currently sits outside a dedicated road area and traverses Lot 2 on SP106629.*

*This report provided a summary of the actions required to formalise this section of constructed road on a formal area dedicated for the purposes of road.*

**Resolution No. OM/10.2020/111**
**Moved Cr McMullen**
**Seconded Cr Guthrie**

**That Council authorise the Chief Executive Officer, or delegate, to:**

- 1. Formally enter into a Road Agreement, as attached, with the Landowner of Lot 2 on SP106629 with the view of opening a dedicated road area over the constructed access road for the Wallumbilla Waste Facility.**
- 2. Complete the required actions with the Department of Natural Resources, Mines and Energy to effect a road opening action over the area the subject of this report.**

CARRIED

9/0

Responsible Officer

Deputy Director / Strategic Road Management

Item Number:

C.2

File Number: D20/95662

SUBJECT HEADING:

STATE GOVERNMENT SURPLUS PROPERTIES - MARANOA REGION

Officer's Title:

Administration Officer - Land Administration

**Executive Summary:**

*Council previously considered details of State Government properties listed as surplus in the Maranoa Region for the period 27 July 2020 to 3 August 2020. Council sought further information on the listed surplus properties.*

**Resolution No. OM/10.2020/112**

Moved Cr Hancock

Seconded Cr Guthrie

That Council advise the Department of Transport and Main Roads that:

1. It objects to the proposed surrender of Part of Lot 17 on SP109399 due to the lack of information available to make a meaningful assessment.
2. On provision of further information regarding the likelihood of any vehicle movements, either entering or exiting the site, via Currey Street, the matter may be able to be revisited/reconsidered.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.3

File Number: D20/96639

SUBJECT HEADING:

PUBLIC SAFETY BUSINESS AGENCY - LOT 14 ON W4097

Officer's Title:

Administration Officer - Land Administration

**Executive Summary:**

*Council received correspondence from Public Safety Business Agency seeking to determine Council's potential interest in acquiring vacant land described as Lot 14 on W4097 for any community or commercial purposes. Council's direction was sought.*

**Resolution No. OM/10.2020/113**

Moved Cr Birkett

Seconded Cr Ladbrook

That Council decline the offer to acquire vacant land described as Lot 14 on W4097.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

**Item Number:** C.4 **File Number:** D20/96747  
**SUBJECT HEADING:** TENDER 21008 - BIGGER BIG RIG INTERPRETIVE DESIGN AND CONSTRUCTION  
**Officer's Title:** Deputy Director / Strategic Road Management  
 Project Officer - Program & Contract Management

**Executive Summary:**

*Council invited suitably qualified and experienced contractors to submit a fixed price lump sum and supporting documentation, for the design and fit out of the interpretive elements of the Roma Bigger Big Rig Project.*

*Responses were reviewed by the Tender Evaluation Panel and the report was submitted for Council's consideration.*

**Resolution No. OM/10.2020/114**

**Moved Cr O'Neil**

**Seconded Cr Hancock**

**That Council:**

1. Select Xzibit Pty Ltd as the preferred supplier for Tender 21008 - Bigger Big Rig Interpretive Design and Construction Project.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Xzibit Pty Ltd, noting the tendered value of \$687,376.80 GST inclusive for Concept 1 and execute the contract if the final terms are acceptable.
3. Continue to work with the contractor (post tender award) with the view of maximising use of local contractors and suppliers where possible.

CARRIED

9/0

**Responsible Officer**

**Deputy Director / Strategic Road Management**

**Item Number:** C.5 **File Number:** D20/97437  
**SUBJECT HEADING:** PROPOSED ACQUISITION OF LAND - INJUNE  
**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*At the Council meeting held on 9 September 2020, Council requested that a report be presented regarding the proposed acquisition of additional land for the Cultural Heritage Injune Preservation Society (CHIPS) Timber Museum project in Injune.*

**Moved Cr Golder**

**That we [Council] lay this on the table until the next meeting.**

MOTION LOST

0/9

**Responsible Officer**

**Lead Officer – Elected Members & Community Engagement**



**Item Number:** C.5 **File Number:** D20/97437  
**SUBJECT HEADING:** PROPOSED ACQUISITION OF LAND - INJUNE  
**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*At the Council meeting held on 9 September 2020, Council requested that a report be presented regarding the proposed acquisition of additional land for the Cultural Heritage Injune Preservation Society (CHIPS) Timber Museum project in Injune.*

**Resolution No. OM/10.2020/115**

**Moved Cr Guthrie**

**Seconded Cr McMullen**

**That Council:**

1. Not progress with purchase of the land with the current budget allocation to focus on construction of the proposed timber museum shed.
2. Finalise the design in consultation with CHIPS and prepare construction drawing and costings, with costs to be allocated to the project work order.
3. Consider at a future budget review allocating funds necessary to fund the cost of constructing the proposed timber museum shed.

CARRIED

9/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

**Item Number:** C.6 **File Number:** D20/97207  
**SUBJECT HEADING:** COVID-19 LEASED CAFES, CARAVAN PARKS, CAR HIRE COMPANIES AND HIBERNIAN HALL USERS  
**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

*At the Council meeting held 26 August 2020, Council, in reference to the National Cabinet Mandatory Code of Conduct for SME Commercial Leasing Principles during COVID-19, considered the continuation of rent reprieve support for lessees of Council commercial café spaces, caravan parks, Hibernian Hall users and car hire companies. This report tabled further information provided by tenants in regard to the degree of financial hardship still being suffered due to COVID-19 restrictions.*

**Resolution No. OM/10.2020/116**

**Moved Cr O'Neil**

**That this matter lays on the table until the next ordinary meeting of Council.**

CARRIED

9/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:** C.7 **File Number:** D20/98203  
**SUBJECT HEADING:** APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS  
**Officer's Title:** Rates & Utilities Billing Officer

**Executive Summary:**

*Applications for rate payment arrangements have been received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.*

**Resolution No. OM/10.2020/117**

**Moved Cr Edwards**

**Seconded Cr Birkett**

**That Council accept the applicants' payment arrangements as set out in Table A of the officer's report and as listed below, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2022:**

Assessment Number	Approved Payment Plan
14008676	\$571/month
14027379	\$400/fortnight + balance by 30 June 2022
14020283	\$162/fortnight

CARRIED

9/0

**Responsible Officer**

**Rates & Utilities Billing Officer**

**Item Number:** C.8 **File Number:** D20/99032  
**SUBJECT HEADING:** REVIEW OF COUNCIL DECISION - CAPITAL UPGRADE REQUEST 262 CURREY STREET, ROMA  
**Officer's Title:** Deputy Director / Strategic Road Management

**Executive Summary:**

*Council received correspondence from the owners of Lot 189 on M536 to reconsider a previous Council decision and complete a bitumen dust seal on a section of Currey Street in front of their residence at 262 Currey Street.*

*This report provided Council with the details of the request and the investigation completed by Council Officers and recommendation for Council's consideration.*

**Resolution No. OM/10.2020/118**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That:**

1. Council receive and note the contents of the report.
2. Council write to the owners of 262 Currey Street, Roma advising that:
  - a. Council has approved \$65,000 in the 2020/21 Budget to complete one (1) dust seal around the region in 2020/21;

b. The funding allocation referred to in Item 2(a) will be considered on a contestable basis based on similar requests Council has received for dust sealing in front of residences;	
c. Their request for dust seal, in front of 262 Currey Street, will be added to the list for consideration as part of a future report to Council whereby Council will consider and approve the location for the dust seal as referred to in Item 2(a).	
3. A report be brought back to Council identifying opportunities to maximise use of the available budget.	
CARRIED	9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: C.9 File Number: D20/99255

SUBJECT HEADING: INJUNE LETTABLE SPACE - CAFE ON SECOND OPTION TO RENEW

Officer's Title: Facility Lease Management & Housing Officer / Team Coordinator

**Executive Summary:**

*The current Manager has put forward a proposal for Council's consideration.*

Resolution No. OM/10.2020/119	
Moved Cr McMullen	Seconded Cr O'Neil
That Council:	
1. Acknowledge the request from Keltone Pty Ltd to operate reduced hours and renew their current lease.	
2. Approve the operating hours of Monday – Saturday 8.00am – 2.00pm until 2 December 2020 with operating hours to revert to those included in the lease after this date.	
3. Advise the lessee that if they would like to take up the option of a new lease it would have to be the same amount of hours as the current lease agreement.	
4. Advise the lessee of Council's intention to retender if this option is not accepted as per the current lease agreement.	
CARRIED	9/0

Responsible Officer	Facility Lease Management & Housing Officer / Team Coordinator
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Item Number: C.10 File Number: D20/99256

**SUBJECT HEADING:** NEW DRAFTS INCLUDING IMPROVEMENTS TO ACCESS LANEWAYS, AND ACCESS GATE NEAR OFFICE AREA - ROMA SALEYARDS

**Officer's Title:** Manager - Saleyards

**Executive Summary:**

*At a series of meetings Council has been considering matters raised by the Roma Livestock Agents Association. This report tabled further information for Council's consideration.*

**Resolution No. OM/10.2020/120**

**Moved Cr O'Neil**

**Seconded Cr Hancock**

**That the information contained in the report be noted.**

CARRIED

9/0

**Responsible Officer**

**Manager - Saleyards**

Item Number: C.11 File Number: D20/99257

**SUBJECT HEADING:** CLEARVIEW RISE (STAGE 3)

**Officer's Title:** Manager - Planning & Building Development

**Executive Summary:**

*Economic Development Queensland has advised Council that they wish to complete Stage 3 of Clearview Rise Estate, located in Bowen Street, Roma. Council was asked to consider two conditions of the subdivision approval that remain outstanding.*

**Resolution No. OM/10.2020/121**

**Moved Cr Hancock**

**Seconded Cr Ladbrook**

**That Council:**

1. Advise Economic Development Queensland that Council's acceptance of the proposed transfer of land, identified as Lot 900 on proposed Survey Plan SP321788, forming part of Stage 3 of Clearview Rise estate, be conditional upon the following:
  - (a) Economic Development Queensland simultaneously facilitate the transfer, to Council, of proposed Lot 145 on SP321788 (i.e. the balance of original Lot 145 SP316830), to enable a viable area of public open space to be provided for residents in the locality, noting that this land was declared surplus to agency requirements in the report produced from the Government Land Register for the period 6-13 July 2020 (former property reference: Lot 145 SP279195);
  - (b) Both Lot 900 on SP321788 and Lot 145 on SP321788 be transferred to Council in fee simple, without the trustee requirement detailed in condition 10 of Development Approval Ref: DEV2020/197;
  - (c) Economic Development Queensland reimburse Council for the Handover Works required to remediate proposed Lot 900 on SP321788 prior to Council's acceptance of the land transfer; and

<p>(d) The transfer of Lot 900 on SP321788 and Lot 145 on SP321788 to Council, occurs at no cost to Council.</p> <p>2. Authorise the Chief Executive Officer, or delegate, to sign documentation necessary to facilitate the transfer of proposed Lot 900 on SP321788 and Lot 145 on SP321788 to Council in fee simple, in due course.</p> <p>3. Authorise the Chief Executive Officer, or delegate, to sign the easement documentation (as amended) for the creation of public utility easements (including sewerage and drainage infrastructure) within Stage 3 of Clearview Rise estate (Development Approval Ref: DEV2020/197), as shown on proposed Survey Plan SP321788, in due course.</p>	<p>CARRIED</p> <p>9/0</p>
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Responsible Officer	Manager - Planning & Building Development
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Item Number: C.12 File Number: D20/99258

SUBJECT HEADING: PRELIMINARY NEGOTIATIONS – BUSINESS PARTNERSHIP

Officer's Title: Manager - Economic & Community Development

**Executive Summary:**

*The report provides an opportunity for the new term of Council to consider a proposal initially raised during the last term of Council. Budget has been allocated and work done on sourcing images and concepts.*

<p><b>Resolution No. OM/10.2020/122</b></p> <p><b>Moved Cr O'Neil</b></p> <p><b>Seconded Cr Guthrie</b></p> <p><b>That Council note the contents of the report and re-affirm for Councillors Taylor and McMullen to progress discussions.</b></p> <p>CARRIED</p> <p>9/0</p>
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Responsible Officer	Manager - Economic & Community Development
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Cr. O'Neil, having previously foreshadowed a prescribed conflict of interest in this matter (as defined in section 150EI(c)(ii) of the *Local Government Act 2009*), left the meeting at 10.10pm, taking no part in discussions or voting on the matter.

Item Number: C.13 File Number: D20/99259

SUBJECT HEADING: EXPRESSION OF INTEREST - VULNERABLE ROAD USER PROGRAM

Officer's Title: Deputy Director / Strategic Road Management

**Executive Summary:**

*The Department of Transport and Main Roads has announced new funding of \$500,000 to support all road authorities deliver on safety and accessibility for vulnerable roads users.*

*Expressions of interest for funding are now open for the investigation and implementation of lower speed limits in areas of high pedestrian and bicycle rider activities.*

**Resolution No. OM/10.2020/123**

**Moved Cr McMullen**

**Seconded Cr Hancock**

**That Council:**

1. Acknowledge and commend the Department of Transport and Main Roads on its Vulnerable Road User Program and objective of achieving lower speed limits in areas of high pedestrian and bicycle rider activity.
2. Not provide a submission to the expression of interest as Council's current main priorities for speed limit reductions are located on State-Controlled Roads.
3. Write to the Department of Transport and Main Roads advocating and providing support for submissions to be made by the Department under the program for the following locations:
  - a) Burrowes and Cordelia Street, Surat [60km to 50km]; and
  - b) Warrego Highway through Yuleba [80km to 60km]

CARRIED

8/0

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Wendy Taylor

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Deputy Director / Strategic Road Management</b>
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At cessation of discussion and debate on the abovementioned item, Cr O'Neil returned to the meeting at 10.12pm.

**Item Number:** C.14 **File Number:** D20/99260

**SUBJECT HEADING:** BIGGER BIG RIG PROJECT - MEMORANDUM OF UNDERSTANDING (FINANCIAL DEED)

**Officer's Title:** Deputy Director / Strategic Road Management

**Executive Summary:**

*Visit Roma has committed a \$10,000 contribution towards the Bigger Big Rig Project. This report presented to Council for consideration a draft Memorandum of Understanding (Financial Deed) recognising Visit Roma's financial commitment towards the project.*

**Resolution No. OM/10.2020/124**

**Moved Cr Edwards**

**Seconded Cr Ladbrook**

**That Council authorise the Chief Executive Officer (or delegate) to:**

1. Provide a copy for Visit Roma's review.
2. Informally liaise with Councillors in relation to any proposed amendments.
3. Sign the Memorandum of Understanding (Financial Deed) on behalf of Council with Visit Roma subject to any minor amendments that the parties consider appropriate.

CARRIED

9/0

**Responsible Officer**

**Deputy Director / Strategic Road Management**

Cr Taylor left the meeting at 9.04pm, and returned at 9.07pm.

Cr Edwards left the meeting at 9.08pm, and returned at 9.10pm.

**Item Number:** C.15 **File Number:** D20/99261

**SUBJECT HEADING:** RACECOURSE NORTH ESTATE INJUNE - LAND FOR SALE

**Officer's Title:** Council Buildings & Structures Maintenance Officer / Team Coordination

**Executive Summary:**

*Council completed the development of 22 parcels of land at the 'Racecourse North Estate', Injune in response to community demand for vacant land suitable for the construction of residential housing. The land is described as Lots 8 – 11 and Lots 13 – 30 on SP297126. Council's direction is sought on the disposal of this land.*

**Resolution No. OM/10.2020/125**

**Moved Cr Golder**

**That this lay on the table until a future meeting.**

CARRIED

9/0

**Responsible Officer**

**Council Buildings & Structures Maintenance Officer / Team Coordination**



## LATE CONFIDENTIAL ITEMS

Item Number: LC1 File Number: D20/99900

**SUBJECT HEADING:** OFFER TO PURCHASE LAND AND BUILDINGS AT 29 BOWEN STREET AND 45 - 47 HAWTHORNE STREET

**Officer's Title:** Council Buildings & Structures Maintenance Officer / Team Coordination

### **Executive Summary:**

*Council publicly invited tenders for the purchase or lease of the land and buildings at 29 Bowen Street and 45-47 Hawthorne Street Roma. Tenders closed on 24 August 2020. Council received one late offer and declined this offer at its 23 September Ordinary Meeting (OM/09.2020/104).*

*The interested party has now submitted another offer for Council's consideration.*

**Moved Cr Golder**

**Seconded Cr Ladbrook**

**That Council decline the offer received to purchase 29 Bowen Street and 45 – 47 Hawthorne Street, Roma.**

NO VOTE TAKEN

**Responsible Officer**

**Council Buildings & Structures Maintenance Officer / Team Coordination**

### **Resolution No. GM/10.2020/126**

**Moved Cr O'Neil**

**That this matter lays on the table until a future meeting of Council.**

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. Hancock	Cr. Ladbrook
Cr. McMullen	
Cr. O'Neil	
Cr. Taylor	

**Responsible Officer**

**Council Buildings & Structures Maintenance Officer / Team Coordination**

Cr Taylor, having previously foreshadowed a declarable conflict of interest, left the meeting at 10.16pm, taking no part in discussions or voting on the matter.

**Item Number:** LC.2 **File Number:** D20/100183  
**SUBJECT HEADING:** COVID-19 RENT REPRIEVE - HIBERNIAN HALL USER DANCE WEST03  
**Officer's Title:** Facility Lease Management & Housing Officer / Team Coordinator

**Executive Summary:**

*An email was received by Council from Jodie Noon (Principle/Creative Director Dance wEST03) seeking a reduction of her outstanding debtor account and also requesting a continued reduction in the current hire fee for the Hibernian Hall until mid-February 2021.*

**Resolution No. OM/10.2020/127**

**Moved Cr McMullen**

**That this lay on the table until a future meeting.**

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Facility Lease Management &amp; Housing Officer / Team Coordinator</b>
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At cessation of discussion and debate on the abovementioned item, Cr Taylor returned to the meeting at 10.16pm.

**Item Number:** LC.3 **File Number:** D20/101332  
**SUBJECT HEADING:** GLEN OLIVE ROAD ACCESS - MOUNT HOWE  
**Officer's Title:** Deputy Director / Strategic Road Management

**Executive Summary:**

*Following a number of Council meetings and deputations, Council has been considering the current status of Glen Olive Road and potential ways forward. The report provides a further update to Council for consideration.*

**Resolution No. OM/10.2020/128**

**Moved Cr McMullen**

**Seconded Cr Edwards**

**That Council:**

1. Progress action, the implementation of which ensures Glen Olive Road, to the extent that it is identified on Council's Road Register, remains open for use by the public – including but not limited to providing access to the following lots 4WAR12, 3WAR20, 13WAR46, 9WAR46, and 7WAR15.

2. Write to the landowners seeking to formalise the current alignment of Glen Olive Road consistent with Point 1 of this resolution.
3. Write to all landowners, whose land Glen Olive Road currently traverses outside the dedicated road area, seeking to have Glen Olive Road, to the extent that it is identified on Council's Road Register, to remain open for use by the public while Council continues to progress the matter.

CARRIED

9/0

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Deputy Director / Strategic Road Management</b>
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**Item Number:**

**LC.4**

**File Number: D20/102026**

**SUBJECT HEADING:**

**CONSIDERATION OF BUDGET AMENDMENT**

**Officer's Title:**

**Manager - Economic & Community Development  
Chief Executive Officer**

***Executive Summary:***

*The report tables a budget amendment for consideration by Council.*

**Resolution No. OM/10.2020/129**

**Moved Cr Golder**

**Seconded Cr Edwards**

**That Council approve the revised 2020/21 financial statements for the budget amendments in the report's attachments:**

- Revenue Policy 2020/21
- Revenue Statement 2020/21
- Revised Budget Financial Statements 2020/21 & following two years
- Revised Budget Financial Statements 2020/21 & following nine years
- Revised Financial Sustainability Ratios 2020/21
- Total Value of Change in Rates and Charges
- Updated Debt (Borrowings) Policy 2020/21

**And that the documents be placed on the Council website:**

<http://www.maranoa.qld.gov.au/council/budgets>

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbrook	
Cr. McMullen	

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development</b>
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**Item Number:** 14.2 **File Number:** D20/99212

**SUBJECT HEADING:** SAVING OF THE BUILDING AT THE ROMA HOSPITAL

**Councillor's Title:** Cr. Tyson Golder

***Executive Summary:***

*Mayor Golder requested Council consider relocating the historic timber building which was the former engineers' office in the old board room at the Roma Hospital.*

*This matter had been laid on the table earlier during the meeting. Council resumed its deliberations.*

**Resolution No. OM/10.2020/130**

**Moved Cr Golder**

**Seconded Cr Birkett**

**That a report be prepared for an upcoming Council meeting, and in the interim write to the South West Hospital [and Health Service] Board asking them not to enact demolition of the identified building.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Manager – Facilities (Land, Buildings &amp; Structures)</b>
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## CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 10.24pm.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 11 November 2020, at Surat Administration Centre.**

.....  
 Mayor.

.....  
 Date.

.....  
 Deputy Mayor.

.....  
 Date.