
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 8 JULY 2015 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. R S Loughnan chaired the meeting with, Deputy Mayor Cr W S Wason, Cr. J L Chambers, Cr. R J Denton, Cr P J Flynn, Cr. W M Newman, Cr. C J O'Neil, Chief Executive Officer – Julie Reitano, Coordinator Corporate Communications – Jane Frith, and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Administration & Information Services – Dale Waldron, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Quarry Operations – David Grace, Coordinator Tourism – Megan Swords.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Acting Mayor welcomed all present and declared the meeting open at 9.10am, advising that the Mayor would be a late arrival for the meeting.

APOLOGIES

Resolution No. GM/07.2015/01

Moved Cr O'Neil

Seconded Cr Newman

That apologies be received and leave of absence granted for Cr. Price & Scheffe for this meeting.

CARRIED

6/0

CONFIRMATION OF MINUTES

Resolution No. GM/07.2015/02

Moved Cr Chambers

Seconded Cr Flynn

That the minutes of the Special Budget Meeting (1-24.06.15) held on 24 June 2015 be confirmed.

CARRIED

6/0

Resolution No. GM/07.2015/03

Moved Cr Denton

Seconded Cr Chambers

That the minutes of the General Meeting (9-24.06.15) held on 24 June 2015 be confirmed.

CARRIED

6/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D15/32510

SUBJECT HEADING: MISCELLANEOUS DEBT POLICY

Author and Officer's Title: Debbie Gelhaar, Coordinator - Debtors

Executive Summary:

Council was asked to consider the draft updated Miscellaneous Debt Policy. The policy provides clear direction for officers who administer debt collection proceedings and the public who may owe sundry (excluding rates) monies to Council.

Resolution No. GM/07.2015/04

Moved Cr Chambers

Seconded Cr Denton

That Council adopt the Miscellaneous Debt Policy as presented.

1. Policy Purpose

To establish a policy for the recovery of miscellaneous debts due to Council.

2. Policy Scope

This policy applies to all miscellaneous debts receivable by Council unless otherwise specified.

3. Definitions

In this policy unless the contrary intention appears:

- a) *"miscellaneous debt" – means any debt due to Council other than a rate or overdue rate*

4. Policy Details

4.1 Debt Management and Recovery Principles

The management and recovery of outstanding revenue is an important aspect of Council's financial management function. The principles that will apply in the management and recovery of debt are:

- a) Council has a responsibility to recover miscellaneous debts owing to it in a timely and efficient manner to finance its operations and ensure effective cash flow management;
- b) Council will operate effective billing and debt collection processes;
- c) Council will aim to minimise the amount of outstanding money that is owed;
- d) Debtors are expected to take responsibility for their miscellaneous debt obligations and to organise their affairs in such a way as to be able to discharge their miscellaneous debt obligations to Council as and when they fall due;
- e) If a debtor cannot discharge their miscellaneous debt obligations on or before the due date, Council considers it to be in the interest of the debtor and Council for the debtor to contact Council at the earliest opportunity to discuss acceptable arrangements to address the debt;
- f) Council will not issue a letter of demand to a debtor without taking steps to endeavour to establish an acceptable payment arrangement or negotiate settlement of the outstanding miscellaneous debt;
- g) Once a letter of demand has been issued, legal action will proceed and any settlement negotiations will be made on a "without prejudice" basis so that the legal right to collect the miscellaneous debt is not compromised.
- h) Monthly debtor statements detailing all miscellaneous debts due to Council shall be forwarded by postal or electronic means to debtors.

5. Special Provisions (e.g. Privacy Provisions etc)

Council respects and protects people's privacy and collects, stores, uses and discloses personal information responsibly and transparently in the delivery of Council services and business. Council will comply with all relevant legislative requirements relating to the collection, storage, use and disclosure of personal information acquired for the purposes of administering this policy.

5.1 Acceptable Arrangements

If a debtor has difficulty in paying a miscellaneous debt by the due date and they meet the qualifying criteria set out below, Council will, upon application being made by the debtor, enter into an acceptable arrangement with the debtor on the following basis.

- a) Once an acceptable arrangement is approved no interest shall be charged on the overdue miscellaneous debt for the duration of the arrangement from the date the arrangement was made;
- b) Payments must be made in the amounts agreed and at the specific intervals agreed;
- c) An arrangement must clear the miscellaneous debt within no more than three (3) months from the date the arrangement was made, unless written application is made to Council;
- d) If Council has not received payments under an arrangement by the due date, a default letter will be sent advising the debtor that unless payment of the outstanding amount is received within seven (7) days, their arrangement will be cancelled and the matter will be referred to Council's debt collection agency or solicitor for legal recovery action and their account will be immediately placed on "stop credit".

- e) If there is a balance outstanding and the arrangement is cancelled or has expired, the total outstanding amount shall be referred to Council's solicitor or debt collection agency for legal recovery action in accordance with this policy, further credit will be immediately stopped and the debtor may be listed with Veda Information Services and Solutions Ltd, which may affect their credit history.

6. Residential Tenancies

Should the miscellaneous debt be in relation to a Residential Tenancy, then the provisions of the Residential Tenancy legislation must also be addressed and complied with.

To the extent of any inconsistency between this policy and the Residential Tenancy legislation, the provisions of the Residential Tenancy legislation shall take precedence.

7. Avdata Australia

Avdata's Billing Service involves invoicing and collecting payments on Council's behalf in relation to Council owned Airports (Landing and Usage), Council owned Standpipes and Wash-down facilities across the region.

Should the miscellaneous debt be in relation to an Avdata account, then the debt is the responsibility of Avdata until the debt reaches an outstanding period of 90 days. The debt is then the responsibility of Maranoa Regional Council. Council will arrange for Avdata to forward the account to Council's debt collection agency or solicitor for legal recovery action and their account will be immediately placed on "stop credit"; and the debtor may be listed with Veda Information Services and Solutions Ltd, which may affect their credit history.

8. Write off Bad Debts

All amounts listed as bad debts must only be written off by Council Resolution.

9. Related Policies and Legislation

Queensland Local Government Act 2009
Queensland Local Government Regulation 2012
Gas Industry Code Sixth Edition
Residential Tenancies & Rooming Accommodation Act 2008
Australian Competition and Consumer Commission Debt Collection Guidelines
Queensland Information Privacy Act 2009

10. Associated Documents

Debt Recovery Procedure for General Debtors
Debt Recovery Procedure for Gas Billing

Signatures

Chief Executive Officer

Mayor

DATE

CARRIED

6/0

Responsible Officer

Coordinator - Debtors

INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D15/53275

SUBJECT HEADING: REQUEST FOR ADDITIONAL STREET LIGHTING - BASSETT PARK

Author and Officer's Title: Graham Sweetlove, Engineer - Asset & Service Planning

Executive Summary:

Council received a request for the provision of additional street lighting at the entrance to the stables at Bassett Park.

Resolution No. GM/07.2015/05	
Moved Cr O'Neil	Seconded Cr Flynn
That Council install an additional streetlight on an existing power pole at the entrance to the stables at Bassett Park.	
CARRIED	6/0

Responsible Officer	Engineer - Asset & Service Planning
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D15/45296

SUBJECT HEADING: VOLUNTEERS' WEEK POST EVENT REPORT

Author and Officer's Title: Fiona Vincent, Specialist - Sport and Recreation

Executive Summary:

Council was presented a post event report on the Volunteers' Week 2015 function held for the Maranoa region. Council hosts Volunteers' Week annually within the region. This year a single event was held in Roma instead of former multiple events within each district. The event was held during Volunteers' Week on 13 May in Roma. A light supper and drinks was offered to the volunteers prior to a movie. Volunteers were transported to the event from outlying areas, giving the event a true regional feel.

Discussion:

Cr. Newman complimented staff on developing and delivering an enjoyable evening for attending volunteers, further stating that the event provided an important opportunity to actively thank volunteers, and to let them know they are valued in all of our communities across the region. Cr Denton endorsed the comments made, and expressed her appreciation for the well organised and well attended event.

Resolution No. GM/07.2015/06	
Moved Cr Newman	Seconded Cr Denton
That Council receive and note the Officer's Report as presented.	
CARRIED	6/0

Responsible Officer	Specialist - Sport and Recreation
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The Mayor entered the Chamber and assumed the Chair at 9.21 am.

Item Number: 13.2 **File Number:** D15/55475

SUBJECT HEADING: **OUTBACK QUEENSLAND TOURISM ASSOCIATION
CONTESTABLE FUNDING ADVERTISING OPPORTUNITY**

Author and Officer's Title: **Megan Swords, Coordinator - Tourism**

Executive Summary:

In the 2014/15 financial year, Council resolved to contribute \$13,000 to the Regional Tourism Associations' (RTA) contestable funding application of Outback Queensland Tourism Association (OQTA).

The successful grant application and subsequent funding received by OQTA is to be used to promote the highly successful 'Eventures' campaign.

OQTA had requested Council's input into how they would like their initial \$13,000 contribution spent, and have suggested that any campaign should use the 'Eventures' branding.

It was recommended that Council consider a television advertising campaign with one of two networks to promote visitation to the Maranoa, using a number of local events and dates that would appeal to visitors in considering their travel plans.

Resolution No. GM/07.2015/07

Moved Cr Denton

Seconded Cr Newman

That Council:

- 1. Promote visitation to the Maranoa through a television advertising campaign with WIN Network, with the campaign to air in the Sunshine Coast and Toowoomba regions.**
- 2. Allocate funds to Council's Contestable Funding Contribution with Outback Queensland Tourism Association.**
- 3. Promote the Mitchell Camel and Pig Races, the Maranoa Food and Fire Festival and the Roma Cup in the television advertising campaign with WIN Network.**

CARRIED (Cr. Flynn requested that his voted against the motion be recorded)

5/2

Responsible Officer

Coordinator - Tourism

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in the following item, due to him being a paid member of the Roma Show Society. Cr. O'Neil elected to remain for discussion and debate on the matter on the basis that it would not influence his ability to consider the broader public interest.

Item Number: 13.3 **File Number:** D15/51786

SUBJECT HEADING: **REQUEST TO HIRE THE MEETING/TRAINING ROOM -
ROMA COMMUNITY HUB**

Author and Officer's Title: **Madonna Mole, Specialist - Lease Management & User
Facility Agreements**

Executive Summary:

Council was asked to consider a request received from the Roma Show Society to enter into a formal agreement to hire the Meeting/Training Room at the Community Hub Roma.

Resolution No. GM/07.2015/08

Moved Cr O'Neil

Seconded Cr Denton

That:

1. Council approve for the Roma Show Society to use the Community Hub Meeting/Training Room on a monthly basis.
2. The confirmed booking be secured for a Monday between the hours of 5.30pm and 8.30pm as agreed conditional upon the group abiding by all hire conditions, including maintaining public liability insurance of \$10 million.

CARRIED (Cr. O'Neil voted in favour of the motion)

7/0

Responsible Officer	Specialist - Lease Management & User Facility Agreements
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Item Number:

13.4

File Number: D15/52398

SUBJECT HEADING:

APPLICATION FOR CONVERSION OF TENURE - LOT 4 ON WT217

Author and Officer's Title:

Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7310 being Lot 4 on WT217 to freehold tenure.

Resolution No. GM/07.2015/09

Moved Cr Chambers

Seconded Cr Newman

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7310 being Lot 4 on WT217 to freehold tenure on the condition that the property owner works with Council to rectify the road that is off alignment with the dedicated road reserve.

CARRIED

7/0

Responsible Officer	Administration Officer - Property & Legal
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Item Number:

13.5

File Number: D15/52536

SUBJECT HEADING:

APPLICATION FOR CONVERSION OF TENURE - LOT 36 ON WV844

Author and Officer's Title:

Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7925 being Lot 36 on WV844 to freehold tenure.

Resolution No. GM/07.2015/10

Moved Cr Wason

Seconded Cr Flynn

That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7925 being Lot 36 on WV844 to freehold tenure on the condition that the property owner works with Council to rectify the road that is off alignment with the dedicated road reserve.

CARRIED

7/0

Responsible Officer

Administration Officer - Property & Legal

Item Number:

13.6

File Number: D15/55777

SUBJECT HEADING:

**REQUEST FOR PERMISSION TO LANDSCAPE COUNCIL
MANAGED RESERVE - MITCHELL**

Author and Officer's Title:

Josephine Horsfall, Coordinator - Land Administration

Executive Summary:

Council received a letter from Booringa Heritage Group Incorporated requesting permission to landscape the surrounding Heritage Museum grounds and install an underground irrigation system to maintain landscaping. The building is situated on the Council managed reserve at 4 Elizabeth Street, Mitchell.

Resolution No. GM/07.2015/11

Moved Cr Denton

Seconded Cr Chambers

That Council approve, subject to the group being responsible for all ongoing associated maintenance and upkeep, for the Booringa Heritage Group to:

- 1. Landscape the Heritage Museum grounds located at 4 Elizabeth Street Mitchell.**
- 2. Install an underground irrigation system.**

CARRIED

7/0

Responsible Officer

Coordinator - Land Administration

Item Number:

13.7

File Number: D15/55504

SUBJECT HEADING:

AMENDMENT TO FOOTPATH PERMIT - SURAT

Author and Officer's Title:

Margaret Milla, Coordinator - Waste

Executive Summary:

The Timber Crate coffee shop at 14 Cordelia Street, Surat requested an amendment to their current footpath dining permit to include an additional seating area.

Resolution No. GM/07.2015/12
Moved Cr Newman
Seconded Cr O'Neil

That Council approve the requested amendment to The Timber Crate coffee shop's footpath dining permit, subject to the following conditions which are in addition to the existing approval conditions:

- 1. An updated written indemnity be provided to the State Government reflecting the amendment; and**
- 2. Placement of the bench and stools is not to impede pedestrian traffic using the footpath;**

CARRIED

7/0

Responsible Officer
Coordinator - Waste
MAYORAL MINUTE

The Mayor thanked the Deputy Mayor and Councillors for their efforts whilst he was on leave from official Council duties recently, including communication and support of the initiatives and projects announced for the 2015/16 financial year at the Special Budget Meeting held on 24 June 2015.

The Mayor further highlighted the high volume of livestock processed in sales at the Roma Saleyards, with over \$239 million recorded sales as at the end of June 2015. This is a strong vote of confidence from agencies and vendors in using Council's Roma Saleyards, and a very successful outcome for the beef industry, with the ABC recently reporting on this success. He further advised that over 12,000 head of cattle were penned on Tuesday 7 July 2015, generating sales of approximately \$9.55 million.

The Mayor also thanked Councillors for their support in attending the recent Citizenship Ceremony held for 21 new citizens to the local community. He highlighted their sharing of their stories both of past and present experiences in their homelands and their impressions of Australia and their new community.

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/07.2015/13
Moved Cr O'Neil
Seconded Cr Wason

That Council close the meeting to the public at 9.32am, noting the inclusion of LC.5 - Roma Flood Mitigation Project, as part of the Late Confidential Items segment of the Agenda, in accordance with Section 275(h) of the Local Government Regulation 2012.

CARRIED

7/0

Cr. Wason left the Chamber at 9.34am, and entered at 9.35am.

Cr. Wason declared a 'Conflict of Interest' in Item LC.1 – Tender 15016 – Rock on Ground, due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr. Wason left the Chamber at 10.11am, taking no further part in discussions on the item.

At cessation of discussion on LC.1 – Tender 15016 – Rock on Ground, Cr. Wason entered the Chamber at 10.15am.

Cr. O'Neil left the Chamber at 10.12am, and entered at 10.13am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.35AM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.35AM,

Cr. Flynn did not return at resumption of the meeting, and was not be present for the remainder of the meeting.

Cr. Wason declared a potential perceived 'Conflict of Interest' in item LC.3 - Water Access and Supply Agreement, due to him receiving financial compensation from Santos GLNG activities carried out on parcels of land owned by him. Cr. Wason left the Chamber at 11.48am, taking no further part in discussion on the matter.

At cessation of discussion on item LC.3 – Water Access and Supply Agreement, Cr. Wason entered the Chamber at 11.54am.

Cr. Denton left the Chamber at 11.56am, and entered at 11.57am.

Cr. Denton left the Chamber at 12.34pm, and entered at 12.35pm.

Cr Denton left the Chamber at 12.36pm, and entered at 12.39pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.48PM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 1.23PM.

Cr. Newman left the Chamber at 1.24pm, and entered at 1.27pm.

Resolution No. GM/07.2015/14

Moved Cr O'Neil

Seconded Cr Wason

That Council open the meeting to the public at 1.32pm.

CARRIED

6/0

Item Number: C.1 **File Number:** D15/39548

SUBJECT HEADING: LAND ACCESS LICENCES FOR FAIRVIEW ROAD RECONSTRUCTION

Author and Officer's Title: Paul Cummins, Engineer

Executive Summary:

The report dealt with land resumptions for the Fairview Road upgrade. The upgrade is funded by Santos GLNG under Service Level Agreement (SLA) 1. The report was subsequent to the Council meeting on 8 April 2015, where Council requested a confirmation of the total compensation proposed to be paid by Council to each affected land owner.

Resolution No. GM/07.2015/15

Moved Cr Chambers

Seconded Cr O'Neil

That Council authorise the Chief Executive Officer or delegate to negotiate, and enter into a Land Access Licence with the parties, for the amounts outlined in the officer's report.

CARRIED

6/0

Responsible Officer

Engineer

Item Number: C.2 **File Number:** D15/53413

SUBJECT HEADING: BUSINESS ACTIVITY REPORT - SALEYARDS

Author and Officer's Title: Deborah Bond, Support Officer - Corporate & Commercial Services

Executive Summary:

The monthly report was presented to Council to provide a summary of the performance of Council's Saleyards over the past month (May 2015) and year to date. The information in the report aimed to provide an overview of the month's activities and financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/07.2015/16

Moved Cr Wason

Seconded Cr Denton

That Council receive and note the Officer's report as presented.

CARRIED

6/0

Responsible Officer

Support Officer - Corporate & Commercial Services

Item Number: C.3 **File Number:** D15/55174

SUBJECT HEADING: **SUBMISSION TO HOST THE 2015 OUTBACK QUEENSLAND TOURISM AWARDS AND SYMPOSIUM**

Author and Officer's Title: **Megan Swords, Coordinator - Tourism**

Executive Summary:

Outback Queensland Tourism Association (OQTA) has called for Expressions of Interest to host the 2015 Outback Queensland Tourism Awards and Symposium.

An expression of interest to host the awards in Roma from November 5 -7, 2015 was prepared and attached to the officer's report.

If successful, Council will be responsible for coordinating two networking functions, the venue and catering for workshops (to be held all day on the Friday and on Saturday morning), a familiarisation tour and the venue, catering and entertainment for the 2015 Outback Queensland Tourism Awards on the Saturday night.

The report sought Council's formal support for the submission and approval of Council's financial contribution, should the submission be successful.

Resolution No. GM/07.2015/17

Moved Cr O'Neil

Seconded Cr Denton

That Council:

- 1. Endorse the submission of Maranoa Regional Council to host the 2015 Outback Queensland Tourism Awards and Symposium in Roma, as attached to the officer's report.**
- 2. Commit to a cash contribution of up to \$15,500 to host the Outback Queensland Tourism Awards and Symposium , should our submission be successful. This budget is to be allocated to Council's Assistance to Regional Events budget, with Work Order Number 14482.**
- 3. Commit to seeking sponsorship up to the value of \$15,500 to host the Outback Queensland Tourism Awards and Symposium, should the submission be successful.**
- 4. Commit to providing in kind assistance up to the value of \$5,000 to host the Outback Queensland Tourism Awards and Symposium, should our submission be successful.**

CARRIED

6/0

Responsible Officer

Coordinator - Tourism

Item Number: C.4 **File Number:** D15/54774

SUBJECT HEADING: **REQUEST FOR WATER USAGE TO BE CREDITED – ASSESSMENT NO. 1200385**

Author and Officer's Title: **Dana Harrison, Coordinator - Rates**

Executive Summary:

Correspondence was received from the applicant requesting the water consumption charges for the period 3 June 2014 to 1 December 2014 be credited.

Resolution No. GM/07.2015/18
Moved Cr Denton
Seconded Cr Wason

That Council remit \$666.90, being the difference of what was billed for the period from 3 June 2014 to 1 December 2014 and the usage from the prior period.

CARRIED
6/0
Responsible Officer
Coordinator - Rates
Item Number:
C.5
File Number: D15/55209
SUBJECT HEADING:
APPLICATIONS FOR VARIOUS PAYMENT ARRANGEMENTS
Author and Officer's Title:
Dana Harrison, Coordinator - Rates
Executive Summary:

Proposed rates payment arrangements applications have been received from various ratepayers. The timeframe the applicants have proposed to have their rates paid in full extends beyond the rating period timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/07.2015/19
Moved Cr Newman
Seconded Cr Chambers

That Council accept the applicants' rates payment arrangements, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2016.

CARRIED
6/0
Responsible Officer
Coordinator - Rates
Item Number:
C.6
File Number: D15/54394
SUBJECT HEADING:
REQUEST FOR COMPENSATION - ROMA SALEYARDS
Author and Officer's Title:
Dee Schafer, Support Officer - Facilities
Executive Summary:

Council received a request for compensation relating to the Roma Saleyards. Council was asked to consider the request.

Resolution No. GM/07.2015/20
Moved Cr Newman
Seconded Cr Wason

That Council decline the request for compensation.

CARRIED
6/0
Responsible Officer
Support Officer - Facilities

Item Number: C.7 **File Number:** D15/54543
SUBJECT HEADING: USE OF COUNCIL OWNED LAND - WALLUMBILLA
Author and Officer's Title: Dee Schafer, Support Officer - Facilities

Executive Summary:

Council received correspondence from a party who is interested in securing a formal agreement with Council in regard to using part of Lot 4 on W40923 to graze stock. This land is a reserve allocated for the purpose of recreation, and part of the reserve is used as the Red Bulls Football Oval and amenities.

Resolution No. GM/07.2015/21	
Moved Cr O'Neil	Seconded Cr Denton
<p>That Council notify the party interested in grazing stock on land known as Lot 4 W40923 located in Wallumbilla that this land is a recreation reserve, and grazing of stock is not an allowable use of this type of reserve.</p>	
CARRIED	6/0

Responsible Officer	Support Officer - Facilities
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Item Number: C.8 **File Number:** D15/54063
SUBJECT HEADING: TENDER 15022 - SURAT SWIMMING POOL MANAGEMENT AGREEMENT
Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council invited tenders for the right to manage the Surat Swimming Pool Complex. Tenders closed on 16 June 2015 however no conforming tenders were received.

Resolution No. GM/07.2015/22	
Moved Cr Denton	Seconded Cr Chambers
<p>That Council:</p> <ol style="list-style-type: none"> 1. Note that no conforming tenders were received and therefore not accept any tender. 2. Reinvite tenders to manage the Surat Swimming Pool with tenderers required to nominate a preferred contract period of between one and three years with the option for Council and the contractor to mutually agree to extend the contract for a further period of three years. 	
CARRIED	6/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.9 File Number: D15/54103

SUBJECT HEADING: TENDER 15025 - DISPOSAL OF VACANT LAND LOT 1 & LOT 2 RP90127 WALLMBILLA

Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council invited tenders to purchase vacant land being Lot 1 and Lot 2 on RP90127 in Wallumbilla. Tenders closed on 16 June 2015. Council was asked to consider the tenders received.

Resolution No. GM/07.2015/23	
Moved Cr O'Neil	Seconded Cr Wason
That Council decline all offers to purchase the vacant land in George Street Wallumbilla known as Lot 1 and Lot 2 on RP90127.	
CARRIED	6/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.10 File Number: D15/54285

SUBJECT HEADING: TENDER 15026 - DISPOSAL OF THE OLD WALLUMBILLA LIBRARY LOT 1 RP5703

Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council invited tenders to purchase the land and buildings on Lot 1 RP5703 George Street, Wallumbilla being the Wallumbilla Library. Tenders closed on the 16 June 2015.

Resolution No. GM/07.2015/24	
Moved Cr Denton	Seconded Cr Newman
That Council accept the tender received from Mr Graham Beissel Walchip Pty Limited CAN 010 315 214 as trustee for The Beissel Superannuation Fund (Refer updated Resolution GM/09.2015/88 at General Meeting on 23/09/15), for the sum of \$57,000, to purchase Lot 1 on RP5703 George Street Wallumbilla being the Wallumbilla Library, subject to the following conditions:	
<ul style="list-style-type: none"> a) The applicant successfully acquires a Medicare provider number; and b) The premises are used by the purchaser for the intended purpose, that being operation of a pharmacy. 	
CARRIED	6/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.11 **File Number:** D15/54694
SUBJECT HEADING: TENDER 15027 - PURCHASE FOR REMOVAL, ROMA BUILDINGS
Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council invited tenders to purchase for removal three buildings located at 29 Bowen Street and 45 Hawthorne Street in Roma. Tenders closed on 16 June 2015.

Resolution No. GM/07.2015/25	
Moved Cr Chambers	Seconded Cr O'Neil
<p>That Council offer for sale by tender the land and buildings on land described as Lot 1 on SP276517 (formerly known as Lot 1 on SP152677 and Lots 1 & 2 on RP66920).</p>	
CARRIED	6/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.12 **File Number:** D15/52103
SUBJECT HEADING: SALE OF 249 NORTHERN ROAD, ROMA
Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council had previously resolved to sell 249 Northern Road, Roma; being a property acquired as part of the levee project through Council's preferred real estate agent. Council was asked to set a listing price for the property.

Resolution No. GM/07.2015/26	
Moved Cr O'Neil	Seconded Cr Chambers
<p>That Council:</p> <ol style="list-style-type: none"> 1. List 249 Northern Road Roma for a sale price of \$299,000. 2. Authorise Council's Chief Executive Officer to accept any offer on the property that falls within the market value range as included in the valuation provided by Taylor Byrne dated 23 June 2015. 	
CARRIED	6/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.13 **File Number:** D15/56293

SUBJECT HEADING: REGULATED PARKING REQUEST

Author and Officer's Title: Sharon Frank, Director - Corporate, Community & Commercial Services

Executive Summary:

Council had previously received a request from the applicant to consider implementing regulated parking in the car park at Westland Plaza. The initial request was considered at the General Meeting on 12 November 2014, where Council resolved to consider the request at a future meeting.

This request was again presented to Council for further consideration with the recent introduction of regulated parking in the Roma CBD, and the amnesty period currently in place.

Resolution No. GM/07.2015/27	
Moved Cr Wason	Seconded Cr Denton
That Council not regulate parking in the car park at Westland Plaza.	
CARRIED	6/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: C.14 **File Number:** D15/56147

SUBJECT HEADING: MINOR AMENDMENT TO ORGANISATIONAL STRUCTURE

Author and Officer's Title: Erin Tompkins, Associate to the CEO & Mayor

Executive Summary:

The report sought Council's approval for a minor amendment to the organisational structure.

Resolution No. GM/07.2015/28	
Moved Cr Chambers	Seconded Cr Newman
That Council approve retitling of the position - 'Online Services Communications Officer' to 'Online Communications Officer.'	
CARRIED	6/0

Responsible Officer	Associate to the CEO & Mayor
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LATE CONFIDENTIAL ITEMS

Cr. Wason declared a 'Conflict of Interest' in the following item due to him owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr. Wason left the Chamber at 1.48pm, taking no further part in discussion or debate on the matter.

Item Number: LC.1 **File Number:** D15/55217

SUBJECT HEADING: TENDER 15016 - ROCK ON GROUND

Author and Officer's Title: David Grace, Manager - Quarry Operations

Executive Summary:

Due to the current drill & blast contract services coming to an end, Tender 15016 was called for Drill & Blast, Rock on Ground contract at the Roma Quarry. Four tender responses were received at the close of the tender submissions on 2 June 2015. Tender evaluations were completed, and Council was asked to consider awarding of the tender.

Resolution No. GM/07.2015/29

Moved Cr O'Neil

Seconded Cr Chambers

That Council accept the tender received from Sequel Drill & Blast Pty Ltd for the Rock on Ground Services at the Roma Quarry for a three (3) year period, commencing 12 September 2015 on an 'as needs' basis, with funds to be drawn from the Quarry Operations Budget.

CARRIED

5/0

Responsible Officer

Manager - Quarry Operations

At cessation of discussion and debate on the abovementioned item, Cr. Wason entered the Chamber at 1.49pm.

Item Number: LC.2 **File Number:** D15/56936

SUBJECT HEADING: ROMA COMMUNITY HUB TENANCY APPLICATION

Author and Officer's Title: Madonna Mole, Specialist - Lease Management & User Facility Agreements

Executive Summary:

Council called for Expressions of Interest late 2014 for tenancing office space at the newly constructed Community Hub - two offices are now occupied by Community Support Organisations. Council was asked to consider an Expression of Interest for tenancy.

Resolution No. GM/07.2015/30

Moved Cr Denton

Seconded Cr Wason

That Council:

- 1. Enter into a tenancy arrangement with Care Coordination Supplementary Services for tenancy in a single office at the Roma Community Hub for a period twelve months.**
- 2. Offer Care Coordination Supplementary Services the opportunity to enter into this arrangement at the agreed rental amount of \$500 per month.**

CARRIED

5/0

Responsible Officer

Specialist - Lease Management & User Facility Agreements

Cr. Wason declared a potential perceived 'Conflict of Interest' in the following item due to him receiving financial compensation from Santos GLNG activities carried out on parcels of land owned by him. Cr. Wason left the Chamber at 1.49pm, taking no further part in discussion or debate on the matter.

Item Number: LC.3 **File Number:** D15/56326

SUBJECT HEADING: WATER ACCESS AND SUPPLY AGREEMENT

Author and Officer's Title: Paul Cummins, Engineer

Executive Summary:

Santos GLNG has multiple water supply points throughout the region, and has offered to allow Council access to this water for construction and maintenance on Santos GLNG affected roads. To access the water Council must enter into a Water Access and Supply Agreement with Santos GLNG.

Resolution No. GM/07.2015/31

Moved Cr Chambers

Seconded Cr Denton

That Council authorise the Chief Executive Officer:

- 1. To enter into a Water Access and Supply Agreement with Santos GLNG, once the land holder (in relation to the first agreement) has confirmed they are satisfied with the terms and conditions of their agreement, given that the bore is located on private property.**
- 2. If requested, initiate the agreed payment in exchange for rights outlined in the Water Access and Supply Agreement.**

CARRIED

5/0

Responsible Officer	Engineer
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At cessation of discussion and debate on the abovementioned item, Cr. Wason entered the Chamber at 1.50pm.

Item Number: LC.4 **File Number:** D15/56846

SUBJECT HEADING: ROAD MAINTENANCE PERFORMANCE CONTRACT
TENDER SUBMISSION DOCUMENTATION AND
RESULTING CONTRACT

Author and Officer's Title: Evan Woods, Manager - Roads, Drainage & Parks

Executive Summary:

The report sought approval for the Chief Executive Officer to sign both the tender submission documentation, and resulting contract on behalf of Maranoa Regional Council, for the Road Maintenance Performance Contract with the Department of Transport and Main Roads.

Resolution No. GM/07.2015/32

Moved Cr O'Neil

Seconded Cr Newman

That Council delegate authority to the Chief Executive Officer to sign both the tender submission documentation to the value of \$2,493,570 (Ex GST), and the resulting contract for the Road Maintenance Performance Contract with the Department of Transport and Main Roads.

CARRIED

6/0

Responsible Officer	Manager - Roads, Drainage & Parks
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Item Number: LC.5 **File Number:** N/A
SUBJECT HEADING: ROMA FLOOD MITIGATION PROJECT
Author & Officer's Title: Julie Reitano – Chief Executive Officer

Executive Summary:

Council officers have met with the contractor on a without prejudice basis with the aim of resolving a number of project related items. The report recommended a way forward.

Resolution No. GM/07.2015/33

Moved Cr Chambers **Seconded Cr Newman**

That Council authorise the Chief Executive Officer to propose a settlement of the claims with the contractor – further that Settlement will not be binding until a fully documented deed of settlement is signed by both parties, for the amount as recommended in the officer's report.

Further that if accepted, Council borrow from the reserve established for disaster response.

CARRIED 6/0

Responsible Officer	Chief Executive Officer
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 1.55pm

These Minutes are to be confirmed at the next General Meeting of Council to be held on 22 July 2015, at Roma Administration Centre.

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 Mayor.

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 Date.