

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 25 OCTOBER 2016 COMMENCING AT 9.06AM

ATTENDANCE

Deputy Mayor Cr. J L Chambers chaired the meeting with Cr. R Bryant, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, Coordinator Communications – Jane Frith, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Strategic Asset Management & Planning – Kym Downey, Manager Planning & Building Development – Danielle Pearn, Acting Manager Saleyards – Paul Klar, Coordinator Environmental Health and Waste – Brendan Wogandt, Coordinator Rates – Dana Harrison, Coordinator Grants, Local Development & Council Events – Susan Sands, Coordinator Planning – Christopher Tickner.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Deputy Mayor welcomed all present and declared the meeting open at 9.06am, noting that Cr. Chandler would be a late arrival to the meeting due to her commitments on the organising committee for the Australian Regional Tourism Network Convention in Roma on behalf of Council.

APOLOGIES

Resolution No. GM/10.2016/36

Moved Cr O'Neil

Seconded Cr McMullen

That apologies be received and leave of absence granted for Mayor Golder for this meeting.

CARRIED

7/0

CONFIRMATION OF MINUTES

Resolution No. GM/10.2016/37

Moved Cr Flynn

Seconded Cr Scheffe

That the minutes of the General Meeting (32-12.10.16) held on 12 October 2016 be confirmed as amended to include:

Resolution No. GM/10.2016/33 – Roma CBD Upgrade – Schedule of Works

Addition of point 4 to authorise expected additional budget required for the project schedule changes, with the amended resolution to state:

That Council:

- 1. Receive and note the feedback received from local business owners regarding the Roma CBD upgrade requesting works on the south side of the Arthur and McDowall Street intersection be postponed until January 2017.**

2. Authorise the Roma CBD Upgrade project to continue with the current construction schedule for works commencing on the south side of the Arthur and McDowall Street intersection on Monday 17 October 2016, with the team using its best endeavours to have the Chemist corner open on 5 December 2016, such that the footpath is accessible to pedestrian traffic (subject to weather conditions).
3. Approve continuation of works with a view to helping ensure project costs remain on budget, and that the project is completed prior to the height of the wet season and Easter 2017.
4. The additional costs of \$15,256 (due to schedule adjustments), be funded via a transfer of funds from Reserves – Energy Sector – 1A to the Roma CBD Project Budget (Work Order 17664).

CARRIED

7/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE – CONFIDENTIAL ITEMS

Item C.1 – Application For Rates Payment Arrangements. This item had been left on the table at the General Meeting of Council on 14 September 2016.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 File Number: D16/89943

SUBJECT HEADING: CAPITAL UPGRADE REQUEST - MOUNTAINVIEW ROAD

Officer's Title: Manager - Strategic Asset Management & Planning

Executive Summary:

Council received a request to renew gravel pavement to Mountainview Road, Euthulla. The requested works were estimated at a capital renewal cost of \$164,475, with no change to the annual renewal and maintenance costs.

Resolution No. GM/10.2016/38

Moved Cr O'Neil

Seconded Cr Stanford

That this request be included for consideration in future budget deliberations, secondary to Council's 10 year capital works plans.

CARRIED

7/0

Responsible Officer

Manager - Strategic Asset Management & Planning

Item Number: 10.2 File Number: D16/90165

SUBJECT HEADING: CAPITAL UPGRADE REQUEST - GRAVEL PAVEMENT TO SWERDNA DOWNS ROAD

Officer's Title: Manager - Strategic Asset Management & Planning

Executive Summary:

Council received a request to reconsider providing gravel pavement to Swerdna Downs Road. The requested works are estimated at a capital construction cost of \$207,200, with an annual increase of \$19,040 in annual renewal and maintenance costs.

Resolution No. GM/10.2016/39

Moved Cr Flynn

Seconded Cr Stanford

That:

1. The applicant be advised that as Council has limited resources and funding, upgrade works on the road network are prioritised according to the designated classification of each road. Further as:
 - a. Swerdna Downs Road is classified as a Rural Access – Secondary road, which is a lower order road within the road classification hierarchy, and
 - b. Construction of additional gravel pavement is above the adopted design standard for this classification of road;

Council is not in a position to provide gravel pavement as requested in the short to medium term.

2. Section 4 of Council Policy “Construction of Roads for Access to Property” allows for applicants to fund upgrade works on roads listed in Council’s Road Register subject to approval by Council and conditions in this and other policies.

CARRIED

7/0

Responsible Officer

Manager - Strategic Asset Management & Planning

Item Number:

10.3

File Number: D16/90204

SUBJECT HEADING:

CAPITAL UPGRADE REQUEST - RAE STREET, ROMA

Officer’s Title:

Manager - Strategic Asset Management & Planning

Executive Summary:

Council received a request to upgrade Rae Street and Lewis Street South, Roma to a bitumen standard. The requested works were estimated at a capital construction cost of approximately \$358,500, with an increase of \$7,150 in annual renewal costs.

Resolution No. GM/10.2016/40

Moved Cr Scheffe

Seconded Cr Flynn

That:

1. Funds to undertake survey, investigation and design for this project be considered in future budget deliberations.
2. Following completion of design and detailed cost estimates, the costs to construct the works be considered in future budget deliberations, secondary to Council’s 10 year plans.
3. The details for Rae Street in Council’s Road Register be amended to reflect a surface of Sealed /Unsealed in accordance with section 4.2 of Council Policy: Register of Roads

CARRIED

7/0

Responsible Officer

Manager - Strategic Asset Management & Planning

Item Number:

10.4

File Number: D16/90055

SUBJECT HEADING:

CAPITAL UPGRADE REQUEST - MCLENNAN ROAD, YULEBA

Officer’s Title:

Manager - Strategic Asset Management & Planning

Executive Summary:

Council received a request to improve the gravel pavement on McLennans Road and to consider providing a bitumen surface. The requested works were estimated at a capital construction cost of \$1,052,803, with an annual increase of \$12,844 in renewal and maintenance costs.

Resolution No. GM/10.2016/41

Moved Cr Stanford

Seconded Cr O'Neil

That:

1. The renewal of the gravel surface be considered in future budget deliberations, secondary to Council's 10 year plans.
2. The applicant be advised that as Council has limited resources and funding, upgrade works on the road network are prioritised according to the designated classification of each road. Further as:
 - a. McLennans Road is classified as a Rural Access – Primary B, and
 - b. Construction of bitumen surface is above the adopted design standard for this classification of road;

Council is not in a position to provide bitumen surface as requested in the short to medium term.

3. Section 4 of Council Policy “Construction of Roads for Access to Property” allows for applicants to fund upgrade works on roads listed in Council’s Road Register subject to approval by Council and conditions in this and other policies.

CARRIED

7/0

Responsible Officer	Manager - Strategic Asset Management & Planning
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Item Number:

10.5

File Number: D16/94132

SUBJECT HEADING:

CAPITAL UPGRADE REQUEST - BITUMEN SEALING OF BUNGIL STREET AND ACCESS TO PLAYING FIELDS

Officer's Title:

Manager - Strategic Asset Management & Planning

Executive Summary:

Council has received a request to seal areas adjoining the sports oval in Bungil Street where people park and drive their vehicles. The requested works are estimated as follows:

Stage 1: Capital construction cost of \$85,000 and an annual increase of \$540 in maintenance and renewal costs.

Stage 2: Capital construction cost of \$100,000 and an annual increase of \$1,700 in maintenance and renewal costs.

Stage 3: Capital construction cost of \$30,000 and an annual increase of \$1,220 in maintenance and renewal costs.

Stage 4: Capital construction cost of \$160,000 and an annual increase of \$700 in maintenance and renewal costs.

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that his hope was that the project design could be undertaken quite quickly, as he felt this project was a priority given the increased popularity and usage of the playing fields by the community through regular sporting fixtures, schools and sports carnivals, causing increased volumes of dust being disturbed through vehicle usage and parking in the vicinity.

Resolution No. GM/10.2016/42

Moved Cr Flynn

Seconded Cr McMullen

That:

1. Funds to undertake survey, investigation and design for this project be considered in an upcoming quarterly review.
2. Following completion of design and detailed cost estimates, the costs to construct the works be considered in the 2017/18 budget deliberations.

CARRIED

6/1

Responsible Officer

Manager - Strategic Asset Management & Planning

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number:

11.1

File Number: D16/93370

SUBJECT HEADING:

UPDATE RIGHT TO INFORMATION FEES AND CHARGES AS PER RECENT AMENDMENTS TO PART 3 OF THE RIGHT TO INFORMATION REGULATION 2009

Officer's Title:

Manager - Communication, Information & Administration Services

Executive Summary:

Recent amendments to the Right to Information Regulation 2009, show that the application fee and processing charges for Right to Information applications have increased from 1 July 2016.

Resolution No. GM/10.2016/43

Moved Cr O'Neil

Seconded Cr McMullen

That Council update the Right to Information application fee to \$46.40 and processing charge to \$7.20 in the 2016/2017 Fees and Charges Register, so as to reflect the amendments of the *Right to Information Regulation 2009*.

CARRIED

7/0

Responsible Officer

Manager - Communication, Information & Administration Services

Item Number:

11.2

File Number: D16/95133

SUBJECT HEADING:

MONTHLY FINANCIAL STATEMENTS SEPTEMBER 2016

Officer's Title:

Specialist - Finance Systems Support

Executive Summary:

The purpose of this report was for Council to receive a monthly financial report in accordance with section 204 of the Local Government Regulation 2012, for the month of September 2016.

Resolution No. GM/10.2016/44

Moved Cr McMullen

Seconded Cr Scheffe

That Council receive and note the financial reports to the 30 September 2016 as presented.

CARRIED

7/0

Responsible Officer

Specialist - Finance Systems Support

Item Number:

11.3

File Number: D16/95810

SUBJECT HEADING:

CONSIDERATION OF ELECTED MEMBER ATTENDANCE AT THE QUEENSLAND TENNIS AWARDS

Officer's Title:

Coordinator - Councillors & Community Engagement

Executive Summary:

The report sought formalisation of Elected Member attendance at an upcoming awards presentation night, in recognition of Council's shortlisting as a category finalist under the Queensland Tennis Awards – Local Government Category Award, to be held on 29 October 2016 in Brisbane.

Council put forward a nomination under the award category in recognition of its support of local tennis facilities in the Maranoa Region, through the provision of financial contributions to court upgrades of the Noonga and Roma Tennis Courts:

- *Noonga - through the supply, delivery and laying of approximately 260 cubic metres of road base at an estimated value of \$12,000;*
- *Roma - contributing \$143,710, in addition to funds provided by the State Government Department of National Parks, Sport and Racing Grant of \$100,000*

Council has also contributed funds towards skills development and coaching clinics in all major centres across the Maranoa.

Discussion:

Cr. Flynn highlighted Council's additional contribution of 'In-Kind' assistance for the preparation of the site for the new Roma Tennis Courts and waiving of dump fees in support of the project, with the estimated full contribution by Council in the order of \$167,000 for the project.

Resolution No. GM/10.2016/45

Moved Cr O'Neil

Seconded Cr McMullen

That Council endorse the attendance of Cr. Flynn and Council's Specialist – Sport and Recreation at the Queensland Tennis Awards on 29 October 2016 in Brisbane.

CARRIED

7/0

Responsible Officer

Coordinator - Councillors & Community Engagement

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D16/89889

SUBJECT HEADING: REPRESENTATIONS AGAINST DEVELOPMENT APPROVAL 2016/19470

Location: 40742 Warrego Highway, Jackson 4426 (Lot 26 on BWR145 and Lot 28 on BWR122)

Applicant: WestRex Services Pty Ltd C/- Duggan and Hede Pty Ltd

Officer's Title: Town Planner

Executive Summary:

Representations have been made against several conditions of Development Approval Ref 2015/19430, issued by Council on 29 August 2016 for a Material Change of Use "Industry" (High Impact Industry – Landfill) & "Accommodation Units" (Ancillary Workers Accommodation).

Resolution No. GM/10.2016/46

Moved Cr Bryant

Seconded Cr Stanford

That Condition 10 be amended:

From

The facility shall be limited to accept general waste and limited regulated waste as defined in the *Environmental Protection Regulation 2008*. No chemical waste or clinical waste is permitted to be accepted at any time.

To

The facility shall be limited to accept regulated waste and any, or any combination, of the following:

- a) general waste;
- b) limited regulated waste;

as defined in the *Environmental Protection Regulation 2008*. No chemical waste or clinical waste is permitted to be accepted at any time.

That Condition 14 be amended:

From

Construction and operation of the landfill facility shall be staged in accordance with the approved staging plan. No operation of later stages (Stages 1B, 2A, 2B, 3A and 3B) is to commence until such time as the previous stage has been completed.

To

Construction and operation of the landfill facility shall be staged generally in accordance with the approved staging plan.

That Condition 15 be amended:

From

Prior to the commencement of works associated with Stages 2B, 3A and 3B, the owner is to submit relevant drawings and management plans to Council clearly identifying the location of the cell/s, and demonstrating compliance with the Environmental Authority for the landfill activities.

To

Prior to the commencement of works associated with Stages 2B, 3A and 3B, the applicant is to submit relevant drawings and management plans to Council clearly identifying the location of the landfill cells.

That Condition 16 be amended:

From

On completion of each stage the landfill cell is to be rehabilitated in accordance with a Rehabilitation Plan approved as part of the Environmental Authority for the landfill activities. To the extent the requirements for site rehabilitation under the Environmental Authority do not include closure and post closure maintenance activities for a specified period in order to maintain the integrity of the environmental systems throughout the post closure period, details of such are to be provided to Council. Additionally, it should be demonstrated to Council that the rehabilitated land will be suitable for rural activities (or ancillary activities) of a range and scale that are equivalent with the rural activities reasonably anticipated on un-disturbed rural land within the locality.

To

To the extent the requirements for site rehabilitation under the Environmental Authority do not include closure and post closure maintenance activities for a specified period in order to maintain the integrity of the environmental systems throughout the post closure period, the following requirements will apply:

- On completion of each stage, the landfill cells are to be rehabilitated in accordance with a Rehabilitation Plan, details of which are to be provided to Council;
- Additionally, it should be demonstrated to Council that the rehabilitated land will be suitable for rural activities (or ancillary activities) or a range and scale that are equivalent with rural activities reasonably anticipated on un-disturbed rural land within the locality.

That condition 33a. be amended:

From

33.

- a. The developer is to submit an Environmental Management Plan to Council for endorsement prior to commencement of use. This plan is to reflect the environmental management mechanisms and monitoring programs for the landfill operations. This is to include:
 - i. a summary of environmental quality objectives based on the environmental standards to be achieved, including any relevant government policies and standards;
 - ii. a proposed monitoring program to measure progress in achieving these objectives;
 - iii. the design features, controls and safeguards proposed to minimise or ameliorate adverse impacts, including contingency plans if adverse impacts exceed expectations.

	<ul style="list-style-type: none"> iv. the various methods proposed to retain, protect, enhance or restore desirable environmental features and qualities. v. a schedule of proposed actions showing timeframes, costs, sources of funds and the organisations responsible.
To	
33.	<ul style="list-style-type: none"> a. The developer is to submit an Environmental Management Plan to Council for endorsement prior to commencement of use. This plan is to reflect the environmental management mechanisms and monitoring programs for the landfill operations. This is to include: <ul style="list-style-type: none"> i. a summary of environmental quality objectives based on the environmental standards to be achieved, including any relevant government policies and standards; ii. a proposed monitoring program to measure progress in achieving these objectives; iii. the design features, controls and safeguards proposed to minimise or ameliorate adverse impacts, including contingency plans if adverse impacts exceed expectations; iv. the various methods proposed to retain, protect, enhance or restore desirable environmental features and qualities.
	That Condition 34 be deleted, and;
	That Condition 38 be amended:
From	
	The development shall be connected to an onsite effluent disposal system in accordance with Schedule 5: "Standards for Sewerage Supply" of Bendemere Shire Planning Scheme 2006.
To	
	Sewage for the Accommodation Units shall be collected in a suitable tank/s and disposed of at an approved wastewater treatment plant, or connected to an onsite effluent disposal system in accordance with Schedule 5: "Standards for Sewerage Supply" of Bendemere Shire Planning Scheme 2006.
	7/0
CARRIED	

Responsible Officer	Town Planner
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Cr. Flynn left the Chambers at 9.27am.

Item Number: 13.2 **File Number:** D16/94551

SUBJECT HEADING: OUTDOOR DINING APPLICATION - LEMON GROVE PRODUCE – 38 HAWTHORNE STREET, ROMA

Officer's Title: Coordinator - Environmental Health and Waste

Executive Summary:

The Applicant, Lemon Grove Produce located at 38 Hawthorne Street Roma, has applied for an Outdoor Dining Permit for the footpath immediately in front of the premises.

Resolution No. GM/10.2016/47

Moved Cr O'Neil

Seconded Cr McMullen

That Council approve the use of the footpath for outdoor dining purposes, in accordance with the following conditions:

- 1. Placement of all tables, chairs, screens and planter pots, is limited to the footpath area immediately in front of the premises located at 38 Hawthorne Street, Roma.**
- 2. Placement of all tables, chairs, screens and planter pots shall not impede pedestrian traffic using the footpath.**
- 3. Approval to use the footpath for outdoor dining shall be limited to the following hours: Monday – Friday: 7.00am-6.30pm; Saturday – Sunday: 8.00am-3.00pm.**
- 4. Council's approval must be displayed in a prominent position, easily viewed by patrons, and must be produced upon request from an authorised person.**
- 5. The permit holder must have a \$10,000,000 public liability insurance inclusive of the footpath dining area that indemnifies Council against personal injury and property damage resulting from the outdoor dining approval, of which a copy of the insurance cover must be supplied to Council.**
- 6. The permit holder must ensure the outdoor dining area does not cause a nuisance.**
- 7. All facilities and equipment used for outdoor dining must at all times be maintained –**
 - a. In good working order and condition;** and
 - b. In a clean and sanitary condition.**
- 8. All equipment used for outdoor dining, including all tables and chairs, must be removed upon close of business each day.**
- 9. The permit holder must ensure that all furniture used in the area identified in the approval is –**
 - a. Aesthetically acceptable to the local government; and**
 - b. Kept in a proper state of repair.**
- 10. The permit holder must ensure that the area identified in the approval is regularly cleaned –**
 - a. During business hours for the principal premises; and**
 - b. Daily, after the close of business of the principal premises.**
- 11. The outdoor dining approval shall be for a period of twelve (12) months.**
- 12. Any claims for personal injury resulting from the outdoor dining approval and operation, are to be notified to Council as soon as the applicant is notified.**

CARRIED

6/0

Responsible Officer

Coordinator - Environmental Health and Waste

Item Number: 13.3 **File Number:** D16/94850

SUBJECT HEADING: **OUTDOOR DINING APPLICATION - WESTERN BAKERIES PTY LTD – 73 – 77 MCDOWALL STREET, ROMA**

Location: 73-77 McDowall Street, Roma

Applicant: Robert Nugent

Officer's Title: **Coordinator - Environmental Health and Waste**

Executive Summary:

The Applicant, Western Bakeries Pty Ltd located at 73-77 McDowall Street Roma, has applied for an Outdoor Dining Permit for the footpath on the corner of McDowall and Arthur Streets.

Discussion:

Cr. O'Neil enquired as to the applicant's intended furniture selection in consideration of Point 9(a) of the conditions, concerning the aesthetic acceptability of furniture to the local government.

Cr. Schefe also enquired as to the effective date of the permit given that new tiles are yet to be laid in the vicinity, with Council requiring clear access to complete these works.

Resolution No. GM/10.2016/48

Moved Cr O'Neil

Seconded Cr

Procedural Motion – That the matter lay on the table for further discussion at a later point during the meeting in order for the reporting officer to seek additional information from the applicant and in consideration of the timing of the Outdoor Dining Permit.

CARRIED

6/0

Responsible Officer

Coordinator – Environmental Health and Waste

Item Number: 13.4 **File Number:** D16/94616

SUBJECT HEADING: **MONTHLY POOL REPORTS**

Officer's Title: **Coordinator - Buildings & Structures**

Executive Summary:

Across the region Council maintains five swimming pool complexes and The Great Artesian Spa Complex.

The pools are operated by contractors under management arrangements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Roma and Regional Swimming Pool Reports for the month of September were presented for Council's information.

Resolution No. GM/10.2016/49

Moved Cr Schefe

Seconded Cr Stanford

That Council receive the Regional Swimming Pool Reports for the month of September 2016.

CARRIED

6/0

Responsible Officer

Coordinator - Council Buildings & Structures

Item Number: 13.5 **File Number:** D16/95029

SUBJECT HEADING: RELOCATION OF WALLUMBILLA SES AND RURAL FIRE BRIGADE

Officer's Title: Director - Development, Facilities & Environmental Services

Executive Summary:

Wallumbilla's volunteer emergency services units, the State Emergency Service (SES) and Rural Fire Brigade (RFB) are currently located at the Wallumbilla Showgrounds. The groups have indicated that due to expanding responsibilities they require a larger area within which to work, train and store their plant and equipment.

Council has been asked by the group to reconsider its original decision made at the Council meeting held on 9 September 2015 (GM/09.2015/17).

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that he was more than happy to accommodate the group's request to move the site to an alternate location, re-affirming Council's significant funding commitment to the project. He was also heartened to see further announcements of funding committed to the Wallumbilla SES and Rural Fire Brigade, highlighting the importance and success of the advocacy of this Council in support of the community in Wallumbilla.

Resolution No. GM/10.2016/50

Moved Cr O'Neil

Seconded Cr McMullen

That Council approve for the State Emergency Service and Rural Fire Brigade to relocate operations to the corner of Swans Road and Russell Street Wallumbilla described as Lot 7 on SP206890, on the following conditions:

- **The groups enter a memorandum of understanding with Council in regard to the use of the site; and**
- **That appropriate licences and permits be acquired for all development on the site completed by or on behalf of the groups or affiliated organisations.**

CARRIED

6/0

Responsible Officer

Director - Development, Facilities & Environmental Services

LATE ITEMS

Item Number: L.1 **File Number:** D16/95198

SUBJECT HEADING: DRAFT MARANOA PLANNING SCHEME COUNCIL - LODGEMENT OF PROPERLY MADE SUBMISSION

Officer's Title: Manager - Planning & Building Development

Executive Summary:

The public consultation period for the draft planning scheme provided an opportunity for Council to consider any changes it would like to make to the document before it is referred to the State Government for a final state interest review.

A summary of the items that Council may wish to include in a submission to itself were provided for Council's consideration.

Resolution No. GM/10.2016/51
Moved Cr Bryant
Seconded Cr McMullen

That a properly made submission to Council be lodged during the public consultation period for the draft Maranoa Planning Scheme, including the matters and recommendations contained in Attachment 1 of the officer's report- 'Draft Maranoa Planning Scheme - Items to be included in MRC Submission' during Public Consultation'.

CARRIED

6/0

Responsible Officer	Manager - Planning & Building Development
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Item Number:

L.2

File Number: D16/96580
SUBJECT HEADING:
RE-ISSUE OF GAS BILLING
Officer's Title:
Director - Corporate, Community & Commercial Services
Executive Summary:

The recent natural gas invoices were not issued to customers with the correct time period. The invoices for the first quarter of the 2016/16 financial year need to be reissued for the correct period of three (3) months.

Resolution No. GM/10.2016/52
Moved Cr McMullen
Seconded Cr Schefe

That Council endorse the reissue the natural gas invoices for the first quarter of 2016/17 financial year for a three (3) month period.

CARRIED

6/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (a) the appointment, dismissal or discipline of employees;
- (b) industrial matters affecting employees;
- (c) the local government budget;
- (d) rating concessions;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/10.2016/53
Moved Cr O'Neil
Seconded Cr Schefe

That Council close the meeting to the public at 9.38am.

CARRIED

6/0

Cr. Chambers declared a 'Conflict of interest' in relation to Item C.1 – Application for Rates Payment Arrangement, due to her association with the applicant. Cr. Chambers requested Council appoint an Acting Chair for her absences in relation to the matter as required.

Resolution No. GM/10.2016/54

Moved Cr Stanford

Seconded Cr Bryant

That Cr. O'Neil be nominated Acting Chair.

CARRIED

6/0

Following selection of the Acting Chair, Cr. Chambers left the Chamber at 9.40am, taking no further part in discussions on the abovementioned item.

At cessation of discussion on the abovementioned item, Cr. Chambers entered the Chamber and assumed the role of Acting Chair at 9.44am.

Cr. Flynn entered the Chamber at 9.45am.

Councillors Chambers and McMullen declared a 'Conflict of Interest' in Item C.12 – Community Grant Applications – Round 1 2016/17.

- Cr. Chambers due to being the Secretary of the Maranoa Diggers Race Club;
- Cr. McMullen due to his association with Roma & District Motor Cycle Club Inc. through family members, and also his past sponsorship of the Group through his personal business.

Both groups submitted applications under the program, and were subject to Council's consideration.

Councillors Chambers and McMullen left the Chamber at 9.56am, taking no further part in discussion on the matter.

At cessation of discussions on the abovementioned item, Councillors Chambers and McMullen entered the Chamber at 10.07am.

Cr. Flynn declared a perceived 'Conflict of Interest in relation to Item C.13 – September 2016 Monthly business Unit Reports – Airports, due to his personal business operations out of the Roma Airport. Cr. Flynn left the Chamber at 10.07am, taking no further part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr. Flynn entered the Chamber at 10.14am.

Cr. Stanford left the Chamber at 10.28am, and entered at 10.31am.

Cr. Stanford left the Chamber at 10.41am, and entered during adjournment of 'Standing Orders' for morning tea.

Cr. Chandler entered the Chambers at 10.47am.

Resolution No. GM/10.2016/55

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 10.54am.

CARRIED

7/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR MORNING TEA 10.55AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.32AM

Cr. Chandler left the Chamber at 11.32am to attend to organising committee commitments for the ARTN Conference, and did not return to the meeting.

Cr. Flynn did not return at the resumption of 'Standing Orders' following morning tea.

Cr. Chambers declared a 'Conflict of interest' in relation to the following item, due to her association with the applicant. Cr. Chambers left the Chamber at 11.33am taking no further part in discussion or debate on the matter. Cr. O'Neil assumed the role of Acting Chair during her absence.

Item Number: C.1 File Number: D16/77537

SUBJECT HEADING: APPLICATION FOR RATES PAYMENT ARRANGEMENT – ASSESSMENT NO. 14000459

Officer's Title: Coordinator - Rates

Executive Summary:

An application for rates payment arrangement has been received from the ratepayer. The timeframe the applicant has proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's Revenue Statement.

Resolution No. GM/10.2016/56

Moved Cr Bryant

Seconded Cr Stanford

That Council:

1. **Decline the applicant's payment proposal as the time frame to finalise the rates payment exceeds Council terms. The payment proposal also does not take into account future rates.**
2. **Propose to the applicant a new payment arrangement so that all rates, charges and arrears accumulated are paid in full by 30 June 2018.**

CARRIED

5/0

Responsible Officer

Coordinator - Rates

At cessation of discussion and debate on the abovementioned item, Cr. Chambers entered the Chamber at 11.34am, assuming the role of Acting Chair.

Item Number: C.2 File Number: D16/93301

SUBJECT HEADING: APPLICATION FOR FINANCIAL HARDSHIP CONCESSION – ASSESSMENT NO. 14023501

Officer's Title: Coordinator - Rates

Executive Summary:

Correspondence was received from the applicant requesting concession/waiver on their rates due to financial hardship.

Resolution No. GM/10.2016/57
Moved Cr O'Neil
Seconded Cr McMullen

That Council propose to the applicant a new payment commitment of \$135 per week so that all rates, charges and arrears accumulated will be paid in full by 30 June 2018.

CARRIED

6/0

Responsible Officer
Coordinator - Rates
Item Number:
C.3
File Number: D16/93150
SUBJECT HEADING:
**REQUEST FOR DISCOUNT AFTER LATE PAYMENT –
ASSESSMENT NO. 15004492**
Officer's Title:
Coordinator - Rates
Executive Summary:

Correspondence was received from the applicant requesting discount to be granted after payment was received following the close of discount.

Resolution No. GM/10.2016/58
Moved Cr O'Neil

Procedural Motion - That the matter lay on the table for further consideration at an upcoming General Meeting following receipt of further information from the applicant.

CARRIED

6/0

Responsible Officer
Coordinator - Rates
Item Number:
C.4
File Number: D16/94218
SUBJECT HEADING:
**APPLICATIONS FOR RATES PAYMENT ARRANGEMENT
– VARIOUS RATEPAYERS**
Officer's Title:
Coordinator - Rates
Executive Summary:

Applications for rates payment arrangements have been received from various ratepayers. The timeframe the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/10.2016/59
Moved Cr Stanford
Seconded Cr Bryant
That Council:

- 1. Accept the applicants' payment plans set out in Table A, subject to all rates, charges and arrears accumulated paid in full by 30 June 2018 as follows:**

Assessment Number	Applicant's rates payment proposal	Current balance	Est Levy 2016/17 & 2017/18	Total Rates to 30/06/18	Estimated Interest	Council Proposal to 30/06/18
12003505	\$130/fortnight	\$1,263.47	\$2,810	\$4,073.47	\$499	\$105/fortnight
15010861	\$100/fortnight	\$1,435.77	\$2,490	\$3,925.77	\$432	\$100/fortnight

2. Decline the applicants' payment plans set out in Table B and propose to the applicants a new payment arrangement so that all rates, charges and arrears accumulated are paid in full by 30 June 2018 as follows:

Assessment Number	Applicant's rates payment proposal	Current balance	Est Levy 2016/17 & 2017/18	Total Rates to 30/06/18	Estimated Interest	Council Proposal to 30/06/18
15013055	\$350/month	\$4,159.66	\$4,587	\$8,746.66	\$960	\$463/month
14507677	\$200/fortnight	\$5,858.02	\$4,035	\$9,893.02	\$1,090	\$250/fortnight
14015671	\$110/fortnight	\$1,607.58	\$4,890	\$6,497.58	\$715	\$165/fortnight
14010888	\$150/fortnight	\$17,256.11	\$3,160	\$20,416.11	\$2,246	\$516/fortnight
14033666	\$190.75/month	\$1,144.78	\$3,406	\$4,550.78	\$501	\$241/month
12005716	\$100/fortnight	\$15,958.97	\$3,755	\$19,713.97	\$2,169	\$500/fortnight

CARRIED

6/0

Responsible Officer	Coordinator - Rates
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Item Number:

C.5

File Number: D16/94827

SUBJECT HEADING:

REQUEST FOR DISCOUNT AFTER LATE PAYMENT – ASSESSMENT NO. 15010010

Officer's Title:

Coordinator - Rates

Executive Summary:

Correspondence was received from the applicant requesting discount to be granted after payment was received following the close of discount.

Resolution No. GM/10.2016/60

Moved Cr Stanford

Seconded Cr Bryant

That Council does not grant the discount on this occasion as the circumstances do not meet the criteria in Council's adopted Revenue Statement and the *Local Government Regulation 2012* for granting discount.

CARRIED

6/0

Responsible Officer	Coordinator - Rates
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Item Number: C.6 **File Number:** D16/93922

SUBJECT HEADING: APPLICATION FOR FINANCIAL HARDSHIP CONCESSION – ASSESSMENT NO.S: - 14507297, 15007461 & 15007560

Officer's Title: Coordinator - Rates

Executive Summary:

Correspondence was received from the applicant requesting concession/waiver on their rates due to financial hardship.

Resolution No. GM/10.2016/61	
Moved Cr O'Neil	Seconded Cr McMullen
<p>That Council propose to the applicant a new payment commitment on rate assessments: 14507297 - \$600 per month; 15007461 - \$850 per month and 15007560 - \$1,181 per month, so that all rates, charges and arrears accumulated will be paid in full by 30 June 2018.</p>	
CARRIED	6/0

Responsible Officer	Coordinator - Rates
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Item Number: C.7 **File Number:** D16/92768

SUBJECT HEADING: APPLICATION FOR RENEWAL OF TERM LEASE - TERM LEASE 0/210496, LOT 50 ON WAL53507

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the renewal of Term Lease 0/210496 being Lot 50 on WAL53507, Reserve for Water purposes. This Term Lease is due to expire on 30 June 2018.

Resolution No. GM/10.2016/62	
Moved Cr Stanford	Seconded Cr Bryant
<p>That Council advise the Department of Natural Resources and Mines that the land is still required for its gazetted purposes and that Council has no objection to the renewal of Term Lease 0/210496 over Lot 50 on WAL53507.</p>	
CARRIED	6/0

Responsible Officer	Administration Officer - Land Administration
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Item Number: C.8 **File Number:** D16/93725

SUBJECT HEADING: APPLICATION FOR PERMIT TO OCCUPY - LOTS 14, 15 & 5 ON PLAN M54414

Officer's Title: Administration Officer - Land Administration

Executive Summary:

At its General Meeting held on 25 May 2016, Council resolved to request an extension of time from the Department of Natural Resources and Mines to allow Council to make enquiries concerning an application for Permit to Occupy over lots 14, 15 and 5 on Plan M54414.

The Department of Natural Resources and Mines has now provided further information pertaining to the application and the applicant's intended use of the area. Council was asked to consider the matter.

Resolution No. GM/10.2016/63

Moved Cr Bryant

Seconded Cr Stanford

That Council advise the Department of Natural Resources and Mines it has no objection to a Permit to Occupy over Lots 14, 15 and 5 on Plan M54414, subject to the following:

- 1. The lots are to be cleared of all waste material prior to the granting of the permit.**
- 2. That no business is to be conducted from this site.**

CARRIED

6/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.9 **File Number:** D16/94526

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 5 ON WT210

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7955 being Lot 5 on WT210 to freehold tenure.

Resolution No. GM/10.2016/64

Moved Cr Bryant

Seconded Cr McMullen

That Council advise the Department of Natural Resources and Mines it has no objection to the conversion over GHPL 36/7955 being Lot 5 on WT210 to freehold tenure.

CARRIED

6/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.10 **File Number:** D16/94623
SUBJECT HEADING: BIG RIG MONTHLY REPORT
Officer's Title: Coordinator - Council Buildings & Structures

Executive Summary:

The Big Rig report for the month of September 2016 was presented for Council's information.

Resolution No. GM/10.2016/65	
Moved Cr McMullen	Seconded Cr Scheffe
That Council receive the Big Rig report for September 2016 as presented.	
CARRIED	6/0

Responsible Officer	Coordinator - Council Buildings & Structures
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Item Number: C.11 **File Number:** D16/93538
SUBJECT HEADING: CLAIM FOR DAMAGES - ROMA TOWN STREET
Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received a claim from a party seeking reimbursement for damage sustained to a vehicle when driving on a Council street.

Council was asked to consider the claim.

Resolution No. GM/10.2016/66	
Moved Cr Stanford	Seconded Cr Scheffe
That Council decline the claim.	
CARRIED	6/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: C.13 **File Number:** D16/94498
SUBJECT HEADING: SEPTEMBER 2016 - MONTHLY BUSINESS UNIT REPORT AIRPORTS
Officer's Title: Support Officer - Airports

Executive Summary:

This monthly report is presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/10.2016/67

Moved Cr O'Neil

Seconded Cr Scheffe

That Council receive and note the Officer's report as presented.

CARRIED

6/0

Responsible Officer

Support Officer - Airports

Item Number:

C.14

File Number: D16/94039

SUBJECT HEADING:

DAMAGE MITIGATION PERMIT APPLICATION

Officer's Title:

Coordinator - Community Safety

Executive Summary:

Due to a recent injury caused to a member of the public by an aggressive kangaroo, Community Safety are proposing a cull of a small number of kangaroos in an attempt to mitigate further injury to members of the public.

Resolution No. GM/10.2016/68

Moved Cr Bryant

Seconded Cr McMullen

That Council endorse the submission of an application to the Department of Environment and Heritage Protection for a Damage Mitigation Permit.

CARRIED

6/0

Responsible Officer

Coordinator - Community Safety

LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D16/96116

SUBJECT HEADING:

QUARRY OPERATIONS REVIEW - STRUCTURE & PROCUREMENT

Officer's Title:

Director - Infrastructure Services

Executive Summary:

Council has been progressively reviewing the Roma Quarry to ensure that this prime asset remains commercially viable.

The report proposed further changes to the management and organisational structure of the quarry (and quarry pits) so as to:

- *build on the strengths of the previous changes;*
- *take additional steps towards financial sustainability in the current economic environment;*
- *improve operational efficiencies; and*
- *ensure Council complies with its legislative obligations.*

The report also requested Council's approval to progress with crushing to meet the short to medium term product requirements for the quarry, with a resolution confirming that Council is satisfied (in accordance with s 235 (a) of the Local Government Regulation 2012), that there is only one supplier reasonably available to it under the circumstances outlined.

Resolution No. GM/10.2016/69

Moved Cr Bryant

Seconded Cr Stanford

That:

1. Council authorise the Chief Executive Officer or delegate to progress the development and implementation of an action plan, with in principle support for the following changes:
 - A single work team managing both the quarry pits and quarry, comprising employee positions of:
 - Coordinator Materials Production (Quarry & Quarry Pits) (SSE)
 - Team Leader Materials Production (SSE)
 - Operator One – Crusher / Excavator
 - Operating Two – Loader / Water Truck
 - Roma Quarry Sales
 - Inclusion of the Coordinator and work team in the Project Management Office, working closely with the Director Infrastructure Services and Manager Roads, Drainage & Parks;
 - Review of plant items (required vs saleable);
 - Change in focus towards a more mobile operation, campaign crushing and pursuit of additional revenue through active marketing of quarry services and products;
 - Review of opening times, in liaison with key customers;
 - Review of pricing of stockpiled products;
 - Development of a pre-qualified supplier panel for Crushing.
2. The action plan incorporate preparation of a revised annual budget for operation of the quarry and quarry pits.
3. Council approve the commencement of crushing with the nominated contractor to meet the short to medium term product requirements for the quarry, confirming that Council is satisfied (in accordance with s 235 (a) of the *Local Government Regulation 2012*), that there is only one supplier reasonably available to it under the circumstances outlined.
4. Council endorse the commencement of the new Procurement & Commercial Services department for the week beginning 24 October 2016.
5. Council note the higher level of supervision planned for quarry pits through additional training for Team Leaders.
6. A review of the reporting to Council be undertaken as part of the action plan. Further that the reporting incorporate regular updates of marketing initiatives.

CARRIED

6/0

Responsible Officer

Director - Infrastructure Services

Item Number: LC.2 File Number: D16/96210

SUBJECT HEADING: MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

The report sought Council approval for a number of changes to the organisational structure.

Resolution No. GM/10.2016/70

Moved Cr O'Neil

Seconded Cr Stanford

That Council:

1. Endorse the proposed amendments to the organisational structure as follows:

- Change the reporting line of Multi-skilled Plant Operator/Labourer (0859) to report to the Project Officer – Capital Works (0236).
- Change the reporting line of Plant Operator/Labourer (0856) to report to the Team Leader – Town & Surrounds (Roma/Muckadilla) (0431).
- Change the reporting line of Multi-skilled Plant Operator/Labourer (0933) to report to the Project Officer – Capital Works (0236).
- Change the reporting line of Multi-skilled Plant Operator/Labourer (0886) to report to the Team Leader – Rural Roads Maintenance (RMPC) (0438).
- Change the reporting line of Multi-skilled Plant Operator/Labourer (0859) to report to the Project Officer – Capital Works (0236).
- Note the transfer of the current incumbent performing the role of Multi-skilled Plant Operator/Labourer (0852) to position number 0848 (Multi-skilled Plant Operator/Labourer), reporting to Team Leader – Construction Team West (0434).
- Note the transfer of the current incumbent performing the role of Plant Operator/Labourer (0951) to position number 0822 (Multi-skilled Plant Operator/Labourer) on the Fairview Road Upgrade Project for a fixed term until 31 May 2017.
- Retitle the position Labourer (0988) to Labourer – Regional Relief, reporting to the Team Leader – Town & Surrounds (Roma/Muckadilla).
- Decrease the employment status of the vacant Customer Service Officer Regional Relief (0642) position from FTE 0.50 to FTE 0.00, with these hours to be reallocated to Yuleba Services Centre – Officer (Casual) (0636) and Yuleba Services Centre – Officer (Casual) (0637).
- Increase the employment status of Yuleba Services Centre – Officer (Casual) (0636) from FTE 0.20 to FTE 0.50, and Yuleba Services Centre Officer (Casual) (0637) from FTE 0.20 to FTE 0.40, for provision of regional relief to assist with current staffing demands and rostering.
- Update the duties of the Coordinator – Councillors & Community Engagement (0209) to include casual administrative assistance in relation to a Councillor's appointment to the LGIA Super Board and LGAQ Policy Executive.
- Change the employment status of the Procurement Officer – General (0992) position from Full Time to Part Time (FTE 0.60).
- Retitle the position of Advertising & Community Communication Officer (0611) to Procurement/ Advertising & Community Communication Officer, and change the reporting line of the position to report to the Manager – Procurement & Commercial Services.
- Retitle the position of Project Costing Officer (0792) to Procurement/Costing Officer – Fairview Road Upgrade, and change the reporting line of the position to report to the Manager – Procurement & Commercial Services.
- Retitle the position of Project Costing Officer (0351) to Procurement/Costing Officer – Major Projects (CBD, Flood Mitigation) and change the reporting line of the position to report to the Manager – Procurement & Commercial Services.

<ul style="list-style-type: none"> • Retitle the position of Funding Officer – Maintenance (0520) to Procurement/Costing Officer – Roads, Drainage & Parks Maintenance and change the reporting line of the position to report to the Manager – Procurement & Commercial Services. • Retitle the position of Procurement – Infrastructure Maintenance (RDP/WSG) / Costing Officer (WSG) 0742 to Procurement/Costing Officer – Water, Sewerage & Gas and change the reporting line of the position to report to the Manager – Procurement & Commercial Services. <p>2. Authorise the Chief Executive Officer to approve fixed term or temporary positions in lieu of any full-time permanent positions within Council’s approved organisational structure where there is a business case for doing so.</p>
<p>CARRIED 6/0</p>

Responsible Officer	Associate to the Chief Executive Officer
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Cr. Flynn entered the Chamber at 11.49am.

Item Number: LC.3 **File Number: D16/96237**

SUBJECT HEADING: ROMA SALEYARDS - COMPENSATION FOR LOSS (ONE HEAD OF CATTLE)

Officer’s Title: Acting Manager - Saleyards

Executive Summary:

A bull was destroyed at 4:30pm on 21 October 2016 at the Roma Saleyards in consultation with the selling agent and Jed Taylor (DAF Representative) after it was found injured in a holding yard and declared unfit to load/transport.

Given Maranoa Regional Council was responsible for the bull at the time, it is recommended that the vendors’ selling agent be reimbursed for the value of the bull and cost of removal.

Resolution No. GM/10.2016/71	
Moved Cr Bryant	Seconded Cr McMullen
That Council:	
<ol style="list-style-type: none"> 1. Reimburse the vendor’s selling agent the value of the animal for the amount of \$1,206.12 plus GST and the cost of removal – up to \$99 including GST, upon receipt of the proof of payment for the cost of removal for the bull. 2. Take the matter up with Council’s contractor. 	
CARRIED	7/0

Responsible Officer	Acting Manager - Saleyards
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Item Number: LC.4 **File Number:** D16/96239

SUBJECT HEADING: ROMA SALEYARDS - MONTHLY BUSINESS REPORT

Officer's Title: Acting Manager - Saleyards

Executive Summary:

This report is presented to Council to provide a summary of the performance of Council's Saleyards over the past three months from 1 July to 30 September 2016 and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/10.2016/72

Moved Cr Flynn

Seconded Cr McMullen

That Council receive and note the Officer's reports as presented.

CARRIED

7/0

Responsible Officer

Acting Manager - Saleyards

Councillors Chambers and McMullen declared a 'Conflict of Interest' in the following item:

- Cr. Chambers due to being the Secretary of the Maranoa Diggers Race Club.
- Cr. McMullen due to his association with Roma & District Motor Cycle Club Inc. through family members, and also his past sponsorship of the Group through his personal business. The group was also an applicant subject to Council's consideration.

Both groups submitted applications under the program, and were subject to Council's consideration.

Councillors Chambers and McMullen left the Chamber at 11.54am, taking no further part in discussions or debate on the matter. Cr. O'Neil assumed the role of Acting Chair during Cr. Chamber's absence.

Item Number: C.12 **File Number:** D16/94237

SUBJECT HEADING: COMMUNITY GRANT APPLICATIONS - ROUND 1 2016/17

Officer's Title: Coordinator - Grants, Local Development & Council Events

Executive Summary:

Through the Community Grants Program, Council is committed to supporting local and regional initiatives that provide opportunities for residents to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities.

Nine (9) Community Grant applications were received and assessed under Round 1 2016/2017.

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that all applications received were of a very high standard, and he was pleased to see that the worthy projects, for which some groups had been seeking funding for some time were successful under this round.

Resolution No. GM/10.2016/73
Moved Cr Flynn
Seconded Cr Scheffe

That Council endorse the recommendations of the assessment panel and approve the Community Grant submissions as follows:

Applicant	Project Title	Requested Funding \$	Total Project Cost \$
Roma & District Motor Cycle Club Inc.	Motorcycling Queensland Officials Courses	1,580	3,160
Maranoa Diggers Race Club	Electricity Connection Mitchell Racecourse	10,000	53,390
Injune Bowls Club	Furniture Upgrades	2,763	5,568
Mitchell Campdraft Association Inc.	Campdraft Yard Development Stage 1	10,000	42,068
Pinaroo Roma Inc.	Fire Hydrant System Upgrade	9,399	37,596
PCYC Maranoa	PA System	713	1,425
Roma Tourism Association	Strategic Action Plan and Constitution Review	5,000	10,000
Surat Hospital Auxiliary	Community Fete	2,400	4,800
	TOTAL	41,855	158,007

CARRIED

5/0

Responsible Officer
Coordinator - Grants, Local Development & Council Events

At cessation of discussion and debate on the abovementioned item, Councillors McMullen and Chambers entered the Chamber at 11.57am, with Cr. Chambers assuming the role of Acting Chair.

Item Number: 13.3 **File Number:** D16/94850

SUBJECT HEADING: **OUTDOOR DINING APPLICATION - WESTERN BAKERIES PTY LTD – 73 – 77 MCDOWALL STREET, ROMA**

Location: 73-77 McDowall Street, Roma

Officer's Title: **Coordinator - Environmental Health and Waste**

Executive Summary:

The Applicant, Western Bakeries Pty Ltd located at 73-77 McDowall Street Roma, has applied for an Outdoor Dining Permit for the footpath on the corner of McDowall and Arthur Streets. This matter had been laid on the table earlier during the meeting to allow officers additional time to follow up on questions raised by Councillors earlier during the meeting. This information now to hand, Council resumed discussions.

Discussion:

The Acting Chair enquired as to whether the 'Mover' of the motion would like to speak to the draft motion. Cr. McMullen declined to speak.

The Acting Chair then called for any speakers against the motion. Cr. Bryant spoke against the motion, indicating that Council had gone to great expense to upgrade the CBD, and felt that the sample of furniture, as provided by the applicant, was not suitable in her opinion with the amenity of what will be the revitalised area.

Further discussion ensued with respect to street furniture requirements, with Cr. Flynn moving a procedural motion as follows:

Resolution No. GM/10.2016/74

Moved Cr Flynn

Procedural Motion - That the draft motion 'be put.'

CARRIED

4/3

Responsible Officer

Coordinator - Environmental Health and Waste

Resolution No. GM/10.2016/75

Moved Cr McMullen

Seconded Cr Flynn

That Council approve the use of the footpath for outdoor dining purposes, in accordance with the following conditions:

- 1. Placement of all tables and chairs is limited to the footpath area on the corner of McDowall and Arthur streets Roma, contiguous to the Bakearoma premises.**
- 2. Placement of all tables and chairs shall not impede pedestrian traffic using the footpath.**
- 3. Approval to use the footpath for outdoor dining shall be limited to the following hours: Monday – Sunday: 5.30am-5.30pm.**
- 4. Council's approval must be displayed in a prominent position, easily viewed by patrons, and must be produced upon request from an authorised person.**
- 5. The permit holder must have a \$10,000,000 public liability insurance inclusive of the footpath dining area that indemnifies Council against personal injury and property damage resulting from the outdoor dining approval, of which a copy of the insurance cover must be supplied to Council.**
- 6. The permit holder must ensure the outdoor dining area does not cause a nuisance.**
- 7. All facilities and equipment used for outdoor dining must at all times be maintained –**
 - a. In good working order and condition; and**
 - b. In a clean and sanitary condition.**
- 8. All equipment used for outdoor dining, including all tables and chairs, must be removed from the footpath upon close of business each day.**
- 9. The permit holder must ensure that all furniture used in the area identified in the approval is –**
 - a. Aesthetically acceptable to the local government; and**
 - b. Kept in a proper state of repair.**
- 10. The permit holder must ensure that the area identified in the approval is regularly cleaned –**
 - a. During business hours for the principal premises; and**
 - b. Daily, after the close of business of the principal premises.**
- 11. The outdoor dining approval shall be for a period of twelve (12) months.**
- 12. Any claims for personal injury resulting from the outdoor dining approval and operation, are to be notified to Council as soon as the applicant is notified.**

13. The applicant is required to remove all furniture from the designated footpath area as directed by officers when tiling of the new footpath commences, until complete and fit for use.

CARRIED

4/3

Responsible Officer

Coordinator – Environmental Health & Waste

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 12.08pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 9 November 2016, at Roma Administration Centre.

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Deputy Mayor

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Date