

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 10 AUGUST 2016 COMMENCING AT 9.08AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Cr. R Bryant, Cr. N H Chandler, Cr P J Flynn, Cr. G B McMullen, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings Structures) – Tanya Mansfield, Manager Procurement & Commercial Services – Ryan Gittins, Coordinator Grants, Local Development & Council Events – Susan Sands, Coordinator Community Safety – Jason Scott, Coordinator Rates – Dana Harrison, Town Planner – Christopher Tickner.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.08am.

APOLOGIES

Resolution No. GM/08.2016/01

Moved Cr O'Neil

Seconded Cr Flynn

That apologies be received and leave of absence granted for Cr. Chambers for this meeting, also noting that Cr. Stanford would be a later arrival to the meeting.

CARRIED

7/0

CONFIRMATION OF MINUTES

Resolution No. GM/08.2016/02

Moved Cr O'Neil

Seconded Cr McMullen

That the minutes of the General Meeting (27-27.07.16) held on 27 July 2016 be confirmed.

CARRIED

7/0

Resolution No. GM/08.2016/03

Moved Cr McMullen

Seconded Cr Bryant

That the minutes of the Special Budget Meeting held on 27 July 2016 be confirmed.

CARRIED

7/0

BUSINESS ARISING FROM MINUTES
SUBJECT HEADING: PURCHASE OF ONE NEW GRADER & TRADE OF EXISTING GRADER
Executive Summary:

At the Council meeting on 27 July 2016, Council considered the purchase of one new grader and the trade of one grader. The resolution was as follows:

Resolution No. GM/07.2016/73

That Council authorise the Chief Executive Officer to purchase one (1) Caterpillar 140M Grader for the changeover sum of \$363,220 including GST (after trade of Plant number 106 – 2005 Caterpillar Grader 12H) from Hastings Deering Pty Ltd.

Subsequently it has been clarified that this action will be made up of two transactions; the purchase of the Caterpillar 140M Grader for \$462,220 (including GST) plus associated registration costs of \$500 (including GST) being a total purchase value of \$462,720 (including GST), and the sale of Plant Number 106, a 2005 Caterpillar Grader 12H, for \$99,000 (including GST).

The result of these transactions will equate to a net budget effect of \$363,720 (including GST).

Resolution No. GM/08.2016/04
Moved Cr Bryant
Seconded Cr O'Neil
That Council:

1. Authorise the Chief Executive Officer to purchase a Caterpillar 140M Grader from Hastings Deering Pty Ltd for the total value of \$462,720 (including GST), inclusive of registration costs.
2. Sell Plant Number 106 (2005 Caterpillar Grader 12H) to Hastings Deering Pty Ltd for \$99,000 (including GST).

CARRIED

7/0

Responsible Officer	Associate to the CEO
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ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 File Number: D16/64525

SUBJECT HEADING: ANNUAL SHOW (PUBLIC) HOLIDAYS FOR 2017

Officer's Title: Manager - Strategic Human Resource Management

Executive Summary:

The Honourable Ms Grace Grace, Minister for Employment and Industrial Relations, is responsible for the administration of the Holidays Act 1983 (the Act). On behalf of the Minister, Mr Anthony James as Executive Director for the Office of Industrial Relations has invited Maranoa Regional Council to make application to the Minister for a day or days, within a specified district, to be appointed for special holiday status as per section 4(1) of the Act.

Holidays of this nature are usually appointed in respect of an annual agricultural, horticultural or industrial show and are deemed as a Public Holiday.

Resolution No. GM/08.2016/05

Moved Cr O'Neil

Seconded Cr Chandler

That the Chief Executive Officer make application to the Minister responsible for the administration of the Holidays Act 1983 for:

- **Friday, 12 May 2017 as a Special Holiday for the Roma Annual Show Holiday; and**
- **Tuesday, 16 May 2017 as a Special Holiday for the Mitchell Annual Show Holiday.**

CARRIED

7/0

Responsible Officer

Manager - Strategic Human Resource Management

Item Number: 10.2 File Number: D16/68383

SUBJECT HEADING: CONTRIBUTION TO INLAND QUEENSLAND - ROAD ACTION PLAN

Officer's Title: Manager - Strategic Project Planning & Asset Management

Executive Summary:

Council received a request from the Regional Development Australia to continue its support of the Inland Queensland Road Action Plan (IQ-RAP) through a \$5,000 (excluding GST) contribution.

Resolution No. GM/08.2016/06

Moved Cr Flynn

Seconded Cr Chandler

That Council:

- 1. Contribute \$5,000 (excluding GST) towards progressing the Inland Queensland Road Action Plan.**
- 2. Amend the 2016/17 budget, transferring \$5,000 from WO 2215.2001 to 2211.2001, to fund this contribution.**

CARRIED

7/0

Responsible Officer
Manager - Strategic Asset Management & Planning
CORPORATE, COMMUNITY & COMMERCIAL SERVICES
Item Number: 11.1

File Number: D16/60743

SUBJECT HEADING: SELECTIVE INSPECTION PROGRAM NO.3 - 2016

Officer's Title: Manager Customer & Community Services

Executive Summary:

A Selective Inspection Program is proposed for all township areas within the Maranoa Regional Council Area. The selective inspection program will assess compliance with the Animal Management (Cats and Dogs) Act 2008 regarding registration and regulated dog provisions.

The inspection program will seek that remedial action be undertaken where non-compliance is observed.

Properties will be selected where a Council Authorised Person has a reasonable belief that unregistered and/or regulated dogs may be present on an urban allotment.

Public notification of the selective inspection program will be given in the local newspaper on Friday 19 August 2016, and on Council's website stating that the program will commence on Monday 5 September 2016 and conclude on Friday 28 October 2016.

Discussion:

Cr. Chandler spoke in favour of the motion, and in support of Council's Community Safety Team in their endeavours and continued efforts in the control of dogs across the region.

Resolution No. GM/08.2016/07
Moved Cr Chandler
Seconded Cr Bryant
That Council:

1. Under section 113 of the *Animal Management (Cats and Dogs) Act 2008 (AMA)* Council approve a selective inspection program to allow authorised persons to enter and inspect selected properties in part of its local government area.
2. In accordance with s 113(5)(a) of the AMA the purpose of the program is to monitor compliance with the registration and regulated dog provisions of the AMA.
3. In accordance with s 113(5)(b) and (e) of the AMA the program will commence on Monday 5 September 2016 and will conclude on Friday 28 October 2016.
4. In accordance with s113(5)(c) of the AMA inspections may occur in premises situated within the townships of Amby, Injune, Jackson, Mitchell, Muckadilla, Mungallala, Roma, Surat, Wallumbilla and Yuleba being the areas defined as designated town areas in Schedule 13 of *Subordinate Local Law No. 2 (Animal Management) 2011* where an Authorised Person has reasonable belief that unregistered and/or regulated dogs may be present on an urban allotment.

CARRIED (The Mayor requested his vote against the motion be recorded)

6/1

Responsible Officer
Manager Customer & Community Services

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES
Item Number: 13.1 **File Number:** D16/34420

SUBJECT HEADING: ROMA CUP RACES - ASSISTANCE PACKAGE

Officer's Title: Manager - Economic & Community Development

Executive Summary:

The Roma Turf Club Committee (RTCC) has received a support package from Council each year for the conduct of the Roma Cup race event. The package has contained a high proportion of "in-kind" assistance, most of which is no longer required. Accordingly, the total support package is difficult to spend for full advantage of the committee.

The RTCC has requested a more practical assistance package, specifically covering charges for the hire of Bassett Park, Roma Refuse Tip fees, and promotional assistance for the 2016 event.

This report sought the decision of Council regarding the requested altered considerations.

Discussion:

Cr McMullen spoke in favour of the motion, and in support of the officer's recommendation.

Cr Schefe spoke against the motion, indicating that he felt the request should be considered under the community grants program, further advising that he was concerned that if this approach was approved, Council could receive increased requests for up-front cash for projects, and while many of these projects are worthy, Council cannot afford to fund increased requests for cash.

Cr. O'Neil spoke in favour of the motion, advising that he felt the recommended cash contribution was a small contribution, and would like to see the committee receive increased funds, given that the Roma Cup is one of the region's premier events, along with Easter in the Country. He further advised that both events have a positive economic impact across the entire region, and went on to foreshadow his intention to seek Council's support at a future meeting in sponsoring a race at the Roma Cup.

Resolution No. GM/08.2016/08
Moved Cr O'Neil
Seconded Cr Chandler
That Council:

1. **Offers the Roma Cup Committee the following financial support package for the facilitation of the Roma Cup 2016/17 financial year, with the following cash contribution calculation (noting that the committee can distribute these funds as they see fit, however, in accepting this offer waives any further right to requesting a fee waiver for dump and venue hire costs):**

Description	Council Contribution (\$)
Marketing of the event	\$1,500
Allocation for dump fees	\$1,500
Allocation for hire of Bassett Park	\$2,500
Total	\$5,000

2. **Draw the funds for payment from Work Order 15421, transferring \$2,500 from GL 2887.2248.2001 to the specified Work Order to make up the shortfall in the current budget allocation.**

CARRIED

6/1

Responsible Officer
**Manager - Economic & Community
Development**

Item Number: 13.2 **File Number:** D16/60038

SUBJECT HEADING: CLOSURE OF LIBRARY SERVICES FOR STAFF TRAINING

Officer's Title: Coordinator - Libraries, Arts & Culture

Executive Summary:

Recently the Mitchell and Roma Library have experienced safety incidents where staff were put at risk due to aggressive behaviour from members of the public.

As an outcome of investigations into these incidents, it was recommended that the library staff receive counselling and further training in dealing with conflict and aggression, requesting the closure of library services on Wednesday 24 August and Thursday 25 August 2016 to enable all staff to attend.

Discussion:

Cr. Chandler spoke in favour of the motion, giving her full support for training and counselling of library staff, given the terrible recent events, further advising that this support was essential.

Resolution No. GM/08.2016/09

Moved Cr Chandler

Seconded Cr Bryant

That Council endorse the closure of the libraries in Roma, Mitchell, Surat, Wallumbilla and Jackson on Wednesday 24 August, and the closure of the libraries in Roma, Mitchell, Injune and Surat for Thursday 25 August 2016 to allow all staff to attend essential training.

CARRIED

7/0

Responsible Officer

Coordinator - Libraries, Arts & Culture

Item Number: 13.3 **File Number:** D16/65844

SUBJECT HEADING: SHORT LISTED BUILDING OUR REGIONS PROJECTS

Officer's Title: Grants Officer

Executive Summary:

Maranoa Regional Council is eligible to submit projects for funding under the Queensland Government Building Our Regions program and has recently submitted five (5) projects as Expressions of Interest. Three of the five projects have been short-listed and now require a Business Case.

Discussion:

Cr. O'Neil spoke in favour of the motion, expressing his thoughts of the worthiness of the proposed projects, highlighting that he was pleased the projects had been short listed, and while this doesn't guarantee their approval, it is a step in the right direction. Cr. O'Neil further commended those involved in developing the submissions, and stressed the importance of securing funding from both the State and Federal tiers of government, otherwise these projects cannot be delivered by Council.

Resolution No. GM/08.2016/10

Moved Cr O'Neil

Seconded Cr Scheffe

That Council:

- 1. Submit business cases for the three short-listed projects under the Queensland Government Building Our Regions program (Round Two):**

- a) Roma Airport Runway Upgrade
- b) Remote Townships Water Sustainability Project (Surat)
- c) Sewer Main Diversion – Major Street, Roma

2. Commit to providing appropriate co-contributions in the 2016-17 budget (and consequent budgets as required) to allow any successful project/s to commence no later than 30 June 2017.

Project Name	Total Estimated Project Cost	Council Contribution	Funding Request
Roma Airport Runway Upgrade	\$5,283,947	\$3,283,947	\$2,000,000
Remote Townships Water Sustainability Project (Surat)	\$ 552,000	\$ 276,000	\$ 276,000
Sewer Main Diversion, Major Street, Roma	\$ 920,180	\$ 460,090	\$ 460,090

3. Commit to the management and costs associated with the ongoing operation and maintenance of the infrastructure for any successful project/s.
4. Authorise the Chief Executive Officer to sign the sub-agreement/s with the Department of State Development on behalf of Council for any successful project/s.

CARRIED

7/0

Responsible Officer	Grants Officer
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Item Number: 13.4 **File Number:** D16/67374

SUBJECT HEADING: APPROVAL FOR CHIEF EXECUTIVE OFFICER (CEO) TO SIGN SUB-AGREEMENT FOR NETBALL COURT FUNDING

Officer's Title: Grants Officer

Executive Summary:

Council has been successful in its application under the Get Playing Plus program for the installation of netball courts at Bassett Park, Roma. Approval is sought for the CEO to sign the Funding Agreement with the Department of National Parks, Sport and Recreation.

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that the success of this application will have such a positive effect on netball and the sporting community in the region.

Resolution No. GM/08.2016/11

Moved Cr Flynn

Seconded Cr McMullen

That Council authorise the Chief Executive Officer to sign the Funding Agreement between Maranoa Regional Council and Department of National Parks, Sport and Racing for the installation of netball courts at Bassett Park, Roma.

CARRIED

7/0

Responsible Officer	Grants Officer
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LATE ITEMS

Item Number: L.1 **File Number:** D16/50736

SUBJECT HEADING: REPRESENTATIONS AGAINST CONDITIONS OF DEVELOPMENT APPROVAL 2016/19442

Location: 134-138 Northern Road, Roma 4455 (Lot 2 on RP 133617)

Applicant: Australian Camp Draft Association Inc. C/- GSPC

Officer's Title: Town Planner

Executive Summary:

The Australian Camp Draft Association (ACA) requested that the infrastructure contribution required as part of an approved subdivision (1 lot into 2 lots) at 138 Northern Road in Roma be waived on the following basis:

- a) *The site is owned by the ACA, which is a not-for-profit organisation; and*
- b) *No new connections to Council's trunk infrastructure network are required to facilitate development at the site.*

Resolution No. GM/08.2016/12

Moved Cr Bryant

Seconded Cr Scheffe

That Council waive the development infrastructure charges associated with development approval 2015/19442 on the basis that:

- **The Australian Campdraft Association is a Not-For-Profit organisation that meets the eligibility criteria prescribed in Council's Non-Financial Community Assistance Policy; and**
- **The approved development will not place additional demand on Council's trunk infrastructure networks.**

CARRIED

7/0

Responsible Officer

Town Planner

Item Number: L.2 **File Number:** D16/69326

SUBJECT HEADING: FEE WAIVER - HIGHLAND DANCERS - AUDITORIUM

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The Roma Highland Dancers requested a waiver of hire fees for the Roma Cultural Centre Auditorium for a private event they are planning for September 2016.

Council was asked to consider the request.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating that she was pleased to support this request, which in turn supports the families participating in the concert bringing this event to the community.

Resolution No. GM/08.2016/13
Moved Cr Chandler
Seconded Cr Bryant

That Council waive the hire fee for the use of the Auditorium by the Roma Highland Dancers for their concert and dinner to be held on 2 September 2016.

CARRIED

7/0

Responsible Officer
Manager - Facilities (Land, Buildings & Structures)
Item Number:

L.3

File Number: D16/70478
SUBJECT HEADING:
FLASHING LIGHTS FOR MCDOWALL STREET
Author and Councillor's Title:
Cr. Tyson Golder
Executive Summary:

Given the recent change to traffic conditions in McDowall Street, it was proposed that Council erect flashing lights for the new pedestrian crossings to alert motorists to the new location and changed traffic conditions.

Discussion:

Council at length discussed the potential options for improving the safety of pedestrians where crossing locations are moved either temporarily or permanently as part of the upgrade, and their potential costs to implement. A draft motion was put forward, however, no vote was taken at the time as follows:

Moved Cr McMullen
Seconded Cr Golder
That Council:

Approve the purchase and installation of a set of flashing lights for the intersection of McDowall and Hawthorne Street (one crossing), with the lights installed along McDowall Street to alert motorists to the new pedestrian crossing.

NO VOTE TAKEN

Discussion Continued:

To allow officers to further explore these estimated costs, Cr. O'Neil recommended that the matter lay on the table for further consideration at a later point during the meeting, pending the outcome of further enquiries with respect to the cost to install speed bumps as recommended by Cr. Scheffe.

Resolution No. GM/08.2016/14
Moved Cr O'Neil

Procedural Motion – That the matter lay on the table pending further investigation into the potential cost of alternative safety arrangements for the intersection discussed, including other identified locations in the Roma CBD.

CARRIED

7/0

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/08.2016/15

Moved Cr O'Neil

Seconded Cr Flynn

That Council close the meeting to the public at 9.50am.

CARRIED

7/0

Cr. O'Neil left the Chamber at 10.14am and entered at 10.15am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR A MORNING TEA AT 10.36AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.00AM

Cr. Bryant entered the Chamber at 11.02am.

The Mayor left the Chamber at 11.05am and entered at 11.06am.

Cr. Flynn left the Chamber at 11.15am.

The Mayor declared a Material Personal Interest for elements of item LC.1 – Feedback for Community Consultation – Roma CBD Upgrade, due to his personal business ‘Golders’ being situated on the crossing subject to works as part of the Roma CBD Upgrade, and subject to Council’s consideration. The Mayor left the Chamber at 11.19am, taking no further part in discussions on the matter.

In the absence of the Mayor, Council nominated an Acting Chair as follows:

Resolution No. GM/08.2016/16

Moved Cr O'Neil

Seconded Cr Scheffe

That Cr. Bryant be nominated ‘Acting Chair’ during the Mayor’s absence.

CARRIED

5/0

Cr. Flynn entered the Chamber at 11.24am.

At cessation of discussion of Item LC.1 – Feedback for Community Consultation – Roma CBD Upgrade, the Mayor entered the Chamber at 11.47am and assumed the Chair.

Cr. Flynn left the Chamber at 12.02pm and entered at 12.07pm.

Cr. O'Neil left the Chamber at 12.27pm and entered at 12.28pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.31PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.04PM.

Cr. Stanford entered the Chamber during lunch, and joined the meeting at resumption of Standing Orders.

Resolution No. GM/08.2016/17

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 1.05pm.

CARRIED

8/0

Item Number:

L.3

File Number: D16/70478

SUBJECT HEADING:

FLASHING LIGHTS FOR MCDOWALL STREET

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

Given the recent change to traffic conditions in McDowall Street, it is proposed that Council erect flashing lights for the new pedestrian crossings to alert motorists to the new location and changed traffic conditions.

This matter had been laid on the table earlier during the meeting to allow officers additional time to explore the estimated costs of alternative safety measure options in the Roma CBD, with the changes proposed for re-location of a number of intersection pedestrian crossings. Council resumed discussion on the matter.

Discussion:

Cr. McMullen spoke in favour of the proposed approach to improve the safety of the identified crossing for motorists and pedestrians.

Cr. Schefe spoke against the motion, as he felt that the safety of all the crossings could be better addressed by the placement of speed bumps, which represented a much cheaper and portable option in view of a number of pedestrian crossings in the CBD being re-located. These could be moved as required. It would also slow motorists moving through the CBD at a lower speed given the changed conditions. He did acknowledge that the flashing lights were a good idea, but costly and would cost more to maintain in the future.

The Mayor spoke in favour of the motion, indicating that he was very concerned about the safety of pedestrians on the crossing, advising that he was aware of a number of near misses that had occurred due to the changed conditions. He further advised that he felt this piece of equipment was a good test case to see if its placement would effect change to improve the safety on the crossing.

Cr. Bryant spoke against the motion, advising that she felt the outlay for the flashing lights was expensive for one intersection, and would prefer to investigate further alternative options.

A number of amendments were put forward for the draft motion as follows:

Resolution No. GM/08.2016/18	
Moved Cr McMullen	Seconded Cr Golder
That Council:	
<ol style="list-style-type: none"> 1. Approve the purchase and installation of a set of flashing lights for the intersection of McDowall and Hawthorne Street (one crossing), with the lights installed along McDowall Street to alert motorists to the new pedestrian crossing, noting that the cost to fully install the approved system is anticipated to cost approximately \$10,000. 2. Fund the purchase cost from the existing CBD project budget allocation. <u>Note:</u> If funds do not extend to cover this expenditure, transfer the additional funds from the Infrastructure Contributions reserve for the eligible elements of the project. 	
CARRIED (The Mayor exercised his 'Casting Vote' in favour of the motion) 5/4	

Responsible Officer	Director Infrastructure Services
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Item Number: C.1 **File Number: D16/65347**

SUBJECT HEADING: EXCESS ANIMAL APPLICATION 2016/36 - EXCESS DOG

Officer's Title: Community Safety Administration Officer

Executive Summary:

An excess animal application for an additional dog has been lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results reviewed and the background checks performed on the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommended that the application be approved.

Resolution No. GM/08.2016/19	
Moved Cr Bryant	Seconded Cr McMullen
<p>That, in accordance with the provisions of <i>Local Law No 1 (Administration) 2011</i> and <i>Local Law No 2 (Animal Management) 2011</i>, Council grant an excess dogs approval for the keeping of the two (2) dogs identified in Excess Animal Application Number 2016-36 (each an "identified dog") microchip numbers; 982 000 364 624 401, 982 000 364 624 663 on the premises, Unit 1/127 Charles Street, Roma identified in Excess Animal Application Number 2016-36 (the "premises") for a term of 1 year subject to the following conditions:</p>	
(a)	this approval allows for a total of two (2) dogs to be kept on the premises and is limited to the two (2) identified dogs; and
(b)	if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
(c)	the approval holder must ensure each and every identified dog is:

- (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
- (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
- (i) a clean and sanitary condition and disinfected regularly; and
- (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and
- (i) the approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

8/0

Responsible Officer	Coordinator – Community Safety
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Item Number: C.2 **File Number:** D16/65421

SUBJECT HEADING: EXCESS ANIMAL APPLICATION 2016/38 - EXCESS DOG

Officer's Title: Community Safety Administration Officer

Executive Summary:

An excess animal application for an additional dog has been lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results reviewed and the background checks performed on the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommended that the application be approved.

Resolution No. GM/08.2016/20

Moved Cr Chandler

Seconded Cr Scheffe

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grants an excess dog approval for the keeping of the three (3) dogs identified in Excess Animal Application Number 2016-38 (each an “identified dog”) microchip numbers; 956 000 008 273 840, 956 000 008 528 456, 943 094 330 201 419 on the premises, 6 Mullavey Street, Roma identified in Excess Animal Application Number 2016-38 (the “premises”) for a term of 1 year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
 - (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
 - (i) a clean and sanitary condition and disinfected regularly; and
 - (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and
- (i) the approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder’s right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.

CARRIED

8/0

Responsible Officer

Coordinator – Community Safety

Item Number: C.3 **File Number:** D16/67654

SUBJECT HEADING: EXCESS ANIMAL APPLICATION 2016/41 - EXCESS DOG

Officer's Title: Community Safety Administration Officer

Executive Summary:

An excess animal application for an additional dog has been lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results reviewed and the background checks performed on the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommended that the application be approved.

Resolution No. GM/08.2016/21

Moved Cr O'Neil

Seconded Cr Chandler

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grants an excess dogs approval for the keeping of the three (3) dogs identified in Excess Animal Application Number 2016-41 (each an "identified dog") microchip numbers; 982 000 364 656 264, 982 000 364 657 207, 982 000 364 667 224 on the premises, 48B Downs Street, Roma identified in Excess Animal Application Number 2016-41 (the "premises") for a term of 1 year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and**
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and**
- (c) the approval holder must ensure each and every identified dog is:
 - (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and**
 - (ii) registered with Council; and****
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and**
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and**
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person;**
and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:**

<p>(i) a clean and sanitary condition and disinfected regularly; and (ii) an aesthetically acceptable condition; and</p> <p>(h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of <i>Local Law No. 2 (Animal Management) 2011</i>; and</p> <p>the approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.</p>	8/0
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Responsible Officer	Coordinator – Community Safety
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Item Number: C.4 **File Number:** D16/67194

SUBJECT HEADING: BUSINESS ACTIVITY REPORT QUARRY- JUNE 2016

Officer's Title: Support Officer - Corporate & Commercial Services

Executive Summary:

This Monthly Report was presented to Council to provide a summary of the performance of the Council's Quarry over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/08.2016/22	
Moved Cr Flynn	Seconded Cr Scheffe
That Council receive and note the Officer's report as presented.	
CARRIED	8/0

Responsible Officer	Support Officer - Corporate & Commercial Services
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Item Number: C.5 **File Number:** D16/67414

SUBJECT HEADING: REQUEST FOR RATES RELIEF – ASSESSMENT NO. 15001761

Officer's Title: Coordinator - Rates

Executive Summary:

Correspondence was received from the applicant requesting rates relief. Council was asked to consider this request.

Resolution No. GM/08.2016/23

Moved Cr Flynn

Seconded Cr O'Neil

That Council waive the waste charge effective 1 July 2016 as the residence is unable to be occupied due to the water and sewerage being disconnected.

CARRIED

8/0

Responsible Officer

Coordinator - Rates

Item Number:

C.6

File Number: D16/68917

SUBJECT HEADING:

TENDER 16032 - INJUNE ACCOMMODATION (FAIRVIEW ROAD PROJECT)

Officer's Title:

Specialist - Business Development

Executive Summary:

In 2016/17, Council will upgrade Fairview Road to meet predicted traffic demands. Fairview Road is located approximately 30 kms north of Injune, intersecting the Carnarvon Highway, with works occurring between chainages 2337m and 27769m.

Tenders were called for the provision of accommodation and catering for Council's project workforce, with the tender period opening on 8 July 2016 and closing on 1 August 2016.

Responses were reviewed by an evaluation panel comprising internal stakeholders (with an external review) and the summary report was submitted for Council's consideration.

Resolution No. GM/08.2016/24

Moved Cr McMullen

Seconded Cr Schefe

That Council note that Santos GLNG will now accommodate the Fairview workforce in the Santos run Nundah Warren Camp at no cost to Council.

CARRIED (The Mayor requested his vote against the motion be recorded)

7/1

Responsible Officer

Specialist - Business Development

Item Number:

C.7

File Number: D16/68918

SUBJECT HEADING:

TENDER 16030 - INJUNE HOUSING SUBDIVISION - PREFERRED TENDERER SELECTION

Officer's Title:

Specialist - Business Development

Executive Summary:

Council's 2015/16 capital budget (carryover projects) includes provision for construction of the Injune Housing Subdivision (Racecourse North Estate).

Tenders were called for the provision of water, sewer, electrical, and telecommunications infrastructure at the site, with the tender period opening on 17 June 2016 and closing on 11 July 2016.

Responses were reviewed by an evaluation panel comprising internal stakeholders, and the report was submitted for Council's consideration.

Resolution No. GM/08.2016/25

Moved Cr Flynn

Seconded Cr Scheffe

That Council:

1. **Select Fewster Brothers Contracting Pty Ltd T/A FB Contracting as preferred tenderer for Tender 16030 – Injune Housing Subdivision (Racecourse North Estate) – Water, Sewer, Electricity, Telecommunications.**
2. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Fewster Brothers Contracting Pty Ltd T/A FB Contracting noting the tendered value of \$747,922.45 (including GST) and accept the contract if the final terms are acceptable to both parties.**
3. **Assign the expenditure to Work Order 15306.**

CARRIED (The Mayor requested his vote against the motion be recorded)

7/1

Responsible Officer

Specialist - Business Development

Item Number:

C.8

File Number: D16/67476

SUBJECT HEADING:

ROMA FLOOD MITIGATION - ASSESSMENT OF LOCAL PROPERTY FLOOD RISK AND MITIGATION MEASURES

Officer's Title:

Manager – Infrastructure Contracts

Executive Summary:

At the General Meeting held on 12 August 2015 Council considered claimants' circumstances for several properties located on Northern Road, Roma (Resolution No. GM/08.2015/47).

Council officers have since been in discussion with affected property owners and GHD, and ultimately reached an agreement on a detailed design scope for local flood mitigation works on the properties.

Resolution No. GM/08.2016/26

Moved Cr O'Neil

Seconded Cr Scheffe

That Council:

1. **Authorise the commencement of flood mitigation works on 308 Northern Road and 311 Northern Road at a total cost of \$199,732 (Exc. GST).**
2. **Assign the expenditure to Work Order 15201.**

CARRIED

8/0

Responsible Officer

Manager – Program Management & Infrastructure Contracts

Item Number: C.9 **File Number:** D16/67608

SUBJECT HEADING: ROMA FLOOD MITIGATION INFORMATION SESSION
JULY 2016 - COUNCIL UPDATE

Officer's Title: Project Officer (Community Liaison)

Executive Summary:

The report provided a summary to Council of the matters raised by attendees at the Roma Flood Mitigation Community Information Sessions held on 11-13 July 2016 with representatives of GHD in attendance.

This report further identified the action items and outcomes requested by attendees to be completed.

Resolution No. GM/08.2016/27	
Moved Cr Bryant	Seconded Cr McMullen
That Council authorise the Chief Executive Officer or delegate to liaise with the concerned residents and relevant Council staff in regards to the identified outcomes and action items.	
CARRIED	8/0

Responsible Officer	Project Officer (Community Liaison)
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Item Number: C.10 **File Number:** D16/65823

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 9
ON WT170

Officer's Title: Administration Officer - Property & Legal

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7259 being Lot 9 on WT170 to freehold tenure.

Resolution No. GM/08.2016/28	
Moved Cr Chandler	Seconded Cr Stanford
That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7259 being Lot 9 on WT170 to freehold tenure.	
CARRIED	8/0

Responsible Officer	Administration Officer - Property & Legal
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Item Number: C.11 **File Number:** D16/64684

SUBJECT HEADING: REQUEST BLUE CARE - NEW SHED

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Blue Care has requested Council's permission to build a new shed at their leased premises described as Lot 3 on SP103335.

Resolution No. GM/08.2016/29
Moved Cr Chandler
Seconded Cr Bryant

That Council approve the request from Blue Care to build a new single bay shed at the rear of their leased premises described as Lot 3 on SP103335, Roma on the following conditions:

- Blue Care be responsible for all construction and associated costs and ongoing maintenance of the shed; and
- A copy of the constructed plans and costings be submitted to Council for record keeping purposes.

CARRIED

8/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number:
C.12
File Number: D16/68171
SUBJECT HEADING:
CLAIM FOR DAMAGES - MT MOFFATT ROAD
Officer's Title:
Manager - Facilities (Land, Buildings & Structures)
Executive Summary:

Council has received a claim from a party seeking reimbursement for damage sustained to a vehicle while driving on an unsealed Council road. Council was asked to consider two (2) claims submitted separately by the applicant.

Resolution No. GM/08.2016/30
Moved Cr Stanford
Seconded Cr O'Neil

That Council not approve the claims.

CARRIED (The Mayor requested his vote against the motion be recorded)

7/1

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Cr. O'Neil requested a 'Division of the Vote,' Council again undertook a vote for the matter as follows:

Resolution No. GM/08.2016/31
Moved Cr Stanford
Seconded Cr O'Neil

That Council not approve the claim.

Cr. O'Neil called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Bryant	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. O'Neil	

Those in Favour of the Motion continued	
Cr. Scheffe	
Cr. Stanford	
CARRIED	7/1

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.13 **File Number:** D16/68194

SUBJECT HEADING: CLAIM FOR DAMAGES - ELDORADO ROAD

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council has received a claim from a party seeking reimbursement for damage sustained to vehicles when driving on a Council maintained road.

Council was asked to consider the claim.

Resolution No. GM/08.2016/32	
Moved Cr Bryant	Seconded Cr McMullen
That Council decline the claim.	
CARRIED (The Mayor requested his vote against the motion be recorded)	7/1

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Cr. Bryant requested a 'Division of the Vote,' Council again undertook a vote for the matter as follows:

Resolution No. GM/08.2016/33	
Moved Cr Bryant	Seconded Cr McMullen
That Council not approve the claim.	
Cr. Bryant called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Bryant	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	
CARRIED	7/1

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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LATE CONFIDENTIAL ITEMS

The Mayor declared a Material Personal Interest for elements of the following item, due to his personal business 'Golders' being situated on the crossing subject to works as part of the Roma CBD Upgrade, and under Council's consideration. The Mayor left the Chamber at 1.29pm, taking no further part in discussions on the matter.

In the absence of the Mayor, Council nominated an Acting Chair as follows:

Resolution No. GM/08.2016/34	
Moved Cr O'Neil	Seconded Cr Scheffe
That Cr. Bryant be nominated Acting Chair.	
CARRIED	7/0

Item Number: LC.1 **File Number:** D16/69406

SUBJECT HEADING: FEEDBACK FROM COMMUNITY CONSULTATION - ROMA CBD UPGRADE PROJECT

Officer's Title: Project Officer (Community Liaison)

Executive Summary:

The report provided a summary to Council of the community feedback received during the consultation for the Roma CBD Upgrade Project. In addition the report sought Council's direction in regards to the extent and timing of the construction works.

Resolution No. GM/08.2016/35	
Moved Cr Scheffe	Seconded Cr McMullen
That Council authorise the Chief Executive Officer or delegate to implement the recommendations detailed in the report compiled from the community feedback for the Roma CBD Upgrade project at a cost of \$55,550 (Inc. GST) from within the current confirmed budget allocation. Action required are as follows:	
<ol style="list-style-type: none"> 1. Approve & request a redesign of the Roma CBD Upgrade to reduce the footprint of works and provide further carparks on Arthur Street on the northern side of the intersection with an estimated cost for design & construction of \$24,500. 2. Approve & request a redesign of the Roma CBD Upgrade to include additional paving instead of gardens on the north west corner of the Arthur/McDowall St intersection to provide additional space for alfresco dining with an estimated cost of \$15,400 3. Through the Chief Executive Officer, request that officers liaise with engineers & designers to investigate and progress additional stormwater & drainage options for the south east corner of the Arthur/McDowall St intersection with an estimated design cost of \$3,000. 4. Purchase additional solar lights to be installed at the temporary pedestrian crossings on McDowall Street with an expected cost of \$3,600. 	

5. Agree to cover reasonable costs for businesses directly impacted by the Roma CBD to obtain signs stating they are still open for business.
6. Agree the 21m x 3.8m of footpath on the north eastern corner of the Arthur/McDowall Street intersection be upgraded between the edge of the new pavers and easement lane located behind businesses on the northern side of McDowall Street at an estimated cost of \$19,200.
7. Agree to relocate one disabled carpark from McDowall Street to Arthur Street (directly adjacent the intersection on the northern side of the intersection) to balance the need for disabled parking within the CBD with the need for customer parking along McDowall Street.
8. Approve the use of a further carpark on the oncoming side of the temporary pedestrian crossings in the Roma CBD to make space for warning signage painting them yellow to improve visibility for pedestrians and oncoming traffic.
9. Agree the current design regarding the kerb and gardens as the barrier between pedestrians and vehicles and the pedestrian entry to crossings remain as per the current design (Rev A – Signed 23/02/2016).
10. Retain the existing leopard tree on McDowall Street adjacent to the proposed location of the town clock.
11. Hold further discussions with Rotary in consideration of alternative locations for placement of the town clock.
12. Agree to work with the commercial property owner to install existing murals supplied by the business owner on the external building wall on the north western side of Arthur/McDowall Street intersection.
13. Note that the required conduit for future lighting in the CBD has already been included in the design.

CARRIED

7/0

Responsible Officer	Project Officer (Community Liaison)
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At cessation of discussion and debate on the abovementioned item, the Mayor returned to the Chamber at 1.33pm. assuming the Chair.

Item Number: LC.2 **File Number:** D16/69584

SUBJECT HEADING: REQUESTED CHANGE OF CONDITION FAIRVIEW ROAD
- COMPENSATION AND ACQUISITION AGREEMENT

Officer's Title: Senior Engineer Infrastructure Contracts

Executive Summary:

Council has engaged with four Landowners on Fairview Road to negotiate a Compensation and Acquisition Agreement. One of these Landowners has requested that a condition of the agreement be amended.

Resolution No. GM/08.2016/36

Moved Cr O'Neil

Seconded Cr Bryant

That Council authorise the Chief Executive Officer or delegate to negotiate the conditions of the Compensation and Acquisition Agreement.

CARRIED (Cr. Chandler requested her vote against the item be recorded)

7/1

Responsible Officer

Senior Engineer Infrastructure Contracts

Item Number:

LC.3

File Number: D16/70386

SUBJECT HEADING:

ROMA FLOOD MITIGATION PROJECT STAGE 1 - DEFECT RECTIFICATION

Officer's Title:

Director - Infrastructure Services

Executive Summary:

This report sought to inform Council on the execution of a direction under the defect liability period and delegated authority to the Chief Executive Officer or delegate to proceed with arranging the list of defect rectification works to be carried out.

Resolution No. GM/08.2016/37

Moved Cr McMullen

Seconded Cr Stanford

That:

1. Council authorise the Chief Executive Officer (or delegate) to proceed with completing the list of defect rectification works.
2. The final report on the completed works be presented to Council.

CARRIED

8/0

Responsible Officer

Director - Infrastructure Services

Item Number:

LC.4

File Number: D16/70458

SUBJECT HEADING:

UPDATE ON LOOP ROAD CLOSURE

Officer's Title:

**Manager - Roads, Drainage & Parks
Support Officer - Roads, Drainage & Parks**

Executive Summary:

Recent verbal advice has been received that a land owner has completed road works on the Loop Road that were requested by Council following its General Meeting on 26 April 2016. The report sought further direction from Council.

Resolution No. GM/08.2016/38

Moved Cr Bryant

Seconded Cr McMullen

That:

1. An inspection of the works on the Loop Road be undertaken as soon as practicable.
2. As an alternative to the current road closure, a risk assessment be undertaken by a Council officer, which may consider a reduced speed limit and/or placement of signage.

CARRIED

8/0

Responsible Officer

Manager – Roads, Drainage & Parks

Item Number:

LC.5

File Number: D16/69972

SUBJECT HEADING:

DRAFT LETTER TO THE MINISTER - ROMA FLOOD MITIGATION PROJECT

Officer's Title:

Associate to the Chief Executive Officer

Executive Summary:

A letter was drafted to the Minister for Infrastructure, Local Government and Planning in relation to Stage 2A of the Roma Flood Mitigation Project.

The draft letter was tabled for Council's consideration.

Resolution No. GM/08.2016/39

Moved Cr Flynn

Seconded Cr O'Neil

That Council endorse the proposed letter to the Minister.

CARRIED

7/1

Responsible Officer

Chief Executive Officer

Item Number:

L.6

File Number: D16/70111

SUBJECT HEADING:

MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title:

Director - Corporate, Community & Commercial Services

Executive Summary:

The report sought approval from Council to make minor amendments to the Organisational Chart for the purpose of marketing Council's major facilities, services and events; and two smaller variations to position titles.

Resolution No. GM/08.2016/40

Moved Cr Flynn

Seconded Cr Bryant

That Council approve following changes as detailed below:

Creation of a new position

- Titled – Marketing and Communication Officer

Change of Position Title (to better clarify the scope of the roles)

- From Project Officer – Inductions, Employee Onboarding & Internal Communication to Project Officer to Inductions & Employee Onboarding;
- From Program Scheduler to Specialist – Program Planning and Controls

CARRIED

8/0

Responsible Officer	Director - Corporate, Community & Commercial Services / Chief Executive Officer
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 1.43pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 24 August 2016, at Roma Administration Centre.

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 Mayor.

.....
 Date.