
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 8 JUNE 2016 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Cr. R Bryant, Cr N H Chandler, Cr. P J Flynn, Cr. C J O'Neil, Cr. G B McMullen, Cr. D J Schefe, Cr. J M Stanford, Acting Chief Executive Officer – Rob Hayward and Minutes Officer – Michelle Filan in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Administration & Information Services – Dale Waldron, Coordinator Grants, Local Development & Council Events – Susan Sands, Specialist Lease Management & Facility User Agreements – Madonna Mole, Manager Strategic Project Planning & Asset Management – Kym Downey, Coordinator, Libraries, Arts & Culture – Michelle Blair, Specialist, Accounting Services – Dee Sullivan, Coordinator Community Safety – Gavin (Jason) Scott and Specialist Business Development – Ryan Gittins.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.08am.

APOLOGIES

Resolution No. GM/06.2016/01

Moved Cr O'Neil

Seconded Cr Chandler

That apologies be received and leave of absence granted for Cr. J L Chambers for this meeting.

CARRIED

8/0

CONFIRMATION OF MINUTES

Resolution No. GM/06.2016/02

Moved Cr O'Neil

Seconded Cr Stanford

That the minutes of the General Meeting (23-25.05.16) held on 25 May 2016 be confirmed.

CARRIED

8/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

Item C.2 - Beaumont Drive Drainage - from the General Meeting 25 May 2016.
 Item C.11 - Management Agreement for Long Term Community Housing Program - from the General Meeting 25 May 2016.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

SUBJECT HEADING: **STANDING ORDERS POLICY**

Councillor's Title: **Cr. Cameron O'Neil**

Executive Summary:

Consistent with the resolution from Council's General Meeting on 25 May 2016 (GM/05.2016/03), Cr. O'Neil sought agreement for the current meeting's procedures to provide for contribution to debate by the Chair through comment 'for' and 'against' motions – noting that the formal amendments to the Standing Orders Policy will be discussed at an upcoming Councillor Workshop and then formally tabled for adoption at an upcoming meeting.

Resolution No. GM/06.2016/03

Moved Cr O'Neil

Seconded Cr Stanford

That for the current meeting, the Chair contribute to debate when voting 'for' and 'against' motions under formal consideration.

CARRIED

8/0

Responsible Officer

Coordinator – Elected Members & Community Engagement

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 File Number: D16/42833

SUBJECT HEADING: PRE-QUALIFIED SUPPLIER REQUEST FOR REDUCTION IN TRADING TERMS

Officer's Title: Associate to the CEO & Mayor

Executive Summary:

Council has received a request from Leon Clive Watson trading as Watson's Backhoe and Tipper Hire, a pre-qualified supplier on the Wet Hire of Equipment panel, for a reduction in trading terms from 28 days to 14 days.

Resolution No. GM/06.2016/04

Moved Cr Flynn

Seconded Cr Scheffe

That Council:

- 1. Approve the reduction in trading terms, as requested by the pre-qualified supplier, from 28 days to 14 days for any works performed under the pre-qualified supplier panel for Wet Hire of Equipment.**
- 2. Limit the approval to the duration of the current panel arrangement.**

CARRIED

8/0

Responsible Officer

Associate to the CEO & Mayor

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 File Number: D16/38880

SUBJECT HEADING: 2016 VOLUNTEER WEEK-POST EVENT REPORT

Officer's Title: Specialist - Sport and Recreation

Executive Summary:

A post event report was tabled for the Volunteer Week function held in Roma on 11 May 2016.

Resolution No. GM/06.2016/05

Moved Cr Chandler

Seconded Cr Scheffe

That Council receive and note the Officer's Report as presented.

CARRIED

8/0

Responsible Officer

Specialist - Sport and Recreation

Item Number: 13.2 **File Number:** D16/41453
SUBJECT HEADING: PROPOSED LAND SWAP- ROMA
Officer's Title: Specialist - Sport and Recreation

Executive Summary:

Council had sought to undertake a land swap, gifting freehold land to the State to create a reserve for community purposes, as well as converting existing reserve to freehold land with a view to using that land to fund a multi purpose sporting precinct in Roma. The offer would require Council to forego future grant requests to offset costs of future capital expenditure for the multi-purpose sports facility.

This deal has been investigated with past Labour and present LNP governments and a decision needs to be conveyed to the appropriate State Government Minister as to Council's final decision.

Resolution No. GM/06.2016/06	
Moved Cr Flynn	Seconded Cr O'Neil
That Council cease discussion or further investigation of the proposed land swap in Roma between land on Bungil Street and Warrego Highway, and advise the State Government that the land swap will not be advanced.	
CARRIED	8/0

Responsible Officer	Specialist - Sport and Recreation
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Item Number: 13.3 **File Number:** D16/41480
SUBJECT HEADING: WAIVER OF HIRE FEES - COUNCIL BUS
Officer's Title: Coordinator - Environmental Health

Executive Summary:

Council is working with groups of landholders as part of the Queensland Feral Pest Initiative for the construction of 202 kms of exclusion fencing, jointly funded by the landholders and the Department of Agriculture and Fisheries. As part of the project, a study trip to the Morven area is planned to look at different types of fencing, and to discuss positive and negative aspects with landholders who have already constructed exclusion fences.

Resolution No. GM/06.2016/07	
Moved Cr Stanford	Seconded Cr Bryant
That Council approve a waiver of plant hire fees for the use of its twelve-seater bus, for landholders to inspect erected cluster fencing within the Morven and Mungallala districts, subject to the following conditions:	
<ul style="list-style-type: none"> • The bus only be used at a time it is not needed for other Council business; and • The bus be operated by an appropriately licensed Council employee/s. 	
CARRIED	8/0

Responsible Officer	Coordinator - Environmental Health
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LATE ITEMS

Item Number: L.1 **File Number:** D16/42748

SUBJECT HEADING: REVIEW OF ROAD TRAIN ROUTES

Officer's Title: Manager - Strategic Project Planning & Asset Management

Executive Summary:

Council resolutions relating to adoption of roadtrain routes have been reviewed and revised to provide further clarity of intent of the resolution.

Resolution No. GM/06.2016/08
Moved Cr McMullen
Seconded Cr Flynn

That Council authorise the Chief Executive Officer to undertake the processes required to:

1. Allow movement of Rigid, Truck and dog and Semitrailer vehicle types on all urban streets.
2. Limit the movement of B-Doubles in urban areas to those routes identified on the maps attached to the agenda report.
3. Limit the movement of Type 1 Roadtrains, B Triple Roadtrains and AB Triple Roadtrains in urban areas to those routes identified on the maps attached to the agenda report.
4. Allow movement of Type 1 Roadtrains, B Triple Roadtrains and AB Triple Roadtrains associated with the transport of product from low intensity industry to travel on all Council controlled rural roads.
5. Permit the movement of Type 2 Roadtrains and BAB Quad Roadtrains on all roads west of Forestvale Road and Mitchell St George Rd subject to imposition of conditions required to mitigate risk to other users or infrastructure.

Where all vehicles comply with mass, dimension and loading conditions as defined in Heavy Vehicle (Mass, Dimension and Loading) National Regulation 2013.

CARRIED

8/0

Responsible Officer	Manager - Strategic Project Planning & Asset Management
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Item Number: L.2 **File Number:** D16/43303

SUBJECT HEADING: REGISTER OF GENERAL COST - RECOVERY FEES AND COMMERCIAL CHARGES 2016/17

Officer's Title: Specialist - Strategic Finance

Executive Summary:

A briefing paper for the 2016/17 Budget Parameters and timetable was presented at the Council workshop on 23 February 2016. As outlined in the briefing paper, a 4% increase of the 2015/16 fees and charges was recommended.

Generally, a 4% increase has been applied to draft fees for 2016/17; however there are cases where as a result of a review of fees, these fees are either to remain the same as 2015/16, or over and above the recommended increase of 4%.

The final recommended Fees & Charges 2016/17 Schedule was included as an attachment to the agenda report.

A description of the Local Government Act 2009 provisions relating to fees and charges was provided in Attachment 2.

Resolution No. GM/06.2016/09	
Moved Cr Stanford	Seconded Cr O'Neil
That Council:	
1.	Receive and note the Officer's report as presented.
2.	Adopt the fees in the Register of General Cost-Recovery Fees and Commercial Charges 2016/17.
3.	Resolve that, in relation to those cost-recovery fees to which Section 97 of the Local Government Act 2009 applies: <ul style="list-style-type: none"> (i) the applicant is the person liable to pay these fees; and (ii) the fee must be paid at or before the time the application is lodged.
4.	Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the Local Government Act 2009 applies.
CARRIED	8/0

Responsible Officer	Specialist - Strategic Finance
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Item Number: L.3 **File Number:** D16/43649

SUBJECT HEADING: FEE WAIVER - ROMA HOSPITAL AUXILIARY - BASSETT PARK

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The Roma Hospital Auxiliary is hosting a fundraising luncheon, the Alex Taylor Memorial Lunch, on 18 June 2016, in aid of the Roma Hospital Palliative Care Unit.

The Auxiliary requested Council's support of the event through the waiver of the facility usage fee of \$373.

Resolution No. GM/06.2016/10	
Moved Cr Flynn	Seconded Cr O'Neil
That Council provide sponsorship in the amount of \$373 to support the Alex Taylor Memorial Lunch in aid of the Roma Hospital Palliative Care Unit.	
CARRIED	8/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: L.4 **File Number:** D16/43851

SUBJECT HEADING: DOG DROP OFF BOX AND CARPORT AT THE ROMA POUND FACILITY

Officer's Title: Coordinator - Community Safety

Executive Summary:

At the Council Workshop held on 25 May 2016, options for additional pound facilities and installation of a drop off box at the Roma Pound Facility was discussed.

This report sought Council's approval to reassign surplus operational budget to fund the construction of these additional facilities to the value of \$15,000.

Resolution No. GM/06.2016/04

Moved Cr Chandler

Seconded Cr McMullen

That Council approve the transfer of surplus operational budget of \$15,000 to fund the construction of the following facilities at the Roma Pound:

- **A dog drop off box; and**
- **A carport, for use as emergency accommodation in the event of capacity filled internal accommodation, and also for weather protected storage of mobile cages.**

CARRIED

7/1

Responsible Officer

Coordinator - Community Safety

MAYORAL MINUTE - 9.25AM

In accordance with section 31 of the Standing Orders, I give notice of my intention to move the following mayoral minute:

That:

1. In the event that it is a delegated officer's intention to award a contract for the supply of goods or services to an entity other than a small business of the Maranoa region, that proposed decision be referred by the delegated officer to Council for determination; and
2. All Council's policies and delegations impacted by paragraph 1 above be amended, accordingly.

Resolution No. GM/06.2016/12

Moved Cr Golder

Procedural Motion - That the matter lay on the table for further consideration at a future General Meeting, following a further briefing on the matter at an upcoming Councillor Workshop.

CARRIED

8/0

Responsible Officer

Coordinator – Elected Members & Community Engagement / Chief Executive Officer

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/06.2016/13

Moved Cr O'Neil

Seconded Cr Scheffe

That Council close the meeting to the public at 9.40am

CARRIED

8/0

Cr. O'Neil left the Chamber at 10.07am, and entered at 10.12am.

Cr. Flynn left the Chamber at 10.21am, and entered at 10.22am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR A MORNING TEA AT 10.38AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.07AM

Cr. Chandler left the Chamber at 11.25am, and entered at 11.26am.

Resolution No. GM/06.2016/14

Moved Cr O'Neil

Seconded Cr Flynn

That Council open the meeting to the public at 11.53am

CARRIED

8/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR A BRIEF RECESS AT 11.53AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.57AM

Item Number:

C.1

File Number: D16/38463

SUBJECT HEADING:

CORRESPONDENCE FROM STATE GOVERNMENT

Officer's Title:
Events

Coordinator - Grants, Local Development & Council

Executive Summary:

Council has received correspondence from the State Government, seeking to enter an agreement with Maranoa Regional Council.

Resolution No. GM/06.2016/15
Moved Cr Bryant
Seconded Cr Flynn
That Council:

1. Authorise the Chief Executive Officer to sign the agreement with the State Government.
2. Nominate Councillor Cameron O'Neil as Chair of the Local Working Group.

CARRIED

6/2

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion

 Cr. Bryant
 Cr. Chandler
 Cr. Flynn
 Cr. O'Neil
 Cr. Scheffe
 Cr. Stanford

Those Against the Motion

 Cr. Golder
 Cr. McMullen

Responsible Officer
Coordinator - Grants, Local Development & Council Events
Item Number:
C.2
File Number: D16/34606
SUBJECT HEADING:
INSURANCE ARRANGEMENTS 2016/17
Officer's Title:
Manager - Facilities (Land, Buildings & Structures)
Executive Summary:

Council was asked to consider arrangements for its insurance coverage for motor vehicles and assets for the 2016/17 financial year.

Resolution No. GM/06.2016/16
Moved Cr Stanford
Seconded Cr Bryant

That Council accept the offer from LGM Queensland to become a member of the LGM Asset Fund and delegate authority to the Chief Executive Officer to finalise all matters associated with this membership.

CARRIED

8/0

Responsible Officer
Manager - Facilities (Land, Buildings & Structures)
Item Number:
C.3
File Number: D16/40245
SUBJECT HEADING:
**YULEBA MEMORIAL HALL ASSOCIATION
 INCORPORATED MANAGEMENT AGREEMENT**
**Officer's Title:
 Agreements**
Specialist - Lease Management & User Facility
Executive Summary:

The Yuleba Memorial Hall is a Council owned facility. The day-to-day operations of the facility have been historically managed by the Yuleba Memorial Hall Association Incorporated.

Council was asked to consider formalising this arrangement by entering into an agreement with the Yuleba Memorial Hall Association Incorporated.

Resolution No. GM/06.2016/17	
Moved Cr Chandler	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> 1. Enter into a Management Agreement with the Yuleba Memorial Hall Association Incorporated, for the day-to-day management of the Yuleba Memorial Hall for a period of three years. 2. Transfer the electricity connection at the Yuleba Memorial Hall to Maranoa Regional Council and assume responsibility for payment of electricity accounts for the Hall, in line with other Council owned community halls located in major towns across the region. 	
CARRIED	8/0

Responsible Officer	Specialist - Lease Management & User Facility Agreements
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Item Number: C.4 **File Number:** D16/40233

SUBJECT HEADING: APPLICATION FOR PERMANENT ROAD CLOSURE - PART OF WOMBLEBANK GAP ROAD

Officer's Title: Administration Officer - Property & Legal

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for the proposed permanent road closure of an area of about 1,600 m² being part of Womblebank Gap Road intersecting Lot 2 on SP214984.

Resolution No. GM/06.2016/18	
Moved Cr Stanford	Seconded Cr Bryant
That Council advise the Department of Natural Resources and Mines that it has no objection to the proposed permanent road closure of an area of about 1,600m², being part of Womblebank Gap Road intersecting Lot 2 on SP214984, on the condition that the width of the road reserve is retained at a minimum of 30 metres.	
CARRIED	8/0

Responsible Officer	Administration Officer - Property & Legal
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Item Number: C.5 **File Number:** D16/41164

SUBJECT HEADING: QLD WATER REGIONAL ALLIANCES PROGRAM (QWRAP) STEERING GROUP

Officer's Title: Manager - Water, Sewerage & Gas
Support Officer - Water, Sewerage & Gas

Executive Summary:

LGAQ and the Queensland Water Directorate (qldwater) have approached all councils in the Downs and Surat Basin region to jointly investigate collaborative approaches for regional water and sewerage management as part of the state-funded Queensland Water Regional Alliances Program (QWRAP).

Resolution No. GM/06.2016/19

Moved Cr McMullen

Seconded Cr Scheffe

That Council endorse ongoing involvement in the Queensland Water Regional Alliances Program and the draft Terms of Reference.

CARRIED

8/0

Responsible Officer

Manager – Water, Sewerage & Gas

Item Number:

C.6

File Number: D16/41332

SUBJECT HEADING:

WATER CHARGES REMISSION (HOME HAEMODIALYSIS) POLICY

Officer's Title:

Manager - Water, Sewerage & Gas

Support Officer - Water, Sewerage & Gas

Executive Summary:

The purpose of this policy is to provide an appropriate remission to landowners where the occupier is receiving home haemodialysis treatment and, as a result of the treatment, causes the landowner to incur higher water consumption charges due to the process used to treat the medical condition.

This policy describes the eligibility criteria and the administrative procedure to process applications for the granting of water charges remission due to higher water consumption as a result of home haemodialysis.

Resolution No. GM/06.2016/20

Moved Cr Scheffe

Seconded Cr McMullen

That Council adopt the Water Charges Remission (Home Haemodialysis) Policy as follows:

1. Purpose

The purpose of this policy is to provide an appropriate remission to landowners where the occupier is receiving home haemodialysis treatment and, as a result of the treatment, causes the landowner to incur higher water consumption charges due to the process used to treat the medical condition.

This policy describes the eligibility criteria and the administrative procedure to process applications for the granting of water charges remission due to higher water consumption as a result of home haemodialysis.

2. Scope

In considering the application for water charges remission for home haemodialysis treatment, Council will be guided by the following principles:-

- **The same treatment for any landowner with similar circumstances;**
- **Transparency by making clear the requirements necessary to receive the remission.**

3. Definitions

Landowner

A person who is registered as the property owner.

Occupier	A person who occupies the property and who may or may not be the landowner and who receives the home haemodialysis treatment.
Haemodialysis	The filtering of blood to remove waste and excess fluid required by patients with kidney failure.
Home Haemodialysis	The process of haemodialysis performed in a patient's home who are medically deemed appropriate for self-care.

4. Details

Council may grant a remission to a landowner where the occupier is receiving home haemodialysis treatment which requires the use of a substantial amount of water during the home haemodialysis treatment.

4.1. Amount of remission per water cycle

A remission of 50% of the water consumption charges to a maximum of \$300 each half year depending on the quantum of water consumption attributable to the home haemodialysis treatment.

4.2. Requirements for Application

- 4.2.1. The occupier permanently resides at the subject property where the home haemodialysis equipment is installed;
- 4.2.2. The occupier receives the home haemodialysis treatment using the haemodialysis machine installed at the subject property;
- 4.2.3. The landowner must sign the Water Charges Remission (Home Haemodialysis) Application form;
- 4.2.4. Queensland Health must complete and confirm that the occupier is a home haemodialysis patient at the subject property.

4.3. Criteria for granting remission

Subject to clause 4.2, the landowner will be eligible for the remission where:-

- a. The landowner personally suffers hardship as a result of the imposition of higher water charges associated with home haemodialysis treatment being provided at the subject property; and
- b. The landowner or occupier resides permanently at the subject property.

5. Special Provisions

- As per AS/NZS 3500.1:2015 – Section 14 – Water Requirements for Haemodialysis Machines; the water meter will be painted 'blue' to indicate that dialysis is carried out on the premises.
- A Notification Register will be maintained with contact details for dialysis patients and local hospitals.
- Patients and Hospitals to be contacted prior to works impacting the water supply of patients.
- A stop valve, strainer and a RAG (Registered Air Gap) or RPZD (Reduced Pressure Zone Device) shall be installed on the property's water connection.
- Metallic notification discs shall also be fitted to mains valve in the vicinity of the property.

6. Related Policies and Legislation Australian Standard <ul style="list-style-type: none"> AS/NZS 3500.1:2015 – Plumbing and Drainage – Water Services
7. Associated Documents D16/41275 - Water Charges Remission (Home Haemodialysis) Application Form
CARRIED 8/0

Responsible Officer	Manager – Water, Sewerage & Gas
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Item Number: C.7 **File Number:** D16/36378

SUBJECT HEADING: EXCESS ANIMAL APPLICATION - 2016/28 EXCESS DOG

Officer's Title: Community Safety Administration Officer

Executive Summary:

An excess animal application for an additional dog has been lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results reviewed and the background checks performed on the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011. Based on these assessments, officers recommend that the application be approved.

Resolution No. GM/06.2016/21 Moved Cr O'Neil Seconded Cr Bryant That Council, in accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, grant an excess dogs approval for the keeping of the three (3) dogs identified in Excess Animal Application Number 2016-28 (each an "identified dog") microchip number 956 000 005 387 307, 956 000 004 931 707, 956 000 001 997 022. On the premises, 28 Rae Street Roma identified in Excess Animal Application Number 2016-28 (the "premises") for a term of 1 year subject to the following conditions:
<ul style="list-style-type: none"> (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and (c) the approval holder must ensure each and every identified dog is: <ul style="list-style-type: none"> (i) implanted with a prescribed permanent identification device in accordance with section 14 of the Animal Management (Cats and Dogs) Act 2008; and (ii) registered with Council; and (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and

- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of Local Law No. 2 (Animal Management) 2011; and
- (i) the approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

8/0

Responsible Officer

Coordinator – Community Safety

Item Number:

C.8

File Number: D16/41701

SUBJECT HEADING:

EXCESS ANIMAL APPLICATION - 2016/31 EXCESS DOG

Officer's Title:

Community Safety Administration Officer

Executive Summary:

An excess animal application for an additional dog has been lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results reviewed and the background checks performed on the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011. Based on these assessments, officers recommend that the application be approved.

Resolution No. GM/06.2016/22

Moved Cr Bryant

Seconded Cr Chandler

That Council, in accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, grant an excess dogs approval for the keeping of the three (3) dogs identified in Excess Animal Application Number 2016-31 (each an "identified dog") microchip number; 981 000 300 686 501, 956 000 008 071 387, 956 000 009 307 11. On the premises, 85 Robert Street Surat identified in Excess Animal Application Number 2016-31 (the "premises") for a term of 1 year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and

- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the Animal Management (Cats and Dogs) Act 2008; and
 - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of Local Law No. 2 (Animal Management) 2011; and
- (i) the approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

8/0

Responsible Officer	Coordinator – Community Safety
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Item Number: C.9 **File Number:** D16/41771

SUBJECT HEADING: EXCESS ANIMAL APPLICATION - 2016/30 EXCESS DOG

Officer's Title: Community Safety Administration Officer

Executive Summary:

An excess animal application for an additional dog has been lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results reviewed and the background checks performed on the dog owner and nominated dog(s).

The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011. Based on these assessments, officers recommend that the application be approved.

Resolution No. GM/06.2016/23

Moved Cr Chandler

Seconded Cr Stanford

That Council, in accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, grant an excess dogs approval for the keeping of the three (3) dogs identified in Excess Animal Application Number 2016-30 (each an “identified dog”) microchip number; 985 141 000 754 172, 956 000 002 397 921, 956 000 001 873 306. On the premises, 30 Twine Street Roma identified in Excess Animal Application Number 2016-30 (the “premises”) for a term of 1 year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and**
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and**
- (c) the approval holder must ensure each and every identified dog is:

 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the Animal Management (Cats and Dogs) Act 2008; and**
 - (ii) registered with Council; and****
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and**
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and**
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and**
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:

 - (i) a clean and sanitary condition and disinfected regularly; and**
 - (ii) an aesthetically acceptable condition; and****
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of Local Law No. 2 (Animal Management) 2011; and**
- (i) the approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder’s right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.**

CARRIED

8/0

Responsible Officer

Coordinator – Community Safety

Cr. Flynn declared a 'Conflict of Interest' in relation to Item C.10 – Write off amount in debtors, due to his personal business operations out of the Roma Airport. Cr. Flynn left the Chamber at 12.08pm, taking no further part in discussions on the matter.

Item Number: C.10 **File Number:** D16/42404

SUBJECT HEADING: WRITE OFF AMOUNT IN DEBTORS

Officer's Title: Coordinator – Debtors

Executive Summary:

This report recommended the formal write off of debt that is deemed to be irrecoverable or unviable for Council to pursue further recovery action.

Resolution No. GM/06.2016/24

Moved Cr Chandler

Seconded Cr O'Neil

That Council approve the write off of the following debt due to the current status of being irrecoverable or unviable for Council to pursue further recovery action:

Account Number	Amount of Write Off
75207.13	\$943.80

CARRIED

7/0

Responsible Officer

Coordinator - Debtors

At cessation of discussions on the abovementioned item, Cr. Flynn entered the Chamber at 12.09pm.

Item Number: C.11 **File Number:** D16/42535

SUBJECT HEADING: LOCOMOTIVE STEAM TRAIN – MITCHELL MEMORIAL PARK

Officer's Title: Local Development Officer Mitchell

Executive Summary:

Council has received a letter from a resident who outlined various possibilities to use the locomotive steam train located in Mitchell Memorial Park for Council's consideration.

Resolution No. GM/06.2016/25

Moved Cr Bryant

Seconded Cr McMullen

That Council:

1. Decline the request.
2. Investigate the costs of restoring the locomotive steam train, currently located in the Mitchell Memorial Park, with the results to be considered in future budget considerations.

CARRIED

8/0

Responsible Officer

Local Development Officer Mitchell

Item Number: C.12 **File Number:** D16/43082

SUBJECT HEADING: REQUEST FOR AMENDMENTS TO PAYMENT ARRANGEMENT WITH COUNCIL – ACCOUNT 1000012

Officer's Title: Coordinator – Debtors

Executive Summary:

The applicant has made a request that Council consider the attached proposed payment arrangement to pay off their outstanding debt. The proposed timeframe for completion of the payment arrangement extends beyond the period that is adopted in Council's Debt Recovery Policy.

Resolution No. GM/06.2016/26

Moved Cr Scheffe

Seconded Cr O'Neil

That Council accept the payment arrangement as proposed by the applicant.

CARRIED

8/0

Responsible Officer

Coordinator – Debtors

Item Number: C.13 **File Number:** D16/43538

SUBJECT HEADING: AMENDMENTS TO PRE- QUALIFIED SUPPLIER PANELS FOR TRADE & ASSOCIATED SERVICES AND WET HIRE OF EQUIPMENT

Officer's Title: Associate to the CEO & Mayor

Executive Summary:

Minor amendments to the register of pre-qualified suppliers for Wet Hire of Equipment and for Trade and Associated Services were given in-principle support by the previous Councillors pending formal ratification by the new Council at a General Meeting.

This report sought to formally ratify the amendments.

Resolution No. GM/06.2016/27

Moved Cr Scheffe

Seconded Cr Chandler

That Council formally ratify the following Pre-Qualified Supplier panel amendments:

1. The inclusion of Keegan Investments Pty Ltd trading as Roma RACE on Council's Register of Pre-Qualified Suppliers for Trade and Associated Services, on the 'Airconditioning, Refrigeration & Mechanical' and 'Electrical (excluding instrumentation & high voltage works)' sub-panels, noting that the Register is established in accordance with Section 232 of the Local Government Regulation 2012.
2. The inclusion of Power Pumping Pty Ltd on Council's Register of Pre-Qualified Suppliers for Wet Hire of Equipment, on the 'Vacuum Excavation Equipment' sub-panel, noting that the Register is established in accordance with Section 232 of the Local Government Regulation 2012.
3. The renaming of the Trade & Associated Services sub-panel for 'Plumbing' to 'Plumbing (excluding Specialist Pool Services, e.g. pumping, dosing)'.

CARRIED

7/1

(Cr. McMullen requested that his vote be recorded against the motion)

Responsible Officer

Associate to the CEO & Mayor

Item Number: C.14 **File Number:** D16/42204

SUBJECT HEADING: GST REFUND ON ASSET SALES PROJECT

Officer's Title: Specialist - Accounting Services

Executive Summary:

Genesis Accounting have launched a class action on behalf of participating Councils to recover GST paid on asset sales and income from the use of assets. The basis of the action is the contention that Councils are not liable to pay GST on this income and never have been liable. Councils do not pay to participate in the class action, but pay a success fee.

Resolution No. GM/06.2016/28

Moved Cr McMullen

Seconded Cr Stanford

That Council participate in the class action launched by Genesis Accounting, which if successful, will recover GST paid on asset sales and income from the use of assets.

CARRIED

8/0

Responsible Officer

Specialist - Accounting Services

Item Number: C.15 **File Number:** D16/42513

SUBJECT HEADING: DEPARTMENT OF HUMAN SERVICES - SURAT AGENCY CONTRACT 2016-2017

Officer's Title: Coordinator - Libraries, Arts & Culture

Executive Summary:

The Department of Human Services has invited the Maranoa Regional Council to continue to provide Agent Services (Centrelink) in Surat for the period commencing 1 July 2016 and ending on the 30 June 2017.

Resolution No. GM/06.2016/29

Moved Cr Stanford

Seconded Cr Bryant

That Council endorse the continuation of agency service provision in Surat, on behalf of the Department of Human Services, and authorise the Chief Executive Officer to sign the agreement.

CARRIED

8/0

Responsible Officer

Coordinator - Libraries, Arts & Culture

Item Number: LC.1 **File Number:** D16/42951

SUBJECT HEADING: EXCESS ANIMAL APPLICATION - 2016/26 EXCESS DOG

Officer's Title: Community Safety Administration Officer

Executive Summary:

An excess animal application for an additional dog has been lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results reviewed and the background checks performed on the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommended that the application not be approved.

Resolution No. GM/06.2016/30	
Moved Cr Bryant	Seconded Cr O'Neil
<p>That Council, in accordance with the provisions of Local Law No 1 (Administration) 2011 and Local Law No 2 (Animal Management) 2011, <u>not grant</u> an excess dogs approval for the keeping of the three (3) dogs identified in Excess Animal Application Number 2016-26 (each an "identified dog") microchip number 982 000 364 667 526, 982 000 364 667 474, 982 000 364 668 133 on the premises, 41 Wheeler Drive Roma identified in Excess Animal Application Number 2016-26.</p>	
<p>Noting that proof of ownership prior to the date of the Council Resolution of 12 August 2015 was not provided, nor was evidence of property owner consent.</p>	
CARRIED	6/2
Cr. Golder called for a division of the vote. The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Bryant	Cr. Golder
Cr. Chandler	Cr. Stanford
Cr. Flynn	
Cr. McMullen	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer	Coordinator – Community Safety
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Item Number: LC.2 **File Number:** D16/42505

SUBJECT HEADING: AMENDMENTS TO THE 2015/16 CAPITAL WORKS PROGRAM

Officer's Title: Senior Engineer (Roads, Drainage & Parks)

Executive Summary:

A section of the Womblebank Gap Road is approved in the 2015/16 Reseal Program. However, the sealed surface and upper pavement has deteriorated past the point that can be renewed by a reseal. Pavement rehabilitation works are needed urgently in order to prevent further deterioration and avoid full reconstruction of the pavement. These works are proposed to be funded by underruns on other Roads, Drainage & Parks Capital Projects.

Resolution No. GM/06.2016/31	
Moved Cr Flynn	Seconded Cr McMullen
<p>That Council include in the Roads, Drainage & Parks 2015/16 Capital Works Program "18301 - Womblebank Gap Road – Rehabilitation", with a budget of \$400,000, and that these emergent works be funded by projected savings on the Bollon Road (Works Order: 18009) and Westgrove Road (Works Order: 18007) projects.</p>	
CARRIED	8/0

Responsible Officer	Senior Engineer (Roads, Drainage & Parks)
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Item Number: LC.3 **File Number:** D16/44415
SUBJECT HEADING: FEE WAIVER - WALLUMBILLA MEMORIAL HALL
Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council has received correspondence seeking a waiver of hire fees for the Wallumbilla Memorial Hall for a funeral wake being held on 11 June 2016.

Council was asked to consider the request.

Resolution No. GM/06.2016/32	
Moved Cr Stanford	Seconded Cr Golder
<p>That Council waive the hire fees for the Wallumbilla Memorial Hall for the funeral wake to be held on 11 June 2016, based on the individual being a long term and active community member with a history of service to the local community.</p>	
CARRIED	5/3

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: LC.4 **File Number:** D16/42743
SUBJECT HEADING: COUNCIL PUBLICATIONS
Officer's Title: Coordinator - Corporate Communications

Executive Summary:

Maranoa Regional Council shares Council news via a range of communication forums. With two of these communication forums due for expiration 30 June 2016 (Bottle Tree Bulletin and Council News), Council's views are sought on the direction for future communications.

Resolution No. GM/06.2016/33	
Moved Cr O'Neil	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> 1. Renew the Bottle Tree Bulletin contract with current service provider Booringa Action Group for a further twelve (12) months (ending 30 June 2017). 2. Continue to produce a four (4) page Council News publication that is internally designed and professionally printed locally, and distributed monthly to each household in the Maranoa region for a twelve (12) month period (ending 30 June 2017). 	
CARRIED	8/0

Responsible Officer	Coordinator - Corporate Communications
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Item Number: LC.5 **File Number:** D16/35717

SUBJECT HEADING: **MANAGEMENT AGREEMENT FOR LONG TERM COMMUNITY HOUSING PROGRAM**

Officer's Title: **Coordinator - Council and Community Housing**

Executive Summary:

Council entered into a Management Agreement with St Vincent de Paul Society to manage in partnership the property and tenancy of Long Term Community Housing.

The Management Agreement between the two organisations expired 31 January 2016.

Resolution No. GM/06.2016/34	
Moved Cr Stanford	Seconded Cr Bryant
That Council not extend the management agreement with St Vincent de Paul Society and negotiate an end date of 30 June 2016.	
CARRIED	7/1

Responsible Officer	Coordinator - Council and Community Housing
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 12.30pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 22 June 2016, at Roma Administration Centre.

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 Mayor.

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 Date.