
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 23 NOVEMBER 2016 COMMENCING AT 9.02AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr J L Chambers, Cr N H Chandler, Cr P J Flynn, Cr. C J O'Neil, Cr. G B McMullen, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Strategic Asset Management & Planning – Kym Downey, Manager Communication, Information & Administration Services – Dale Waldron, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Coordinator Community Safety – Jason Scott, Specialist Lease Management & User Facility Agreements – Madonna Mole, Local Development Officer Roma – Kate Papacek.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.02am.

APOLOGIES

Resolution No. GM/11.2016/39

Moved Cr Chambers

Seconded Cr McMullen

That apologies be received and leave of absence granted for Councillors Bryant and Scheffe for this meeting.

CARRIED

7/0

CONFIRMATION OF MINUTES

Resolution No. GM/11.2016/40

Moved Cr Chambers

Seconded Cr O'Neil

That the minutes of the General Meeting (9.11.16) held on 9 November 2016 be confirmed.

CARRIED

7/0

Resolution No. GM/11.2016/41

Moved Cr Chandler

Seconded Cr Chambers

That the minutes of the Special Meeting (11.11.16 – Proposal to bring forward consideration of results to date from the Roma Saleyards' consultation, decision in relation to the new fee and Council's consultation process), held on 11 November 2016 be confirmed, including removal of the heading of 'Guests' which is separate to the public gallery.

CARRIED

7/0

Resolution No. GM/11.2016/42

Moved Cr O'Neil

Seconded Cr Flynn

That the minutes of the Special Meeting (11.11.16 – Roma Recreation Centre – Request to extend trading hours and permission to undertake associated upgrades), held on 11 November 2016 be confirmed.

CARRIED

7/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number:

10.1

File Number: D16/33592

SUBJECT HEADING:

ENDORSEMENT OF TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME (TIDS) WORKS PROGRAM

Officer's Title:

Manager - Strategic Asset Management & Planning

Executive Summary:

Through the South West Regional Road Technical Group (SWRRTG) Council receives funding for projects on the Local Roads of Regional Significance (LRRS) network. As this funding is provided on a 50/50 basis Council is required to endorse the proposed work program and commit to matching the funding provided.

Resolution No. GM/11.2016/43

Moved Cr McMullen

Seconded Cr Stanford

That Council:

- 1. Endorse the proposed work program and commit to funding the \$1,546,500 Council contribution for the 2017/18 projects.**

2. Provide preliminary commitment to funding the contribution required for the 2018/19, 2019/20 and 2020/21 programs (\$1,814,998, \$1,632,000 and \$770,000 respectively), subject to annual review as part of future budget deliberations.

CARRIED

7/0

Responsible Officer

Manager - Strategic Asset Management & Planning

Item Number:

10.2

File Number: D16/105133

SUBJECT HEADING:

REQUEST TO INSTALL ADVERTISING SIGNAGE

Officer's Title:

Manager - Strategic Asset Management & Planning

Executive Summary:

Council received a request for permission to install signage in the public carpark at 64 Arthur Street, Roma to direct the public to a local business.

Discussion:

Cr. O'Neil enquired, as to which budget allocation the legal investigation costs would be funded from, if the recommendation was to proceed. The reporting officer advised that funds would be re-allocated at the upcoming quarterly review from the operations budget (position vacancies).

The reporting officer recommended that a policy for advertising signage be developed to provide consistent guidelines for assessment of applications received. Cr. O'Neil indicated he would first prefer to see the draft policy before considering a permanent arrangement for signage. This sentiment was shared by Cr. Stanford.

Council discussed the potential size of signage that would be permitted in the proposed location.

The Mayor enquired on the merits of temporary signage being considered.

It was determined that further information should be sought from the applicant in regard to the request, and Cr. O'Neil suggested the matter be laid on the table to allow this to occur, with it to again be considered at the General Meeting on 14 December 2016.

Resolution No. GM/11.2016/44

Moved Cr O'Neil

Procedural Motion - That the matter lay on the table for further consideration at the General Meeting on 14 December 2016, pending the outcome of further enquiries.

CARRIED

5/2

Responsible Officer

Manager - Strategic Asset Management & Planning

Item Number: 10.3 **File Number:** D16/105365

SUBJECT HEADING: CAPITAL UPGRADE REQUEST - BLUE LAGOON ROAD, INJUNE

Officer's Title: Manager - Strategic Asset Management & Planning

Executive Summary:

Council received a request to upgrade Blue Lagoon Road, Injune. The requested upgrade for a 4 metre wide bitumen sealed surface, and to renew and extend the gravel pavement is estimated at a total cost of \$854,200, with an annual increase in renewal and maintenance costs of \$23,567.

Discussion:

The Mayor called for a 'Mover' and 'Seconder' for the draft motion recorded below.

Cr. Stanford spoke in favour of the motion, indicating that the road condition is similar to a number of others in the district, and with the road's current classification, the policy provides clear guidelines which the officer's recommendation was based on.

The Mayor spoke against the motion, highlighting that the letter indicated that there is sharp gravel on the road surface causing expense to road users in the cost of repairing and replacing tyres. He felt that this request should be considered in a different manner as the recommendation does not deal with the urgency of the road conditions.

Cr. McMullen enquired as to when the new crushing machine will be operational, which could assist with mitigating the presence of sharp rocks on roads. The Director advised that this matter would soon be brought to a Council Workshop.

Cr. Stanford enquired as to when the next round of maintenance was scheduled for the road, with the Director confirming he would make further enquiries in this regard, and confirm the schedule.

No vote was taken on the draft motion at that point, and Cr. Chambers recommended the item lay on the table to allow for additional time to further investigate the matter.

Moved Cr Stanford	Seconded Cr Chambers
That:	
<ol style="list-style-type: none"> 1. The renewal of the gravel surface be considered in future budget deliberations, secondary to Council's 10 year plans. 2. The applicant be advised that as Council has limited resources and funding, upgrade works on the road network are prioritised according to the designated classification of each road. Further as: <ol style="list-style-type: none"> a. Blue Lagoon Road is classified as a Rural Access – Primary A, and b. Construction of bitumen surface is above the adopted design standard for this classification of road; Council is not in a position to provide bitumen surface as requested in the short to medium term. 3. Section 4 of Council Policy "Construction of Roads for Access to Property" allows for applicants to fund upgrade works on roads listed in Council's Road Register subject to approval by Council and conditions in this and other policies. 	
NO VOTE TAKEN	

Responsible Officer	Manager - Strategic Asset Management & Planning
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Resolution No. GM/11.2016/45

Moved Cr Chambers

Procedural Motion – That the matter lay on the table for further consideration at the next General Meeting on 14 December 2016.

CARRIED

7/0

Item Number: 10.4 File Number: D16/105468

SUBJECT HEADING: CAPITAL UPGRADE REQUEST - GLEN ARDEN ROAD

Officer's Title: Manager - Strategic Asset Management & Planning

Executive Summary:

Council received a request to upgrade Glen Arden Road to a gravel pavement standard or bitumen sealed standard.

Discussion:

The Mayor enquired as to whether there was any planned maintenance on the road outside of the capital upgrade request received. The reporting officer advised that any immediate maintenance issues had been addressed by the maintenance team, including filling of pot holes, and an initial light grade, followed by a further heavy grade due to rain in early September 2016.

Cr. Stanford advised that she had also received further notification of concerns from the applicant recently.

The Mayor recommended the matter lay on the table for further consideration to confirm maintenance arrangements, and the additional information received from the applicant.

Resolution No. GM/11.2016/46

Moved Cr Golder

Seconded Cr

Procedural Motion – That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

7/0

Item Number: 10.5 File Number: D16/105663

SUBJECT HEADING: CAPITAL UPGRADE REQUEST - GULLAGIMBI ROAD

Officer's Title: Manager - Strategic Asset Management & Planning

Executive Summary:

Council received multiple requests to bitumen seal a 2.34 kilometre section of Gullagimbi Road, including:

- *BD & LT Leahy (request attached to report)*
- *P & T Hindman*
- *S Sinnamon, for and on behalf of B, C, H Sinnamon, and R & M Sinnamon*
- *M & B Leahy*
- *S Benson*
- *I Aldridge*

- H Golden
- B Godfrey

(At the General Meeting on 14/12/16 – Business Arising from the Minutes, Cr. Stanford requested that the minutes for 23 November 2016 be annotated to confirm all received correspondence in relation to Gullagimbi road).

Discussion:

Cr. McMullen enquired as to when the road had received a gravel re-sheet. The Director Infrastructure Services advised that it was estimated to have been completed around 2008 – 2009. The road composition was also discussed in terms of its impact on road conditions during wet weather, making the road quite slippery.

Cr. McMullen spoke in favour of the motion indicating the sooner the better that the gravel renewal is completed in light of the information received.

The Mayor spoke against the motion, indicating that he felt it was important to conduct works immediately given the safety concerns, and further advised that the project was not a huge outlay in comparison to others.

Cr. O’Neil spoke in favour of the motion and in support of Cr. McMullen’s draft motion, further advising that he felt it was an appropriate way forward to consider the matter at the upcoming quarterly review, taking into account the documented issues identified.

Cr. Chandler spoke in favour of the motion and in support of Cr. McMullen’s draft motion, further advising that there are a lot of similar roads across the region, and that it is very easy to be influenced by just those that write to Council, without considering those that don’t. She further advised that she felt that it was important for Council to keep a regional perspective when considering individual requests.

Resolution No. GM/11.2016/47

Moved Cr McMullen

Seconded Cr O’Neil

That:

- 1. The renewal of the gravel surface be considered in future budget deliberations.**
- 2. The applicant be advised that as Council has limited resources and funding, upgrade works on the road network are prioritised according to the designated classification of each road. Further as:**
 - a. Gullagimbi Road is classified as a Rural Access – Primary B, and**
 - b. Construction of bitumen surface is above the adopted design standard for this classification of road;**

Council is not in a position to provide bitumen surface as requested in the short to medium term.
- 3. Section 4 of Council Policy “Construction of Roads for Access to Property” allows for applicants to fund upgrade works on roads listed in Council’s Road Register subject to approval by Council and conditions in this and other policies.**

CARRIED (The Mayor requested his vote against the motion be recorded)

6/1

Responsible Officer	Manager - Strategic Asset Management & Planning
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Item Number:

10.6

File Number: D16/98402

SUBJECT HEADING:

ADDITION TO COUNCIL'S ADOPTED ROAD REGISTER - COOK STREET AND STATION STREET, YULEBA

Officer's Title: Technical Officer - GIS/CAD

Executive Summary:

Council received a request to adopt Cook Street and Station Street, Yuleba to Council's Road Register and undertake works to seal the streets.

Resolution No. GM/11.2016/48

Moved Cr Chambers

Seconded Cr Stanford

That:

1. Council add Cook Street, Yuleba to Council's Road Register as a Minor Access Road with a length of 100 metres.
2. Station Street, Yuleba not be added to Council's Road Register.

CARRIED

7/0

Responsible Officer

Technical Officer - GIS/CAD

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number:

11.1

File Number: D16/102722

SUBJECT HEADING:

2017 COUNCIL MEETING SCHEDULE

Officer's Title:

Coordinator - Councillors & Community Engagement

Executive Summary:

This report was prepared to provide Council an opportunity to review meeting rotation arrangements, and to set meeting dates for the 2017 year.

Resolution No. GM/11.2016/49

Moved Cr Flynn

Seconded Cr Stanford

That Council:

1. Continue to hold the General (Ordinary) Meetings on the second and fourth Wednesday of the month at Council's Roma Administration Centre, commencing at 9.00am, with the first meeting to be held on Wednesday, 25 January 2017.
2. Hold Council Workshops on an 'as needs' basis and generally on:
 - Tuesday, on the 1st week each month, as well as in the instance of a workshop being required on a week that coincides with the General Meeting schedule (2nd and 4th week of the month);
 - Wednesday in the instance of a workshop being required on the 3rd or 5th week of the month;
 - Hold the first Council Workshop on Wednesday, 18 January 2017.
3. Authorise the Chief Executive to advertise/circulate the agreed meeting schedule to the public, Councillors and staff.

CARRIED

7/0

Responsible Officer

Coordinator - Councillors & Community Engagement

Item Number: 11.2 **File Number:** D16/103414

SUBJECT HEADING: FIRST QUARTER BUDGET REVIEW & UPDATE 2016/17

Officer's Title: Specialist - Strategic Finance

Executive Summary:

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

This report is based on the First Quarter Budget review conducted by managers and staff. This review also incorporates a budget update in line with the "tightening the belt initiative".

The result of the budget review shows an estimated surplus of \$313,774 (Original Budget \$58,796). This means that the Council position is better than the original budget by \$254,978.

Total permanent savings achieved during the quarter is \$ 496,293.

Summary at a high level is shown below:

Operational permanent savings	\$ 386,018
Savings loan repayment Quarry	\$ 110,275
TOTAL SAVINGS	\$ 496,293
Net Operating Costs change during the quarter	\$ 11,419
Operating transfer to/from Reserves	(\$ 142,458)
Transfer from reserves - loan repayment	\$ 110,275
NET OVERALL CHANGE	\$254,978

Discussion:

Cr. Chambers spoke in favour of the motion highlighting that this was the first report issued following implementation of the 'Tightening the belt initiative' and it was pleasing to see that during the quarter \$496,293 of permanent savings had been achieved.

Resolution No. GM/11.2016/50

Moved Cr Chambers

Seconded Cr Stanford

That the Council adopt the First Quarter Budget Review 2016/17 as shown in the attachments to the officer's report:

1. Q1 One Page Budget Summary (Page 1)
2. Q1 Operational Budget Amendments (Pages 2 - 8)
3. Q1 Capital Budget Amendments (Pages 9 - 23)

CARRIED

7/0

Responsible Officer

Specialist - Strategic Finance

Item Number: 11.3 **File Number:** D16/104825

SUBJECT HEADING: MONTHLY FINANCIAL STATEMENTS OCTOBER 2016

Officer's Title: Specialist - Finance Systems Support

Executive Summary:

The purpose of this report was for Council to receive a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month of October 2016.

Resolution No. GM/11.2016/51

Moved Cr Chambers

Seconded Cr Stanford

That the financial reports to 31 October 2016 be received and noted as presented.

CARRIED

7/0

Responsible Officer

Specialist - Finance Systems Support

INFRASTRUCTURE SERVICES

Item Number:

12.1

File Number: D16/100977

SUBJECT HEADING:

CHEMICAL STORAGE REVIEW ACTION PLAN FUNDING

Officer's Title:

Manager - Water, Sewerage & Gas

Executive Summary:

An audit was carried out by IXOM on the chemical storage for all of our water supplies and sewer networks. The audit identified a number of areas that required improvements to meet Council's compliance with the Standard AS2927:2001 – Storage and Handling of Liquefied Chlorine Gas. A project plan has been developed that requires a budget of \$20,000. This report sought to defer a project to ensure the work can be completed.

Resolution No. GM/11.2016/52

Moved Cr Chandler

Seconded Cr Stanford

That Council:

- 1. Authorise the deferring of the project - Water Main Upgrade, Alexander Avenue, Roma" WO18398, and allocate a budget from this work order of \$20,000 including contingency to complete audit recommendations.**
- 2. Review the Water Main Upgrade, Alexander Avenue, Roma as part of the 2017/18 budget deliberations.**

CARRIED

7/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number:

12.2

File Number: D16/106226

SUBJECT HEADING:

URBAN WATER ZONE

Officer's Title:

Manager - Water, Sewerage & Gas

Executive Summary:

Council has defined Urban Water Zones for each water supply. The new Council subdivision at Injune falls outside of this zone, so the zone needs to be amended to include it.

Resolution No. GM/11.2016/53

Moved Cr McMullen

Seconded Cr Stanford

That Council amend the Urban Water Zone for Injune to include the Injune Housing Subdivision Racecourse – North Estate.

CARRIED

7/0

Responsible Officer

Manager - Water, Sewerage & Gas

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D16/101047

SUBJECT HEADING: **MATERIAL CHANGE OF USE - "INDUSTRY" (LOW IMPACT INDUSTRY) (REF: 2016/19521)**

Location: 1-3 George Street (Warrego Highway), Wallumbilla QLD 4428 (Lot 2 on SP240425)

Applicant: Swans Earthmoving Qld

Officer's Title: **Planning Officer**

Executive Summary:

The application is for a Development Permit for a Material Change of Use – "Industry" (Low Impact Industry) on land located at 1-3 George Street (Warrego Highway), Wallumbilla QLD 4428 (properly described as Lot 2 on SP240425).

The application is subject to Impact Assessment against the relevant provisions of the Bendemere Shire Planning Scheme 2006. Public Notification was carried out between 14 October 2016 and 4 November 2016. No submissions were received during this period.

Compliance with the provisions of the Bendemere Planning Scheme 2006 can be achieved.

Resolution No. GM/11.2016/54

Moved Cr Chambers

Seconded Cr McMullen

The Council approve the application for Material Change of Use "Industry" (Low Impact Industry) on land at 1-3 George Street (Warrego Highway), Wallumbilla (properly described as Lot 2 on SP240425), subject to the following conditions:

Preamble

- i Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).**
- ii The relevant planning scheme for this development is the Bendemere Shire Planning Scheme 2006. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.**

Use

- 1. The approved development is a Material Change of Use – "Industry" (Low Impact Industry) as on the approved plans.**

2. All conditions relating to the establishment of the approved development must be fulfilled prior to any approved use commencing, unless otherwise noted in these conditions.
3. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

Approved Plans and Documents

4. Maintain the approved development - Material Change of Use “Low Impact Industry” (Low Impact Industry) generally in accordance with the following approved plans, subject to and modified by any conditions of this approval:

Plan/Document number	Plan/Document name	Date
Appendix B	Layout Plan	
Appendix C	Locality Map	
Appendix D	Adjacent Land Use	
Drawing No. MT00W04_254896 Sheet 6 of 22	Elevation Multiview	04/10/2013
Drawing No. MT00W04_254897 Sheet 6 of 21	Elevation Multiview	21/10/2013
Capricorn Municipal Development Guidelines		
D5	CMDG – Stormwater Drainage	02/15
D7	CMDG – Erosion Control and Stormwater Management	03/12
D11	CMDG – Water Reticulation	05/15

5. Any civil engineering and related work shall be designed and supervised by Registered Professional Engineers of Queensland (RPEQ) who are competent in the construction of the works.
6. All works must comply with:
 - a. the development approval conditions;
 - b. any relevant provisions in the Planning Scheme;
 - c. Council’s standard designs for such work where such designs exist;
 - d. the Capricorn Municipal Development Guidelines;
 - e. any relevant Australian Standard that applies to that type of work; and
 - f. any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Repair Damaged Infrastructure

7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets.
8. Any damage to roads and infrastructure that is attributable to the progress of works on the site or vehicles associated with the development of the site, must be repaired in accordance with the asset owners’ requirements and specifications and to the

satisfaction of the asset owners' representative(s).

Avoiding Nuisance

9. During the establishment of the approved development, no nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non-working hours.
10. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.
11. Any air conditioning, generator, refrigeration, pump, exhaust, fans, or other equipment must be acoustically screened to ensure noise levels do not exceed 5dB above the background noise level.
12. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
13. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
14. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

Refuse Storage

15. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis. All waste containers are to be shielded from the view of travelling public and neighbours and accessible by the vehicles used by Council, its agents and/or others.

Scale and Setbacks

16. All building and structures must be setback:
 - a) A minimum of 6 metres from any road frontage;
 - b) A minimum of 3 metres from side boundaries;
 - c) A minimum of 4 metres from rear boundary; and
 - d) Where adjoining residential uses a minimum of 6 metres.

Erosion Control

17. All construction works on site are to be undertaken in accordance with the Institute of Engineers (Australia) (IEAUST) Soil Erosion and Sediment Control Engineering Guidelines for Queensland Construction sites.
18. If there is a possibility of erosion or silt or other materials being washed off the property during the development process, the developer must document and implement a management plan that prevents this from occurring.
19. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.
20. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a

potential hazard to pedestrians and/or passing traffic.

Provision of Services

21. Reticulated sewerage is unavailable to the development site. A development permit for plumbing and drainage works must be obtained from Council for any onsite sewerage system provided onsite.
22. The proposed development is to be provided with a water connection, up to and including a path cock, to Council's reticulated water supply system in accordance with the CMDG and specifically the Water Services Association of Australia (WSAA) publication WSA03-2002 Water Reticulation Code of Australia (version 2.3).
23. The development is to be connected to a reticulated electricity supply service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
24. If the premises is connected to a telecommunications service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
25. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
26. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval of any proposed changes.

Stormwater and Drainage

27. Stormwater must not be allowed to pond on the property being developed during the development process and after the development has been completed.
28. Post-development stormwater runoff flows from the development site are not to exceed the volume and velocity of pre-development stormwater runoff flows to adjoining properties or roads.
29. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
30. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Access, Car Parking & Manoeuvring

31. Site access is to be suitable for the types and volumes of traffic associated with the approved use of the land. The landowner is responsible for construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards implemented by the entity responsible for the access road servicing the site.

32. Vehicles entering and exiting the development site must be able to enter and leave in forward direction. Reversing out of the development site is not permitted. Vehicle manoeuvres in this regard are to be totally contained within the development site boundaries.
33. All vehicle movements within the site are to be clear of proposed parking areas, buildings and landscape treatments. Vehicle parking bays must not encroach into swept paths for vehicle movements onsite.
34. Five (5) car parking spaces, including one (1) car parking space for persons with disabilities, are to be provided for the development onsite.
35. Vehicle access and manoeuvring areas are to comply with AS/NZS 2890.1:2004 Parking facilities Part 1: Off-street car parking.
36. Service vehicle access and manoeuvring is to be designed in accordance with AS/NZS 2890.2:2004 - Parking facilities Part 2: Off-street commercial vehicle facilities requirements.
37. Parking bay configurations (width and lengths) are to be in accordance with AS/NZS 2890.1:2004 Parking Facilities Part 1: Off-Street Car Parking.
38. Disabled car parking bays shall be designed in accordance with AS/NZS 2890.6:2009 Parking Facilities Part 1: Off-Street Car Parking.
39. All car parking spaces, access and manoeuvring areas are to be covered with a dust suppressant surface.
40. No on-street parking is permitted at the frontage of the development site at any time.
41. All vehicular access and related items must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area including Schedule 2: "Standards for Roads, Car Parking, Access and Manoeuvring Areas", (iii) Council's standard designs for such work where such designs exist, (iv) any relevant Australian Standard that applies to that type of work and (v) the Capricorn Municipal Development Guidelines (CMDG) and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Landscaping and Fencing

42. A two metre wide landscaped area is to be provided along George Street/Warrego Highway property boundary, excluding vehicle access, in accordance with approved plan "Appendix B – Lot Layout Plan".
43. The landscaping area shall contain a mix of trees, shrubs and ground covers.
44. Landscaping is to be irrigated during an establishment period of two years, and ground covers should fully cover vegetated areas within one year of planting.
45. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.

Advertising Signs

46. Any proposed advertising signage is subject to a further development approval unless compliant with the self-assessable development provisions of the planning scheme.
47. Any free-standing advertising signage or structure to be constructed on site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design

and construction.

Washdown Facility

48. All waste water associated with the washdown facility shall be collected on site and removed from the site by a qualified contractor. No waste water associated with the washdown facility shall be disposed of through Council's stormwater infrastructure without prior written approval from Council.
49. The activity must be carried out by such practicable means necessary to prevent the release of contaminants from the site by rainfall and stormwater runoff.

No Cost to Council

50. Services and infrastructure required in connection with the establishment of the approved development must be provided at the developer's cost.
51. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.
52. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid to the Council prior to construction commencing.

Fees and Infrastructure Charges

53. In accordance with Council's Adopted Infrastructure Charges Resolution (Roma) 2015, a nil Infrastructure Contribution is payable to Council. This infrastructure charge has been calculated taking into account the demand placed on Council's trunk infrastructure networks and the credit entitlements for the development site.

Latest Versions

54. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application Documentation

55. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'.

CARRIED

7/0

Responsible Officer	Planning Officer
Item Number:	13.2 File Number: D16/101599
SUBJECT HEADING:	EXTENDED CHRISTMAS CLOSURE OF MUNGALLALA LIBRARY SERVICE
Officer's Title:	Coordinator - Libraries, Arts & Culture

Executive Summary:

Council was asked to consider extending the Christmas Closure of the Mungallala Library to include

the week of 3 – 7 January 2017, with the library re-opening the week commencing 9 January 2017. The initial approval given allowed for a closing date from 24 December 2016, and a re-opening date of 3 January 2016.

Resolution No. GM/11.2016/55

Moved Cr O'Neil

Seconded Cr Chambers

That Council approve the extended Christmas closure of the Mungallala Library with services to commence week beginning 9 January 2017.

CARRIED

7/0

Responsible Officer	Coordinator - Libraries, Arts & Culture
Item Number:	File Number:
13.3	D16/105724
SUBJECT HEADING:	IN-KIND ASSISTANCE FOR STREET CHRISTMAS PARTY
Officer's Title:	Local Development Officer Roma

Executive Summary:

Commerce Roma sought in-kind assistance for the 2016 Roma Christmas Street Party, to be held on 1 December, 2016.

Discussion:

Cr. O'Neil spoke in favour of the motion, commending Commerce Roma for continuing the Street Christmas Party tradition in Roma, which provides access for shoppers after regular business hours and celebrates with Christmas festivities. He further advised he was happy with the party location given the CBD upgrade works in the vicinity.

Resolution No. GM/11.2016/56

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. **Support the 2016 Roma Christmas Street Party and approve the request from Commerce Roma for in-kind assistance for:**
 - **Closure of Arthur Street from McDowall Street to Arthur Street carpark from 5-9pm on Thursday, 1 December 2016;**
 - **Sweeping of McDowall & Arthur Streets on Wednesday, 30 November 2016;**
 - **Supply and set up of 10 wheelie bins on Thursday, 1 December 2016;**
 - **Provision of Council staff with relevant expertise to check set up of power to stalls on Thursday, 1 December 2016.**
2. **Allocate a maximum cost of \$2,000 from the Major In-kind Assistance budget GL2887.2248.2001.**

CARRIED

7/0

Responsible Officer	Local Development Officer Roma
Item Number:	File Number:
13.4	D16/97906
SUBJECT HEADING:	DENISE SPENCER MEMORIAL POOL - CLOSURE FOR SCHOOL SWIMMING CARNIVALS
Officer's Title:	Specialist - Lease Management & User Facility

Agreements

Executive Summary:

Council received a request from the Manager of the Denise Spencer Swimming Pool in Roma seeking permission to close the pool to the public to host the Roma State College and St John's School annual swimming carnivals, and the annual regional school swimming carnival.

Resolution No. GM/11.2016/57

Moved Cr Chambers

Seconded Cr Flynn

That Council:

1. **Approve the request to close the Denise Spencer Roma Swimming Pool to the general public on Wednesday 25 January 2017 from 3.30pm to 8.30pm.**
2. **Advise the community of the closure through a notice at the pool and a media release.**

CARRIED

7/0

Responsible Officer

Specialist - Lease Management & User Facility Agreements

Item Number:

13.5

File Number: D16/102128

SUBJECT HEADING:

DENISE SPENCER MEMORIAL POOL - BOXING DAY CLOSURE

Officer's Title:

Specialist - Lease Management & User Facility Agreements

Executive Summary:

Council received correspondence from the Manager of the Denise Spencer Swimming Pool seeking approval to close the pool on Boxing Day being 26 December 2016.

Discussion:

The Mayor enquired as to whether officers could organise someone to be onsite to allow for the pool to be open on Boxing Day. The Director of Development, Facilities & Environmental Services advised that this could be requested of the Pool Manager.

Cr. Flynn spoke in favour of the motion, indicating that given Boxing Day fell on a Monday, a day on which normal trading hours are restricted, he was happy to support the request.

The Mayor spoke against the motion, indicating that the pool was a major aquatic centre that families would like to use on Boxing Day, further advising that he was very understanding of the Pool Manager wanting the day with family, but felt that alternative arrangements should be made to have the facility open on the day.

Cr. O'Neil spoke in favour of the motion, indicating he was happy with the draft motion as it stood, and in favour of supporting the Manager's wish to have family time on Boxing day, particularly in light of them being a very good lessee.

Resolution No. GM/11.2016/58

Moved Cr Flynn

Seconded Cr O'Neil

That Council:

1. **Approve the request for closure of the Denise Spencer Memorial Pool to the general public on Boxing Day, Monday 26 December 2016 with the pool to be open on the**

Christmas Day public holiday, Tuesday 27 December 2016.

2. Advise the community of the closure through a notice at the pool and a media release.

CARRIED (The Mayor requested his vote against the motion be recorded)

6/1

Responsible Officer

Specialist - Lease Management & User Facility Agreements

Item Number:

13.6

File Number: D16/100068

SUBJECT HEADING:

COIN OPERATED SHOWERS - SURAT

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council was asked to review the continuation of coin operated showers in the amenities at the rear of the Surat Shire Hall.

Discussion:

Cr. McMullen spoke in favour of the motion, indicating that due to the ongoing maintenance costs of the coin operation system he felt that installation of a donation box was the way to go.

Cr. Chandler spoke against the motion, indicating that she felt the equipment should be fixed so it was again operational, given that they work in other locations, and Surat should be no different.

Resolution No. GM/11.2016/59

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. Continue to provide publicly available showers in the amenities at the rear of the Surat Shire Hall when the facility isn't hired by others or in use by Council.
2. Remove the coin operation system off the showers due to ongoing maintenance issues.
3. Install a donation box in the amenities to allow users to contribute towards the cost of providing the facilities.

CARRIED (The Mayor requested his vote against the motion be recorded)

5/2

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Discussion continued:

Cr. Flynn requested a 'division of the vote.' A vote was again undertaken and recorded as follows:

Resolution No. GM/11.2016/60

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. Continue to provide publicly available showers in the amenities at the rear of the

Surat Shire Hall when the facility isn't hired by others or in use by Council.

2. Remove the coin operation system off the showers due to ongoing maintenance issues.
3. Install a donation box in the amenities to allow users to contribute towards the cost of providing the facilities.

Cr. Flynn called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Flynn	Cr. Golder
Cr. McMullen	
Cr. O'Neil	
Cr. Stanford	

CARRIED

5/2

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: 13.7 **File Number:** D16/105083

SUBJECT HEADING: AMENDMENT OF RESERVE - LOT 221 ON WV1771

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

It has been identified that the land known as Lot 221 on WV1771 (Roma Bush Gardens) is gazetted as a Reserve for Local Government Purposes (sub-purpose Pound).

It was recommended that Council apply to the Department Natural Resources and Mines to have the sub-purpose removed as the land is not used for pound purposes.

Resolution No. GM/11.2016/61

Moved Cr Chambers

Seconded Cr Stanford

That Council:

1. Apply to the Department Natural Resources and Mines to remove the reserve sub-purpose of pound from Lot 221 on WV1771 to reflect the actual use of the reserve.
2. Advise the Department of Natural Resources and Mines that the reserve is still required for its gazetted purpose being a Reserve for Local Government Purposes.

CARRIED

7/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number: 13.8 **File Number:** D16/106161

SUBJECT HEADING: MONTHLY POOL MANAGEMENT REPORT

Officer's Title: Administration Officer - Council Buildings & Structures Support

Executive Summary:

Across the region Council maintains five swimming pool complexes and The Great Artesian Spa complex.

The pools are operated by contractors under management agreements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports for the month of October were presented for Council's information.

Resolution No. GM/11.2016/62	
Moved Cr McMullen	Seconded Cr Stanford
That Council receive the regional swimming pool reports for the month of October 2016.	
CARRIED	7/0

Responsible Officer	Administration Officer - Council Buildings & Structures Support
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COUNCILLOR BUSINESS

Item Number: 22.1 **File Number:** D16/104410

SUBJECT HEADING: REQUEST FOR MEMORIAL BENCH SEAT - SHADY'S LAGOON, ROMA

Author and Councillor's Title: Cr. David Scheffe

Executive Summary:

Council received a request to purchase and install a bench seat with a memorial plaque at Shady's Lagoon in memory of Albert McEwan, who lost his life there on 10 August 2011 while assisting Council with flood recovery works.

Discussion:

Cr. Chambers spoke in favour of the motion, indicating that she felt that given Albert had returned to Roma to help Council with flood recovery and lost his life, it was fitting that the bench seat be installed with a plaque including the words-

Albert E McEwan
 10-08-2011
 Sit, rest and have a chat

Resolution No. GM/11.2016/63	
Moved Cr Chambers	Seconded Cr Stanford
That Council install a bench seat with memorial plaque at Shady's Lagoon in Roma, as part of flood mitigation works.	
CARRIED	7/0

Responsible Officer	Director – Infrastructure Services
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Item Number: 22.2 **File Number:** D16/104424

SUBJECT HEADING: OFF LEASH DOG PARK

Author and Councillor’s Title: Cr. David Scheffe

Executive Summary:

Individual Councillors have received a number of verbal requests for an off leash dog park in Roma. It is proposed that Council undertake community engagement to gauge support for such a facility, prior to the project being included in future budget deliberations.

Discussion:

The Mayor moved a draft motion as recorded below, however, no ‘Secunder’ was recorded for the motion, and therefore the motion lapsed. Cr. O’Neil indicated that he felt uncomfortable to amend the draft motion put forward by Cr. Scheffe in his absence.

Cr. Chandler further advised that she felt that Council’s Community Safety Team should have first been consulted. Cr. O’Neil responded by saying he felt it was always the intent of Cr. Scheffe to engage with all internal and external stakeholders.

Moved Cr Golder

That:

1. **Council seek community feedback to gauge support for an off leash dog park in Roma, with a possible location for the park in the vicinity of Shady’s Lagoon (at the western entrance to Adungadoo pathway, located off Charles Street), as well as other locations at Shady’s Lagoon on the same pathway.**
2. **Subject to community support, consider any feedback received in the design for the area, as part of flood mitigation works and include the project in future budget deliberations.**

MOTION LAPSED

Discussion Continued:

Cr. O’Neil recommended that the matter should lay on the table for further consideration at the next meeting of Council to allow Cr. Scheffe to be present for deliberations.

Resolution No. GM/11.2016/64

Moved Cr O’Neil

Procedural Motion – That the matter lay on the table for further consideration at the next General Meeting on 14 December 2016, to provide an opportunity for Cr. Scheffe to be present as the report initiator.

CARRIED

4/3

Responsible Officer	Coordinator – Councillors & Community Engagement
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LATE ITEMS

Item Number: L.1 **File Number:** D16/105389

SUBJECT HEADING: CAPITAL UPGRADE REQUEST - SECURITY LIGHTING IN CARPARK AT 64 ARTHUR STREET, ROMA

Officer's Title: Manager - Strategic Asset Management & Planning

Executive Summary:

Council has received a request to provide lighting within the public carpark at 64 Arthur Street, Roma.

Discussion:

Council discussed the potential use of 'Night Watchman Lights,' their cost and access to power given the location where the lights would be required.

Resolution No. GM/11.2016/65	
Moved Cr Stanford	Seconded Cr McMullen
That:	
<ol style="list-style-type: none"> Following the completion of CBD upgrade project, the solar lighting be relocated to the carpark at 64 Arthur Street, Roma. The installation of more permanent lighting fixtures be considered in future budget deliberation, if the solar lighting is deemed to be inappropriate for the purpose. 	
CARRIED	7/0

Responsible Officer	Manager - Strategic Asset Management & Planning
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Item Number: L.2 **File Number:** D16/104701

SUBJECT HEADING: COMMEMORATION - 150TH ANNIVERSARY OF FIRST COUNCIL ELECTION 10 AUGUST 1867

Officer's Title: Associate to the Mayor

Executive Summary:

The report tabled correspondence from the Roma & District Family History Society Inc. in relation to the upcoming 150th Anniversary of the establishment of Council within the Roma District (10 August 2017).

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that it was fitting that this anniversary be acknowledged in some way, and provided a good opportunity for Council to partner with the Roma & District Family History Society Inc. in further exploring arrangements.

Resolution No. GM/11.2016/66	
Moved Cr O'Neil	Seconded Cr Chandler
That Council:	
<ol style="list-style-type: none"> Note the letter received from Roma & District Family History Society Inc. 	

2. Further consider the request at a Councillor Workshop in early 2017.

CARRIED

7/0

Responsible Officer

Associate to the Mayor

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR MORNING TEA 10.31AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.04AM

Resolution No. GM/11.2016/67

Moved Cr O'Neil

Seconded Cr McMullen

That Council close the meeting to the public at 11.04am.

CARRIED

7/0

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees
- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

The Mayor left the Chamber at 11.14am, and entered at 11.15am.

Cr. Flynn declared a potential perceived 'Conflict of Interest' in Item C.7 – Adjustment to Car Park Licence and Leases for Rental Car Companies operating at Roma Airport, due to his personal business operation at the Roma Airport. Cr. Flynn elected to remain for discussions on the basis that it would not influence his ability to consider the broader public interest, and the leases are in no way related to his business.

Cr. Flynn left the Chamber at 11.46am, and entered at 11.48am.

Cr. O'Neil left the Chamber at 11.46am, and entered at 11.49am.

Cr. Stanford left the Chamber at 12.26pm to attend to other business on behalf of Council, and did not return for the remainder of the meeting.

Cr. Chambers left the Chamber at 12.42pm, and entered at 12.44pm.

Cr. Chandler left the Chamber at 1.03pm, and entered at 1.06pm.

Resolution No. GM/11.2016/68

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 1.08pm.

CARRIED

6/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR LUNCH 1.09PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 1.44PM

Item Number: C.1 File Number: D16/92631

SUBJECT HEADING: REQUEST FOR FEE WAIVER - WALLUMBILLA MEMORIAL HALL

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

The Wallumbilla State School has written to Council seeking to use the Wallumbilla Memorial Hall on a regular basis.

Council was asked to consider the request.

Resolution No. GM/11.2016/69

Moved Cr O'Neil

Seconded Cr Chandler

That Council:

- 1. Confirm that the Wallumbilla State School is eligible under the category of a Not for Profit Organisation as defined in Council's current Fees and Charges and in the 2016/17 year are able to use the Wallumbilla Memorial Hall free of charge.**
- 2. Advise the Wallumbilla State School that bookings for the Wallumbilla Memorial Hall are through Council's Customer Service Centre.**
- 3. Decline the Wallumbilla State School's request for a key to access the facility, and advise that access to the hall will be arranged as part of Council's hall booking process.**
- 4. Investigate the installation of a key safe at the hall.**

CARRIED

6/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number:

C.2

File Number: D16/102669

SUBJECT HEADING:

SERVICE PROVIDER AGREEMENT - AMBY SHIRE HALL

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

Council was asked to consider entering a Service Provider Agreement with the Amby Progress Association Inc. for the day to day management of the Amby Shire Hall.

Resolution No. GM/11.2016/70	
Moved Cr Chambers	Seconded Cr Chandler
<p>That Council enter into a Service Provider Agreement with the Amby Progress Association Inc. for the management of the Amby Shire Hall for a period of two (2) years, commencing 1 October 2016.</p>	
CARRIED	6/0

Responsible Officer	Administration Officer - Land Administration
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Item Number: C.3 **File Number:** D16/105234

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 6 ON TM24

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7355 being Lot 6 on TM24 to freehold tenure.

Resolution No. GM/11.2016/71	
Moved Cr O'Neil	Seconded Cr Chandler
<p>That Council advise the Department of Natural Resources and Mines that it has no objection to the conversion over GHPL 36/7355 being Lot 6 on TM24 to freehold tenure, and should survey be required to establish the boundaries of the land parcels then:</p> <ul style="list-style-type: none"> • Council to contribute to the costs associated with completing a full survey of the land parcel; • The contribution be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register; • Reimbursement be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and • Authorise the Chief Executive Officer or delegate to negotiate arrangements with the landowner. 	
CARRIED	6/0

Responsible Officer	Administration Officer - Land Administration
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Item Number: C.4 **File Number:** D16/105335

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 2 ON TM71

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on an application it has received for conversion over Grazing Homestead Perpetual Lease (GHPL) 36/7354 being Lot 2 on TM71 to freehold tenure.

Resolution No. GM/11.2016/72

Moved Cr Chandler

Seconded Cr Flynn

That Council advise the Department of Natural Resources and Mines that it has no objection of the conversion over GHPL 36/7354 being Lot 2 on TM71 to freehold tenure, and should survey be required to establish the boundaries of the land parcels then:

- **Council to contribute to the costs associated with completing a full survey of the land parcel;**
- **The contribution be limited to costs associated with establishing road reserves to encase roads within this parcel, if they are listed in Council's Road Register;**
- **Reimbursement be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and**
- **Authorise the Chief Executive Officer or delegate to negotiate arrangements with the landowner.**

CARRIED

6/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.5

File Number: D16/92842

SUBJECT HEADING:

**ROMA FLOOD MITIGATION PROJECT - STAGE 1 LEVEE:
BUDGET UPDATE NOVEMBER 2016**

Officer's Title:

**Manager - Program Management & Infrastructure
Contracts**

Executive Summary:

The purpose of this Officer Report was to provide Council with an update of the project budget for Stage 1 of the Roma Flood Mitigation Project and to consider possible funding sources to cover the inevitable shortfall.

Resolution No. GM/11.2016/73

Moved Cr Chambers

Seconded Cr McMullen

That Council:

1. **Note the revised forecast total/final cost for Stage 1 of the Roma Flood Mitigation Project.**
2. **Authorise the transfer of funds from the Energy Sector Contract Reserves (Non IA) in the first instance to cover emergent expenditure, pending a decision by the Executive Leadership Team in respect to proposed adjustments to the program of capital works to fund the full Stage 1 deficit.**

CARRIED

6/0

Responsible Officer

**Manager - Program Management &
Infrastructure Contracts**

Item Number: C.6 **File Number:** D16/99871

SUBJECT HEADING: **SANTOS GLNG GTP PIPELINE LICENCE FOR MAINTENANCE OF PIPELINE INFRASTRUCTURE**

Officer's Title: **Senior Engineer Infrastructure Contracts**

Executive Summary:

Santos GLNG has installed a new gas pipeline that crosses the Blythdale North Road in two locations. Santos GLNG requested that the proposed pipeline crossings be encompassed under a single Licence for the Maintenance of Pipeline Infrastructure.

Resolution No. GM/11.2016/74

Moved Cr Chandler

Seconded Cr McMullen

That Council authorise the Chief Executive Officer to sign on Council's behalf the Licence – Maintenance of Pipeline Infrastructure.

CARRIED

6/0

Responsible Officer

Senior Engineer Infrastructure Contracts

Cr. Flynn declared a potential perceived 'Conflict of Interest' in the following item, due to his personal business operation at the Roma Airport. Cr. Flynn elected to remain for discussions on the basis that it would not influence his ability to consider the broader public interest and the leases are in no way related to his business.

Item Number: C.7 **File Number:** D16/101247

SUBJECT HEADING: **ADJUSTMENT TO CAR PARK LICENCES AND LEASES FOR RENTAL CAR COMPANIES OPERATING AT ROMA AIRPORT**

Officer's Title: **Manager - Airports (Roma, Injune, Surat, Mitchell)**

Executive Summary:

This report served to notify Council of a request to reduce the number of car parks allocated to Budget and AVIS by 5 spaces each, with the request lodged by leaseholder Stromben Pty Ltd. Council's endorsement of the reduction was sought.

Resolution No. GM/11.2016/75

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. **Endorse the reduction in car parking spaces allocated to Budget and AVIS.**
2. **Authorise the Chief Executive Officer or delegate to approve an amendment to the Lease Agreements and Car Park Licences, reflecting the reduction in car parking spaces allocated to the Budget and AVIS car hire operations at Roma Airport.**

CARRIED

6/0

Responsible Officer

Manager - Airports (Roma, Injune, Surat, Mitchell)

Item Number: C.8 **File Number:** D16/101405
SUBJECT HEADING: REQUEST FOR CAPITAL UPGRADE - FORESTRY ROAD, MUNGALLALA
Officer's Title: Manager - Strategic Asset Management & Planning

Executive Summary:

Council received an offer of assistance to upgrade Forestry Road, Mungallala.

Resolution No. GM/11.2016/76	
Moved Cr McMullen	Seconded Cr Chandler
<p>That Council authorise the Chief Executive Officer, or delegate, to enter into negotiations with the applicant, with Council's preference being that any contribution made be towards upgrade works on Redford Road.</p>	
CARRIED	6/0

Responsible Officer	Manager - Strategic Asset Management & Planning
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Item Number: C.9 **File Number:** D16/98790
SUBJECT HEADING: MODIFICATION TO SCOPE OF WORKS ON THOMBY ROAD
Officer's Title: Senior Engineer - Construction & Works

Executive Summary:

Following a site inspection of the Thomby Road, it was proposed to amend the location of the adopted 2016/17 gravel re-sheet projects.

Resolution No. GM/11.2016/77	
Moved Cr Chambers	Seconded Cr McMullen
<p>That Council consolidate the proposed 2016/17 gravel re-sheeting projects on the Thomby Road to extend south for 7.1 kms from the end of the bitumen seal.</p> <p>Specifically, amend work order 18459 to chainage 21.3 kms to 28.4 kms (as measured from the Balonne Shire boundary), with a budget of \$416,640 and remove work order 18460 from the program.</p>	
CARRIED	6/0

Responsible Officer	Senior Engineer - Construction & Works
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Item Number: C.10 **File Number:** D16/105161
SUBJECT HEADING: MINOR AMENDMENTS TO CAPITAL WORKS PROGRAM - DARGAL ROAD

Officer's Title: Senior Engineer - Construction & Works

Executive Summary:

It was proposed to defer the gravel re-sheeting project on Dargal Road in favour of undertaking shoulder re-sheeting on Orallo Road.

Resolution No. GM/11.2016/78	
Moved Cr O'Neil	Seconded Cr Flynn
That Council:	
<ol style="list-style-type: none"> 1. Defer the gravel re-sheeting project on Dargal Road (WO 17617). 2. Reallocate those funds (\$52,880) to a shoulder re-sheeting project (New Works Order) on Orallo Road between chainages 1.8 – 1.9 & 2.78 – 5.68 kms. 	
CARRIED	6/0

Responsible Officer	Senior Engineer - Construction & Works
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Item Number: C.11 **File Number:** D16/104867

SUBJECT HEADING: REVEGETATION OF LEVEE BANK STAGE 1

Officer's Title: Senior Engineer - Infrastructure Contracts

Executive Summary:

To achieve the required design vegetation coverage for the Levee Stage 1, Council will be using a HEFRAIL/Rapid Grass technologies for establishment of grasses. This technology is the property of Central Queensland University (CQU). Consequently Council will need to enter into a Research Service Agreement with CQU.

Resolution No. GM/11.2016/79	
Moved Cr Chambers	Seconded Cr O'Neil
That Council authorise the Chief Executive Officer to enter into a Research Service Agreement with Central Queensland University for the amount of \$198,424.60 Inc. GST.	
CARRIED	6/0

Responsible Officer	Senior Engineer - Infrastructure Contracts
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Item Number: C.12 **File Number:** D16/102927

SUBJECT HEADING: CEMETERY GRAVE RESERVATION REFUND REQUEST

Officer's Title: Manager - Communication, Information & Administration Services

Executive Summary:

Council received correspondence requesting a refund of a Grave Reservation fee for a plot in the Roma Lawn Cemetery.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating that she sympathised with the applicant, but felt that Council Policy must be adhered to.

The Mayor spoke against the motion, indicating that he felt that the policy at the time of the grave

reservation being made should apply, rather than the current policy. He further advised that if people take the time to write a letter, Council should honour their request.

Resolution No. GM/11.2016/80

Moved Cr Chandler

Seconded Cr Chambers

That Council not grant the refund of the reservation as it contradicts Council Resolution GM/04.2015/02 stating that all reservations (both current and historical) will be a fee only and non-refundable.

CARRIED (The Mayor requested his vote against the motion be recorded)

4/2

Responsible Officer

Manager - Communication, Information & Administration Services

Item Number:

C.13

File Number: D16/106048

SUBJECT HEADING:

REQUEST FROM RETURNED SERVICES LEAGUE SUB BRANCH INJUNE

Officer's Title:

Specialist - Lease Management & User Facility Agreements

Executive Summary:

Council received correspondence from the Returned Services League Sub Branch (Injune) regarding the RSL Room/Community Meeting Room in the Injune Hall.

Discussion:

Cr. O'Neil voted in favour of the motion, indicating that it was appropriate for not-for-profit organisations to hire the room from time to time.

Resolution No. GM/11.2016/81

Moved Cr O'Neil

Seconded Cr Golder

That Council allow the Injune RSL Room/Community Meeting Room to be hired by not-for-profit organisations.

CARRIED

6/0

Responsible Officer

Specialist - Lease Management & User Facility Agreements

Resolution No. GM/11.2016/82

Moved Cr O'Neil

Seconded Cr Chandler

That Council advise the Returned Services League Injune Sub Branch that the group is required to book via Council's Customer Service for the use of this room to prevent their use conflicting with that of other users.

CARRIED

6/0

Responsible Officer

Specialist - Lease Management & User Facility Agreements

Discussion:

Cr. Chandler voted in favour of the motion, indicating it was unfortunate the reason that Ellie's Range opted to terminate their agreement.

Resolution No. GM/11.2016/83

Moved Cr Chandler

Seconded Cr O'Neil

That Council acknowledge that Ellie's Range has opted to terminate their agreement with Council to use the Injune RSL Room/Community Meeting Room.

CARRIED

6/0

Responsible Officer

Specialist - Lease Management & User Facility Agreements

Item Number:

C.14

File Number: D16/106331

SUBJECT HEADING:

**FINAL REPORT: SELECTIVE INSPECTION PROGRAM
SEPTEMBER - OCTOBER 2016**

Officer's Title:

Coordinator - Community Safety

Executive Summary:

During the recent Selective Inspection Program (SIP) Community Safety Officers inspected a total of one hundred and sixty two (162) properties issuing forty (40) infringement notices. At the completion of the SIP one hundred and forty five (145) properties were compliant, eight (8) were non-compliant and nine (9) require further follow up.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating that the Community Safety Team were doing a great job and it was excellent to see that out of 204 properties, only 9 now require follow up.

Resolution No. GM/11.2016/84

Moved Cr Chandler

Seconded Cr Flynn

That Council receive the report on the Selective Inspection Program for September – October 2016.

CARRIED

6/0

Responsible Officer

Coordinator - Community Safety

LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D16/105856

SUBJECT HEADING:

**ASSET EDGE SOFTWARE MAINTENANCE
AGREEMENTS AND CONFIDENTIALITY/NON-
DISCLOSURE AGREEMENTS**

Officer's Title:

**Manager - Roads, Drainage & Parks
Support Officer - Roads, Drainage & Parks**

Executive Summary:

This report sought delegated authority for the Chief Executive Officer to sign the following agreements from software provider Asset Edge on behalf of Council:

- *Reflect' Software Maintenance Agreement*
- *Reflect' Confidentiality and Non-Disclosure Agreement*
- *Recover' Maintenance Agreement*
- *Recover' Confidentiality and Non-Disclosure Agreement*

Resolution No. GM/11.2016/85

Moved Cr Chambers

Seconded Cr Flynn

That:

1. Council delegate authority to the Chief Executive Officer to sign the Software Maintenance Agreements and Confidentiality/Non-Disclosure Agreements for two (2) items of software provided by Asset Edge, for 'Reflect' and 'Recover'.

Furthermore, that this delegation allow the agreements to be signed by the Chief Executive Officer, and therefore renewed annually subject to inclusion in the annual budget.

2. The current financial year costs be drawn from the Roads, Drainage Parks Operational Budget – GL2330.2001.

CARRIED

6/0

Responsible Officer

Support Officer - Roads, Drainage & Parks

Item Number:

LC.2

File Number: D16/102076

SUBJECT HEADING:

EXCESS ANIMAL APPLICATION 2016/50 - EXCESS DOG

Officer's Title:

Community Safety Officer/Administration (Acting)

Executive Summary:

An excess animal application for an additional dog has been lodged for Council's consideration.

Assessments have been made of the application, mandatory documents provided, site inspection results reviewed, the attached Statutory Declaration and the background checks performed on the dog owner and nominated dog(s). The assessments were made in accordance with the criteria specified in Local Law No 1 (Administration) 2011.

Based on these assessments, officers recommended that the application be approved.

Resolution No. GM/11.2016/86

Moved Cr Chandler

Seconded Cr McMullen

That, in accordance with the provisions of *Local Law No 1 (Administration) 2011* and *Local Law No 2 (Animal Management) 2011*, Council grant an excess dogs approval for the keeping of the three (3) dogs identified in Excess Animal Application Number 2016/50 (each an "identified dog") identified as 982 000 364 715 710, 982 000 364 715 324 & 982 000 364 767 828 on the premises, 39 Soutter Street Roma in Excess Animal Application Number 2016/50 (the "premises") for a term of 1 year subject to the following conditions:

- (a) this approval allows for a total of three (3) dogs to be kept on the premises and is limited to the three (3) identified dogs; and
- (b) if any identified dog dies or is relocated to other premises or is kept by another owner or keeper at other premises, the dog may not be replaced by another dog unless the keeping of the dogs on the premises is approved under another excess dogs approval; and
- (c) the approval holder must ensure each and every identified dog is:

- (i) implanted with a prescribed permanent identification device in accordance with section 14 of the *Animal Management (Cats and Dogs) Act 2008*; and
- (ii) registered with Council; and
- (d) the approval holder must take all reasonable steps to prevent each and every identified dog kept on the premises from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises; and
- (e) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is properly drained and that run-off is kept off adjoining premises; and
- (f) the approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person; and
- (g) the approval holder must ensure that any enclosure in which any identified dog is kept on the premises is maintained in:
- (i) a clean and sanitary condition and disinfected regularly; and
- (ii) an aesthetically acceptable condition; and
- (h) the approval holder must ensure a proper enclosure is maintained on the premises in accordance with the requirements of *Local Law No. 2 (Animal Management) 2011*; and
- the approval holder must notify Council in writing in the event of the suspension or cancellation of a relevant approval for the keeping of any identified dog on the premises within 3 days of the suspension or cancellation of the relevant approval. For example, if the approval holder is the occupier of the premises and the owner of the premises suspends or cancels the approval holder's right to keep any identified dog at the premises, the approval holder must notify Council in writing of the suspension or cancellation of the approval within 3 days of the suspension or cancellation.
- CARRIED 6/0

Responsible Officer	Community Safety Officer/Administration (Acting)
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Item Number: LC.3 **File Number:** D16/107228

SUBJECT HEADING: WILD DOG ADVISORY COMMITTEE - CALL FOR NOMINATIONS

Officer's Title: Coordinator - Councillors & Community Engagement

Executive Summary:

At the General Meeting on 25 May 2016, Council adopted the Community Engagement Framework 2016 – 2020. As part of its adoption, Council endorsed the continuation of all Council Advisory Committees in place during the previous term of Council. Committee Chairs and Councillor members were also appointed at this time.

The Wild Dog Advisory Committee provides input into enhancing existing programs and encourages community participation in the control of wild dogs across the Maranoa Regional Council area.

The committee subsequently held its first meeting of the new term of Council on 11 July 2016, chaired by Cr. Bryant, with all present agreeing that nominations be called for membership on the committee. This approach encouraged current members keen to continue participation to re-nominate, and further seek new membership from the community.

Nominations opened on 4 November and closed on 18 November 2016, and were presented to Council for further consideration of membership arrangements.

Resolution No. GM/11.2016/87

Moved Cr McMullen

Seconded Cr Flynn

That Council endorse membership arrangements on the Wild Dog Advisory Committee as follows:

'Ex-officio' representation

- Council - Manager Environmental Health, Waste & Rural Land Services
- Council - Coordinator Rural Land Services
- Officer of AgForce Southern Inland Queensland
- Officer of Origin Energy
- (2) Officers of Queensland Parks & Wildlife Service
- Officer of Department of Agriculture & Fisheries – Wild Dog Advisory Officer

Community member representation

- John McNamara – Glenmorgan (Teelba Road)
- Stuart McLean – Mitchell (Bollon Road)
- Tanya Dawes – Wallumbilla
- Michael Stanford – Bymount
- John Hartley – Injune
- Bruce Lines – Roma (Bungeworgorai)
- David Schwennesen – Surat
- James Bryant – Mungallala (Tomoo Road)
- Mitch Boreham – Bymount/Injune

CARRIED

6/0

Responsible Officer	Coordinator - Councillors & Community Engagement
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Item Number:

LC.4

File Number: D16/107976

SUBJECT HEADING:

EXTENSION OF MANAGEMENT AGREEMENT - WALLUMBILLA POOL

Officer's Title:

Specialist - Lease Management & User Facility Agreements

Executive Summary:

The current management agreement for the Wallumbilla Swimming Pool is due to expire on 14 December 2016.

Council was asked to consider extending the current management agreement until 1 March 2017 to allow the tender documents to be reviewed by Council's legal advisers.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that the recommended hours provided for a good range of opening times over a traditionally busy period.

Resolution No. GM/11.2016/88

Moved Cr O'Neil

Seconded Cr Chambers

That Council:

1. **Extend the current management agreement with Wallumbilla Pool Managers until 1 March 2017 to allow time for tenders to manage the Wallumbilla Pool to be publicly advertised, assessed and awarded.**
2. **Agree to the following opening hours for the Wallumbilla Pool until 1 March 2017:**

During School Holidays	Afternoon
Monday	1pm – 6pm
Tuesday	1pm – 6pm
Wednesday	1pm – 6pm
Thursday	1pm – 6pm
Friday	1pm – 6pm
Saturday	1pm – 6pm
Sunday	1pm – 6pm
During School Term	Afternoon
Monday	3pm – 6pm
Tuesday	3pm – 6pm
Wednesday	3pm – 6pm
Thursday	3pm – 6pm
Friday	Closed – Swim Club
Saturday	3pm – 6pm
Sunday	3pm – 6pm

CARRIED

6/0

Responsible Officer	Specialist - Lease Management & User Facility Agreements
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Item Number:

LC.5

File Number: D16/108016

SUBJECT HEADING:

EXTENSION OF MANAGEMENT AGREEMENT - THE GREAT ARTESIAN SPA MITCHELL

Officer's Title:

Specialist - Lease Management & User Facility Agreements

Executive Summary:

The current Management Agreement for The Great Artesian Spa in Mitchell is due to expire on 14 December 2016.

Council was asked to consider extending the current Management Agreement until 1 March 2017 to allow the tender documents to be reviewed by Council's legal advisers.

Resolution No. GM/11.2016/89

Moved Cr Chambers

Seconded Cr Flynn

That Council extend the current management agreement for operation of The Great Artesian Spa until 1 March 2017, to allow time for the tender to be publicly advertised, assessed and awarded.

CARRIED

6/0

Responsible Officer
**Specialist - Lease Management & User
Facility Agreements**
Item Number:

LC.6

File Number: D16/107795
SUBJECT HEADING:
**WESTERN STAR ADVERTISING PROPOSAL -
CHRISTMAS BUY LOCAL CAMPAIGN 2016**
Officer's Title:
Associate to the Chief Executive Officer
Executive Summary:

The Western Star newspaper is planning a glossy Christmas wrap-around advertisement and "Buy Local" campaign this year, to promote local businesses and encourage residents to shop locally for pre-Christmas spending, and put forward a proposal for Council's consideration.

Resolution No. GM/11.2016/90
Moved Cr Chambers
Seconded Cr McMullen
That Council decline the proposal from the Western Star.

CARRIED

5/1

Responsible Officer
Associate to the Chief Executive Officer
Item Number:

LC.7

File Number: D16/108036
SUBJECT HEADING:
**ELECTORAL COMMISSION QUEENSLAND REVIEW
PANEL - 2016 LOCAL GOVERNMENT ELECTIONS**
Officer's Title:
Associate to the Chief Executive Officer
Executive Summary:

Council received an invitation from the Electoral Commission Queensland Review Panel for feedback on the postal voting process for the 2016 Local Government Election.

Resolution No. GM/11.2016/91
Moved Cr Chandler
Seconded Cr O'Neil
**That Councillors consider providing feedback on the voting process to the Electoral
Commission Queensland Review Panel on an individual basis.**

CARRIED

6/0

Responsible Officer
Associate to the Chief Executive Officer
Item Number:

LC.8

File Number: D16/108042

SUBJECT HEADING: **MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE**

Officer's Title: **Associate to the Chief Executive Officer**

Executive Summary:

The report sought Council approval for a number of minor changes to the organisational structure.

Resolution No. GM/11.2016/92

Moved Cr O'Neil

Seconded Cr McMullen

That Council endorse the following amendments to the organisational structure:

- Retitle the position of Operations Manager – Maintenance Delivery & Works (Water, Sewerage & Gas) (0338) to Water, Sewerage & Gas Engineer.
- Retitle the position of Support Officer – Procurement & Commercial Services/Resource Coordination/Costing Officer – Quarry (0505) to Support Officer – Procurement & Commercial Services/Costing Officer – Quarry.

CARRIED

6/0

Responsible Officer

Associate to the Chief Executive Officer

Item Number:

LC.9

File Number: D16/108056

SUBJECT HEADING:

ROMA SALEYARDS BUDGET REVIEW

Officer's Title:

Director - Corporate, Community & Commercial Services

Executive Summary:

At Council's meeting on 11 November 2016, Council resolved to undertake a number of steps.

To progress these items, and as part of Council's normal quarterly budget review process, Council has undertaken a review of this year's budgeted income and costs.

The review also incorporates additional clarity, as requested by the community, about the proposed funding sources for each of the key areas within the saleyards precinct:

- *Saleyards Operations*
- *Multipurpose Facility*
- *Truckwash*
- *Truckstop Infrastructure*
- *Industrial Land Precinct*

This information can be included within the new Saleyards prospectus/booklet which was also referenced in Council's resolution on 11 November 2016.

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that lengthy discussions had occurred in relation to the Roma Saleyards, and he felt that the recommended approach will continue to move Council forward for the betterment of the Saleyards.

Resolution No. GM/11.2016/93

Moved Cr Flynn

Seconded Cr Chambers

That:

- 1. Council adopt the revised budget for 2016/17 and incorporate the additional detail in**

<p>the Saleyards prospectus/booklet.</p> <p>2. Further analysis be undertaken of the usage of the truckwash to identify the percentage applicable to Saleyards transporters compared to the general public.</p> <p>3. Work commence on documenting the business case for the Multipurpose Facility.</p>
<p>CARRIED 6/0</p>

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: LC.10 **File Number:** D16/108004

SUBJECT HEADING: ROMA SALEYARDS FEES & CHARGES

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

At Council's meeting on 11 November 2016, Council resolved to undertake a number of steps including a full review of fees and charges and also foreshadowed new signage (i.e. for fees and charges) that required Councillors' approval prior to it being erected.

To progress these items, a preliminary analysis of the existing fees and charges has been undertaken to clarify the linkages to the Local Law No.6 (Operation of Saleyards) 2011.

Discussion:

Cr. Flynn spoke in favour of the motion, confirming his comments were the same as those for the previous motion.

Resolution No. GM/11.2016/94	
Moved Cr Flynn	Seconded Cr Chandler
That:	
<ol style="list-style-type: none"> 1. Council endorse in principle the new saleyards signage incorporating the saleyard fees (prior to review of values) and reflecting the terms and conditions of use. 2. The proposed revised signage be circulated to all agents, tabled at the advisory committee meeting in December and made available on Council's website to facilitate any enquiries prior to the sign being erected early in the new year. 3. Further analysis be undertaken where any current fees and charges are under-recovering the cost of service provision. 4. A brochure be developed to communicate Council's fees and charges to all Saleyards' users. 	
CARRIED	6/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: LC.11 **File Number:** D16/106041

SUBJECT HEADING: WALLUMBILLA SES REQUEST FOR GRAVEL ACROSS FREEHOLD PARCEL OF LAND TO ENABLE ACCESS OF MEDIUM ATTACK RURAL APPLIANCE (FIRE TRUCK) IN

EMERGENCY SITUATION.

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

The report requested that Council note and consider letters received on 15 November 2016 from a representative of State Emergency Services and on 16 November 2016 from a representative of the Rural Fire Service.

Resolution No. GM/11.2016/95	
Moved Cr Golder	Seconded Cr Chandler
<p>That the matter lay on the table for further consideration at the next General Meeting on 14 December 2016, following further investigations into the request.</p>	
CARRIED	6/0

Responsible Officer	Director Development, Facilities & Environmental Services/Manager Planning & Building Development/Director Infrastructure Services
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LATE ITEMS CONTINUED

Item Number: L.3 **File Number:** D16/108132

SUBJECT HEADING: POOL SAFETY COMPLIANCE

Officer's Title: Manager – Planning & Building Development

Executive Summary:

Queensland's pool safety legislation requires all pool owners to have their pools registered with the Queensland Building Construction Commission (QBCC) and ensure their pools comply with safety standards.

As one of the few entities authorised to enter data into the State-wide pool safety register, local governments play a key role in enforcing compliance with pool safety standards.

As summer has commenced and the holiday season approaches, it is timely for Council to run its annual pool safety campaign.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that this was a great initiative and a positive step to introduce the amnesty period, particularly given the increased usage of backyard pools during the summer months and increased prevalence of tragedies during this same period.

Resolution No. GM/11.2016/96	
Moved Cr O'Neil	Seconded Cr Golder
<p>That Council:</p> <ol style="list-style-type: none"> Waive the domestic pool safety inspection fees and associated inspection travel fees for pool safety inspections conducted in the region during the period from 1 December 2016 to 31 January 2017. 	

2. Fund the provision of these services from the 2016/17 budget allocation for Community Service Obligations GL2887.2412.2132.

CARRIED

6/0

Responsible Officer

Manager – Planning & Building Development

Item Number: 10.4

File Number: D16/105468

SUBJECT HEADING:

CAPITAL UPGRADE REQUEST - GLEN ARDEN ROAD

Officer's Title:

Manager - Strategic Asset Management & Planning

Executive Summary:

Council received a request to upgrade Glen Arden Road to a gravel pavement standard or bitumen sealed standard.

Resolution No. GM/11.2016/97

Moved Cr Golder

Seconded Cr

That the matter lay on the table for further consideration at the next General Meeting on 14 December 2016, to allow further investigation of any recent additional letters received on the matter, and to confirm maintenance schedules for the road.

CARRIED

6/0

Responsible Officer

Manager - Strategic Asset Management & Planning

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.25pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 14 December 2016, at Roma Administration Centre.

.....
 Mayor.

.....
 Date.