
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 28 JUNE 2017 COMMENCING AT 9.02AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, Communications Officer / Team Coordinator – Jane Frith, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Environmental Health, Waste & Rural Land Services – Sandra (Kay) Crosby, Operations Manager Plant, Fleet & Workshops – David Parker, Manager Procurement & Commercial Services – Ryan Gittins.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.02am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/06.2017/50

Moved Cr Chambers

Seconded Cr Newman

That the minutes of the General Meeting (12-14.06.17) held on 14 June 2017 be confirmed.

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D17/43573

SUBJECT HEADING: REGISTER OF GENERAL COST - RECOVERY FEES AND COMMERCIAL CHARGES 2017/18

Officer's Title: Specialist - Strategic Finance

Executive Summary:

A briefing paper for 2017/18 Budget Parameters was presented to a Council workshop on 7 March 2017.

The following fees & charges have been approved by Council.

- *Airport fees & charges – GM/03.2017/76 & GM/04.2017/32*
- *Council & Community housing rent – GM/04.2017/31*
- *Dog registration fees – GM/052.2017/13*
- *Saleyards fees & charges – GM/05.2017/73*

The final recommended Fees & Charges 2017/18 Schedule was provided under separate cover.

A description of the Local Government Act 2009 provisions relating to fees and charges was provided in Attachment 2: Legislation.

Resolution No. GM/06.2017/51

Moved Cr Chambers

Seconded Cr Stanford

That Council:

- 1. Receive and note the report.**
- 2. Adopt the fees in the Register of General Cost-Recovery Fees and Commercial Charges 2017/18.**
- 3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:**
 - (i) the applicant is the person liable to pay these fees; and**
 - (ii) the fee must be paid at or before the time the application is lodged.**
- 4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.**

CARRIED

9/0

Responsible Officer

Specialist - Strategic Finance

Item Number: 11.2 **File Number:** D17/47310

SUBJECT HEADING: MONTHLY FINANCIAL STATEMENTS MAY 2017

Officer's Title: Specialist - Finance Systems Support

Executive Summary:

The purpose of this report was for Council to receive a monthly financial report in accordance with section 204 of the Local Government Regulation 2015 for the month of May 2017.

Resolution No. GM/06.2017/52

Moved Cr Chambers

Seconded Cr Newman

That the financial reports to 31 May 2017 be received and noted.

CARRIED

9/0

Responsible Officer	Specialist - Finance Systems Support
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Item Number: 11.3 **File Number:** D17/44376

SUBJECT HEADING: COMMUNITY ORGANISATIONS - RATES AND CHARGES REBATES AND CONCESSIONS POLICY

Officer's Title: Coordinator - Rates

Executive Summary:

Tabling the new Community Organisations – Rates and Charges Rebates and Concessions Policy. The policy identifies categories of community groups and outlines criteria to assess Community Organisations eligibility and provide fairness and equity to all applicable groups.

Resolution No. GM/06.2017/53

Moved Cr Newman

Seconded Cr Stanford

That Council adopt the Community Organisations – Rates and Charges Rebates and Concessions Policy as presented.

CARRIED

9/0

Responsible Officer	Coordinator - Rates
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INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D17/44702

SUBJECT HEADING: EXTENSION OF LANDING FEE WAIVER TO REMOTE AERODROMES FOR ANGEL FLIGHT

Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

The report advised Council of a request received from Angel Flight, a not for profit organisation providing aeromedical and community services to waive the landing fees at Injune Aerodrome and sought approval for the waiver and extension of the exemption of landing fees to all Maranoa Regional Council aerodromes.

Resolution No. GM/06.2017/54

Moved Cr O'Neil

Seconded Cr Chandler

That Council:

1. Waive landing fees into Injune Aerodrome for Angel Flight on 15 and 17 June 2017.
2. Extend the exemption of landing fees for all Angel Flight operations into Injune, Surat and Mitchell aerodromes on an ongoing basis.

CARRIED

9/0

Responsible Officer	Manager - Airports (Roma, Injune, Surat, Mitchell)
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number:

13.1

File Number: D17/46142

SUBJECT HEADING:

**IMPLEMENTATION OF PUBLIC ACCESS
DEFIBRILLATORS – MITCHELL LOCAL AMBULANCE
COMMITTEE**

Officer's Title:

**Administration Assistant - Council Buildings &
Structures**

Executive Summary:

Council received correspondence from the Mitchell Local Ambulance Committee seeking approval to place three public access defibrillators in Council facilities in Mitchell, Amby and Mungallala.

Resolution No. GM/06.2017/55

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. Partner with the Mitchell Local Ambulance Committee to increase early access to defibrillation in order to increase survival rates amongst cardiac arrest patients.
2. Agree to the installation of defibrillators at the Amby Hall and in Mitchell and Mungallala.
3. Arrange installation of the defibrillators at the estimated cost of \$300 with costs allocated to the applicable general ledger number (Mitchell Sport and Recreation GL2499.2014, Amby Hall GL2494.2001, Mungallala Sports Grounds GL2499.2016)

CARRIED

9/0

Responsible Officer	Administration Assistant - Council Buildings & Structures
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Item Number: 13.2 **File Number:** D17/47493

SUBJECT HEADING: FESTIVAL OF SMALL HALLS - DECEMBER 2017

Officer's Title: Coordinator - Libraries, Arts & Culture

Executive Summary:

The Festival of Small Halls is an outreach project developed by the Woodford Folk Festival with the aim of bringing acclaimed international and national artists to regional and remote communities. Maranoa Regional Council has been invited to be involved in the 2017 touring program. The proposal also included opportunities for local musicians to perform alongside the artists as part of the event program.

Resolution No. GM/06.2017/56

Moved Cr Chandler

Seconded Cr Stanford

That Council:

1. **Agree to host the 2017 Festival of Small Halls in the Maranoa during December 2017.**
2. **Allocate the \$3,000 underwriting fee to the Community Drought program – WO 18723.1105.1505. (The total amount is dependent on total ticket sales).**
3. **Forward an Expression of Interest to host the event in local communities.**
4. **Authorise the Chief Executive Officer to sign the performance agreement when received.**

CARRIED

9/0

Responsible Officer

Coordinator - Libraries, Arts & Culture

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution No. GM/06.2017/57

Moved Cr McMullen

Seconded Cr Stanford

That Council close the meeting to the public at 9.10am.

CARRIED

9/0

Cr. Flynn declared a potential perceived 'Conflict of Interest' in relation to Item C.5 – May 2017 – Monthly Business Unit Report – Airports, due to his personal business operations out of the Roma Airport. Cr. Flynn left the Chamber at 9.46am, taking no further part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr. Flynn entered the Chamber at 9.48am.

Cr. Chambers declared a 'Conflict of Interest' in relation to Item C.6 – Request to Procure Two (2) 5m³ Rubber Tyred Front End Loaders, due her son being an employee of one of businesses which had submitted a quotation and was subject to Council's consideration of this matter. Cr. Chambers left the Chamber at 9.48am, taking no further part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr. Chambers entered the Chamber at 10.50am.

Cr. Flynn declared a potential perceived 'Conflict of Interest' in relation to Item C.13 – Engagement of Sole Supplier – Maintenance and Support of Security Detection Equipment (Roma Airport), due to his personal business operations out of the Roma Airport. Cr. Flynn left the Chamber at 10.02am, taking no further part in discussions on the matter.

At cessation of discussions on the abovementioned item, Cr. Flynn entered the Chamber at 10.07am.

Cr. Newman declared a 'Conflict of Interest' in relation to Item C.15 – Tender 17020 – Maranoa Regional Council – Cleaning Services, due to her daughter in-law being a casual employee of one of businesses who had submitted a tender and was subject to Council's consideration of this matter. Cr. Newman left the Chamber at 10.08am, taking no further part in discussions on the matter.

Cr. Newman returned to the Chamber during 'Suspension of Standing' Orders for Morning Tea, which followed the conclusion of discussions on the abovementioned item.

Cr. O'Neil left the Chamber at 10.19am, and entered at 10.20am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.26AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 10.52AM.

Cr. Newman left the Chamber at 11.24am, and entered at 11.28am.

Cr. O'Neil left the Chambers at 11.38am, and entered at 11.41am

Cr. Stanford left the Chambers at 11.47am, and entered at 11.50am.

Cr. Flynn left the Chambers at 12.03pm, and entered at 12.05pm.

Cr. Stanford left the Chambers at 12.18pm, and entered at 12.20pm.

Cr. Chandler left the Chambers at 12.22pm, and entered at 12.26pm.

Cr. Chambers left the Chamber at 12.41pm, and during adjournment of lunch.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.41PM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.11PM.

Resolution No. GM/06.2017/58

Moved Cr McMullen

Seconded Cr Chandler

That Council open the meeting to the public at 1.21pm.

CARRIED

9/0

LATE ITEMS

Item Number:

L.1

File Number: D17/48715

SUBJECT HEADING:

REQUEST FOR FINANCIAL ASSISTANCE - BUS FROM MITCHELL FOR SCHOOL HOLIDAY PROGRAM ACTIVITY

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

The Mayor received a request from the facilitator of a School Holiday Program activity in Roma, for assistance with the cost of hiring a bus to bring children from Mitchell interested in taking part in the activity.

Discussion:

The Mayor spoke in favour of the motion, indicating that the School Holiday Program was a fantastic opportunity for children of the Maranoa to get together and enjoy some healthy activities that will broaden their horizons.

Resolution No. GM/06.2017/59

Moved Cr Golder

Seconded Cr O'Neil

That Council:

- 1. Subsidise the cost of bringing a bus from Mitchell to Roma on 4, 5 and 6 July 2017, for the "Day Camp Roma 2017" School Holiday Program to the value of \$990 (Inc. GST).**
- 2. Allocate the costs to the School Holiday Program budget (GL2888.2265.2001).**

CARRIED

8/1

Responsible Officer

Mayor

Item Number:

L.2

File Number: D17/48881

SUBJECT HEADING:

DELEGATION OF POWERS TO THE POSITION OF CHIEF EXECUTIVE OFFICER

Officer's Title:

Director - Corporate, Community & Commercial Services

Executive Summary:

This report sought Council's approval for delegation of Council powers under State Legislation and Local Laws to the position of Chief Executive Officer. Council's Delegations are reviewed and updated according to changes in State Government legislation, as they occur throughout the year.

As part of Council's ongoing monthly reviews of its delegations there are updates required.

Resolution No. GM/06.2017/60

Moved Cr Newman

Seconded Cr Stanford

That under section 257 of the *Local Government Act 2009*, Council resolve to delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation attached to the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the following legislation and local laws:

- a) **Planning Act 2016**

CARRIED

8/1

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number:

L.3

File Number: D17/48477

SUBJECT HEADING:

**NEW POLICY - SALEYARDS OPERATIONS -
MEMORANDUM OF UNDERSTANDING BETWEEN
COUNCIL AND THE ROMA LIVESTOCK AGENTS
ASSOCIATION**

Officer's Title:

Director - Corporate, Community & Commercial Services

Executive Summary:

This report introduced a new draft policy for Council's consideration – Saleyards Operations – Memorandum of Understanding between Council and the Roma Livestock Agents Association.

The policy was developed through consultation with the Roma Selling Agents and aims to supplement Council's local laws which provide for the orderly and proper conduct of business activities at the Roma Saleyards including the granting of approvals for the Sale or Consignment of Stock at a Saleyard.

Resolution No. GM/06.2017/61

Moved Cr Stanford

Procedural Motion - That the Draft Policy be tabled and left on the table for further consideration at an upcoming General Meeting.

CARRIED

9/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number:

C.1

File Number: D17/45750

SUBJECT HEADING:

**BIG RIG MANAGEMENT REPORT FOR APRIL & MAY
2017**

Officer's Title:

Administration Assistant - Council Buildings & Structures

Executive Summary:

The Big Rig Management Report for the months of April and May 2017 was presented for Council's information.

Resolution No. GM/06.2017/62

Moved Cr O'Neil

Seconded Cr Chambers

That Council receive the Big Rig Report as presented.

CARRIED

9/0

Responsible Officer

Administration Assistant - Council Buildings & Structures

Item Number:

C.2

File Number: D17/47164

SUBJECT HEADING:

PURCHASE OF 1380 SQUARE METRES OF ROAD RESERVE MUCKADILLA

Officer's Title:

Manager - Environmental Health, Waste & Rural Land Services

Executive Summary:

Correspondence was received from Department of Natural Resources and Mines offering Council the opportunity to purchase approximately 1380m² of Road Reserve at Muckadilla (currently being used for Muckadilla Waste Transfer), whereby the land cost has been waived, however Council is required to pay all other associated costs (Surveyors Plan preparation and legal fees).

Resolution No. GM/06.2017/63

Moved Cr McMullen

Seconded Cr Stanford

That Council:

- 1. Accept the offer to purchase approximately 1,380m² of the Road Reserve at Muckadilla as shown on Drawing DD2015/036.**
- 2. Authorise the Chief Executive Officer to sign the Agreement to Offer a Deed of Grant over unallocated State Land made in the Department's correspondence dated 13 April 2017 File/Ref number 2015/002793.**
- 3. Authorise the Chief Executive Officer to sign the Statutory Declaration.**
- 4. Pay the required monies of \$2,051.45 from Waste work order number 11480.**
- 5. Undertake Compulsory Acquisition of the Native Title rights and Interests over the proposed area within twelve (12) months from the date of offer.**

CARRIED

9/0

Responsible Officer

Manager - Environmental Health, Waste & Rural Land Services

Item Number: C.3 **File Number:** D17/47705

SUBJECT HEADING: FENCING NOTICE NON COMPLIANCE – WALLUMBILLA NORTH ROAD

Officer's Title: Manager - Environmental Health, Waste & Rural Land Services

Executive Summary:

A Compliance Notice, in accordance with Maranoa Regional Council Local Law No. 4, was issued to the landholder. The landholder was given 42 days to maintain and or erect a new fence on land adjoining Wallumbilla North Road, Hillview Road and R Smith Road, owned by the landholder, by Friday 19 May 2017 to prevent the risk of each of the following:

- (a) Animals escaping from the land onto the public roadways; and
- (b) Interference with the safe movement of traffic on, and the safe use of, the above named public roadways.

Discussion:

Cr. McMullen spoke in favour of the motion, indicating that the roadway needed to be made safe for the travelling public in this vicinity.

Resolution No. GM/06.2017/64	
Moved Cr McMullen	Seconded Cr Scheffe
<p>That Council move to eliminate risks stated in (a) and (b) above by implementing the requirements of the issued compliance notice (attached to the officer's report) by:</p> <ul style="list-style-type: none"> (a) Clearing the fence lines; and (b) Installing a five (5) barb wire fence with appropriate steel strainers and stays together with installation of gateways at a cost of approximately \$3,850 per kilometre for approximately 14.35 kilometres. 	
CARRIED	8/1

Responsible Officer	Manager - Environmental Health, Waste & Rural Land Services
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Item Number: C.4 **File Number:** D17/47563

SUBJECT HEADING: REIMBURSEMENT OF RENT FOR DURATION OF RENOVATIONS - SURAT

Officer's Title: Coordinator - Housing

Executive Summary:

Council recently undertook renovations to a Council owned house located in Surat. The tenant sought reimbursement of out of pocket expenses incurred due to the house being uninhabitable during the time of renovations.

Resolution No. GM/06.2017/65	
Moved Cr O'Neil	Seconded Cr Chandler
<p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the reimbursement of out of pocket expenses totalling \$343. 	

2. Draw the funds from GL 2017.2001 - Council Housing Surat.

CARRIED

9/0

Responsible Officer

Coordinator - Housing

Cr. Flynn declared a potential perceived 'Conflict of Interest' in relation to the following item due to his personal business operations out of the Roma Airport. Cr. Flynn left the Chamber at 1.31pm, taking no further part in discussion or debate on the matter.

Item Number:

C.5

File Number: D17/45589

SUBJECT HEADING:

**MONTHLY BUSINESS UNIT REPORT – AIRPORTS
MAY 2017**

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/06.2017/66

Moved Cr O'Neil

Seconded Cr Scheffe

That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer

**Manager - Airports (Roma, Injune, Surat,
Mitchell)**

At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the Chamber at 1.32pm.

Cr. Chambers declared a 'Conflict of Interest' in relation to the following item due to her son being an employee of one of businesses that had submitted a quotation for this matter, and was subject to Council's consideration. Cr. Chambers left the Chamber at 1.32pm, taking no further part in discussions on the matter.

Item Number:

C.6

File Number: D17/35402

SUBJECT HEADING:

**REQUEST TO PROCURE TWO (2) 5 M³ RUBBER TYRED
FRONT END LOADERS**

Officer's Title:

Operations Manager - Plant, Fleet & Workshops

Executive Summary:

This report outlined the quotations and assessment for the procurement of two (2) new replacement rubber tyred front end Loaders.

Resolution No. GM/06.2017/67

Moved Cr Schefe

Seconded Cr Newman

That Council:

1. Procure two (2) Hitachi ZW330-5B Wheel Loaders from Hitachi Construction Machinery Pty Ltd at a purchase price of \$504,603.07 each (Inc. GST) - Total value \$1,009,206.14 (Inc. GST).
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Hitachi Construction Machinery Pty Ltd and raise a purchase order if the final terms are acceptable.

CARRIED

8/0

Responsible Officer	Operations Manager - Plant, Fleet & Workshops
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At cessation of discussion and debate on the abovementioned item, Cr. Chambers entered the Chamber at 1.33pm.

Item Number:

C.7

File Number: D17/46640

SUBJECT HEADING:

**OBJECTION TO DIFFERENTIAL RATING
CATEGORISATION – ASSESSMENT NO. 14028674**

Officer's Title:

Coordinator - Rates

Executive Summary:

Correspondence was received from the applicant objecting to the Rating Category of Lot 151 on M536.

Resolution No. GM/06.2017/68

Moved Cr Chambers

Seconded Cr Flynn

That Council:

1. Endorse the Chief Executive Officer's consideration and proposed decision pursuant to section 91(2) of the *Local Government Regulation 2012* that the parcel of land was and is appropriately categorised for the notice issued 1 January 2017 to 30 June 2017.
2. Respond to the applicant advising their objection has been unsuccessful and to also enclose a copy of Council's adopted 2016/2017 Revenue Statement and extract of Council's Minutes of the Special Budget Meeting where Council resolved that the rating categories of rateable land in its area and the description of those categories be as set out in its Revenue Statement.

CARRIED

9/0

Responsible Officer	Coordinator - Rates
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Item Number: C.8 **File Number:** D17/47432

SUBJECT HEADING: REQUEST FOR DISCOUNT TO BE GRANTED FOR ASSESSMENT NO. 11000262

Officer's Title: Rates Officer

Executive Summary:

The ratepayer's representative requested the discounts be granted for the periods of 1 July 2016 to 31 December 2016 and 1 January 2017 to 30 June 2017 as the ratepayer did not receive the rates notices for these periods due to Council administrative error with a change of postal address.

Resolution No. GM/06.2017/69

Moved Cr Newman

Seconded Cr Chandler

That Council grant the discounts on this occasion as the circumstances meet the criteria in Council's adopted Revenue Statement and the *Local Government Regulation 2012* for granting discount.

CARRIED

9/0

Responsible Officer

Rates Officer

Item Number: C.9 **File Number:** D17/46936

SUBJECT HEADING: APPLICATION FOR RATE PAYMENT ARRANGEMENT- VARIOUS PROPERTIES

Officer's Title: Rates Officer

Executive Summary:

Applications for rates payment arrangements were received from various ratepayers. The timeframes the applicants have proposed to have their rates paid in full extends beyond the current financial year timeframe that is adopted in Council's adopted Revenue Statement.

Resolution No. GM/06.2017/70

Moved Cr O'Neil

Seconded Cr Chandler

That Council accept the applicant's payment plans as set out in Table A and as follows, subject to all rates, charges and arrears accumulated paid in full by 30 June 2018.

Assessment Number	Approved Rates Payment Plan
14022099	\$96/week
15002033	\$182/fortnight
14010862	\$75/week

CARRIED

9/0

Responsible Officer

Rates Officer

Item Number: C.10 **File Number:** D17/47123

SUBJECT HEADING: RATES BUSINESS SERVICE

Officer's Title: Manager - Communication, Information & Administration Services

Executive Summary:

Council's current Rate Business Agreement with Civica is due to end on 16 September 2017. Authorisation was sought to approve for Council to enter into a 3 year Agreement – Rates Business Service On Demand with Civica Pty Ltd that offers personalised on-call business advice and assistance for Council's Rates, Property and Water Billing Processes, recommended in accordance with Section 235(b) of the Local Government Regulation 2012.

Funds be drawn from future budget allocations across the term of the agreement from GL 2111.2225.2001 – Rating Support Services.

Resolution No. GM/06.2017/71

Moved Cr Chambers

Seconded Cr O'Neil

That Council:

1. Resolve that pursuant to section 235(b) of the *Local Government Regulation 2012* it is satisfied there is only one supplier due to the specialised nature of the services that are sought.
2. Approve the Chief Executive Officer to sign the Agreement for the Rates Business Service On Demand with Civica Pty Ltd. for a period of 3 years (Option 3 \$2,750 Service transition and set up fee, and then when required \$90 per 15 minutes).

CARRIED

9/0

Responsible Officer

Manager - Communication, Information & Administration Services

Item Number: C.11 **File Number:** D17/47814

SUBJECT HEADING: ROMA SALEYARDS - MONTHLY BUSINESS REPORT - MAY 2017

Officer's Title: Manager - Saleyards

Executive Summary:

This report was presented to Council to provide a summary of the performance of Council's Roma Saleyards for the month of May, and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/06.2017/72

Moved Cr Flynn

Seconded Cr Newman

That Council receive and note the Officer's report as presented.

CARRIED

9/0

Responsible Officer

Manager - Saleyards

Item Number: C.12 **File Number:** D17/47793

SUBJECT HEADING: ROMA FLOOD MITIGATION STAGE 1 - LANDHOLDER NEGOTIATIONS – ASSESSMENT NO. 14008387

Officer's Title: Director - Infrastructure Services
Associate to the Director - Infrastructure Services

Executive Summary:

The report tabled a letter in relation to a Stage 1 Access Deed Agreement for the Roma Flood Mitigation Stage 1 and sought authorisation to execute the Deed of Agreement.

Resolution No. GM/06.2017/73

Moved Cr Chambers

Seconded Cr Scheffe

That Council authorise the Chief Executive Officer, with the assistance of Council's solicitors, to execute the access deed agreement with the value consistent with the recommendation included in the report.

CARRIED

8/1

Responsible Officer

Associate to the Director - Infrastructure Services

Cr. Flynn declared a potential 'Conflict of Interest' in relation to the following item due to his personal business operations out of the Roma Airport. Cr. Flynn left the Chamber at 1.38pm, taking no further part in discussion or debate on the matter.

Item Number: C.13 **File Number:** D17/47370

SUBJECT HEADING: ENGAGEMENT OF SOLE SUPPLIER - MAINTENANCE AND SUPPORT OF SECURITY DETECTION EQUIPMENT (ROMA AIRPORT)

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

The passenger and baggage screening equipment at the Roma Airport requires periodic maintenance in order to support the facility's operational continuity.

This report was tabled to seek Council's approval to engage a sole supplier for this service provision.

Resolution No. GM/06.2017/74

Moved Cr O'Neil

Seconded Cr Newman

That:

- 1. Council engage Smiths Detection (Australia) Pty Ltd to service the passenger and baggage screening equipment at the Roma Airport, for a period of three (3) years from 8 July 2017.**
- 2. The engagement be made in accordance with s 235(a) of the *Local Government Regulation 2012*, that the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.**

3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Smiths Detection (Australia) Pty Ltd and execute the Services Contract if the final terms are acceptable.

4. Expenditure be assigned to WO 11119.

CARRIED

7/1

Responsible Officer

Manager - Procurement & Commercial Services

At cessation of discussion and debate of the abovementioned item, Cr. Flynn entered the Chamber at 1.41pm.

Item Number:

C.14

File Number: D17/47368

SUBJECT HEADING:

COUNCIL PUBLICATION - EXTENSION OF BOTTLE TREE BULLETIN CONTRACT

Officer's Title:

Manager - Procurement & Commercial Services

Executive Summary:

Maranoa Regional Council shares Council news via a range of communication forums. The contract for one of these publications, the Bottle Tree Bulletin, is due to expire on 30 June 2017.

Suitably experienced and qualified entities were invited to tender for the publication and distribution of the Bottle Tree Bulletin (24 month contract) on Friday, 23 June 2017. Council's approval of a short-term extension was sought, pending the formalisation of the new contract.

Resolution No. GM/06.2017/75

Moved Cr McMullen

Seconded Cr Stanford

That Council:

1. Extend the Bottle Tree Bulletin contract with current service provider Booringa Action Group Incorporated for a further two (2) months (ending 31 August 2017).
2. Assign expenditure to GL 2018.2210.2002.
3. Consider the responses to Tender 17026 at a future Council Meeting.

CARRIED

9/0

Responsible Officer

Manager - Procurement & Commercial Services

Cr. Newman declared a 'Conflict of Interest' in relation to the following item, due to her daughter in-law being a casual employee of one of the businesses who had submitted a tender and was subject to Council's consideration of this matter. Cr. Newman left the Chamber at 1.43pm, taking no further part in discussions on the matter.

Item Number: C.15 **File Number:** D17/47821

SUBJECT HEADING: TENDER 17020 - MARANOA REGIONAL COUNCIL - CLEANING SERVICES

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised the tender, inviting suitably qualified and experienced businesses (or individuals) to provide Cleaning Services across a range of Council's building assets.

The tender period opened on 20 May 2017 with a closing date of 12 June 2017.

Responses were reviewed by an evaluation panel and the report is submitted for Council's consideration.

Resolution No. GM/06.2017/76

Moved Cr Schefe

Procedural Motion - That the matter lay on the table for further consideration at an upcoming General Meeting, following discussion at Council's next Workshop.

CARRIED

8/0

Responsible Officer

Manager - Procurement & Commercial Services

At cessation of discussion and debate on the abovementioned item, Cr. Newman entered the Chamber at 1.44pm.

LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D17/44020

SUBJECT HEADING: PROPOSED LICENCE TO OCCUPY – QUEENSLAND AMBULANCE SERVICE AND MARANOA REGIONAL COUNCIL

Officer's Title: Associate to the Director - Infrastructure Services

Executive Summary:

Queensland Ambulance Service has advised Council they wish to enter into a new Licence to Occupy agreement for the land situated at 81 Arthur Street, Roma currently used as a public car park.

Resolution No. GM/06.2017/77

Moved Cr Chambers

Seconded Cr Schefe

That Council:

1. Authorise the Chief Executive Officer to execute the Licence to Occupy over Lot 2 RP 64336 for a 3 year term.
2. Include the annual fee of \$16,950.90 (Exc. GST) as part of the 2017/18 budget.
3. Authorise the outstanding rental amount from the previous Licence to Occupy term of 3 years totalling the amount of \$43,092 (Exc. GST) to be paid and allowed for as part of the 2016/17 Quarter 4 budget review against GL2201.2001.2001.

CARRIED

9/0

Responsible Officer

Associate to the Director - Infrastructure Services

Item Number:

LC.2

File Number: D17/48326

SUBJECT HEADING:

STAGE 1 ROMA FLOOD MITIGATION - ASSESSMENT OF LOCAL PROPERTY FLOOD RISK AND MITIGATION MEASURES AND CLAIM FOR DAMAGES - ASSESSMENT NO. 14019129

Officer's Title:

**Director - Infrastructure Services
Associate to the Director - Infrastructure Services**

Executive Summary:

The report tabled a letter in relation to the Stage 1 Roma Flood Mitigation from the landholder proposing mediation and seeking a claim for damages. The officer provided further information for Council's consideration in relation to this matter.

Resolution No. GM/06.2017/78

Moved Cr Chambers

Seconded Cr McMullen

That having regard to the issues raised and the likely costs to the ratepayers associated with a formal mediation, Council authorise the Chief Executive Officer to instruct Council's solicitors to:

- 1. Confer with an expert valuer for the purposes of considering the claim made by the Landholder.**
- 2. Liaise with the Landholder's solicitors to arrange a 'without prejudice' meeting to seek to resolve the matter, once Council and the Landholder have the benefit of their own advice as to value.**

It is Council's view that the matter may be able to be resolved on a commercial basis without the need to incur the expenses associated with a formal mediation, or delay and expense associated with litigation. In the event the matter is unable to be resolved following 'without prejudice' discussions, Council remains open to the possibility of a mediation in the future.

CARRIED

9/0

Responsible Officer

Associate to the Director - Infrastructure Services

Item Number: LC.3 **File Number:** D17/48345

SUBJECT HEADING: ROMA FLOOD MITIGATION STAGE 1 - LANDHOLDER NEGOTIATIONS – ASSESSMENT NO. 14008304

Officer's Title: Director - Infrastructure Services
Associate to the Director - Infrastructure Services

Executive Summary:

The report tables a letter in relation to a Stage 1 Access Deed and an Acquisition Agreement, signed by both parties. The officer is providing further information for Council's consideration in relation to this matter.

Resolution No. GM/06.2017/79	
Moved Cr Newman	Seconded Cr McMullen
That Council authorise the Chief Executive Officer, with the assistance of Council's solicitors, to execute the access deed agreement for the value previously offered.	
CARRIED (The Mayor requested his vote against the motion be recorded)	8/1

Responsible Officer	Associate to the Director - Infrastructure Services
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Item Number: LC.4 **File Number:** D17/48315

SUBJECT HEADING: WITHOUT PREJUDICE OFFER FOR COUNCIL CONSIDERATION - ASSESSMENT NO. 15009822

Officer's Title: Manager - Enterprise Risk, Program & Contract Management

Executive Summary:

The report tabled a 'without prejudice' offer received on 21 June 2017 in relation to land bearing Assessment No. 15009822.

Resolution No. GM/06.2017/80	
Moved Cr Chambers	Seconded Cr O'Neil
That Council authorise the Chief Executive Officer to respond, with the assistance of Council's solicitors, to the offers made by those landowners whose land is affected by work associated with Stage 2 of the Roma Flood Mitigation Project, with the response to be consistent with recommendations of the Council Officer Report provided to and accepted by the Council at the General Meeting on 28 June 2017.	
CARRIED	7/2
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	

Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Enterprise Risk, Program & Contract Management
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Resolution No. GM/06.2017/81	
Moved Cr O'Neil	Seconded Cr McMullen
<p>That Council close the meeting to the public at 1.54pm, in accordance with the <i>Local Government Regulation 2012</i> Section 275 (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage in relation to Item LC.5 – Update on Stage 2 Flood Mitigation Property Assessment No. 14008445.</p>	
CARRIED	9/0

Cr. O'Neil left the Chamber at 2.12pm, and entered at 2.14pm.

Resolution No. GM/06.2017/82	
Moved Cr O'Neil	Seconded Cr McMullen
<p>That Council open the meeting to the public at 2.21pm.</p>	
CARRIED	9/0

Item Number: LC.5 **File Number:** D17/48885

SUBJECT HEADING: UPDATE ON STAGE 2 FLOOD MITIGATION PROPERTY - ASSESSMENT NO. 14008445

Officer's Title: Manager - Enterprise Risk, Program & Contract Management

Executive Summary:

The report provided an update on the 'without prejudice' discussions in relation to land bearing Assessment No. 14008445, based on correspondence received by Council on 14 June 2017 and 28 June 2017.

Resolution No. GM/06.2017/83	
Moved Cr McMullen	Seconded Cr Chandler
That Council:	
<ol style="list-style-type: none"> 1. Accept the offer as presented and tabled at the meeting on 28 June 2017 in relation to Assessment No. 14008445. 2. Proceed with the preparation of Section 15 agreement pursuant the <i>Acquisition of Land Act 1967</i>. 3. Undertake a structural assessment of the dwelling prior to works commencing on the levee. 	
CARRIED	9/0

Responsible Officer	Manager - Enterprise Risk, Program & Contract Management
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.25pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 12 July 2017, at Roma Administration Centre.

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Mayor.

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Date.