

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 24 FEBRUARY 2016 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. R S Loughnan chaired the meeting with, Deputy Mayor Cr W S Wason, Cr. J L Chambers, Cr. R J Denton, Cr P J Flynn, Cr. W M Newman, Cr. C J O'Neil, Cr. M L Price, Cr. D J Scheffe, Chief Executive Officer – Julie Reitano, Acting Coordinator Corporate Communications – Amy Rickleman, and Michelle Filan, Minutes Officer in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings & Structures) - Tanya Mansfield, Coordinator Grants, Local Development & Council Events - Sue Sands, Manager Customer & Community Services - Julie Neil, Coordinator Debtors - Debbie Gelhaar, Coordinator Environmental Health - Kent Morris, Finance Officer - Linda Acutt.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Deputy Mayor welcomed all present and declared the meeting open at 9.06am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/02.2016/24

Moved Cr Denton

Seconded Cr Price

That the minutes of the General Meeting (19-10.02.16) held on 10 February 2016 be confirmed.

CARRIED

8/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 9.07AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 9.37AM

Mayor entered the Chamber at 9.38am assuming the Chair.

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 **File Number:** D16/4389

SUBJECT HEADING: LOCAL GOVERNMENT REMUNERATION AND DISCIPLINE TRIBUNAL REPORT 2015

Author and Officer's Title: Donald Wells, Manager - Strategic Human Resource Management

Executive Summary:

On 30 November 2015 the Local Government Remuneration and Discipline Tribunal ('the Tribunal') concluded its review of remuneration for Mayors, Deputy Mayors and Councillors of Local Governments as required by Chapter 8, Part 1, Division 1 of the Local Government Regulation 2012 ('the LG Reg').

The Tribunal determinations included reducing the number of categories of Local Governments from 10 to 8, incorporating a new category of Local Government between the previous categories of 3 and 4. Maranoa Regional Council (MRC) has been classified by the Tribunal as a Category 2 Council.

Resolution No. GM/02.2016/25	
Moved Cr Newman	Seconded Cr Scheffe
That:	
1.	Council receive the Local Government Remuneration and Discipline Tribunal's report and note the Remuneration Schedule as set within the report.
2.	The Chief Executive Officer report to the incoming Council, following declaration of the 2016 quadrennial election, the change in Category from 4 to 2, as determined by the Local Government Remuneration and Discipline Tribunal.
CARRIED	9/0

Responsible Officer	Manager - Strategic Human Resource Management
----------------------------	--

Item Number: 10.2 **File Number:** D16/9228

SUBJECT HEADING: CONSTRUCTION OF LONG DISTANCE COACH STOP - MITCHELL AND YULEBA

Author and Officer's Title: Kym Downey, Manager - Strategic Project Planning & Asset Management

Executive Summary:

Council received a request to consider co-funding the upgrade of the long distance coach stops at Yuleba and Mitchell on a 50/50 basis with the Department of Transport and Main Roads (TMR), through the Passenger Transport Accessible Infrastructure Program (PTAIP).

Resolution No. GM/02.2016/26	
Moved Cr Chambers	Seconded Cr O'Neil
That Council:	
<ol style="list-style-type: none"> 1. Not apply for funding through the Passenger Transport Accessible Infrastructure Program (PTAIP), at this time, for the construction of a long distance coach stop at Mitchell, as the required infrastructure already exists. 2. Not apply for funding through PTAIP for the construction of a long distance coach stop at Yuleba at this time. 3. Officers enter into discussions with the Translink Infrastructure team to review the current location in Yuleba and investigate the suitability of alternate locations within Yuleba. 	
CARRIED	9/0

Responsible Officer	Manager - Strategic Project Planning & Asset Management
----------------------------	--

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D16/12376

SUBJECT HEADING: MONTHLY FINANCIAL STATEMENTS JANUARY 2016

Author and Officer's Title: Michael Chow, Specialist - Finance Systems Support

Executive Summary:

The purpose of this report was for Council to receive a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month of January 2016.

Resolution No. GM/02.2016/27	
Moved Cr Chambers	Seconded Cr Wason
That Council receive and note the financial report to 31 January 2016.	
CARRIED	9/0

Responsible Officer	Specialist - Finance Systems Support
----------------------------	---

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D16/10380

SUBJECT HEADING: REQUEST TO HIRE ROOM - WALLUMBILLA PLAYGROUP

Author and Officer's Title: Madonna Mole, Specialist - Lease Management & User Facility Agreements

Executive Summary:

Council was asked to consider entering into a formal arrangement with the Wallumbilla Playgroup for weekly use of a room at the Wallumbilla Hall each Tuesday during school terms from 8.30am – 12.30pm, for the purpose of holding a range of activities and games for the younger non-school aged children within the Wallumbilla area.

Resolution No. GM/02.2016/28

Moved Cr O'Neil

Seconded Cr Newman

That Council:

1. Enter into a User Agreement with the Wallumbilla Playgroup, for the use of a room at the Wallumbilla Memorial Hall on Tuesdays, from 9.30am – 12.30pm (during school terms only).
2. Waive all associated hire fees, as the Wallumbilla Playgroup is a not-for-profit organisation.

CARRIED

9/0

Responsible Officer

Specialist - Lease Management & User Facility Agreements

LATE ITEMS

Item Number: L.1 **File Number:** D16/13891

SUBJECT HEADING: SALE OF THE SURAT HISTORY BOOK, "THE WEALTH OF WARROO".

Author and Officer's Title: Johanne (Jo) Hancock, Local Development Officer - Surat

Executive Summary:

The launch of the Surat history book, "The Wealth of Warroo", will be held on Friday 4 March 2016, with books being made available for sale to the public.

Resolution No. GM/02.2016/29

Moved Cr Denton

Seconded Cr Price

That Council:

1. Provide complimentary copies of the Surat history book, "The Wealth of Warroo – A History of Surat and Surrounds" to both the author and designer (3), members of the History Book Committee (10), Council libraries (8) and the Surat State School library, State library, National library, Queensland Parliamentary library as well as the Cobb & Co. Museum in Toowoomba from the first print run of 500 books.
2. Entrust the remaining copies of the first print run to the Surat Museum Committee to sell through the Surat Visitor Information Centre, for a retail price of \$20.

3. Use the proceeds from sales of the first print run for the benefit of the Surat Cobb & Co. Museum.

CARRIED

9/0

Responsible Officer

Local Development Officer - Surat

Item Number:

L.2

File Number: D16/15375

SUBJECT HEADING:

CATTLE TICK LINE CONSULTATION

Author and Officer's Title:

Sharon Frank, Director - Corporate, Community & Commercial Services

Executive Summary:

The Queensland Government is inviting feedback on the future of cattle tick management in Queensland with a proposed new framework for managing cattle under the Biosecurity Act 2014 (to commence on 30 June 2016).

The consultation period closes on 29 February 2016 and it was proposed that additional key points on the matter be submitted.

Resolution No. GM/02.2016/30

Moved Cr Wason

Seconded Cr Denton

That Council further clarify the following key points to the Minister for Agriculture and Fisheries, in relation to communications on the Queensland Government's Cattle Tick Line Consultation:

- a) **Acknowledge the work and commitment of beef producers over the past 25 years in the successful eradication of ticks and extension of the State's tick free zone;**
- b) **Acknowledge the Queensland Government's regulatory support to the cattle industry in maintaining the tick line and working in partnership with producers which has increased tick free areas over this time;**
- c) **Acknowledge the positive outcomes for cattle producers who have achieved tick free status such as free cattle movements to markets;**
- d) **Express Council's concerns that the proposed 'self-assessable' approach to tick line management will lead to a weakening of tick line management and have long term effects on the future operations and commercial viability of the Roma Saleyards;**
- e) **Express Council's concerns that the relaxing of the regulations will put cattle producers at risk of tick infestation outbreaks and a resumption of insecticide application to cattle;**
- f) **Express Council's concerns that a weakening in the approach to tick line management will result in economic losses to the industry and the breakdown of the significant gains achieved over the past 25 years; and**
- g) **Council supports the current cattle tick free area being secured and the tick line remaining in its present position. Any future movement of the Cattle Tick Line should always contribute to the expansion of the Tick Free Area of Queensland.**

CARRIED

9/0

Responsible Officer

Director - Corporate, Community & Commercial Services

In accordance with the provisions of section 275 of the Local Government Regulation 2012, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/02.2016/31

Moved Cr O'Neil

Seconded Cr Newman

That Council close the meeting to the public at 9.53am.

CARRIED

9/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 9.54AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION 10.04AM

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR A MORNING TEA AT 10.38AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.15 AM

Cr. O'Neil entered the Chamber at 11.19am.

Cr. Flynn declared a 'Conflict of Interest' in Item C.10 - January Monthly Business Report - Airports, due to his personal business operations out of Roma Airport. Cr. Flynn left the Chamber at 11:23am, taking no part in the discussion.

At cessation of discussion on the above mentioned item, Cr. Flynn entered the Chamber at 11:30 am.

Cr. Wason declared 'Conflict of Interest' in Item C.12 - Balgownie Gravel Pit Memorandum Of Agreement, due to his owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr. Wason left the Chamber at 11:31 am taking no further part in the debate or discussion.

At cessation of discussion on the above mentioned item, Cr. Wason entered the Chamber at 11:32am.

Resolution No. GM/02.2016/32

Moved Cr Wason

Seconded Cr Flynn

That Council open the meeting to the public at 12.33pm.

CARRIED

9/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.34PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN OPEN SESSION AT 1.16PM

Item Number: C.1 **File Number:** D16/6622
SUBJECT HEADING: CLAIM FOR DAMAGES
Author and Officer's Title: Leah (Nixon) Cooper, Administration Officer – Council Buildings and Structures

Executive Summary:

Council received a claim for damages in which the applicant alleged that damage was caused to their vehicle by the condition of a Council maintained road and causeway.

Council was asked to consider the request to reimburse monies to the applicant for replacing the tyres.

Resolution No. GM/02.2016/33	
Moved Cr Flynn	Seconded Cr O'Neil
That Council not approve the claim.	
CARRIED	9/0

Responsible Officer	Manager – Facilities (Land Buildings & Structures)
----------------------------	---

Item Number: C.2 **File Number:** D16/3517
SUBJECT HEADING: MUNGALLALA FIRE AND RESCUE - REQUEST FOR LAND
Author and Officer's Title: Tanya Mansfield, Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council has been working with the Public Safety Business Agency to identify available suitable land in Mungallala for the agency to construct a new shed for the Mungallala Rural Fire Brigade.

A request was received from the Public Safety Business Agency that Council reconsider entering into a trustee lease over an area of approximately 700 m² being part of Lot 117 on DL448 (Camping, Water and Road Reserve).

Council was asked to reconsider the matter at this time.

Resolution No. GM/02.2016/34	
Moved Cr Chambers	Seconded Cr Price
That Council enter into a trustee lease arrangement with the Department of Public Safety Business Agency over part of Lot 117 on DL488 (Camping, Water and Road Reserve) subject to the following conditions, i.e. that:	
<ul style="list-style-type: none"> • The agency be responsible for all survey, lodgement and legal fees; • At the cost of the agency, a boundary identification survey be completed of Lot 117 on DL448 and Lot 18 on M54416 and the boundaries of both lots be pegged; and • The area of the trustee lease finish eight metres from the eastern boundary of Lot 117 on DL448 to allow caravan access to the balance of the lot. 	
CARRIED	9/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
----------------------------	--

Item Number: C.3 **File Number:** D16/10814

SUBJECT HEADING: ROMA ON BUNGIL ARTS CENTRE - REQUEST FOR REDUCED RENT

Author and Officer's Title: Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

Council received a request from The Silversmiths Roma Group Incorporated to reduce the monthly rent payable on the studio space they occupy at the Roma on Bungil Arts Centre. The Silversmiths Roma Group co-share Studio 2 with The Creative Writers'-Group Roma.

Council was asked to consider the request.

Resolution No. GM/02.2016/35	
Moved Cr Price	Seconded Cr Newman
That:	
<ol style="list-style-type: none"> 1. It be confirmed that the monthly rental for Studio 2 at the Roma on Bungil Arts Centre remains at \$180 per month, which is consistent with other studios at the centre. 2. Council requires that arrangement be made between groups of co-tenants for an agreed percentage share of rental costs (If co-tenants do not submit agreed payment percentage information to Council, Council will apportion the rental cost equally amongst co-tenants). 3. Individual tenancy agreements are a requirement for all users of the facility, including provision of insurance details for each group. 	
CARRIED	9/0

Responsible Officer	Administration Officer - Property & Legal
----------------------------	--

Item Number: C.4 **File Number:** D16/12078

SUBJECT HEADING: ROMA ON BUNGIL ARTS CENTRE – CREATIVE WRITERS' GROUP ROMA

Author and Officer's Title: Shirley Horrobin, Administration Officer - Property & Legal

Executive Summary:

Council received correspondence from the Creative Writers' Group Roma advising that the Group is not prepared to enter into a formal written agreement for the use of studio space at the Roma on Bungil Arts Centre co-sharing with The Silversmiths Group Roma.

Council was asked to consider the matter.

Resolution No. GM/02.2016/36	
Moved Cr Newman	Seconded Cr Flynn
That:	
<ol style="list-style-type: none"> 1. It be confirmed that the monthly rental for Studio 2 at the Roma on Bungil Arts Centre remains at \$180 per month, which is consistent with other studios at the centre. 	

2. Council requires that arrangement be made between groups of co-tenants for an agreed percentage share of rental costs. (If co-tenants do not submit agreed payment percentage information to Council, Council will apportion rental cost equally amongst co-tenants).
3. Individual tenancy agreements are a requirement for all users of the facility, including provision of insurance details for each group.

CARRIED

9/0

Responsible Officer	Administration Officer - Property & Legal
----------------------------	--

Item Number: C.5 **File Number:** D16/12450

SUBJECT HEADING: EXCESS ANIMAL APPLICATION - 2016-04

Author and Officer's Title: Julie Neil, Manager Customer & Community Services

Executive Summary:

An excess animal application for an additional dog was lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results and the background checks performed of the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011. Based on these assessments, officers recommended the application be approved.

Resolution No. GM/02.2016/37

Moved Cr Chambers

Seconded Cr Scheffe

That Council, in accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, grant an excess dogs approval for the keeping of the three (3) dogs identified in Excess Animal Application Number 2016-04 (each an "identified dog") microchip numbers; 956 000 005 403 326, 956 000 004 889 741, 956 000 004 890 656. On the premises, 18 Bristol Street, Mitchell identified in Excess Animal Application Number 2016-04 (the "premises") for a term of 1 year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs;
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval;
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the Animal Management (Cats and Dogs) Act 2008; and
 - (ii) registered with Council;
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises;
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises;
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person;
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and

(ii) an aesthetically acceptable condition;

- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of Local Law No. 2 (Animal Management) 2011; and
- (i) the approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

9/0

Responsible Officer

Manager Customer & Community Services

Item Number:

C.6

File Number: D16/12465

SUBJECT HEADING:

EXCESS ANIMAL APPLICATION - 2016-10

Author and Officer's Title:

Julie Neil, Manager Customer & Community Services

Executive Summary:

An excess animal application for an additional dog was lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results and the background checks performed of the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011. Based on these assessments, officers recommended the application be approved.

Resolution No. GM/02.2016/38

Moved Cr O'Neil

Seconded Cr Denton

That Council, in accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, grant an excess dogs approval for the keeping of the three (3) dogs identified in Excess Animal Application Number 2016-04 (each an "identified dog") microchip numbers; 956 000 005 403 326, 956 000 004 889 741, 956 000 004 890 656. On the premises, 18 Bristol Street, Mitchell identified in Excess Animal Application Number 2016-04 (the "premises") for a term of 1 year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs;
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval;
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the Animal Management (Cats and Dogs) Act 2008; and
 - (ii) registered with Council;
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises;
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises;
- (f) the approval holder must ensure that excreta, food scraps and other material that

is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person;

- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition;
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of Local Law No. 2 (Animal Management) 2011; and
- (i) the approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

9/0

Responsible Officer	Manager Customer & Community Services
----------------------------	--

Item Number: C.7 **File Number:** D16/12511

SUBJECT HEADING: EXCESS ANIMAL APPLICATION - 2016-07

Author and Officer's Title: Julie Neil, Manager Customer & Community Services

Executive Summary:

An excess animal application for an additional dog was lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results and the background checks performed of the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011. Based on these assessments, officers recommended the application be approved.

Resolution No. GM/02.2016/39

Moved Cr Price

Seconded Cr Wason

That Council, in accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, grant an excess dogs approval for the keeping of the three (3) dogs identified in Excess Animal Application Number 2016-04 (each an "identified dog") microchip numbers; 956 000 005 403 326, 956 000 004 889 741, 956 000 004 890 656. On the premises, 18 Bristol Street, Mitchell identified in Excess Animal Application Number 2016-04 (the "premises") for a term of 1 year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs;
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval;
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the Animal Management (Cats and Dogs) Act 2008; and
 - (ii) registered with Council;

<p>(d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises;</p> <p>(e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises;</p> <p>(f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person;</p> <p>(g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:</p> <p style="padding-left: 40px;">(i) a clean and sanitary condition and disinfected regularly; and</p> <p style="padding-left: 40px;">(ii) an aesthetically acceptable condition;</p> <p>(h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of Local Law No. 2 (Animal Management) 2011; and</p> <p>(i) the approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.</p>	9/0
CARRIED	

Responsible Officer	Manager Customer & Community Services
----------------------------	--

Item Number: C.8 **File Number:** D16/12224

SUBJECT HEADING: REQUEST FOR ALTERNATIVE PAYMENT
ARRANGEMENT ON NATURAL GAS ACCOUNT 1000012
FOR A PERIOD OF SIX MONTHS

Author and Officer's Title: Linda Acutt, Finance Officer

Executive Summary:

The applicant requested an alternative payment arrangement in relation to Natural Gas Account 10000012 for a period of six months, due to a severe downturn in business.

Resolution No. GM/02.2016/40	
Moved Cr Denton	Seconded Cr Scheffe
That Council approve the alternative arrangement with a further review of gas consumption and payments after six months.	
CARRIED	
9/0	

Responsible Officer	Finance Officer
----------------------------	------------------------

Item Number: C.9 **File Number:** D16/11851

SUBJECT HEADING: REQUEST TO COMMENCE LEGAL PROCEEDINGS AGAINST CUSTOMER DUE TO UNPAID NATURAL GAS DEBT

Author and Officer's Title: Linda Acutt, Finance Officer

Executive Summary:

The customer has an outstanding natural gas account with Council. The customer has been sent the standard debt recovery correspondence from Council and Commercial Credit Services (Council's debt recovery agent). No communication has been received from the debtor indicating when payment of the debt will be forthcoming.

Resolution No. GM/02.2016/41	
Moved Cr Chambers	Seconded Cr Newman
That Council approve the commencement of legal proceedings to recover the outstanding debt.	
CARRIED	9/0

Responsible Officer	Finance Officer
----------------------------	------------------------

Cr. Flynn declared a 'Conflict of Interest' for the following item, due to his personal business operations out of Roma Airport. Cr. Flynn left the Chamber at 1.30pm, taking no part in the discussion.

Item Number: C.10 **File Number:** D16/11152

SUBJECT HEADING: JANUARY 2016 MONTHLY BUSINESS REPORT - AIRPORTS

Author and Officer's Title: Ben Jones, Manager - Airports (Roma, Injune, Surat & Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/02.2016/42	
Moved Cr Denton	Seconded Cr O'Neil
That Council receive and note the Officer's report as presented.	
CARRIED	8/0

Responsible Officer	Manager - Airports (Roma, Injune, Surat & Mitchell)
----------------------------	--

At cessation of discussion on the above mentioned item, Cr. Flynn entered the Chamber at 1.32pm.

Item Number: C.11 **File Number:** D16/12712

SUBJECT HEADING: OCCUPATION LICENCE – MITCHELL WORKSHOP

Author and Officer's Title: Michael Kelly, Manager - Resource Coordination (Plant, Workshop, Depots & Materials)

Executive Summary:

This report sought delegated authority to the Chief Executive Officer to establish an occupation licence between Department of Transport and Main Roads and Maranoa Regional Council for the use of the Mitchell Workshop premises for vehicle inspection purposes.

Resolution No. GM/02.2016/43

Moved Cr Wason

Seconded Cr Scheffe

That Council delegate authority to the Chief Executive Officer to sign the licence agreement between the Department of Transport and Main Roads and Council to use the facilities at the Mitchell Workshop from 1 April 2016 until 31 March 2017 at a cost of \$113.30 (Inc. GST) for each day the licensee uses the facilities.

CARRIED

9/0

Responsible Officer

Manager - Resource Coordination (Plant, Workshop, Depots & Materials)

Cr. Wason declared a 'Conflict of Interest' for the following item, due to his owning the parcel of land on which Mt Saltbush Quarry is sited, the operation of which sees him entitled to payment of royalties (funds) for material extracted from the site. Cr. Wason left the Chamber at 1.34pm, taking no further part in the debate or discussion.

Item Number: C.12 **File Number:** D16/13659

SUBJECT HEADING: BALGOWNIE GRAVEL PIT MEMORANDUM OF AGREEMENT

Author and Officer's Title: Michael Kelly, Manager - Resource Coordination (Plant, Workshop, Depots & Materials)

Executive Summary:

Council needs to maintain a secure and reliable supply of gravel to satisfy annual road construction and maintenance programming requirements. Approximately 35% of Council's active gravel pits reside within freehold land tenure. Formally executed agreements would provide Council with future resource security and surety between both parties.

Resolution No. GM/02.2016/44

Moved Cr Flynn

Seconded Cr O'Neil

That Council delegate authority to the Chief Executive Officer to sign the Memorandum of Agreement with the landowners allowing access to and use of the Balgownie quarry by Council.

CARRIED

8/0

Responsible Officer

Manager - Resource Coordination (Plant, Workshop, Depots & Materials)

At cessation of discussion on the above mentioned item, Cr. Wason entered the Chamber at 1.35pm.

Item Number: C.13 File Number: D16/13683

SUBJECT HEADING: REQUEST FOR PAYMENT OF PERSONAL LEGAL FEES - IMPOUNDED CATTLE

Author and Officer's Title: Erin Tompkins, Associate to the CEO & Mayor

Executive Summary:

The applicant requested that Council pay their personal legal fees incurred as a result of representation that was provided when their cattle were impounded by Council after being found wandering in Wallumbilla.

Resolution No. GM/02.2016/45	
Moved Cr Chambers	Seconded Cr Price
That Council not approve the payment of the applicant's personal legal costs incurred as a result of cattle being impounded.	
CARRIED	9/0

Responsible Officer	Associate to the CEO & Mayor
----------------------------	---

Item Number: C.14 File Number: D16/14018

SUBJECT HEADING: TENDER 16016 UPDATE - REGISTER OF PRE-QUALIFIED SUPPLIERS FOR WET HIRE OF EQUIPMENT

Author and Officer's Title: Erin Tompkins, Associate to the CEO & Mayor

Executive Summary:

At the Special Meeting held on 29 January 2016, Council approved the register of pre-qualified suppliers for Wet Hire (Resolution No. SM/01.2016/07). Since the meeting, it has been identified that:

- One tenderer's response was not downloaded from LG Tenderbox due to a technical error, and as such was omitted from the panel's initial evaluation; and
- Five tenderers were successful to a number of sub-panels that involve haulage/trailers (which would need to be pulled by Prime Movers) but these were not separately identified as successful in the Prime Mover category.

This report sought Council's approval to update the Register of Pre-Qualified Suppliers for Wet Hire of Equipment.

Resolution No. GM/02.2016/46		
Moved Cr Schefe	Seconded Cr Price	
That Council include the following additional businesses in Council's Register of Pre-Qualified Suppliers for Wet Hire of Equipment established in accordance with Section 232 of the Local Government Regulation 2012:		
Company	Sub-Panel	Assessed Star Rating *
BHD Oil Field Services Pty Ltd	Trucks – Prime Movers	2 Star
D.G Lacey & D.J Williams & U.H Williams / DND Services	Trucks – Prime Movers	5 Star
KL & R Morvell Transport Pty Ltd	Trucks – Prime Movers	5 Star
Shamar Earthworks Pty Ltd	Excavators (tracked)	5 Star
Shamar Earthworks Pty Ltd	Graders	5 Star

Shamar Earthworks Pty Ltd	Haulage – Body Trucks	5 Star
Shamar Earthworks Pty Ltd	Haulage – Floats	5 Star
Shamar Earthworks Pty Ltd	Haulage – Road Train Side Tippers	5 Star
Shamar Earthworks Pty Ltd	Loaders – Skid Steers	5 Star
Shamar Earthworks Pty Ltd	Loaders - Tyred	5 Star
Shamar Earthworks Pty Ltd	Rollers – Rubber / Multi- Tyred	5 Star
Shamar Earthworks Pty Ltd	Rollers – Smooth Drum	5 Star
Shamar Earthworks Pty Ltd	Scrapers	5 Star
Supervax Pty Ltd	Trucks – Prime Movers	0 Star
The Trustee for the Swan Family Trust trading as Swans Earthmoving Qld Pty Ltd	Trucks – Prime Movers	5 Star

* Star rating will be confirmed with businesses through the logo licensing agreement.

CARRIED 9/0

Responsible Officer	Associate to the CEO & Mayor
----------------------------	---

Item Number: LC.1 **File Number:** D16/15110

SUBJECT HEADING: NATIONAL WATER INFRASTRUCTURE DEVELOPMENT
FUND (NWFDF) SUBMISSION

Author and Officer's Title: Dylan Hesselberg , Manager – Infrastructure Contracts

Executive Summary:

A submission for funding through the National Water Infrastructure Development Fund was lodged with the Commonwealth Department of Agriculture and Water Resources.

Resolution No. GM/02.2016/47	
Moved Cr Price	Seconded Cr Wason
That Council ratify the lodging of the funding submission to the Commonwealth Department of Agriculture and Water Resources and the payment of associated costs for preparation.	
CARRIED	9/0

Responsible Officer	Manager – Infrastructure Contracts
----------------------------	---

Item Number: LC.2 **File Number:** D16/15177

SUBJECT HEADING: REQUEST FOR COMPENSATION - DESTRUCTION OF ANIMAL

Author and Officer's Title: Kent Morris, Coordinator - Environmental Health

Executive Summary:

Council received a request for compensation as compensation for destruction of a bull.

Resolution No. GM/02.2016/48	
Moved Cr Chambers	Seconded Cr Newman
That Council not accommodate the requested compensation.	
CARRIED	7/2

Responsible Officer	Coordinator - Environmental Health
----------------------------	---

Item Number: LC.3 **File Number:** D16/14107

SUBJECT HEADING: CLAIM FROM CBD BUSINESS & REQUESTS FOR INFORMATION

Author and Officer's Title: Benjamin (Ben) Godford, Coordinator - Water, Sewerage & Gas Projects, Compliance & Laboratory

Executive Summary:

Council received correspondence from a local business in relation to works undertaken by Council and other contractors. The correspondence requests answers to particular queries and payment for a claim.

The answers to the queries can be coordinated through the relevant departments within Council.

Resolution No. GM/02.2016/49	
Moved Cr Price	Seconded Cr Schefe
That Council not accommodate the requested compensation.	
CARRIED	9/0

Responsible Officer	Coordinator - Water, Sewerage & Gas Projects, Compliance & Laboratory
----------------------------	--

Item Number: LC.4 **File Number:** D16/14451

SUBJECT HEADING: INJUNE CAMP: PROVISION FOR FREE TO AIR COMMERCIAL TELEVISION

Author and Officer's Title: Donald Wells, Manager - Strategic Human Resource Management

Executive Summary:

A request has been received to provide Free-To-Air Commercial Television in the 20 Rooms at the Injune Camp. The camp is regularly filled to capacity with Council employees who are working on rural roads around the Injune area.

Resolution No. GM/02.2016/50

Moved Cr Denton

Seconded Cr Newman

That Council allocate \$16,000 from funds available after the recent quarterly review, to set up satellite television for the Injune Camp.

CARRIED

9/0

Responsible Officer

Manager - Strategic Human Resource Management

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 1.40pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 9 March 2016, at Roma Administration Centre.

.....
Mayor.

.....
Date.