

MINUTES OF THE BUDGET SUBMISSIONS & FINANCIAL PLANNING STANDING COMMITTEE MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 16 – 18 AND 23 APRIL 2018 COMMENCING ON MONDAY 16 APRIL AT 9.40AM.

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with Deputy Mayor J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. C J O'Neil, Cr D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano. Minutes Officer – Kelly Rogers was present to record the voting.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.40 AM on Monday.

APOLOGIES

Resolution No. BUD/04.2018/05

Moved Cr McMullen

Seconded Cr Chambers

That apologies be received and leave of absence granted for Cr. Newman for this meeting.

CARRIED

8/0

BUSINESS

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following section:

- (c) the local government budget;

Resolution No. BUD/04.2018/06

Moved Cr O'Neil

Seconded Cr Chambers

That the Committee close the meeting to the public.

CARRIED

8/0

The meeting was adjourned at the end of each day, with the meeting reconvened on Monday 23 April 2018 to determine the actions required.

Cr. Scheffe was present for discussions, but was delayed in attending the commencement of the meeting on Monday 23 April 2018. The meeting reconvened at 9.40am.

Item Number: C.1 **File Number:** D18/27978

SUBJECT HEADING: BRIEFING ON QUEENSLAND AUDIT OFFICE'S REPORT ON LOCAL GOVERNMENTS' FINANCIAL SUSTAINABILITY

Officer's Title: Chief Executive Officer

Executive Summary:

The Chief Executive Officer provided an overview of key observations from the report, and work that is underway to provide context for the current budget deliberations.

Resolution No. BUD/04.2018/07

Moved Cr Chambers

Seconded Cr Stanford

That:

1. The Committee support the further review of Council's road depreciation, including discussions with the sample of other Councils, the valuers and auditors where applicable. Further that this include gathering additional data on the Councils' road types (e.g. sealed, gravel pavement, formation only) and geographical area.
2. The Committee give its in-principle support to the establishment of two funds within Council's management reporting to separately account for the major asset expenditure of:
 - Urban Streets and Drainage
 - Rural Roads and Drainage (with funding modelled on 100%, 95%, 90% of rural rates, with and without the share of the Identified Road Grant from the Federal Government).
3. In the interim, the preliminary budget for renewals be based on the average annual condition based renewal program (0.9 x \$11.9 million).

CARRIED

7/0

Responsible Officer

Chief Executive Officer

Item Number: C.2 **File Number:** D18/27888

SUBJECT HEADING: RAISING OF CAMELOT ROAD, YULEBA

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that the road height of Camelot Road, Yuleba be raised by approximately 1 metre for a road length of 600 metres to alleviate flooding. The Mayor elaborated on what was proposed, advising that the landowner would contribute the removal of the trees. The Mayor envisaged that the works would involve pulling the sides in / bringing the material to the middle, rolling with water, compacting until the road was raised by approximately 1 metre.

Resolution No. BUD/04.2018/08

Moved Cr McMullen

Seconded Cr Chandler

That a review of the area be undertaken by the Roads team (both Maintenance Delivery & Works and Program Management) about what can be achieved and the approximate cost, with the following additional information sourced:

- **What has changed? / has there been a contributing factor to the current problem?**
- **What has occurred at the area over recent years?**
- **How many residents or size of the enterprise will benefit from the proposed works?**

CARRIED

7/0

Responsible Officer	Manager Maintenance Delivery & Works Program & Contract Management
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Item Number:

C.3

File Number: D18/27737

SUBJECT HEADING:

CEMENTING OF CAUSEWAY - TEELBA ROAD

Author and Councillor's Title:

Cr. Geoff McMullen

Executive Summary:

It was proposed that the causeway on Teelba Road approximately 16 kilometres south of Surat-Glenmorgan Road be cemented.

Resolution No. BUD/04.2018/09

Moved Cr McMullen

Seconded Cr Stanford

That a preliminary cost estimate be sourced, and that it be identified where it would rank with the other causeways on Council's list having regard to a risk assessment.

CARRIED

7/0

Responsible Officer	Manager Construction
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Cr. Scheffe entered the Chamber at 9.55am.

Item Number:

C.4

File Number: D18/27877

SUBJECT HEADING:

**CEMENT CAUSEWAYS PROGRAM FOR LOW VOLUME
ROADS**

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

It was proposed that a cement top program be undertaken for low volume roads across the region.

Further information was requested from the Mayor, about how many projects, where the work would be done and whether this differed from the list of projects that has already been collated.

The Mayor advised that his intention would be for contractors to do the work, and would be open to trialling the program with 2 projects (approximate value of \$120,000). He believed that in the order of 20% could be saved by contracting the works out. His view is that Council should do the regulatory work, and a contractor could be sourced from Council's concreting panel to lay the concrete.

Resolution No. BUD/04.2018/10
Moved Cr Stanford
Seconded Cr McMullen
That:

1. The Mayor identify the projects from the list that are currently unfunded, remote and costly to maintain during heavy rain events.
2. The relevant Manager's input be sourced about the specification and likely cost once the project locations are known.
3. Officers provide the implications of a mix of contractors' responsibilities and Council responsibilities.

CARRIED (The Mayor exercised his 'Casting Vote' in favour of the motion)

5/4

Responsible Officer
**Mayor / Associate
 Manager Construction (Specification)**
Item Number:
C.5
File Number: D18/27906
SUBJECT HEADING:
CAPITAL UPGRADE TO KIMBLER ROAD, ROMA
Author and Councillor's Title:
Cr. Tyson Golder
Executive Summary:
It was proposed that Kimbler Road, Roma be upgraded.
The Mayor elaborated upon what he had in mind – to 'bitumise' from the end of the bitumen to the entrance of the drags/motocross, and for this to be done in conjunction with the reseal program.

The Mayor advised that there had been 1,400 people across 2 days (Easter).

Resolution No. BUD/04.2018/11
Moved Cr Stanford
Seconded Cr McMullen
That:

1. If possible, additional information be gathered about road usage for other meets (including any traffic counts).
2. An updated estimate for 2017/18 be sourced – bitumen or upgraded gravel.
3. The matter be considered in conjunction with other sporting club requests (so that these can be prioritised) from:
 - Council resolutions
 - Customer requests
 - Officer submissions
 - Councillor submissions

CARRIED

5/3

Responsible Officer
**Mayor / Associate
 Manager Construction (Costing)**

Item Number: C.6 **File Number:** D18/27974

SUBJECT HEADING: 2018/19 RURAL ROAD RENEWAL PROGRAM (RAW DATA)

Officer's Title: Manager – Program & Contract Management

Executive Summary:

A copy of the current rural road renewal program for the next (2) years has been prepared for an initial review as part of the 2018/19 budget deliberations. The program, which covers the 2018/19 and 2019/20 financial years, reflects the information contained within the current adopted Asset Management Plan for Rural Roads.

Resolution No. BUD/04.2018/12

Moved Cr Stanford

Seconded Cr Chandler

That:

1. The 2-Year extract of the current Rural Roads Renewal Program as presented be noted.
2. The steps to be taken in advance of a further Officer's report outlining a proposed 2018/19 Rural Road Renewal Program also be noted.

CARRIED

8/0

Responsible Officer

Manager – Program & Contract Management

Item Number: C.7 **File Number:** D18/27807

SUBJECT HEADING: 2018/19 RURAL ROAD RESEALS

Officer's Title: Manager – Program & Contract Management

Executive Summary:

Road resealing is an important part of maintaining Council's rural road network and maintaining the current level of service being provided. An initial estimate for the 2018/19 Rural Road Reseal Budget has been prepared for consideration as part of the overall 2018/19 budget deliberations.

Resolution No. BUD/04.2018/13

Moved Cr Stanford

Seconded Cr Chandler

That:

1. It be noted that Council currently maintains a significant sealed road network with an approximate length of 1,150 kilometres.
2. It be noted that bitumen resealing is an important part of maintaining the existing sealed rural road network and maintaining the level of service provided.
3. For the purposes of the initial 2018/19 budget preparations, a provisional budget of \$1,932,000 be included for Rural Road Reseals.

CARRIED

8/0

Responsible Officer

Manager – Program & Contract Management

Cr. Stanford left the Chamber at 10.20am, and returned at 10.22am.

Item Number: C.8 **File Number:** D18/27958

SUBJECT HEADING: INCENTIVE TO RESIDENTS - MAINTENANCE OF NATURE STRIPS / FOOTPATHS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that an incentive program be implemented to reward residents who maintain their nature strips/footpaths.

Resolution No. BUD/04.2018/14	
Moved Cr Chambers	Seconded Cr Chandler
<p>That the program development be included in the <u>2018/19 Operational Plan</u> to broadly engage with the community including:</p> <ul style="list-style-type: none"> • Identifying areas that are not in front of residential land • Distribution of information to the community about the costs • Identification of problematic areas • Liaison with real estate agents 	
CARRIED	5/3

Responsible Officer	Chief Executive Officer (Operational Plan) Directors (Corporate & Infrastructure) for development of the program
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Cr. Stanford left the Chamber at 10.46am, and returned at 10.47am.

Resolution No. BUD/04.2018/15	
Moved Cr Golder	Seconded Cr McMullen
<p>The Mayor sought the committee views as to whether there was support for a buddy program with an opt-in estimate valued at \$115,000.</p>	
MOTION LOST	2/6

Responsible Position	Mayor
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Cr. Flynn left the Chamber at 10.51am, and returned during suspension of standing orders for Morning Tea.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
 COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.54AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.34AM

Resolution No. BUD/04.2018/16
Moved Cr O'Neil
Seconded Cr Chambers

That the Committee close the meeting to the public at 11.44am in accordance with Section 275(c) of the *Local Government Regulation 2012* to receive a presentation from a representative of AEC Group Pty Ltd in consideration of reviewing rating arrangements in preparation for the 2018/19 financial year.

CARRIED

8/0

Cr. Stanford left the Chamber at 11.56am, and returned at 11.58am.

Cr. Scheffe left the Chamber at approximately 4.20pm.

Resolution No. BUD/04.2018/17
Moved Cr Chambers
Seconded Cr O'Neil

That the Committee open the meeting to the public at 4.21pm.

CARRIED

7/0

Item Number:
C.9
File Number: D18/27776
SUBJECT HEADING:
**ADDITIONAL SHADE FOR ARTHUR STREET CAR PARK,
ROMA**
Author and Councillor's Title:
Cr. David Scheffe
Executive Summary:

It was proposed that the shade cloth at the Arthur Street Car Park in Roma be replaced where damaged, and extended on the southern side with the same design from the end of the existing structure to Wyndham Street.

Resolution No. BUD/04.2018/18
Moved Cr McMullen
Seconded Cr O'Neil
That:

1. A quote be sourced for consideration, noting that there may be an indicative price on file when the work was done previously.
2. Information be sourced about the power bill for the toilet.

CARRIED

7/0

Responsible Officer
**Manager Facilities (Land, Buildings &
Structures)**

Item Number: C.10 **File Number:** D18/27909

SUBJECT HEADING: INTERNAL ACCESS ROAD UPGRADE - ROMA TOUCH FOOTBALL FIELDS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that the internal access road be upgraded at the Roma Touch Football fields.

The Mayor further elaborated that the sections that he would like separately costed include:

- Bitumen – end of building back to entrance
- Carpark
- The section between the entrance and the road

Resolution No. BUD/04.2018/19

Moved Cr Flynn

Seconded Cr Stanford

That the costing be updated to include the following sections:

- Bitumen – end of building back to entrance
- Carpark
- The section between the entrance and the road

Further that the costings be considered in conjunction with other sporting club requests (e.g. the earlier Kimbler Road project)

CARRIED

7/0

Responsible Officer

Manager – Construction

Item Number: C.11 **File Number:** D18/27898

SUBJECT HEADING: SOLAR POWERED STREET LIGHTS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

The Mayor advised that he saw information about these at the Local Government Association of Queensland Conference, and suggested that one be trialled in each community for them to have a go at 'going off the grid'.

Resolution No. BUD/04.2018/20

Moved Cr Chandler

Seconded Cr O'Neil

That the cost be sourced, with preliminary advice on where these could be located, noting that Cr. O'Neil has provided the names of two (2) companies from the conference.

CARRIED

7/0

Responsible Officer

Mayor / Associate

Item Number: C.12 **File Number:** D18/27784
SUBJECT HEADING: ROMA CHRISTMAS TREE
Author and Councillor's Title: Cr. David Scheffe

Executive Summary:

It was proposed that the Roma CBD Christmas Tree be upgraded.

Resolution No. BUD/04.2018/21	
Moved Cr O'Neil	Seconded Cr Flynn
<p>That the proposal proceed to the next stage of investigation, being costing of:</p> <ul style="list-style-type: none"> • A new base • A new tree • New decorations 	
<p>CARRIED (Cr. Stanford requested her vote against the motion be recorded) 6/1</p>	

Responsible Officer	Manager Maintenance Delivery & Works / Director Infrastructure Services
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Item Number: C.13 **File Number:** D18/27695
SUBJECT HEADING: MODIFICATION TO INJUNE TIP ACCESS
Author and Councillor's Title: Cr. Geoff McMullen

Executive Summary:

It was proposed that the Injune Tip pit access be modified to include a gravel pad and safety rails to enable tip users to dispose of rubbish directly into the pit. This would minimise the risk of fly away rubbish.

Resolution No. BUD/04.2018/22	
Moved Cr McMullen	Seconded Cr Chandler
<p>That the costing be prepared and brought to a Council meeting for consideration as a budget review item in the 2017/18 (current) financial year.</p>	
<p>CARRIED 7/0</p>	

Responsible Officer	Manager Environment, Health, Waste & Rural Land Services / Director Development, Facilities & Environmental Services
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Item Number: C.14 **File Number:** D18/27945

SUBJECT HEADING: SHEEP SELLING YARDS IN MITCHELL

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It is proposed that sheep selling yards at Mitchell be investigated.

Resolution No. BUD/04.2018/23

Moved Cr O'Neil

Seconded Cr Stanford

That a business case / preliminary feasibility be added to the 2018/19 Operational Plan, to inform planning for the future, seeking input from the Western part of the region, Auctions Plus and agents whether the service would be used. Further that the feasibility consider sheep and goats, cost of portable panels, and contamination implications.

CARRIED

6/1

Responsible Officer

Mayor

Cr. Flynn left the Chamber at 4.46pm.

Item Number: C.15 **File Number:** D18/27703

SUBJECT HEADING: WATERING AT WALLUMBILLA CEMETERY

Author and Councillor's Title: Cr. Geoff McMullen

Executive Summary:

It was proposed that the water pipe be extended at the Wallumbilla Cemetery.

Resolution No. BUD/04.2018/24

Moved Cr Stanford

Seconded Cr McMullen

That the works be considered in the 2017/18 financial year, in lieu of the new budget preparations.

CARRIED

6/0

Responsible Officer

Manager Maintenance Delivery & Works

Cr. Flynn returned to the Chamber at 4.49pm.

Item Number: C.16 **File Number:** D18/27760

SUBJECT HEADING: TREATMENT PLANT FOR WALLUMBILLA SHOW GROUNDS

Author and Councillor's Title: Cr. Geoff McMullen

Executive Summary:

It was proposed to install a treatment plant at the Wallumbilla Show Grounds.

Resolution No. BUD/04.2018/25
Moved Cr McMullen
Seconded Cr Flynn

That the Director facilitate the provision of internal advice about whether a holding tank would work or if a whole new one is needed, noting that it would need to be commercial grade.

CARRIED

7/0

Responsible Officer
Director Development, Facilities & Environmental Services

Cr. Scheffe entered the Chamber at 4.50pm.

Item Number:
C.17
File Number: D18/27904
SUBJECT HEADING:
FACILITIES DEPARTMENT MONTHLY ACTIVITIES
Author and Councillor's Title:
Cr. Tyson Golder
Executive Summary:

It was proposed that a list be collated of the tasks performed by the Facilities Department each month.

The Director Development, Facilities & Environmental Services tabled a list of the volume and type of services undertaken by the team.

The Chief Executive Officer also advised that activity reporting is being rolled out across Council.

Resolution No. BUD/04.2018/26
Moved Cr Stanford
Seconded Cr Chandler

That the information from the Director about the volume and type of services undertaken by the facilities team be circulated to all Councillors.

CARRIED

5/3

Responsible Officer
Director Development, Facilities & Environmental Services
Item Number:
C.18
File Number: D18/27781
SUBJECT HEADING:
EXTENSION OF AGUNDADOO PATHWAY
Author and Councillor's Title:
Cr. David Scheffe
Executive Summary:

It was proposed to extend the Adungadoo Pathway from Apex Park to Bassett Park.

Resolution No. BUD/04.2018/27
Moved Cr Scheffe
Seconded Cr Chandler

That a costing for design of the pathway be undertaken in conjunction with:

- Long drain works
- Intersections upgrade - Miscamble Street/Northern Road and Lovell Street

Further that the extension of the pathway be considered from The Big Rig through to the cultural heritage site for Mandandanji.

CARRIED

8/0

Responsible Officer

Director Infrastructure Services in
conjunction with the relevant Managers

Item Number:

C.19

File Number: D18/27846

SUBJECT HEADING:

INSTALLATION OF DOUBLE RAMP AT ROMA
SALEYARDS

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

It was proposed that a double ramp be installed at the Roma Saleyards to accommodate triple road train access to the cable yards.

Resolution No. BUD/04.2018/28

Moved Cr Chandler

Seconded Cr Flynn

That the Committee consider the double ramp as part of the Saleyards Improvement Plan in conjunction with the Department's budget submission.

CARRIED

7/1

Responsible Officer

Director Corporate, Community &
Commercial Services / Manager Saleyards

Item Number:

C.20

File Number: D18/27826

SUBJECT HEADING:

REINSTATE WATER ALLOCATIONS

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

It was proposed that water allocations be reinstated for each residence on town water.

Resolution No. BUD/04.2018/29

Moved Cr O'Neil

Seconded Cr McMullen

That additional information be sourced as follows:

- What is the State's position on two part tariff including in relation to grants
- Per capita usage Maranoa vs other parts of the state
- Benchmarking water pricing
- What is current industry practice / Review Roma Town's previous allocation

CARRIED

5/3

Responsible Officer

Director Infrastructure Services / Manager
Water, Sewerage & Gas

Item Number: C.21 **File Number:** D18/27863
SUBJECT HEADING: RECYCLING PROGRAM IN ROMA
Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that a recycling pick up program be initiated in Roma.

The Mayor advised that his thinking was that this would be a Work for the Dole project, with kerbside sorting - starting with a minimum number of products, hand sorted at the kerb. He envisaged that there would be a 9 month lead time to ascertain what markets are available.

Resolution No. BUD/04.2018/30

Moved Cr McMullen

Seconded Cr Golder

That the feasibility:

1. Be considered as part of the 2018/19 Operational Plan, in conjunction with the agency administering the Work for the Dole program.
2. Include details of what will happen to the material collected.
3. Determine how the kerbside sorting would work.
4. Be based on an opt-in, cost recovery model.

In the event that a budget amount is included, the Mayor is to advise the amount for budget purposes.

MOTION LOST

2/6

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. Chandler
	Cr. Flynn
	Cr. Newman
	Cr. O'Neil
	Cr. Schefe
	Cr. Stanford

Responsible Officer	Mayor / Associate
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Cr. Chandler left the Chamber at 5.21pm, and did not return to the meeting.

Item Number: C.22 **File Number:** D18/27914

SUBJECT HEADING: GRAVEYARD TOURS DEVELOPMENT - ROMA

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that Graveyard Tours be investigated as an attraction in Roma.

Resolution No. BUD/04.2018/31

Moved Cr Flynn

Seconded Cr O'Neil

That this item be further investigated for inclusion in the 2018/19 Budget.

CARRIED

6/1

Responsible Officer	Mayor / Associate / Manager Economic & Community Development
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Item Number: C.23 **File Number:** D18/27911

SUBJECT HEADING: OPERATIONAL BUDGET 2018/19 - WASTE

Officer's Title: Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

The proposed annual budget for Waste Services was tabled for Council's consideration.

Resolution No. BUD/04.2018/32

Moved Cr Chambers

That the matter lay on the table for a future committee meeting to allow additional information to be received about costed service levels.

CARRIED

7/0

Responsible Officer	Manager - Environment, Health, Waste & Rural Land Services
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Cr. Flynn left the Chamber at 5.24pm, and did not return to the meeting.

Item Number: C.24 **File Number:** D18/27918

SUBJECT HEADING: FERAL CAT CAMPAIGN

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that a campaign be implemented to address the Roma feral cat problem.

Resolution No. BUD/04.2018/33
Moved Cr Stanford
Seconded Cr McMullen

That the Committee consider the feral cat campaign as part of the Department's budget submission.

CARRIED

6/0

Responsible Officer
Manager - Community Services
Item Number:
C.25
File Number: D18/27922
SUBJECT HEADING:
CONTRACT DOG CATCHER
Author and Councillor's Title:
Cr. Tyson Golder
Executive Summary:

It was proposed that a contract dog catcher be employed to provide additional patrols and an on-call service.

Resolution No. BUD/04.2018/34
Moved Cr McMullen
Seconded Cr Golder

That this item be further investigated for inclusion in the 2018/19 Budget.

In the event that a budget amount is included, the Mayor is to advise the amount.

MOTION LOST

2/4

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. O'Neil
	Cr. Scheffe
	Cr. Stanford

Responsible Position
Mayor
Item Number:
C.26
File Number: D18/27932
SUBJECT HEADING:
SUPPORT FOR PIMELEA RESEARCH
Author and Councillor's Title:
Cr. Tyson Golder
Executive Summary:

It was proposed that Council support Pimelea research through a funding allocation in the 2018/19 budget.

Resolution No. BUD/04.2018/35
Moved Cr Golder
Seconded Cr McMullen

That this item be further investigated for inclusion in the 2018/19 Budget.

MOTION LOST

2/4

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	Cr. O'Neil
	Cr. Scheffe
	Cr. Stanford

Responsible Position
Mayor
Resolution No. BUD/04.2018/36
Moved Cr Stanford
Seconded Cr Golder

That this item be further investigated for inclusion in the 2018/19 budget, by way of a Council contribution of \$25,000 in support of the AGFORCE R & D "Pimelea Think Tank" Program.

These funds will allow Items 7 – 10 of the action plan to be progressed, being:

Minimise Pimelea abundance	
Item 7	Document case study – what not to do in Pimelea country (clear, overgraze etc.)
Forecasting Pimelea germination events to enable early evasive action	
Item 8	Early notification of trigger events for a Pimelea germination to manage for minimal cattle exposure
Mental well-being of producers affected by Pimelea	
Item 9	Coping with the stress of managing Pimelea affected cattle
Item 10	Develop a 'Pimelea information pack' for new producers to Pimelea regions

CARRIED

5/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Scheffe
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Stanford	

Responsible Officer
Director Development, Facilities & Environmental Services / Manager - Environment, Health, Waste & Rural Land Services

Item Number: C.27 **File Number:** D18/27939

SUBJECT HEADING: PILOT STUDY OF LED LIGHTING

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that Council take part in a pilot study of LED lighting.

Resolution No. BUD/04.2018/37	
Moved Cr McMullen	Seconded Cr Stanford
<p>That Council seek an update on the phase 1 of Ergon Energy LED Street Lights Pilot Program which was planned for Timbury Street.</p> <p>In the event that a budget amount is included, the Mayor is to advise this amount.</p>	
CARRIED	6/0

Responsible Position	Mayor / Associate
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Item Number: C.28 **File Number:** D18/27943

SUBJECT HEADING: AMBY DRAINAGE - CREEK STREET

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It is proposed that Council undertake works on Creek Street, Amby to assist with drainage.

Resolution No. BUD/04.2018/38	
Moved Cr Schefe	Seconded Cr Chambers
<p>That this item be further investigated, potentially as part of the 2017/18 budget - including the option previously tabled being a small diversion bank.</p>	
CARRIED	6/0

Responsible Position Officer	Mayor / Director Infrastructure Services / Manager Program & Contract Management
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Item Number: C.29 **File Number:** D18/27979

SUBJECT HEADING: TABLING THE DRAFT LOCAL COMMUNITY PLANS

Officer's Title: Contractor – Compliance

Executive Summary:

The draft Local Community Plans were circulated so that the Mayor and Councillors can review them for potential budget considerations.

The Mayor and Councillors have requested that a new Corporate Plan be developed, so this will need to be done ahead of the budget adoption. Both the Corporate Plan and Budget documents will be informed by the results of the community engagement through the Connected Futures project.

Resolution No. BUD/04.2018/39

Moved Cr O'Neil

Seconded Cr Golder

That the Committee note the Draft Local Community Plans and draft Corporate Plan items which will be further reviewed in parallel with the budget deliberations – the latter incorporating the list circulated by Cr Chambers as discussed with, and on behalf of the Mayor and all Councillors.

CARRIED

6/0

Responsible Officer	Contractor – Compliance Manager Economic & Community Development Chief Executive Officer
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Item Number:

C.30

File Number: D18/27948

SUBJECT HEADING:

LOCAL DEVELOPMENT - EVENTS IN OUR COMMUNITIES

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

It was proposed that Local Development Officers be responsible for three events per year in their communities.

Resolution No. BUD/04.2018/40

Moved Cr O'Neil

Seconded Cr Scheffe

That Council investigate the inclusion of a Specialist – Regional Events Promotion & Marketing (for the Organisational Structure).

CARRIED

5/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Stanford
Cr. Golder	
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	

Responsible Officer	Director Development, Facilities & Environmental Services Manager - Economic & Community Development Chief Executive Officer
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Resolution No. BUD/04.2018/41

Moved Cr O'Neil

Seconded Cr Schefe

That:

1. The Committee investigate a grant program specifically to support community events (in cash and in kind), to grow events and attract additional regional benefits (economic and social) for "Event Tourism"
2. This be incorporated in Council's new Corporate Plan development.

CARRIED

6/0

Responsible Officer	Chief Executive Officer / Director Development, Facilities & Environmental Services / Manager - Economic & Community Development
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Item Number:

C.31

File Number: D18/27964

SUBJECT HEADING:

**MARANOA PLACEMAKING STRATEGY - MITCHELL:
WESTERN CAMBRIDGE STREET DEVELOPMENT**

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

It was proposed that a project outlined within the Maranoa Placemaking Strategy – Mitchell be developed – specifically, the Western Cambridge Street Buildout, which would see existing carparks (outside the Mitchell Bakery) replaced with a public gathering seated area.

Resolution No. BUD/04.2018/42

Moved Cr Golder

Seconded Cr Chambers

That this item be further investigated for inclusion in the 2018/19 Budget.

CARRIED

6/0

Responsible Officer	Director Development, Facilities & Environmental Services Director Infrastructure Services
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Item Number:

C.32

File Number: D18/27952

SUBJECT HEADING:

TARGET REDUCTION IN ANNUAL LEGAL COSTS

Author and Councillor's Title:

Cr. Tyson Golder

Executive Summary:

It was proposed that Council implement a target for a reduction in annual legal costs.

Resolution No. BUD/04.2018/43

Moved Cr Golder

Seconded Cr McMullen

That officers collate for the Committee's review, the value of legal costs over the last 3 years.

CARRIED

6/0

Responsible Officer
Chief Executive Officer / Associate to the CEO
Item Number:
C.33
File Number: D18/27955
SUBJECT HEADING:
ADVOCACY FOR CHEAPER ROMA AIRFARES
Author and Councillor's Title:
Cr. Tyson Golder
Executive Summary:
It is proposed that Council look for initiatives to reduce Roma airfares.
Resolution No. BUD/04.2018/44
Moved Cr Golder
That the matter lay on the table for discussion post the Budget Submissions & Financial Planning Standing Committee discussions.

CARRIED

6/0

Responsible Position
Mayor
Item Number:
C.34
File Number: D18/27980
SUBJECT HEADING:
REVENUE POLICY 2018/19
Officer's Title:
Director - Corporate, Community & Commercial Services
Executive Summary:
The purpose of this Revenue Policy is to set out the principles used by Council for:

- *Levying rates and charges;*
- *Granting concessions for rates and charges*
- *The recovery of unpaid rates and charges; and*
- *Cost recovery fees and methods.*

Resolution No. BUD/04.2018/45
Moved Cr Chambers
Seconded Cr Scheffé
That:

1. **The Committee receive and note the document titled "Revenue Policy 2018/19".**
2. **The policy inform the next stage of the budget preparations.**

CARRIED

6/0

Responsible Officer
Director - Corporate, Community & Commercial Services

Item Number: C.35 **File Number:** D18/27959

SUBJECT HEADING: BUDGETS FOR AREA MANAGERS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It is proposed that Area Managers have budgets for their own areas.

Resolution No. BUD/04.2018/46

Moved Cr Golder

Seconded Cr McMullen

That this item be further investigated for inclusion in the 2018/19 Budget.

CARRIED (Mayor Golder exercised his 'Casting Vote' in favour of the motion) 4/3

Responsible Officer	Chief Executive Officer
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Item Number: C.36 **File Number:** D18/27960

SUBJECT HEADING: PRODUCTIVITY SAVINGS

Author and Councillor's Title: Cr. Tyson Golder

Executive Summary:

It was proposed that a target be implemented for productivity savings.

Resolution No. BUD/04.2018/47

Moved Cr Golder

That the matter lay on the table until the Mayor brings back to the Committee the details of the proposal.

CARRIED 5/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Golder	Cr. Chambers
Cr. McMullen	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Mayor / Associate
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Item Number: C.37 **File Number:** D18/27968

SUBJECT HEADING: DIRECTOR CORPORATE COMMUNITY & COMMERCIAL SERVICES - OPERATIONAL BUDGET 2018/19

Officer's Title: Director – Corporate, Community & Commercial Services

Executive Summary:

The proposed annual operational budget for the Corporate, Community & Commercial Services Directorate was tabled for the Committee's consideration.

Resolution No. BUD/04.2018/48	
Moved Cr Chambers	Seconded Cr Stanford
That the Corporate Community & Commercial Services Directorate's operational budget for 2018/19, totalling \$610,964, proceed to the next stage of the budget preparations.	
CARRIED	6/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: C.38 **File Number:** D18/27971

SUBJECT HEADING: ACCOUNTING SERVICES - OPERATIONAL BUDGET 2018/19

Officer's Title: Financial Accountant/Team Coordinator

Executive Summary:

The proposed annual operational budget for Accounting Services was tabled for the Committee's consideration.

Resolution No. BUD/04.2018/49	
Moved Cr Chambers	Seconded Cr O'Neil
That the Accounting Services operational budget for 2018/19, totalling \$731,138, proceed to the next stage of the budget preparations.	
CARRIED	6/0

Responsible Officer	Financial Accountant/Team Coordinator
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Item Number: C.39 **File Number:** D18/27972

SUBJECT HEADING: INFORMATION & COMMUNICATION TECHNOLOGY (ICT) SOLUTIONS - OPERATIONAL BUDGET 2018/19

Author and Councillor's Title: Manager – ICT Solutions

Executive Summary:

The proposed annual operational budget for the ICT Solutions Department was tabled for the Committee's consideration.

Resolution No. BUD/04.2018/50

Moved Cr Chambers

Seconded Cr McMullen

That the ICT Solutions operational budget for 2018/19, totalling \$2,554,946, proceed to the next stage of the budget preparations.

Furthermore, that additional investigations be undertaken in regard to:

- Opt in – for electronic Agendas & Minutes (Board Papers software)
- Examining unique numbering to enable Periodical Payment Options for Rates
- Expanding Telephone Expenses descriptions

CARRIED

6/0

Responsible Officer

Manager - ICT Solutions

Item Number: C.40 **File Number:** D18/27923

SUBJECT HEADING: PROCUREMENT & COMMERCIAL SERVICES - OPERATIONAL BUDGET 2018/19

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

The proposed annual operational budget for the Procurement & Commercial Services Department was tabled for the Committee's consideration.

Resolution No. BUD/04.2018/51

Moved Cr Schefe

Seconded Cr O'Neil

That the Procurement & Commercial Services Department budget for 2018/19, totalling \$1,334,123, proceed to the next stage of the budget preparations.

CARRIED

6/0

Responsible Officer

Manager - Procurement & Commercial Services

Item Number: C.41 **File Number:** D18/27936

SUBJECT HEADING: ORGANISATIONAL DEVELOPMENT & HUMAN RESOURCES - OPERATIONAL BUDGET 2018/19

Officer's Title: Manager - Organisational Development & Human Resources

Executive Summary:

A draft 2018/19 Department Operating Budget was submitted for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget. Cost savings, including a reduction of 14.4% in employee costs have been achieved from the previous 2017/18 Departmental Operating Budget and improved service delivery opportunities identified.

Resolution No. BUD/04.2018/52

Moved Cr Stanford

Seconded Cr Chambers

That the Organisational Development & Human Resources Department budget for 2018/19, totalling \$682,208 (Excluding training) proceed to the next stage of the budget preparations.

That the following new initiatives be included in the 2018/19 Operational Plan:

- **Criminal history checks and qualification validations**
- **Fine-tuning of advertising methods having regard to the demographics, reach and cost.**

CARRIED

6/0

Responsible Officer

Manager - Organisational Development & Human Resources

Item Number: C.42 **File Number:** D18/28152

SUBJECT HEADING: COMMUNICATION, INFORMATION & ADMINISTRATION SERVICES - OPERATIONAL BUDGET 2018/19

Officer's Title: Manager - Communication, Information & Administration Services

Executive Summary:

The proposed annual operational budget for the Communication, Information and Administration Department was tabled for the Committee's consideration.

Resolution No. BUD/04.2018/53

Moved Cr Stanford

That the matter lay on the table for a future Committee meeting.

CARRIED

6/0

Responsible Officer

Manager - Communication, Information & Administration Services

Item Number: C.43 **File Number:** D18/27986

SUBJECT HEADING: **LABORATORY OPERATIONS - FUND BUDGET SUBMISSION 2018/19**

Officer's Title: **Manager – Water, Sewerage & Gas**

Executive Summary:

The services provided by Laboratory Operations primarily allow Council to effectively monitor water quality within its ten potable water networks, and rapidly respond to any nonconformities.

This allows Council to comply with the requirements of its Drinking Water Quality Management Plan, to which Council is legally required to adhere, enforced by the Water Supply (Safety & Reliability) Act 2008.

The Laboratory also provides compliance monitoring services to Council's Sewerage Treatment Plants, Swimming Pools and External Potable Water Carters.

The Laboratory Operations annual budget submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/04.2018/54

Moved Cr Scheffe

Seconded Cr Chambers

That the laboratory be set up as a separate business unit, funded by full cost recovery.

CARRIED

6/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number: C.44 **File Number:** D18/27988

SUBJECT HEADING: **GAS NETWORK - FUND BUDGET SUBMISSION 2018/19**

Officer's Title: **Manager - Water, Sewerage & Gas**

Executive Summary:

The service provided by Gas Network Operations is the provision of a safe and reliable gas supply to the Roma community. Council as the holder of the Distribution and Retail Authorities for Gas Reticulation in Roma, is required by the Petroleum and Gas (Production & Safety) Act 2004 to operate the gas network in a way that effectively manages the associated risks.

The Gas Network fund budget submission for 2018/19 was tabled for the Committee's consideration and recommendation to the Mayor for inclusion in the draft budget.

Resolution No. BUD/04.2018/55

Moved Cr Stanford

Seconded Cr Scheffe

That the submission proceed to the next stage of the budget preparations, noting:

- **The balanced budget by fund;**
- **The actual tariff structure to be used for billing in 2018/19 will be a topic at a future meeting.**

CARRIED

6/0

Responsible Officer

Manager - Water, Sewerage & Gas

LATE CONFIDENTIAL REPORT

Item Number: LC.1 File Number: D18/29799

SUBJECT HEADING: RATING REVIEW – NEXT STAGE OF MODELLING

Officer's Title: Director – Corporate, Community & Commercial Services

Executive Summary:

This report was to review the results of the preliminary rating scenarios identified at the Budget Submission & Financial Planning Standing Committee meeting on 9 April 2018.

Resolution No. BUD/04.2018/56

Moved Cr Stanford

Seconded Cr Chambers

That the next stage of modelling proceed based on the scenarios discussed at the Committee meeting on 23 April 2018 to inform further budget deliberations:

Scenario 1

Residential A & Rural Residential A

Increase minimum by \$25
Increase rate in \$ by 1.89%
Apply a cap of 10%

Residential B-D & Rural Residential B-D

Increase rate in \$ by 1.89%
Increase minimum by 1.89%
Apply a cap of 10%

Small Rural 20-80ha

Establish new category 20-80ha
Rate in \$ = Rural >=80ha
Minimum rate = Rural Residential
Apply a cap of 5%

Rural >=80ha, Intensive Animal Industry, Pump Sites/Bores & Extractive

Retain current rate in \$
Increase minimum rate by 1.89%
Apply a cap of 5%

Petroleum Leases

Increase rate in \$ by 1.89%
Increase minimum rate by 1.89%

Refinery

Increase minimum rate to \$185,000
Adjust rate in \$ to achieve 1.89% category increase

Accommodation Work Camps

Increase minimum rates by 1.89%
Adjust rate in \$ to achieve 1.89% increase for each category

Community Purposes

Increase rate in \$ by 1.89%
Increase minimum rate by 1.89%

Shopping Centre

Set rate in \$ at 1.5 times the commercial/industrial rate in \$
Increase minimum rate by 1.89%

Caravan Parks

Establish new category
Set rate in \$ at 0.5 times the commercial/industrial rate in \$
Minimum rate = Commercial/Industrial

Commercial/Industrial

No change in minimum rate
Option 1A decrease rate in \$ to achieve total revenue increase of 1.89%
Option 1B decrease rate in \$ to achieve category decrease of 2%

<p><u>Scenario 2</u> No change to initial modelled scenario, except for:</p> <ul style="list-style-type: none"> - 0% cap applied to Extractive Industry categories and Refineries - increase rate in \$ for Transformers to 0.11 - increase rates in \$ to achieve 100% increases from each Petroleum Leases and Other Gas & Oil category - increase rates in \$ to achieve 200% increases from each Accommodation Work Camps E/F/G category 	6/0
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Responsible Officer	Director – Corporate, Community & Commercial Services
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CLOSURE

There being no further business, the Mayor thanked the Committee for their attendance and declared the meeting closed at 6.34pm.

These Minutes are to be confirmed at the next Council meeting to be held on 9 May 2018, at Roma Administration Centre.

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 Mayor.

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 Date.