

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 8 NOVEMBER 2017 COMMENCING AT 9.04AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O’Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Saleyards – Paul Klar, Manager Facilities (Land, Buildings & Structures), Operations Manager Plant, Fleet & Workshops – David Parker, Manager Procurement & Commercial Services – Ryan Gittins, Regional Grants & Council Events Development Coordinator – Susan Sands, Lead Rates Officer/Rates System Administrator.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.04am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/11.2017/01	
Moved Cr Stanford	Seconded Cr Chandler
That the minutes of the General Meeting (21-25.10.17) held on 25 October 2017 be confirmed.	
CARRIED	9/0

Resolution No. GM/11.2017/02	
Moved Cr Stanford	Seconded Cr Chambers
That the minutes of the Special Meeting (3-31.10.17) held on 31 October 2017 be confirmed.	
CARRIED	9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 **File Number:** D17/87187

SUBJECT HEADING: CHRISTMAS & NEW YEAR PERIOD 2017: CHRISTMAS CLOSURE AND ANNUAL CHRISTMAS SHUTDOWN

Officer's Title: Human Resources & Training Advisor

Executive Summary:

In previous years as a work-life balance initiative for the period between Christmas and New Year and to provide an efficient process for taking of leave entitlements, elected members have resolved to close Maranoa Regional Council's Administration Offices, Customer Service Centres, Libraries, and other sections. The Christmas Closure excludes essential services such as Waste Services Facilities, Community Safety and Rural Land Services that remain operational.

Also as a work-life balance initiative, elected members have previously resolved to approve an Annual Christmas Shut Down for a period of three weeks for the Infrastructure Services directorate. Excluded are essential services such as the Roma Airport and Skeleton Crews for Maintenance Delivery & Works and Water, Sewerage & Gas.

The commencement timing for Christmas Closure and the Annual Christmas Shut Down is generally determined by the Christmas and New Year Public Holiday dates.

Resolution No. GM/11.2017/03

Moved Cr Newman

Seconded Cr McMullen

That Council:

1. **Approve the Christmas & New Year closure of Council's Administration Offices, Libraries and non-essential Community Services, from close of business Friday, 22 December 2017 to Monday, 1 January 2018 inclusive, with a resumption of normal Council functions on Tuesday, 2 January 2018.**
2. **Approve the Annual Christmas Shut Down of the Infrastructure Services Directorate Field Based Workforce (excluding the Construction Department) from Monday, 18 December 2017 to Friday, 5 January 2018 inclusive, with a resumption of normal functions on Monday, 8 January 2018.**
3. **Authorise the Chief Executive Officer to communicate the Christmas Closure and Annual Christmas Shut Down to Council Employees and Rate Payers, Customers, Clients and the General Public.**

CARRIED

9/0

Responsible Officer	Human Resources & Training Advisor
CORPORATE, COMMUNITY & COMMERCIAL SERVICES	

Item Number: 11.1 **File Number:** D17/88432

SUBJECT HEADING: 2016/17 ANNUAL FINANCIAL STATEMENTS

Officer's Title: Financial Accountant/Team Coordinator

Executive Summary:

The Annual Financial Statements for the year ended 30 June 2017, including the General Purpose Financial Statements and Current Year Financial Sustainability Statement, were certified by the Queensland Audit Office on 19 October 2017 with an unmodified audit opinion 'clean bill of health' for the financial statements.

Discussion:

Cr. Chambers spoke in favour of the motion, congratulating all staff involved in preparing the annual financial statements, saying it was again an exceptional result with the Queensland Audit Office issuing an unmodified audit with a 'clean bill of health' for both the General Purpose Financial Statements and the Current Year Financial Sustainability Statement.

Resolution No. GM/11.2017/04	
Moved Cr Chambers	Seconded Cr Newman
That Council note and received the audited Annual Financial Statements for 2016/17.	
CARRIED	9/0

Item Number: 11.2 **File Number:** D17/79668

SUBJECT HEADING: BE HEALTHY AND SAFE MARANOA - PROGRAM LINK WITH HEART HEALTH

Officer's Title: Be Healthy & Safe Maranoa Program Coordinator

Executive Summary:

On 13 September 2017 Council resolved to support the Heart of Australia service to the value of \$5,775 (GM/09.2017/20).

Council's Be Healthy and Safe Maranoa (BHSM) program has close links with heart health through many of its programs and services.

Discussion:

Cr. Stanford spoke in favour of the motion, indicating that the BHSM program has many links to heart health, and acknowledged Council's participation in the 2017 Heart Foundation's Awards, with Council announced as both the State and National Award Winner for local government with populations 10,000 – 50,000 category. In closing, Cr. Stanford said that she felt the focus on chronic disease was a good tie in with the program.

Cr. Newman spoke against the motion, indicating that to donate ratepayers' money from Council's core business gave the inference that Council has too much money, which is not true. Cr. Newman queried the taking away of money from a funded service, and paying to participate in the program.

Mayor Golder spoke in favour of the motion, indicating that it was his understanding that the funds received for Be Healthy and Safe Maranoa would not come out of funds required for pothole repairs and gutters as an example. He further said that this partnership would provide more links for the community to access heart health services, and in allocating funds from the BHSM program it meant that funds would be freed up out of the sponsorship budget for community groups in line with community expectations.

Cr. Flynn spoke against the motion, indicating that he did not have a problem with regard to the cause and the group but was not sure it was Council's right to fund this through the BHSM program. He also said that he felt consistency in considering requests was very important, rather than apply one theory in one instance, and then a different theory in another; indicating that you can't have 'two bob' each way.

Cr. O'Neil spoke in favour of the motion, indicating that Council had already had the debate around whether to fund the Heart of Australia Bus, with Council agreeing to support the bus visiting Roma at a previous General Meeting. He said that the program is designed to help improve and promote the health of our community, saying that he couldn't think of a better use of funds than through supporting this worthy project. In closing he said that Council contributes to the BHSM program, just as it does to the Sponsorship budget from the ratepayer base.

In 'summing up' debate, Cr. Stanford said that the BHSM program had received significant funding through the *Tackling Regional Adversity through Integrated Care* Grant, which has helped Council support additional activities. In closing, Cr. Stanford said that Council had already given its support to contribute funds to the Heart of Australia Service, and this was simply a review of where those funds will come from.

Resolution No. GM/11.2017/05	
Moved Cr Stanford	Seconded Cr Chandler
That Council:	
<ol style="list-style-type: none"> 1. Promote its support of the Heart of Australia service through its Be Healthy & Safe Maranoa program. 2. Fund the support of \$5,775 (Resolution No. GM/09.2017/20), from the BHSM - Community Health Awareness budget W14064.2433.2001 rather than GL 2887.2249.2001 Sponsorship Budget. 	
CARRIED	8/1

Responsible Officer	Be Healthy & Safe Maranoa Program Coordinator
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Item Number: 11.3 **File Number:** D17/85959

SUBJECT HEADING: DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER

Officer's Title: Associate to the Director - Corporate, Community & Commercial Services

Executive Summary:

This reports sought Council's approval for delegation of Council powers under State Legislation to the position of Chief Executive Officer. Council's delegations are reviewed and updated according to changes in State Government legislation, as they occur throughout the year.

As part of Council's ongoing monthly reviews of its delegations, they are updated as required.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating she was very supportive of Council's Animal Management program.

Resolution No. GM/11.2017/06

Moved Cr Chandler

Seconded Cr Schefe

That Council, under section 257 of the *Local Government Act 2009*, delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation attached to the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the following legislation:

- ***Animal Management (Cats & Dogs) Act 2011***

CARRIED

9/0

Responsible Officer

Associate to the Director - Corporate, Community & Commercial Services

Cr. O'Neil declared a potential, perceived conflict in the following item, due to his position as a Director on the LGIA Super Board as one of the sections pertained to matters associated with Local Government Superannuation. Cr. O'Neil left the Chamber at 9.16am, taking no part in discussion or debate on the matter.

Item Number:

11.4

File Number: D17/86347

SUBJECT HEADING:

DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER

Officer's Title:

Associate to the Director - Corporate, Community & Commercial Services

Executive Summary:

This reports sought Council's approval for delegation of Council powers under State Legislation to the position of Chief Executive Officer. Council's delegations are reviewed and updated according to changes in State Government legislation, as they occur throughout the year.

As part of Council's ongoing monthly reviews of its delegations, they are updated as required.

Discussion:

A replacement schedule attached to the officer's report was provided to Council at commencement of the meeting. It was determined that the matter should lay on the table for further consideration at a later point during the meeting to allow Councillors time to review the updated information.

Resolution No. GM/11.2017/07

Moved Cr Chambers

That the matter lay on the table for further consideration at a later point during the meeting.

CARRIED

8/0

At cessation of discussion and debate on the abovementioned item, Cr. O'Neil entered the Chamber at 9.17am.

Item Number: 11.5 **File Number:** D17/86229

SUBJECT HEADING: 2018 COUNCIL MEETING SCHEDULE

Officer's Title: Lead Officer - Councillors' Support & Community Engagement

Executive Summary:

This report had been prepared to provide Council an opportunity to review meeting rotation arrangements, and to set meeting dates for 2018.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that this Council, and many former terms of Council had adopted the common practice of meetings being held on the dates proposed, saying that the community expected Council to meet on these days. In closing, Cr. O'Neil said that a date had been set for the 2018/19 budget, highlighting how seriously Council's focus on the budget is, with the budget to be adopted at the start of June 2018.

Mayor Golder spoke against the motion, indicating that he was not in favour of Councillor Workshops being held on the proposed dates, and that these days should be freed up so that Councillors can spend time in each of the communities across the region to liaise with the community represented. Further, he said that he would rather use the additional time on General Meeting days for holding of workshops, and would like to see the workshops used for deputations and so forth. In closing, Mayor Golder said that it was a big challenge finding the time to get around to see the people represented in the community.

Cr. Chambers spoke in favour of the motion, indicating that Councillors are very active in the community through a variety of forums – including the Councillor 'Out & About' program and Councillor attendance at community meetings in each town, as well as attendance at numerous events across the region. Cr. Chambers highlighted the next round of consultations as a further example, with these to be held across the region during the month of November, focusing on economic and community development. In closing, Cr. Chambers said that workshops provide an important opportunity for Council to ensure all Councillors are across everything and in turn could make good decisions.

In summing up debate, Cr. O'Neil indicated that he echoed Cr. Chambers' comments with respect to formal and informal engagement undertaken with the community and highlighted that the upcoming consultations in November across the region will be very focused on setting the strategic direction of Council with significant input from the community. Cr. O'Neil also said that each Councillor had their own additional ideas and activities in supporting the represented community, providing his and Cr. Stanford's example of hosting mobile offices across the region to meet with the community. In closing, Cr. O'Neil said that the community had placed their faith in all nine (9) of the elected Councillors to drive the region forward and to operate the business of Council successfully. He said that he couldn't see Council finishing today's meeting before 4pm, similar to most other General Meeting days, and stressed that workshops need a full day of briefings, with the team together; working through initiatives, projects and budgets in preparation for formal decisions. Cr. O'Neil continued by saying that whilst Council holds two (2) General Meetings a month, more time together is needed, and he was pleased to support the setting of meeting dates for the next 12 months.

Resolution No. GM/11.2017/08

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

- 1. Continue to hold the General (Ordinary) Meetings on the second and fourth Wednesday of the month at Council's Roma Administration Centre, commencing at 9.00am, with the first meeting to be held on Wednesday, 24 January 2018 (as per the schedule attached to the officer's report).**

2. Continue to hold Councillor Workshops on an 'as needs' basis and generally on:
 - Tuesday, the first, second and fourth week of each month;
 - Wednesday, in the instance of a workshop being required on the third or fifth week of the month;
 - Wednesday, 17 January 2018 for the first workshop of the new calendar year.
3. Authorise the Chief Executive to advertise/circulate the agreed meeting schedule to the public, Councillors and staff.

CARRIED

7/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Lead Officer - Councillors' Support & Community Engagement
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Item Number: 11.6 **File Number:** D17/88532

SUBJECT HEADING: ROMA SALEYARDS - APPROVAL TO CEASE STORE AND PRIME SALES (VARIOUS DATES OVER CHRISTMAS AND NEW YEAR PERIOD)

Officer's Title: Manager - Saleyards

Executive Summary:

Each year the Roma Saleyards, in conjunction with the Roma Selling Agents, routinely cease store and prime sales over the Christmas and New Year period.

Whilst the facility is still open for spell cattle, private weighing and scanning, this is when essential cleaning and maintenance of the facility is undertaken, as well as some construction works.

This report recommended that the last sale for 2017 be the Store Sale on Tuesday 12 December, with sales recommencing with a Store Sale on Tuesday 16 January 2018.

Discussion:

Cr. Newman spoke in favour of the motion, indicating that the proposed approach reflected the preferences of the Agents, and she hoped that if approved this would help them have a relaxed and merry Christmas.

Resolution No. GM/11.2017/09

Moved Cr Newman

Seconded Cr Flynn

That Council approve for the last sale of 2017 to be the Store Sale scheduled for Tuesday 12 December 2017, with sales recommencing with a Store Sale on Tuesday 16 January 2018.

CARRIED

9/0

Responsible Officer	Manager - Saleyards
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INFRASTRUCTURE SERVICES
Item Number: 12.1 **File Number:** D17/87205

SUBJECT HEADING: WATER METERS POLICY

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

The purpose of this report was to recommend a policy to regulate the use of water meters and to ensure water usage is measured accurately for charging purposes. This policy describes processes for ensuring the accuracy of water meters and testing of meters, as well as the eligibility criteria and the administrative processes used to deal with applications for the granting of water charges remission.

The objectives of this policy are to ensure:

- *Clear processes for testing of water meters*
- *A consistent policy framework for ratepayers with similar circumstances;*
- *Transparency by making clear the requirements necessary to receive concessions.*

Discussion:

Cr. Scheffe spoke in favour of the motion, indicating that this change to policy was workshopped by Council, and is intended to clearly identify Council's method of testing of water meters to ensure equitable treatment for ratepayers, and transparency in the application of a concession.

Mayor Golder spoke against the motion, indicating that the detail of the policy was very complicated, overly so, saying that he believed Council should be giving a 50% remission if residents experience an unexpected leak in their water pipe/s. Further, as a safeguard Council could have a policy if a failure happens more than twice. He said he felt that a 50% remission would take some pressure off people, as an unexpected high water bill could be difficult to find the money for. In closing, he said that the policy needed to be simplified and highlighted the formulae contained in the policy.

Cr. Stanford spoke for the motion, indicating that she believed the formulae was not hard for the average person to work out, and that she believed everyone should try to conserve water, and that she didn't believe it was fair on those that actively save water by giving those with an excessive bill a 50% remission as proposed by the Mayor.

In closing, Cr. Stanford said that each case should be assessed in line with the policy as proposed.

In summing up debate, Cr. Scheffe said that the proposed policy did not remove the ability for people to claim a concession, and that it in fact really expanded the opportunity, and clearly set out policy when Council will give a concession. In closing, Cr. Scheffe said that it was important that clarity was provided as some people have a go at Council, and others have a genuine situation. The policy delineated what Council sees as acceptable as Council is not a bottomless pit of funds.

Resolution No. GM/11.2017/10
Moved Cr Scheffe
Seconded Cr Chambers

That Council adopt the Water Meters Policy to regulate the use of water meters and to ensure water usage is measured accurately as follows:

1. Policy Purpose

To regulate the use of water meters and to ensure water usage is measured accurately for charging purposes.

This policy describes processes for ensuring the accuracy of water meters, testing of meters, as well as the eligibility criteria and the administrative processes used to deal with applications for the granting of water charges remission.

The objective of this policy is to ensure:

- Clear processes for testing of water meters;
- The same treatment for ratepayers with similar circumstances;
- Transparency by making clear the requirements necessary to receive concessions.

2. Policy Scope

This policy applies to all customers, residential, commercial and industrial that receive water from Council through a metered water connection.

3. Definitions

Term	Definition
Applicant	The person in charge of lodging the application. Usually the ratepayer or a representative of the ratepayer (e.g. real estate agent).
Deemed Water Consumption	Water consumption level for the property if the water leak did not occur.
Deemed Water Loss	Water consumption over and above the average consumption for a property caused by an unapparent plumbing failure.
Prescribed Standard	This is the process of determining the accuracy of a water meter as specified in this policy.
Unapparent Plumbing Failure	A leak either underground, under or within concrete or paving or underneath a structure or anywhere that the occupant could not reasonably be expected to know existence of.
Water Meter	Council owned equipment that records the property's water consumption.
Private Ownership	Council own all assets within the water connection from the water main up until the meter. All assets beyond the meter are private ownership.

4. Policy Details

4.1. Testing of water meters

- 4.1.1. A customer may request the Council to test a water meter.
- 4.1.2. A request must be made on a Water Meter Investigation form and be accompanied by the prescribed fee, which will be refunded should the meter be determined to be not registering accurately, in accordance with the prescribed standard (Refer section 4.4).
- 4.1.3. The Council may at any time test a water meter in accordance with the prescribed standard (Refer section 4.4).
- 4.1.4. The Council may at any reasonable time disconnect any water meter for the purpose of testing the water meter.
- 4.1.5. Before the Council disconnects the water supply for the purpose of testing a water meter, the Council must:
 - a. give the occupier of the property at least 48 hours' written notice of its intention to disconnect the water supply, advising of the reasons for shutting it off, and for how long it will be shut off; and

- b. re-connect the water supply as soon as practicable after the water meter has been removed for testing.

4.1.6. Where the applicant who has made a request under section 4.1.1 of this policy is also the occupier of the property, the Council may disconnect the water supply for the purpose of testing a water meter without giving that person at least 48 hours' written notice if that person waives the notice requirement.

4.1.7. The Council may install another water meter which is registering accurately while testing the original water meter.

4.2. Water meters not registering accurately

4.2.1. Where a request is made pursuant to section 4.1, the Council must determine whether the water meter is registering accurately in accordance with the prescribed standard.

4.2.2. Where the Council determines pursuant to subsection (4.1.1) that a water meter is not registering accurately, the Council must refund the request fee and:

- a. carry out any necessary actions to ensure the water meter is registering accurately in accordance with the prescribed standard before reinstalling that water meter; or
- b. install a replacement water meter which is registering accurately.

4.2.3. Where the Council determines pursuant to subsection (4.1.4) that a water meter is not registering accurately, the Council must:

- a. carry out any necessary actions to ensure the water meter is registering accurately in accordance with the prescribed standard before reinstalling that water meter; or
- b. install a replacement water meter which is registering accurately.

4.3. Charge when water meter is not registering accurately

4.3.1. If any water meter in use ceases to register or is determined by the Council to be not registering accurately, the Council may:

- a. estimate the period during which such water meter was not in working order; and
- b. calculate the deemed water consumption, using all reasonable information available to the Council.

4.3.2. The process for calculating the actual charge for water consumption where:

- a. The water meter ceased to register or was not registering accurately is as follows: $A = B + C$
Where
A = the actual charge;
B = the total of the water charges which would have been levied at the last water meter reading (if not previously levied and paid under a previous water consumption charge);
C = the amount which would have been charged for the estimated period for when the water meter ceased to register if the actual consumption for that period had been the deemed water consumption.

However, the actual charge cannot be less than the consumption charge levied.

4.4. Testing of water meter

For the purpose of this Policy, the “prescribed standard” for determining the accuracy of a water meter is as follows:

- a. The authorised person must ensure the occupier of the property does not consume water during the duration of the test.
- b. The authorised person must then take a reading of the water meter being tested (the “property meter”).
- c. The authorised person must then connect a water meter (the “test meter”) known to meet the manufacturer’s standard to a convenient tap and record the meter reading.
- d. The authorised person must then run one hundred litres of water as registered in the test meter through the tap which the test meter is connected to.
- e. The property meter should then be read again and if the readings from the property meter are within 5% of 100 litres, the property meter is taken to be registering accurately.

4.5. Application for remission from excess water charges

Council may give partial remission from payment of the water consumption charges where it is clearly established that:

- 4.5.1 The quantum of the water consumption charge levied was as a consequence of abnormally high water consumption which, upon investigation, was found to be caused by an unapparent plumbing failure; and
- 4.5.2 When the owner of the relevant property became aware of the unusually high water consumption on the property and/or the unapparent plumbing failure, all reasonable steps were taken to locate and repair that failure without delay; and
- 4.5.3 The repair was carried out promptly by a licensed plumber.

4.6. Calculating amount of remission

- 4.6.1 Where the water loss was a direct result of an unapparent plumbing failure the amount of remission will be calculated in accordance with the following formula:-

$$X = (Y - Z) \times 50\%$$

Where

X = the amount of remission to be granted

Y = the total water charges levied for consumption

Z = the amount which would have been charged if the relevant property’s actual consumption for the consumption period had been the deemed water consumption

Water remission may be applied over two consecutive billing periods where there is evidence that the unapparent plumbing failure affected the consumption charges over more than one billing period.

- 4.6.2 Irrespective of the amount of remission calculated under clause 4.6.1, the amount of remission granted will be such that the gross amount to be remitted for any single water loss event will not exceed the sum of the amount which would have been charged if the relevant property’s actual consumption for the billing period had been the deemed water consumption plus \$500.

4.7. Deemed water consumption

- 4.7.1** Where the applicant was the owner of the relevant property for the whole of the three half yearly water billing periods immediately preceding the consumption period in which the water loss occurred, the deemed water consumption is the number of days in the consumption period in which the water loss occurred multiplied by the average daily consumption for the previous three half yearly water billing periods.
- 4.7.2** Where the applicant has owned the relevant property for less than three half yearly billing periods immediately preceding the consumption period in which the water loss occurred, the deemed water consumption is the number of days in the consumption period in which the water loss occurred multiplied by the average daily consumption for the period of ownership.
- 4.7.3** Where the applicant acquired the relevant property during the consumption period in which the loss occurred the deemed water consumption is the first tier consumption limit.

4.8. Requirements for application

The application must include the following:

- Completed application form;
- Certification from the plumber who attended the work that the leak was unapparent;
- Copy of invoice from the licensed plumber (if applicable).

5. Special Provisions

Nil

6. Related Policies and Legislation

Local Government Act 2009
Local Government Regulation 2012

7. Associated Documents

Water Meter Investigation Form
Application Form – Partial Discharge of Water Consumption Charges

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Water, Sewerage & Gas
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Item Number: 12.2 **File Number:** D17/88072

SUBJECT HEADING: PLANT FLEET & WORKSHOPS DEPARTMENT Q1 UPDATE

Officer's Title: Operations Manager - Plant, Fleet & Workshops

Executive Summary:

This report provided an update to Council on the plant fleet replacement program as at the end of October. The report advised that the replacement program has received positive feedback from all the teams.

Discussion:

Cr. Newman spoke in favour of the motion, indicating that she has been involved in and seen strenuous efforts from staff to streamline and update the plant fleet, and believes steps have been taken forward and congratulated the team on identified cost savings and efficiencies.

Resolution No. GM/11.2017/11

Moved Cr Newman

Seconded Cr Chambers

That Council receive and note the Officer's report as presented.

CARRIED

9/0

Responsible Officer

Operations Manager - Plant, Fleet & Workshops

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D17/85676

SUBJECT HEADING: SMALL MUSEUMS CONFERENCE 2018

Officer's Title: Regional Libraries, Arts & Culture Development
Coordinator

Executive Summary:

Council was approached by Museums and Galleries Queensland seeking expressions of interest to host the Small Museums Conference 2018 in Roma.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating that this is an exciting and fantastic event for the Maranoa which will have far reaching positive effects for the local economy. She also highlighted that this is the first time this conference have been held west of the Great Divide.

Resolution No. GM/11.2017/12

Moved Cr Chandler

Seconded Cr O'Neil

That Council:

1. **Commit to hosting the Small Museums Conference in Roma, during October 2018.**
2. **Commit to allocating \$15,000 for this event in the 2018/19 budget.**
3. **Endorse the formation of a working group to coordinate this event.**

4. Nominate two (2) Councillors to act as chair and as a representative to the working group for this event.

CARRIED

9/0

Responsible Officer

Regional Libraries, Arts & Culture
Development Coordinator

Item Number:

13.2

File Number: D17/85987

SUBJECT HEADING:

EXTENSION APPLICATION - REQUEST TO EXTEND
CURRENCY PERIOD OF A DEVELOPMENT APPROVAL
(REF: 2013/18608)

Location:

77-83 Northern Road, Roma QLD 4455 (Lot 30 on
SP240420)

Applicant:

Bickle Investments Pty Ltd (as Tte) C/- Murray and
Associates (Qld) Pty Ltd

Officer's Title:

Planning Officer

Executive Summary:

Council received a request for an extension to the currency period of a development approval issued for a Material Change of Use – "Hotel" and "Tourist Facility" located at 77-83 Northern Road, Roma (properly described as Lot 30 on SP240420).

The development approval was scheduled to lapse on 16 December 2017. The applicant has submitted a request to have the currency period extended by two years. If approved, the applicant will have until 16 December 2019 to commence the approved use.

Resolution No. GM/11.2017/13

Moved Cr Newman

Seconded Cr McMullen

That Council approve the request to Extend the Currency Period of the Development Approval for a Material Change of Use – "Hotel" and "Tourist Facility" located at 77-83 Northern Road, Roma (properly described as Lot 30 on SP240420) by two years, to 16 December 2019.

CARRIED

9/0

Responsible Officer

Planning Officer

Item Number:

13.3

File Number: D17/84780

SUBJECT HEADING:

REGIONAL MONTHLY POOL REPORT AUGUST &
SEPTEMBER 2017

Officer's Title:

Administration Officer - Council Buildings & Structures

Executive Summary:

Across the region Council maintains five swimming pool complexes and The Great Artesian Spa complex.

The pools are operated by contractors under management agreements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.

Reports for the month of August and September for the Great Artesian Spa, Mitchell Memorial Swimming Pool, Injune Swimming Pool, Surat Swimming Pool and Wallumbilla Swimming Pool are presented.

Discussion:

Cr. Newman spoke in favour of the motion, indicating that Council appreciated staff members' efforts in compiling the monthly report for the swimming pool complexes that are expensive facilities.

Cr. Flynn spoke against the motion, indicating that it was alarming that Council was not receiving reports from the manager of the Denise Spencer Memorial Pool, and that he was not totally sure the Roma pool manager has the right to not supply required reports to Council. In closing, he said that he would be disappointed if this continued, as Council does receive criticism from this area, and the manager has continued to not supply reports.

In summing up debate, Cr. Newman indicated that she understood the concerns expressed about missing reports and looked forward to those being received, with Council subsequently being notified as soon as they are to hand.

Resolution No. GM/11.2017/14	
Moved Cr Newman	Seconded Cr Chambers
That Council receive the Regional Swimming Pool reports for the month of August and September 2017.	
CARRIED (Cr. Flynn requested his vote against the motion be recorded)	7/2

Responsible Officer	Administration Officer - Council Buildings & Structures
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Item Number: 13.4 **File Number:** D17/87637

SUBJECT HEADING: ROMA SWIMMING CLUB - REQUEST TO ATTACH SPONSORSHIP SIGNS ON ROMA POOL FENCE

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

Council has been approached by the Roma Swimming Club with a request to display sponsorship signs on the exterior fence of the Denise Spencer Roma Pool.

Resolution No. GM/11.2017/15	
Moved Cr Chambers	Seconded Cr Scheffe
That Council approve the request from the Roma Swimming Club to display sponsorship signage at the Denise Spencer Roma Pool subject to the following conditions:	
<ul style="list-style-type: none"> • The Roma Swimming Club is responsible for ensuring the signage is maintained in a neat condition, includes current information, and is appropriate for the location. • The final installation point for the signage is to be approved by Council's Manager Facilities (Land, Buildings and Structures) in consultation with the Roma Pool Manager, with consideration for the exterior appearance of the facility, safety, security and any Maranoa Regional Council planning requirements. 	

CARRIED (Cr. Newman requested her vote against the motion be recorded)	8/1
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Responsible Officer	Facility Lease Management & Housing Officer/Team Coordinator
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Item Number: 13.5 File Number: D17/87638

SUBJECT HEADING: GREAT ARTESIAN SPA - REQUEST FOR ADDITIONAL IT EQUIPMENT

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

Council received a request from the Booringa Action Group for additional IT equipment to be supplied for public use at the Great Artesian Spa.

Resolution No. GM/11.2017/16	
Moved Cr McMullen	Seconded Cr Chandler
That Council in the quarterly budget review, consider allocating funds to purchase and install a tablet at the Great Artesian Spa in Mitchell.	
CARRIED	9/0

Responsible Officer	Facility Lease Management & Housing Officer/Team Coordinator
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Item Number: 13.6 File Number: D17/86531

SUBJECT HEADING: REQUEST FOR ASSISTANCE - ROMA COUNTRY MARKETS

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council received correspondence from the Roma Country Markets, requesting a refund of fees paid for the hire of tables and chairs used at the markets on 29 October 2017. The group are also requesting a waiver of the hire fees for tables and chairs to be used at their monthly markets in November and December.

Discussion:

Council discussed the previous requests received and group arrangements towards becoming incorporated and operation as a 'Not for Profit Group'.

Resolution No. GM/11.2017/17	
Moved Cr O'Neil	Seconded Cr Newman
That Council:	
<ol style="list-style-type: none"> 1. Approve reimbursement of the fees of \$114.50 charged for hire of tables and chairs on 29 October 2017. 	

2. **Waive the hire fees for 5 tables and 30 chairs for the Roma Country Markets on 18 November and 16 December 2017 to allow the group time to finalise incorporation with a 'Not for Profit' status.**

CARRIED

9/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

COUNCILLOR BUSINESS

Item Number:

22.1

File Number: D17/86966

SUBJECT HEADING:

EVENT PROSPECTUS DEVELOPMENT

Author and Councillor's Title:

Cr. Cameron O'Neil

Executive Summary:

It was proposed that a prospectus be developed which showcases and promotes the Maranoa Region as a location for holding industry forums, events and conferences.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that if Council is going to be one that drives the community forward in the longer term, Council needs to look at every opportunity to stimulate the economy, saying that Council had today approved hosting of the 2018 Small Museums Conference, and that we need more and more organisations to choose the Maranoa as a location to hold events and conferences. He highlighted that this is not just in Roma, but the smaller communities as well, on the back of the State Government having chosen to host conferences in Mitchell.

In closing, he said that Council should grow these opportunities in a business sense, with there being many facilities in the region and private businesses investing to cater for events. He said he looks forward to working with all businesses in the region associated with hospitality, accommodation and other related industries.

Resolution No. GM/11.2017/18

Moved Cr O'Neil

Seconded Cr Newman

That Council:

1. **Further investigate the development of an event prospectus (including associated costs) aimed at showcasing and promoting the Maranoa Region as a desirable destination for hosting a wide variety of industry forums, events and conferences.**
2. **Engage with a variety of local and industry stakeholders in developing same.**

CARRIED

9/0

Responsible Officer

Councillor

CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (d) rating concessions;

- (e) contracts proposed to be made by it;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/11.2017/19

Moved Cr O'Neil

Seconded Cr McMullen

That Council close the meeting to the public.

CARRIED

9/0

Cr. Stanford left the Chamber at 9.59pm, and entered at 10.02am.

Cr. Chambers declared a 'Conflict of interest' in relation to Item C.2 – Consideration of Proposal – Maranoa Diggers Race Club, due to her holding the position of club secretary. Cr. Chambers left the Chamber at 10.12am, taking no part in discussions on the matter.

At cessation of discussions on the abovementioned item, Cr. Chambers entered the Chamber at 10.13am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.32AM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.09AM.

Cr. Chandler declared a 'Conflict of Interest' in relation to Item C.5 – Community Grant Applications – Round 2 2017/18, due to her holding the position of President of the Roma Show Society, an applicant under consideration for this item. Cr. Chandler left the Chamber at 11.15am, taking no part in discussions on the matter.

At cessation of discussions on the abovementioned item, Cr. Chandler entered the Chamber at 11.19am.

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in relation to Item C.5 - Community Grant Applications – Round 2 2017/18. Cr. O'Neil is a paid member (non-executive member) of the Roma Show Society; an applicant under consideration. Cr. O'Neil is also a part time employee of Queensland Murray Darling Committee, a group that had in the past financially supported Murilla Landcare Group Inc. – an applicant under consideration. Cr. O'Neil confirmed that this support was no longer in place and elected to remain for discussions on the basis that neither matter would influence his ability to consider the broader public interest.

Cr. Flynn declared a perceived 'Conflict of Interest' in relation to Item C.6 – September 2017 – Monthly Business Unit Report – Airports, due to his personal business operations at the Roma Airport. Cr. Flynn left the Chamber at 11.19am, taking no part in discussions on the matter.

At cessation of discussions on the abovementioned Item, Cr. Flynn entered the Chamber at 11.20am.

Cr. Chambers declared a 'Material Personal Interest' in relation to Item C.10 – Procurement of two (2) Maintenance Graders, due to her son being an employee of one of the organisations that had put forward a quotation for Council's consideration of this matter. Cr. Chambers left the Chamber at 11.29am, taking no part in discussions of the matter.

At cessation of discussions on the abovementioned item, Cr. Chambers entered the Chamber at 11.33am.

Cr. O'Neil declared a 'Material Personal Interest' in relation to Item C.17 – Amendments to Register of Pre-Qualified Suppliers for Wet Hire of Equipment, due to his father being a company director for one of the tenderers. Cr. O'Neil left the Chamber at 11.42am, taking no part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr. O'Neil entered the Chamber at 11.43am.

Cr. Stanford declared a 'Conflict of Interest' in relation C.21 – Application for Community Organisation Concession, due to her holding an executive position of the group that had made application for Council's consideration. Cr. Stanford left the Chamber at 11.54am, taking no part in discussions on the matter.

At cessation of discussions on the abovementioned item, Cr. Stanford entered the Chamber at 11.57am.

Cr. Stanford left the Chamber at 12.05pm, and entered at 12.08pm.

Cr. Stanford left the Chamber at 12.44pm, and entered at 12.54pm.

Cr. Chambers left the Chamber at 12.48pm, and entered at 12.51pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 1.01PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.36PM.

Resolution No. GM/11.2017/20

Moved Cr O'Neil **Seconded Cr McMullen**

That Council open the meeting to the public at 1.50pm.

CARRIED 9/0

Resolution No. GM/11.2017/21

Moved Cr O'Neil **Seconded Cr Stanford**

That Council add a further item to the Confidential Agenda - Item LC.2 - Roma Flood Mitigation Project - Stage 2 – Landholder Negotiations, in accordance with:

Local Government Regulation 2012

(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

CARRIED 9/0

Resolution No. GM/11.2017/22

Moved Cr O'Neil

Seconded Cr McMullen

That Council close the meeting to the public at 1.51pm.

CARRIED

9/0

Resolution No. GM/11.2017/23

Moved Cr O'Neil

Seconded Cr McMullen

That Council open the meeting to the public at 2.33pm.

CARRIED

9/0

Cr. O'Neil declared a potential, perceived conflict in the following item, due to his position as a Director on the LGIA Super Board as one of the sections pertained to matters associated with Local Government Superannuation. Cr. O'Neil left the Chamber taking no part in discussion or debate on the matter.

Item Number:

11.4

File Number: D17/86347

SUBJECT HEADING:

DELEGATION OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER

Officer's Title:

Associate to the Director - Corporate, Community & Commercial Services

Executive Summary:

This report sought Council's approval for delegation of Council powers under State Legislation to the position of Chief Executive Officer. Council's delegations are reviewed and updated according to changes in State Government legislation, as they occur throughout the year.

As part of Council's ongoing monthly reviews of its delegations, they are updated as required.

This matter had been laid on the table earlier during the meeting, following Council's receipt of a replacement schedule attached to the officer's report.

Resolution No. GM/11.2017/24

Moved Cr Chambers

Seconded Cr Newman

Under section 257 of the *Local Government Act 2009* Council delegate the exercise of powers contained in Schedule 1 of the Instruments of Delegation included in the officer's report, to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the attached Instruments of Delegation for the following legislation:

- ***Local Government Act 2009***

CARRIED

8/0

Responsible Officer

Associate to the Director - Corporate, Community & Commercial Services

At cessation of discussion and debate on the abovementioned item, Cr. O'Neil entered the Chamber at 2.35pm.

Item Number: C.1 **File Number:** D17/85030

SUBJECT HEADING: **BIG RIG MONTHLY MANAGEMENT REPORT AUGUST AND SEPTEMBER 2017**

Officer's Title: **Administration Officer - Council Buildings & Structures**

Executive Summary:

The Big Rig reports for the months of August and September 2017 were presented for Council's information.

Resolution No. GM/11.2017/25	
Moved Cr Chandler	Seconded Cr Flynn
That Council receive the Big Rig reports as presented.	
CARRIED	9/0

Responsible Officer	Administration Officer - Council Buildings & Structures
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Cr. Chambers declared a 'Conflict of interest' in the following item, due to her holding the position of club secretary. Cr. Chambers left the Chamber at 2.36pm, taking no part in discussion or debate on the matter.

Item Number: C.2 **File Number:** D17/87344

SUBJECT HEADING: **CONSIDERATION OF PROPOSAL - MARANOA DIGGERS RACE CLUB**

Officer's Title: **Manager - Facilities (Land, Buildings & Structures)**

Executive Summary:

The annual Maranoa Diggers Race Meeting had to be postponed due to wet weather. The club proposed an arrangement with Council in respect to use of the cold room at the Mitchell Showgrounds until the rescheduled race meeting on 2 December 2017.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that in approving this request it would go some way towards supporting the local race club in Mitchell as a result of them needing to find an alternative date for their second race meet for the year due to wet weather.

Resolution No. GM/11.2017/26	
Moved Cr O'Neil	Seconded Cr Scheff
That Council:	
<ol style="list-style-type: none"> Approve for the Maranoa Diggers Race Club to use the cold room at the Mitchell Showgrounds for a period of six weeks until the postponed race meeting is held on 2 December 2017. 	

2. Waive associated hire fees for use of the cold room and accept a contribution of \$200 from the Maranoa Diggers Race Club towards Council's costs.

CARRIED

8/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

At cessation of discussion and debate on the abovementioned item, Cr. Chambers entered the Chamber at 2.37pm.

Item Number:

C.3

File Number: D17/80715

SUBJECT HEADING:

RENEWAL OF LEASES - TERM LEASE 0/237716 BEING LOT 4 ON EG99 AND TERM LEASE 0/212781 BEING LOT 7 ON WV1710

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources and Mines sought Council's views on the renewal of:

1. Term Lease 0/237716 being Lot 4 on EG99, Reserve for Camping, Water and Road purposes. This Term Lease is due to expire on 26 May 2019.
2. Term Lease 0/212781 being Lot 7 on WV1710, Reserve for Camping, Water and Road purposes. This Term Lease is due to expire on 3 April 2019.

Resolution No. GM/11.2017/27

Moved Cr Scheffe

Seconded Cr Newman

That Council advise the Department of Natural Resources and Mines as follows:

1. Lot 4 on EG99 - That the reserve is still required for its gazetted purpose and that Council offers no objection to the renewal of Term Lease 0/237716 over Lot 4 on EG99.
2. Lot 7 on WV1710 - That the reserve is still required for its gazetted purpose and that Term Lease 0/212781 over Lot 7 on WV1710 will not be renewed until the current Lessee meets standard lease requirements in relation to the control of the infestation of Mother of Millions on the lot.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number:

C.4

File Number: D17/88028

SUBJECT HEADING:

PAYMENT REQUEST – WALLUMBILLA SHOW GROUNDS

Officer's Title:

Regional Sport & Recreation Development Coordinator

Executive Summary:

A report was presented to Council on 16 August 2017, where Council resolved with Resolution No. GM/08.2017/33:

That Council:

1. Pay on receipt of an invoice from Wallumbilla Campdraft Association a contribution of \$12,690 for works carried out at Wallumbilla Show Grounds.

2. *Make this payment after final acquittal is received for Council Major Grant Application of \$31,250, for works to the arena fence and surface.*

This report has been updated with additional information for Council's further consideration.

Resolution No. GM/11.2017/28	
Moved Cr O'Neil	Seconded Cr McMullen
That Council, on receipt of a tax invoice from Wallumbilla Campdraft Association, pay a further amount of \$21,420 from the Community Grants Budget - GL2887.2244.2001.	
CARRIED	7/2

Responsible Officer	Regional Sport & Recreation Development Coordinator
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Cr. Chandler declared a 'Conflict of Interest' in the following item, due to her holding the position of President of the Roma Show Society, an applicant under consideration for this item. Cr. Chandler left the Chamber at 2.40pm, taking no part in discussion or debate on the matter.

Cr. O'Neil declared a potential perceived 'Conflict of Interest' in the following item. Cr. O'Neil is a paid member (non-executive member) of the Roma Show Society; an applicant under consideration. Cr. O'Neil is also a part time employee of Queensland Murray Darling Committee, a group who had in the past financially supported Murilla Landcare Group Inc. – an applicant under consideration. Cr. O'Neil confirmed that this support was no longer in place and elected to remain for discussions on the basis that neither matter would influence his ability to consider the broader public interest.

Item Number:	C.5	File Number: D17/86527
SUBJECT HEADING:	COMMUNITY GRANT APPLICATIONS - ROUND 2, 2017/18	
Officer's Title:	Regional Grants & Council Events Development Coordinator	

Executive Summary:

Council is committed to supporting local and regional initiatives that provide opportunities for residents to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities through the Community Grants Program.

Discussion:

Cr. O'Neil spoke in favour of the motion, indicating that Council had again received stand out applications and expressed his hope that the funds would be well received by the groups in carrying out their projects. Cr. O'Neil also acknowledged staff for their professionalism and efficiency in running the assessment panel arrangements.

Resolution No. GM/11.2017/29	
Moved Cr O'Neil	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> Endorse the recommendations of the assessment panel and approve the Community Grant submissions as follows: 	

Applicant	Project Title	Recommended Funding	Total Project Cost
Australian Campdraft Association	Equip Meeting Place	\$4,963	\$9,963
Injune Professional Rodeo Association	Renewal of Safety Fence at Injune Rodeo Grounds	\$7,000	\$15,900
Mitchell RSL Combined Sporting Club	Cricket Pitch/Wicket Refurbishment	\$2,248	\$5,333
Muckadilla Top Crop	Muckadilla Top Crop Field Day 2018	\$9,868	\$20,398
Murilla Landcare Group Inc	Harrisia Cactus Control in Jackson	\$959	\$3,999
Roma Rednecks Mud Racing Club	Repairs to the Race Track	\$5,000	\$10,778
Roma Touch Association	Repairing Playing Field – purchase of turf cutting machine	\$4,875	\$9,749
Roma Show Society	Refurbishment of Bassett Park Stables	\$2,150	\$7,750
Wallumbilla Rifle Club	Range Earthworks	\$6,952	\$18,182
		\$44,015	\$99,052

2. Allocate these funds from the Community Grants budget GL 2887.2244.2001.

3. Request that the Maranoa Poultry and Caged Birds Club submit the missing supplementary material, and on receipt of documentation the application be assessed on merit.

CARRIED (Cr. O'Neil voted in favour of the motion)

8/0

Responsible Officer	Regional Grants & Council Events Development Coordinator
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At cessation of discussion and debate on the abovementioned item, Cr. Chandler entered the Chamber at 2.42pm.

Cr. Flynn declared a perceived 'Conflict of Interest' in the following item due to his personal business operations at the Roma Airport. Cr. Flynn left the Chamber at 2.42pm, taking no part in discussion or debate on the matter.

Item Number: C.6 **File Number:** D17/80346

SUBJECT HEADING: SEPTEMBER 2017 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS

Officer's Title: Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

The monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/11.2017/30

Moved Cr O'Neil

Seconded Cr Stanford

That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer
Manager - Airports (Roma, Injune, Surat, Mitchell)

At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the Chamber at 2.43pm.

Item Number:
C.7
File Number: D17/87497
SUBJECT HEADING:
HIGH WATER USAGE ASSESSEMENT 14031090 - REQUEST FOR RELIEF
Officer's Title:
Manager - Water, Sewerage & Gas
Executive Summary:

Council sent out a notice to a resident, advising them of high water usage over the previous 6 months, which could be as a result of a water leak. Following a check by Council Officers on the meter showing no fault, the customer responded with the letter, reference D17/79590, requesting a rebate as there had been a significant leak.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating that this situation was a good example of why Council needed the new Water Meters Policy, and an example of it being fair and equitable; delivering the correct outcome.

Mayor Golder spoke against the motion, indicating that the resident had asked Council in their letter to pay a different amount, being \$1,000, and that he was not in favour of paying the proposed amount of money and believed the request made by the resident was fair.

Cr. Schefe spoke in favour of the motion, indicating that the amount recommended for payment was according to Council policy, and further that if anyone is unhappy with the policy, then they should seek to change the policy.

In summing up debate, Cr. Chandler said receipt of this request was (an example of) exactly why Council adopted the new policy.

Resolution No. GM/11.2017/31
Moved Cr Chandler
Seconded Cr Schefe
That Council:

1. Advise the applicant that following quality testing the meter was not found to be faulty.
2. Approve the payment of \$599.53 (Including GST) being the reimbursement in accordance with the Water Meters Policy, from GL 01471.1024.

CARRIED

8/1

Mayor. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	

Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Manager - Water, Sewerage & Gas
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Item Number: C.8 **File Number:** D17/87603

SUBJECT HEADING: HIGH WATER USAGE ASSESSMENT 14010177 - REQUEST FOR RELIEF

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

The resident found a leak at the property meter which was repaired by Council staff. The applicant applied for a rebate on the water bill due to the leak, however the consumption is less than the consumption for the same billing period in the prior year i.e. normal household consumption and therefore ineligible.

Resolution No. GM/11.2017/32

Moved Cr Schefe

Seconded Cr Chambers

That Council advise the applicant that as the consumption for this period is comparable with previous normal household consumption, the claim is not eligible.

CARRIED

7/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer	Manager - Water, Sewerage & Gas
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Item Number: C.9 **File Number:** D17/62530

SUBJECT HEADING: PROCUREMENT OF TWO (2) SLASHING TRACTORS

Officer's Title: Operations Manager - Plant, Fleet & Workshops

Executive Summary:

In line with the Plant replacement program it is intended to replace two (2) Roadside Slasher Tractors in the 2017/18 budget.

Resolution No. GM/11.2017/33

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. Procure two (2) John Deere 6125M Tractors from Vanderfield Pty Ltd (Roma) at a purchase price of \$249,260 (inclusive of GST) plus statutory registration costs.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Vanderfield Pty Ltd and raise a purchase order if the final terms are acceptable.
3. Assign the expenditure to GL 6551.

CARRIED

9/0

Responsible Officer

Operations Manager - Plant, Fleet & Workshops

Cr. Chambers declared a 'Material Personal Interest' in the following item, due to her son being an employee of one of the organisations that had put forward a quotation for Council's consideration. Cr. Chambers left the Chamber at 2.48pm, taking no further part in discussions on the matter.

Item Number:

C.10

File Number: D17/77256

SUBJECT HEADING:

PROCUREMENT OF TWO (2) MAINTENANCE GRADERS

Officer's Title:

Operations Manager - Plant, Fleet & Workshops

Executive Summary:

This report evaluated quotations received for the supply and delivery of two (2) replacement maintenance graders.

Resolution No. GM/11.2017/34

Moved Cr Chandler

Seconded Cr Newman

That Council:

1. Procure two (2) John Deere 670GP Graders from Hitachi Construction Australia Pty Ltd for a total purchase price of \$806,711.16 inclusive of GST, plus statutory registration costs.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Hitachi Construction Australia Pty Ltd and raise purchase orders if the final terms are acceptable.
3. Assign the expenditure to GL 6551.

CARRIED

8/0

Responsible Officer

Operations Manager - Plant, Fleet & Workshops

At cessation of discussion and debate on the abovementioned item, Cr. Chambers entered the Chamber at 2.49pm.

Item Number: C.11 **File Number:** D17/84484

SUBJECT HEADING: DRINKING WATER QUALITY MANAGEMENT PLAN - PLAN AMENDMENT

Officer's Title: Team Coordinator - Projects & Compliance WSG

Executive Summary:

Following a routine four yearly External Audit of Council's Drinking Water Quality Management Plan, several items were identified requiring amendment of the existing Plan. These changes have now been incorporated and the revised Plan is now ready for approval and lodgement to the Regulator on or before 13 November 2017.

Discussion:

Cr. Scheffe spoke in favour of the motion, saying that it was a requirement for Council to have this plan in place.

Resolution No. GM/11.2017/35	
Moved Cr Scheffe	Seconded Cr Newman
That Council approve the revised Drinking Water Quality Management Plan (DWQMP), and lodgement of the DWQMP Amendment Application to the Department of Energy & Water Supply Regulator.	
CARRIED	9/0

Responsible Officer	Team Coordinator - Projects & Compliance Water, Sewerage & Gas
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Item Number: C.12 **File Number:** D17/85905

SUBJECT HEADING: LOT PLAN 349WB1463 ENTRANCE ON WALLUMBILLA NORTH ROAD

Officer's Title: Manager - Construction

Executive Summary:

Council's 2017/18 Capital Works Program includes the construction of the Wallumbilla North Road Rehabilitation Project, Work Order 18020. In order to meet current Engineering Standards, both horizontal and vertical realignments to the existing road were required. During construction it has become apparent that one of the vertical realignments has impacted on the safety and serviceability of an entrance to the property located at Lot Plan 349WV1463. This report sought approval for a change in scope to ensure the built environment meets the current engineering standards as per the design.

Resolution No. GM/11.2017/36	
Moved Cr McMullen	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> 1. Authorise the Chief Executive Officer (or delegate) to finalise negotiations with the land owner and reconfigure the existing gate, fencing and rail structures to enable safe and serviceable access to the property located at Lot Plan 349WV1463. 2. Authorise the additional costs of \$27,000 (Exc. GST), to be funded within the existing approved budget - Works Order 18020 – Wallumbilla North Road Rehabilitation. 	
CARRIED	9/0

Responsible Officer	Manager - Construction
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Item Number: C.13 **File Number:** D17/87170

SUBJECT HEADING: QUARRY AND QUARRY PIT AGREEMENTS

Officer's Title: Associate to the Director - Infrastructure Services

Executive Summary:

A report in relation to quarry pit agreements was initially tabled at the General Meeting held on 8 February 2017. The writer of this report sought to table one (1) addition to clarify and include the requirement for rehabilitation works in addition to access and use of a landholder's property. The inclusion of rehabilitation is to remove any doubt that these works will form part of Council actions.

A requirement of the Forestry Act 1959 is to prepare relevant Quarry Site Development & Management Plans for provision to the Department of Agriculture and Fisheries (DAF) for any of Council's pits. Additionally there is a requirement to ensure a Memorandum of Agreement is in place with any landholders where Council wishes to access their property for use and rehabilitation of the extractive site.

Resolution No. GM/11.2017/37

Moved Cr Chambers

Seconded Cr Stanford

That Council delegate authority to the Chief Executive Officer to authorise on behalf of Maranoa Regional Council:

- Quarry Site Development and Management Plans as per the *Forestry Act 1959*;
- Landholder Memorandum of Agreements for the purposes of access, use and rehabilitation of an extractive site on a landholder's property; and
- Gravel Pit Access Agreements.

CARRIED

9/0

Responsible Officer

Associate to the Director - Infrastructure Services

Item Number: C.14 **File Number:** D17/83694

SUBJECT HEADING: ROMA AIRPORT - LEASE OF LOT 4 AND LOT 11 ON RP 855185

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Lot 4 and Lot 11 on RP 855185, located at the Roma Airport, are currently tenanted for the purpose of aircraft refuelling.

This report was tabled to seek Council's approval to continue the lease arrangements.

Resolution No. GM/11.2017/38

Moved Cr O'Neil

Seconded Cr Newman

That:

1. Council authorise the Chief Executive Officer (or delegate) to enter into negotiations with BP Australia Limited for the lease of land located on Lot 4 and Lot 11 on RP 855185.

<p>2. Council authorise the Chief Executive Officer (or delegate) to execute the lease/s with BP Australia Limited.</p> <p>3. The execution of the lease/s be made pursuant to Section 236(1)(c)(iii) of the <i>Local Government Regulation 2012</i> as the disposal is for the purpose of renewing the lease of the land to the existing tenant of the land.</p> <p>4. The lease payments be no less than the annual values referenced within the agenda report, with the lease period being a minimum of 10 years (with an option for an additional five year term).</p>
<p>CARRIED 9/0</p>

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: C.15 **File Number:** D17/87640

SUBJECT HEADING: REQUEST FOR QUOTATION - MAJOR & MINOR FORMATION GRADING (NORTH)

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Pre-Qualified Suppliers for Road Maintenance & Construction (Minor Works) were invited to submit quotations to undertake major and minor formation grading on eight roads in the northern portion of the region.

The quotation period opened on Monday 8 October 2017 with a closing date of 2pm, 20 October 2017.

Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.

Discussion:

Cr. Stanford spoke in favour of the motion, saying that it was good that the works were in the program and local contractors would be used.

Resolution No. GM/11.2017/39	
Moved Cr Stanford	Seconded Cr Scheffe
That Council:	
<ol style="list-style-type: none"> 1. Select Warren Banks Grader Contracting Pty Ltd as the preferred supplier for: <ul style="list-style-type: none"> • Request for Quotation – Major and Minor Formation Grading – Package 1 (VP88444); and • Request for Quotation – Major and Minor Formation Grading – Package 2 (VP88454). 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Warren Banks Grader Contracting Pty Ltd, noting the lump-sum rate of \$267,821.20 (Inc. GST), and raise a Purchase Order if the final terms are acceptable. 3. Assign expenditure to Work Orders 16598, 16600, 16699, 16965, 16584, 16956 and 16967. 	
<p>CARRIED 9/0</p>	

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: C.16 **File Number:** D17/87834

SUBJECT HEADING: TENDER 18011 - BOREHOLE DRILLING AND CONSTRUCTION AT INJUNE TOWN BORE 1

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly invited tenders from suitably qualified and experienced contractors to construct Injune Town Bore 1.

The Tender period opened on 22 September 2017 with a closing date of 16 October 2017.

Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.

Resolution No. GM/11.2017/40	
Moved Cr McMullen	Seconded Cr Scheffe
That Council:	
<ol style="list-style-type: none"> 1. Select Johnson Drilling Australia Pty Ltd as the preferred tenderer for Tender 18011 – Borehole Drilling and Construction at Injune Town Bore 1. 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Johnson Drilling Australia Pty Ltd, noting the tendered value of \$321,282.50 inclusive of GST, and accept the contract if the final terms are acceptable. 3. Assign the expenditure to Work Order 18894 (Injune Water Supply Replace Bore 1). 	
CARRIED	9/0

Responsible Officer	Manager - Procurement & Commercial Services
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Cr. O'Neil declared a 'Material Personal Interest' in the following item, due to his father being a company director for one of the tenderers. Cr. O'Neil left the Chamber at 2.57pm, taking no part in discussion or debate on the matter.

Item Number: C.17 **File Number:** D17/88060

SUBJECT HEADING: AMENDMENTS TO REGISTER OF PRE-QUALIFIED SUPPLIERS FOR WET HIRE OF EQUIPMENT (TENDER 18006)

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

After the release and subsequent evaluation of Tender 18006, Council resolved to add selected businesses to Council's Register of Pre-Qualified Suppliers for Wet Hire of Equipment (General Meeting held on 25 October 2017).

Two amendments were tabled within this report, for Council's consideration.

Resolution No. GM/11.2017/41
Moved Cr Schefe
Seconded Cr Newman
That:

1. Council approve the proposed amendments to Resolution GM/10.2017/77 by:
 - including KHB Construction Pty Ltd within the Excavator – tracked, Loaders – tyred, and Loaders – skid steers sub-panels; and
 - assigning the 2 Star Local rating to Ezyquip Hire Pty Ltd.
2. Council approve the addition of the following businesses to Council's Register of Pre-qualified Suppliers for Wet Hire of Equipment, being established in accordance with s 232 of the *Local Government Regulation 2012*, under the proposed sub-panels (headings below and on the following pages).
3. Pre-qualification (for the mentioned businesses) remain current until the end of July 2019 (the pre-qualification period for existing panel members (formed in January 2017) will expire at the end of July 2018).
4. Council authorise the Chief Executive Officer to enter into a Deed of Agreement with the selected tenderers formalising the terms and conditions detailed in the draft agreement.
5. Pre-Qualified Businesses provide updated certificates for any insurance policies and/or plant registrations that have expired between the opening of the Tender (31 July) and the end of October 2017, prior to commencing work under this agreement.

Boring Equipment

Ezyquip Hire Pty Ltd	2 Star Local
Networx Construction Pty Ltd	0 Star Local

Cranes

JRT Civil Pty Ltd	0 Star Local
Universal Cranes Pty Ltd	2 Star Local

Dozers (Tracked)

Comac Equipment Pty Ltd	0 Star Local
Hotshot Transport QLD Pty Ltd T/A HTQ	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
Jobe Rose Pty Ltd	5 Star Local
JRT Civil Pty Ltd	0 Star Local
Suffcon Pty Ltd	3 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local

Excavator (Tracked)

Comac Equipment Pty Ltd	0 Star Local
Hotshot Transport QLD Pty Ltd trading as HTQ	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
J & J Earthmoving QLD Pty Ltd	5 Star Local
Jobe Rose Pty Ltd	5 Star Local
JRT Civil Pty Ltd	0 Star Local
Lindsey Michael Bonanno trading as LCB Civil	0 Star Local
M.A. Lister and M.R Lister trading as Matt Lister Earthmoving	5 Star Local
Networx Construction Pty Ltd	0 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local

D.B Johnson & S.C Johnson trading as Roma Bobcat Hire	5 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
Suffcon Pty Ltd	3 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
TL & F Ayers	5 Star Local
Watson, Leon Clive trading as Watson's Backhoe and Tipper Hire	5 Star Local
KHB Construction Pty Ltd	5 Star Local
<u>Graders</u>	
Comac Equipment Pty Ltd	0 Star Local
Hotshot Transport QLD Pty Ltd trading as HTQ	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
Iva Creevey Grading	5 Star Local
JRT Civil Pty Ltd	0 Star Local
M.A. Lister and M.R Lister trading as Matt Lister Earthmoving	5 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local
Rod Beattie Grader Hire Pty Ltd	5 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Suffcon Pty Ltd	3 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
Warren Banks Grader Contracting Pty Ltd	5 Star Local
<u>Haulage – Body Trucks</u>	
B.L Lucht & S.L Lucht trading as Brodie & Sonya Lucht	5 Star Local
Bendemere Construction Pty Ltd	5 Star Local
Buck Scott Haulage Pty Ltd	3 Star Local
Comac Equipment Pty Ltd	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
J & J Earthmoving QLD Pty Ltd	5 Star Local
John Sands	5 Star Local
JRT Civil Pty Ltd	0 Star Local
Lindsey Michael Bonanno T/A LCB Civil	0 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local
J H and K A Pearn trading as Pearn s Auto	5 Star Local
D.B Johnson & S.C Johnson trading as Roma Bobcat Hire	5 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
Suffcon Pty Ltd	3 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
<u>Haulage – End Tippers</u>	
The Cochrane Family Trust trading as ARC Transport Pty Ltd	5 Star Local
Comac Equipment Pty Ltd	0 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
JRT Civil Pty Ltd	0 Star Local
Peak Tractors Pty Ltd	5 Star Local
J H and K A Pearn trading as Pearn s Auto	5 Star Local
TL & F Ayers	5 Star Local
<u>Haulage – Flat Tops</u>	
The Cochrane Family Trust trading as ARC Transport Pty Ltd	5 Star Local

Buck Scott Haulage Pty Ltd	3 Star Local
Comac Equipment Pty Ltd	0 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
Jobe Rose Pty Ltd	5 Star Local
JRT Civil Pty Ltd	0 Star Local
KL & R Morvell Transport Pty Ltd	5 Star Local
M.A. Lister and M.R Lister trading as Matt Lister Earthmoving	5 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
Universal Cranes Pty Ltd	2 Star Local
<u>Haulage – Floats</u>	
The Cochrane Family Trust trading as ARC Transport Pty Ltd	5 Star Local
BC Vincent & Sons Pty Ltd	5 Star Local
Bendemere Construction Pty Ltd	5 Star Local
Buck Scott Haulage Pty Ltd	3 Star Local
Comac Equipment Pty Ltd	0 Star Local
D.G Lacey & D.J Williams & U.H Williams / DND Services	5 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
Jobe Rose Pty Ltd	5 Star Local
JRT Civil Pty Ltd	0 Star Local
KL & R Morvell Pty Ltd	5 Star Local
M.A. Lister and M.R Lister trading as Matt Lister Earthmoving	5 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local
Peak Tractors Pty Ltd	5 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
SKS Contractors Pty Ltd	5 Star Local
Suffcon Pty Ltd	3 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
Universal Cranes Pty Ltd	2 Star Local
<u>Haulage – Road Train Side Tippers</u>	
The Cochrane Family Trust trading as ARC Transport Pty Ltd	5 Star Local
Buck Scott Haulage Pty Ltd	3 Star Local
Comac Equipment Pty Ltd	0 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
JD & TJ Bell	5 Star Local
Jobe Rose Pty Ltd	5 Star Local
M.A. Lister and M.R Lister trading as Matt Lister Earthmoving	5 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
SKS Contractors Pty Ltd	5 Star Local
Suffcon Pty Ltd	3 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
Warner Earthmoving	5 Star Local
<u>Haulage – Truck and Dog</u>	
B.L Lucht & S.L Lucht trading as Brodie & Sonya Lucht	5 Star Local
Bendemere Construction Pty Ltd	5 Star Local
Buck Scott Haulage Pty Ltd	3 Star Local
Comac Equipment Pty Ltd	0 Star Local
Hotshot Transport Qld Pty Ltd trading as HTQ	0 Star Local

Ezyquip Hire Pty Ltd	2 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
John Sands	5 Star Local
JRT Civil Pty Ltd	0 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local
Suffcon Pty Ltd	3 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
<u>Loaders – Backhoes</u>	
Comac Equipment Pty Ltd	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
Iva Creevey Grading	5 Star Local
Networx Construction Pty Ltd	0 Star Local
Newland Civil Construction Pty Ltd	0 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
Watson, Leon Clive trading as Watson's Backhoe and Tipper Hire	5 Star Local
<u>Loaders – Mini</u>	
JRT Civil Pty Ltd	0 Star Local
Hotshot Transport Qld Pty Ltd trading as HTQ	0 Star Local
<u>Loaders – Skid Steers</u>	
The Cochrane Family Trust trading as ARC Transport Pty Ltd	5 Star Local
Bendemere Construction Pty Ltd	5 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
Hotshot Transport Qld Pty Ltd trading as HTQ	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
J & J Earthmoving QLD Pty Ltd	5 Star Local
JRT Civil Pty Ltd	0 Star Local
Networx Construction Pty Ltd	0 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local
J H and K A Pearn trading as Pearn s Auto	5 Star Local
D.B Johnson & S.C Johnson trading as Roma Bobcat Hire	5 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
Warren Banks Grader Contracting Pty Ltd	5 Star Local
KHB Construction Pty Ltd	5 Star Local
<u>Loaders – Tyred</u>	
The Cochrane Family Trust trading as ARC Transport Pty Ltd	5 Star Local
Comac Equipment Pty Ltd	0 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
John Sands	5 Star Local
JRT Civil Pty Ltd	0 Star Local
M.A. Lister and M.R Lister trading as Matt Lister Earthmoving	5 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
SKS Contractors Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local

KHB Construction Pty Ltd	5 Star Local
<u>Materials Handling – Forklifts</u>	
JRT Civil Pty Ltd	0 Star Local
Universal Cranes Pty Ltd	2 Star Local
<u>Materials Handling – Telehandlers</u>	
Ezyquip Hire Pty Ltd	2 Star Local
Networx Construction Pty Ltd	0 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
Universal Cranes Pty Ltd	2 Star Local
<u>Profilers</u>	
Bitu-Mill Road Maintenance Pty Ltd	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
JRT Civil Pty Ltd	0 Star Local
<u>Rollers - Pad Foot</u>	
Comac Equipment Pty Ltd	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
JRT Civil Pty Ltd	0 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local
Rollers Australia Pty Ltd T/A Rollers Queensland	1 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
<u>Rollers – Rubber / Multi-tyred</u>	
Comac Equipment Pty Ltd	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
JRT Civil Pty Ltd	0 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local
Rollers Australia Pty Ltd T/A Rollers Queensland	1 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
Warren Banks Grader Contracting Pty Ltd	5 Star Local
<u>Rollers – Smooth Drum</u>	
Comac Equipment Pty Ltd	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
JRT Civil Pty Ltd	0 Star Local
Rollers Australia Pty Ltd T/A Rollers Queensland	1 Star Local
Suffcon Pty Ltd	3 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
Warren Banks Grader Contracting Pty Ltd	5 Star Local
<u>Scrapers</u>	
Hotshot Transport Qld Pty Ltd trading as HTQ	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
JRT Civil Pty Ltd	0 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
Suffcon Pty Ltd	3 Star Local

T & W Earthmoving (QLD) Pty Ltd	3 Star Local
<u>Spreaders</u>	
Bendemere Construction Pty Ltd	5 Star Local
Comac Equipment Pty Ltd	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
Stabilco Pty Ltd	0 Star Local
THE Mining Pty Ltd	0 Star Local
<u>Stabilisers</u>	
Comac Equipment Pty Ltd	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Stabilco Pty Ltd	0 Star Local
THE Mining Pty Ltd	0 Star Local
<u>Trenching Equipment</u>	
Bendemere Construction Pty Ltd	5 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
J & J Earthmoving Pty Ltd	5 Star Local
JRT Civil Pty Ltd	0 Star Local
Networx Construction Pty Ltd	0 Star Local
D.B Johnson & S.C Johnson trading as Roma Bobcat Hire	5 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
<u>Trucks – Dump (off highway)</u>	
Ezyquip Hire Pty Ltd	2 Star Local
JRT Civil Pty Ltd	0 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local
Roma Earthmoving Pty Ltd trading as DMAC Roma	5 Star Local
<u>Trucks – Prime Movers</u>	
The Cochrane Family Trust trading as ARC Transport Pty Ltd	5 Star Local
BC Vincent & Sons Pty Ltd	5 Star Local
B.L Lucht & S.L Lucht trading as Brodie & Sonya Lucht	5 Star Local
Buck Scott Haulage Pty Ltd	3 Star Local
Comac Equipment Pty Ltd	0 Star Local
D & R Water & Haulage Pty Ltd ATF DR & RJ Carney Family Trust	5 Star Local
D.G Lacey & D.J Williams & U.H Williams / DND Services	5 Star Local
G & R Brown & Sons Pty Ltd T/A Brown Contractors	1 Star Local
JD & TJ Bell	5 Star Local
Jobe Rose Pty Ltd	5 Star Local
JRT Civil Pty Ltd	0 Star Local
KL & R Morvell Transport Pty Ltd	5 Star Local
M.A. Lister and M.R Lister trading as Matt Lister Earthmoving	5 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local
Peak Tractors Pty Ltd	5 Star Local
J H and K A Pearn trading as Pearn s Auto	5 Star Local
Power Pumping Pty Ltd	0 Star Local
Shamar Earthworks Pty Ltd	5 Star Local
Swans Earthmoving Qld Pty Ltd	5 Star Local
T & W Earthmoving (QLD) Pty Ltd	3 Star Local

Universal Cranes Pty Ltd	2 Star Local
Warner Earthmoving	5 Star Local
<u>Vacuum Excavation Equipment</u>	
Hotshot Transport Qld Pty Ltd trading as HTQ	0 Star Local
Ezyquip Hire Pty Ltd	2 Star Local
Force One Aust Pty Ltd	1 Star Local
Georadar Australia Pty Ltd	0 Star Local
Jobe Rose Pty Ltd	5 Star Local
JRT Civil Pty Ltd	0 Star Local
Networx Construction Pty Ltd	0 Star Local
Newlands Civil Construction Pty Ltd	0 Star Local
Power Pumping Pty Ltd	0 Star Local
Super Vax Pty Ltd	0 Star Local
CARRIED	8/0

Responsible Officer	Manager - Procurement & Commercial Services
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At cessation of discussion on the abovementioned item entered the Chamber at 2.58pm.

Cr. O'Neil left the Chamber at 3.02pm, and entered at 3.04pm.

Item Number: C.18 **File Number:** D17/88400

SUBJECT HEADING: QUOTATION REQUEST - RURAL FENCING IN WALLUMBILLA

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council invited suitably experienced businesses to submit quotations for the supply of the necessary labour and material inputs to complete the installation of 13,830 metres of rural fencing in the Wallumbilla area.

The quotation submissions were summarised for Council's consideration.

Discussion:

Cr. Newman spoke in favour of the motion, indicating that she was keen for the issue to be resolved for the safety of people residing in the area or travelling past the fence line.

Cr. Stanford spoke against the motion, indicating that all along she had voiced her concerns and while appreciative and fully aware of the safety concerns, she was apprehensive about the decision being seen to set a precedent that Council would do everyone's fences. In closing, Cr. Stanford said that this was a huge cost at \$88,000 for Council to pay with there being no guarantee the money would be repaid, and felt that the owner should pay for the works.

Cr. Flynn spoke in favour of the motion, indicating that while he understood the frustrations of Cr. Stanford and others, Council needed to get the job done and unfortunately the cost is substantial at \$88,000, however, if Council were to face any legal action, and now that Council is fully aware of the safety concerns, it could cost far greater than \$88,000.

Cr. Chandler spoke against the motion, indicating that she was not against the concerns raised about the legal factors, but was originally opposed to construction of a five (5) barb fence.

Cr. Schefe spoke in favour of the motion, indicating that he felt Council had exhausted all other avenues, and purely from a public safety point of view, and the potential for a liability case should someone be killed in the vicinity, the recommended approach should proceed.

Resolution No. GM/11.2017/42

Moved Cr Newman

Seconded Cr Flynn

That Council:

- 1. Council select Shannon Young Pty Ltd as the preferred supplier for Quotation Request – Rural Fencing in Wallumbilla.**
- 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Shannon Young Pty Ltd, raising a Purchase Order if the final terms are acceptable, subject to any necessary changes arising out of negotiations with the landowner.**
- 3. Transfer the sum of \$33,309 from GL2145.2179.2001 (Rural Services – Weed Control) to Work Order 18866.2800.**
- 4. Assign the expenditure Work Order 18866.2800.2001**

CARRIED (Cr. Stanford requested her vote against the motion be recorded)

7/2

Responsible Officer

Manager - Procurement & Commercial Services

Item Number:

C.19

File Number: D17/86641

SUBJECT HEADING:

OBJECTION TO RATING CATEGORY - LOT 2; 77 WV 975

Officer's Title:

Lead Rates Officer/Rates System Administrator

Executive Summary:

An objection to the rating category was received from the applicant for Lot 2; 77 WV 975.

Resolution No. GM/11.2017/43

Moved Cr Newman

Seconded Cr Chambers

That Council endorse the Chief Executive Officer's consideration and proposed decision pursuant to section 91(2) of the *Local Government Regulation 2012* that the land is to be re-categorised to rating category 38 (Rural) effective 1 July 2017.

CARRIED

9/0

Responsible Officer

Lead Rates Officer/Rates System Administrator

Item Number:

C.20

File Number: D17/86762

SUBJECT HEADING:

REQUEST FOR DISCOUNT - LOT 11 WT 104, LOT 84 SP 209799, LOT 7-9 WT 90

Officer's Title:

Lead Rates Officer/Rates System Administrator

Executive Summary:

Correspondence has been received from the applicant requesting discount be granted after payment was received following the close of discount for Lot 11 WT 104, Lot 84 SP 209799, Lot 7-9 WT 90.

Resolution No. GM/11.2017/44
Moved Cr Chambers
Seconded Cr O'Neil

That Council not grant the discount on this occasion as the circumstances do not meet the criteria in Council's adopted Revenue Statement and the *Local Government Regulation 2012* for granting discount.

CARRIED

6/3

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	Cr. Newman
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Lead Rates Officer/Rates System Administrator
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Cr. Stanford declared a 'Conflict of Interest' in the following item, due to her holding an executive position of the group that had made application for Council's consideration. Cr. Stanford left the Chamber at 3.17pm, taking no part in discussion or debate on the matter.

Item Number: C.21 **File Number:** D17/86909

SUBJECT HEADING: APPLICATION FOR COMMUNITY ORGANISATION CONCESSION – LOT 1 RP 883936

Officer's Title: Lead Rates Officer/Rates System Administrator

Executive Summary:

An Application for Rates and Water Access Concession for Community Organisations was received from the applicant for Council's consideration.

Discussion:

Cr. Chambers spoke in favour of the motion, indicating that this was part of the newly created Community Organisations Rate Rebates and Concessions Policy, and the recommended category was in line with other organisations who had received the same concession.

Mayor Golder spoke against the motion, indicating that he felt the category proposed was not reflective of the group operating once a month, and that rather than the 50% concession under Class D, he felt the group should be categorised as a class 'C' which would allow for 100% remittance of the general rate fee, given this was a small community group with a small turn over.

Cr. Newman spoke in favour of the motion, saying that the decision Council makes must be in accordance with the agreed policy framework for consistency, and adhoc decisions should not be made. In closing, she suggested the point raised by the Mayor should be considered for a potential policy clarification or development of stronger guidelines.

In summing up debate, Cr. Chambers said that the applicant will receive some concession, which is better than none. She did say that this was a new Council policy, and if there were concerns the policy should come back to Council for further discussion.

Resolution No. GM/11.2017/45
Moved Cr Chambers
Seconded Cr McMullen

That Council grant the applicant a “Concession Class D” concession in accordance with the Community Organisations – Rate Rebates and Concessions policy in the amount of \$287.75 being 50% of the general rates for the 2017/18 year.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	

Responsible Officer
Lead Rates Officer/Rates System Administrator

At cessation of discussion and debate on the abovementioned item, Cr. Stanford entered the Chamber at 3.20pm

Item Number:
C.22
File Number: D17/83321
SUBJECT HEADING:
ROMA QUARRY - BUSINESS UNIT REPORT SEPTEMBER 2017
Officer's Title:
Support Officer - Procurement & Commercial Services
Executive Summary:

This Report was presented to Council to provide a summary of the performance of the Council's Quarry for the first four months of 2017/18 and the financial year to date. The information in the report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/11.2017/46
Moved Cr Newman
Seconded Cr McMullen

That Council receive and note the Officer's report as presented.

CARRIED

9/0

Responsible Officer
Support Officer - Procurement & Commercial Services

Item Number: C.23 **File Number:** D17/88578

SUBJECT HEADING: ROMA SALEYARDS MULTI PURPOSE FACILITY

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

This report provided Councillors with additional background to the Saleyards Multipurpose Facility including the beef interpretative centre.

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that Council was in a position to apply for the second portion of funding with the Federal Government's Building Better Regions Program Round 2, which would enable Council to continue with the Roma Saleyards Multi-Purpose facility, as has been the wish of this Council.

Mayor Golder spoke against the motion, indicating that as he had voted against the motion to construct a Multi-Purpose facility and was in favour of the funding going to upgrade the yards.

Cr. Newman spoke in favour of the motion, indicating this was a tremendous opportunity for Council and expressed her wish that hopefully the application would succeed bringing extra money into the region by completing the upgraded plan for the facility. In closing, she highlighted how important the project was for the Maranoa.

In summing up debate, Cr. Flynn indicated that this project would ensure the Roma Saleyards continues to maintain its current status as the premier selling saleyards in Australia into the future.

Resolution No. GM/11.2017/47

Moved Cr Flynn

Seconded Cr Newman

That Council:

1. **Consolidate all information to date and re-submit an updated business case for the new funding round (Round 2) of the Federal Government's Building Better Regions Program announced today (8 November 2017).**
2. **Allocate the co-contribution as required in the 2018/19 budget to enable the project to commence within 12 weeks of executing a funding agreement.**
3. **Authorise the Chief Executive Officer to sign a funding agreement on behalf of Council if the project is successful.**
4. **Prepare a Frequently Asked Questions (FAQ) document to provide additional background for the community about the project.**

CARRIED

7/2

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

Responsible Officer

Director - Corporate, Community & Commercial Services

Item Number: C.24 **File Number:** D17/88133

SUBJECT HEADING: MINOR AMENDMENTS TO THE ORGANISATIONAL STRUCTURE

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

The report seeks Council approval for minor amendments to the organisational structure.

Resolution No. GM/11.2017/48

Moved Cr Chambers

Seconded Cr Newman

That Council:

1. Endorse the proposed amendment to the organisational structure as follows:
 - Change the reporting line of Labourer (0768) from reporting to the Plumber Construction (0778) to reporting to the Plumber Gas Services (0777).
 - Change the reporting line of the Saleyards Officer – Maintenance & Construction (0649) from reporting to the Saleyards Officer (0400) to reporting to the Manager – Saleyards (0107).
 - Change the reporting line of the Saleyards Officer (0650) from reporting to the Saleyards Officer (0400) to reporting to the Manager – Saleyards (0107).

2. Approve for the Chief Executive Officer to consult with the relevant members of the management team for the proposed changes to the Office of the CEO Directorate in relation to the proposed increased role and revised positioning of the Program Management function, with the view of having direct influence on roll out of new processes for Program and Project Management within Council during the reform period including:
 - defining the role and responsibilities for a new position for Council's forward program of works resulting from the vacancy in the full-time position of Strategic Asset Management and Planning;
 - the revised positioning of the Enterprise Risk, Quality, Safety and Environment function.

CARRIED

9/0

Responsible Officer	Associate to the Chief Executive Officer
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Item Number: C.25 **File Number:** D17/88701

SUBJECT HEADING: UPDATE OF QUEENSLAND TREASURY CORPORATION MASTER FACILITY TERMS

Officer's Title: Associate to the Director – Corporate, Community & Commercial Services

Executive Summary:

The Queensland Treasury Corporation (QTC) has provided an offer of Master Facility Terms for loan and investment products held with QTC.

Resolution No. GM/11.2017/49

Moved Cr Chandler

Seconded Cr Schefe

That Council authorise the Chief Executive Officer to sign the Offer of QTC Master Facility Terms as attached to the officer's report.

CARRIED

9/0

Responsible Officer

Associate to the Director – Corporate, Community & Commercial Services

Item Number:

C.26

File Number: D17/76923

SUBJECT HEADING:

RETABLED - OPERATIONAL PLAN/WORK PROGRAM OBJECTIVES - QUARTER 1 UPDATE

Officer's Title:

Chief Executive Officer

Executive Summary:

The report provided a written assessment of Council's progress in achieving the Operational Plan which was adopted by Council on 31 July 2017.

The report covered the period up to 30 September 2017, and was received by Council at its meeting on 25 October, 2017 providing additional time if Councillors wished to discuss and provide further input.

Discussion:

Cr. Chambers spoke in favour of the motion, acknowledging the staff that have put so much effort into preparing the report, and commended them on an excellent job.

Resolution No. GM/11.2017/50

Moved Cr Chambers

Seconded Cr Flynn

That Council:

1. Receive the update report for Quarter 1.
2. Endorse the Top 5 Objectives and Targets by Directorate and Department for:
 - CEO & Directors (Executive Leadership Team);
 - Managers
3. Review, and if acceptable to Council, endorse the whole of Council targets.
4. Endorse 3 types of reporting going forward (each reported within a month of the end of each quarter):
 - Activity (Statistical / Workload);
 - Top 5 progress towards achievement of the established targets;
 - Capital Works & One-Off Initiatives at a Program (Whole-of-Council) perspective, with carryover projects separately identified.
5. Note the status of the capital works program.
6. Approve the budget amendments for the first quarter.

CARRIED

9/0

Responsible Officer

Chief Executive Officer

LATE VERBAL ITEMS

Item Number: L.1 **File Number:** N/A
SUBJECT HEADING: BIG RIG CAFE FACILITY MAINTENANCE
Officer's Title: Director Development, Facilities & Environmental Services

Executive Summary:

The officer sought Council direction in consideration of required renovations at the Big Rig Café Facility.

Resolution No. GM/11.2017/51	
Moved Cr Chandler	Seconded Cr Scheffe
<p>That the Big Rig Café be closed at the end of the current management term to allow for maintenance and refurbishment to be undertaken prior to the contract manager commencing operations for the new term.</p>	
CARRIED	8/1
<p>Mayor Golder called for a division of the vote.</p> <p>The outcomes were recorded as follows:</p>	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Director Development, Facilities & Environmental Services
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Item Number: LC.1 **File Number:** N/A
SUBJECT HEADING: ROMA FLOOD MITIGATION PROJECT - STAGE 2 – LANDHOLDER NEGOTIATIONS
Officer's Title: Chief Executive Officer

Executive Summary:

~~The report tabled a letter received by~~ The Chief Executive Officer ~~tabled~~ circulated correspondence received on 8 November 2017 during the meeting in relation to Assessment No. 15009822.

(Corrected summary highlighted as above on confirmation of these minutes at the General Meeting on 22/11/17)

Resolution No. GM/11.2017/52
Moved Cr Chambers
Seconded Cr O'Neil

That Council offer the landholder a 'Without Prejudice' meeting with the Mayor accompanied by both parties' relevant legal representation, with an outcome of that meeting to be finalised by 12pm noon on Friday 10 November 2017.

CARRIED

8/1

Responsible Officer	Chief Executive Officer
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Resolution No. GM/11.2017/53
Moved Cr Chambers
Seconded Cr O'Neil

That subject to the outcome of the 'Without Prejudice' meeting, if required authorise the Chief Executive Officer to escalate the matter, given the impacts to the project, through the appropriate state government department and in line with current 'Caretaker' arrangements leading up to the state election.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Chief Executive Officer
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.42pm-.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 22 November 2017, at Roma Administration Centre.

 Mayor.

 Date.