

MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 22 NOVEMBER 2017 COMMENCING AT 9.06AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager – Construction – Evan Woods, Manager Airports (Roma, Injune, Surat, Mitchell) – Ben Stewart, Manager Economic & Community Development – Ed Sims, Manager Enterprise Risk, Program & Contract Management – Cameron Hoffmann, Facility Lease Management & Housing Officer/Team Coordinator – Madonna Mole, Finance Officer Debtors – Linda Acutt.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.06am, noting that Cr. Chambers would be a late arrival to the meeting due to her attending the Predator Control Field Day in Surat on behalf of Council.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/11.2017/54

Moved Cr Stanford

Seconded Cr O'Neil

That the minutes of the General Meeting held on 8 November 2017 be confirmed, including an amendment to the Executive Summary of item LC.1 - Roma Flood Mitigation Project - Stage 2 – landholder negotiations, as follows:

Executive Summary:

~~The report tabled a letter received by~~ The Chief Executive Officer ~~tabled~~ circulated correspondence received on 8 November 2017 during the meeting in relation to Assessment No. 15009822.

CARRIED

8/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 **File Number:** D17/92439

SUBJECT HEADING: COUNCIL INITIATED ADVISORY COMMITTEE MEETINGS

Officer's Title: Lead Officer - Councillors' Support & Community Engagement

Executive Summary:

As part of Council's Community Engagement Strategy, Council has a number of Advisory Committees to seek community and stakeholder input on key projects and businesses of Council. Feedback, or the outcomes of these forums, assists Council to identify priorities, inform decisions and develop future strategies and policies.

This report provided a copy of the confirmed and unconfirmed meeting minutes of the advisory committee meetings held during the months of May 2017 – November 2017.

Resolution No. GM/11.2017/55

Moved Cr O'Neil

Seconded Cr Newman

That Council receive and note the confirmed and unconfirmed minutes of the following committees:

- **Confirmed Minutes – Bassett Park Advisory Committee – 21/06/17;**
- **Unconfirmed Minutes – Bassett Park Advisory Committee – 10/10/17;**
- **Unconfirmed Minutes – Wild Dog Advisory Committee Meeting – 07/07/17**
- **Confirmed Minutes – Airport Advisory Committee Meeting – 02/05/17**
- **Unconfirmed Minutes – Airport Advisory Committee Meeting – 07/11/17**
- **Confirmed Minutes – Cobb & Co Store Museum Advisory Committee Meeting – 27/07/17**
- **Unconfirmed Minutes – Cobb & Co Store Museum Advisory Committee Meeting – 14/09/17**
- **Confirmed Minutes – Roma Saleyards Advisory Committee Meeting – 05/10/17**

CARRIED

8/0

Responsible Officer

Lead Officer - Councillors' Support & Community Engagement

Item Number: 11.2 **File Number:** D17/92721

SUBJECT HEADING: DEED OF AGREEMENT FOR EARLY RELEASE OF 2018 ANNUAL VALUATION DATA

Officer's Title: Lead Rates Officer/Rates System Administrator

Executive Summary:

Council received a Deed of Agreement from the Department of Natural Resources and Mines for the early release of 2018 valuation data. This report sought Council's endorsement for the Chief Executive Officer to sign the agreement on behalf of Council.

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| Resolution No. GM/11.2017/56 | |
| Moved Cr Chandler | Seconded Cr Newman |
| That Council authorise the Chief Executive Officer to sign the Deed of Agreement with the Department of Natural Resources and Mines for the early release of 2018 valuation data. | |
| CARRIED | 8/0 |

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| Responsible Officer | Lead Rates Officer/Rates System Administrator |
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Item Number: 11.3 **File Number:** D17/92999

SUBJECT HEADING: MONTHLY FINANCIAL STATEMENTS OCTOBER 2017

Officer's Title: Contractor - Finance Systems Support

Executive Summary:

A monthly financial report was tabled in accordance with section 204 of the Local Government Regulation 2012 for the month of October 2017.

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| Resolution No. GM/11.2017/57 | |
| Moved Cr Newman | Seconded Cr Stanford |
| That the financial statements for the month ending 31 October 2017 be received and noted. | |
| CARRIED | 8/0 |

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| Responsible Officer | Contractor - Finance Systems Support |
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Cr. Flynn declared a potential 'Material Personal Interest' in the following item, due to the proposed policy amendment relating to the Council's Roma Airport Runway capital project. Cr. Flynn operates his personal business at the Roma Airport. Cr. Flynn left the Chamber at 9.12am, taking no part in discussion or debate on the matter.

Item Number: 11.4 **File Number:** D17/93402

SUBJECT HEADING: DEBT (BORROWINGS) POLICY (AMENDED)

Officer's Title: Contractor - Strategic Finance

Executive Summary:

It is a requirement of the Local Government Regulation 2012 (Section 192) that a local government prepare and adopt a debt policy for a financial year. The section defines what should be included in the policy – i.e.:

- (a) the new borrowings planned for the current financial year and the next 9 financial years; and
- (b) the period over which the local government plans to repay existing and new borrowings.

Resolution No. GM/11.2017/58
Moved Cr Schefe
Seconded Cr Newman
That Council adopt the updated Debt (Borrowings) Policy as detailed below:
1. Purpose

The purpose of Borrowings policy is to:

- To comply with the requirements of Chapter 5, Part 4, Section 192 of the *Local Government Regulation 2012*;
- To ensure that borrowings will only be used to finance capital works that will provide services now and into the future;
- To ensure that there will be no borrowings used to finance recurrent expenditure;
- Identify new borrowings;
- The time over which it is planned to repay existing and proposed borrowings to ensure the sound management of any Council debt.

2. Scope

This policy applies to Borrowings by Council in accordance with *Local Government Act 2009* and *Local Government Regulation 2012*. The policy also provides the option for Council to borrow internally – i.e. to source funds from income producing business units of Council, and then to repay those funds in future years on normal commercial terms.

3. Definitions

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|-------------------|---|
| Council | Maranoa Regional Council |
| Act | <i>Local Government Act 2009</i> |
| Regulation | <i>Local Government Regulation 2012</i> |
| QTC | Queensland Treasury Corporation |

All other definitions are as per the *Local Government Act 2009* and the *Local Government Regulation 2012*.

4. Details
4.1 Introduction

Council currently has loans with Queensland Treasury Corporation and may need to seek loans in future years, therefore the following will be considered prior to making any commitments.

In order to provide a better service to ratepayers, Council will restrict the purpose of loans to asset acquisition and expenditure of a capital nature only. The service that will be provided will benefit present and future generations; therefore it is the opinion of Council that the cost should be shared between present and future generations.

The appropriate mix of debt to internal funding used is intended to provide the lowest long term level of rates which does not over commit the future and which provides adequate flexibility of funding in the short term.

4.2 Term of Borrowings

The term of debt will generally relate to the life of the asset created but will not exceed twenty years for any individual asset. Current loans are planned to be repaid within a fifteen (15) year term.

4.3 Option to Borrow Internally

Council proposes to implement an internal borrowing policy whereby one Department is able to borrow from another Department / Business Unit. Loan terms and conditions will be based on commercial terms and will apply QTC's cost of debt to calculate an appropriate rate of (internal) interest.

4.3 Proposed Borrowings

Pursuant to Section 192 of the *Local Government Regulation 2012*, Council must prepare a debt policy each year that states the new borrowings planned for the current financial year and the next 9 financial years.

Based on Council's review of its capital funding requirements, the following borrowings are identified as being required for the current financial year and the next 9 financial years.

Schedule of Borrowings:

| Year | Amount | Purpose | Term |
|-------------|---------------|-----------------------------|-------------|
| 2017/18 | \$350,000 | Replace Bore 1 at Injune | 10 Years |
| 2017/18 | \$2,550,000 | Roma Airport Runway Upgrade | 15 Years |
| 2018/19 | 0 | | |
| 2019/20 | 0 | | |
| 2020/21 | 0 | | |
| 2021/22 | 0 | | |
| 2022/23 | 0 | | |
| 2023/24 | 0 | | |
| 2024/25 | 0 | | |
| 2025/26 | 0 | | |
| 2026/27 | 0 | | |

4.4 Proposed Loan Payout

Council has not made a provision to payout in full any of existing loans in 2017/18.

5. Special Provisions

Not applicable.

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| <p>6. Related Policies and Legislation</p> <p><i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i> <i>Statutory Bodies Financial Arrangements Act 1982</i> <i>Statutory Bodies Financial Arrangements Regulation 2007</i></p> <p>7. Associated Documents</p> <p><i>Investment Policy</i> <i>Budget 2017/18</i></p> | <p>CARRIED 7/0</p> |
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| Responsible Officer | Contractor - Strategic Finance |
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At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the Chamber at 9.13am.

INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number: D17/92200**

SUBJECT HEADING: **COUNCIL MEMBERSHIP OF THE DOWNS AND SURAT BASIN (DASB) GROUP UNDER THE QUEENSLAND WATER REGIONAL ALLIANCE PROGRAM (QWRAP)**

Officer's Title: **Manager - Water, Sewerage & Gas**

Executive Summary:

Council is a member of the Downs and Surat Basin (DASB) Group, receiving funding through the Queensland Water Regional Alliance Program (QWRAP) towards relevant strategic projects. Membership entails agreement to a Terms of Reference, requiring an investigation into collaborative asset sustainability models for Local Governments.

Discussion:

Cr. Schefe spoke in favour of the motion, indicating that this partnership between regional councils was extremely important with the Federal Government's move to look at water reform in Australia. Cr. Schefe highlighted that water is a huge asset, and in Queensland one local government controls, which is not the case in other states. In closing, he said that the alliance allows councils to work together to look at ways to save money, and provided Council's sewer relining project as an example, with the alliance councils releasing their tenders at the same time. He stressed his belief that it was important that Council continues membership with QWRAP.

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| Resolution No. GM/11.2017/59 | |
| Moved Cr Schefe | Seconded Cr O'Neil |
| That Council: | |
| <ol style="list-style-type: none"> Continue participation in the Queensland Water Regional Alliance Program subject to all six (6) councils agreeing to renew their membership, noting that Maranoa Regional Council's collaboration investigation contribution cost is estimated at \$8,333.33 (Exc. GST). | |

2. Commit funding to undertake appropriate regional projects of strategic importance, with all proposed projects to be brought back to Council for formal consideration.
3. Participate and contribute to a regional investigation of alternative institutional models (in order to enable access to Queensland Water Regional Alliances Program funding)

CARRIED

8/0

Responsible Officer

Manager - Water, Sewerage & Gas

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 File Number: D17/87636

SUBJECT HEADING: ROMA AND DISTRICT LITTLE ATHLETICS - USER AGREEMENT BUNGIL STREET OVALS

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

Council was asked to consider entering into a formal agreement with Roma and District Little Athletics Centre Incorporated for the use of the Bungil Street Ovals.

Discussion:

Cr. Flynn spoke in favour of the motion, indicating that he was happy that the group had been approached to formalise the agreement, and highlighted an increase in membership numbers and service provided by the group which had been noticed and appreciated by the community.

Resolution No. GM/11.2017/60

Moved Cr Flynn

Seconded Cr McMullen

That Council:

1. Enter into a non-exclusive User Agreement with Roma and District Little Athletics Centre Incorporated for the use of the Bungil Street Ovals for a period of three (3) years.
2. Require the group to obtain public liability insurance in the amount of \$10,000,000.

CARRIED

8/0

Responsible Officer

Facility Lease Management & Housing Officer/Team Coordinator

Item Number: 13.2 File Number: D17/91212

SUBJECT HEADING: DENISE SPENCER POOL - BOXING DAY CLOSURE

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

Council received correspondence from the Manager of the Denise Spencer Swimming Pool seeking approval to close the pool on Boxing Day being 26 December 2017.

Resolution No. GM/11.2017/61

Moved Cr O'Neil

Seconded Cr McMullen

That Council approve the request for closure of the Denise Spencer Memorial Pool to the general public on Boxing Day, Tuesday 26 December 2017.

CARRIED

7/1

Responsible Officer

Facility Lease Management & Housing Officer/Team Coordinator

Item Number:

13.3

File Number: D17/91325

SUBJECT HEADING:

MITCHELL ON MARANOA GALLEY AGREEMENT - BOORINGA ACTION GROUP'S SUB COMMITTEE - FRIENDS OF THE GALLERY

Officer's Title:

Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

Council was asked to consider entering into a formal agreement with the Booringa Action Group and its Friends of the Gallery subcommittee, for the use of the Mitchell on Maranoa Gallery.

Discussion:

Cr. Chandler spoke in favour of the motion, indicating that the proposed approach formalised arrangements currently in place.

Resolution No. GM/11.2017/62

Moved Cr Chandler

Seconded Cr Newman

That Council:

- 1. Enter into an exclusive Agreement with Booringa Action Group and its Friends of the Gallery subcommittee for a period of three (3) years for the use of the Mitchell on Maranoa Gallery.**
- 2. Not charge a hire fee for the use of the Mitchell on Maranoa Gallery for the term of this agreement.**

CARRIED

8/0

Responsible Officer

Facility Lease Management & Housing Officer/Team Coordinator

Item Number:

13.4

File Number: D17/91580

SUBJECT HEADING:

USER AGREEMENT - SURAT TENNIS CLUB INCORPORATED (INC.)

Officer's Title:

Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

Council was asked to consider entering into a formal agreement with the Surat Tennis Club Incorporated in respect of their use of the Surat Tennis Courts.

Resolution No. GM/11.2017/63

Moved Cr Stanford

That the matter lay on the table for further consideration at an upcoming Workshop with respect to responsibilities under the draft agreement, prior to further formal consideration.

CARRIED

8/0

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| Responsible Officer | Facility Lease Management & Housing Officer/Team Coordinator |
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Cr. O'Neil left the Chamber at 9.31am

Item Number: 13.5

File Number: D17/88571

SUBJECT HEADING: SURAT GOLF COURSE

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council had previously resolved to assume responsibility for Lot 1 on PER4605 and Lot 94 on EG284 being the land on which the Surat Golf Course is located. To allow this transition to be completed, Council must consider the most appropriate tenure type for the land.

Resolution No. GM/11.2017/64

Moved Cr Flynn

Seconded Cr Stanford

That Council:

- 1. Apply to the Department of Natural Resources and Mines to have Lot 94 on EG284 dedicated as a Reserve for Recreation Purposes, to be held by Council in trust for the use of the Surat Community.**
- 2. Not enter into a tenure arrangement with the Department Natural Resources and Mines in respect to Lot 1 on PER4605 (part of Ivan Street Surat).**

CARRIED

7/0

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| Responsible Officer | Manager - Facilities (Land, Buildings & Structures) |
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Cr. O'Neil entered the Chamber at 9.32am.

Item Number: 13.6

File Number: D17/92288

SUBJECT HEADING: POOL SAFETY INSPECTIONS

Officer's Title: Manager Planning & Building Development

Executive Summary:

Queensland's pool safety legislation requires all pool owners to have their pools registered with the Queensland Building Construction Commission (QBCC) and ensure their pools comply with safety standards.

To promote the importance of swimming pool safety and encourage compliance, it is recommended that Council offer residents free pool safety inspections during December 2017 and January 2018.

Discussion:

Cr. Newman spoke in favour of the motion, indicating that she strongly commended the program and service to the community, highlighting the importance of information going out to pool owners about their obligations and requirements surrounding pool safety, and with Council providing this opportunity free of charge for pool safety inspections it further encouraged residents to ensure their pools are compliant and safe.

Resolution No. GM/11.2017/65
Moved Cr Newman
Seconded Cr McMullen
That Council:

1. **Waive domestic pool safety inspection fees and associated inspection travel fees for pool safety inspections conducted in the region during December 2017 and January 2018.**
2. **Fund pool safety inspection services provided during this period from the 2017/18 budget for Community Service Obligations (GL2887.2412.2132).**

CARRIED

8/0

Responsible Officer
Manager - Planning & Building Development
COUNCILLOR BUSINESS
Item Number:
22.1
File Number: D17/92361
SUBJECT HEADING:
JACKSON & NOONGA TOWN & COUNTRY COMMUNITY GROUP - RESIDENT CONCERNS
Author and Councillor's Title:
Cr. Jan Chambers
Executive Summary:

Councillors attend a number of local town improvement group meetings across the region to discuss local and town issues. These forums provide an important opportunity for Councillors to be on the ground in the smaller communities and rotationally meet with residents face to face to discuss items of local interest. The Jackson & Noonga Town & Country Community Group formed in August 2017, and held its most recent meeting on 6 November 2017.

A number of concerns raised by the group on behalf of the residents of Jackson and Noonga were in relation to state controlled roads. While Council does not have control over these assets, it does provide an opportunity for Council to advocate on behalf of the local community for the matters raised.

Discussion:

Cr. Newman spoke in favour of the motion, indicating that this was a wonderful example of the benefits of extensive community consultation with groups and individual councillors. Cr. Newman said that in this instance a range of concerns were raised that, while not Council's responsibility, allowed for Council to help find the answers from the appropriate government department.

Resolution No. GM/11.2017/66
Moved Cr Newman
Seconded Cr O'Neil
That Council:

1. **Write to the Department of Transport and Main Roads advocating that the issues raised on behalf of Jackson and Noonga residents in relation to Jackson – Wandoan Road and the Warrego Highway at Jackson be further investigated.**

2. Invite a local representative from the Department of Transport and Main Roads to attend the next Jackson & Noonga Town & Country Community Group Meeting scheduled for Monday 22 February 2018 at 9am in Jackson.
3. Provide a copy of the letter to the local state member.

CARRIED

8/0

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| Responsible Officer | Lead Officer – Councillors’ Support & Community Engagement |
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Item Number: 22.2 **File Number:** D17/92845

SUBJECT HEADING: MY MARANOA BUSINESS UPDATE

Author and Councillor’s Title: Cr. David Scheffe

Executive Summary:

The My Maranoa Business Initiative was launched by Council in 2015 as part of a suite of initiatives for local business and to continue to improve Council’s procurement processes. At its General Meeting on 25 October 2017, Council endorsed the roll out of the next stage of the initiative. It was proposed that the roll out time frame be extended to allow adequate business engagement and fine-tuning of Council’s business processes prior to its release.

Discussion:

Cr. Scheffe spoke in favour of the motion, indicating that business is now very aware of the *My Maranoa Business* initiative, and its importance in how Council does business, following a number of consultations already undertaken with business about Council’s procurement process. Cr. Scheffe further said that the delay was proposed in part due to the volume of businesses that would be engaged during the process, and compounded by a key Council Officer being unavoidably away during the original proposed roll out, making it very difficult to deliver the program.

Mayor Golder spoke against the motion, indicating that the feedback he had received led him to believe that the panel initiatives were not working and he felt that Council was not supporting local business enough. Further, he said that in his view the process was too complicated and did not deliver a good result and it would be better to go back to the drawing board and make changes to simplify the program. In closing, he said that he believed business had lost faith in the system and Council needed to ensure it was delivering local first, and presenting as a leader for other businesses and industries to emulate in doing the right thing for local business.

Cr. Newman spoke for the motion, indicating that she appreciated that the Mayor had not been involved in the process for part of the journey, and that could possibly indicate the Mayor’s understanding and response to the current program. Cr. Newman said that the *My Maranoa Business* initiative was a major undertaking from its raw beginnings to a process where Council has clearly found ways to use local business, and to keep improving and evolving how Council procures from local business. Further, she said that many changes had been identified through consultation with business and fixed along the way to ensure local business has more and more opportunities to do business with Council. In closing, Cr. Newman provided feedback she had received from local businesses in Surat, saying they have been delighted by the latest steps taken by Council to make it easier for them to be involved, and she was keen to continue to support the process; keeping local business closely in view.

In summing up debate, Cr. Scheffe said that as pointed out by Cr. Newman, and having been on Council prior to establishment of the panels, Council is now light years ahead of its original position with the current system in place, and while it hasn’t been perfect, changes have been made along the way as a result of feedback from the business community, demonstrating that Council has been actively listening and responding.

Resolution No. GM/11.2017/67
Moved Cr Scheffe
Seconded Cr Newman

That Council endorse an extension to the roll out of the next stage of the *My Maranoa Business* initiative, initially approved to occur during November and December 2017 until 30 June 2018.

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

| Those in Favour of the Motion | Those Against the Motion |
|--------------------------------------|---------------------------------|
| Cr. Chandler | Cr. Golder |
| Cr. Flynn | Cr. McMullen |
| Cr. Newman | |
| Cr. O'Neil | |
| Cr. Scheffe | |
| Cr. Stanford | |

Responsible Officer
Manager - Procurement & Commercial Services
Item Number:
22.3
File Number: D17/93065
SUBJECT HEADING:
CUSTOMER SERVICE AREA COMMUNITY CALENDAR
Author and Councillor's Title:
Cr. Tyson Golder
Executive Summary:

The report related to the implementation and upkeep of a Community Events Calendar in all Customer Service reception areas, dedicated time to contacting community groups and implementation of a user friendly online Quick Link.

Discussion:

Council discussed at length the current arrangements in place for communicating events, and Mayor Golder's proposal.

Cr. Newman indicated that she would move to lay the item on the table to allow for further discussion at an upcoming Workshop to further explore the proposal and current processes in place.

Resolution No. GM/11.2017/68
Moved Cr Newman

That the matter lay on the table for further consideration at an upcoming workshop prior to formal consideration at a future General Meeting.

CARRIED

6/2

Cr. Stanford called for a division of the vote.

The outcome was recorded as follows:

| Those in Favour of the Motion | Those Against the Motion |
|--------------------------------------|---------------------------------|
| Cr. Chandler | Cr. Golder |
| Cr. Flynn | Cr. O'Neil |
| Cr. McMullen | |
| Cr. Newman | |
| Cr. Scheffe | |
| Cr. Stanford | |

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| Responsible Officer | Mayor |
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CONFIDENTIAL ITEMS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:-

- (b) industrial matters affecting employees;
- (c) the local government budget;
- (e) contracts proposed to be made by it;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Resolution No. GM/11.2017/69

Moved Cr O'Neil

Seconded Cr McMullen

That Council close the meeting to the public at 9.53am.

CARRIED

8/0

Cr. Scheffe declared a 'Material Personal Interest' in relation to Item C.1 – Roma PCYC Centre – Request to Reduce Trading Hours, due to his wife running a business at the Roma PCYC. Cr. Scheffe left the Chamber at 9.54am, taking no part in discussions on the matter.

Cr. Chandler declared a perceived 'Conflict of Interest' in relation to the same item due to her being a paid member of the Roma PCYC. Cr. Chandler elected to remain for discussions on the basis that it would not influence her ability to consider the broader public interest.

At cessation of discussion on the abovementioned item, Cr Scheffe entered the Chamber at 10.07am.

Cr. Newman left the Chamber at 10.06am, and entered again at 10.07am.

Cr. Newman left the Chamber at 10.08am, and entered again at 10.09am.

Cr. Stanford left the Chamber at 10.10am, and entered again at 10.11am.

Cr. Flynn declared a perceived 'Conflict of Interest' in relation to Item C.6 – Pavement Concession for Charter Flight, due to his personal business operations at the Roma Airport. Cr. Flynn left the Chamber at 10.25am, taking no part in discussion on the item.

Cr. O'Neil left the Chamber at 10.31am, and entered at 10.44am.

Cr. Stanford left the Chamber at 10.36am, and entered at 10.44am.

At cessation of discussion on the abovementioned item and at commencement of the recess for morning tea, Cr. Flynn returned to the Chambers at 10.47am.

Cr. Chambers entered the Chamber during recess for morning tea, following her attendance at the Predator Control Field Day in Surat.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.47AM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.21AM.

Cr. Stanford did not return to the Chamber at resumption of Standing Orders following morning tea.

Cr. Stanford entered the Chamber at 11.33am.

Cr. Chandler left the Chamber at 11.40am, and entered at 11.43am.

Council resumed discussion in relation to Item C.6 – Pavement Concession for Charter Flight. Cr. Flynn again declared a perceived 'Conflict of Interest' in relation to that item and in Item C.9 – Roma Airport Runway Overlay, due to his personal business operations at the Roma Airport. Cr. Flynn left the Chamber at 11.48am, taking no part in discussions of both items.

At cessation of discussions in relation to Items C.6 and C.9, Cr. Flynn entered the Chamber at 11.59am.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR LUNCH AT 12.36PM.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.21PM.

Mayor Golder did not return at the resumption of Standing Orders and Deputy Mayor, Cr. Chambers, took the role of Acting Chair in his absence.

Mayor Golder entered the Chamber and assumed the Chair at 1.24pm.

Cr. Stanford left the Chamber at 1.29pm, and entered at 1.35pm.

During discussion of item C.7 – Stage 1 Roma Flood Mitigation – Assessment of Local Property Flood Risk and Mitigation Measures and Claim for Damages – Assessment No. 14019129, extended discussion occurred. During discussion it was identified that there may be a potential 'Material Personal Interest' arise through the discussions and therefore Mayor Golder left the Chamber at 1.42pm, taking no part in discussion on the matter.

At cessation of discussion in relation to the abovementioned item, Mayor Golder entered the Chamber at 2.00pm.

Cr. Stanford left the Chamber at 1.52pm, and entered at 1.55pm.

Resolution No. GM/11.2017/70

Moved Cr O'Neil

Seconded Cr Flynn

That Council open the meeting to the public at 2.01pm.

CARRIED

9/0

Cr. Scheffe declared a 'Material Personal Interest' in the following item, due to his wife running a business at the Roma PCYC. Cr. Scheffe left the Chamber at 2.01pm, taking no part in discussion or debate on the matter.

Cr. Chandler declared a perceived 'Conflict of Interest in relation to the following item, due to her being a paid member of the Roma PCYC. Cr. Chandler elected to remain for discussions on the basis that it would not influence her ability to consider the broader public interest.

Item Number:

C.1

File Number: D17/93148

SUBJECT HEADING:

**ROMA RECREATION CENTRE – QUEENSLAND POLICE
CITIZENS YOUTH WELFARE ASSOCIATION'S REQUEST
TO REDUCE TRADING HOURS**

Officer's Title:

**Facility Lease Management & Housing Officer/Team
Coordinator**

Executive Summary:

Council received a request from the Queensland Police Citizens Youth Welfare Association (QPCYWA) seeking approval to reduce the operating hours of the centre.

Resolution No. GM/11.2017/71

Moved Cr Flynn

Seconded Cr Stanford

That Council:

- 1. Approve the request from the Queensland Police Citizens Youth Welfare Association (QPCYWA) to reduce the opening hours of the Roma Recreation Centre.**
- 2. Request that the local branch manager meet with Council to discuss safety and insurance matters in light of a recent incident at one of Queensland Police Citizens Youth Welfare Association PCYC facilities.**

CARRIED (Cr. Chandler voted in favour of the motion)

8/0

Responsible Officer

**Facility Lease Management & Housing
Officer/Team Coordinator**

At cessation of discussion and debate on the abovementioned item, Cr. Scheffe entered the Chamber at 2.03pm.

Item Number: C.2 **File Number:** D17/90163

SUBJECT HEADING: APPLICATION TO LEASE COUNCIL OWNED LAND - LOT 28 ON Y22124

Officer's Title: Lead Land Administration Officer

Executive Summary:

Correspondence was received expressing interest in leasing Council owned land located on the corner of Bedwell Street and Tasman Street Yuleba.

Resolution No. GM/11.2017/72

Moved Cr McMullen

Seconded Cr Chandler

That Council call for tenders from parties interested in leasing Lot 28 on Y22124, situated in Yuleba for a minimum period of 3 years.

CARRIED

9/0

Responsible Officer

Lead Land Administration Officer

Item Number: C.3 **File Number:** D17/52621

SUBJECT HEADING: LOT 23 ON SP119657 - WALLUMBILLA CATTLE YARDS

Officer's Title: Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Queensland Rail has offered Council the opportunity to purchase Lot 23 on SP119657 being the Wallumbilla Railway Cattle Yards. Subsequent to Council's most recent deliberations at its General Meeting on 24 May 2017, Queensland Rail has asked Council to submit a reasonable counter offer for consideration.

Resolution No. GM/11.2017/73

Moved Cr Newman

Seconded Cr Chambers

That Council:

- 1. Advise Queensland Rail that Council would not be in a position to make an offer to purchase the Wallumbilla Railway Yards being Lot 23 on SP119657 until after Council adopts its 2018/19 budget and any future offer would be subject to Council including funds in the budget to effect the purchase.**
- 2. Ask Queensland Rail if the figure included in the valuation dated 6 September 2017 constitutes a reasonable purchase price for Council to consider in 2018/19 budget deliberations.**
- 3. Investigate the potential costs associated with Council leasing the property from Queensland Rail.**

CARRIED

9/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number: C.4 **File Number:** D17/83964

SUBJECT HEADING: REMOVAL OF STOCKPILED VEGETATION FROM PROPERTY 49WV422, BLYTHDALE NORTH ROAD UPGRADE PROJECT

Officer's Title: Project Engineer/Superintendent's Rep

Executive Summary:

Stockpiled vegetation from the Blythdale North Road Upgrade Project on property 49WV422 requires removal. This report sought approval from Council to delegate authority to the Chief Executive Officer or delegate to enter into an agreement between Council and the property owner that is legally appropriate and stipulates responsibilities, timeframes and indemnities as detailed in the body of the report.

Resolution No. GM/11.2017/74

Moved Cr Chandler

Seconded Cr Flynn

That Council authorise the Chief Executive Officer to sign a legally appropriate agreement between Council and the property owner for the transfer of ownership for the stockpiled vegetation on property 49WV422, subject to the final details being confirmed as detailed in the body of the report.

CARRIED

9/0

Responsible Officer

Project Engineer/Superintendent's Rep

Item Number: C.5 **File Number:** D17/79356

SUBJECT HEADING: ENDORSEMENT OF TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME (TIDS) WORKS PROGRAM AND AMENDMENTS TO TIDS PROGRAM DELIVERY METHODOLOGY

Officer's Title: Manager - Construction
Lead Infrastructure Program Funding & Budget
Coordination Officer

Executive Summary:

Through the South West Regional Road Technical Group (SWRRTG), Council receives funding for projects on the Local Roads of Regional Significance (LRRS) network. This funding requires a 50/50 matched contribution, therefore Council is required to endorse the proposed four (4) year rolling program and commit to matching the funding provided.

In addition, a construction review of the current program has identified an opportunity whereby rescheduling the projects will present value for money and potential savings during delivery. The savings will be achieved through reducing mobilisation expenditure and camp accommodation costs and consolidating material source locations.

Discussion:

Cr. Stanford spoke in favour of the motion, indicating that the modification of the program as proposed presented a good opportunity to reschedule elements and take advantage of program savings.

Resolution No. GM/11.2017/75
Moved Cr Stanford
Seconded Cr McMullen
That Council:

1. Endorse the proposed work program and commit to funding the \$1,814,998 Council contribution for the 2018/19 projects.
2. Provide preliminary commitment to funding the contribution required for the 2019/20, 2020/21 and 2021/22 programs (\$1,635,000, \$1,285,000 and \$1,175,000 respectively) subject to annual review as part of future budget deliberations.
3. Acknowledge the potential savings to be achieved through rescheduling the current work program and endorse the Chief Executive Officer, or delegate, to seek approval of the changes with the South West Regional Road Technical Group (SWRRTG).

CARRIED

9/0

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| Responsible Officer | Lead Infrastructure Program Funding & Budget Coordination Officer |
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Cr. Flynn declared a perceived 'Conflict of Interest' in the following item, due to his personal business operations at the Roma Airport. Cr. Flynn left the Chamber at 2.08pm, taking no part in discussion or debate on the matter.

Item Number:
C.6
File Number: D17/93667
SUBJECT HEADING:
PAVEMENT CONCESSION FOR CHARTER FLIGHT
Officer's Title:
Manager - Airports (Roma, Injune, Surat, Mitchell)
Executive Summary:

A request for a pavement concession to accommodate the Fokker 70 aircraft at Roma Airport has been received for Council's consideration.

Resolution No. GM/11.2017/76
Moved Cr O'Neil
Seconded Cr McMullen
That Council approve the requested pavement concession for the Fokker 70.

CARRIED

5/3

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| Responsible Officer | Manager - Airports (Roma, Injune, Surat, Mitchell) |
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At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the Chamber at 2.09pm.

Item Number: C.7 **File Number:** D17/93474

SUBJECT HEADING: STAGE 1 ROMA FLOOD MITIGATION - ASSESSMENT OF LOCAL PROPERTY FLOOD RISK AND MITIGATION MEASURES AND CLAIM FOR DAMAGES - ASSESSMENT NO. 14019129

Officer's Title: Director - Infrastructure Services
Associate to the Director - Infrastructure Services

Executive Summary:

The report provided an update for Assessment of Local Property Flood Risk and Mitigation Measures and Claim for Damages in relation to Assessment No. 14019129 following the receipt of further information.

Resolution No. GM/11.2017/77

Moved Cr Chambers

Seconded Cr McMullen

That Council authorise the Chief Executive Officer (or delegate) with the assistance of Council's solicitors to:

1. Arrange a 'Without Prejudice' meeting with the landowners and a mediator on Wednesday 20 December 2017.
2. Engage a property valuer to consider and estimate the costs payable under the *Acquisition of Land Act 1967* for Council's consideration at its meeting on 13 December 2017.

CARRIED

9/0

Responsible Officer

Associate to the Director - Infrastructure Services

Item Number: C.8 **File Number:** D17/91465

SUBJECT HEADING: ONLINE INDUCTION AND TRAINING PROJECT

Officer's Title: Operations Manager - Enterprise Risk Quality Safety & Environment

Executive Summary:

The 2017/18 budget provided funds of \$65,000 for the procurement and implementation of an online learning management system and the development of online induction content. The report sought to progress the project, and re-assign funds from an existing carry-over project to cover implementation and development of this project.

Resolution No. GM/11.2017/78

Moved Cr Flynn

Seconded Cr Stanford

That Council through the Chief Executive Officer authorise the implementation of the Learning Management System, and associated content development, with the companies included in the officer's report, and with Council approving the following budget amendments:

- The transfer of \$5,500 from Work Order 18314 "Interested Parties Assessment" to Work Order 18922 "Learning Management System and Online Contractor Induction".

- The transfer of \$4,500 from Work Order 17558 “Review Incident and Injury Management” to Work Order 18922 “Learning Management System and Online Contractor Induction” of \$4,500.

CARRIED

9/0

Responsible Officer

Operations Manager - Enterprise Risk Quality Safety & Environment

Cr. Flynn declared a potential ‘Material Personal Interest’ in the following item, due to his personal business operations at the Roma Airport. Cr. Flynn left the Chamber at 1.52pm, taking no part in discussion or debate on the matter.

Item Number:

C.9

File Number: D17/93372

SUBJECT HEADING:

PROJECT BUDGET: ROMA AIRPORT RUNWAY OVERLAY

Officer’s Title:

Manager - Enterprise Risk, Program & Contract Management

Executive Summary:

In progressing the Roma Airport Overlay Project it has been identified that the current budget allocation is insufficient to deliver the intended outcomes of the project.

The report proposes an option to allocate loan funding to allow the completion of the project, whilst still capitalising on the existing funding secured under the Queensland Government’s Building Our Regions Program.

Discussion:

Cr. O’Neil spoke in favour of the motion, highlighting that the proposed loan repayments would be borne by the business unit, funded from revenue generated by the Airport, and not paid from funds received through the ratepayer base for the foreseeable future.

Resolution No. GM/11.2017/79

Moved Cr O’Neil

Seconded Cr Chandler

That Council:

1. Authorise the Chief Executive Officer, or delegate, to undertake the required actions to apply for and, if approved, draw down a 15 year loan, for the value of \$2.55M, through Queensland Treasury Corporation.
2. Amend the budget to reflect the anticipated proceeds from the loan, the increased budget for Work Order 18375 Roma Airport Runway Overlay and the debt servicing amount for 2017/18.

CARRIED

8/0

Responsible Officer

Manager - Enterprise Risk, Program & Contract Management

At cessation of discussion and debate on the abovementioned item, Cr. Flynn entered the Chamber at 1.55pm.

Item Number: C.10 **File Number:** D17/92793

SUBJECT HEADING: WRITE OFF GAS CONSUMPTION CHARGES DUE TO MALFUNCTIONING GAS METER

Officer's Title: Finance Officer – Debtors

Executive Summary:

A high gas consumption reading has led to an out of date gas meter being sent for accuracy testing. The meter could not be tested as it was found to be internally faulty.

The report considered a request to write off consumption charges for the 2017 winter invoices.

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| Resolution No. GM/11.2017/80 | |
| Moved Cr Scheffe | Seconded Cr Stanford |
| That Council approve the write off of consumption charges on the last two invoices for gas account 1000335 due to the meter being faulty. | |
| CARRIED | 9/0 |

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| Responsible Officer | Finance Officer - Debtors |
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Item Number: C.11 **File Number:** D17/93772

SUBJECT HEADING: REQUEST FOR REDUCTION IN TRADING TERMS – ACCOUNT NUMBER - 14533

Officer's Title: Associate to the Director – Corporate, Community & Commercial Services

Executive Summary:

Council received correspondence from the applicant, requesting a reduction in trading terms from 28 days to 7 days in relation to Account Number 14533.

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| Resolution No. GM/11.2017/81 | |
| Moved Cr Scheffe | Seconded Cr Chandler |
| That Council approve a reduction in trading terms from 28 days to 14 days. | |
| CARRIED | 9/0 |

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| Responsible Officer | Associate to the Director – Corporate, Community & Commercial Services |
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Item Number: C.12 **File Number:** D17/93654

SUBJECT HEADING: MT HUTTON RETIREMENT VILLAGE

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Council received a formal request from the applicant outlining a proposal for operation of the Mt Hutton Retirement Village.

Resolution No. GM/11.2017/82

Moved Cr Stanford

That the matter lay on the table for further consideration at the General Meeting on 13 December 2017, to allow for further investigation of additional information received for this matter.

CARRIED

9/0

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| Responsible Officer | Manager - Economic & Community Development |
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Item Number: C.13 File Number: D17/93879

SUBJECT HEADING: REFORM OVERVIEW - SIX MONTH LOOK AHEAD

Officer's Title: Chief Executive Officer

Executive Summary:

The report proposed a project team structure to enable a number of reforms to occur over the next 6 months. The areas of focus will be in the high value, high volume or high risk areas, and where there needs to be tight linkages between Council's plans and well defined processes across Directorates and/or Departments.

Resolution No. GM/11.2017/83

Moved Cr Chambers

Seconded Cr Chandler

That Council:

1. **Endorse the key initiatives in the period leading up to June, including but not limited to:**
 - Roll out of new system, processes and charter for customer service;
 - Implementation of program and project management (including software);
 - Linking of asset management plans to financial forecasts for key infrastructure assets, and the Local Government Infrastructure Plan;
 - Tightening the Belt initiatives;
 - Scope expansion for quality/safety/environment management system – including development of Operating Manuals in high risk areas;
 - Development of the corporate framework for the Integrated Maranoa Management system.
 - Plant reform initiatives – from data capture through to reporting and plant hire rate review.
2. **Approve a change in the Organisational Structure to reflect that:**
 - Executive Leadership will be provided by the Chief Executive Officer for Program Management, with management by the Manager Program & Contract Management;
 - Operations Manager – Enterprise Risk, Quality, Safety and Environment will form part of the Office of the CEO Directorate.
3. **Approve the staff arrangements for the new Big Rig Visitor Information Centre model including Tourism Trainee and 2 x Visitor Information Centre Officers.**

4. Approve the library position and change to the Regional Sports Development Officer position (full time to part-time).

CARRIED

9/0

Responsible Officer

Chief Executive Officer

Item Number:

C.14

File Number: D17/93882

SUBJECT HEADING:

SEALING CARPARK AND ACCESS ROAD - ROMA SALEYARDS

Officer's Title:

Director - Corporate, Community & Commercial Services

Executive Summary:

To construct the 2.3 ha gravel hardstand area at the Roma Saleyards, a temporary carpark was constructed on a portion of the carpark area which will form part of the Multi-Purpose Facility project. The report sought Council's approval to proceed with the sealing of this carpark and access road.

Resolution No. GM/11.2017/84

Moved Cr Flynn

Seconded Cr O'Neil

That Council:

1. Approve the sealing of the carpark and access road.
2. Approve 50% of the project costs to be drawn from the approved State Government's Building our Regions funding.
3. Transfer the funds from work order 18679 (Saleyard Capital New Multi-Purpose Facility) to a new Work Order for the carpark sealing.

CARRIED

9/0

Responsible Officer

Director - Corporate, Community & Commercial Services

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.19pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 13 December 2017, at Roma Administration Centre.

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 Mayor.

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 Date.