

## **MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 25 NOVEMBER 2020 SCHEDULED TO COMMENCE AT 9.00AM**

### **ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbrook (absent from 2.14pm until 5.11pm), Cr. C J O'Neil, Cr. W M Taylor, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

### **AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Lead Officer Rates and Utilities Billing Officer / Systems Administrator – Dana Harrison, Manager Water, Sewerage & Gas – Graham Sweetlove, Manager Economic & Community Development – Ed Sims, Manager Saleyards – Paul Klar, Council Buildings & Structures Maintenance Officer / Team Coordination – Gavin Pallisier, Associate to the Director / Directorate Budget & Emergency Management Coordinator – Gemma Lines, Rates & Utilities Billing Officer – Catherine (Katie) Ballard.

### **WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.16am.

### **CONFIRMATION OF MINUTES**

#### **Resolution No. OM/11.2020/46**

**Moved Cr Hancock**

**Seconded Cr Birkett**

**That the minutes of the Ordinary Meeting held on 11 November 2020 be confirmed.**

**CARRIED**

**9/0**

#### **Resolution No. OM/11.2020/47**

**Moved Cr Taylor**

**Seconded Cr McMullen**

**That the minutes of the Special Meeting held on 18 November 2020 be confirmed.**

**CARRIED**

**9/0**

### **DECLARATION OF CONFLICTS OF INTEREST**

Declaration of conflicts of interest are now done as they happen upon introduction of each Item by the Chair and prior to Council considering the introduced item.

### **CHANGE TO ORDER OF BUSINESS**

#### **Resolution No. OM/11.2020/48**

**Moved Cr Golder**

**Seconded Cr Edwards**

**I move a change of business and bring forward L.6 - Organisational Structure, as the next agenda item, followed by L.3 – [Café on Second – Lease], as well as removing [withdrawing] [the following] items from the agenda:**

- 5.4 – Historical Building at the Roma Hospital
- C.1 – Objection to differential rating category and request for rates concession – Assessments 13014303, 13004486, 15006646 and 15006687

*[Wording amended by Mayor Golder following further discussion to incorporate an additional item to be brought forward in the Order of Business, and the withdrawal of two (2) items from the meeting agenda. Cr Edwards as 'Seconder' confirmed he was happy to accept the amendments].*

CARRIED

9/0

Responsible Officer

Lead Officer – Elected Members & Community Engagement

## APOLOGIES

Moved Cr Golder

Seconded Cr McMullen

I'd like to move a leave of absence for Cr Ladbroke for part of the meeting today [Cr Ladbroke indicated he would leave the meeting at approximately 2.15pm for an estimated duration of 1 hour, potentially longer].

MOTION WITHDRAWN

*[This motion was withdrawn by Mayor Golder – it was subsequently identified that the estimated time for which Cr Ladbroke would be away from the meeting was not a lengthy time period. Cr O'Neil also mentioned that formal apologies have not in the past been formally resolved for brief absences, but that the departure and return times are recorded in the minutes. Mayor Golder with the support of Cr McMullen as 'Seconder' agreed to withdraw the motion].*

Responsible Officer

Lead Officer – Elected Members & Community Engagement

Item Number:

L.6

File Number: D20/110340

SUBJECT HEADING:

ORGANISATIONAL STRUCTURE

Councillor's Title:

Cr. Johanne (Joh) Hancock

### **Executive Summary:**

*The report tabled a notice to repeal (rescind) Resolution number OM/09.2020/41 and replace with an alternative resolution.*

**Resolution No. OM/11.2020/49**

Moved Cr Hancock

Seconded Cr Taylor

*That Council repeal (rescind) resolution number OM/09.2020/41 and replace as follows.*

**FROM:**

*That the proposal presented by the Mayor proceed to consultation.*

**Reason for Decision – Provided by Mayor Golder**

*Efficient running of the local government, creating competitive local business and improvement of services delivered on the ground locally.*

**TO:**

**That Council release the 3 proposed draft Organisational Structures to the staff for consultation in response to the Staff Consultation Meetings held on Thursday, 12 November 2020.**

MOTION LOST

3/6

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Hancock	Cr. Birkett
Cr. O'Neil	Cr. Edwards
Cr. Taylor	Cr. Golder
	Cr. Guthrie
	Cr. Ladbrook
	Cr. McMullen

**Responsible Officer**

**Chief Executive Officer**

**Item Number:**

**L.3**

**File Number: D20/109750**

**SUBJECT HEADING:**

**CAFE ON SECOND - LEASE**

**Councillor's Title:**

**Cr. Julie Guthrie**

***Executive Summary:***

*The report tabled a notice to repeal (rescind) Resolution number OM/10.2020/121 and replace with an alternative recommendation.*

**Moved Cr Guthrie**

**Seconded Cr Ladbrook**

***That Council repeal (rescind) resolution number OM/10.2020/121 stating:***

***That Council:***

- 1. Acknowledge the request from Keltone Pty Ltd to operate reduced hours and renew their current lease.***
- 2. Approve the operating hours of Monday – Saturday 8.00am – 2.00pm until 2 December 2020 with operating hours to revert to those included in the lease after this date.***
- 3. Advise the lessee that if they would like to take up the option of a new lease it would have to be the same amount of hours as the current lease agreement.***
- 4. Advise the lessee of Council's intention to retender if this option is not accepted as per the current lease agreement.***

**And replace with:**

**That Council:**

- 1. Acknowledge the request from Keltone Pty Ltd to operate reduced hours and renew their current lease.**
- 2. Approve the operating hours of Monday – Friday 8.00am – 2.00pm until 1 February 2021.**

3. Advise the lessee that if they would like to take up the option of a new lease it would have to be the same amount of hours as the current lease agreement.
4. Advise the lessee of Council's intention to retender if this option is not accepted as per the current lease agreement.

NO VOTE TAKEN

<b>Responsible Officer</b>	<b>Manager – Facilities (Land, Buildings &amp; Structures)</b>
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No vote was taken on the motion at that time following further discussion leading to further investigation required by the reporting officer prior to Council's further consideration on this matter.

**Resolution No. OM/11.2020/49**

**Moved Cr McMullen**

**We lay it on the table until later in this meeting.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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#### ON THE TABLE

**Item Number:** 5.1 **File Number:** D20/109388

**SUBJECT HEADING:** ROMA AND INJUNE VISITOR INFORMATION CENTRE  
CHRISTMAS AND NEW YEAR OPERATING HOURS

**Officer's Title:** Regional Tourism Development Coordinator

#### **Executive Summary:**

*Whilst the Roma and Injune Council Administration offices close from Wednesday, 23 December 2020 and reopen Monday, 4 January 2021, due to Council's contractual obligation with Visit QLD the Roma and Injune Visitor Information Centres are required to remain open over the Christmas and New Year period.*

*In previous years, in order to offer tourism staff and volunteers a work-life balance over the festive period, Council has resolved to reduce the operating hours of the Roma and Injune Visitor Information Centres and The Big Rig.*

*Closing the visitor information centres on the gazetted public holidays and reducing operating hours between Christmas and New Year enables staff and volunteers to spend quality time with family and travel safely to attend Christmas celebrations.*

*This matter had been carried over from the Ordinary Meeting on 11 November 2020.*

**Resolution No. OM/11.2020/50**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council:**

1. Close the Roma Visitor Information Centre, Injune Visitor Information Centre and The Big Rig on the gazetted public holidays of Friday 25 December, Saturday 26 December and Friday 1 January.

2. Open the Roma Visitor Information Centre, Injune Visitor Information Centre (dependent on volunteer availability) and The Big Rig from Wednesday 23 December-Sunday 3 January (excluding the above mentioned public holidays) between 9am and 2pm.
3. Not operate The Big Rig Night Show Sunset Experience Friday 25 December to Friday 1 January 2021, recommencing the tour on Monday 4 January 2021.

CARRIED

9/0

Responsible Officer

Regional Tourism Development Coordinator

Item Number:

5.2

File Number: D20/109390

SUBJECT HEADING:

DEVELOPMENT APPLICATION FEE REFUND

Officer's Title:

Lead Town Planner

**Executive Summary:**

*Kate Duff sought a refund on fees recently paid for a development application for a car wash at 92 Bowen Street, Roma. The request coincides with Council's recent decision to waive most development application fees until 30 June 2021 to support economic activity and growth in the region in direct response to the COVID-19 pandemic.*

*This matter had been carried over from the Ordinary Meeting on 11 November 2020.*

**Resolution No. OM/11.2020/51**

Moved Cr Edwards

Seconded Cr Birkett

**That Council refund the development application fee paid for a Material change of use for a "Car wash" at 92 Bowen Street, Roma (Council reference 2020/20145).**

CARRIED

9/0

Responsible Officer

Lead Town Planner

Item Number:

5.3

File Number: D20/109391

SUBJECT HEADING:

AUSTRALIA DAY 2021

Officer's Title:

Local Development Officer - Surat

**Executive Summary:**

*Each year, on 26 January, the towns in the Maranoa Regional Council area organise Australia Day Awards & Celebrations for their communities. Australia Day is one of the main Council events held each year.*

*The last annual Australia Day Awards and celebrations were held on Sunday, 26 January 2020 in Roma, Mitchell, Surat, Injune, and Yuleba. Council staff worked with local businesses and community organisations to deliver each event. Wallumbilla and Yuleba take turns to host the day. In 2021 Wallumbilla will host the Australia Day celebrations.*

*This matter had been carried over from the Ordinary Meeting on 11 November 2020.*

**Resolution No. OM/11.2020/52**
**Moved Cr Hancock**
**Seconded Cr McMullen**

That Council receive and note the information as presented, recognising that arrangements are evolving and will be published for the community once finalised.

Further, that Council endorse the earlier starting time of 8.00am for the Surat Australia Day Event.

*[Wording amended by Cr Hancock following further discussion and a suggestion from the Chief Executive Officer, with arrangements not yet finalised across the region regarding start times and attendance of Ambassadors at the events].*

**CARRIED**

9/0

<b>Responsible Officer</b>	<b>Local Development Officer - Surat</b>
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**Item Number:** 5.4 **File Number:** D20/109392

**SUBJECT HEADING:** HISTORICAL BUILDING AT THE ROMA HOSPITAL

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

This item was withdrawn from the agenda earlier in the meeting (Refer to Resolution Number OM/11.2020/53). Council had considered the matter at a Special Meeting on 18 November 2020, and no further information was to hand at this time requiring Council's further consideration.

**ON THE TABLE – CONFIDENTIAL ITEMS**

The following Confidential items had been carried over from the Ordinary Meeting on 11 November 2020:

- C.4 – Unallocated State Land – Lot 24 on J4614
- C.5 – Grazing Land
- C.6 – Rates capping and concession
- C.7 – Minor Amendments to the Organisational Structure & Current Vacancies
- C.8 – COVID-19 Leased Cafes, Caravan Parks, Car Hire Companies and Hibernian Hall Users
- C.9 – Offer to purchase land and buildings at 29 Bowen Street and 45 – 47 Hawthorne Street
- C.10 – Review of Council Decision – Capital Upgrade Request 262 Currey Street, Roma

**CONSIDERATION OF NOTICES OF MOTION**

**Item Number:** 8.1 **File Number:** D20/108651

**SUBJECT HEADING:** TENDER 21009: PURCHASE AND REMOVAL OF TWO (2) DISUSED COTTAGES AT 97 ANN STREET, MITCHELL.

**Author and Officer's Title:** Manager - Procurement & Plant

**Executive Summary:**

*The report tabled a notice to repeal (rescind) Resolution number OM/10.2020/52 and replace with an alternative resolution.*

Moved Cr McMullen

No Secunder

That Council Rescind Resolution Number OM/10.2020/52 stating:

That Council:

1. *Accept the offer from Burke Industries for the purchase of both cottages, noting the tendered value of \$18,000 plus GST for a total value per cottage of \$19,800.*
2. *Authorise the Chief Executive Officer (or delegate) to enter into a contract for the sale and removal of the cottages with Burke Industries.*

And replace with:

That Council:

1. Accept the offer from Forrest Country Building for the purchase and removal of both cottages, noting the tendered value of eighteen hundred dollars (\$1,800) per cottage for a total value of \$3,600.
2. Authorise the Chief Executive Officer (or delegate) to enter into a contract for the sale and removal of the cottages with Forrest Country Building.

NO VOTE TAKEN

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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No 'Secunder' for the draft was taken at that time and no vote was taken, with Council seeking further advice regarding treatment of Goods and Services Tax (GST) for this item. As a result, Cr McMullen put forward the following procedural motion:

**Resolution No. OM/11.2020/54**

Moved Cr McMullen

That the matter lay on the table until later in the meeting.

CARRIED

9/0

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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## BUSINESS

### CORPORATE & COMMUNITY SERVICES

Item Number: 11.1

File Number: D20/104824

SUBJECT HEADING:

AMENDMENT TO RATES AND CHARGES REBATE AND CONCESSION POLICY

Officer's Title:

Lead Rates and Utilities Billing Officer / Systems Administrator

#### **Executive Summary:**

*Council requested that a report be prepared for Council's consideration of a change to Council policy to allow a pensioner rebate for rates to continue to the surviving spouse for an interim period, after the passing of a loved one.*

**Resolution No. OM/11.2020/55**

**Moved Cr Golder**

**Seconded Cr Edwards**

That Council approve the proposed amendments to the Rates and Charges Rebate and Concession Policy, including the following addition:

- 5.2 – The applicant provide a statutory declaration of their belief that the property will be transferred to them once the estate is finalised.

**Statement of Reason** – provided by Mayor Golder on behalf of Council

That this enhances the ability to give compassion to people struggling in the community, including in times of COVID-19 also as there are large delays in the courts at the moment.

*[Wording amended by Cr Golder from his original motion following further discussion between Councillors and staff to further clarify the Mayor's intent in proposing the amendment, and then how to best reflect this intent].*

CARRIED

9/0

**Responsible Officer**

**Lead Rates and Utilities Billing Officer /  
Systems Administrator / Governance Officer**

**COUNCIL ADJOURNED THE MEETING  
FOR MORNING TEA AT 10.47AM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING AT 11.17AM**

**Item Number:**

**11.2**

**File Number: D20/107010**

**SUBJECT HEADING:**

**COUNCIL NEWS - DECEMBER EDITION**

**Officer's Title:**

**Communications Officer - Infrastructure Services**

***Executive Summary:***

*The agenda item provided the opportunity to review the draft Council News December 2020 edition prior to finalisation and printing.*

**Resolution No. OM/11.2020/55**

**Moved Cr Taylor**

**Seconded Cr Guthrie**

That Council note and approve the Council News December 2020 edition for print subject to final proofing, noting the inclusion of:

- Page 3 - Update the statement to we wish you a *Merry Christmas and a Happy New Year*.
- Visitor Information Centres - included as per earlier resolution.
- Include something surrounding the Christmas hampers and My Maranoa Christmas initiative.

CARRIED

9/0

**Responsible Officer**

**Lead Corporate Communications Officer /  
Communications Officer - Infrastructure  
Services**



Item Number: 11.3 File Number: D20/108045

**SUBJECT HEADING:** REQUEST TO USE ROMA SALEYARDS  
CANTEEN/DINING AREA - AUSTRALIAN CAMPDRAFT  
ASSOCIATION INC.

**Officer's Title:** Manager - Saleyards

**Executive Summary:**

*Council received a request to use the Roma Saleyards Canteen/dining area for a meeting on Saturday 16 January, 2021 and Sunday 17 January 2021.*

**Resolution No. OM/11.2020/56**

**Moved Cr Golder**

**Seconded Cr Edwards**

**That Council endorse use by Australian Campdraft Association Inc. of the Roma Saleyards canteen/dining area for the following days and times:**

1. 7.00am – 5.00pm Saturday, 16 January 2021.
2. 7.00am – 5.00pm Sunday, 17 January 2021.

**Further, that it be noted that Australian Campdraft Association Inc. will be using Café 54 for catering as they have exclusive rights to the kitchen at this facility.**

CARRIED

7/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Ladbroke
Cr. Edwards	Cr. McMullen
Cr. Golder	
Cr. Guthrie	
Cr. Hancock	
Cr. O'Neil	
Cr. Taylor	

**Responsible Officer**

**Manager - Saleyards**

Item Number: 11.4 File Number: D20/108121

**SUBJECT HEADING:** INVESTMENT REGISTER AS AT 31 OCTOBER 2020

**Officer's Title:** Contractor - Finance Systems Support

**Executive Summary:**

*The purpose of this report was to present to Council the Investment Report (including the Trading Limits report) as at 31 October 2020.*

**Resolution No. OM/11.2020/58**

**Moved Cr Hancock**

**Seconded Cr Ladbrook**

**That the Investment Report as at 31 October 2020 be received and noted.**

**CARRIED**

**9/0**

**Responsible Officer**

**Contractor - Finance Systems Support**

**Item Number:**

**11.5**

**File Number: D20/108349**

**SUBJECT HEADING:**

**ROMA SALEYARDS - APPROVAL TO CEASE STORE  
AND PRIME SALES 2020**

**Officer's Title:**

**Manager - Saleyards**

***Executive Summary:***

*This report was for Council to consider the routine ceasing of store and prime sales over the Christmas and New Year period. It is proposed that the last sale for 2020 be the store sale on Tuesday 15 December 2020, with sales recommencing on Tuesday 12 January 2021.*

*The facility will remain open during this time for spell cattle, private weighing and scanning.*

**Resolution No. OM/11.2020/59**

**Moved Cr Birkett**

**Seconded Cr McMullen**

**That Council approve the last sale of 2020 to be the Store Sale scheduled for Tuesday 15, December 2020, with sales recommencing with a Store Sale on Tuesday 12, January 2021.**

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Saleyards**

**DECLARATION OF CONFLICT OF INTEREST**

Agenda item	Item description and key content	Councillor	Precis of personal interest
11.6	Policy Review – Rate Recovery	Johanne Hancock	The interest for Cr Hancock arises because of her spouse and parents owning a business (Surat Post & News) and postage of Council rates notices.

Cr Hancock ultimately declared as follows:

*I, Cr Johanne Hancock, inform the meeting that I have a prescribed conflict of interest on Item 11.6 – Policy Review – Rate ~~Review~~ [Recovery], due to the postage aspect of the report and my relationship with Surat Post & News Pty Ltd. My relationship with the entity is my husband Graham Hancock and my parents Paul and Rachel Parravicini own the entity. As a result of my conflict of interest I will now leave the meeting while the matter is considered and vote on.*

Cr Hancock left the meeting at 11.44am, taking no part in discussion or decision on the following matter.

Item Number: 11.6

File Number: D20/108452

SUBJECT HEADING: POLICY REVIEW - RATE RECOVERY

Officer's Title: Rates & Utilities Billing Officer

**Executive Summary:**

*The purpose of this report was to review the Rate Recovery Policy. Rates and charges revenue provides Council with funds to deliver services and projects. It is therefore important that this revenue is collected in a timely manner to ensure sufficient cash flow for Council to operate.*

Moved Cr Golder

Seconded Cr Ladbrook

For the purposes of the next draft of Diagram 1, that Council provide its in principle support for the inclusion of the word 'minimum' in front of each reference to days and also change the timeframe after the second reminder letter to a minimum of 28 days.

*[Wording amended by Cr Golder from his original motion following further discussion between Councillors and staff to further clarify the Mayor's intent and subsequently reflecting this in the motion].*

MOTION LOST

3/5

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Edwards	Cr. Birkett
Cr. Golder	Cr. Guthrie
Cr. Ladbrook	Cr. McMullen
	Cr. O'Neil
	Cr. Taylor

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

As displayed in the division table above.

Responsible Officer

Rates & Utilities Billing Officer

**Resolution No. OM/11.2020/60**

Moved Cr O'Neil

Seconded Cr Taylor

That for the next draft of the Rate Recovery Policy, Council include the addition of the word 'minimum' (days) and inclusion of a recovery trigger of \$100 for the second reminder letter, and bring the updated policy back at a later time during the meeting.

*[Wording amended by Cr O'Neil from his original motion following further discussion and a suggestion from the Chief Executive Officer].*

CARRIED

5/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. McMullen	Cr. Ladbrook
Cr. O'Neil	
Cr. Taylor	

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

As displayed in the division table above.

**Responsible Officer**

**Rates & Utilities Billing Officer**

At cessation of discussion and debate on the abovementioned item, Cr Hancock returned to the meeting at 12.26pm.

**Item Number:**

**11.7**

**File Number: D20/108772**

**SUBJECT HEADING:**

**MONTHLY FINANCIAL REPORTS FOR THE PERIOD  
ENDED 31 OCTOBER 2020**

**Officer's Title:**

**Contractor - Finance Systems Support**

**Executive Summary:**

*The purpose of this report was for the Chief Executive Officer to present a monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the month of October 2020 (including year to date).*

**Resolution No. OM/11.2020/57**

**Moved Cr Taylor**

**Seconded Cr Ladbrook**

**That the monthly financial report for the period ending 31 October 2020 be received and noted.**

CARRIED

9/0

**Responsible Officer**

**Contractor - Finance Systems Support**

## INFRASTRUCTURE SERVICES

Item Number: 12.1

File Number: D20/104905

**SUBJECT HEADING:** DELEGATED AUTHORITY FOR THE CHIEF EXECUTIVE OFFICER TO SIGN THE DEPARTMENT OF TRANSPORT AND MAIN ROADS (DTMR) DEED OF INDEMNITY FOR THE RENEWAL OF THE WATER MAIN IN HAWTHORNE STREET, ROMA

**Officer's Title:** Manager - Water, Sewerage & Gas

### **Executive Summary:**

*Council has a requirement to apply to the Department of Transport & Main Roads for a permit to renew the water main in their road reserve on Hawthorne Street, Roma. The Department of Transport and Main Roads requires Council to sign a Deed of Indemnity for these works to be undertaken.*

**Resolution No. OM/11.2020/58**

**Moved Cr Edwards**

**Seconded Cr McMullen**

**That Council authorise the Chief Executive Officer (CEO) or delegate to sign the Deed of Indemnity, to Department of Transport & Main Roads, for the renewal of the water main on Hawthorne Street, Roma.**

CARRIED

9/0

**Responsible Officer**

**Manager - Water, Sewerage & Gas**

Cr Taylor left the meeting at 12.29pm, and returned at 12.31pm.

Item Number: 12.2

File Number: D20/105718

**SUBJECT HEADING:** BIGGER BIG RIG INTERPRETIVE DESIGN DEVELOPMENT - PROJECT WORKING GROUP

**Officer's Title:** Deputy Director / Strategic Road Management  
Project Officer - Program & Contract Management

### **Executive Summary:**

*The purpose of this report was to endorse the Terms of Reference and membership of the Bigger Big Rig Interpretive Design Development - Project Working Group.*

**Resolution No. OM/11.2020/59**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council:**

1. Endorse the Bigger Big Rig Interpretive Design Development - Project Working Group Terms of Reference.
2. Confirm the membership of the temporary advisory committee as follows:

Representation	Member / Position
Historical (oil and gas) Representative	Mr Peter Keegan
Tourism Representative	Mr Charlie Eames, Visit Roma
Environmental Representative	Mrs Meryl Eddie, Boobook

<b>Business Representative</b>	<b>Mr Cyril Peet, Commerce Roma</b>
<b>Indigenous Representative</b>	<b>Mr Tim Klaas, Mandandanji Limited</b>
<b>Historical Representative (Big Rig Site/Museum)</b>	<b>Mr Baden Waldron</b>
<b>Industry Representative</b>	<b>Mr Andrew Musgrave, GasFields Commission Queensland</b>
<b>Councillor Representative (Chair)</b>	<b>Cr Johanne Hancock (as previously endorsed by Council pursuant to Resolution OM/10.2020/89)</b>
<b>Council Representative</b>	<b>Manager Economic &amp; Community Development</b>
<b>Council Representative</b>	<b>Regional Tourism Development Coordinator</b>
<b>Council Representative (Attendee only)</b>	<b>Project Superintendent (Deputy Director – Strategic Road Management)</b>
<b>Council Representative (Attendee only)</b>	<b>Project Manager (Project Officer – Program &amp; Contract Management)</b>

CARRIED

6/3

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. Hancock	Cr. Ladbrook
Cr. McMullen	
Cr. O'Neil	
Cr. Taylor	

<b>Responsible Officer</b>	<b>Deputy Director / Strategic Road Management</b>
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## **DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:** 13.1 **File Number:** D20/97042

**SUBJECT HEADING:** APPLICATION FOR 2021/22 - STATE EMERGENCY SERVICES (SES) SUPPORT GRANT - REPLACEMENT VEHICLE FOR SES ROMA

**Officer's Title:** Associate to the Director / Directorate Budget & Emergency Management Coordination

### ***Executive Summary:***

*The 2021/22 State Emergency Services (SES) Support grant was recently opened for applications for SES accommodation and SES vehicles. It was recommended that Council apply for funding for the replacement of the Roma SES vehicle. Under the proposal, the current Roma SES vehicle will be transferred to Injune SES group. The troop carrier that is currently located in Injune will be sold at auction.*

<b>Resolution No. OM/11.2020/60</b>	
<b>Moved Cr McMullen</b>	<b>Seconded Cr Guthrie</b>
<b>That:</b>	
<b>1. Council apply for funding for the replacement of the SES Roma Vehicle under the 2021/22 SES Support grant.</b>	

2. Council authorise the Chief Executive Officer (CEO) or delegate to sign the sub-agreement if the application is successful.
3. Council commit to ongoing maintenance of the vehicle as required, including the commitment of monies not provided by the grant to purchase the vehicle and custom tray.
4. If the funding application is unsuccessful consider the purchase of the SES vehicle in Council's 2021/22 budget considerations.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Associate to the Director / Directorate Budget &amp; Emergency Management Coordination</b>
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#### DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
13.2	Request for Closure Injune Swimming Pool	Geoff McMullen	Cr McMullen's family member has signed the letter included in the report being considered by Council.

Cr McMullen advised as follows:

*I'd [Councillor Geoff McMullen] like to declare a conflict of interest on this one please.*

*Although I have declarable conflict of Interest, I do not believe a reasonable person would have a perception of bias. Cr McMullen further explained that:*

*My family member has signed the letter on page 197, therefore I will choose to remain in the meeting, however I will respect the decision of the meeting on whether I can remain and participate in the meeting.*

Cr Hancock enquired as to the family member relationship, and Cr McMullen advised the relationship was his step-daughter.

Council then further discussed requirements surrounding declaring close family and other family members.

#### Resolution No. OM/11.2020/61

**Moved Cr Taylor**

**Seconded Cr Birkett**

**That it is in the public interest that Cr McMullen participates and votes on the Agenda Item 13.2, because a reasonable person would trust that the final decision was made in the public interest.**

CARRIED

8/0

Cr McMullen did not vote on this motion as he was the declaring Councillor under consideration in this matter.

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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**Item Number:** 13.2 **File Number:** D20/104691

**SUBJECT HEADING:** REQUEST FOR CLOSURE INJUNE SWIMMING POOL

**Officer's Title:** Support Officer - Facilities

**Executive Summary:**

*Council has received a request from Injune State School seeking permission for closure of the Injune Swimming Pool to the general public to hold an Annual Swim Carnival.*

**Resolution No. OM/11.2020/62**

**Moved Cr Birkett**

**Seconded Cr Edwards**

**That Council:**

1. Approve the request to close the Injune Swimming Pool to the general public on 27 November 2020 between the hours of 8.45am and 3.00pm for the Annual Swim Carnival.
2. Advise the community of this closure through a notice at the pool and a media release.

CARRIED

9/0

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**Responsible Officer**

**Support Officer - Facilities**

At cessation of discussion and debate on the abovementioned item, Cr McMullen returned to the meeting at 12.43pm.

**Item Number:** 13.3 **File Number:** D20/107464

**SUBJECT HEADING:** PERFORMANCE AGREEMENT WITH JALLY ENTERTAINMENT

**Officer's Title:** Specialist - Arts & Culture

**Executive Summary:**

*Following on from performances in the past years, Council has received a proposal from Jally Entertainment to present a children's show across the region in October 2021.*

*Due to high demand for its program, Jally Entertainment is looking to secure advanced bookings for its 2021 touring program which will occur during the 2021/22 financial year.*



**Resolution No. OM/11.2020/67**

**Moved Cr Hancock**

**Seconded Cr Birkett**

**That Council:**

1. Authorise the booking for the 2021 touring program with Jally Entertainment for five performances, subject to the ability to cancel the booking at no cost to Council.
2. Authorise the Chief Executive Officer (CEO) to sign the Performance Agreement in 2021/22 with Jally Entertainment, subject to budget confirmation.
3. In the upcoming budget deliberations for 2021/22, consider a budget allocation of \$4,500 plus GST for the 5 performances.
4. Provide the halls in each town free of charge.
5. Provide entrance to each show free of charge to attendees.

**CARRIED**

**9/0**

**Responsible Officer**

**Specialist - Arts & Culture**

**Item Number:**

**13.4**

**File Number: D20/107495**

**SUBJECT HEADING:**

**INJUNE RAIL TRAIL IN THE OUTBACK**

**Officer's Title:**

**Local Development Officer - Injune**

***Executive Summary:***

*Injune District Tourism Association Inc. (IDTA) has requested support to advance the prospect of a proposed Rail Trail from Injune to the Old Coal Mine. This project follows on from the recent success of the centenary of the Roma to Injune railway "Walk the Line" event.*

*IDTA have been advised of possible future funding from Department of Transport & Main Roads (DTMR) that would cover 100% of the cost of planning and development that would need to be applied for via Council once it re-opens.*

**Resolution No. OM/11.2020/68**

**Moved Cr Hancock**

**Seconded Cr Edwards**

**That Council:**

1. Adopt the Injune Rail Trail in the Outback project, and apply for funding opportunities if they present themselves.
2. Authorise the Chief Executive Officer (CEO) to sign any funding agreements where there is no funding contribution required by Council.
3. Work in conjunction with Injune District Tourism Association Inc. (IDTA) to enhance the project wherever possible.
4. Include this project in Council's operational plan for 2020/21.

**CARRIED**

**9/0**

**Responsible Officer**

**Local Development Officer - Injune**

**COUNCIL ADJOURNED THE MEETING  
FOR LUNCH AT 1.01PM**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING AT 2.14PM**

Cr Ladbrook was not present at the resumption of Standing Orders.

**COUNCILLOR BUSINESS**

**Item Number: 16.1 File Number: D20/108905**

**SUBJECT HEADING: EXPRESSIONS OF INTEREST - BUS ROUTE FROM  
SURAT TO ROMA**

**Councillor's Title: Cr. Tyson Golder**

***Executive Summary:***

*Mayor Golder requested Council consider putting out expressions of interest for an operator to run a community bus from Surat to Roma and back once a week.*

*Specifically, that Council contact the local school bus operators in the area and find out if they would like to express their interest in providing this service.*

**Resolution No. OM/11.2020/69**

**Moved Cr Golder**

**Seconded Cr Edwards**

**That a report be prepared for an upcoming Council meeting.**

**CARRIED**

**8/0**

**Responsible Officer**

**Manager – Economic & Community  
Development**

**Item Number: 16.2 File Number: D20/109231**

**SUBJECT HEADING: DISTRESSED ANIMALS AND WELFARE CONCERNS**

**Councillor's Title: Cr. Tyson Golder**

***Executive Summary:***

*Mayor Golder asked Council to consider contacting the Department of Agriculture and Fisheries to find out how Council can work with them with the amount of ongoing reports of animals with a history of being in distress and having welfare issues.*

**Resolution No. OM/11.2020/70**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That a report be prepared for an upcoming Council meeting.**

**CARRIED**

**6/2**

**Cr. Golder called for a division of the vote.**

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. Taylor
Cr. Golder	
Cr. Guthrie	
Cr. Ladbrook	
Cr. McMullen	
Cr. O'Neil	

Responsible Officer	Manager - Community Safety
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Item Number: 16.3 File Number: D20/109233

SUBJECT HEADING: COMMUNITY FEEDBACK FOR SURAT WATER TOWER

Councillor's Title: Cr. Tyson Golder

**Executive Summary:**

The Mayor requested that Council consider whether the Surat community would like to see a mural on the Surat water tower, and if so incorporating a plan for community consultation.

Resolution No. OM/11.2020/71

Moved Cr Golder

Seconded Cr Hancock

That a report be prepared for an upcoming Council meeting.

CARRIED

8/0

Responsible Officer	Manager – Economic & Community Development / Local Development Officer – Surat
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Item Number: 16.4 File Number: D20/109277

SUBJECT HEADING: PURCHASE OF RIDE-ON MOWER (HODGSON)

Councillor's Title: Cr. Geoff McMullen

**Executive Summary:**

At its Budget Meeting on 2 September 2020, Council approved a budget allocation of \$5,000 for the purchase of a new ride-on mower for the Hodgson Cemetery. Cr McMullen put forward a proposal for Council's consideration regarding progressing arrangements for purchase of a new ride-on mower.

Resolution No. OM/11.2020/72

Moved Cr McMullen

Seconded Cr O'Neil

That Council:

1. Expend the 2020/21 budget amount of \$5,000 allocated to support the long term volunteer to continue mowing the Hodgson Cemetery.

2. Pay the allocated funds direct to the volunteer's preferred supplier.

CARRIED

8/0

Responsible Officer

Program Funding & Budget Coordinator

Item Number:

8.1

File Number: D20/108651

SUBJECT HEADING:

**TENDER 21009: PURCHASE AND REMOVAL OF TWO (2) DISUSED COTTAGES AT 97 ANN STREET, MITCHELL**

Author and Officer's Title:

**Manager - Procurement & Plant**

*The report tabled a notice to repeal (rescind) Resolution number OM/10.2020/52 and replace with an alternative resolution.*

*This matter had been laid on the table earlier during the meeting to allow the reporting officer to further investigate the treatment of Goods and Services Tax (GST). This information now provided, Council resumed its deliberations.*

**Resolution No. OM/11.2020/63**

**Moved Cr McMullen**

**Seconded Cr Birkett**

**That Council Rescind Resolution Number OM/10.2020/52 stating:**

***That Council:***

- 1. Accept the offer from Burke Industries for the purchase of both cottages, noting the tendered value of \$18,000 plus GST for a total value per cottage of \$19,800.***
- 2. Authorise the Chief Executive Officer (or delegate) to enter into a contract for the sale and removal of the cottages with Burke Industries.***

**And replace with:**

**That Council:**

- 1. Accept the offer from Forrest Country Building for the purchase and removal of both cottages, noting the tendered value of eighteen hundred dollars (\$1,800 including GST) per cottage for a total value of \$3,600 including GST.**
- 2. Authorise the Chief Executive Officer (or delegate) to enter into a contract for the sale and removal of the cottages with Forrest Country Building.**

CARRIED

8/0

Responsible Officer

Manager - Procurement & Plant

## DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
11.6	Policy Review – Rate Recovery	Johanne Hancock	The interest for Cr Hancock arises because of her spouse and parents owning a business (Surat Post & News) and postage of Council rates notices.

Cr. Hancock, having previously declared a prescribed conflict in the following item when initially introduced earlier in the meeting, again left the meeting at 2.43pm, taking no part in discussion or decision on the matter.

**Item Number:** 11.6 **File Number:** D20/108452

**SUBJECT HEADING:** POLICY REVIEW - RATE RECOVERY

**Officer's Title:** Rates & Utilities Billing Officer

### **Executive Summary:**

*The purpose of this report was to review the Rate Recovery Policy. Rates and charges revenue provides Council with funds to deliver services and projects. It is therefore important that this revenue is collected in a timely manner to ensure sufficient cash flow for Council to operate.*

*This policy was again presented to Council for further consideration, following changes to the draft policy as a result of amendments approved earlier during the meeting (Refer Resolution Number - OM/11.2020/61).*

### **Resolution No. OM/11.2020/64**

**Moved Cr O'Neil**

**Seconded Cr Taylor**

**That:**

- Council adopt the Rate Recovery Policy as presented.**
- Council re-commence external debt recovery in line with Council's Rate Recovery Policy.**
- A report with amendments to the Sale of Land section of the Rate Recovery Policy be presented at a later meeting.**

CARRIED

5/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Guthrie	Cr. Golder
Cr. McMullen	
Cr. O'Neil	
Cr. Taylor	

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

As displayed in the division table above.

<b>Responsible Officer</b>	<b>Rates &amp; Utilities Billing Officer</b>
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**LATE ITEMS**

**Item Number:** L.1 **File Number:** D20/109349

**SUBJECT HEADING:** FUTURE DEVELOPMENT AT THE MITCHELL POOL

**Councillor's Title:** Cr. John Birkett

**Executive Summary:**

*The report tabled a proposal to investigate future development regarding a potential children's wading pool at the Mitchell Pool.*

**Resolution No. OM/11.2020/65**

**Moved Cr Birkett**

**Seconded Cr Golder**

**That a report be prepared for an upcoming Council meeting.**

CARRIED

8/0

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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**DECLARATION OF CONFLICT OF INTEREST**

Mayor Golder had declared a prescribed conflict of interest in the following matter when it was first considered by Council at the Ordinary Meeting on 28 October 2020 and 11 November 2020. The matter was subsequently laid on the table at those meetings.

While Mayor Golder was not required to make this declaration again having met the requirements, following is a summary of his disclosure at the Ordinary Meeting on 28 October 2020:

Agenda item	Item description and key content	Councillor	Precis of personal interest
L.2	Request for Fee Waiver – Sheehan Events	Tyson Golder	A representative of Sheehan Events may have purchased, or will purchase items from Mayor Golder's personal business for this event.

Mayor Golder advised he would leave the meeting for this item.

On the basis of the abovementioned declaration, Mayor Golder left the meeting at 2.48pm, taking no part in discussion or debate on the following matter. The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

Item Number: L.2 File Number: D20/109555

SUBJECT HEADING: UPDATED REQUEST FOR FEE WAIVER - SHEEHAN EVENTS

Author and Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

**Executive Summary:**

*Council received correspondence from Sheehan Events requesting a fee waiver for passenger and landing fees at Roma Airport.*

*Sheehan Events are planning on chartering an aircraft for the 2021 Roma Rugby Races, with up to 80 persons attending the event for the weekend.*

*At its Ordinary Meeting on 28 October, 2020 Council resolved that the matter lay on the table until a future meeting to obtain additional information relating to resolutions made by the previous Council surrounding Sheehan Events' fee waivers. This report served to provide this information. The matter was again laid on the table at the Ordinary Meeting on 11 November 2020.*

**Resolution No. OM/11.2020/76**

**Moved Cr O'Neil**

**Seconded Cr Birkett**

**That Council:**

1. Approve for Cr McMullen to speak with the relevant parties about a letter of request, with a further report brought back to the next Ordinary Meeting confirming the outcome of those discussions.
2. Be provided further information about potential funding sources for sponsorship.

CARRIED

7/0

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**Responsible Officer**

**Deputy CEO / Director Development,  
Facilities & Environmental Services**

At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the meeting at 3.26pm, assuming the Chair.

Item Number:

L.3

File Number: D20/109750

SUBJECT HEADING:

CAFE ON SECOND - LEASE

Councillor's Title:

Cr. Julie Guthrie

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**Executive Summary:**

*The report tabled a notice to repeal (rescind) Resolution number OM/10.2020/121 and replace with an alternative resolution.*

*This matter had been laid on the table earlier during the meeting to allow the reporting officer to provide further information. This to hand, Council resumed its deliberations.*

**Resolution No. OM/11.2020/77**

Moved Cr Guthrie

Seconded Cr Golder

**That Council (rescind) repeal Resolution Number OM/10.2020/121 stating:**

***That Council:***

- 1. Acknowledge the request from Keltone Pty Ltd to operate reduced hours and renew their current lease.***
- 2. Approve the operating hours of Monday – Saturday 8.00am – 2.00pm until 2 December 2020 with operating hours to revert to those included in the lease after this date.***
- 3. Advise the lessee that if they would like to take up the option of a new lease it would have to be the same amount of hours as the current lease agreement.***
- 4. Advise the lessee of Council's intention to retender if this option is not accepted as per the current lease agreement.***

**And replace with:**

**That Council:**

- 1. Acknowledge the request from Keltone Pty Ltd (Tenant) to operate reduced hours and renew their current lease with Council for the Injune Café (Lease).***
- 2. Provide the Tenant with the choice to accept one of the following alternatives:***
  - a. Option A – the Tenant will:***
    - i. exercise their option to renew the Lease on the current terms;***
    - ii. temporarily operate under reduced hours of Monday – Friday 8.00am – 2.00pm until 1 February 2021; and***
    - iii. recommence operating for the Core Trading Hours outlined Item 13 of the Lease from 2 February 2021.***
  - b. Option B – the Tenant:***
    - i. does not exercise its option to renew the Lease;***
    - ii. temporarily operate under reduced hours of Monday – Friday 8.00am – 2.00pm until 1 February 2021; and***
    - iii. may hold over on a month – to – month basis under the same terms as the Lease while Council calls a tender for a new lease.***



**3. Advise the Tenant of Council's intent to invite interested parties to tender for the lettable space in the event that the Tenant does not lawfully exercise its option to renew the Lease.**

CARRIED

7/1

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. O'Neil
Cr. Edwards	
Cr. Golder	
Cr. Guthrie	
Cr. Hancock	
Cr. McMullen	
Cr. Taylor	

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number:

L.4

File Number: D20/109812

SUBJECT HEADING:

MOVE TO THE MARANOA CAMPAIGN

Councillor's Title:

Cr. Johanne (Joh) Hancock

***Executive Summary:***

*The agenda item sought a report regarding a proposed 'Move to the Maranoa Campaign', where the Maranoa region is being advertised as a place to move to, both residentially and commercially.*

*Due to the Coronavirus people are looking to move out of the metropolitan and coastal regions to regional communities. It was suggested that the Maranoa should be using this momentum to encourage people to choose the Maranoa to be the place they move to.*

**Resolution No. OM/11.2020/78**

Moved Cr Hancock

Seconded Cr Birkett

**That a report be prepared for an upcoming Council meeting.**

CARRIED

8/0

Responsible Officer	Manager – Economic & Community Development
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Item Number:

L.5

File Number: D20/110059

SUBJECT HEADING:

REQUEST FOR SUPPORT - ZONTA SAYS NO TO VIOLENCE CAMPAIGN

Officer's Title:

Deputy Director / Strategic Road Management  
Assets Officer - Transport Network

***Executive Summary:***

*The Zonta Club of Roma has invited Council to participate in one of the planned activities for 16 Days of Activism 2020, from 25 November, the International Day for the Elimination of Violence against Women, through to 10 December, Human Rights Day.*

*The Zonta Club requested that Council consider supporting the event through switching the lighting in the Roma CBD to the colour orange to indicate support for the elimination of all forms of gender-based violence*

**Resolution No. OM/11.2020/79**

**Moved Cr McMullen**

**Seconded Cr Hancock**

**That Council:**

1. Support and participate in 16 Days of Activism 2020 by amending the variable street lighting in McDowall Street Roma to display the colour orange throughout the 16-day period from 25 November to 10 December 2020.
2. Be presented with a subsequent report on the McDowall Street Tree Lights with the view of considering a pre-approved annual list of events that can be delegated to staff to implement.

CARRIED

8/0

**Responsible Officer**

**Deputy Director / Strategic Road Management**

**Item Number:**

**L.7**

**File Number: D20/110945**

**SUBJECT HEADING:**

**ROMA NEIGHBOURHOOD CENTRE - MARANOA GAMING COMMUNITY INCORPORATED**

**Author and Officer's Title:**

**Facility Lease Management & Housing Officer / Team Coordinator**

***Executive Summary:***

*This report provided an update after discussions with Maranoa Gaming Community Incorporated. The group is seeking to enter into an agreement for the use of the Roma Neighbourhood Centre and associated land and improvements on Lot 1 on SP276517.*

**Resolution No. OM/11.2020/80**

**Moved Cr Golder**

**Seconded Cr Edwards**

**That Council:**

- ~~1. Conduct a structural and electrical safety inspection of the facility, noting the requested area.~~
- ~~2. Proceed with minor works able to be accommodated within the Facilities budget.~~
- ~~3. Provide the facility 'as is' subject to a satisfactory safety inspection report.~~
- ~~4. Following items 1, 2, and 3 authorise the Chief Executive Officer (CEO) to enter into a user agreement with Maranoa Gaming Community Incorporated for 12 months running a youth drop in facility for the Maranoa.~~

**At the Ordinary Meeting on 28 April 2021, Council resolved to Rescind Resolution Number OM/11.2020/80 and replace with-**

**That Council:**

1. Conduct a structural and electrical safety inspection of the facility, noting the requested area.
2. Proceed with minor works able to be accommodated within the Facilities budget.
3. Provide the facility 'as is' subject to a satisfactory safety inspection report.
4. Following items 1, 2, and 3 authorise the Chief Executive Officer (CEO) to enter into a lease with Maranoa Gaming Community Incorporated for 12 months running a youth drop in facility for the Maranoa.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Facility Lease Management &amp; Housing Officer / Team Coordinator</b>
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Cr Birkett left the meeting 4.15pm, at and returned at 4.18pm

**Item Number:** L.8 **File Number:** D20/112209

**SUBJECT HEADING:** LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) BUSH COMPACT

**Councillor's Title:** Cr. Cameron O'Neil

**Executive Summary:**

Further consultation is being undertaken by LGAQ in respect to the Bush Compact. The Bush Councils compact developed by LGAQ is a partnership with the Queensland Government and the LGAQ that addresses and aims to empower Bush Councils to meet the unique challenges, responsibilities and opportunities along with the needs of our rural and remote communities.

**Resolution No. OM/11.2020/81**
**Moved Cr O'Neil**
**Seconded Cr Hancock**
**That Council advocate for the renaming of the compact from Bush to Rural and Regional Compact.**

CARRIED

7/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Golder
Cr. Edwards	
Cr. Guthrie	
Cr. Hancock	
Cr. McMullen	
Cr. O'Neil	
Cr. Taylor	

<b>Responsible Officer</b>	<b>Director – Corporate &amp; Community Services</b>
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**COUNCIL ADJOURNED THE MEETING**

FOR A BRIEF RECESS AT 4.24PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 4.36PM

Mayor Golder was not present at the resumption of Standing Orders. The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

**DECLARATION OF CONFLICT OF INTEREST**

Agenda item	Item description and key content	Councillor	Precis of personal interest
LC.4	Country Universities Centre Maranoa	Cameron O'Neil	The interest arises because Cr O'Neil is the Chair and non-Executive Director of Country Universities Centre Maranoa.

Cr O'Neil advised as follows:

*I, Cr Cameron O'Neil, inform the meeting that I have a prescribed conflict of interest in Agenda Item LC.4 – Country Universities Centre Maranoa, as a result of my role as Chair and non-Executive Director of CUC [Country Universities Centre Maranoa Limited]. As a result of my conflict of interest I will leave the meeting room while the matter is considered and voted on.*

**DECLARATION OF CONFLICT OF INTEREST**

Agenda item	Item description and key content	Councillor	Precis of personal interest
C.8	COVID-19 Leased Cafes, Caravan Parks, Car Hire Companies and Hibernian Hall Users	Wendy Taylor	The interest for Cr Taylor arises because a family friend, Jodi Noon, is a user of Hibernian Hall.

Cr Taylor advised as follows:

*I, Councillor Wendy Taylor, inform the meeting that I have a declarable conflict of interest in the matter [C.8] (as defined in section 150EN of the Local Government Act 2009). This declarable conflict of interest arises because a person who is mentioned in the report is a related party of mine.*

*The:*

*(i) Name of the related party is Jodi Noon.*

*(ii) The nature of the relationship with this related party is that I have a close personal relationship with Jodie.*

*(iii) The nature of the related party's interests in the matter is that she is mentioned in the report.*

*As a result of my conflict I will leave the room while this matter is considered and voted upon.*

## DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
LC.2	Injune Caravan Park	Wendy Taylor	The interest for Cr Taylor arises because Cr Taylor is the Treasurer of the Roma Clay Target Club, which is also a caravan park.

Cr Taylor advised as follows:

*I, Councillor Wendy Taylor, inform the meeting that I have a declarable conflict of interest in this matter (as defined in section 150E[N] of the Local Government Act 2009). This declarable conflict of interest arises because I am the Treasurer of the Roma Clay Target Club, which is also a caravan park.*

*As a result of my conflict I will leave the room while this matter is considered and voted on.*

## DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
LC.5	Rates Increase Regarding Change of Rating Category to Extractive	Mark Edwards	The interest for Cr Edwards arises because of professional taxation client relationship with the individual named in the report.

Cr Edwards advised as follows:

*I, Councillor Mark Edwards, inform this meeting I have a declarable conflict of interest in this Item LC.5 (as defined in section 150EN of the Local Government Act 2009). This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter.*

*Particulars are:*

- (i) Name of the related party is Robin Attwood*
- (ii) The nature of my relationship with this related party is that he is my client.*
- (iii) The nature of the related party's interests in this matter is as per LC.5 – Rates increase Regarding Change of Rating Category to Extractive.*

*I propose to leave and stay away from the meeting while this matter is discussed and voted on.*

## CONFIDENTIAL ITEMS

**Resolution No. OM/11.2020/82**

**Moved Cr McMullen**

**Seconded Cr O'Neil**

**In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 4.42pm] to discuss confidential items that its Councillors consider are necessary to close the meeting.**

**In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:**

- **The matters to be discussed;**
- **An overview of what is to be discussed while the meeting is closed.**

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i> )	Overview
<b>C.2 - Registered Trade Mark Renewal</b>	254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	The matter relates to the Trade Mark for 'The Big Rig Australia's Living History of Oil and Gas Exploration (with logo)' which is due for renewal on 2 April 2021.
<b>C.3 - Delegation of authority to CEO to sign Collaborative Area Management Contracts - QFPI Round 3</b>	Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council has received funding for the construction of exclusion fencing under the Queensland Feral Pest Initiative – Round 3. Council has completed the first tranche of applications and has produced contracts with the successful applicants for funding. Delegation to the CEO is sought to execute these documents.
<b>C.4 - Unallocated State Land - Lot 24 on J4614</b>	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	The Department of Natural Resources, Mines and Energy seeks Council's views on an application it has received to purchase unallocated State land (USL).
<b>C.5 - Grazing Land</b>	254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council has requested information be provided on land used for grazing horses and cattle within the Maranoa region to improve the liveability of the communities.
<b>C.6 - Rates Capping and Concession</b>	254J(3)(d) rating concessions.	The applicants have requested Council's consideration of the loss of rates capping due to their properties being amalgamated.
<b>C.7 - Minor Amendments to the Organisational Structure &amp; Current Vacancies</b>	254J(3)(b) industrial matters affecting employees.	The report considers the formal creation of 4 trainee positions, proposed retitling of 2 positions and the splitting of one casual position into 2.
<b>C.8 - COVID-19 Leased Cafes, Caravan Parks, Car Hire Companies and Hibernian Hall Users</b>	254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	This report tables further information provided by tenants in regard to the degree of financial hardship still being suffered due to COVID-19 restrictions.
<b>C.9 - Offer to Purchase Land and Buildings at 29 Bowen Street and 45-47 Hawthorne Street</b>	254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council publicly invited tenders for the purchase or lease of the land and buildings at 29 Bowen Street and 45-47 Hawthorne Street Roma. Tenders closed on 24 August 2020. Council received one late offer and declined this offer at its 23 September Ordinary Meeting (OM/09.2020/104).  The interested party has now submitted another offer for Council's consideration.
<b>C.10 – Review of Council Decision – Capital Upgrade Request 262 Currey Street, Roma</b>	254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	Council has received correspondence from the owners. The matter was previously considered at the Council meeting on 28 October 2020.  Whilst there remains an active resolution on the matter, this report provides Council with an interim option for consideration with the view to providing some short-term relief for the current situation.
<b>LC.1 - Council Owned Private Label Meat Works</b>	254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of	This report seeks the approval of Council to engage a specialist consulting company to provide a submission to conduct a proof of concept report which will guide future decisions regarding the concept of establishing

	the local government.	a Council owned Private Label Meat Works in the Maranoa.
<b>LC.2 - Injune Caravan Park</b>	254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council is presented with information to consider relating to the future management of the Injune Caravan Park.
<b>LC.3 - Amby Town - Flood / Stormwater Review</b>	254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	The report investigates options to minimise / improve management of stormwater and creek flooding for Amby residents.
<b>LC.4 - Country Universities Centre Maranoa</b>	254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Country Universities Centre Maranoa has written to Council requesting consideration of a lease of the Roma Community Hub, as a potential permanent home.
<b>LC.5 - Rates Increase Regarding Change of Rating Category to Extractive</b>	254J(3)(d) rating concessions.	Correspondence has been received relating to an increase in rates regarding extraction of alluvial stone from a rural property.
<b>LC.6 - Minor Amendments to the Organisational Structure &amp; Current Vacancies</b>	254J(3)(b) industrial matters affecting employees.	The report considers positions for Fleet, Workshops and Enterprise Risk.
<b>LC.7 - Access Road to Lot 2 on SP200044, Gubberamunda</b>	254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	The report summarises recent discussions around possible options and alignments regarding heavy vehicle access to the property from the Carnarvon Highway.
<b>LC.8 - Environmental Monitoring Proposal and Other Options</b>	254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.	Council is presented with options for consideration in relation to complaints regarding nuisance (air, noise and amenity).
<b>LC.9 - Flood Mitigation Matter</b>	254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	The report provides information for Council's consideration about a property matter.
<b>CARRIED</b>		<b>7/0</b>

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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Mayor Golder returned to the meeting at 4.45pm, assuming the Chair.

Cr Taylor, having previously foreshadowed a declarable conflict of interest for Item C.8 left the meeting at 5.04pm, taking no part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr Taylor returned to the meeting at 5.08pm.

Cr Ladbrook returned to the meeting at 5.11pm.

Cr Taylor, having previously foreshadowed a declarable conflict of interest for Item LC.2 left the meeting at 5.25pm, taking no part in discussions on the matter.

Cr Edwards left the meeting at 5.31pm, and returned at 5.32pm.

At cessation of discussion on Item LC.2, Cr Taylor returned to the meeting at 5.33pm.



Cr O'Neil, having previously foreshadowed a declarable conflict for Item LC.4 left the meeting at 5.42pm, taking no part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr O'Neil returned to the meeting at 6.02pm.

Cr O'Neil left the meeting at 6.04pm, and returned at 6.04pm.

Cr Edwards, having previously foreshadowed a declarable conflict of interest for Item LC.5 left the meeting at 6.04pm, taking no part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr Edwards returned to the meeting at 6.19 pm.

<b>Resolution No. OM/11.2020/83</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Hancock</b>
<b>That Council open the meeting to the public [at 6.48pm].</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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#### **LATE VERBAL ITEM**

Mayor Golder advised Council that he would like to add to the agenda for the meeting. This notification was without notice, which the Mayor advised the meeting he was authorised to initiate under the Standing Orders Policy.

Following a question from Cr O'Neil, Mayor Golder explained he was proposing to move a motion, rather than put forward a report. Following a further question from Cr Hancock, Mayor Golder confirmed that the matter would be an open item, rather than a confidential item.

<b>Moved Cr Golder</b>	<b>No Secunder</b>
<b>That Council add a new item to the agenda titled – <i>Completion of consultation with Staff on Organisational Structure and Decision.</i></b>	
NO VOTE TAKEN	

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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A 'Secunder' for the motion was not taken at that time and no vote was taken following further discussion with Councillors and Staff regarding the proposed item.

Cr. Birkett left the meeting at 6.50pm.

Councillors Edwards and Ladbrook left the meeting at 6.51pm.

**COUNCIL ADJOURNED THE MEETING**  
 FOR A BRIEF RECESS AT 6.52PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 7.03PM



All Councillors returned to the meeting at the Resumption of Standing Orders.

The Chief Executive Officer clarified that the matter was not currently in the agenda. Therefore Council would need to approve the inclusion of the matter by Council resolution.

**Extract from Standing Orders**

*4.2 Business not on the agenda, or not fairly arising from the agenda, will not be considered at any council meeting unless permission for that purpose is given by the local government at the meeting.*

**LATE VERBAL ITEM**

Mayor Golder again advised Council of his intent to include an additional agenda item for the meeting.

Cr O'Neil requested further information from Mayor Golder about the matter to be introduced to assist him in determining his position. Mayor Golder indicated that the matter was relating to the timeframe and staff consultation decision regarding the organisational structure.

The Chief Executive Officer enquired as to whether the proposal was consistent with the advice about a question raised with her by the Mayor. Mayor Golder advised that it was not, and confirmed it would be different to the advice provided.

**Resolution No. OM/11.2020/66**

**Moved Cr Golder**

**Seconded Cr Edwards**

**That Council add a new item to the agenda [L.9] titled – *Completion of consultation with Staff on Organisational Structure and Decision.***

CARRIED

6/3

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbrook	
Cr. McMullen	

**Responsible Officer**

**Lead Officer – Elected Members & Community Engagement**

## DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
LC.9	Flood Mitigation Matter	Tyson Golder	Cr Golder's related party has concluded a flood mitigation compensation matter with Council.

Mayor Golder enquired as to whether he would be required to make a declaration, and it was confirmed by the CEO and Deputy Mayor that he would need to as this matter hadn't been dealt with by the new term of Council.

Cr Golder advised as follows:

*I'd like to declare to Council that I have a declarable conflict of interest in relation to flood mitigation as my mother was involved with a flood mitigation matter to do with the levee and compensation, which happened I think back two terms ago and the last term was concluded, and because of this declarable conflict of interest, I will be dealing with this by leaving the room and having no further part in the decision of the matter.*

## DECLARATION OF CONFLICT OF INTEREST

Agenda item	Item description and key content	Councillor	Precis of personal interest
LC.9	Flood Mitigation Matter	Geoff McMullen	Cr McMullen's related party is his personal legal representative.

Cr McMullen advised as follows:

*I, Councillor Geoff McMullen, would like to declare that although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias.*

*I, Councillor Geoff McMullen, inform the meeting that I have a declarable conflict of interest as a result of LC.9, as my solicitor is mentioned in the report.*

*Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias - therefore I will choose to remain in the meeting, however I will respect the decision of the meeting on whether I can remain and participate in the decision.*

*Mayor Golder enquired further regarding the relationship, Cr McMullen confirmed he had at a previous meeting made declaration in this regard, and that the party was Cr McMullen's legal representative.*

### Resolution No. OM/11.2020/67

**Moved Cr Guthrie**

**Seconded Cr Taylor**

**That it is in the public interest that Cr McMullen participates and votes on the Agenda Item LC.9, because a reasonable person would trust that the final decision was made in the public interest.**

**CARRIED**

**8/0**

Cr McMullen did not vote on this motion as he was the declaring Councillor under consideration in this matter.

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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After introducing the next item for consideration (LC.9) Mayor Golder left the meeting at 7.06pm, taking no part in discussion or decision on the matter.

The Deputy Mayor took the role of 'Acting Chair' in the Mayor's absence.

**Resolution No. OM/11.2020/86**

**Moved Cr O'Neil**

**Seconded Cr Hancock**

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 7.07pm] to discuss confidential items (LC.9) that Councillors considers are necessary to close the meeting. In accordance with Section 254J(5) of the *Local Government Regulation 2012* we go back into closed to discuss Item LC.9 in accordance with Section 254J(3)(e) *legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.*

CARRIED

8/0

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the meeting at 7.33pm.

**Resolution No. OM/11.2020/87**

**Moved Cr O'Neil**

**Seconded Cr Birkett**

**That Council open the meeting to the public [at 7.34pm].**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Lead Officer – Elected Members &amp; Community Engagement</b>
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**Item Number:**

**LC.9**

**File Number: D20/112157**

**SUBJECT HEADING:**

**FLOOD MITIGATION MATTER**

**Officer's Title:**

**Chief Executive Officer**

***Executive Summary:***

*The report provided information for Council's consideration about a property matter.*

**Resolution No. OM/11.2020/88**

**Moved Cr O'Neil**

**Seconded Cr Taylor**

**That Council:**

- 1. Note the contents of the report.**
- 2. Authorise the Chief Executive Officer to provide acceptance in relation to this matter and confirmation in writing.**

**CARRIED**

**8/0**

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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At cessation of discussion and debate on the abovementioned item, Mayor Golder returned to the meeting, assuming the Chair at 7.36pm.

**Item Number:** C.1 **File Number:** D20/107419

**SUBJECT HEADING:** **OBJECTION TO DIFFERENTIAL RATING CATEGORY AND REQUEST FOR RATES CONCESSION - ASSESSMENTS 13014303, 13004486, 15006646 & 15006687**

**Officer's Title:** **Lead Rates and Utilities Billing Officer / Systems Administrator**

This item was withdrawn from the agenda earlier in the meeting (Refer to Resolution Number OM/11.2020/48).

**Item Number:** C.2 **File Number:** D20/107293

**SUBJECT HEADING:** **REGISTERED TRADE MARK RENEWAL**

**Officer's Title:** **Administration Officer - Land Administration**

***Executive Summary:***

*The matter related to the Trade Mark for 'The Big Rig Australia's Living History of Oil and Gas Exploration (with logo)' which is due for renewal on 2 April 2021.*

**Resolution No. OM/11.2020/89**

**Moved Cr O'Neil**

**Seconded Cr Ladbrook**

**That Council renew Trade Mark Registration No. 871154 being 'The Big Rig Australia's Living History of Oil and Gas Exploration (with logo)' for a ten-year period.**

**CARRIED**

**9/0**

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:**

**C.3**

**File Number: D20/108813**

**SUBJECT HEADING:**

**DELEGATION OF AUTHORITY TO CHIEF EXECUTIVE OFFICER (CEO) TO SIGN COLLABORATIVE AREA MANAGEMENT CONTRACTS – QUEENSLAND FERAL PEST INITIATIVE (QFPI) ROUND 3**

**Officer's Title:**

**Rural Land Services & Funding Officer / Team Coordinator**

***Executive Summary:***

*Council has received funding for the construction of exclusion fencing under the Queensland Feral Pest Initiative – Round 3. Council has completed the first tranche of applications and has produced contracts with the successful applicants for funding. Delegation to the CEO was sought to execute these documents.*

**Resolution No. OM/11.2020/90**

**Moved Cr McMullen**

**Seconded Cr Edwards**

**That Council delegate the authority to the Chief Executive Officer to execute:**

- 1. The Collaborative Area Management Contracts for the 3 successful applicants in the first tranche of applications for funding received under the Maranoa Collaborative Area Management Project Stage 3, being:**
  - a. Basalt Creek Cluster group.**
  - b. Peronne Cluster group.**
  - c. Kimberley/Booringa Cluster group.**
- 2. Any other documentation necessary for the administration of these contracts, including deeds of assignment.**

**CARRIED**

**9/0**

**Responsible Officer**

**Rural Land Services & Funding Officer / Team Coordinator**

**Item Number:**

**C.4**

**File Number: D20/109393**

**SUBJECT HEADING:**

**UNALLOCATED STATE LAND - LOT 24 ON J4614**

**Officer's Title:**

**Administration Officer - Land Administration**

***Executive Summary:***

*The Department of Natural Resources, Mines and Energy sought Council's views on an application*

it had received to purchase unallocated State land (USL).

**Resolution No. OM/11.2020/91**

**Moved Cr Hancock**

**Seconded Cr Edwards**

That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the purchase of unallocated State land described as Lot 24 on J4614 on the condition that all development and usage of the premises comply with the Maranoa Regional Council's Local Laws and Maranoa Planning Scheme 2017.

CARRIED

9/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:**

**C.5**

**File Number: D20/109394**

**SUBJECT HEADING:**

**GRAZING LAND**

**Officer's Title:**

**Administration Officer - Land Administration**

***Executive Summary:***

*Council requested information be provided on land used for grazing horses and cattle within the Maranoa region to improve the liveability of the communities.*

**Resolution No. OM/11.2020/92**

**Moved Cr Golder**

**Seconded Cr Birkett**

That Council consider at a future Ordinary Meeting, a report detailing the cost of undertaking improvements to the identified parcels to make the land suitable for grazing horses:

- Lot 2 on RP101099 (6 Newbon Street Roma) fenced into smaller paddocks with options for water provided to each paddock.
- Lot 2 on SP212826 (Bassett Lane Roma), Lot 5 on RP172985 (8 McPhie Street Roma), Lot 8 on R869 (7 McPhie Street Roma), fencing to protect the flood levee and ensure the paddocks are stock proof.
- Lot 127 on SP203199 (Saleyards Road Mitchell) fenced into smaller paddocks with water provided to each paddock or not and ensure the paddock is stock proof.

CARRIED

9/0

**Responsible Officer**

**Administration Officer - Land Administration**

**Item Number:**

**C.6**

**File Number: D20/109395**

**SUBJECT HEADING:**

**RATES CAPPING AND CONCESSION**

**Officer's Title:**

**Lead Rates and Utilities Billing Officer / Systems Administrator**

***Executive Summary:***

*The applicants have requested Council's consideration of the loss of rates capping due to their properties being amalgamated.*

**Resolution No. OM/11.2020/93**

**Moved Cr McMullen**

**Seconded Cr Birkett**

**That Council:**

1. Reimburse 50% of the increase in general rates due to the capping not being applicable in these particular circumstances for the 2020/21 financial year.
2. Review the rating methodology for the rating category Rural >=80ha as part of 2021/22 budget deliberations.

**CARRIED**

**9/0**

**Responsible Officer**

**Lead Rates and Utilities Billing Officer /  
Systems Administrator**

**Item Number:**

**C.7**

**File Number: D20/109396**

**SUBJECT HEADING:**

**MINOR AMENDMENTS TO THE ORGANISATIONAL  
STRUCTURE & CURRENT VACANCIES**

**Officer's Title:**

**Manager - Organisational Development & Human  
Resources**

***Executive Summary:***

*The report considers the formal creation of 4 trainee positions, proposed retitling of 2 positions and the splitting of one casual position into 2.*

**Resolution No. OM/11.2020/94**

**Moved Cr McMullen**

**Seconded Cr Guthrie**

**That Council endorse the proposed amendment to the Organisational Structure as follows:**

- Change Visitor Information Centre Officer (Casual) (0999) FTE from 0.40 to 0.21
- Create a new position i.e. Visitor Information Centre Officer (Casual) FTE 0.21
- Change position title Procurement Officer – Contract Management Office / System Administrator (Contract Register) (0384) to Procurement and Contracts Officer / System Administrator
- Change position title Communications Officer – Development, Facilities & Environmental Services (0612) to Marketing and Communications Officer
- Create a new position i.e. Trainee – Horticulture
- Create a new position i.e. Trainee – Waste Management
- Create a new position i.e. Trainee – Business Administration
- Create a new position i.e. Training – Automotive Servicing

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Organisational Development &  
Human Resources**

Cr Taylor, having previously foreshadowed a declarable conflict of interest in the following item, left the meeting at 7.45pm, taking no part in discussion or decision on the matter.

**Item Number:**

**C.8**

**File Number: D20/109398**

**SUBJECT HEADING:**

**COVID-19 LEASED CAFES, CARAVAN PARKS, CAR HIRE**

## COMPANIES AND HIBERNIAN HALL USERS

**Officer's Title:**

**Administration Officer - Land Administration**

### **Executive Summary:**

*This report tabled further information provided by tenants in regard to the degree of financial hardship still being suffered due to COVID-19 restrictions.*

### **Resolution No. OM/11.2020/95**

**Moved Cr O'Neil**

**Seconded Cr Edwards**

**That Council, in reference to the National Cabinet Mandatory Code of Conduct for the SME Commercial Leasing Principles during COVID-19 –**

1. **Provide A & G Spinks trading as Café 54 a 40% waiver of lease payments payable under the lease for the Saleyards Cafe backdated to 22 September 2020 for a period of five (5) months.**
2. **Provide A & G Spinks trading as Café 54 a 40% waiver of lease payments payable under the lease for the Airport Cafe backdated to 22 September 2020 for a period of five (5) months.**
3. **Provide Jonday Holdings Pty Ltd trading as Thrifty Car Rentals, Stromben Pty Ltd trading as Avis Toowoomba and MH5 Pty Ltd a 40% waiver of lease payments payable under the agreements for car park licences at the Roma Airport backdated to 22 September 2020 for a period of five (5) months.**
4. **Provide CashellWest Pty Ltd a 17% waiver of lease payments payable under the lease for the Major Mitchell Caravan Park backdated to 22 September 2020 for a period of five (5) months.**
5. **Review the fee waivers again in four (4) months' time.**

**CARRIED**

**8/0**

### **Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

#### **Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil.

#### **How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**Responsible Officer**

**Administration Officer - Land Administration**

At cessation of discussion and debate on the abovementioned item, Cr Taylor returned to the meeting at 7.47pm.

**Item Number:**

**C.9**

**File Number: D20/109399**

**SUBJECT HEADING:**

**OFFER TO PURCHASE LAND AND BUILDINGS AT 29 BOWEN STREET AND 45 - 47 HAWTHORNE STREET**



**Officer's Title:** Council Buildings & Structures Maintenance Officer / Team Coordination

**Executive Summary:**

Council publicly invited tenders for the purchase or lease of the land and buildings at 29 Bowen Street and 45-47 Hawthorne Street Roma. Tenders closed on 24 August 2020. Council received one late offer and declined this offer at its 23 September Ordinary Meeting (OM/09.2020/104).

The interested party submitted another offer for Council's consideration.

**Resolution No. OM/11.2020/96**

**Moved Cr Golder**

**Seconded Cr Birkett**

**That Council decline the offer received to purchase 29 Bowen Street and 45 – 47 Hawthorne Street, Roma.**

**CARRIED**

**9/0**

**Responsible Officer**

**Council Buildings & Structures Maintenance Officer / Team Coordination**

**Item Number:**

**C.10**

**File Number: D20/109400**

**SUBJECT HEADING:**

**REVIEW OF COUNCIL DECISION - CAPITAL UPGRADE REQUEST 262 CURREY STREET, ROMA**

**Officer's Title:**

**Deputy Director / Strategic Road Management**

**Executive Summary:**

Council received correspondence from the owners. The matter was previously considered at the Council meeting on 28 October 2020.

Whilst there remains an active resolution on the matter, this report provided Council with an interim option for consideration with the view to providing some short-term relief for the current situation.

**Resolution No. OM/11.2020/97**

**Moved Cr McMullen**

**Seconded Cr Taylor**

**That Council:**

- 1. Approve a single application of a dust suppression agent in front of the residence at 262 Currey Street, with the view to providing some short-term relief, with funds to be sourced from Council's general urban road maintenance budget allocation.**
- 2. Document the performance of the dust suppression agent, by way of a trial, to assess its suitability for future use around the region.**

**CARRIED**

**9/0**

**Responsible Officer**

**Deputy Director / Strategic Road Management**

## LATE CONFIDENTIAL ITEMS

Item Number: LC.1 File Number: D20/111444

SUBJECT HEADING: COUNCIL OWNED PRIVATE LABEL MEAT WORKS

Officer's Title: Manager - Economic & Community Development

### **Executive Summary:**

*This report sought the approval of Council to engage a specialist consulting company to provide a submission to conduct a proof of concept report which will guide future decisions regarding the concept of establishing a Council owned Private Label Meat Works in the Maranoa.*

### **Resolution No. OM/11.2020/98**

Moved Cr Golder

Seconded Cr Ladbrook

**That Council seek feedback from the community as to whether they would like a Council owned Private Label Meat Works in the Maranoa.**

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbrook	
Cr. McMullen	

Responsible Officer

Manager - Economic & Community Development

Cr Taylor, having previously foreshadowed a declarable conflict of interest in the following item, left the meeting at 7.49pm, taking no part in discussion or decision on the matter.

Item Number: LC.2 File Number: D20/108465

SUBJECT HEADING: INJUNE CARAVAN PARK

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

### **Executive Summary:**

*Council was presented with information to consider relating to the future management of the Injune Caravan Park.*

### **Resolution No. OM/11.2020/99**

Moved Cr Hancock

Seconded Cr O'Neil

**That Council:**

1. Invite tenders to operate the Injune Caravan Park under a Management Agreement.

2. Include as part of the tender process, a requirement that tenderers submit a detailed business plan outlining how they plan to grow the business, with a focus on tourism and linkages to the local and regional community.

3. After close of tenders, invite all tenderers to present their vision for the park at a Council meeting.

CARRIED

8/0

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil,

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Manager - Facilities (Land, Buildings &amp; Structures)</b>
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At cessation of discussion and debate on the abovementioned item, Cr Taylor returned to the meeting at 7.50pm.

Cr Hancock left the meeting at 5.33pm, and returned at 5.34pm.

Cr Hancock left the meeting at 5.34pm, and returned at 5.36pm.

**Item Number:** LC.3 **File Number:** D20/109264

**SUBJECT HEADING:** AMBY TOWN - FLOOD / STORMWATER REVIEW

**Officer's Title:** Deputy Director / Strategic Road Management  
Program Funding & Budget Coordinator

***Executive Summary:***

*The report investigated options to minimise / improve management of stormwater and creek flooding for Amby residents.*

**Resolution No. OM/11.2020/100**
**Moved Cr Birkett**
**Seconded Cr Ladbrook**
**That Council:**

1. Write to the Department of Transport and Main Roads highlighting the concerns raised with the current culverts under the Warrego Highway and the upgrade, with the view of investigating options to reduce the impact of stormwater “backing up” into the town area, including options to clean out the Amby Creek under the Warrego Highway bridge.
2. Write to Queensland Rail highlighting the concerns raised with the lack of culvert structures under the Western Rail System to the west of Amby, with the view of seeking an investigation into options to reduce the amount of stormwater that is directed to the town area.
3. Be presented with a cost estimate for the construction of Option 3, as outlined in the report, for consideration at future budget deliberations.
4. Be presented with a subsequent report regarding what investigations have been completed by Council to date on a levee system on the northern side of town.

CARRIED

9/0

**Responsible Officer**
**Deputy Director / Strategic Road Management**

Cr O’Neil, having previously foreshadowed a declarable conflict on interest in the following item, left the meeting at 7.52pm, taking no part in discussion or decision on the matter.

**Item Number:**
**LC.4**
**File Number: D20/107578**
**SUBJECT HEADING:**
**COUNTRY UNIVERSITIES CENTRE MARANOA**
**Officer’s Title:**
**Manager - Economic & Community Development**
***Executive Summary:***

*Country Universities Centre Maranoa had written to Council requesting consideration of a lease of the Roma Community Hub, as a potential permanent home.*

**Resolution No. OM/11.2020/101**
**Moved Cr Hancock**
**That the matter lay on the table until the next Ordinary Meeting.**

CARRIED

7/1

Cr. Golder called for a division of the vote.  
 The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. McMullen
Cr. Edwards	
Cr. Golder	
Cr. Guthrie	
Cr. Hancock	
Cr. Ladbrook	
Cr. Taylor	

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Mark Edwards, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Wendy Taylor.

**How each eligible councillors voted:**

As displayed in the division table above.

<b>Responsible Officer</b>	<b>Manager - Economic &amp; Community Development</b>
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At cessation of discussion and debate on the abovementioned item, Cr O'Neil returned to the meeting at 7.53pm.

Cr Edwards, having previously foreshadowed a declarable conflict of interest in the following item, left the meeting at 7.54pm, taking no part in discussion or decision on the matter.

**Item Number:** LC.5 **File Number:** D20/110725

**SUBJECT HEADING:** **RATES INCREASE REGARDING CHANGE OF RATING CATEGORY TO EXTRACTIVE**

**Author and Officer's Title:** **Rates & Utilities Billing Officer**

**Executive Summary:**

*Correspondence had been received relating to an increase in rates regarding extraction of alluvial stone from a rural property.*

**Resolution No. OM/11.2020/102**

**Moved Cr Hancock**

**Seconded Cr Taylor**

**That Council note information in the report.**

CARRIED

8/0

**Section 150FA (2)(e) of the Local Government Act 2009**

*For a matter to which the prescribed conflict of interest or declarable conflict of interest relates - the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.*

**Name of each eligible councillor who voted on the matter:**

Mayor Cr. Tyson Golder, Deputy Mayor Cr. Geoff McMullen, Cr. John Birkett, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wayne (George) Ladbrook, Cr. Cameron O'Neil, Cr. Wendy Taylor

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

<b>Responsible Officer</b>	<b>Rates &amp; Utilities Billing Officer</b>
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At cessation of discussion and debate on the abovementioned item, Cr Edwards returned to the meeting at 7.54pm.

**Item Number:** LC.6 **File Number:** D20/111145

**SUBJECT HEADING:** MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE & CURRENT VACANCIES

**Officer's Title:** Manager - Organisational Development & Human Resources

***Executive Summary:***

*The report considered positions for Fleet, Workshops and Enterprise Risk.*

**Resolution No. OM/11.2020/103**

**Moved Cr O'Neil**

**Seconded Cr Birkett**

**That Council endorse the proposed amendment to the Organisational Structure as follows:**

- **Position 0600 - Amend position status from temporary fixed-term to permanent full-time position.**
- **Position 0406 - Change position title from Mechanic to Operations Manager – Workshops. Change reporting line to: Manager – Procurement & Plant (0740)**
- **Position 0119 - Change position title to Operations Manager – Fleet**
- **Positions 0404, 0405, 0407, 1025 - Change reporting line to Operations Manager – Workshops (0406)**
- **Position 0722 - Change reporting line to Operations Manager – Fleet (0119)**
- **Discussion to occur with the team leaders about the reason for the change.**

**CARRIED**

**9/0**

**Responsible Officer**

**Manager - Organisational Development & Human Resources**

**Item Number:** LC.7 **File Number:** D20/111745

**SUBJECT HEADING:** ACCESS ROAD TO LOT 2 ON SP200044, GUBBERAMUNDA

**Officer's Title:** Deputy Director / Strategic Road Management

***Executive Summary:***

*The report summarised recent discussions around possible options and alignments regarding heavy vehicle access to the property from the Carnarvon Highway.*

**Resolution No. OM/11.2020/104**

**Moved Cr McMullen**

**Seconded Cr Ladbrook**

**That Council:**

1. Note the advice from the Minister for Environment and the Great Barrier Reef, whereby the option to use a portion of Lot 389 FTY1024 - Gubberamunda State Forest, to establish a vehicle access road to private property Lot 2 on SP200044 was not supported.
2. Enter into negotiations with the owner of Lot 2 on SP20044 for the establishment of access easement or property boundary realignment, for the purposes of providing heavy vehicle access to Lot 2 on SP200044, along the northern boundary of Lot 1 on SP200044 (Roma Quarry).

CARRIED

9/0

**Responsible Officer**

**Deputy Director / Strategic Road Management**

**Item Number:**

**LC.8**

**File Number: D20/112155**

**SUBJECT HEADING:**

**ENVIRONMENTAL MONITORING PROPOSAL & OTHER OPTIONS**

**Officer's Title:**

**Manager - Planning & Building Development**

***Executive Summary:***

*Council was presented with options for consideration in relation to complaints regarding nuisance (air, noise and amenity).*

**Resolution No. OM/11.2020/105**

**Moved Cr McMullen**

**Seconded Cr O'Neil**

**That Council**

1. Invite the landowners to put forward their own suggestions of an independent monitor for environmental assessment for Council to consider.
2. Extend an invitation to the landowners to meet with Councillors at a briefing session on Wednesday 2 December 2020.

CARRIED

9/0

**Responsible Officer**

**Manager - Planning & Building Development**

Item Number:

L.9

File Number: N/A

SUBJECT HEADING:

COMPLETION OF CONSULTATION WITH STAFF ON  
ORGANISATIONAL STRUCTURE AND DECISION

Councillor's Title:

Cr. Tyson Golder

**Executive Summary:**

*The Mayor put forward a proposal regarding the proposed Organisational Structure and consultation with staff.*

**Moved Cr Golder**

**Seconded Cr Edwards**

**That Council:**

1. Set the final date for completion of the consultation of the organisational structure with staff i.e. Enterprise Bargaining Agreement (EBA) condition, and set the date for a Special Meeting for decision on an organisational change on 16 December 2020 at 10am.
2. Request the Chief Executive Officer (CEO) use all available resources and support to carry out the motion.

NO VOTE TAKEN

**Responsible Officer**

**Chief Executive Officer**

No vote was taken on the motion at that time with Cr McMullen proposing the following amendment, which Mayor Golder indicated he would not accept:

**Resolution No. OM/11.2020/106**

**Moved Cr McMullen**

**Seconded Cr Hancock**

**That Council:**

1. Set the final date for completion of the consultation of the organisational structure with staff i.e. Enterprise Bargaining Agreement (EBA) condition, and set the date for a Special Meeting on 27 or 28 January 2021 for decision on an organisational change.
2. Request the Chief Executive Officer (CEO) use all available resources and support to carry out the motion.

*[Wording amended by Cr McMullen from his original motion further discussion regarding an appropriate date for a Special Meeting to be held with Australia Day being held on 26 January 2021].*

CARRIED

5/4

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Hancock	Cr. Golder
Cr. McMullen	Cr. Guthrie
Cr. O'Neil	Cr. Ladbroke
Cr. Taylor	

**Responsible Officer**

**Chief Executive Officer**

With the amendment approved, Council then voted on the substantive motion:



**Resolution No. OM/11.2020/107**
**Moved Cr Golder**
**Seconded Cr Edwards**
**That Council:**

1. **Set the final date for completion of the consultation of the organisational structure with staff i.e. Enterprise Bargaining Agreement (EBA) condition, and set the date for a Special Meeting on 27or 28 January 2021 for decision on an organisational change.**
2. **Request the Chief Executive Officer (CEO) use all available resources and support to carry out the motion.**

CARRIED

5/4

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Birkett	Cr. Edwards
Cr. Hancock	Cr. Golder
Cr. McMullen	Cr. Guthrie
Cr. O'Neil	Cr. Ladbroke
Cr. Taylor	

**Responsible Officer**
**Chief Executive Officer**
**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 8.29pm.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 9 December 2020, at Yuleba Memorial Hall.**