
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 24 JUNE 2015 COMMENCING FOLLOWING THE 2015/16 SPECIAL BUDGET MEETING.

ATTENDANCE

Acting Mayor Cr W S Wason chaired the meeting with, Cr. J L Chambers, Cr. R J Denton, Cr P J Flynn, Cr. W M Newman, Cr. C J O'Neil, Cr. M L Price, Cr. D J Scheffe, Chief Executive Officer – Julie Reitano, Coordinator Corporate Communications – Jane Frith, and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Planning & Building Development – Danielle Pearn, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager IT Solutions – Rueben Broom, Manager Airports (Roma, Injune, Surat & Mitchell) – Ben Jones, Manager Customer & Community Services – Julie Neil, Manager Roads, Drainage & Parks – Evan Woods, Specialist Business Development – Ryan Gittins, Specialist Community Care Transition – Melissa Wathen, Specialist Compliance – Warren Oxnam, Coordinator Water, Sewerage & Gas Projects, Compliance & Laboratory – Ben Godford, (Acting) Coordinator Libraries, Arts & Culture – Michelle Blair.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Acting Mayor welcomed all present and declared the meeting open at 9.36am

APOLOGIES

Resolution No. GM/06.2015/36

Moved Cr Newman

Seconded Cr O'Neil

That apologies be received and leave of absence granted for Mayor Loughnan for this meeting.

CARRIED

8/0

CONFIRMATION OF MINUTES

Resolution No. GM/06.2015/37

Moved Cr Denton

Seconded Cr Price

That the minutes of the General Meeting (8-10.06.15) held on 10 June 2015 be confirmed.

CARRIED

8/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

The following items were left on the table at the General Meeting held on 10 June 2015:

Item C.1 – Expression of Interest – Pensioner Cottages, Ann Street Mitchell was discussed as part of the Confidential Agenda Items segment.

Item L.1 - Application for Renewal of Lease - Term Lease 230067 being lot 90 on DL320, was discussed as part of the Late Open Agenda segment.

Item LC.1 - Community Care Transition, was discussed as part of the Late Confidential Agenda Items segment.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D15/47990

SUBJECT HEADING: COUNCIL INITIATED ADVISORY COMMITTEE MEETING MINUTES

Author and Officer's Title: Kelly Rogers, Coordinator - Elected Members & Community Engagement

Executive Summary:

As part of Council's Draft Community Engagement Strategy, Council initiated a number of Advisory Committees to seek community and stakeholder input on key projects and businesses of Council. Feedback, or the outcomes of these forums, assists Council to identify priorities, inform decisions and develop future strategies and policies.

This report provided a copy of the confirmed meeting minutes of the advisory committees that held meetings during the months of April 2015 - May 2015.

Discussion:

Cr. Flynn thanked members of the Roma Saleyards Advisory Committee for their contributions and advice provided, assisting Council to progress a number of key projects that will see the Saleyards Precinct grow into the future.

Resolution No. GM/06.2015/38

Moved Cr O'Neil

Seconded Cr Flynn

That Council received and note the confirmed minutes of the following Advisory Committee meetings:

- **Airport Advisory Committee Meeting – 06/05/15**
- **Roma Saleyards Advisory Committee Meeting – 30/04/15**

CARRIED

8/0

Responsible Officer

Coordinator - Elected Members & Community Engagement

Item Number:

11.2

File Number: D15/51926

SUBJECT HEADING:

REQUEST TO REVIEW SWIMMING POOL ENTRY FEES

Author and Officer's Title:

Kelly Rogers, Coordinator - Elected Members & Community Engagement

Executive Summary:

The applicant requested that Council give consideration to dropping entry fees to public swimming pools managed by Maranoa Regional Council.

Currently there are no entry fees charged for patrons of the Injune and Wallumbilla swimming pools, with the remainder charging an entry fee as set by the facility manager, and approved by Council as part of the respective management contracts. Swimming Pool entry fees are not included as part of Council's 2015/16 Fees & Charges Schedule.

Resolution No. GM/06.2015/39

Moved Cr Newman

Seconded Cr Scheffe

That Council:

- 1. Receive and note the letter of request as tabled.**
- 2. Not provide free public access to regional swimming pools where charging of an entry fee forms part of a Facility Management Agreement remuneration package.**

CARRIED

8/0

Responsible Officer

Coordinator - Elected Members & Community Engagement

Item Number:

11.3

File Number: D15/51753

SUBJECT HEADING:

COUNCIL CHAMBERS - AUDIO VISUAL SYSTEMS UPGRADE

Author and Officer's Title:

Rueben Broom, Manager - IT Solutions

Executive Summary:

A Budget adjustment was requested to allow purchase and capitalisation of the Council Chamber Audio Visual equipment located at the Roma Administration Centre.

Resolution No. GM/06.2015/40

Moved Cr O'Neil

Seconded Cr Price

That Council approve a budget transfer of \$40,000 from GL 2141.2079.2001 – Computer Hardware Materials & Services to GL 6141.6050.2001 - Information Technology Capital Projects Materials & Services to allow for the correct accounting / capitalisation of the Council Chambers' audio visual equipment project in the 2014/15 financial year.

CARRIED

8/0

Responsible Officer

Manager - IT Solutions

Item Number:

11.4

File Number: D15/51562

SUBJECT HEADING:

MONTHLY FINANCIAL STATEMENTS

Author and Officer's Title:

Deelea (Dee) Sullivan, Specialist - Accounting Services

Executive Summary:

The purpose of this report was for Council to receive a Monthly Financial Report in accordance with section 204 of the Local Government Regulation 2012, on progress that has been made in relation to the 2014/15 Budget for the period of the financial year up to 31 May 2015.

Resolution No. GM/06.2015/41

Moved Cr Chambers

Seconded Cr Denton

That the Financial Report to 31 May 2015 be received and noted.

CARRIED

8/0

Responsible Officer

Specialist – Accounting Services

INFRASTRUCTURE SERVICES

Item Number:

12.1

File Number: D15/51465

SUBJECT HEADING:

REQUEST FOR CAPITAL UPGRADE OF WYNDHAM STREET FOOTPATH

Author and Officer's Title:

Graham Sweetlove, Engineer - Asset & Service Planning

Executive Summary:

Council received a request to upgrade the footpath along Wyndham Street from McDowall Street to the northern boundary of the Mitre 10 carpark in Roma.

Resolution No. GM/06.2015/42

Moved Cr Schefe

Seconded Cr Newman

That this request be included in future budget deliberations, secondary to Council's 10 year capital works plans

CARRIED

8/0

Responsible Officer

Engineer - Asset & Service Planning

Item Number:

12.2

File Number: D15/51481

SUBJECT HEADING:

REQUEST FOR GRAVEL - SANDALWOOD DOWNS ROAD, BEGONIA

Author and Officer's Title:

Graham Sweetlove, Engineer - Asset & Service Planning

Executive Summary:

Council received a request in 2014 for a gravel upgrade of Sandalwood Downs Road, Begonia. The applicant has provided additional information supporting the request.

Resolution No. GM/06.2015/43

Moved Cr Flynn

Seconded Cr Price

That Council advise the applicant that the request was considered in the deliberations for the 2015/16 budget, and that as funds could not be allocated to the project, the request be included in future budget deliberations, secondary to Council's 10 year capital works plans.

CARRIED

8/0

Responsible Officer

Engineer - Asset & Service Planning

Item Number:

12.3

File Number: D15/51614

SUBJECT HEADING:

REQUEST TO EXTEND REGISTERED ROAD LENGTH - ROSEDALE ROAD, ROMA

Author and Officer's Title:

Kym Downey, Manager - Infrastructure Planning & Design

Executive Summary:

Council received a request for further consideration to include an extension of Rosedale Road, Roma in the adopted Road Register.

Resolution No. GM/06.2015/44

Moved Cr O'Neil

Seconded Cr Denton

That:

1. Council approve for the section of Rosedale Road, from chainage 6.35 to 9.35, to be:
 - a) classified as Rural Access – Secondary;
 - b) be added to the Road Register; and
 - c) be included in future road maintenance programs.
2. Consideration to upgrade the section of Rosedale Road from chainage 6.35 to 9.35, from the current standard (no provision for drainage and no gravel pavement) be secondary to Council's 10 year capital works program.
3. Council approve for the section of Minkadell Road, from chainage 3.20 to 3.927, to be removed from the Road Register and not included in future road maintenance programs.

Responsible Officer**Manager - Infrastructure Planning & Design****DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES****Item Number:****13.1****File Number: D13/23468****SUBJECT HEADING:****INFRASTRUCTURE CHARGES RESOLUTION - PRIORITY
INFRASTRUCTURE AREAS OF ROMA, WALLUMBILLA,
YULEBA, INJUNE, MITCHELL AND SURAT****Author and Officer's Title:****Warren Oxnam, Specialist - Compliance****Executive Summary:**

The Queensland Government introduced a maximum infrastructure charging framework for residential and non-residential development under the Sustainable Planning Act 2009 (SPA) and Draft State planning regulatory provision (adopted charges) 2011 (Draft SPRP 2011) which came into effect on 1 July 2011.

In response, Council resolved to adopt charges towards the end of 2011. The adopted charges resolutions were amended in September 2012 to ensure consistency with the final State Planning Regulatory Provision (Adopted Charges) 2012 (SPRP 2012).

In 2014, the Queensland Government made significant amendments to the infrastructure charges provisions in the Sustainable Planning Act 2009. These changes introduced a number of compulsory requirements in relation to credits for existing use, discounts, offsets, refunds, conversion applications and appeals.

For credits and discounts, the legislative changes were in accordance with the directions already taken by Council in choosing to give credit for existing uses and deemed uses of land and discounts for infrastructure networks that were not going to be used. For consistency, this credit approach was further extended to other uses that relied on the use of gross floor area (GFA) or impervious area (IA) for infrastructure charges. Council has also been incorporating elements of the refund and offset policies since July 2014.

The proposed Adopted Infrastructure Charges Resolutions have been expanded to include consideration of development inside and outside of the Priority Infrastructure Areas (PIAs). The resolutions provide greater transparency and consistency in infrastructure charging.

Council consultation with its community occurred in 2013 and the Queensland Government consulted the wider community in 2013-14 about changes to infrastructure charges legislation and its effects.

A broad policy setting aims to foster economic development by reducing charges and making infrastructure charges approximately 15% of the open market average land sale price. This means that the effects of infrastructure charges on proposed development are approximately equal across all types of local communities when benchmarked as a percentage of average land sale prices of urban land inside the statutory PIAs.

The Council subsidy for land development will vary between locations but its effects will be the same for land development across the Maranoa Region. The infrastructure charges could be reviewed annually in response to market fluctuations to maintain general consistency with the 15% land sale price benchmark. The proposed tolerance in fluctuations is up to 20% and down to 10% (that is +/- 5% either side of the 15% average).

In pricing land development, this broad policy provides greater transparency on Council decision making and greater predictability for developers and land purchasers.

Discussion:

Council determined that the matter should lay on the table for further consideration at a later point during the meeting to allow additional time to review recommended amendments.

Action:

That the matter lay on the table for further consideration at a later point during the meeting.

Item Number: 13.2 **File Number:** D15/49285

SUBJECT HEADING: SUBMISSION OF APPLICATIONS UNDER NATIONAL STRONGER REGIONS FUND (ROUND TWO)

Author and Officer's Title: Susan (Sue) Sands, Coordinator - Grants, Local Development & Council Events

Executive Summary:

Council is eligible to apply for funding under the National Stronger Regions Fund, which is administered by the Australian Government (Department of Infrastructure and Regional Development). The following two projects were recommended for submission under the program:

1. Roma Airport Runway Refurbishment
2. Roma Sewer Main Upgrade

Resolution No. GM/06.2015/45

Moved Cr Denton

Seconded Cr Price

That Council:

1. **Submit applications under the National Stronger Regions Fund for:**
 - a) Roma Airport Runway Refurbishment; and
 - b) Roma Sewer Main Upgrade.
2. **Commit to providing funding over consecutive financial year budgets matching a cash contribution on at least a 'dollar for dollar' basis, to enable the project/s to be completed by 31 December 2019, depending on successful applications.**

CARRIED

8/0

Responsible Officer

Coordinator - Grants, Local Development & Council Events

Item Number: 13.3 **File Number:** D15/51455

SUBJECT HEADING: COUNCIL SWIMMING POOLS

Author and Officer's Title: Roslyn (Ros) Waldron, Administration Officer - Council Buildings & Structures Support

Executive Summary:

Across the region Council maintains five swimming pool complexes and The Great Artesian Spa Complex.

The pools are operated by contractors under management arrangements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables. Reports for the month of May were presented for Council's information.

Resolution No. GM/06.2015/46	
Moved Cr Newman	Seconded Cr Denton
That Council receive the regional swimming pool reports for the month of May 2015.	
CARRIED	8/0

Responsible Officer	Administration Officer - Council Buildings & Structures Support
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Item Number: 13.4 **File Number:** D15/51788

SUBJECT HEADING: APPLICATION FOR CONVERSION OVER TL 0/217897 - LOT 133 ON WT174

Author and Officer's Title: Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Term Lease (TL) 0/217897 being Lot 133 on WT174 to freehold tenure.

Resolution No. GM/06.2015/47	
Moved Cr Denton	Seconded Cr Chambers
That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over TL 0/217897 being Lot 133 on WT174 to freehold tenure.	
CARRIED	8/0

Responsible Officer	Administration Officer - Property & Legal
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LATE ITEMS

Item Number: 13.6 **File Number:** D15/45209

SUBJECT HEADING: APPLICATION FOR RENEWAL OF LEASE - TERM LEASE 230067 BEING LOT 90 ON DL320

Author and Officer's Title: Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the renewal of Term Lease 230067 being Lot 90 on DL320, Reserve for Water Supply purposes, R.6678. This Lease is due to expire on 31 October 2015.

The matter had been laid on the table at the General Meeting on 10 June 2015 in order to allow additional investigation following the receipt of additional information from the applicant. Council again considered the request.

Resolution No. GM/06.2015/48

Moved Cr O'Neil

Seconded Cr Denton

That Council advise the Department of Natural Resources and Mines that the land is not required for its gazetted purpose of Water Supply - R6678.

CARRIED

8/0

Responsible Officer

Administration Officer - Property & Legal

Item Number:

L.2

File Number: D15/53018

SUBJECT HEADING:

CLOSURE OF LIBRARY SERVICES ON SATURDAY 25 JULY FOR ALL STAFF TO ATTEND LIBRARIES' TEAM MEETING AND WORKSHOP

Author and Officer's Title:

Michelle Blair, (Acting) Coordinator - Libraries, Arts & Culture

Executive Summary:

It was requested that Council give consideration to closure of four library services on Saturday, 25 July 2015 for all library staff to attend a meeting and workshop. The agenda will cover:

- *Incident reporting and dealing with difficult situations (following recent incident at the Mitchell Library)*
- *Draft Public Access Internet Use Policy*
- *Presentation from Manager IT Solutions on Wi-Fi*
- *Draft Library Strategic Plan and Library Policy*
- *Public programming and engaging our community / attracting new members.*

Resolution No. GM/06.2015/49

Moved Cr Flynn

Seconded Cr Newman

That Council endorse closure of the libraries in Roma, Mungallala, Mitchell and Surat on Saturday, 25 July 2015, to allow all appropriate staff to attend a staff meeting and workshop.

CARRIED

8/0

Responsible Officer

(Acting) Coordinator - Libraries, Arts & Culture

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.06AM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 10.38AM

Item Number: 13.1 **File Number:** D13/23468

SUBJECT HEADING: **INFRASTRUCTURE CHARGES RESOLUTION - PRIORITY INFRASTRUCTURE AREAS OF ROMA, WALLUMBILLA, YULEBA, INJUNE, MITCHELL AND SURAT**

Author and Officer's Title: **Warren Oxnam, Specialist – Compliance**

Executive Summary:

The Queensland Government introduced a maximum infrastructure charging framework for residential and non-residential development under the Sustainable Planning Act 2009 (SPA) and Draft State planning regulatory provision (adopted charges) 2011 (Draft SPRP 2011) which came into effect on 1 July 2011.

In response the Council resolved to adopt charges towards the end of 2011. The adopted charges resolutions were amended in September 2012 to ensure consistency with the final State Planning Regulatory Provision (Adopted Charges) 2012 (SPRP 2012).

In 2014, the Queensland Government made significant amendments to the infrastructure charges provisions in the Sustainable Planning Act 2009. These changes introduced a number of compulsory requirements in relation to credits for existing use, discounts, offsets, refunds, conversion applications and appeals.

For credits and discounts, the legislative changes were in accordance with the directions already taken by Council in choosing to give credit for existing uses and deemed uses of land and discounts for infrastructure networks that were not going to be used. For consistency, this credit approach was further extended to other uses that relied on the use of gross floor area (GFA) or impervious area (IA) for infrastructure charges. Council has also been incorporating elements of the refund and offset policies since July 2014.

The proposed Adopted Infrastructure Charges Resolutions have been expanded to include consideration of development inside and outside of the Priority Infrastructure Areas. The resolutions provide greater transparency and consistency in infrastructure charging.

Council consultation with its community occurred in 2013 and the Queensland Government consulted the wider community in 2013-14 about changes to infrastructure charges legislation and its effects.

A broad policy setting aims to foster economic development by reducing charges and making infrastructure charges approximately 15% of the open market average land sale price. This means that the effects of infrastructure charges on proposed development are approximately equal across all types of local communities when benchmarked as a percentage of average land sale prices of urban land inside the statutory PIAs.

The Council subsidy for land development will vary between locations but its effects will be the same for land development across the Maranoa Region. The infrastructure charges could be reviewed annually in response to market fluctuations to maintain general consistency with the 15% land sale price benchmark. The proposed tolerance in fluctuations is up to 20% and down to 10% (that is +/- 5% either side of the 15% average).

In pricing land development, this broad policy provides greater transparency on Council decision making and greater predictability for developers and land purchasers.

This item had been laid on the table earlier during the meeting to provide Council an opportunity to consider the proposed amendments.

Resolution No. GM/06.2015/50

Moved Cr Newman

Seconded Cr Flynn

That Council adopt recommendations 1 – 7 of the updated agenda report to make the following resolutions:

- 1. Adopted Infrastructure Charges Resolution for the Bendemere Shire Planning Scheme Area of Maranoa Regional Council 24 June 2015**
- 2. Adopted Infrastructure Charges Resolution for the Booringa Shire Planning Scheme Area of Maranoa Regional Council 24 June 2015**
- 3. Adopted Infrastructure Charges Resolution for the Bungil Shire Planning Scheme Area of Maranoa Regional Council 24 June 2015**
- 4. Adopted Infrastructure Charges Resolution for the Roma Town Planning Scheme Area of Maranoa Regional Council 24 June 2015**
- 5. Adopted Infrastructure Charges Resolution for the Warroo Shire Planning Scheme Area of Maranoa Regional Council 24 June 2015**
- 6. Adopted Infrastructure Charges Resolutions Policy – Average Land Sale Prices Benchmark**
- 7. Adopted Infrastructure Charges Resolutions Policy – Discounted estimate of road impact costs (Network Access Charge) 24 June 2015**

CARRIED

8/0

Responsible Officer

Specialist – Compliance

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (c) the local government budget;
- (b) industrial matters affecting employees;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/06.2015/51

Moved Cr O'Neil

Seconded Cr Price

That Council close the meeting to the public at 10.43am.

CARRIED

8/0

Cr. O'Neil declared a 'Conflict of Interest' in Item C.7 – Regional Communication Forums, due to his casual employment with 4ZR, and left the Chamber at 11.08am taking no further part in discussions concerning renewal of the Councillor Chat radio segment with 4ZR.

On cessation of discussion on the abovementioned item, Cr. O'Neil entered the Chamber at 11.08am.

Cr. O'Neil left the Chamber at 11.47am, and entered at 11.48am.

Cr. Flynn declared a 'Conflict of Interest' in Item C.8 – Monthly Business Unit Report – Airport, and left the Chamber at 12.01pm, taking no further part in discussion on the Item.

On cessation of discussion on the abovementioned item, Cr. Flynn entered the Chamber at 12.12pm.

Cr. Chambers declared a potential perceived 'Conflict of Interest' in item C.9 – Request for Regional Domestic Water Service outside of the Regional Domestic Water Service Area, due to the applicant being a family relative. Cr. Chambers elected to remain for discussion on the item on the basis that it would not influence her ability to consider the broader public interest.

Cr. Denton left the Chamber at 12.34pm, and entered at 12.39pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.57PM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 1.36PM

Resolution No. GM/06.2015/52

Moved Cr Schefe

Seconded Cr O'Neil

That Council open the meeting to the public at 2.48pm.

CARRIED

8/0

Item Number: C.1 **File Number:** D15/46878

SUBJECT HEADING: **EXPRESSION OF INTEREST - PENSIONER COTTAGES, ANN STREET MITCHELL**

Author and Officer's Title: **Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)**

Executive Summary:

Council received one Expression of Interest in response to an advertisement placed in local media on Friday 1 May 2015. The party has expressed interest in acquiring the three surplus cottages for removal from Council property in Ann Street Mitchell.

Council was asked to consider the Expression of Interest received to relocate the buildings and the two quotations received to demolish the buildings. This matter was previously laid on the table at the General Meeting on 10 June 2015 to allow for further investigation of additional information received from the applicant. Council again considered the matter.

Resolution No. GM/06.2015/53

Moved Cr Chambers

Seconded Cr Denton

That Council:

- 1. Decline the Expressions of Interests received to remove the three pensioner cottages located on Ann Street Mitchell.**
- 2. Investigate current land tenure arrangements, and potential associated costs to amend tenures to accommodate a number of options including sale by tender of the land and cottages as is, or renovation with Council to retain ownership.**
- 3. Taking into consideration the outcomes of the land tenure investigation seek costings for the renovation of the cottages.**

CARRIED

8/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: C.2 **File Number:** D15/52180

SUBJECT HEADING: **INSURANCE ARRANGEMENTS 2015/16**

Author and Officer's Title: **Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)**

Executive Summary:

The Queensland Local Government Mutual Liability Pool (LGM Queensland) has launched a new self-insurance fund being LGM Assets. This new insurance scheme could provide all of Council's required insurance coverages with the exception of workers' compensation insurance and public liability coverage for which Council is already in a mutual liability pool with other local governments.

Council was asked to consider arrangements for its insurance coverage for the 2015/16 year.

Resolution No. GM/06.2015/54

Moved Cr Newman

Seconded Cr Denton

That Council:

1. Retain the services of AON Insurance Brokers for the 2015/16 year.
2. Investigate all insurance options in preparation for the 2016/17 financial year for Council's further consideration.

CARRIED

8/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number:

C.3

File Number: D15/50215

SUBJECT HEADING:

REQUEST FOR DISCOUNT – ASSESSMENT NO. 14018840

Author and Officer's Title:

Dana Harrison, Coordinator – Rates

Executive Summary:

Correspondence was received from the applicant requesting that discount be granted as they did not receive their rates notice for the rates period of 1 January 2015 – 30 June 2015.

Resolution No. GM/06.2015/55

Moved Cr Price

Seconded Cr Scheffe

That Council not grant the discount in this instance as the circumstances do not meet the criteria set out in Council's adopted Revenue Statement or the Local Government Regulation 2012 for granting discount.

CARRIED

8/0

Responsible Officer

Coordinator – Rates

Item Number:

C.4

File Number: D15/51277

SUBJECT HEADING:

REQUEST FOR DISCOUNT – ASSESSMENT NO. 15012115

Author and Officer's Title:

Dana Harrison, Coordinator – Rates

Executive Summary:

Correspondence was received from the applicant requesting that Council consider granting the discount for the rates period of 1 January 2015 – 30 June 2015.

Resolution No. GM/06.2015/56

Moved Cr Flynn

Seconded Cr Newman

That Council not grant the discount in this instance as the circumstances do not meet the criteria set out in Council's adopted Revenue Statement or the Local Government Regulation 2012 for granting discount.

CARRIED

8/0

Responsible Officer

Coordinator – Rates

Item Number: C.5 **File Number:** D15/51514

SUBJECT HEADING: REQUEST FOR DISCOUNT – ASSESSMENT NO. 15011984

Author and Officer's Title: Dana Harrison, Coordinator – Rates

Executive Summary:

Correspondence was been received from the applicant requesting discount be granted as they did not receive their rates notice for the rates period of 1 January 2015 – 30 June 2015.

Resolution No. GM/06.2015/57

Moved Cr O'Neil

Seconded Cr Chambers

That Council not grant the discount in this instance as the circumstances do not meet the criteria set out in Council's adopted Revenue Statement or the Local Government Regulation 2012 for granting discount.

CARRIED

8/0

Responsible Officer

Coordinator – Rates

Item Number: C.6 **File Number:** D15/49850

SUBJECT HEADING: QUARRY DATA TELECOMMUNICATION

Author and Officer's Title: Rueben Broom, Manager - IT Solutions

Executive Summary:

Due to the high data and communication dropout rates of the current 3G connection at the Roma Quarry, solutions have been sourced to provide alternative reliable/financially sustainable options. The two solutions outlined in the agenda report were Fibre Optic and Satellite.

Resolution No. GM/06.2015/58

Moved Cr Price

Seconded Cr Schefe

That Council:

1. **Approve the installation of the Fibre Optic Solution at a cost of \$53,000, with the funding required to come from the following 2014/15 budget allocations:**
 - **\$23,000 from the Telstra Technology Incentive Fund; and**
 - **\$30,000 from GL 02141.2085.2001 - Telephone Expenses Materials & Services.**
2. **Authorise the transfer of funds (\$53,000) from the Quarry Reserve to reimburse the General Fund for the costs (subject to the Quarry's year end results accommodating this transfer).**

CARRIED

8/0

Responsible Officer

Manager - IT Solutions

Cr. O'Neil declared a 'Conflict of Interest' in the matter of 4ZR, due to his casual employment with 4ZR, and left the Chamber at 2.55pm taking further part in discussions pertaining to 4ZR.

Item Number: C.7 **File Number:** D15/51489

SUBJECT HEADING: REGIONAL COMMUNICATION FORUMS

Author and Officer's Title: Jane Frith, Coordinator - Corporate Communications

Executive Summary:

Maranoa Regional Council shares Council news via a range of communication forums. With the expiration of two of these communication forum contracts ending 30 June 2015 (Western Star's Council News advertisement and 4ZR's Councillor Chat radio segment), Council's views were sought on direction for future communications.

Resolution No. GM/06.2015/59

Moved Cr Flynn

Seconded Cr Price

That Council:

1. **Extend the current Council News advertisement contract with the Western Star until 30 September 2015 (no changes to current format).**
2. **Extend the current Councillor Chat radio segment with 4ZR until 30 September 2015 (no changes to current format).**

CARRIED

7/0

Responsible Officer

Coordinator - Corporate Communications

At cessation of discussion and debate on the abovementioned item, Cr. O'Neil entered the Chamber at 2.59pm.

Cr Flynn declared a 'Conflict of Interest' in the following item, due to his personal business operations out of the Roma Airport, and left the Chamber at 3.00pm, taking no further part in discussion or debate on the matter.

Item Number: C.8 **File Number:** D15/50447

SUBJECT HEADING: MONTHLY BUSINESS UNIT REPORT – AIRPORT

Author and Officer's Title: Ben Jones, Manager - Airports (Roma, Injune, Surat & Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance & bring to Council's attention any emerging issues.

Resolution No. GM/06.2015/60

Moved Cr Denton

Seconded Cr Scheffe

That Council receive and note the Officer's report as presented.

CARRIED

7/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat & Mitchell)

At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the Chamber at 3.01pm.

Cr. Chambers declared a potential perceived 'Conflict of Interest' in the following item, due to the applicant being a family relative. Cr. Chambers elected to remain for discussion and debate on the matter, on the basis that it would not influence her ability to consider the broader public interest.

Item Number: C.9 **File Number:** D15/51627

SUBJECT HEADING: REQUEST FOR REGIONAL DOMESTIC WATER SERVICE OUTSIDE OF THE REGIONAL DOMESTIC WATER SERVICE AREA

Author and Officer's Title: Benjamin (Ben) Godford, Coordinator - Water, Sewerage & Gas Projects, Compliance & Laboratory

Executive Summary:

The applicant has requested a Regional Domestic Water Service for the property at Lot 8 Piggery Lane, Mitchell. The property is over 1km outside of the current Regional Domestic Water Service Area.

Resolution No. GM/06.2015/61	
Moved Cr Scheffe	Seconded Cr Denton
That Council not approve the request for connection due to its distance outside of the current rural domestic water policy connection area.	
CARRIED (Cr. Chambers voted in favour of the motion)	8/0

Responsible Officer	Coordinator - Water, Sewerage & Gas Projects, Compliance & Laboratory
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LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D15/47539

SUBJECT HEADING: COMMUNITY CARE TRANSITION

Author and Officer's Title: Melissa Wathen, Specialist - Community Care Transition

Executive Summary:

The report provided an update of progress on the Community Care transition arrangements. This matter had been laid on the table at the previous General Meeting held on 10 June 2015, pending further advice from the Federal Government on transition of the Community Care service delivery. Further notification from the Federal Government has now been received.

Action: That the item be withdrawn from the Agenda, given that the following two (2) reports respond to further advice received from the Federal Government.
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Item Number: LC.2 **File Number:** D15/37883

SUBJECT HEADING: **COMMUNITY CARE TRANSITION - TRANSFER OF NON-CURRENT ASSET (VEHICLES) TO BLUECARE AND ANGLICARE TO FACILITATE THE TRANSITION OF COUNCIL COMMUNITY AND AGED CARE PROGRAMS**

Author and Officer's Title: **Melissa Wathen, Specialist - Community Care Transition**

Executive Summary:

With the transition of all Council Community and Aged Care Programs imminent, consultation has occurred between Council Officers, BlueCare, Anglicare, Department of Social Services and the Department of Communities, Child Safety and Disability Services in regards to the disposal of all vehicles (non-current assets) capially funded by the Department/s. These vehicles directly relate to the service delivery of Community and Aged Care Services and the subsequent transition of these Programs. These non-current assets are an essential element in the ongoing service delivery for clients in supporting their care needs.

Resolution No. GM/06.2015/62

Moved Cr Price

Seconded Cr Denton

That Council:

1. **In accordance with Division 2, section 224, (6) (b) & (7) (a) and Division 4, section 236, 1 (b) (i) of the Local Government Regulation 2012, dispose of the non-current assets (vehicles) as per the schedule attached to the agenda report to BlueCare and Anglicare totalling an estimated value of \$ 249,500.**
2. **Approve the Chief Executive Officer to sign the Vehicle Registration Transfer Applications to facilitate the transfer of the vehicles in the schedule to BlueCare and Anglicare on behalf of Council.**

CARRIED

8/0

Responsible Officer

Specialist - Community Care Transition

Item Number: LC.3 **File Number:** D15/37857

SUBJECT HEADING: **COMMUNITY CARE TRANSITION - TRANSFER OF NON-CURRENT ASSETS TO BLUECARE, ANGLICARE AND QUEENSLAND HEALTH-WALLUMBILLA HEALTH SERVICE TO FACILITATE THE COMMUNITY AND AGED CARE TRANSITION**

Author and Officer's Title: **Melissa Wathen, Specialist - Community Care Transition**

Executive Summary:

With the transition of all Council Community and Aged Care Programs imminent, consultation has occurred between Council Officers, BlueCare, Anglicare, Queensland Health-Wallumbilla Health Service, Department of Social Services and the Department of Communities, Child Safety and Disability Services in regards to the transfer of non-current assets. These non-current assets, originally funded by the relevant department/s will assist the transition of clients from Council's Community and Aged Care Programs to the new Service Provider in supporting their care needs.

Resolution No. GM/06.2015/63

Moved Cr Newman

Seconded Cr Chambers

That Council, in accordance with Division 4, section 236, 1(b) (i) of the Local Government Regulation 2012, dispose of non-current assets as per the schedule attached to the officer's report, totalling an estimated value of \$23,838.

CARRIED

8/0

Responsible Officer

Specialist - Community Care Transition

Item Number:

LC.4

File Number: D15/47325

SUBJECT HEADING:

BLUECARE REQUEST TO ACCESS OFFICE SPACE AND CAR PARKING IN MARANOA REGIONAL COUNCIL SURAT OFFICE TO DELIVER COMMUNITY CARE SERVICES

Author and Officer's Title:

Melissa Wathen, Specialist - Community Care Transition

Executive Summary:

In order to facilitate a seamless transition with minimal disruption to clients, Council Officers had been approached by BlueCare Management requesting access to office space & car parking in Council's Surat office.

Resolution No. GM/06.2015/64

Moved Cr Flynn

Seconded Cr Denton

That Council:

1. Endorse for BlueCare to use office space at the Maranoa Regional Council Surat office at 73 Burrowes Street, and that there be no charge for six (6) months - renegotiable after 31 December 2015.
2. Approve for BlueCare to have access up to three (3) parking spaces overnight at the Maranoa Regional Council Surat Office for six (6) months - renegotiable after 31 December 2015 or earlier if vehicle parking is required for Council vehicles.

CARRIED

8/0

Responsible Officer

Specialist - Community Care Transition

Item Number:

LC.5

File Number: D15/50676

SUBJECT HEADING:

COMMUNITY HOUSING - SHORT-TERM MANAGEMENT PROPOSAL

Author and Officer's Title:

Julie Neil, Manager - Community Services

Executive Summary:

Maranoa Regional Council's Community Housing service was due to transition on 30 June 2015. The Department of Housing and Public Works team cannot approve a final and complete transition of stock until 30 September 2015.

The Department of Housing and Public Works representatives are requesting that Council enter into a short-term management agreement with St Vincent de Paul until this date.

A Management Agreement was proposed for Council's consideration.

Resolution No. GM/06.2015/65	
Moved Cr O'Neil	Seconded Cr Newman
That Council approve:	
<ol style="list-style-type: none"> 1. Initiation of a Management Agreement between Council and St Vincent de Paul, commencing 30 June 2015 until 30 September 2015. 2. For the Chief Executive Officer to sign the agreement on behalf of Council. 3. The provision of office space for St Vincent De Paul at the Roma Community Hub for the three month period. 	
CARRIED	8/0

Responsible Officer	Manager - Community Services
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Item Number: LC.6 **File Number:** D15/50860

SUBJECT HEADING: MISCELLANEOUS DEBT WRITE OFFS

Author and Officer's Title: Debbie Gelhaar, Coordinator – Debtors

Executive Summary:

The report recommended to Council the formal write off of debts that are deemed to be irrecoverable or unviable for Council to pursue further recovery action.

Resolution No. GM/06.2015/66	
Moved Cr Chambers	Seconded Cr O'Neil
That Council approve the amended schedule of write off of debts owing due to their current status of being irrecoverable or unviable for Council to pursue further recovery action.	
CARRIED	8/0

Responsible Officer	Coordinator – Debtors
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Item Number: LC.7 **File Number:** D15/52299

SUBJECT HEADING: OFFERING OF POWERED SITES AT BASSETT PARK ROMA

Author and Officer's Title: Erin Tompkins, Associate to the CEO & Mayor

Executive Summary:

Council previously received and considered a request regarding the provision of powered camping sites at Bassett Park. At the time, Council resolved to reconsider the matter as part of the 2015/16 budget. This report sought Council's review of the matter.

Resolution No. GM/06.2015/67

Moved Cr Flynn

Seconded Cr Chambers

That Council continue to provide powered camping sites at Bassett Park, noting that the fees were reviewed as part of the 2015/16 Fees & Charges adopted at the Special Budget Meeting on 24 June 2015.

CARRIED

7/1

Responsible Officer

Associate to the CEO & Mayor

Item Number:

LC.8

File Number: D15/52940

SUBJECT HEADING:

**ROADS, DRAINAGE & PARKS DEPARTMENT
ORGANISATIONAL STRUCTURE**

Author and Officer's Title:

**Evan Woods, Manager - Roads, Drainage & Parks
Gabrielle Franklin, Support Officer - Roads, Drainage & Parks**

Executive Summary:

The report proposed a new Team Structure for the Roads, Drainage & Parks department as a follow up to the Management Structure that was resolved by Council at the General Meeting on 25 March 2015.

The report sought in principle support from Council for the initial proposed structure, to undertake further consultation and introduction to the entire Roads, Drainage & Parks workforce at the workshop, to be held on 30 June & 1 July 2015.

Resolution No. GM/06.2015/68

Moved Cr Price

Seconded Cr Schefe

That Council:

- 1. Give in principle support to the proposed broad framework structure with implementation as soon as practical in July 2015, on the condition that any proposed amendments (resulting from the consultation process with staff) be presented to the General Meeting on 8 July 2015 for Council's further consideration.**
- 2. Authorise the Chief Executive Officer and/or delegates, to consult with the relevant staff at a Roads, Drainage & Parks workshop on 30 June to 1 July 2015.**

CARRIED

8/0

Responsible Officer

Support Officer - Roads, Drainage & Parks

Item Number:

LC.9

File Number: D15/53015

SUBJECT HEADING:

**CONTRACTOR PAYMENT - SOUTH WEST REGIONAL
ECONOMIC DEVELOPMENT ASSOCIATION INC.**

Author and Officer's Title:

Ryan Gittins, Specialist - Business Development

Executive Summary:

The Maranoa Regional Council joined the South West Regional Economic Development Association Inc. (SW RED) in late 2014, in order to foster a closer relationship with western communities, and contribute towards development of the region.

Council has been invoiced, requesting payment to cover Council's portion of the SW RED project officer's salary. Council's resolution was sought to endorse this payment, as discussed at the SW RED committee meeting on Monday, 30 March 2015.

Resolution No. GM/06.2015/69	
Moved Cr O'Neil	Seconded Cr Denton
That Council:	
<ol style="list-style-type: none"> 1. Endorse payment of \$6,875 (Incl. GST) to South West Regional Economic Development Association Inc. to cover wages for the organisation's project officer as discussed at the board meeting on Monday, 30 March 2015. 2. Transfer \$6,250 (Ex. GST) from GL2880.2001.2001 to WO14477.2538.2001 (for the 2014/15 financial year) to allow payment of invoice 26 with this change to be accommodated as an amendment to the 2014/15 budget. 	
CARRIED	8/0

Responsible Officer	Specialist - Business Development
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Item Number: LC.10 **File Number:** N/A

SUBJECT HEADING: DEVELOPMENT OF 2015/16 BUDGET PAPERS

Author & Officer's Title: Julie Reitano, Chief Executive Officer

Executive Summary:

Council's approval was sought for the transfer of an additional allocation of funds to accommodate design costs for the 2015/16 Budget papers.

Resolution No. GM/06.2015/70	
Moved Cr Chambers	Seconded Cr Scheffe
That Council approve the transfer of \$5,550 from GL 2051.2096 to GL 2051.2097 to accommodate additional design costs for the 2015/16 Budget Papers.	
CARRIED	8/0

Responsible Officer	Specialist - Organisational Development
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CLOSURE

There being no further business, the Acting Mayor thanked Council for their attendance and declared the meeting closed at 3.17pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 8 July 2015, at Roma Administration Centre.

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 Acting Mayor

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 Date