
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 11 FEBRUARY 2015 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. R S Loughnan chaired the meeting with, Deputy Mayor Cr W S Wason, Cr. J L Chambers, Cr. R J Denton, Cr P J Flynn, Cr. W M Newman, Cr. C J O'Neil, Cr. M L Price, Cr. D J Scheffe, Chief Executive Officer – Julie Reitano, Coordinator Corporate Communications – Jane Frith, and Lauren Owen Minutes Officer in attendance.

AS REQUIRED

Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, (Acting) Director Infrastructure Services – Kym Downey, Manager Economic & Community Development – Ed Sims, Manager Planning & Building Development – Danielle Pearn, Town Planner – Christopher Tickner, Manager Administration & Information Services – Dale Waldron, Manager Facilities – Tanya Mansfield, Manager IT Solutions – Rueben Broom, Manager Environmental Health, Compliance & Waste – Sandra (Kay) Crosby, Coordinator Environmental Health & Compliance – Kent Morris, (Acting) Coordinator - Local Development & Council Events – Susan (Sue) Sands, Coordinator Sport & Recreation – Fiona Vincent, Local Development Officer Surat – Johanne (Joh) Hancock, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Jones, Project Manager – Scott Turner, Specialist Flood Mitigation – Ross Drabble.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.10am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/02.2015/01

Moved Cr Denton

Seconded Cr Newman

That the minutes of the General Meeting (01-21.01.15) held on 21 January 2015 be confirmed.

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

Council received a petition from residents in the town of Roma, within the vicinity of Gregory and Edwardes Streets. This petition requests that roosters at the identified property and surrounding area be allowed to remain at their owners' properties to protect their hens and produce chicks for entry into local poultry shows.

The petition contains the personal details and signatures of 24 residents who do not have a concern with the identified rooster remaining at the property, or other roosters in the vicinity remaining at their respective properties.

A copy of the petition was provided to Council at the meeting for tabling.

Resolution No. GM/02.2015/02	
Moved Cr O'Neil	Seconded Cr Chambers
<p>That Council receive the petition as presented and that the background information be further investigated and presented for discussion at a Councillor Workshop and further consideration at a future General Meeting, with no compliance action to be taken during this time.</p>	
CARRIED	9/0

Responsible Officer	Manager - Environmental Health, Compliance & Waste Specialist - Compliance
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CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 **File Number:** D15/10430

SUBJECT HEADING: MINOR AMENDMENT TO ORGANISATIONAL STRUCTURE

Author and Officer's Title: Erin Tompkins, Associate to the CEO & Mayor

Executive Summary:

The report sought Council approval for a minor amendment to the organisational structure.

Discussion:

The Chief Executive Officer requested that this item and item 11.7 'Business Activity Report – Roma Quarry – December 2014' be discussed in closed session.

Resolution No. GM/02.2015/03	
Moved Cr Denton	Seconded Cr Price
<p>That the following items be discussed in closed session in accordance with the provisions of section 275 (a) and (h) of the Local Government Regulation 2012 (in relation to the appointment, dismissal or discipline of employees, and other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage):</p>	

- Item 10.1 'Minor Amendment to Organisational Structure'
- Item 11.7 'Business Activity Report – Roma Quarry – December 2014'

CARRIED

9/0

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D15/6329

SUBJECT HEADING: SECOND QUARTER BUDGET REVIEW 2014/15

Author and Officer's Title: Claire Alexander, Specialist - Strategic Finance

Executive Summary:

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

The 2014/15 budget was adopted on 23 July 2014, and the first quarter budget review on 12 November 2014. This report is based on the Second Quarter Budget Review recently conducted by managers and staff.

The result of the budget review shows an estimated surplus of \$440,000. It incorporates new items and changes not previously identified in the original & Q1 budgeting process. This review also includes budget changes submitted to Council, which were subsequently approved for inclusion in this review.

Carry over projects have increased by \$1.2 million, of which \$945,000 is externally funded with the balance of funding to come from reserves. These works mainly relate to sewerage and water capital works.

Discussion:

Cr Chambers requested that the Executive Summary be amended from '\$945 million' to read '\$945,000'.

Resolution No. GM/02.2015/04

Moved Cr Chambers

Seconded Cr Newman

That the Council adopt the Second Quarter Budget Review 2014/15 as shown in the attachments to the Officer's Report:

Pages:

1. One Page Summary of Second Quarter Budget Review 2014/15
2. Revised Operating Revenue and Expense Budget Statements by Directorate
3. Revised Capital Revenue and Expenditure Budget Statements by Directorate
4. Revised Capital Reserves Budget Statements by Directorate
5. Revised New Loan and Loan Repayment Budget Statement by Directorate
6. Revised Operating Reserves Budget Statements by Directorate
- 7-17 Second Quarter Budget Review 2014/15 – Capital Expenditure 2014/15
- 18-19 Second Quarter Budget Review – Carry over Capital Expenditure 2014/15

CARRIED

9/0

Responsible Officer

Specialist - Strategic Finance

Cr Newman declared a potential perceived 'Conflict of Interest' in the following item, due to her grandchild attending the Surat Early Childcare Education Centre. Cr Newman elected to remain for discussions on the basis that it would not influence her ability to consider the broader public interest.

Item Number: 11.2 **File Number:** D15/7618

SUBJECT HEADING: SURAT EARLY CHILDCARE EDUCATION CENTRE - LEASE - MANAGEMENT AND SERVICES DEED

Author and Officer's Title: Julie Neil, Manager - Community Services

Executive Summary:

Council endorsed the drafted agreements with agreed amendments on 24 September 2014. The final drafts were provided to Council for review and endorsement.

Resolution No. GM/02.2015/05

Moved Cr Denton

Seconded Cr Scheffe

That Council:

1. Approve the following documents for the facility currently known as Maranoa Early Learning Centre:
 - a) Lease Agreement,
 - b) Management and Service Deed
2. Endorse the Mayor's signing of the abovementioned documents.

CARRIED

9/0

Responsible Officer

Manager - Community Services

Item Number: 11.3 **File Number:** D15/8081

SUBJECT HEADING: REQUEST TO REPAIR HEADSTONE/GRAVE - ROMA MONUMENTAL CEMETERY

Author and Officer's Title: Dale Waldron, Manager - Administration & Information Services

Executive Summary:

Correspondence was received from the applicant requesting that Council cover the cost of repairs to a concrete border of a gravesite which was damaged in October 2014.

Discussion:

Council determined that discussion of this matter would be held over until the Manager – Administration & Information Services arrived.

Item Number: 11.4 **File Number:** D15/8311

SUBJECT HEADING: ROMA LAWN CEMETERY - NON STANDARD PLAQUE

Author and Officer's Title: Dale Waldron, Manager - Administration & Information Services

Executive Summary:

The applicant sought permission to use a laser etched plaque in the Roma Lawn Cemetery for his daughter's memorial instead of the standard bronze plaque issued as per Council's policy. While the plaque isn't bronze, it would still be the standard size and fit onto the standard size plinth.

Resolution No. GM/02.2015/06
Moved Cr Newman
Seconded Cr O'Neil
That Council approve the use of a laser etched plaque at the applicant's expense.

CARRIED

9/0

Responsible Officer
Manager - Administration & Information Services

Cr Wason declared a potential perceived 'Conflict of Interest' in the following item due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr Wason left the Chamber at 9.25am, taking no further part in discussion or debate on the matter.

Item Number: 11.5 File Number: D15/10615
SUBJECT HEADING: ROMA QUARRY NETWORK CONNECTIVITY UPGRADE
Location: Roma Quarry
Author and Officer's Title: Rueben Broom, Manager - IT Solutions
Executive Summary:

Roma Quarry is experiencing connectivity issues to the Council's network due to the remote location of the site in relation to viable wireless telecommunication services. The slow and intermittent connection at the Quarry is having a significant impact upon productivity.

Resolution No. GM/02.2015/07
Moved Cr Flynn
Seconded Cr Scheffe
That Council proceed with fibre optic solutions to avoid any wireless contention, interference or drop of signal strength that we are currently experiencing with the remote Roma Quarry site, at a cost of \$60,556 (including GST) with funding transferred from the Roma Quarry Operations Budget (General Operations) (03540.431).

CARRIED

8/0

Responsible Officer
**Manager - IT Solutions
Specialist – Strategic Finance**

At cessation of discussion and debate on the abovementioned item, Cr Wason entered the Chamber at 9.29am.

Item Number: 11.3 File Number: D15/8081
SUBJECT HEADING: REQUEST TO REPAIR HEADSTONE/GRAVE - ROMA MONUMENTAL CEMETERY
Author and Officer's Title: Dale Waldron, Manager - Administration & Information Services
Executive Summary:

Correspondence was received from the applicant requesting that Council cover the cost of repairs to a concrete border of a gravesite which was damaged in October 2014.

Discussion:

Council discussed the cause of damage to the headstone/grave.

Cr Chambers enquired on Council's policy in regards to work being carried out on existing graves. Manager Administration and Information Services advised that work is permitted, as long as it complies with the guidelines set out in Council's Cemetery Operations Policy.

Resolution No. GM/02.2015/08	
Moved Cr Price	Seconded Cr Wason
That the applicant's request be accommodated and that Council contribute to the repairs of the grave as was verbally agreed in October 2014.	
CARRIED	9/0

Responsible Officer	Manager - Administration & Information Services
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Item Number: 11.6 **File Number:** D15/10786

SUBJECT HEADING: CONSIDERATION OF ELECTED MEMBER ATTENDANCE AT CONFERENCES

Location: Toowoomba

Author and Officer's Title: Lauren Owen, Support Officer - Office of the Mayor

Executive Summary:

The report sought formalisation of elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Resolution No. GM/02.2015/09	
Moved Cr O'Neil	Seconded Cr Price
That Council approve the attendance of representing Councillor/s the following upcoming conference/s:	
<ul style="list-style-type: none"> Cr. Newman at the 7th Darling Downs South West Planners Forum on 17 – 18 February 2015 in Toowoomba. 	
CARRIED	9/0

Responsible Officer	Support Officer - Office of the Mayor
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INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D15/7868

SUBJECT HEADING: VENDOR PANEL UPGRADE

Author and Officer's Title: Michael Kelly, Manager - Resource Coordination (Plant, Workshop, Depots & Materials)

Executive Summary:

Council has commenced a whole-of-Council review of its procurement processes and aims to maximise efficiency levels associated with standard purchasing activities. A government approved, web based procurement product, Vendor Panel offers a suitable suite of upgrades in their systems which would facilitate these improved functions.

The upgrade would be part of a suite of changes that commenced with the adoption of Council's new Procurement Policy on 14 May 2014.

Discussion:

The Chief Executive Officer provided an overview of the product, noting that it would be branded and managed by Council via its website.

Council discussed the benefits of streamlining Council's procurement processes, for both Council and local business.

Resolution No. GM/02.2015/10	
Moved Cr Chambers	Seconded Cr Denton
That Council accept the quote of \$11,000 (including GST) for Vendor Panel software licensing to provide improved system functionality for the procurement unit and broader Council operations, funded through Procurement and Stores - Management and Support Services (GL 2126.2001).	
CARRIED	9/0

Responsible Officer	Manager – Resource Coordination (Plant, Workshop, Depots & Materials) Specialist – Strategic Finance
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Cr Wason declared a potential perceived 'Conflict of Interest' in the following item due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr Wason left the Chamber at 9.42am, taking no further part in discussion or debate on the matter.

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D14/92849

SUBJECT HEADING: REPRESENTATIONS UNDER SECTION 361(1) (A) OF THE SUSTAINABLE PLANNING ACT 2009 REGARDING CONDITIONS OF DEVELOPMENT APPROVAL REF 2014/18848

Location: Pei Road, Jackson (Lot 12 on BWR: 775, Lot 62 on BWR: 411, Lot: 63 on BWR: 411 and Lot 64 on BWR: 411)

Applicant: Southern Gravel C/- ADAMS+ SPARKES Town Planning + Development

Author and Officer's Title: Christopher Tickner, Town Planner

Executive Summary:

The applicant sought to negotiate conditions of the development approval for a Material Change of Use for "Extractive Industry" (5,000 to 100,000 tonnes per annum) at Pei Road, Jackson (properly described as Lot 12 on BWR775, Lot 62, 63 and 64 on BWR411) issued by Council on 8 September 2014.

Discussion:

Council discussed the Officer's recommendation, in line with discussions that took place at the Councillor Workshop held yesterday.

Cr Price enquired on the requirements placed on the applicant in regards to increased traffic in Jackson as a result of the application.

Manager – Planning & Building Development advised that there are a number of conditions placed on the approval, with conditions 36 and 38 relating specifically to road upgrades.

Resolution No. GM/02.2015/11

Moved Cr Newman

Seconded Cr Price

That:

1. Condition 40 be amended from:

Note that the Department of Environment and Heritage Protection have attached conditions to this approval concerning Buffer Zones.

40) All activities while the use continues are to be managed in accordance with:

- a) the relevant Environmental Authority issued by the Department of Environment and Heritage Protection, DEHP's conditions of approval (attached), or any subsequent Environmental Authority that is issued for the approved use;**
- b) the Site Based Management Plan (Pei Road Jackson (Lots 62 to 64 on BWR411 and Lot 12 on BWR775)) prepared by Karen Gray and;**
- c) all relevant sections of the Capricorn Municipal Development Guidelines.**

To the following:

40) All activities while the use continues are to be managed in accordance with:

- a) the relevant Environmental Authority issued by the Department of Environment and Heritage Protection, DEHP's conditions of approval, or any subsequent Environmental Authority that is issued for the approved use;**
- b) the Site Based Management Plan (Pei Road Jackson (Lots 62 to 64 on BWR411 and Lot 12 on BWR775)) prepared by Karen Gray and;**
- c) all relevant sections of the Capricorn Municipal Development Guidelines.**

2. Condition 41 be amended from:

41) Remediation of the site is to occur in consultation with the landowner, and is to be managed in accordance with:

- a) the relevant Environmental Authority issued by the Department of Environment and Heritage Protection, DEHP's conditions of approval (attached), or any subsequent Environmental Authority that is issued for the approved use; and**
- b) the Rehabilitation Plan, Section 4 of the Site Based Management Plan (Pei Road Jackson (Lots 62 to 64 on BWR411 and Lot 12 on BWR775)) prepared by Karen Gray.**

To the following:

41) Remediation of the site is to occur in consultation with the landowner, and is to be managed in accordance with:

- a) the relevant Environmental Authority issued by the Department of Environment and Heritage Protection, DEHP's conditions of approval or any subsequent Environmental Authority that is issued for the approved use; and**

b) the Rehabilitation Plan, Section 4 of the Site Based Management Plan (Pei Road Jackson (Lots 62 to 64 on BWR411 and Lot 12 on BWR775) prepared by Karen Gray.

3. The requirement for a Building Works Permit be removed;
4. The correct revision date for the stamped plan be referenced in the Decision Notice;
5. The relevant period remain at 2 years; and
6. Conditions 1b), 2, 15, 36, 38, 55 and 59 remain unchanged.

CARRIED

8/0

Responsible Officer	Town Planner
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At cessation of discussion and debate on the abovementioned item, Cr Wason entered the Chamber at 9.48am.

Item Number: 13.2 **File Number:** D15/9544

SUBJECT HEADING: MUNGALLALA HALL FENCE

Location: Mungallala

Applicant: Mungallala Progress and Sporting Association Inc.

Author and Officer's Title: Dee Schafer, Support Officer - Facilities

Executive Summary:

Council received a request from the Mungallala Progress and Sporting Association Inc. asking permission to alter the fence line at the front of the Mungallala Hall.

The Mungallala Progress and Sporting Association are currently working on a project to beautify the Mungallala Hall grounds including removing part of the fence to open up the front of the hall and library.

Discussion:

Cr Chambers enquired on the Job Safety Analysis that must be completed by the Association, and if this is a lengthy process.

Manager – Facilities advised that this is a standard procedure undertaken by all Council staff to identify and mitigate possible risks. She further advised that Council would offer assistance to the Association to complete their Job Safety Analysis, if required.

Resolution No. GM/02.2015/12

Moved Cr O'Neil

Seconded Cr Chambers

That Council approve the Mungallala Progress and Sporting Association's request to remove three sections of fencing at the front of the Mungallala Hall and relocate the fence line to finish at the corner of the post office building, subject to the following conditions:

1. All labour and materials are funded by the Mungallala Progress and Sporting Association;
2. Compliance with all Workplace Health and Safety requirements including satisfactory completion of a Job Safety Analysis which must be submitted to Council's Manager – Facilities before work commences;

3. Work is completed to the satisfaction of Council's Manager – Facilities, including the site being left in a clean state and with the ground levelled.

CARRIED

9/0

Responsible Officer

Support Officer - Facilities

Item Number: 13.3 File Number: D15/4932

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 1 ON BDR13

Location: Lot 1 on BDR13

Applicant: C M Allen and R J Allen

Author and Officer's Title: Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7360 being Lot 1 on BDR13 to freehold tenure.

Resolution No. GM/02.2015/13

Moved Cr Flynn

Seconded Cr Scheffe

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion of Grazing Homestead Perpetual Lease 36/7360 being Lot 1 on BDR13 to freehold tenure.

CARRIED

9/0

Responsible Officer

Coordinator - Land Administration

Item Number: 13.4 File Number: D15/2739

SUBJECT HEADING: USE OF COUNCIL OWNED QANTASLINK MARQUEE

Location: Mitchell

Applicant: Mitchell Campdraft Association & Mitchell Rodeo Association

Author and Officer's Title: Gabriella Horsfall, Local Development Officer - Mitchell

Executive Summary:

Council was approached by the Mitchell Campdraft Association and the Mitchell Rodeo Association with a request to use the Council owned QantasLink marquee for their events in February and March 2015. Previous practice has been that only Council staff erect and dismantle the marquee due to the risk of damage.

Discussion:

Cr Chambers requested that the motion be amended to state that Council staff are to set up and pull down the marquee, as opposed to providing assistance.

Cr Denton requested that the motion be amended to include that any damage to the marquee must be reported.

Council discussed a potential revision to the fees and charges, to account for staff time spent setting up and packing down the marquee.

Resolution No. GM/02.2015/14

Moved Cr Newman

Seconded Cr Scheffe

That:

1. Council approve the use of the Council owned QantasLink Marquee for the Mitchell Campdraft on 27 February – 1 March 2015. Mitchell Campdraft will be required to pay a bond of \$416 and any additional cost of damages incurred to the marquee. Council staff will set up and pull down the marquee and advise of any damage.
2. Council approve the use of the said marquee for the Mitchell Rodeo on 7 – 8 March 2015. Mitchell Rodeo Association will be required to pay a bond of \$416 and any additional cost of damages incurred to the marquee. Council staff will set up and pull down the marquee and advise of any damage.
3. A report be brought to an upcoming Council meeting for a potential revision of Council's fees and charges to account for the cost of marquee set up and pull down.

CARRIED

9/0

Responsible Officer	Local Development Officer - Mitchell
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Item Number:

13.5

File Number: D15/2952

SUBJECT HEADING:

REQUEST FOR REFUND OF PLANNING APPLICATION FEES (FILE: 2014/18797)

Location:

50 Arthur Street, Roma

Applicant:

Anglican Diocese of Brisbane (Parish of Roma)

Author and Officer's Title:

Tammie Davidson, Support Officer - Planning & Building Development Support

Executive Summary:

The Anglican Diocese of Brisbane (Parish of Roma) has requested a 50% refund of the Development Application fees paid to Council for a Material Change of Use to establish a 'Community Use' at 50 Arthur Street, Roma.

Resolution No. GM/02.2015/15

Moved Cr Wason

Seconded Cr O'Neil

That Council refund 50% of the Development Application fees paid for the assessment of the application for Material Change of Use – 'Community Use' at 50 Arthur Street, Roma.

CARRIED

9/0

Responsible Officer	Support Officer - Planning & Building Development Support
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Item Number: 13.6 **File Number:** D15/4905

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 30 ON EG5

Author and Officer's Title: Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7542 being Lot 30 on EG5 to freehold tenure.

Resolution No. GM/02.2015/16

Moved Cr Chambers

Seconded Cr Flynn

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion of General Homestead Perpetual Lease 36/7542 being Lot 30 on EG5 to freehold tenure.

CARRIED

9/0

Responsible Officer

Coordinator - Land Administration

Cr Price declared a potential perceived 'Conflict of Interest' in the following item due to the application being for her property. Cr Price left the Chamber at 10.00am, taking no further part in discussion or debate on the matter.

Item Number: 13.7 **File Number:** D15/6487

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOTS 67, 68, 69 ON WV758 AND LOT 66 ON WV762 AND LOT 83 ON WV763

Author and Officer's Title: Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7582 being Lots 67, 68, 69 on WV758 and Lot 66 on WV762 and Lot 83 on WV763 to freehold tenure.

Resolution No. GM/02.2015/17

Moved Cr O'Neil

Seconded Cr Newman

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion of GHPL 36/7582 being Lots 67, 68, 69 on WV758 and Lot 66 on WV762 and Lot 83 on WV763 to freehold tenure.

CARRIED

8/0

Responsible Officer

Coordinator - Land Administration

At cessation of discussion and debate on the abovementioned item, Cr Price entered the Chamber at 10.01am.

Item Number: 13.8 **File Number:** D15/6497

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOTS 20 & 21 ON WT100 AND LOTS 23, 26, 28 ON WT101

Author and Officer's Title: Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7696 being Lots 20 & 21 on WV100 and Lots 23, 26, 28 on WV101 to freehold tenure.

Resolution No. GM/02.2015/18

Moved Cr Denton

Seconded Cr Wason

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion of (GHPL) 36/7696 being Lots 20 & 21 on WV100 and Lots 23, 26, 28 on WV101 to freehold tenure.

CARRIED

9/0

Responsible Officer

Coordinator - Land Administration

Item Number: 13.9 **File Number:** D15/8021

SUBJECT HEADING: PERMIT TO OCCUPY RESERVE LOT 2/WT233, WESTGROVE WATER FACILITY

Location: Westgrove Water Facility Lot 2/WT233

Author and Officer's Title: Kent Morris, (Acting) Coordinator - Environmental Health

Executive Summary:

A landholder requested an access agreement for the Westgrove stock route water facility. The facility is located on an inactive route and is currently inoperable. The landholder is willing to return the facility to an operable state and take responsibility for ongoing maintenance in exchange for a waiver of water agreement fees.

Discussion:

Council discussed the request and whether this would entitle the landholder to exclusive access to the water facility. (Acting) Coordinator – Environmental Health advised that this would not be the case as the land is located on a stock route; all water agreements on a stock route must provide water to approved travelling stock.

The Chief Executive Officer enquired on the possibility of accessing water from this facility for road works that may occur in the area. (Acting) Coordinator – Environmental Health advised that this would have to be negotiated with the Department of Natural Resources and Mines.

Resolution No. GM/02.2015/19

Moved Cr Chambers

Seconded Cr Flynn

That Council:

- 1. Offer no objection to the landholder being granted a permit to occupy the Westgrove reserve, land described as Lot 2 on plan WT233.**

2. Offer no objection to the issue of a water agreement to access water from the Westgrove Water Facility, being stock route water facility number W1824 with a 100% waiver of fees as the landholder assumes responsibility for ongoing maintenance of the facility.
3. Approve the following condition in the water facility agreement:
 “Should any part of the facility fail to supply water, Council and/or the Department of Natural Resources and Mines will be under no obligation to reinstate the facility”.

CARRIED

9/0

Responsible Officer	(Acting) Coordinator - Environmental Health
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Item Number: 13.10 **File Number:** D15/8063

SUBJECT HEADING: REQUEST FOR REFUND OF DEVELOPMENT APPLICATION FEES (FILE: 2015/19238)

Location: Lions Park, Elmer Street, Roma (Lot 45 RP128363)

Applicant: The Lions Club of Roma Inc.

Author and Officer’s Title: Stacey Tate, Senior Administration Officer - Building Certification

Executive Summary:

The Lions Club of Roma Inc. requested a refund of the Development Application fees paid to Council for shade structure modifications at the Lions Park located at Elmer Street, Roma.

Resolution No. GM/02.2015/20

Moved Cr Wason

Seconded Cr Denton

That Council refund the Development Application fees of \$311.30 for the modification of a shade structure at Lions Park, Roma.

CARRIED

9/0

Responsible Officer	Senior Administration Officer - Building Certification
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Item Number: 13.11 **File Number:** D15/8111

SUBJECT HEADING: REQUEST FOR REFUND OF DEVELOPMENT APPLICATION FEES (FILE: 2015/19230)

Location: "Finsbury Park", 1218 Glen Arden Road Durham Downs (Lot 3 RP173978)

Applicant: Roughlie Community Centre Inc.

Author and Officer’s Title: Stacey Tate, Senior Administration Officer - Building Certification

Executive Summary:

The Roughlie Community Centre Inc. requested a refund of the development application fees paid to Council for the construction of a new shed at “Finsbury Park”.

Resolution No. GM/02.2015/21
Moved Cr O'Neil
Seconded Cr Scheffe

That Council refund the Development Application fees of \$497.50 for the construction of a shed for the Roughlie Community Centre Inc. at "Finsbury Park".

CARRIED

9/0

Responsible Officer
Senior Administration Officer - Building Certification
Item Number:
13.12
File Number: D15/8506
SUBJECT HEADING:
APPLICATION FOR CONVERSION OF LEASE OVER LOT 2 ON CHS7
Author and Officer's Title:
Josephine Horsfall, Coordinator - Land Administration
Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion of Grazing Homestead Perpetual Lease (GHPL) 10/2917 being Lot 2 on CHS7 freehold tenure.

Resolution No. GM/02.2015/22
Moved Cr Price
Seconded Cr Wason

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion of (GHPL) 10/2917 being Lot 2 on CHS7 to freehold tenure.

CARRIED

9/0

Responsible Officer
Coordinator - Land Administration
Item Number:
13.13
File Number: D15/8795
SUBJECT HEADING:
RESTRICTION OF VEHICULAR ACCESS TO ROMA NETBALL COURTS
Author and Officer's Title:
Fiona Vincent, Coordinator - Sport & Recreation
Executive Summary:

For a period of time Council staff have received verbal and written concerns regarding safety of netball players, officials, administrators and caregivers in Roma, due to vehicles having access to the netball courts in Roma while training or play is underway. The playing surface has also been compromised due to ongoing heavy volumes of traffic and is in a rapidly declining state of disrepair due to activities and events allowing large heavy equipment on site, along with daily traffic accessing the area as an off-street car park.

In addition to these concerns, construction of the new Community Hub has reduced the netball playing area from three courts to two. Council's budget for 2014/15 has an allocation to resurface the playing area of the remaining two courts. Council's consideration was sought on fully restricting all vehicles and events from the courts to preserve the new surface for an extended life and to ensure players and parents enjoy enhanced safer playing conditions.

Discussion:

Cr O'Neil enquired on the cost of the lockable entrance. Coordinator – Sport & Recreation advised that she is in the process of obtaining quotes.

Council discussed the potential design of the lockable entrance and how service vehicles and emergency vehicles would access the rear of the Cultural Centre.

Director – Development, Facilities & Environmental Services noted that there may be a fire hydrant to the rear of the Cultural Centre building and that he would follow up on the matter to determine if access would be restricted by the design.

Cr Denton enquired on the time frame for construction of the Roma Community Hub car park. Manager – Economic & Community Development advised that works are likely to start next week, with an estimated construction time of one month.

Council discussed whether the area should be fully restricted, or only during the netball season.

A mover and seconder for the motion were obtained as recorded below, although no vote was taken at that time and Council determined that this matter would be discussed further following morning tea.

Moved Cr O'Neil

Seconded Cr Chambers

That Council restrict access to all vehicular parking and events/activities on the Roma Netball Courts, with a lockable entrance from Quintin Street and appropriate signage advising the public of the restriction.

NO VOTE TAKEN

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.33AM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.17AM.

Item Number: 13.13 File Number: D15/8795

SUBJECT HEADING: RESTRICTION OF VEHICULAR ACCESS TO ROMA NETBALL COURTS

Author and Officer's Title: Fiona Vincent, Coordinator - Sport & Recreation

Executive Summary:

For a period of time Council staff have received verbal and written concerns regarding safety of netball players, officials, administrators and caregivers in Roma, due to vehicles having access to the netball courts in Roma while training or play is underway. The playing surface has also been compromised due to ongoing heavy volumes of traffic and is in a rapidly declining state of disrepair due to activities and events allowing large heavy equipment on site, along with daily traffic accessing the area as an off-street car park.

In addition to these concerns, construction of the new Community Hub has reduced the netball playing area from three courts to two. Council's budget for 2014/15 has an allocation to resurface the playing area of the remaining two courts. Council's consideration was sought on fully restricting all vehicles and events from the courts to preserve the new surface for an extended life and to ensure players and parents enjoy enhanced safer playing conditions.

Resolution No. GM/02.2015/23
Moved Cr O'Neil
Seconded Cr Chambers

That Council restrict access to all vehicular parking and events/activities on the Roma Netball Courts, with a lockable entrance from Quintin Street and appropriate signage advising the public of the restrictions.

CARRIED

9/0

Responsible Officer
Coordinator - Sport & Recreation
Item Number:
13.14
File Number: D15/8796
SUBJECT HEADING:
RESTRICTION OF ACCESS TO CAMPDRAFT ARENA AT BASSETT PARK
Author and Officer's Title:
Fiona Vincent, Coordinator - Sport & Recreation
Executive Summary:

Correspondence was received from Bassett Park user groups and feedback tabled from the same groups at Bassett Park Advisory Committee meetings, regarding potential damage to the campdraft arena surface at Bassett Park due to individual stock having ongoing access to the arena.

At a recent Councillor Workshop potential solutions to this matter were discussed, such as limiting access to individuals, namely those stabling horses on site, and use of this area to be restricted to user groups or clubs who hold annual or regular sporting events, clinics, training days or the like within this area.

Resolution No. GM/02.2015/24
Moved Cr Flynn
Seconded Cr O'Neil

That Council restrict individual requests to allow stock access to the campdraft arena at Bassett Park and confine use of this area to annual or regular sporting events or clinics, while Council staff shall maintain the surface to a safe competition standard.

CARRIED

9/0

Responsible Officer
Coordinator - Sport & Recreation
Item Number:
13.15
File Number: D15/9041
SUBJECT HEADING:
SUBSIDY MARANOA PCYC
Location:

Roma PCYC

Author and Officer's Title:
Dee Schafer, Support Officer - Facilities
Executive Summary:

Maranoa PCYC celebrated two years of operation in the Roma Recreation Centre in September 2014. In accordance with Council resolution GM.226.12, Maranoa PCYC has sought a third year subsidy payment.

Resolution No. GM/02.2015/25

Moved Cr Flynn

Seconded Cr Price

That Council pay Maranoa PCYC a third year subsidy payment of \$15,000 in recognition of the service the PCYC is delivering to the community.

CARRIED

9/0

Responsible Officer

Support Officer - Facilities

Item Number:

13.16

File Number: D15/9157

SUBJECT HEADING:

**APPLICATION FOR RENEWAL OF TERM LEASE AND
 NEW PERMIT TO OCCUPY OVER:
 LOT 18 ON SP110483 - RENEWAL
 LOT 4 ON DL284 - RENEWAL
 LOT A ON WV1688 - NEW PERMIT TO OCCUPY
 LOT 4 ON EG466 & LOT 9 ON EG166 - RENEWAL
 LOT 49 ON KE67 - RENEWAL
 LOT 121 ON DL437 - RENEWAL
 LOT 9 ON COG16 - RENEWAL
 LOT 22 ON COG13 - NEW PERMIT TO OCCUPY
 LOT 3 ON WAL53581 - NEW PERMIT TO OCCUPY
 LOT 21 ON WV1196 - RENEWAL
 LOT 6 ON WAR41 - NEW PERMIT TO OCCUPY
 LOT 168 ON WAL53443 - NEW PERMIT TO OCCUPY
 LOT 165 ON WV1195 - RENEWAL
 LOT 29 ON WV1852 - RENEWAL
 LOT 11 ON BDR88 - RENEWAL**

Location:

Various

Author and Officer's Title:

Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the renewal of several Term Leases that are due to expire and the issuing of New Permits to Occupy over grazing land across the region.

Resolution No. GM/02.2015/26

Moved Cr Chambers

Seconded Cr Wason

That Council advise the Department of Natural Resources and Mines that the lands are still required for their gazetted purpose and Council has no objection to:

- 1. The renewal of Term Leases over Lot 18 on SP110483, Lot 4 on DL284, Lot 4 on EG466, Lot 9 on EG166, Lot 49 on KE67, Lot 121 on DL437, Lot 9 on COG16, Lot 21 on WV1196, Lot 165 on WV1195, Lot 29 on WV1852 and Lot 11 on BDR88;**
- 2. The Issuing of New Permit to Occupy over Lot A on WV1688, Lot 22 on COG13, Lot 3 on WAL53581; Lot 68 on WAL53443 and Lot 6 on WAR41.**

CARRIED

9/0

Responsible Officer

Coordinator - Land Administration

Item Number: 13.17 **File Number:** D15/9260

SUBJECT HEADING: BOORINGA HERITAGE MUSEUM - EXTENSION OF TENURE

Applicant: Booringa Heritage Group Inc

Author and Officer's Title: Dee Schafer, Support Officer - Facilities

Executive Summary:

Council received a request from the Booringa Heritage Group Inc seeking an extension of their current Tenancy Agreement for the Booringa Heritage Museum and surrounding grounds located in Elizabeth Street, Mitchell. The group's current tenancy agreement expires on 30 August 2015.

Discussion:

Cr Newman noted that it is a pleasure to support proactive organisations such as Booringa Heritage Group Inc.

Resolution No. GM/02.2015/27

Moved Cr Newman

Seconded Cr Chambers

That Council enter into a tenancy arrangement with Booringa Heritage Group Inc for a period of five years, with the agreement to include the option to renew for a further five years.

CARRIED

9/0

Responsible Officer

Support Officer - Facilities

Item Number: 13.18 **File Number:** D15/9329

SUBJECT HEADING: SURAT SHIRE HALL 85TH ANNIVERSARY BALL

Applicant: Surat Ball Committee

Author and Officer's Title: Johanne (Jo) Hancock, Local Development Officer - Surat

Executive Summary:

The Surat Ball Committee is holding an 85th Anniversary Ball on 7 March 2015, to celebrate the opening of the Surat Shire Hall. The Committee has requested Council support to produce three signage boards to display in the foyer to mark the anniversary and to preserve the history of the hall.

Resolution No. GM/02.2015/28

Moved Cr Schefe

Seconded Cr Newman

That Council support the request of the Surat Ball Committee to mark the 85th Anniversary of the opening of the Surat Shire Hall, by providing:

1. Assistance of \$2,000 to produce three panels depicting the history of the Shire Hall, with the funds to be transferred from Local Development & Events Surat budget (W14828.2539.2001).
2. Approval for the boards to be hung on the foyer wall inside the Surat Shire Hall in accordance with Heritage Queensland regulations.

CARRIED

9/0

Responsible Officer

Local Development Officer - Surat

Item Number: 13.19 **File Number:** D15/9336
SUBJECT HEADING: DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE - "SHOWROOM" (MOTOR VEHICLE) (FILE: 2014/19093)
Location: 117-121 Raglan Street, Roma QLD 4455 (described as Lot 0 on SP257118 and Lot 1 on SP257118).
Applicant: Crampton Automotive C/-Property Projects Australia Pty Ltd
Author and Officer's Title: Christopher Tickner, Town Planner

Executive Summary:

The application sought approval for a Material Change of Use - "Showroom" (Motor Vehicle) on land at 117-121 Raglan Street, Roma QLD 4455 (properly described as Lot 0 on SP 257118 (common property) and Lot 1 on SP 257118).

The application is subject to Impact Assessment against the relevant provisions of the Roma Town Planning Scheme 2006. Public notification was carried out between 16 November 2014 and 12 December 2014. No properly made submissions were received during this period.

The application is generally consistent with the provisions of the Roma Town Planning Scheme 2006 including the Desired Environmental Outcomes and Town Zone Code.

Resolution No. GM/02.2015/29

Moved Cr O'Neil

Seconded Cr Denton

That Council approve the development application for a Material Change of Use - "Showroom" (Motor Vehicle) on land at 117-121 Raglan Street, Roma QLD 4455 (properly described as Lot 0 on SP257118 (common property) and Lot 1 on SP257118), subject to the following conditions:

Preamble

- i Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).**
- ii The relevant planning scheme for this development is the Roma Town Council Planning Scheme 2006. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.**
- iii Prior to the commencement of use, the applicant shall contact Council to arrange a development compliance inspection.**

Use

- 1. The approved development is a Material Change of Use to establish a "Showroom" (Motor Vehicle) – as shown on the approved plans.**
- 2. All conditions relating to the establishment of the approved development must be fulfilled prior to any approved use commencing, unless otherwise noted in these conditions.**
- 3. The approved development is not to conflict with the requirements of the Community Management Statement associated with the use of the Common Property identified on SP257188. The developer is to notify Council of any conflict preventing the fulfilment of the development requirements and conditions, and must obtain written consent from Council for any alternative solution proposed.**

Approved Plans and Documents

4. Maintain the approved development - Material Change of Use “Showroom” (Motor Vehicle) generally in accordance with the following approved plans, subject to and modified by any conditions of this approval:

Plan/Document Number	Plan/Document name	Date
SD-101	Site Roof Plan (amended in red)	10-2014
SD-102	Ground Floor	10-2014
SD-202	Elevations	10-2014
SD-201	Elevations	23-07-2014
SD101	Site Roof Plan	10-2014

5. Complete and maintain the approved development as follows: (i) generally in accordance with development approval documents and (ii) strictly in accordance with those parts of the approved development which have been specified in detail by the Council or Referral Agency unless the Council or Referral Agency agrees in writing that those parts will be adequately complied with by amended specifications.
6. Complete and maintain all operational, building and plumbing and drainage work associated with this development approval, including work required by any of the development approval conditions.

Landscaping and Fencing

7. A two (2) metre wide landscaping strip must be provided along the full width of the front boundary of the development site (Raglan Street), excluding site access from the roadway.
8. Landscaping is to be irrigated during an establishment period of two years, and ground covers should fully cover vegetated areas within one year of planting.
9. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.

Scale and setbacks

10. A three (3) metre boundary clearance shall be provided between any structure and the side and rear lot boundaries.
11. The total use area shall not exceed 70% of the total site area. The total use area includes, but is not limited to, areas used for the display of vehicles, parking areas, loading areas, vehicles access and manoeuvring areas, wash down facilities and any structure(s).
12. No building or structure shall exceed 10 metres in height.

Internal layout

13. The mezzanine level shown on approved plan SD-102 dated 10-2014 shall be used solely for the storage of goods associated with the use (i.e. parts and documents).

Wash-down facility

14. The wash-down facility shall be contained solely within the red-hatched area shown on plan SD101 Site Roof Plan (amended in red) dated 10-2014.
15. The wash down facility shall be used in conjunction with the showroom to wash down display vehicles and after service vehicles only.

16. The proposed Wash Down Bay shall be connected to sewer drainage in accordance with AS3500 (relevant sections). A trade waste approval will be required for this connection with waste generated being passed through a trade waste pit prior to discharge to Council sewer.
17. The developer is to install a coalescing plate separator in addition to a triple interceptor in order to effectively remove petroleum oils from contaminated wastewater that will be generated on site through the wash down bays.
18. Water discharges from the activity shall comply with any Environmental Protection Policy (Water) that shall from time to time be proclaimed.
19. The activity must be carried out by such practicable means necessary to prevent or minimize the release of contaminants by rainfall and stormwater runoff.

Amenity

20. Waste containers shall be placed in a screened area, accessible by the vehicles used by Council, its agents and/or others. At all times while the use continues, waste containers shall be maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis.
21. All bins shall be shielded from the view of travelling public and neighbours.
22. Any air conditioning, generator, refrigeration, pump, exhaust, fans, or other equipment must be acoustically screened to ensure noise levels do not exceed 5dB above the background noise level.
23. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
24. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

Avoiding Nuisance

24. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
25. Any damage to roads and infrastructure that is attributable to the progress of works on the site or vehicles associated with the development of the site must be repaired to Council's satisfaction or the cost of repairs paid to Council.
26. Whilst the approved works are in progress, no nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.
27. Whilst the approved works are in progress, waste containers must remain on site and be maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis.
28. Unless otherwise approved in writing by the Council, approved hours of operation are restricted to Monday – Saturday 6.00 am to 6.00 pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.

Erosion Control

29. All construction works on site are to be undertaken in accordance with the Institute of Engineers (Australia) (IEAUST) Soil Erosion and Sediment Control Engineering Guidelines for Queensland Construction sites.
30. If there is a possibility of erosion or silt or other materials being washed off the property during the development process, the developer must document and implement a management plan that prevents this from occurring.
31. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.
32. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.

Stormwater and Drainage

33. Stormwater run-off from the roof and surface areas is to be collected internally and piped to the kerb in Duke Street, in accordance with a lawful point of discharge and CMDG – D5 Design Guidelines ‘Stormwater Drainage Design’. An operational works application is to be submitted to Council for approval detailing stormwater management and water quality controls.
34. Stormwater must not be allowed to pond on the property being developed during the development process and after the development has been completed unless the type and size of ponding has been agreed in writing by the Council or as a specific development approval condition.
35. Post-development stormwater runoff flows from the development site are not to exceed pre-development stormwater runoff flows to adjoining properties.
36. A maximum of three (3) stormwater outlet pipes in one group are to discharge to Duke Street.
37. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
38. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Access, Car Parking & Manoeuvring

39. Vehicles entering and exiting the development site must be able to enter and leave in a forward direction. Reversing out of the development site is not permitted. Vehicle manoeuvres in this regard are to be totally contained within the development site boundaries.
40. All vehicle movements within the site are to be clear of proposed parking areas, buildings and landscape treatments. Vehicle parking bays must not encroach into swept paths for vehicle movements onsite.
41. Vehicle access and manoeuvring areas are to comply with AS/NZS 2890.1:2004 Parking facilities Part 1: Off-street car parking.

42. Service vehicle access and manoeuvring is to be designed in accordance with AS/NZS 2890.2:2004 - Parking facilities Part 2: Off-street commercial vehicle facilities requirements.
43. Sixteen (16) parking spaces, including two (2) car parking space for persons with disabilities, are to be provided for the development in accordance with drawing SD-102 Issue 4 "Ground Floor" dated 10-2014.
44. Parking bay configurations (width and lengths) are to be in accordance with AS/NZS 2890.1:2004 Parking Facilities Part 1: Off-Street Car Parking.
45. Disabled car parking bays shall be designed in accordance with AS/NZS 2890.6:2009 Parking Facilities Part 1: Off-Street Car Parking.
46. All car parking spaces, access and manoeuvring areas are to be sealed with an approved impervious surface. Surfacing shall consist of reinforced concrete, concrete pavers, segmental clay pavers, asphaltic hotmix or two coat (primerseal/seal) bitumen seal.
47. No on-street parking is permitted at the frontage of the development site at any time.
48. All vehicular access and related items must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area including Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas", (iii) Council's standard designs for such work where such designs exist, (iv) any relevant Australian Standard that applies to that type of work and (v) the Capricorn Municipal Development Guidelines (CMDG) and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Rubbish Collection

49. Waste containers shall be placed in a screened area, accessible by the vehicles used by Council, its agents and/or others. At all times while the use continues, waste containers shall be maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis.

Delivery of Goods

50. No unloading or loading of goods associated with the use, including the loading and unloading of motor vehicles, is to occur on Sundays or Public Holidays.
51. The unloading and/or loading of motor vehicles associated with the use shall be contained solely within the bounds of the property. There shall be no loading or unloading of vehicles from the Warrego Highway.

Advertising Signs

52. Any proposed advertising signage is subject to a further development approval unless compliant with the self-assessable development provisions of the planning scheme.
53. Any free-standing advertising signage or structure to be constructed on site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

Prior to Commencement of Use

54. All conditions of approval related to the establishment of the approved development must be fulfilled prior to any approved use commencing.

55. The developer must notify Council upon commencement of the approved use.

No Cost to Council

56. Services and infrastructure required in connection with the establishment of the approved development must be provided at no cost to Council.

57. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

58. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid to the Council prior to construction commencing.

Latest Versions

59. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application Documentation

60. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'.

CARRIED

9/0

Responsible Officer	Town Planner
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Cr Denton declared a potential perceived 'Conflict of Interest' in the following item, due to family connections (sharing grandchildren) with the property owners. Cr Denton elected to remain for discussions on the basis that it would not influence her ability to consider the broader public interest.

Item Number: 13.20 **File Number:** D15/9438

SUBJECT HEADING: BOUNDARY ENCROACHMENTS - SURAT RSL HALL GROUNDS

Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

During recent survey work completed in Surat, surveyors identified encroachments on the common boundary of land described as Lot 704 on S282 and Council property described as Lot 703 on S282.

Council was asked to consider the encroachment issue and recommendations provided.

Resolution No. GM/02.2015/30

Moved Cr Newman

Seconded Cr Chambers

That Council:

1. Advise the property owners that Council is aware of building encroachments over the common boundary between their property being Lot 704 on S282 and Council property described as Lot 703 on S282.

2. Commence negotiations with the property owners to rectify the boundary encroachment issues with boundary realignment being Council's preferred option.

CARRIED

9/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number:

13.21

File Number: D15/9848

SUBJECT HEADING:

2015 AUSTRALIA DAY AWARDS & CELEBRATIONS
 POST EVENT REPORT

Author and Officer's Title:

Susan (Sue) Sands, (Acting) Coordinator - Local
 Development & Council Events

Executive Summary:

A post event report on the 2015 Australia Day Awards & Celebrations held across the Maranoa region.

Resolution No. GM/02.2015/31

Moved Cr Price

Seconded Cr Schefe

That Council receive and note the Officer's Report as presented.

CARRIED

9/0

Responsible Officer

(Acting) Coordinator - Local Development & Council Events

Item Number:

13.22

File Number: D15/9882

SUBJECT HEADING:

THE QUEENS BEANS CAFE OUTDOOR DINING
 APPLICATION

Author and Officer's Title:

Atom (Frank) Togatama, Environmental Health Officer

Executive Summary:

The applicant representing the Queens Beans coffee shop at 88 McDowall Street, Roma, has requested to place picnic tables on the pedestrian footpath immediately in front of the coffee shop for use by their patrons.

Discussion:

Cr O'Neil requested that this matter also be raised at a future Councillor Workshop to further explore how to address similar applications into the future.

Resolution No. GM/02.2015/32

Moved Cr O'Neil

Seconded Cr Price

That Council approve the use of the footpath immediately in front of the shop located at 88 McDowall Street, Roma, on the following conditions:

1. The business places the two picnic tables on the footpath; and
2. Each table to abut the premise northern boundary line; and
3. Placement of picnic tables is not to impede pedestrian traffic using the footpath; and

4. Approval to use the footpath shall be limited to the following hours; Monday to Sunday 6am - 4:30pm; and
5. Council's approval must be displayed in a prominent position, easily viewed by patrons, and must be produced upon request from an authorised person; and
6. The applicant must have a \$10 million public liability policy inclusive of the footpath dining area that indemnifies Council against personal injury and property damage resulting from the footpath dining approval, of which a copy of insurance cover is to be supplied to Council; and
7. Use of the footpath dining area is not to cause a nuisance; and
8. The approval will not take effect until all fees associated with the application are paid in full to Council; and
9. All facilities and equipment used for footpath dining must at all times be maintained -
 - (a) In good working order and condition; and
 - (b) In a clean and sanitary condition; and
 - (c) All facilities and equipment used for footpath dining must be removed upon close of business; and
10. Not use an umbrella within the area identified in the approval unless the umbrella has not less than 2m clearance above ground level adjacent to the umbrella and is securely anchored to the satisfaction of an authorised person; and
11. Only use furniture in the area identified in the approval which is -
 - (a) Aesthetically acceptable to the local government; and
 - (b) Kept in a proper state of repair; and
12. Regularly clean the area identified in the approval -
 - (a) During business hours for the principal premises; and
 - (b) Daily, after the close of business of the principal premises; and
13. Tables are to be removed from the footpath area at the close of business each day; and
14. The approval to be for a period of twelve months, whereby the applicant will be required to apply for another permit; and
15. Any claims for personal injury resulting from the dining approval and operation, are to be notified to Council as soon as the applicant is notified.

CARRIED

9/0

Responsible Officer	Environmental Health Officer
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Item Number: 13.23 **File Number:** D15/10447

SUBJECT HEADING: SELECTIVE INSPECTION PROGRAM

Author and Officer's Title: Kent Morris, (Acting) Coordinator - Environmental Health

Executive Summary:

Selective inspection programs are proposed for townships that were not covered in the program conducted between December 2014 through to 23 February 2015 within the Maranoa Regional Council area. The selective inspection programs will assess compliance with Local Laws concerning animal management, overgrown and unsightly allotments, Building Act 1975 requirements for swimming pool and fencing safety and Animal Management (Cats and Dogs) Act 2008 registration and regulated dog provisions. The programs will seek that remedial action be undertaken where non-compliance is observed. Should non-compliance be identified again, Council may instigate legal proceedings.

The selective inspection programs will focus on premises where:

- *animals, are or may be kept;*
- *an allotment is or may be overgrown;*
- *objects or materials have or may accumulate on an allotment;*
- *a swimming pool does or may exist.*

Public notice of the selective inspection program will be given in the local newspaper on Friday, 13 February 2015 and on the Council website stating that the program will commence on Monday, 2 March 2015 and conclude on Friday, 29 May 2015.

Resolution No. GM/02.2015/33

Moved Cr Chambers

Seconded Cr Scheffe

1. That under section 134(1)(b) of the Local Government Act 2009 the Council approves a selective inspection program to allow authorised persons to enter and inspect selected properties in part of its local government area.
2. In accordance with section 134(4)(a) of the Local Government Act 2009, the purpose of the program is to monitor compliance with the requirements of the following:
 - (a) Local Law No.2 (Animal Management) 2011; and
 - (b) Subordinate Local Law No. 2 (Animal Management) 2011, relating to the keeping of animals; and
 - (c) Local Law No. 3 (Community and Environmental Management) 2011; and
 - (d) Subordinate Local Law No. 3 (Community and Environmental Management) 2011, relating to overgrown and unsightly allotments; and
 - (e) Building Act 1975, relating to swimming pool and fence safety.
3. In accordance with s 134(4)(b) and s 134(4)(e) of the Local Government Act 2009 the program will commence on Monday 2 March 2015 and will conclude on Friday 29 May 2015.
4. In accordance with s 134(4)(d) of the Local Government Act 2009 inspections may occur in premises situated within the townships of Amby, Injune, Jackson, Mitchell, Muckadilla, Mungallala, Roma, Surat, Wallumbilla and Yuleba being the areas defined as designated town areas in Schedule 13 of Subordinate Local Law No. 2 (Animal Management) 2011 and selected in accordance with the following objective criteria:

All premises where:

 - animals are or may be kept;
 - an allotment is or may be overgrown;
 - objects or materials have or may accumulate; or
 - a swimming pool does or may exist.
5. That under section 113 of the Animal Management (Cats and Dogs) Act 2008 (AMA) Council approves a selective inspection program to allow authorised persons to enter and inspect selected properties in part of its local government area.
6. In accordance with s 113(5)(a) of the AMA the purpose of the program is to monitor compliance with the registration and regulated dog provisions of the AMA.
7. In accordance with s 113(5)(b) and (e) of the AMA the program will commence on Monday 2 March 2015 and will conclude on Friday 29 May 2015.
8. In accordance with s 113(5)(c) of the AMA inspections may occur in premises situated within the townships of Amby, Injune, Jackson, Mitchell, Muckadilla, Mungallala, Roma, Surat, Wallumbilla and Yuleba being the areas defined as designated town areas in Schedule 13 of Subordinate Local Law No. 2 (Animal Management) 2011 and selected in accordance with the following objective criteria:
 - (a) all premises where dogs are or may be kept.

CARRIED

9/0

Responsible Officer

(Acting) Coordinator - Environmental Health

COUNCILLOR BUSINESS

Item Number: 20.1 File Number: D15/10420

SUBJECT HEADING: MARANOA NETBALL ASSOCIATION - HOLDEN HOME GROUND ADVANTAGE PROGRAM

Author and Councillor's Title: Cr. Peter Flynn

Executive Summary:

Maranoa Netball Association has written to Council requesting permission to apply for the Holden Home Ground Advantage program. The project involves developing the bitumen area outside the PCYC in Roma, creating a third netball court. This would enable all teams (9 years to open age groups) to train at the same venue. Applications for the program close on 28 February 2015.

Discussion:

Cr Flynn requested that this item be discussed in closed session, due to the item being confidential in nature.

Resolution No. GM/02.2015/34

Moved Cr Price

Seconded Cr Newman

That this item be discussed in closed session in accordance with the provisions of section 275 (h) of the Local Government Regulation 2012 (in relation to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage).

CARRIED

9/0

LATE ITEMS

Item Number: L.1 File Number: D15/12097

SUBJECT HEADING: CHANGES TO ELECTORAL ARRANGEMENTS FOR 2016 ELECTION

Author and Officer's Title: Erin Tompkins, Associate to the CEO & Mayor

Executive Summary:

Correspondence was received from the previous Minister for Local Government, Community Recovery and Resilience, requesting that Council review its current electoral arrangements, and advise of any changes before 1 March 2015.

This report seeks Council's support to retain the existing electoral arrangements for the 2016 Local Government elections for the Maranoa Regional Council area.

Resolution No. GM/02.2015/35

Moved Cr O'Neil

Seconded Cr Chambers

That Council applies to the Department of Local Government, Community Recovery and Resilience to retain the current electoral arrangements for the 2016 Local Government elections, being:

- Retaining the current number of elected members; and
- The election being conducted on an undivided basis.

CARRIED

8/1

Responsible Officer

Associate to the CEO & Mayor

Item Number: L.2 **File Number:** D15/12238
SUBJECT HEADING: ELECTRICAL SERVICES TO ROMA SALEYARDS (TRUCK WASH)
Author and Officer's Title: Edward Sims, Manager - Economic & Community Development

Executive Summary:

A mains power solution for the Roma Saleyards truck wash was previously out of reach due to budget constraints. Ergon Energy has made an offer to provide a 200kva, 3 phase, 100amps per phase solution to the Saleyards at no cost to Council.

Resolution No. GM/02.2015/36

Moved Cr Denton

Seconded Cr Wason

That Council authorise the Chief Executive Officer to accept the offer from Ergon Energy to provide electricity supply connections to Lot 285 WV1474 – Roma Saleyards Truck Wash, Warrego Highway, Roma for no cost, as contained in their letter of offer reference: Ergon Energy Work Request: 964395.

CARRIED

9/0

Responsible Officer

Manager - Economic & Community Development

Item Number: L.3 **File Number:** D15/12249
SUBJECT HEADING: LIONS PLAYGROUND EQUIPMENT
Author and Officer's Title: Evan Woods, Manager - Roads, Drainage & Parks

Executive Summary:

Council's 2014/15 budget allows for replacement and upgrade of the playground equipment currently installed at the Lions Recreational Park on Elmer Street, Roma. The Roma Lions Club request clarification on ownership of the existing equipment to be removed. Furthermore, interest has been expressed by the Roma Gun Club and Life Church on the potential for Council to donate the equipment removed for future reuse.

Discussion:

A mover and seconder for the motion were obtained as recorded below, although no vote was taken at that time and Council determined that this matter would be discussed further during closed session.

Resolution No. GM/02.2015/37

Moved Cr O'Neil

Seconded Cr Schefe

That Council advise the Roma Lions Club that all assets erected on Council property are deemed the possession of Council.

And:

That equipment be donated to Roma Lions Club or an alternate third party, subject to consideration of legal advice regarding potential liability and indemnity against any such liability.

NO VOTE TAKEN

Resolution No. GM/02.2015/38**Moved Cr Chambers****Seconded Cr Wason**

That the legal aspect of Item L.3 Lions Playground Equipment be discussed in closed session in accordance with the provisions of section 275 (h) of the Local Government Regulation 2012 (*Other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage*) to allow Council time to seek legal advice.

CARRIED

9/0

CONFIDENTIAL REPORTS

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/02.2015/39**Moved Cr Denton****Seconded Cr Scheffe**

That Council close the meeting to the public at 11.49am, noting that Items 10.1, 11.7, 20.1 and L.3 included in the open agenda, will be discussed as part of the Confidential Agenda Items, in accordance with the provisions of Section 275 (a) the appointment, dismissal or discipline of employees and (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

CARRIED

9/0

Cr Flynn left the Chamber at 11.59am, returning at 12.00pm.

Cr O'Neil declared a potential perceived 'Conflict of Interest' in item C.6 due to his personal friendship with one of the tenderers. Cr O'Neil elected to remain for discussions on the basis that it would not influence his ability to consider the broader public interest.

The Mayor left the Chamber at 12.27pm, with the Deputy Mayor assuming the chair and did not return until after lunch.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.36PM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 1.59PM.

Cr Denton did not return to the meeting immediately following lunch.

The Mayor left the Chamber at 2.09pm, with the Deputy Mayor assuming the chair.

The Mayor entered the Chamber at 2.13pm.

Cr Denton entered the Chamber at 2.30pm.

Cr Price left the Chamber at 3.38pm.

Cr Flynn left the Chamber at 3.39pm, returning at 3.40pm.

Resolution No. GM/02.2015/40	
Moved Cr O'Neil	Seconded Cr Newman
That Council open the Meeting to the public at 3.41pm.	
CARRIED	8/0

Cr Price entered the Chamber at 3.42pm.

Cr Schefe left the Chamber at 3.45pm.

Cr Newman left the Chamber at 3.46pm.

Cr Newman and Cr Schefe entered the Chamber at 3.48pm.

Item Number:	C.1	File Number: D15/5944
SUBJECT HEADING:	REQUEST FOR FINANCIAL ASSISTANCE FOR CONFERENCE ATTENDANCE	
Author and Officer's Title:	Susan (Sue) Sands, (Acting) Coordinator - Local Development & Council Events	

Executive Summary:

Council received a request for financial assistance from an individual seeking assistance with costs associated with conference attendance.

Resolution No. GM/02.2015/41	
Moved Cr Newman	Seconded Cr Price
That Council:	
<ol style="list-style-type: none"> 1. Decline the request for financial assistance. 2. Provide details of Council's Quick Grant program, which provides funding of up to \$100 for individual development. 	
CARRIED	9/0

Responsible Officer	(Acting) Coordinator - Local Development & Council Events
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Item Number:	C.2	File Number: D15/5958
SUBJECT HEADING:	REQUEST FOR HIRE OF MITCHELL HALL	
Author and Officer's Title:	Susan (Sue) Sands, (Acting) Coordinator - Local	

Development & Council Events

Executive Summary:

A request was received from a performer for assistance with the fees for the hire of the Mitchell Shire Hall on 23 May 2015.

Resolution No. GM/02.2015/42
Moved Cr Denton
Seconded Cr Flynn

That Council decline the request for a waiver of fees for the hire of the Mitchell Shire Hall on 23 May 2015 as it does not fit the criteria for a local community group.

CARRIED

9/0

Responsible Officer
(Acting) Coordinator - Local Development & Council Events
Item Number:
C.3
File Number: D15/6090
SUBJECT HEADING:
REQUEST FOR SPONSORSHIP
Author and Officer's Title:
Susan (Sue) Sands, (Acting) Coordinator - Local Development & Council Events
Executive Summary:

Council received a request from the Queensland Police Sporting Association to financially support the annual Police Games Book.

Resolution No. GM/02.2015/43
Moved Cr O'Neil
Seconded Cr Chambers

That Council decline the request from Queensland Police Sporting Association to financially support the annual Police Games Book.

CARRIED

9/0

Responsible Officer
(Acting) Coordinator - Local Development & Council Events

Item Number: C.4 **File Number:** D15/6224

SUBJECT HEADING: **MEMORANDUM OF UNDERSTANDING (MOU) - QUEENSLAND RURAL FIRE SERVICES AND MARANOA REGIONAL COUNCIL**

Applicant: Queensland Rural Fire Service

Author and Officer's Title: **Sheree Hurle, Coordinator - Infrastructure Services Support**

Executive Summary:

Queensland Rural Fire Service has provided Council a Memorandum of Understanding (MOU) for the financial year 1/7/14 – 30/06/15 for a Resource Protocol Agreement which sets out the protocols, procedures and obligations of both parties in relation to the use of Council personnel, plant and equipment supplied to the Rural Fire Service Queensland for emergency activities conducted at QFES – Rural Fire Service Queensland incidents.

Discussion:

Cr Chambers identified the need for the MOU to be amended to read 'Maranoa Regional Council' rather than 'Maranoa Shire Council'. Cr Chambers also enquired if the MOU could be extended to include next financial year, given that we are more than halfway through the 2014/15 financial year.

Resolution No. GM/02.2015/44

Moved Cr Price

Seconded Cr Chambers

That Council:

1. Authorise the Chief Executive Officer to sign the Memorandum of Understanding with the Queensland Rural Fire Services, having regard to items 2 and 3.
2. Request that 'Maranoa Shire Council' be amended to read 'Maranoa Regional Council'.
3. Enquire if it is possible to extend the Memorandum of Understanding to 30 June 2016, given that we are more than halfway through the 2014/15 year at present.

CARRIED

9/0

Responsible Officer

Coordinator - Infrastructure Services Support

Item Number: C.5 **File Number:** D15/8893

SUBJECT HEADING: **ASSIGNMENT OF LEASE - MAJOR MITCHELL CARAVAN PARK**

Author and Officer's Title: **Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)**

Executive Summary:

Wagoutback Investments Pty Ltd (as Trustee for the Wagstaff Investment Trust) is in the process of selling the rights to operate the Major Mitchell Caravan Park business.

Wagoutback Investments Pty Ltd has requested that Council (as the Lessor of the Caravan Park) consent to the transfer of the lease over Lots 41, 42, 43, 45, 49 and 50 on Crown Plan M15114 (being Council owned land) to the purchaser.

Wagoutback Investments Pty Ltd has also requested that Council (as trustee of the reserve) consent to the transfer of the lease over Lot 1 on Crown Plan M15114, being reserve land for the purpose of recreation and camping and held by the Lessor as trustee under the Land Act 1994 (Qld).

The prospective purchaser has provided Council with a copy of their resume and Business Plan.

Resolution No. GM/02.2015/45	
Moved Cr Price	Seconded Cr Wason
That Council:	
<ol style="list-style-type: none"> 1. Consent to the transfer of lease over Lots 41, 42, 43, 45, 49 and 50 on Crown Plan M15114 to Craig Hilly and Carolyn Hilly (as trustees for the Hilly Family Discretionary Trust) subject to the terms of the Deed of Covenant and Consent on Transfer of Lease. 2. Consent to the transfer of lease over Lot 1 on M15114 to Craig Hilly and Carolyn Hilly (as trustees for the Hilly Family Discretionary Trust) subject to the terms of the Deed of Covenant and Consent on Transfer of Trustee Lease and Ministerial Approval. 3. Authorise the Chief Executive Officer to execute the Deed of Covenant and Consent on Transfer of Lease and Deed of Covenant and Consent on Transfer of Trustee Lease as presented to the meeting. 	
CARRIED	9/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Cr Flynn declared a potential perceived 'Conflict of Interest' in the following item due to his personal business operations out of the Roma Airport. Cr Flynn left the Chamber at 3.57pm, taking no further part in discussion or debate on the matter.

Item Number: C.6 **File Number:** D15/9869

SUBJECT HEADING: PROPOSAL TO PAY OUT AIRPORT LOAN

Author and Officer's Title: Ben Jones, Manager - Airports (Roma, Injune, Surat & Mitchell)

Executive Summary:

Airport Reserves as of 30 June 2015 is budgeted to have a balance of \$12,431,771. The current market value of the Airport Loan is \$4.2 million. By paying out the existing Airport Loan by the end of February this will save Council approximately \$1 million. This amount will result in a revised Airport Reserves budget of \$8,231,771 as of 30 June 2015. This amount will be divided into Airport Reserve – General - \$1,147,489 & Airport Reserve – Renewals - \$7,084,282.

Resolution No. GM/02.2015/46	
Moved Cr Denton	Seconded Cr O'Neil
That Council pay out the Airport Loan to an approximate value of \$4.2 million, the final amount dependant on market rates calculated on the day of the payment, with funds to be made available from Airport Reserves – General.	
CARRIED	8/0

Responsible Officer	Manager - Airports (Roma, Injune, Surat & Mitchell) Specialist – Strategic Finance
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At cessation of discussion and debate on the abovementioned item, Cr Flynn entered the Chamber at 3.58pm.

Item Number: C.7 **File Number:** D15/10271

SUBJECT HEADING: ROMA FLOOD MITIGATION PROJECT - EASEMENT ACQUISITIONS

Author and Officer's Title: Ross Drabble, Specialist - Flood Mitigation

Executive Summary:

Council entered an access deed with the various owners where the stage 1 flood levee has been constructed over part of the owner's land. A permanent easement over the area affected by the works is now required.

Resolution No. GM/02.2015/47

Moved Cr Wason

Seconded Cr Flynn

That:

1. Negotiations be entered into with each of the owners for the grant of an easement over the area affected by the Stage 1 levee within terms and conditions generally in accordance with the standard form grant of easement (subject to such changes as the Chief Executive Officer considers appropriate in the circumstances).
2. The Chief Executive Officer (or delegate) be authorised to negotiate compensation for the identified cases based on the report prepared by Taylor Byrne and a copy of the report be given to the relevant owner/s and their representatives.
3. In addition, the Chief Executive Officer (or delegate) be authorised to negotiate payment to the owner/s of their reasonable disturbance items (including, for example, legal and valuation fees).
4. If agreement can be reached for the grant of the easement and the amount of compensation and disturbance items, the Chief Executive Officer (or delegate) be authorised to enter into, on behalf of Council, an easement agreement finalising issues related to the grant of the easement and payment of compensation.
5. The relevant owner/s be advised that Council does not agree to the request that Council acquire the whole of their property instead of an easement only.

CARRIED

9/0

Responsible Officer

Specialist - Flood Mitigation

Item Number:

C.8

File Number: D15/6177

SUBJECT HEADING:

EXTENDED TERM FOR POSITION OF SPECIALIST - SENIOR BUILDING CERTIFIER

Author and Officer's Title:

Danielle Pearn, Manager - Planning & Building Development

Executive Summary:

The term for the position of Specialist - Senior Building Certifier is due to expire on 1 April 2015. An extension is required to enable Council to continue to provide building certification services to the community beyond this date.

Resolution No. GM/02.2015/48
Moved Cr Price
Seconded Cr Chambers

That the term for the position of Specialist – Senior Building Certifier be extended by two years, to 1 April 2017.

CARRIED

9/0

Responsible Officer
Manager - Planning & Building Development
Item Number:
C.9
File Number: D15/10131
SUBJECT HEADING:
TELSTRA SERVICE AGREEMENT RENEWAL CONTRACT
Author and Officer's Title:
Rueben Broom, Manager - IT Solutions
Executive Summary:

A new Telstra business service agreement contract is available for Council to take advantage of, which will provide us with a significant saving based on our current telecommunication and data usage.

Resolution No. GM/02.2015/49
Moved Cr Flynn
Seconded Cr Newman

That pursuant to section 234(1) of the Local Government Regulation 2012, Council enter into a 36 month Telstra business service agreement contract: Telecommunications Carrier Services LGA Arrangement Standing Offer Arrangement Contract No. BUS 238-0813.

CARRIED

9/0

Responsible Officer
Manager - IT Solutions
Item Number:
C.10
File Number: D15/10535
SUBJECT HEADING:
MARANOA FAMILY SUPPORT SERVICE
Author and Officer's Title:
Sharon Frank, Director - Corporate, Community & Commercial Services
Executive Summary:

Applications for funding are currently being sought for Family Support Services by the Department of Communities, Child Safety and Disability Services and are due by 16 February 2015.

Resolution No. GM/02.2015/50
Moved Cr Denton
Seconded Cr O'Neil

That Council not apply for funding for the Maranoa Family Support Services under the Department of Communities, Child Safety and Disability Services.

CARRIED

9/0

Responsible Officer
Director - Corporate, Community & Commercial Services

Item Number: C.11 **File Number:** D15/10655

SUBJECT HEADING: BASSETT PARK BAR REFURBISHMENT - TENDER 15012

Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The existing main bar at Bassett Park is in a dilapidated condition and was deemed to require refurbishment to improve the amenity and ease of use of the complex for patrons and stakeholders who use the facilities. Extensive consultation was undertaken with key stakeholders and a design and inclusions were agreed on and design documentation prepared.

Tender MRC 15012 was called on 13 January 2015 and closed on 3 February 2015. Six tender responses were received and have been reviewed with the tender summary documentation presented for Council consideration.

Resolution No. GM/02.2015/51	
Moved Cr O'Neil	Seconded Cr Chambers
<p>That the matter lay on the table for discussion at the next Councillor Workshop and further consideration at the next General Meeting, as Councillors requested more detail on the evaluation scoring.</p>	
CARRIED	9/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.12 **File Number:** D15/10738

SUBJECT HEADING: EXTENSION OF AGREEMENT FOR OPERATION OF SALEYARDS CANTEN AND UPCOMING TENDER

Author and Officer's Title: Christina Tincknell, Coordinator - Corporate, Community & Commercial Services

Executive Summary:

This report sought Council's approval to offer an extension to the agreement for the Operation of the Roma Saleyards Canteen to the current operator.

Resolution No. GM/02.2015/52	
Moved Cr Wason	Seconded Cr Scheffe
<p>That Council approve the terms and conditions of the extension to the agreement to operate the Roma Saleyards canteen to the close of business on 17 April 2015.</p>	
CARRIED	9/0

Responsible Officer	Coordinator - Corporate, Community & Commercial Services
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Item Number: C.13 **File Number:** D15/10590

SUBJECT HEADING: FOOTPATH AND GUTTER REPAIR - 46 HUTTON ST
INJUNE

Author and Officer's Title: Julian McEwan, Manager - Roads & Drainage (Nth E Central) and Parks & Gardens

Executive Summary:

A resident requested that Council reinstate the footpath from shop to kerb which is outside the current Council policy. This customer request predates Maranoa Regional Council. Works were undertaken on the footpath, and the footpath was replaced in line with then current standards, rather than on a like for like basis (i.e. what had been paid to be put in place by the owners in earlier years).

Resolution No. GM/02.2015/53	
Moved Cr O'Neil	Seconded Cr Price
That Council consider the reinstatement of the full width of the footpath from shop to kerb, and the associated kerb and channel in the 2015/16 budget deliberations.	
CARRIED	9/0

Responsible Officer	Manager - Roads & Drainage (Nth E Central) and Parks & Gardens
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Item Number: C.14 **File Number:** D15/10826

SUBJECT HEADING: BUSINESS ACTIVITY REPORT - ROMA SALEYARDS

Author and Officer's Title: Christina Tincknell, Coordinator - Corporate, Community & Commercial Services

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Roma Saleyards over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/02.2015/54	
Moved Cr Flynn	Seconded Cr Wason
That Council receive and note the Officer's Report as presented.	
CARRIED	9/0

Responsible Officer	Coordinator - Corporate, Community & Commercial Services
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Item Number: LC.1 **File Number:** D15/11568

SUBJECT HEADING: OUTSTANDING RATES (ASSESSMENT 11002169)

Author and Officer's Title: Dana Harrison, Coordinator - Rates

Executive Summary:

The applicant has written to Council regarding outstanding rates and charges on their property to advise that they believe that they have already paid the rates in full and as such do not intend to pay the outstanding amount.

Resolution No. GM/02.2015/55

Moved Cr Flynn

Seconded Cr Scheffe

That Council advise the applicant that a thorough search has been made of Council records and no payment can be found, and that unless proof of payment can be produced by the applicant, the amount of unpaid rates would still be outstanding on the property.

CARRIED

9/0

Responsible Officer	Coordinator - Rates
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Item Number: LC.2 **File Number:** D15/11966

SUBJECT HEADING: AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Author and Officer's Title: Sharon Frank, Director - Corporate, Community & Commercial Services

Executive Summary:

The report sought Council approval for the creation of two new positions.

Resolution No. GM/02.2015/56

Moved Cr Scheffe

Seconded Cr Newman

That the Organisational Structure be amended to incorporate the following changes:

- **Creation of a new permanent position - Online Services Communications Officer**
- **Creation of a full-time 3 year contract position - IT Specialist - SharePoint**

CARRIED

9/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: 11.7 **File Number:** D15/10827

SUBJECT HEADING: BUSINESS ACTIVITY REPORT - ROMA QUARRY - DECEMBER 2015

Author and Officer's Title: Christina Tincknell, Coordinator - Corporate, Community & Commercial Services

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Roma Quarry over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/02.2015/57	
Moved Cr Price	Seconded Cr Flynn
That this matter lay on the table for discussion at an upcoming General Meeting, to enable some items to be reviewed.	
CARRIED	9/0

Responsible Officer	Coordinator - Corporate, Community & Commercial Services
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Item Number: 10.1 **File Number:** D15/10430

SUBJECT HEADING: MINOR AMENDMENT TO ORGANISATIONAL STRUCTURE

Author and Officer's Title: Erin Tompkins, Associate to the CEO & Mayor

Executive Summary:

The report sought Council approval for a minor amendment to the organisational structure.

Resolution No. GM/02.2015/58	
Moved Cr Flynn	Seconded Cr Denton
That Council approve the following amendment to the organisational structure:	
<ul style="list-style-type: none"> Change the reporting line of the position of Plant Induction and Training Officer from the Coordinator – Plant Management as is currently in place, to report directly to the Manager – Resource Coordination. 	
CARRIED	9/0

Responsible Officer	Associate to the CEO & Mayor
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Item Number: L.3 **File Number:** D15/12249

SUBJECT HEADING: LIONS PLAYGROUND EQUIPMENT

Author and Officer's Title: Evan Woods, Manager - Roads, Drainage & Parks

Executive Summary:

Council's 2014/15 budget allows for replacement and upgrade of the playground equipment currently installed at the Lions Recreational Park on Elmer Street, Roma. The Roma Lions Club request clarification on ownership of the existing equipment to be removed. Furthermore, interest has been expressed by the Roma Gun Club and Life Church on the potential for Council to donate the equipment removed for future reuse.

Resolution No. GM/02.2015/59

Moved Cr O'Neil

Seconded Cr Scheffe

That Council donate the equipment to the Roma Lions Club, with Council giving its in principle support for the draft letter which addresses legal liability matters, subject to final review of the letter by the Mayor and Chief Executive Officer and their agreement with its contents.

CARRIED

9/0

Responsible Officer

Manager - Roads, Drainage & Parks

Cr O'Neil declared a potential perceived 'Conflict of Interest' in the following item, due to him being a personal friend of the contractor. Cr O'Neil elected to remain for discussions on the basis that it would not influence his ability to consider the broader public interest.

Item Number: LC.3

SUBJECT HEADING: YULEBA SERVICE CENTRE UPGRADE TENDER

Author and Officer's Title: Sharon Frank, Director - Corporate, Community & Commercial Services

Executive Summary:

Council has been asked to consider an adjustment to the contract price for the Yuleba Services Centre Upgrade.

Resolution No. GM/02.2015/60

Moved Cr Chambers

Seconded Cr Flynn

That Council, after discussions with awarded Contractor, agree to amending the contract price for the Yuleba Services Centre Upgrade to \$262,763 (excluding GST), and furthermore Council notes that this decision, if made earlier, would not have altered the overall outcomes of the tender evaluation process.

That the additional budget allocation of \$17,290 be funded with the savings being achieved in 02141.2085.2001.

CARRIED

9/0

Responsible Officer

**Director - Corporate, Community & Commercial Services
Specialist – Strategic Finance**

Item Number: 20.1 File Number: D15/10420

SUBJECT HEADING: MARANOA NETBALL ASSOCIATION - HOLDEN HOME GROUND ADVANTAGE PROGRAM

Author and Councillor's Title: Cr. Peter Flynn

Executive Summary:

Council received a request for permission to apply for funding under the Holden Home Ground Advantage program, submitted by Maranoa Netball Association.

Resolution No. GM/02.2015/61

Moved Cr Flynn

Seconded Cr O'Neil

That Council not accommodate the request for support to apply for funding under the Holden Home Ground Advantage program, submitted by Maranoa Netball Association.

Council is not in a position to support the project at this stage as it does not align with the strategic priorities of Council's Corporate Plan.

CARRIED

9/0

Responsible Officer	Coordinator – Sport & Recreation
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 4.14pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 25 February 2015, at Roma Administration Centre.

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 Mayor

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 Date