

**MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 28 MARCH 2018 COMMENCING AT 9.07AM**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn (Short Absence from 10.18am – 11.34am), Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe (until 10.14am), Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

**AS REQUIRED**

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.07am.

**APOLOGIES**

There were no apologies for the meeting.

**CONFIRMATION OF MINUTES**

Resolution No. GM/03.2018/43

Moved Cr Chambers

Seconded Cr Stanford

That the minutes of the General Meeting (4-14.03.18) held on 14 March 2018 be confirmed subject to the following correction:

**Item LC.4 – Request for Internal Review – Rockvale Road**

Resolution No. GM/03.2018/41 be annotated to provide further clarity around funding arrangements:

*That:*

1. ***Council undertake interim works not exceeding \$5,000, with funding to be transferred from a housing project budget (specifically Work Order 18330) – deferred as the property is currently untenanted.***
2. ***The balance of the resolution (GM/02.2018/32) remain in place, with the matter being further considered as part of Council's policy review.***

**Reason for Decision**

***In making this decision Council has given consideration to the length of time that maintenance has been undertaken on this segment of road. The interim works will allow time for the review to take place and appropriate consultation to occur as part of Council's deliberations about its policy (Roads Register) going forward.***

CARRIED (Cr McMullen requested his vote against the motion be recorded)

8/1

**BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

## ON THE TABLE

LC.2 – Application for Conversion of Tenure – Lot 17 on 171822 had been laid on the table at the General Meeting on 28 February 2018.

LC.3 – Update on Roma Saleyards Multi-Purpose Facility Detailed Design had been laid on the table at the General Meeting on 14 March 2018.

## PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

## CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

## CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

## RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

## BUSINESS

### OFFICE OF THE CEO

Cr O'Neil declared a 'Conflict of Interest' in the following item, due to him being a Director of Golden West Apprenticeships. Cr O'Neil left the Chamber at 9.09am, taking no part in discussion or debate on the matter.

<b>Item Number:</b>	<b>10.1</b>	<b>File Number: D18/20535</b>
<b>SUBJECT HEADING:</b>	<b>WORK SKILLS TRAINEESHIPS 2018/19 COMMUNITY PARTNERSHIP PROGRAM</b>	
<b>Officer's Title:</b>	<b>Manager - Organisational Development &amp; Human Resources</b>	

### ***Executive Summary:***

*In 2016 under a joint initiative with Golden West Apprenticeships, Maranoa Regional Council hosted a Skilling Queenslanders for Work Trainee. The joint initiative was successful and resulted in the trainee being employed by Council under a Tourism Traineeship.*

*Based on the success of this joint initiative, it was proposed that Council support Golden West Apprenticeships' application to the 2018/19 Skilling Queenslanders for Work Program through the proposed hosting of six (6) Work Skills Traineeships.*

### **Resolution No. GM/03.2018/44**

**Moved Cr Scheffe**

**Seconded Cr McMullen**

### **That Council:**

- 1. Agree in principle to partner with Golden West Apprenticeships by agreeing to host six (6) trainees under the 2018/19 Work Skills Traineeships Program.**

2. Provide a letter of support for Golden West Apprenticeships' application for Skilling Queenslanders for Work.
3. Approve an allocation of \$7,400 in the 2018/19 Budget for the hosting of six (6) Trainees under the 2018/19 Work Skills Traineeships Program.
4. Provide in-kind support to the value of \$237,195 for the hosting of six (6) trainees under the 2018/19 Work Skills Traineeships Program.
5. Authorise the Chief Executive Officer to enter into a Host Employer Agreement with Golden West Apprenticeships on behalf of Council.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Manager - Organisational Development &amp; Human Resources</b>
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At cessation of discussion and debate on the abovementioned Cr. O'Neil returned to the Chamber at 9.12am.

**Item Number:** 10.2 **File Number:** D18/21996

**SUBJECT HEADING:** MINOR AMENDMENT TO THE CUSTOMER SERVICE POLICY

**Officer's Title:** Associate to the Chief Executive Officer

***Executive Summary:***

*At its meeting on 14 March 2018, Council adopted the new Customer Service Policy. A minor amendment was proposed for Council's consideration.*

**Resolution No. GM/03.2018/45**

**Moved Cr Chambers**

**Seconded Cr Stanford**

**That Council endorse minor amendments to the Customer Service Policy as follows, with the highlighted sections identifying the approved changes:**

<p><b>What happens if a request for service is made to an individual elected member (e.g. Mayor or Councillor)?The Customer communicates the request in a conversation with the Mayor or a Councillor</b></p>	<p>Ideally all Customers should be encouraged to lodge their request through one of the published Customer Service methods.</p> <p>This will provide for the most efficient handling of the request because the information needed to commence work on the request can be gathered in a single step.</p> <p>Prior to entry of the request into the Customer Request System, the officer will also check if the request has already been logged through another Councillor or multiple Councillors, or by the Customer through one or more processes (e.g. the Customer may have also mailed a letter and talked to one of the Customer Service Officers). It is not uncommon for the same request to be received through multiple Councillors and other methods. A review of information prior to entry assists in the quality of the customer service data and ensures that multiple officers aren't working on the same issue.</p>
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	<p>If the Customer is unwilling or unable to take this approach, the elected member (Mayor or Councillor) is to pass on the Customer's name, contact details and the details of the request via e-mail to the Customer Service Team at <a href="mailto:customer.service@maranoa.qld.gov.au">customer.service@maranoa.qld.gov.au</a>. Please note that the response times / performance measures will not commence until the Customer Service Officer has sufficient information from the Customer to commence actioning the request. This may require follow up contact with the Customer for any missing information.</p> <p>If the Customer refuses to give any name and contact details the service levels detailed within this Policy/Charter will not apply other than in the case of an emergency. The request will be allocated to a separate category which will be periodically reviewed and considered for actioning if time and resources permit.</p>
<b>By E-mail</b>	<p>If the Customer wants to send an e-mail about their request, encourage them to send it to <a href="mailto:council@maranoa.qld.gov.au">council@maranoa.qld.gov.au</a> <a href="mailto:customer.service@maranoa.qld.gov.au">customer.service@maranoa.qld.gov.au</a> (with a copy to the Councillor if that is their preference).</p> <p>If the Customer has already sent an e-mail to the Councillor, on-forward the e-mail to <a href="mailto:council@maranoa.qld.gov.au">council@maranoa.qld.gov.au</a> <a href="mailto:customer.service@maranoa.qld.gov.au">customer.service@maranoa.qld.gov.au</a> or the local e-mail address: <a href="mailto:customer.injune@maranoa.qld.gov.au">customer.injune@maranoa.qld.gov.au</a></p> <p><b>Coming soon:</b></p> <p><a href="mailto:customer.roma@maranoa.qld.gov.au">customer.roma@maranoa.qld.gov.au</a>  <a href="mailto:customer.mitchell@maranoa.qld.gov.au">customer.mitchell@maranoa.qld.gov.au</a>  <a href="mailto:customer.surat@maranoa.qld.gov.au">customer.surat@maranoa.qld.gov.au</a>  <a href="mailto:customer.yuleba@maranoa.qld.gov.au">customer.yuleba@maranoa.qld.gov.au</a></p> <p>If a resident forwards their request to Council's general e-mail address (<a href="mailto:council@maranoa.qld.gov.au">council@maranoa.qld.gov.au</a>), it will be forwarded to the <a href="mailto:customer.service@maranoa.qld.gov.au">customer.service@maranoa.qld.gov.au</a> e-mail address as quickly as possible for action by the Customer Service Team.</p> <p>If the matter relates to the conduct of an employee, on-forward the e-mail to <a href="mailto:ceo@maranoa.qld.gov.au">ceo@maranoa.qld.gov.au</a></p>
CARRIED	9/0

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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**Item Number:** 10.3 **File Number:** D18/22005

**SUBJECT HEADING:** **MINOR AMENDMENT TO THE BUDGET SUBMISSIONS & FINANCIAL PLANNING STANDING COMMITTEE AND DRAFT POLICY (TERMS OF REFERENCE)**

**Officer's Title:** **Associate to the Chief Executive Officer**

**Executive Summary:**

*At its meeting on 14 March 2018, Council adopted the Budget Submissions & Financial Planning Standing Committee and Draft Policy (Terms of Reference). A minor amendment was proposed to the Terms of Reference, in relation to the Frequency of Meetings section, to clarify the scheduling of meetings.*

**Resolution No. GM/03.2018/46**

**Moved Cr Chambers**

**Seconded Cr Stanford**

**That Council endorse the minor amendment to the Budget Submissions & Financial Planning Standing Committee and Draft Policy (Terms of Reference), as follows:**

**Frequency of Meetings**

**Unless otherwise resolved by Council, the meetings of the committee will occur in the non-Council meeting weeks in the time otherwise set aside for Council workshops.**

**During peak periods, Council may set other days for budget deliberations. These days will be determined through liaison with Councillors, having regard to diary commitments, and will be advertised on Council's website and other forums once confirmed.**

**Where additional time is required, shorter meetings may also occur on the same day as Council's Agenda Familiarisation workshop or post the Council meeting.**

CARRIED

9/0

**Responsible Officer**

**Chief Executive Officer**

**CORPORATE, COMMUNITY & COMMERCIAL SERVICES**

**Item Number:**

**11.1**

**File Number: D18/21233**

**SUBJECT HEADING:**

**MENTAL HEALTH COORDINATOR POSITION**

**Officer's Title:**

**Be Healthy & Safe Maranoa Program Coordinator**

***Executive Summary:***

*The Western Queensland Primary Health Network (WQPHN) in collaboration with the Queensland Mental Health Commission (QMHC) has commissioned the development of a 2 year (with the possibility for extension) Place Based Suicide Prevention Project (PBSPP) for the Maranoa region. The project will use an evidence-based approach (the Prevention First Framework developed by Everymind) to design and deliver a range of activities focusing on suicide prevention and community wellbeing.*

*The proposed project will involve employment of a local Coordinator based in Roma, hosted by the Maranoa Regional Council and working within the existing Be Healthy and Safe Maranoa program infrastructure. Council would be commissioned to employ the Coordinator and provide the human resource management and employment model; however, the Coordinator would report to the Steering Committee for performance and achievement of KPIs relating to the project. The Coordinator position will be a non-clinical role, with a focus on the planning and coordination aspects of achieving the desired project outcomes.*

**Resolution No. GM/03.2018/47**

**Moved Cr Stanford**

**Seconded Cr Flynn**

**That Council give 'in principle' support to hosting the Community Suicide Prevention Project Coordinator as part of the Maranoa Place Based Suicide Prevention Project, subject to final approval and funding by WQPHN and QMHC.**

CARRIED

9/0

**Responsible Officer**

**Be Healthy & Safe Maranoa Program Coordinator**

**Item Number:** 11.2 **File Number:** D18/21409

**SUBJECT HEADING:** MONTHLY FINANCIAL REPORT AS AT 28 FEBRUARY 2018

**Officer's Title:** Contractor - Finance Systems Support

**Executive Summary:**

*The purpose of this report was for Council to present a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month of February 2018.*

<b>Resolution No. GM/03.2018/48</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr Chambers</b>
<b>That the financial report for the month ending 28 February 2018 be received and noted.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Contractor - Finance Systems Support</b>
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**INFRASTRUCTURE SERVICES**

**Item Number:** 12.1 **File Number:** D18/17804

**SUBJECT HEADING:** REQUEST FOR COUNCIL'S SUPPORT OF THE AUSTRALIAN AIRPORT ASSOCIATION'S PROTECT REGIONAL AIRPORTS CAMPAIGN.

**Officer's Title:** Manager - Airports (Roma, Injune, Surat, Mitchell)

**Executive Summary:**

*Recently the Australian Airports Association (AAA) has requested member airports to provide written support of their Protect Regional Airports campaign to Federal Members of Parliament. This report sought Council's endorsement of the campaign.*

<b>Resolution No. GM/03.2018/49</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Schefe</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li><b>1. Endorse the Protect Regional Airports campaign.</b></li> <li><b>2. Authorise the Chief Executive Officer or delegate to provide written support of the campaign to the Honourable David Littleproud MP.</b></li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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**Item Number:** 12.2 **File Number:** D18/18547  
**SUBJECT HEADING:** LOCAL EMERGENCY COORDINATION COMMITTEE  
 CHAIR APPOINTMENTS  
**Officer's Title:** Project Officer - Community Liaison & Emergency  
 Management

**Executive Summary:**

*The Maranoa Local Disaster Management Group has approved the Local Emergency Coordination Committee Sub Plan to the Maranoa Local Disaster Management Plan on 1 March 2018.*

*The Local Emergency Coordination Committee Sub Plan requires the appointment of Chairperson positions to each of the Local Emergency Coordination Committees and this appointment is to be an elected official.*

<b>Resolution No. GM/03.2018/50</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr McMullen</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. <b>Appoint:</b> <ul style="list-style-type: none"> <li>• <b>Cr. Newman as Chair of the Surat Local Emergency Coordination Committee;</b></li> <li>• <b>Cr. Chambers as Chair of the Mitchell Local Emergency Coordination Committee;</b></li> <li>• <b>Cr. Stanford as Chair of the Injune Local Emergency Coordination Committee, with Cr. Chandler as Deputy Chair;</b></li> <li>• <b>Cr. McMullen as Chair of the Wallumbilla/Yuleba Local Emergency Coordination Committee, with Cr. Flynn as Deputy Chair;</b></li> </ul> </li> <li>2. <b>Note that Cr. Scheffe, as the Local Emergency Coordination Committee representative for the Local Disaster Management Group, will attend Local Emergency Coordination Committee meetings where possible.</b></li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Project Officer - Community Liaison &amp; Emergency Management</b>
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**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:** 13.1 **File Number:** D18/17189  
**SUBJECT HEADING:** MEMORIAL PLAQUE REQUEST  
**Officer's Title:** Local Development Officer - Surat

**Executive Summary:**

*A letter was received requesting permission to install a memorial plaque on the viewing platform along the Surat Riverwalk.*

**Resolution No. GM/03.2018/51**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That Council:**

1. Support the request for a memorial plaque for Malcolm McTaggart to be installed on one of the chairs that are attached to the viewing platform along the Surat Riverwalk.
2. Install the plaque supplied by the family, with the installation cost funded from Work Order 12851.2710.
3. Notify the family if the plaque incurs any damage, to be fixed or amended at the family's responsibility.
4. Approve the following wording for placement on the plaque:

*Malcolm McTaggart 04.03.32 – 18.12.17*

*It's hard to forget someone who gave us so much to remember*

*Forever grateful to the Surat Community*

*Malcolm's loving family*

CARRIED

9/0

**Responsible Officer**

**Local Development Officer - Surat**

**Item Number:**

**13.2**

**File Number: D18/20373**

**SUBJECT HEADING:**

**SPORT AND RECREATION PROJECT TO BE SUBMITTED FOR FUNDING - GET PLANNING SPACES**

**Officer's Title:**

**Regional Sport & Recreation Development Coordinator**

***Executive Summary:***

*Maranoa Regional Council is eligible to submit a project for funding under the Queensland Government's Get Planning Spaces program. The funding opened on 12 February and closes on 18 April 2018.*

**Resolution No. GM/03.2018/52**

**Moved Cr Flynn**

**Seconded Cr Chambers**

**That Council:**

1. Apply for funding from the Get Planning Spaces program for \$7,500 for a total project cost of \$10,000 to develop a master plan for the Mitchell Adventure Ropes Course Precinct.
2. Commit to providing a co-contribution of \$2,500 for this project in the 2018/19 budget, with funds to be allocated from Work Order 2884.2001.2001 (Sport and Recreation Operations).
3. Authorise the Chief Executive Officer to sign the appropriate sub-agreement with the Department of National Parks, Sport and Racing if successful.

CARRIED

8/1

**Responsible Officer**

**Regional Sport & Recreation Development Coordinator**



**Item Number:** 13.3 **File Number:** D18/20419

**SUBJECT HEADING:** REGIONAL POOL REPORT FEBRUARY 2018

**Officer's Title:** Administration Officer - Council Buildings & Structures

**Executive Summary:**

*Across the region Council maintains five swimming pool complexes and The Great Artesian Spa complex.*

*The pools are operated by contractors under management agreements. Contractors provide monthly reports to Council identifying attendance, pool temperatures, chemical levels, maintenance issues and consumables.*

*Reports for the month of February for the Great Artesian Spa, Mitchell Memorial Swimming Pool, Denise Spencer Pool and Surat Swimming Pool were presented. The Injune Swimming pool reports for December 2017, January and February 2018 were also presented.*

<b>Resolution No. GM/03.2018/53</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr Flynn</b>
<b>That Council receive the Regional Swimming Pool reports for the month of February 2018.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Administration Officer - Council Buildings &amp; Structures</b>
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**Item Number:** 13.4 **File Number:** D18/21681

**SUBJECT HEADING:** SUBMISSION OF PROJECTS FOR FUNDING UNDER STATE GOVERNMENT MATURING THE INFRASTRUCTURE PIPELINE PROGRAM (MIPP)

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*The State Government has opened the second round of the Maturing the Infrastructure Pipeline Program (MIPP). This program will help develop necessary documentation to support infrastructure planning and budgeting processes, future grant applications, and to provide better clarity on investment decisions.*

*It was recommended that Council submit application/s under this Program.*

<b>Resolution No. GM/03.2018/54</b>	
<b>Moved Cr Stanford</b>	<b>Seconded Cr</b>
<b>That the matter lay on the table for further consideration at a later point during the meeting in order for the reporting officer to confirm indicative estimates for one of the projects proposed for submission.</b>	
CARRIED	9/0

**LATE ITEMS**
**Item Number:**

L.1

**File Number:** D18/23174

**SUBJECT HEADING:**
**PROPOSED ADJUSTMENT TO WATER RESTRICTION  
 TIMETABLE - SURAT**
**Author and Councillor's Title:**
**Cr. Wendy Newman**
**Executive Summary:**
*Proposed change to the Water Restriction Timetable in Surat for raw water.*
**Resolution No. GM/03.2018/55**
**Moved Cr Newman**
**Seconded Cr Stanford**
**That Council:**

1. **Amend the watering schedule as follows:**
  - **No watering to occur on Monday;**
  - **Allocate the hours previously scheduled for Monday i.e. 4 hours per day for both east and west to Saturday (west) and Sunday (east):**
    - i. **This will provide for 8 hours total watering time for both east and west on their respective weekend watering day. Watering times will be 6am – 10am and 4pm – 8pm;**
    - ii. **This is to assist with water pressure and effective use of this currently limited resource.**
2. **Notify the residents of the change, and remind them of the need to maintain limited use of all water (raw and potable/treated) during this restriction period, before implementing the change.**
3. **Continue to closely monitor water usage and amend restrictions as required.**

CARRIED

9/0

**Responsible Officer**
**Manager - Water, Sewerage & Gas**
**CONFIDENTIAL ITEMS**

Cr. Flynn left the Chamber at 9.47am, taking no part in discussion or debate on the following three (3) items given his personal business operations at the Roma Airport. Whilst the initial item was a perceived conflict of interest, the other items had a potential impact on his personal business operations at the Roma Airport, and therefore would be a 'Material Personal Interest'.

**Item Number:** C.1 **File Number:** D18/18240  
**SUBJECT HEADING:** FEBRUARY 2018 - MONTHLY BUSINESS UNIT REPORT  
**Officer's Title:** Manager - Airports (Roma, Injune, Surat, Mitchell)

**Executive Summary:**

*This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.*

<b>Resolution No. GM/03.2018/56</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Chandler</b>
<b>That Council receive and note the Officer's report as presented.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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Mayor Golder left the Chamber at 9.51am, and returned at 9.52am.

**Item Number:** C.2 **File Number:** D18/20375  
**SUBJECT HEADING:** AIRPORTS' FEES AND CHARGES 2018/19  
**Officer's Title:** Manager - Airports (Roma, Injune, Surat, Mitchell)

**Executive Summary:**

*This report served to present the proposed fees and charges applicable to the operations of Maranoa Regional Council's airports for the 2018/19 financial year for Council's consideration.*

<b>Resolution No. GM/03.2018/57</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Schefe</b>
<b>That:</b>	
<ol style="list-style-type: none"> <li>1. <b>Council rename the <i>Airport - Roma, Injune, Mitchell &amp; Surat - Aerodrome Fees &amp; Charges - Security Callout fee to Airport - Roma - Aerodrome Fees &amp; Charges - Security Callout.</i></b></li> <li>2. <b>Council introduce the following fee <i>Airport - Roma - Passenger Tax &amp; Security Screening - Commuter / Charter - Arrival Departure via Terminal Unscreened</i> of \$15 per person excluding GST.</b></li> <li>3. <b>All other Fees and Charges for Maranoa Regional Council's airports for 2018/19 remain the same as 2017/18 (i.e. no increase).</b></li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Airports (Roma, Injune, Surat, Mitchell)</b>
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**Item Number:** C.3 **File Number:** D18/20628

**SUBJECT HEADING:** **EXPRESSION OF INTEREST - OPERATIONS OF ROMA AIRPORT**

**Officer's Title:** **Director - Infrastructure Services  
Associate to the Director - Infrastructure Services**

**Executive Summary:**

*Council received written correspondence from the Toowoomba Wellcamp Airport on 13 February, 2018 in which they provided an expression of interest in the management and operations of the Roma Airport.*

**Resolution No. GM/03.2018/58**

**Moved Cr O'Neil**

**Seconded Cr McMullen**

**That Council:**

1. **Note the receipt and contents of the letter from Toowoomba Wellcamp Airport where they express an interest in the broader management and operations of the Roma Airport.**
2. **Write to the Toowoomba Wellcamp Airport advising that Council does not wish to outsource the management and operations of the Roma Airport.**

CARRIED

8/0

**Responsible Officer**

**Director - Infrastructure Services**

At cessation of discussion and debate on the three (3) abovementioned items, Cr. Flynn returned to the Chamber at 10.02am.

**Item Number:** C.4 **File Number:** D18/20356

**SUBJECT HEADING:** **REQUEST FOR MAINTENANCE - PERONNE ROAD, GUNNEWIN**

**Officer's Title:** **Manager - Maintenance Delivery & Works**

**Executive Summary:**

*Council has received a request to undertake a maintenance grade of Peronne Road 332b, Gunnewin.*

**Resolution No. GM/03.2018/59**

**Moved Cr Stanford**

**Seconded Cr Chandler**

**That this matter be further considered at an upcoming meeting, along with other similar requests received, following Council's deliberations about its policy (Roads Register) going forward.**

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Maintenance Delivery &amp; Works and Manager Program &amp; Contract Management</b>
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**Item Number:** C.5 **File Number:** D18/18871

**SUBJECT HEADING:** ROMA QUARRY - BUSINESS UNIT REPORT - FEBRUARY 2018

**Officer's Title:** Administration Officer - Materials Production (Quarry & Quarry Pits) / Costing Officer - Quarry

***Executive Summary:***

*This Report was presented to Council to provide a summary of the performance of the Council's Quarry for February 2018 and the financial year to date. The information in the report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.*

<b>Resolution No. GM/03.2018/60</b>	
<b>Moved Cr Scheffe</b>	<b>Seconded Cr McMullen</b>
<b>That Council receive and note the Officer's report as presented.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Administration Officer - Materials Production (Quarry &amp; Quarry Pits) / Costing Officer - Quarry</b>
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**Item Number:** C.6 **File Number:** D18/19697

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 2 ON MNG13, LOT 4 ON MNG21, LOT 1328 ON MNG53

**Officer's Title:** Administration Officer - Land Administration

***Executive Summary:***

*The Department of Natural Resources, Mines and Energy sought Council's views on applications it has received for conversion of the following Grazing Homestead Perpetual Leases (GHPL) to freehold tenure –*

1. GHPL 10/2913 over Lot 2 on MNG13 and Lot 4 on MNG21
2. GHPL 10/3330 over Lot 1328 on MNG53

**Resolution No. GM/03.2018/61**

**Moved Cr Chandler**

**Seconded Cr Newman**

**That Council advise the Department of Natural Resources, Mines and Energy as follows:**

1. Council has no objection to the conversion of GHPL10/2913 over Lot 2 on MNG13 and Lot 4 on MNG21 to freehold tenure, and should survey be required to establish boundaries of the land parcels then:
  - Council will contribute to the costs associated with completing full survey of the land parcels;
  - The contribution will be limited to costs associated with establishing road reserves to encase roads within these parcels, if they are listed in Council's Road Register;
  - Reimbursement will be made following receipt of documents confirming the road reserves have been registered and all associated costs have been paid; and
  - Council authorises the Chief Executive Officer (or delegate) to negotiate with the landowner.
  
2. Council has no objection to the conversion of GHPL 10/3330 over Lot 1328 on MNG53 to freehold tenure.

CARRIED

9/0

**Responsible Officer**

**Administration Officer - Land Administration**

Cr. Scheffe left the Chamber at 10.14am to attend the Local Government Association of Queensland Water and Sewerage Advisory Group Meeting as a representative of Council in Brisbane, and did not return to the meeting.

**Item Number:**

**C.7**

**File Number: D18/17077**

**SUBJECT HEADING:**

**IN SITU ROCK CRUSHING PROGRAM**

**Officer's Title:**

**Manager - Procurement & Commercial Services**

***Executive Summary:***

*Council has previously approved a budget allocation to undertake a program of 'in situ gravel crushing' across elements of the rural road network.*

*This report presented a business case identifying options to contract, lease or buy a tractor and rock crusher for the delivery of the in situ gravel crushing program.*

**Resolution No. GM/03.2018/62**

**Moved Cr McMullen**

**Seconded Cr Flynn**

**That Council confirm its intention to purchase a new 300hp tractor and tractor-mounted rock crusher, after considering the formal quotations at a future General Meeting.**

CARRIED (Cr. Stanford requested her vote against the motion be recorded)

7/1

**Responsible Officer**

**Manager - Procurement & Commercial Services**

**Resolution No. GM/03.2018/63**
**Moved Cr McMullen**
**Seconded Cr Stanford**

**That Council engage the incumbent contractor to complete approved works to the value of non-invoiced works under Purchase Order 103334, with funds drawn from GL 2333 – Rural Roads.**

CARRIED

8/0

**Responsible Officer**
**Manager - Procurement & Commercial Services**

Cr. Flynn left the meeting at 10.18am, advising Council that he would return to the meeting following attending to an urgent personal business matter.

Cr. O'Neil left the Chamber at 10.22am, and returned at 10.24am.

**Resolution No. GM/03.2018/64**
**Moved Cr Stanford**
**Seconded Cr Newman**

**That a report be prepared for the next General Meeting with regard to further progressing the In Situ Rock Crushing Program in the 2017/18 financial year.**

CARRIED

6/1

**Responsible Officer**
**Manager - Procurement & Commercial Services**

**SUBJECT HEADING: SUSPENSION OF STANDING ORDERS**  
 COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.26AM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 11.07AM

**Item Number:**
**C.8**
**File Number: D18/20754**
**SUBJECT HEADING:**
**APPROVAL OF VARIATION TO CONTRACT 18011 - BOREHOLE DRILLING AND CONSTRUCTION AT INJUNE TOWN BORE 1**
**Officer's Title:**
**Manager - Procurement & Commercial Services**
***Executive Summary:***

*Council publicly invited tenders from suitably qualified and experienced contractors to construct Injune Town Bore 1. The Tender was awarded at the General Meeting held on 8 November 2017.*

*This report sought Council's approval of a required variation to complete the works required under the contract.*

**Resolution No. GM/03.2018/65**

**Moved Cr McMullen**

**Seconded Cr Chandler**

**That Council:**

1. Approve the variation to Tender/Contract 18011, with additional expenditure valued at \$13,948 (inclusive of GST) for a total contract value of \$335,230.50 (inclusive of GST).
2. Assign the expenditure to Work Order 18894 (Injune Water Supply Replace Bore 1).

CARRIED

7/0

**Responsible Officer**

**Manager - Procurement & Commercial Services**

**Item Number:**

**C.9**

**File Number: D18/21679**

**SUBJECT HEADING:**

**ENGAGEMENT OF CONTRACTOR - CALICO COTTAGE FENCING PROJECT**

**Officer's Title:**

**Manager - Procurement & Commercial Services**

***Executive Summary:***

*Council and the Wallumbilla Heritage Association Incorporated previously sought design assistance and a cost estimate for the Calico Cottage fencing project.*

*The report sought Council's approval for the engagement of the contractor to complete the project.*

**Resolution No. GM/03.2018/66**

**Moved Cr McMullen**

**Seconded Cr Newman**

**That:**

1. Council engage A Hockaday & W.G Hockaday trading as WAH Construction to complete fencing works at the Calico Cottage.
2. The engagement be made in accordance with s 235(a) of the *Local Government Regulation 2012*, that: the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.
3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with A Hockaday & W.G Hockaday trading as WAH Construction and raise a purchase order if the final terms are acceptable.

CARRIED

7/0

**Responsible Officer**

**Manager - Procurement & Commercial Services**



**Item Number:** C.10 **File Number:** D18/20752

**SUBJECT HEADING:** ROMA SALEYARDS - MONTHLY BUSINESS REPORT - FEBRUARY 2018

**Officer's Title:** Manager - Saleyards

**Executive Summary:**

*This report was presented to provide a summary of the performance of Council's Roma Saleyards for the month of February 2018 and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.*

<b>Resolution No. GM/03.2018/67</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr O'Neil</b>
<b>That Council receive and note the Officer's report as presented.</b>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Manager - Saleyards</b>
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**Item Number:** C.11 **File Number:** D18/20284

**SUBJECT HEADING:** REQUEST TO HOST INDUSTRY DELEGATES AT THE ROMA SALEYARDS

**Officer's Title:** Manager - Saleyards

**Executive Summary:**

*A request was received from Rabobank seeking Council's permission to hold an event on the lawn area at Roma Saleyards on Tuesday, 8 May 2018 for industry delegates and visitors.*

<b>Resolution No. GM/03.2018/68</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Stanford</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li><b>1. Grant permission for Rabobank to hold an event for a small number of delegates/visitors on the lawn area at the Roma Saleyards on Tuesday, 8 May 2018.</b></li> <li><b>2. Develop a policy to facilitate events being held at the Facility (with the draft incorporating approval by the Manager and informal updates to Councillors of upcoming events).</b></li> </ol>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Manager - Saleyards</b>
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**Item Number:** C.12 **File Number:** D18/21823

**SUBJECT HEADING:** **REQUEST TO CHANGE RATING CATEGORY – ASSESSMENT 14013098**

**Officer's Title:** **Lead Rates Officer/Rates System Administrator**

***Executive Summary:***

*Correspondence was received seeking clarification of the rating category of Assessment 14013098 and requesting to amend the rating category to "Residential".*

**Resolution No. GM/03.2018/69**

**Moved Cr Stanford**

**Seconded Cr Chambers**

**That Council:**

1. Endorse that the property described as Lot 2 RP52069 is appropriately categorised as "Commercial and/or Industrial" in accordance with Council's adopted Revenue Statement 2017/18.
2. Advise the applicant of how Primary Land Use Codes are used to determine the rating category of a property.
3. Refer the applicant to the Department of Natural Resources, Mines and Energy for advice on how Primary Land Use Codes are determined and land valuation arrangements.
4. Provide the applicant with a comparison of both rating categories (Commercial and/or Industrial and Residential), pre and post the valuation change in order to highlight the impact land valuation has on rating assessments regardless of the category.
5. Encourage the applicant to discuss any objections or concerns in regard to their land valuation with the Department of Natural Resources, Mines and Energy.

CARRIED

7/0

**Responsible Officer**

**Lead Rates Officer/Rates System Administrator**

**Item Number:** C.13 **File Number:** D18/20541

**SUBJECT HEADING:** **OBJECTION TO RATING CATEGORY - ASSESSMENT 13016837**

**Officer's Title:** **Lead Rates Officer/Rates System Administrator**

**Executive Summary:**

*An objection to the rating category has been received from the applicant for the property applicable to Assessment 13016837.*

<b>Resolution No. GM/03.2018/70</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Stanford</b>
<p><b>That Council endorse the Chief Executive Officer's consideration and proposed decision pursuant to section 91(2) of the <i>Local Government Regulation 2012</i> that the land is be re-categorised to rating category 38 (Rural) effective 1 July 2017.</b></p>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Lead Rates Officer/Rates System Administrator</b>
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**Item Number:** C.14 **File Number:** D18/22029

**SUBJECT HEADING:** **BASSETT PARK - FEES AND CHARGES AMENDMENT**

**Officer's Title:** **Administration Officer - Land Administration**

**Executive Summary:**

*Council's consideration was requested to add a fee to Council's Fees & Charges Register. This fee is for the half-day hire of Bassett Park campdraft grounds for personal use (not events).*

<b>Resolution No. GM/03.2018/71</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr McMullen</b>
<p><b>That Council amend the 2017/18 Fees &amp; Charges Register to include half-day hire of Bassett Park campdraft grounds for personal use (not events) at \$40 including GST.</b></p>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Administration Officer - Land Administration</b>
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**LATE CONFIDENTIAL ITEMS**

Cr. Chandler declared a 'Conflict of Interest' in relation to the following matter due to her holding an Executive position (Secretary) with the Injune & District Men's Shed Inc. Cr. Chandler left the Chamber at 11.26am, taking no part in discussion or debate on the matter.

**Item Number:** LC.2 **File Number:** D18/23207

**SUBJECT HEADING:** APPLICATION FOR CONVERSION OF TENURE - LOT 17 ON I71822

**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

*The Department of Natural Resources, Mines and Energy sought Council's views on an application it has received for conversion of Term Lease (TL) 0/237915 being Lot 17 on I71822 to freehold tenure. This matter had initially been presented to Council at the General Meeting on 28 February 2018, where it was laid on the table until a future meeting.*

**Resolution No. GM/03.2018/72**

**Moved Cr Chambers**

**Seconded Cr McMullen**

**That Council advise the Department of Natural Resources, Mines and Energy that it offers no objection to the conversion of TL 0/237915 being Lot 17 on I71822 to freehold tenure.**

CARRIED

6/0

**Responsible Officer**

**Administration Officer - Land Administration**

At cessation of discussion and debate on the abovementioned item, Cr. Chandler returned to the Chamber at 11.30am.

Cr. Flynn returned to the Chamber at 11.34am.

**Item Number:** LC.3 **File Number:** D18/23211

**SUBJECT HEADING:** UPDATE ON ROMA SALEYARDS MULTI-PURPOSE FACILITY DETAILED DESIGN

**Officer's Title:** Associate to the Director – Corporate, Community & Commercial Services

**Executive Summary:**

*This report provided an update of progress to date on the Roma Saleyards Multi-Purpose Facility detailed design documentation.*

**Resolution No. GM/03.2018/73**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That Council note the progress of the detailed design documentation presented, and endorse the following documents (Plans/Concepts):**

- Concept Design – Bull Selling Arena A3
- External Wall – Concrete Panel Options (etched concrete image)
- Canteen Acoustics – option to use Aut Vertical wall art
- Internal colour scheme – A3 and colour boards
- Kitchen design A3
- Preliminary landscaping designs A3
- Agents office space A3

CARRIED

6/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Director – Corporate, Community &amp; Commercial Services</b>
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**Item Number:** LC.4 **File Number:** D18/17156

**SUBJECT HEADING:** RATING REVIEW - 2018/19 METHODOLOGIES

**Officer's Title:** Director - Corporate, Community & Commercial Services

**Executive Summary:**

*With the release of new land valuations for the Maranoa area by the Department of Natural Resources, Mines & Energy on 7 March 2018, it was recommended that Council undertake a review of its rating methodology to consider options for the upcoming financial year.*

*It was proposed that AEC Group Pty Ltd be engaged under Local Buy's Register of Pre-Qualified Suppliers for Business Management Services (BUS 249-0515).*

*According to section 234 of the Local Government Regulation 2012, a local government is not required to invite written quotes or tenders if the contract is entered into under a 'LGA arrangement' (LGAQ including Local Buy).*

*As AEC Group Pty Ltd is a member of Local Buy's register of pre-qualified suppliers, additional quotes are not required.*

**Resolution No. GM/03.2018/74**

**Moved Cr Chambers**

**Seconded Cr O'Neil**

**That:**

- Council engage AEC Group Pty Ltd to complete a review of Council's rating methodology having regard to the new valuations and any feedback and observations from the 2017/18 financial year.**
- The engagement be made in accordance with section 234 of the *Local Government Regulation 2012* that: Council is not required to invite written quotes from multiple entities if the contract is entered into under an LGA arrangement (LGAQ/Local Buy).**
- Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with AEC Group Pty Ltd and raise a purchase order from G/L 2101.2001.2001 for \$24,300 (Exc. GST), if the final terms are acceptable.**

CARRIED

6/2

Cr. O'Neil called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Director - Corporate, Community &amp; Commercial Services</b>
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**CONFIDENTIAL ITEM (Discussion in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss the following item it has deemed to be of a confidential nature and specifically pertaining to the following section:

(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

- **Item LC.1 - Proposed Proactive Disclosure of Information**

<b>Resolution No. GM/03.2018/75</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Stanford</b>
<b>That Council close the meeting to the public at 11.40am.</b>	
CARRIED	8/0

Cr. Chandler left the Chamber at 12.01pm, and returned at 12.04pm.

Cr. McMullen left the Chamber at 12.11am, and returned at 12.13pm.

<b>Resolution No. GM/03.2018/76</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr McMullen</b>
<b>That Council open the meeting to the public at 12.20pm.</b>	
CARRIED	8/0

**Item Number:** 13.4

**File Number:** D18/21681

**SUBJECT HEADING:** SUBMISSION OF PROJECTS FOR FUNDING UNDER THE STATE GOVERNMENT MATURING THE INFRASTRUCTURE PIPELINE PROGRAM (MIPP)

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*The State Government has opened the second round of the Maturing the Infrastructure Pipeline Program (MIPP). This program will help develop necessary documentation to support infrastructure planning and budgeting processes, future grant applications, and to provide better clarity on investment decisions.*

*It was recommended that Council submit application/s under this Program. This matter had been laid on the table earlier during the meeting.*

**Resolution No. GM/03.2018/77**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That Council:**

1. **Submit the following application/s under the State Government Maturing the Infrastructure Pipeline Program (MIPP):**
  - **Funding Strategy for Council's Facilities;**
  - **Preliminary Design for Mitchell Flood Mitigation Infrastructure;**
  - **Business Case for Big Rig;**
  - **Update to Roma Sewerage Plan;**
  - **Stormwater Infrastructure Upgrade Design Project (Roma) including but not limited to Railway Dam and Station Street Precincts**
2. **Authorise the Chief Executive Officer to sign sub-agreements if required for any successful project/s.**

CARRIED

7/1

Mayor. Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

**Responsible Officer**

**Regional Grants & Council Events Development Coordinator**

**Item Number:** LC.1 **File Number:** D18/22764

**SUBJECT HEADING:** **PROPOSED PROACTIVE DISCLOSURE OF INFORMATION**

**Officer's Title:** **Director - Infrastructure Services**

**Executive Summary:**

*A number of residents have approached Council about concerns relating to the potential raising [not maintenance] of a dam following the 2012 Roma Flood Event, in particular about any possible effects on water flow and heights upstream of the dam.*

*Council officers have been liaising with the relevant agencies / organisations over an extended period of time and have assisted in their investigation of the matters raised, including onsite inspections and discussions.*

**Resolution No. GM/03.2018/78**

**Moved Cr O'Neil**

**Seconded Cr Stanford**

**That:**

1. Council authorise the Chief Executive Officer (or delegate) to proactively release:
  - Correspondence from the Department of Natural Resources, Mines & Energy about the results of their investigation;
  - Existing Council survey data – circa 2011 and 2016, specifically each of the files attached to the officer's report (including the comparative data which collates the information into a readable format) and the 2016 survey file;
  - A copy of the letter and accompanying photos and graph as provided by Australian Country Choice Pty Ltd.
  
2. The information be made available for residents who have directly approached Council on this matter, and on Council's website for other members of the community.

CARRIED

8/0

**Responsible Officer**

**Director - Infrastructure Services**

**LATE VERBAL ITEMS**

**Item Number:** L.2 **File Number:** N/a

**SUBJECT HEADING:** **EXPRESSION OF INTEREST (EOI) - ARTS QUEENSLAND REGIONAL ART SERVICES NETWORK INITIATIVE**

**Officer's Title:** **Regional Libraries, Arts & Culture Development Coordinator**

**Executive Summary:**

*The Empire Theatre is putting together an expression of interest to service the South West region by submitting an EOI to Arts Queensland for the Regional Art Services Network which is an initiative from Arts Queensland. This initiative is in place of the past services provided by Artslink Queensland, which no longer exists. This program will bring much needed resources and added vibrancy to the arts sector in the region and be the catalyst for some exciting and creative collaborative projects. There is no financial assistance required from Council.*



**Resolution No. GM/03.2018/79**
**Moved Cr Chandler**
**Seconded Cr Chambers**

**That Council authorise the Chief Executive Officer to sign the letter of support for the Empire Theatre's application to the Regional Art Services Network.**

CARRIED

8/0

**Responsible Officer**
**Regional Libraries, Arts & Culture  
Development Coordinator**
**Item Number:**

L.3

**File Number: N/a**
**SUBJECT HEADING:**
**WATER RESTRICTION TIMETABLE - SURAT**
**Councillor's Title:**
**Cr. Wendy Newman**
***Executive Summary:***

*Earlier during the meeting Council adopted an amendment to the water restriction timetable in Surat.*

*It was suggested that a commencement date be determined by Council so that this could be communicated to residents.*

**Resolution No. GM/03.2018/80**
**Moved Cr Newman**
**Seconded Cr O'Neil**

**That Council implement the changed water restrictions timetable in Surat referred to in Resolution No. GM/03.2018/55, effective Saturday 7 April 2018.**

CARRIED

8/0

**Responsible Officer**
**Manager – Water, Sewerage & Gas**
**VERBAL REPORTS**

Prior to the meeting closing, Cr. Flynn advised that he attended the PCYC monthly meeting the previous night, and they indicated they were very appreciative of ~~\$3,000~~ **\$15,000** (Council resolved that these minutes be annotated to include a correction of the funding amount quoted, upon confirmation of the minutes at the General Meeting on 11 April 2018), of funding received from Council, which will go towards the Thin Blue Line Project, targeting age groups from 13 – 17 years.

The Chief Executive Officer confirmed with Councillors that the Fitness for Work Program is being rolled out across all Council worksites, and sought Council's guidance on their desired approach for communication with contractors. Councillors suggested that information be circulated through existing Council contractor communication networks, including site induction and toolbox meetings. Councillors also provided their in-principle support to being involved in the testing program when making decisions on behalf of the community – i.e. performing their official duties in the Chamber at Council meetings.

**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 12.39pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 11 April 2018, at Roma Administration Centre.**

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Mayor.

Date. ....