
MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 27 JUNE 2018 COMMENCING AT 9.07AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil, Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, Minutes Officers – Kelly Rogers and Bree-Anna Boorman and in attendance.

AS REQUIRED

Director Infrastructure Services – Cameron Castles, Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Manager of Procurement & Commercial Services - Ryan Gittins.

GUESTS

There were no guests in attendance at the meeting.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.07am.

APOLOGIES

There were no apologies for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM/06.2018/96

Moved Cr Chambers

Seconded Cr Stanford

That the minutes of the General Meeting held on 13 June 2018 be confirmed.

CARRIED

9/0

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ON THE TABLE

There were no items for discussion on the table.

PRESENTATIONS/PETITIONS AND DEPUTATIONS

There were no presentations/petitions or deputations at the meeting.

CONSIDERATION OF NOTICES OF BUSINESS

There were no notices of business for consideration.

CONSIDERATION OF NOTICES OF MOTION

There were no notices of motion for consideration.

RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

No notices of motion were received for the next meeting.

BUSINESS

CORPORATE, COMMUNITY & COMMERCIAL SERVICES

Item Number: 11.1 File Number: D18/44659

SUBJECT HEADING: NON-CURRENT ASSET ACCOUNTING POLICY

Officer's Title: Financial Accountant/Team Coordinator

Executive Summary:

The Non-Current Accounting Policy provides a framework for identifying, valuing, recording and writing-off non-current assets to ensure compliance with the Local Government Act 2009, Local Government Regulation 2012 and Australian Accounting Standards and Interpretations.

Resolution No. GM/06.2018/97

Moved Cr Chambers

Seconded Cr Stanford

That Council adopt the Non-Current Asset Accounting Policy as presented and as follows:

1. Policy Purpose

The purpose of this policy is to provide a framework for identifying, valuing, recording and writing-off non-current assets to ensure compliance with the *Local Government Act 2009*, *Local Government Regulation 2012* and Australian Accounting Standards and Interpretations.

In particular, the policy aims to:

- Clarify the definition of, and accounting recognition concepts, for assets;
- Provide guidance on determining the periodic cost of using assets (depreciation/amortisation);
- Specify a basis for valuing non-current assets; and
- Set out the approach to be adopted in regularly reviewing the carrying amount of assets and, where appropriate, writing down or revaluing assets.

2. Policy Scope

This policy applies to all asset accounting related activities for property, plant and equipment, and intangible assets.

This policy is directly applicable to Asset Custodians and Council officers who have asset management and asset accounting responsibilities. This policy will apply to all Directorates, Departments and Work Units of Council.

3. Objective

The objective of this policy are to ensure:

- Compliance with prescribed legislation and Australian Accounting Standards.
- Accounting principles are followed by Council employees when identifying, recognising, recording and valuing Council's property, plant and equipment.
- All processes undertaken in relation to the content of this policy are appropriately documented and defensible to external audit.
- Asset movements are recorded in the financial asset register in a timely manner.
- Capital works in progress balances are cleared no later than 30 days after practical completion.

4. Legislative Context

State Government Legislation

- *Local Government Act 2009*
- *Local Government Regulation 2012*

Australian Accounting Standards

- AASB 5 – Non-current Assets held for Sale and Discontinued Operations
- AASB 13 – Fair Value Measurement
- AASB 101 – Presentation of Financial Statements
- AASB 116 – Property, Plant and Equipment
- AASB 117 – Leases
- AASB 136 – Impairment of Assets
- AASB 138 – Intangible Assets
- AASB 108 – Accounting Policies, Change in Accounting Estimates and Errors.

5. Policy Statement

5.1 ASSET CLASSES

An asset class is a grouping of assets of a similar nature and use in an entity's operations and which, for the purposes of disclosure, is shown as a single item in the financial report. The following asset classes are reported by Council:

Asset Class	Examples of Assets Forming the Asset Class
Land and Site Improvements	Council owned land, quarry restoration
Buildings	Corporate and Community buildings, housing, sheds, public amenities, demountable
Plant and Equipment	Office furniture and equipment, computer hardware, motor vehicles, trucks, heavy equipment, trailers, mowers, playgrounds
Road, Drainage and Bridge Network	Road structures, kerb and channel, footpaths, box culverts, pipes, stormwater pits, manholes and bridges
Water	Reticulation pipes, bore sites, water towers, treatment plants
Sewerage	Treatment plants, pump stations, rising mains, reticulation mains, man holes
Other Infrastructure	Gas mains, gas valves, gas meters, off-road car parks, internal roads, fencing, shade covers, structures (BBQ shelters, rotunda, gazebo), monuments
Airport	Runways, taxiways, windsocks, lighting, car parking (airport)
Works In Progress	Property, plant and equipment under construction or in progress, which are not yet in a location and condition necessary for it to be capable of operating

5.2 ASSET RECOGNITION

An asset is recognised as a non-current asset in the financial asset register if it meets all of the following criteria:

- Council has control over the asset.
- It is probable that future economic benefits associated with the asset will flow to the entity (including non-cash service benefits).
- The cost or fair value of the item can be measured reliably.
- The cost or fair value of the asset exceeds Council's asset threshold.
- Expected to be used for more than one financial year.

5.3 ASSET RECOGNITION THRESHOLDS

In accordance with the *Local Government Act 2012*, Council must, by resolution, set an amount for each different type of physical asset below which the value of the asset must be treated as an expense. The thresholds detailed in the table below must be disclosed by way of a note in Council's general purpose financial statements.

If the expenditure for the item is equal to or above the threshold it may be capitalised as an asset if it meets all recognition criteria. Capitalisation is the process of recognising an asset in Council's financial statements as a non-current asset.

The threshold to recognise costs as an asset are as follows:

Asset Class	Asset Threshold (GST exclusive)
Land and Site Improvements	\$1
Buildings	\$10,000
Plant and Equipment	\$5,000
Road, Drainage and Bridge Network	Network Asset
Water	Network Asset
Sewerage	Network Asset
Other Infrastructure	\$10,000
Airport	\$10,000

5.4 NETWORK ASSETS

A network is a grouping of multiple assets that are individually below the capitalisation threshold, these assets perform a whole service and require recognition in the financial statements due to their collective value.

5.5 CONTRIBUTED ASSETS

Non-current assets that are donated or contributed to Council at no cost, or for a nominal cost, will need to be brought to account at fair value as at the date of acquisition. The cost of a contributed asset is the fair value at the date of the acquisition as assessed by a suitably qualified person. This is not considered a revaluation of the asset at that time.

5.6 ASSETS NOT PREVIOUSLY RECOGNISED

Material assets not recognised in previous periods that subsequently meet the recognition criteria will be recognised from the date that the criteria are met. Where assets are identified that have not been previously recognised due to error, e.g. during asset verification, this is treated as the corrections of an error under *AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors*. The error provisions require that the error should be corrected by making the entry that should have been made at the time the error occurred.

5.7 ASSETS UNDER CONSTRUCTION (WORK IN PROGRESS)

Work In Progress (WIP) represents the accumulated costs of constructed assets e.g. costs associated with constructing or rehabilitating assets such as stormwater, roads and buildings.

The cost base of self-constructed assets is similar to the cost base for assets purchased including the following components:

- Direct materials, including stock issues;
- Direct and contract labour including on-costs; and
- Plant hire.

Where a project is to be completed in stages, capitalisation of each stage may still occur providing the asset recognition threshold is met.

Where costs captured in WIP are identified as being expenses, they are to be recognised as operational expenditure in Council's Statement of Comprehensive Income. This can apply for an entire project or a proportion of a project.

Management of Work In Progress

It is the responsibility of every Department Senior Manager to actively manage capital projects to ensure that capital costs are removed from WIP and capitalised to appropriate assets (whether new or additions to existing assets) in a timely manner. An asset is to be capitalised when it is available for use, that is, when it is in the location and condition necessary for it to be capable of operating in the manner intended by management. Every Department Manager should review Capital Work Order Progress on a monthly basis to ensure that there are no assets currently in service recorded in WIP.

5.8 ASSETS EXPENDITURE

Costs must be classified correctly as either:

- a) An expense, which is accounted for in the Comprehensive Income Statement and affects Council's operating result, or
- b) Capital, which is included in the cost of an asset. Capital costs are accounted for in the Statement of Financial Position.

Capital expenditure can relate to new or existing assets. Expenditure is capital if it satisfies the following criteria:

1. The expenditure is above the capitalisation threshold.
2. The expenditure is used for one of the following applications:
 - New – Expenditure which creates a new asset that did not exist beforehand.
 - Upgrade – Expenditure for expansion. That is it enhances an existing asset to provide additional service capability or a higher level of service or which extends the life of an asset beyond that which it had originally.
 - Renewal – Expenditure on an existing asset, which restores the original service potential or which extends the life of the asset beyond which it had originally. This includes replacement expenditure.

Costs that do not meet the above classifications will be expensed when identified. Other costs that will be expensed include:

Expenditure Description	Reason
Expenditure to relocate or replace non-council owned services	Expenditure incurred to relocate or replace assets belonging to another entity, for example communication or power lines are expensed. Such costs related to assets that are controlled and owned by a third party.
Biological / Living Assets	Expenditure to purchase biological or living assets is expensed, e.g. bottle trees, turf.
Painting	All painting costs are expensed as this is a maintenance activity that is regularly performed.

Costs may be initial or subsequently incurred after initial purchase.

Initial capital costs include those to purchase or construct an asset and getting it ready for use.

Examples include:

- Purchase price, including import duties and non-refundable purchase taxes, after deducting trade discounts and rebates.
- Any costs directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended, e.g. employee expenses directly from construction or acquisition; costs of site preparation; initial delivery and handling costs; costs of testing whether the asset is functioning properly; professional fees; design costs.

Once the asset is in the location and condition necessary for it to be capable of being operated in the manner intended, the capitalising of costs cease.

The following initial costs are expensed and are not capitalised:

- General administration and other indirect overhead costs;
- Training costs.

Where costs are incurred subsequent to the initial purchase of the asset, they can only be capitalised when it improves the condition of the asset beyond its originally assessed standard of performance or capacity. This can occur through:

- Extending the annual service potential provided by the asset; or
- Extending the useful life of the asset.

Repairs and maintenance are to be expensed as incurred e.g. repairs for damage or wear or tear that would have prevented the asset reaching its original estimated useful life, such as day to day servicing.

Minor items of spare parts are charged to the item of plant and expensed to the Comprehensive Income Statement.

Major spare parts and stand-by equipment are recognised as plant and equipment when:

- The expenditure exceeds the asset recognition threshold; and
- The benefits from the item will be for more than one financial year.

5.9 ASSET DISPOSAL / WRITE-OFF

An asset is written-off when destroyed, scrapped, lost, stolen, decommissioned or abandoned and recorded in the Statement of Comprehensive Income. When consideration is received in the form of proceeds or trade-in, the asset is to be disposed in the financial asset register and a gain or loss on sale recognised in the Statement of Comprehensive Income.

If the asset is to be sold, the provisions of *AASB 5 Non-Current Assets Held for Sale and Discontinued Operations* may apply.

The costs of demolition or removal of the old asset can be capitalised as site preparation costs of the new asset only if there is:

- No provision for restoration of the old asset; and
- Prior to demolition a formal Council commitment to demolish and build on the site of the old asset, e.g. Council meeting minute.

If an asset is demolished or removed and there is no formal commitment to rebuild on

the site prior to demolition or removal, the costs are to be expensed.

Where an asset is valued at fair value and the costs of demolition or removal have been capitalised as site preparation costs, consideration should be given to impairment tests to ensure the asset value is not overstated.

5.10 NON-CURRENT ASSET REGISTER

A list of all Council's non-current assets, other than those items which are under the asset threshold and treated as an expense, must be recorded in a register which is to be kept by Council. The financial asset register is to record as a minimum:

- Opening and closing balances;
- Capital expenditures;
- Depreciation charges;
- Revaluation increments and decrements;
- Disposals/write-offs;
- Contributed assets and previously unrecognised assets;
- Internal transfers;
- Impairment losses; and
- Relevant dates for all the above transactions.

5.11 DEPRECIATION

Where non-current assets have a limited useful life they must be depreciated in accordance with *AASB 116 Property, Plant and Equipment*. Depreciation is the systematic allocation of the depreciable amount of an asset over its useful life. Depreciation begins when an asset is available for use and ceases at the earlier of:

- The date the asset is classified as held for sale; and
- The date that the asset is derecognised.

Each component will be depreciated separately. The depreciation charge for each period is classified as an expense in the Statement of Comprehensive Income. Depreciation forms part of the cost of operations and contributes directly to Council's net operating result.

The depreciation method used shall reflect the pattern in which the asset's future economic benefits are expected to be consumed by the entity. Council has adopted the straight-line method of depreciation to reflect patterns of consumption for all non-current assets other than land which is not subject to depreciation.

Work in progress cannot be depreciated as the assets are not available for use.

The useful life of an asset is the estimated period over which a depreciable asset is expected to be able to provide future service potential. The estimation of the useful life of the asset is a matter of judgement based on the experience of the entity with similar assets.

5.12 ASSET REVIEW

Asset depreciation rate, remaining useful life and impairment are to be reviewed at least on an annual basis by asset custodians and management to ascertain if any amendments are required.

5.13 VALUATION OF ASSETS

Subsequent to initial recognised, assets are to be measured under either the cost or the revaluation model as required by *AASB 116 Property, Plant and Equipment* and shall apply that policy to an entire class of property, plant and equipment.

Revaluation Model

An item of property, plant and equipment whose fair value can be measured reliably shall be carried at a revalued amount, being its fair value at the date of the revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Cost Model

After recognition as an asset, an item of property, plant and equipment shall be carried at its cost less any accumulated depreciation and any accumulated impairment losses.

Council applies the following valuation methodology across its asset classes:

Asset Class	Valuation Methodology
Land and Site Improvements	Revaluation
Buildings	Revaluation
Plant and Equipment	Cost
Road, Drainage and Bridge Network	Revaluation
Water	Revaluation
Sewerage	Revaluation
Other Infrastructure	Revaluation
Airport	Revaluation

5.14 REVALUATION OF ASSETS

For all assets other than those valued at cost, non-current asset valuations should be reviewed at least once each financial year to ascertain if there has been a material movement in fair value (depreciated replacement cost/market value) since the last financial year.

A full revaluation of all applicable asset classes should be undertaken at least once every three to five years. However, when an asset class has significant and volatile changes in fair value a revaluation should be undertaken on a more frequent basis.

If there has been a material movement of fair value, indices/desktop updates, either supplied by a qualified valuer or internal qualified staff may be applied for the intervening years until a full revaluation is undertaken. There must be sufficient evidence retained that the used is robust, valid and appropriate to the asset class. When reviewing the applicable indices Council staff may take into consideration not applying the index if it is less than a 5 percent variance (greater or lower) than the prior year. If an index is not applied in the prior year the index will then be cumulative.

If an item of property, plant and equipment is revalued, the entire class of property, plant and equipment to which that asset belongs shall be revalued. Complex asset components are measured on the same basis as the assets to which they relate, e.g. building asset class is valued at fair value therefore each building component is valued

at fair value.

Accounting for Revaluation

When an asset is revalued, the accumulated depreciation is restated proportionately with the change in the gross carrying amount of the asset and any change in the estimate of the remaining useful life.

Changes in the carrying amount of an asset due to a revaluation are accounted for in accordance with *AASB 116 Property, Plant and Equipment*.

If the carrying amount of a class of assets is increased as a result of a revaluation, the net revaluation increase shall be recognised in other comprehensive income and accumulated in equity under the heading of revaluation surplus. However, the net revaluation increase shall be recognised in profit or loss to the extent that it reverses a net revaluation decrease of the same class of assets previously recognised in profit or loss.

If the carrying amount of a class of assets is decreased as a result of a revaluation, the net revaluation decrease shall be recognised in profit and loss. However, the net revaluation decrease shall be recognised in other comprehensive income to the extent of any credit balance existing in any revaluation surplus in respect of that same class of asset. The net valuation decrease recognised in other comprehensive income reduces the amount accumulated in equity under the heading of revaluation surplus.

When an asset is disposed of, the amount reported in the asset revaluation surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.

5.15 ASSET IMPAIRMENT

All non-current assets including intangible assets are to be reviewed on an annual basis for indicators of impairment by asset custodians and management.

Where the fair value of the assets exceeds the recoverable amount it is recorded as an impairment loss. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Where assets have been revalued at fair value there should not be any impairment loss as the recoverable amount should be equal to the fair value.

An impairment loss is recognised as an expense in the Statement of Comprehensive Income, except where the asset is at fair value. When there is an impairment loss on a revalued assets the impairment loss is offset against the asset revaluation surplus of the relevant asset class to the extent available. Any remaining loss is then expensed in the Statement of Comprehensive Income.

5.16 MATERIALITY

Materiality plays an essential part in the decision making process and preparation of the financial statements. This is because information contained or omitted from the financial statements can impair its usefulness to users.

Materiality is a concept which requires professional judgement. An omission or misstatement of an item is material if, individually or collectively, it would influence the

economic decisions of users of the financial statements or the accountability of management or governing body.

In assessing materiality the size and nature of the omission or misstatement are usually evaluated together. The surrounding circumstances should also be considered.

The preliminary level of materiality can be obtained from the Queensland Audit Office Annual External Audit Plan for Maranoa Regional Council.

6. LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Australian Accounting Standards and Interpretations

CARRIED

9/0

Responsible Officer	Financial Accountant/Team Coordinator
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Item Number: 11.2 **File Number:** D18/47388

SUBJECT HEADING: MONTHLY FINANCIAL REPORTS ACTUAL V BUDGET AS AT 31 MAY 2018

Officer's Title: Contractor - Finance Systems Support

Executive Summary:

The purpose of this report was to present a monthly financial report in accordance with section 204 of the Local Government Regulation 2012 for the month of May 2018.

Resolution No. GM/06.2018/98

Moved Cr Newman

Seconded Cr Stanford

That the financial reports for the 31 May 2018 be received and noted.

CARRIED

9/0

Responsible Officer	Contractor - Finance Systems Support
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Item Number: 11.3 **File Number:** D18/46529

SUBJECT HEADING: ANNUAL VALUATION CONSULTATION FOR THE MARANOA REGION

Officer's Title: Lead Rates and Utilities Billing Officer/Systems Administrator

Executive Summary:

Correspondence was received from the Department of Natural Resources, Mines and Energy (DNRME) seeking Council's opinion on whether a valuation is required for the Maranoa region to be effective 30 June 2019.

Resolution No. GM/06.2018/99

Moved Cr Newman	Seconded Cr O'Neil
That Council not put forward an opinion in response to the Department of Natural Resources, Mines and Energy request.	
CARRIED	6/3
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	Cr. Schefe
Cr. Newman	
Cr. O'Neil	
Cr. Stanford	

Responsible Officer	Lead Rates and Utilities Billing Officer/Systems Administrator
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Item Number: 11.4 **File Number:** D18/47069

SUBJECT HEADING: **AMENDMENT TO COUNCIL'S 2018/19 FEES AND CHARGES SCHEDULE - RIGHT TO INFORMATION (RTI) APPLICATIONS AND PROCESSING**

Officer's Title: **Associate to the Director – Corporate, Community & Commercial Services**

Executive Summary:
The Right to Information and Privacy division of the Department of Justice and Attorney-General provided Council with updated information for Right to Information application and processing charges for the 2018/19 financial year.

Resolution No. GM/06.2018/100	
Moved Cr Chambers	Seconded Cr Stanford
That Council amend the 2018/19 Fees and Charges Schedule as follows, in line with the updated information from the Department of Justice and Attorney-General:	
<ol style="list-style-type: none"> 1. Increase the Right to Information (RTI) Application Fee to \$49.70. 2. Increase the Right to Information (RTI) Processing Charges to \$7.70, noting the condition that this fee is nil, if the agency spends no more than 5 hours processing the application; or \$7.70 per 15 minutes or part of 15 minutes, if the agency spends more than 5 hours processing the application. 3. That these changes take effect from 1 July 2018. 	
CARRIED	8/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion

Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Associate to the Director – Corporate, Community & Commercial Services Contractor – Strategic Finance
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Item Number: 11.5 **File Number:** D18/47242

SUBJECT HEADING: LEAVE OF ABSENCE - CR. DAVID SCHEFFE

Officer's Title: Lead Officer - Councillors' Support & Community Engagement

Executive Summary:

Cr. Scheffe received notification of his selection as a member of the 2018 Australian Age Group Multisport Team. He had been invited to compete at the 2018 International Triathlon Union World Age Group Multisport Championships in Fyn Denmark, and would be away for the first two weeks of July 2018.

Resolution No. GM/06.2018/101	
Moved Cr Scheffe	
That the report be withdrawn from the agenda.	
CARRIED	9/0

Responsible Officer	Lead Officer - Councillors' Support & Community Engagement
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Item Number: 11.6 **File Number:** D18/47255

SUBJECT HEADING: COUNCIL INITIATED ADVISORY COMMITTEE MEETINGS

Officer's Title: Lead Officer - Councillors' Support & Community Engagement

Executive Summary:

As part of Council's Community Engagement Strategy, Council has a number of Advisory Committees to seek community and stakeholder input on key projects and businesses of Council. Feedback, or the outcomes of these forums, assists Council to identify priorities, inform decisions and develop future strategies and policies.

This report provided a copy of the confirmed and unconfirmed meeting minutes of the advisory committee meetings held during the months of February 2018 – May 2018.

Resolution No. GM/06.2018/102	
Moved Cr McMullen	Seconded Cr Stanford
That Council receive and note the confirmed and unconfirmed minutes of the following	

committees:

- Confirmed minutes – Roma Saleyards Advisory Committee – 15/03/18
- Unconfirmed minutes – Warroo Sporting Complex Advisory Committee – 09/04/18
- Confirmed minutes – Airport Advisory Committee Meeting – 07/03/18
- Unconfirmed minutes – Airport Advisory Committee Meeting – 29/05/18
- Unconfirmed minutes – Regional Roads Advisory Committee Meeting – 05/03/18
- Unconfirmed minutes – Surat Cobb & Co Store Museum Advisory Committee Meeting – 15/02/18
- Unconfirmed minutes – Wallumbilla Showgrounds Advisory Committee Meeting – 18/02/18

CARRIED

9/0

Responsible Officer
Lead Officer - Councillors' Support & Community Engagement
INFRASTRUCTURE SERVICES
Item Number:

12.1

File Number: D18/44218
SUBJECT HEADING:
NATIONAL HEAVY VEHICLE REGULATOR - NATIONAL B DOUBLE NOTICE
Officer's Title:
**Manager - Maintenance Delivery & Works
Associate to the Director - Infrastructure Services**
Executive Summary:

Council is in receipt of a letter from the National Heavy Vehicle Regulator (NHVR) dated 30 May 2018 in regards to the National B Double Notice. The regulator sought Council's consent to continue access on existing B Double networks and general access arrangements for B-Doubles in the Maranoa area.

Resolution No. GM/06.2018/103
Moved Cr Chambers
Seconded Cr McMullen
That Council:

1. Authorise the Chief Executive Officer or delegate to sign the National Heavy Vehicle Regulator (NHVR) Road Manager Consent Form to provide consent for the continued access on existing B Double networks and general access arrangements for B Doubles in the Maranoa area (noting the consent is to be provided by 9 July 2018).
2. Formally correspond with NHVR, Department of Transport and Main Roads and the Queensland Police Service confirming the current approved heavy vehicle routes in the Maranoa Region.

CARRIED

9/0

Responsible Officer
**Associate to the Director - Infrastructure Services
Chief Executive Officer**

DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES
Item Number: 13.1 **File Number:** D18/48047

SUBJECT HEADING: TOURISM AWARD NOMINATIONS

Officer's Title: Regional Tourism Development Coordinator

Executive Summary:

The opportunity exists to nominate The Big Rig and Roma Visitor Information Centre for the following awards:

- Maranoa Business Awards – Tourism and Hospitality Award
- Queensland Information Centres' Association (QICA) - Visitor Information Centre (VIC) of The Year – Community Engagement Award
- Outback Queensland Tourism Awards – Visitor Information Services

In the Outback Queensland Tourism Awards there would be considerable benefit to also nominating:

- The volunteer train drivers of The Roma Express miniature train in the Outstanding Contribution by Volunteer Group; and
- Tayla Dennis in the Young Achiever Award.

With Council implementing the new management model at The Big Rig as of the 1 December 2017, and the success being experienced as a result of this decision, it provides an ideal opportunity to have this excellence recognised and showcased.

Resolution No. GM/06.2018/104
Moved Cr Chandler
Seconded Cr Newman

That Council submit nominations for The Big Rig and Roma Visitor Information Centre in the following Industry Awards:

- Maranoa Business Awards – Tourism and Hospitality Award
- Queensland Information Centres' Association (QICA) - Visitor Information Centre (VIC) of The Year – Community Engagement Award
- Outback Queensland Tourism Awards – Visitor Information Services

Also submit nominations in the following categories of the Outback Queensland Tourism Awards:

- Outstanding Contribution by Volunteer Group – Roma Express volunteer train drivers
- Young Achiever Award - Tayla Dennis

CARRIED

9/0

Responsible Officer
Regional Tourism Development Coordinator

Item Number: 13.2 **File Number:** D18/48603

SUBJECT HEADING: STOCK ROUTE WATER FACILITIES - MARANOA REGIONAL

Officer's Title: Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

Councillors sought a status report on the condition of stock route water facilities within the Maranoa Regional Council area.

Resolution No. GM/06.2018/105	
Moved Cr McMullen	Seconded Cr Newman
That Council receive and note the Officer's report as presented.	
CARRIED	9/0

Responsible Officer	Manager - Environment, Health, Waste & Rural Land Services
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Item Number: 13.3 **File Number:** D18/36910

SUBJECT HEADING: ROMA COMMUNITY ARTS CENTRE AGREEMENT - ROMA ON BUNGIL GALLERY INCORPORATED

Officer's Title: Facility Lease Management & Housing Officer/Team Coordinator

Executive Summary:

Council was asked to consider entering into a formal agreement with the Roma on Bungil Gallery Incorporated for the use of the Roma Community Arts Centre Gallery.

Resolution No. GM/06.2018/106	
Moved Cr Chandler	Seconded Cr Stanford
That Council:	
<ol style="list-style-type: none"> 1. Enter into an exclusive Agreement with Roma on Bungil Gallery Incorporated for a period of (5) five years for the use of the Roma Community Arts Centre Gallery. 2. Charge no hire fee for the use of the Roma Community Arts Centre Gallery for the term of this agreement. 	
CARRIED	9/0

Responsible Officer	Facility Lease Management & Housing Officer/Team Coordinator
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Item Number: 13.4 **File Number:** D18/48649

SUBJECT HEADING: TOOWOOMBA AND SURAT BASIN ENTERPRISE MEMBERSHIP RENEWAL 2018/19

Officer's Title: Manager - Economic & Community Development

Executive Summary:

Since March 2012 Council has been a platinum sponsor of Toowoomba and Surat Basin Enterprise Ltd (TSBE) at an annual rate of \$20,000 (not including GST) which has remained constant over the years.

The achievements of TSBE are well documented in reports to Council and are also obvious in the local (Surat Basin) media. The local economy enjoys useful benefits through inputs provided by TSBE staff and board members and the benefits relative to the investment by Council have been justified. The anniversary of our Platinum subscription level will arrive on 1 July 2018 and this report sought Council's endorsement of its renewal.

Resolution No. GM/06.2018/107

Moved Cr O'Neil

Seconded Cr Newman

That:

1. Council renew its sponsorship of Toowoomba and Surat Basin Enterprise Ltd at the Platinum level as described in its renewal notice.
2. The renewal fee (\$20,000 Exc. GST) be attributed to Business Development Operations Memberships Work Order 14477.2538.2001.

CARRIED

9/0

Responsible Officer

Manager - Economic & Community Development

Item Number: 13.5 **File Number:** D18/48158

SUBJECT HEADING: MITCHELL PLASTIC POLICE TRUST FUND

Officer's Title: Local Development Officer - Mitchell

Executive Summary:

Maranoa Regional Council holds the amount of \$18,298 in a Trust account. These funds were accrued from a project undertaken by the Booringa Shire Council and four local schools during 2007-2010. The funds remain the property of the four schools, and a request had been received to disburse the funds. It was recommended the funds be disbursed between the four schools participating in the original project according to current student numbers.

Resolution No. GM/06.2018/108

Moved Cr Chambers

Seconded Cr Stanford

That Council:

1. Disburse the Mitchell Plastic Police monies (\$18,298 held in Trust ID 1.143, GL 19208.9131.9100) which are currently held in trust for Mitchell State School, St Patrick's School, Dunkeld State School and Mungallala School according to current student population sizes.

2. Encourage schools to use their profits to undertake new environmental projects or beautification projects within their schools.

CARRIED

9/0

Responsible Officer

Local Development Officer - Mitchell

Item Number: 13.6

File Number: D18/33428

SUBJECT HEADING:

RELOCATION OF PUBLIC ART MITCHELL

Officer's Title:

Local Development Officer - Mitchell

Executive Summary:

The metallic bull sculpture was located at the back of the Mitchell Library / Gallery Precinct. Community engagement had been undertaken to decide the best location for the bull to be displayed for more accessible public viewing.

Resolution No. GM/06.2018/109

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. Relocate the metallic bull sculpture to the front of the Mitchell Library/Gallery precinct, and install it on a 2.1m high post, with up lighting.
2. Re-allocate the cost (estimated to be \$10,000 for installation and up lighting) from Library Salaries (GL 2886.2001.2001) into a new work order.

CARRIED

9/0

Responsible Officer

Local Development Officer - Mitchell

COUNCILLOR BUSINESS

Item Number: 22.1

File Number: D18/47131

SUBJECT HEADING:

MY MARANOA BUSINESS UPDATE

Author and Councillor's Title:

Cr. David Scheffe

Executive Summary:

The My Maranoa Business Initiative was launched by Council in 2015 as part of a suite of initiatives pertaining to local business and with a focus on improving Council's procurement processes. Council endorsed an initial extension of this roll out from 25 October 2017 until 30 June 2018 to allow adequate business engagement and fine-tuning of Council's business processes prior to its release. A further extension was sought for the next stage roll out until 30 September 2018.

Resolution No. GM/06.2018/110

Moved Cr Scheffe

Seconded Cr O'Neil

That Council endorse a further extension to the roll out of the next stage of the My Maranoa Business, until 30 September 2018 to allow adequate business engagement and fine-tuning of Council's business processes prior to release.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

Manager Procurement & Commercial Services

Cr Chandler left the Chambers at 9.35am and returned at 9.36am.

Moved Cr Flynn

That Council proceed to the Late Open Agenda.

LATE ITEMS

Item Number:

L.1

File Number: D18/49167

SUBJECT HEADING:

HEAD AGREEMENT - QUEENSLAND RECONSTRUCTION AUTHORITY FUNDING

Officer's Title:

Associate to the Director - Infrastructure Services

Executive Summary:

Council received a letter from the Queensland Reconstruction Authority (QRA) advising that due to pending transition to the Commonwealth's new Disaster Recovery Funding Arrangements (DRFA) from 1 November 2018 and with QRA's administration of a range of resilience funding programs, it was time to refresh the contractual arrangements to cover all current and potential funding programs.

Resolution No. GM/06.2018/111

Moved Cr Chambers

Seconded Cr Stanford

That Council authorise the Chief Executive Officer to sign the Head Agreement for Queensland Reconstruction Authority (QRA) Funding between QRA and Maranoa Regional Council to cover all current and potential funding programs, subject to being satisfied with the document at the time of execution.

CARRIED

9/0

Responsible Officer

**Associate to the Director - Infrastructure Services
Chief Executive Officer**

Item Number: L.2 **File Number:** D18/31343

SUBJECT HEADING: **AMEND THE MARANOA PLANNING SCHEME 2017 TO ADOPT THE PROPOSED LOCAL GOVERNMENT INFRASTRUCTURE PLAN (LGIP)**

Officer's Title: **Manager – Planning & Building Development**

Executive Summary:

This report sought Council's approval to amend the Maranoa Planning Scheme 2017 to adopt the Local Government Infrastructure Plan (LGIP).

Resolution No. GM/06.2018/112	
Moved Cr Newman	Seconded Cr Scheffe
That Council:	
<ol style="list-style-type: none"> 1. Adopt and commence the proposed Local Government Infrastructure Plan amendment to the Maranoa Planning Scheme 2017 pursuant to section 287(2) of the <i>Planning Act 2016</i> and therefore section 117 of the <i>Sustainable Planning Act 2009</i> and step 8.1 of part 2.4B.1 of Statutory Guideline 01/16 - Making and amending local planning instruments. 2. Complete all actions remaining to finalise the adoption of the Local Government Infrastructure Plan amendment to the Maranoa Planning Scheme 2017. 	
CARRIED	9/0

Responsible Officer	Manager - Planning & Building Development
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Item Number: L.3 **File Number:** D18/49176

SUBJECT HEADING: **LETTER FROM THE NOONGA AND JACKSON COMMUNITY GROUP REQUESTING ADVOCACY FROM COUNCIL**

Author and Councillor's Title: **Cr. Tyson Golder**

Executive Summary:

A letter requesting advocacy from Council had been received, emanating from the Noonga and Jackson Community Meeting held 18 June 2018. Letter was tabled for consideration.

Resolution No. GM/06.2018/113	
Moved Cr Chambers	Seconded Cr O'Neil
That Council:	
<ol style="list-style-type: none"> 1. Receive and note the received correspondence. 2. Further consider the requests contained in the letter at an upcoming General Meeting. 	
CARRIED	9/0

Responsible Officer	Associate to the Mayor Director Infrastructure Services Director Development, Facilities & Environmental Services
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CONFIDENTIAL ITEMS
Item Number: C.1 **File Number:** D18/48056

SUBJECT HEADING: IN-KIND ASSISTANCE REQUEST FROM NALINGU
 ABORIGINAL CORPORATION MITCHELL

Officer's Title: Local Development Officer - Mitchell

Executive Summary:

Nalingu Aboriginal Corporation (Mitchell) requested in-kind assistance from Council for their Mitchell Yumba Reunion which will be held from 29 September – 1 October 2018.

Resolution No. GM/06.2018/114
Moved Cr Chambers
Seconded Cr Stanford
That Council:

1. Provide the following assistance to the Nalingu Aboriginal Corporation for the 50 year Mitchell Yumba reunion, being held on 29 September – 1 October 2018:
 - Mitchell Town and Surrounds team supply and deliver the requested twenty (20) wheelie bins and three (3) skip bins with costs allocated to Minor In-kind Assistance GL 2887.2246.2001;
 - Pay for the collection of rubbish by a local provider at an estimated cost of \$124 from the Mitchell General Operations budget WO14827.2539.2001;
 - Provide the hire and delivery of 200 chairs and 20 tables at no charge for an eligible not-for-profit organisation.
2. Decline the request to relocate and install the footbridge, citing budget restraints, but offer assistance with funding application/s.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer
Local Development Officer - Mitchell

Item Number:

C.2

File Number: D18/39836

SUBJECT HEADING:

**MITCHELL GREAT ARTESIAN SPA - REVIEW OF TRIAL
OPENING HOURS**

Officer's Title:

**Facility Lease Management & Housing Officer/Team
Coordinator**

Executive Summary:

The Great Artesian Spa Management contract was awarded to the Booringa Action Group on 16 August 2017. An extension of the opening hours was granted by Council for a six month trial on the 11 October 2017 as per Council Resolution GM/10.2017/20. It was timely to review the trial extended opening hours.

Resolution No. GM/06.2018/115

Moved Cr McMullen

Seconded Cr Chandler

That Council:

1. **Approve Booringa Action Group's request for a reduction in hours as proposed, and as follows:**

Season	Approved Opening Times
Tourist Season	Monday 8am - 6pm Tuesday 8am - 6pm Wednesday 8am - 6pm Thursday 8am - 6pm Friday 8am - 6pm Saturday 8am - 6pm Sunday 8am - 6pm
Outside Tourist Season	Monday 8am - 6 pm Tuesday 8am - 7pm Wednesday 8am - 6pm Thursday 8am -7pm Friday 8am - 6pm Saturday 8am - 6pm Sunday 8am - 6pm

2. **Approve the request for the Great Artesian Spa to remain open all day with no midday closure subject to the following conditions:**

The risks associated with the climatic conditions and facility environment:

- are assessed and controls implemented in line with the current Guidelines for Safe Pool Operations (GSPO); and
- a report must be provided to Council which demonstrates that the associated risks with the change to operating times have been adequately controlled prior to the change of operating times; and
- any additional controls implemented to mitigate the risk of changing operating times are continually reviewed to ensure controls are adequate and new risks are not being introduced.

3. **Authorise Booringa Action Group to operate on all Public Holidays with the exception of Christmas Day and will remain closed until 1.30pm on Anzac Day.**

4. Approve the continued payment of \$3,496.50 GST exclusive per week (\$200,000 per annum).

CARRIED

9/0

Responsible Officer

Facility Lease Management & Housing
Officer/Team Coordinator

Item Number:

C.3

File Number: D18/44696

SUBJECT HEADING:

LEASE - WALLUMBILLA RURAL FIRE BRIGADE AND
WALLUMBILLA STATE EMERGENCY SERVICE (SES)

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council was asked to consider entering into a lease with the State of Queensland (Represented by the Public Safety Business Agency) in respect to the Council owned facility occupied by the Wallumbilla Rural Fire Brigade and Wallumbilla SES and located on Lot 7 on SP206890.

Resolution No. GM/06.2018/116

Moved Cr O'Neil

Seconded Cr Newman

That Council:

1. Enter into a lease with the State of Queensland (Represented by the Public Safety Business Agency) in respect to the Wallumbilla Fire Brigade and Wallumbilla SES facility located on Lot 7 on SP206890.
2. Authorise the Chief Executive Officer to sign the lease.

CARRIED

9/0

Responsible Officer

Manager - Facilities (Land, Buildings & Structures)

Item Number:

C.4

File Number: D18/23986

SUBJECT HEADING:

SALE OF SURPLUS PROPERTY

Officer's Title:

Manager - Facilities (Land, Buildings & Structures)

Executive Summary:

Council has a number of building assets that are surplus to its current and future needs. As these properties had already been through a tender process, Council was asked to consider listing the properties for sale with its preferred real estate agent including setting the reserve price.

Resolution No. GM/06.2018/117

Moved Cr Chandler

Seconded Cr Chambers

That Council:

1. List for sale with its preferred real estate agent the following properties:
 - 52 Oxford Street, Mitchell (Lot 1 on SP203111) – Listing Price \$80,000;

- 197 Alice Street, Mitchell (Lot 27 on SP171534) – Listing Price \$70,000;
- 7 Creek Street, Yuleba (Lot 207 on Y2211) – Listing Price \$35,000;
- 38 Hill Street, Wallumbilla (Lot 12 on W40914) – Listing Price \$10,000;

2. Authorise the Chief Executive Officer to sign documentation necessary to list the properties for sale with Council's preferred real estate agent and to accept any offers and sign any contracts of sale where the offer falls within the market range listed in the valuation report.

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number:

C.5

File Number: D18/42953

SUBJECT HEADING:

APPLICATION FOR CONVERSION OF TENURE - LOT 15 ON DL472

Officer's Title:

Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it had received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7292 being Lot 15 on DL472 to freehold tenure.

Resolution No. GM/06.2018/118

Moved Cr Chambers

Seconded Cr Newman

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of GHPL 36/7292 being Lot 15 on DL472 to freehold tenure.

CARRIED

9/0

Responsible Officer	Administration Officer - Land Administration
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Item Number: C.6 **File Number:** D18/42956

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 20 ON WV306

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Natural Resources, Mines and Energy sought Council's views on an application it had received for conversion of Grazing Homestead Perpetual Lease (GHPL) 36/7451 being Lot 20 on WV306 to freehold tenure.

Resolution No. GM/06.2018/119

Moved Cr Chandler

Seconded Cr Scheffe

That Council advise the Department of Natural Resources, Mines and Energy it offers no objection to the conversion of GHPL 36/7451 being Lot 20 on WV306 to freehold tenure.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.7 **File Number:** D18/47663

SUBJECT HEADING: APPLICATION FOR PERMIT TO OCCUPY - ROAD (STOCK ROUTE) ADJOINING LOT 1 ON TM16, LOT 2 ON TM70 AND LOT 3 ON TM17

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council received an application for permission to occupy over road (stock route) adjoining land described as Lot 1 on TM16, Lot 2 on TM70 and Lot 3 on TM17 for the purpose of grazing cattle.

Resolution No. GM/06.2018/120

Moved Cr Chambers

Seconded Cr Newman

That Council:

1. Offer no objection to the application for a Permit to Occupy over road (stock route) adjoining land described as Lot 1 on TM16, Lot 2 on TM70 and Lot 3 on TM17 for the purpose of grazing, noting that the land is still required for its gazetted use, and on condition:
 - The applicant is not to remove and or damage any vegetation on the land without the necessary approval; and
 - All pest animals and plants must be controlled by the applicant.
2. As Road Manager, authorise that the use of the land be dealt with under the *Land Act 1994* by the Department of Natural Resources, Mines and Energy.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.8 **File Number:** D18/47751

SUBJECT HEADING: REQUEST FROM RSL ROMA SUB BRANCH INC. FOR DONATION OF OLD MITCHELL STATE EMERGENCY SERVICE (SES) TRUCK

Officer's Title: Local Development Officer - Roma

Executive Summary:

RSL Roma Sub Branch Inc. requested the donation of the old SES truck from Mitchell which is currently held at the Maranoa Regional Council Surat Depot.

Resolution No. GM/06.2018/121

Moved Cr O'Neil

Seconded Cr Scheffe

That Council donate the old SES truck (Plant 9105) to RSL Roma Sub Branch Inc. on a where is, as is basis, with all costs related to transport and restoration of the vehicle to be incurred by RSL Roma Sub Branch Inc.

CARRIED

9/0

Responsible Officer

Local Development Officer - Roma

Mayor Golder declared a potential perceived 'Conflict of Interest' in the following item due to his wife being a non-executive member of Lions Club of Roma Inc. Mayor Golder elected to remain for discussion and debate on the matter on the basis that it would not affect his ability to consider the broader public interest.

Item Number: C.9 **File Number:** D18/48152

SUBJECT HEADING: 2018 DISTRICT LIONS CONVENTION - REQUEST FOR ADDITIONAL IN-KIND ASSISTANCE

Officer's Title: Regional Grants & Council Events Development Coordinator

Executive Summary:

The Lions Club of Roma sought additional in-kind assistance for the Lions District Q3 Convention 2018 to be held in Roma on 28-30 September 2018.

Resolution No. GM/06.2018/122

Moved Cr McMullen

Seconded Cr Chambers

That Council:

1. Approve the request for further in-kind assistance for the Lions District Q3 Convention in Roma 28-30 September 2018 being the use of the portable toilet from Bassett Park.
2. Inform the relevant Council staff of the dates to prevent any double up in bookings of the toilet.
3. Advise the Lions Club that all costs associated with transportation, plumbing etc. will be the responsibility of the club.
4. Require that the club's preferred registered plumber liaise with Council staff for direction to determine the best access point to the current sewerage main.

CARRIED (Mayor Golder voted in favour of the motion)

9/0

Responsible Officer

**Regional Grants & Council Events
Development Coordinator**

Item Number:

C.10

File Number: D18/42574

SUBJECT HEADING:

REQUEST FOR BIKE RACKS IN ROMA CBD

Officer's Title:

**Manager - Maintenance Delivery & Works
Associate to the Director - Infrastructure Services**

Executive Summary:

Council received a request from a business owner (NAR 100160) in the Roma CBD to install an additional two bike racks on the corner of McDowall and Hawthorne Street.

Resolution No. GM/06.2018/123

Moved Cr Chandler

Seconded Cr Chambers

That Council:

- 1. Authorise the Chief Executive Officer or delegate to proceed with negotiations with the business owner (NAR 100160) to purchase two Lakes Bike Racks L920 x W100 x H710mm quadruple loop style to the value of \$4,290 at their own cost.**
- 2. Fund the installation of two Lakes Bike Racks L920 x W100 x H710mm quadruple loop style.**
- 3. Draw the funds from the 2018/19 Operational Budget Maintenance Delivery & Works – Work Order 18921.**

CARRIED

9/0

Responsible Officer

**Associate to the Director - Infrastructure
Services**

Cr Flynn declared a 'Conflict of Interest' in the following two items due to his personal business operations at the Roma Airport. Cr Flynn left the Chambers at 9.59am, taking no further part in discussion or debate for both items.

Item Number:

C.11

File Number: D18/45462

SUBJECT HEADING:

**MAY 2018 - MONTHLY BUSINESS UNIT REPORT -
AIRPORTS**

Officer's Title:

Manager - Airports (Roma, Injune, Surat, Mitchell)

Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/06.2018/124
Moved Cr O'Neil
Seconded Cr Newman
That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer
Manager - Airports (Roma, Injune, Surat, Mitchell)
Item Number:
C.12
File Number: D18/42981
SUBJECT HEADING:
APRIL 2018 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS
Officer's Title:
Manager - Airports (Roma, Injune, Surat, Mitchell)
Executive Summary:

This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/06.2018/125
Moved Cr O'Neil
Seconded Cr Newman
That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer
Manager - Airports (Roma, Injune, Surat, Mitchell)

At cessation of the discussion and debate on the two abovementioned items, Cr Flynn returned to the Chamber at 10.02am.

Item Number:
C.13
File Number: D18/44611
SUBJECT HEADING:
ROMA QUARRY - BUSINESS UNIT REPORT - MAY 2018
Officer's Title:
Administration Officer - Materials Production (Quarry & Quarry Pits) / Costing Officer - Quarry
Executive Summary:

This Report was presented to Council to provide a summary of the performance of the Council's Quarry for May 2018 and the financial year to date. The information in the report aimed to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.

Resolution No. GM/06.2018/126
Moved Cr Chambers
Seconded Cr Newman
That Council receive and note the Officer's report as presented.

CARRIED

9/0

Responsible Officer
Administration Officer - Materials Production (Quarry & Quarry Pits) / Costing Officer - Quarry

Item Number: C.14 **File Number:** D18/48221

SUBJECT HEADING: TENDER 18043 - SEWER MAIN DIVERSION - GREGORY STREET, ROMA

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised the tender, inviting suitably qualified and experienced contractors to submit a schedule of rates and supporting documentation for the installation of a new sewer main along Gregory St, Roma.

The tender period opened on 22 May 2018 with a closing date of 14 June 2018.

Responses were reviewed by an evaluation panel and the report was submitted for Council's consideration.

Resolution No. GM/06.2018/127	
Moved Cr Schefer	Seconded Cr Newman
That:	
<ol style="list-style-type: none"> 1. Council select Suffcon Pty Ltd as the recommended tenderer for Tender 18043 – Sewer Main Diversion – Gregory Street, Roma. 2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Suffcon Pty Ltd, noting the tendered value of \$372,413.62 inclusive of GST, and execute the contract if the final terms are acceptable. 3. Expenditure be assigned to WO 18388 (Sewerage Capital Sewer Main Diversion). 	
CARRIED	9/0

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: C.15 **File Number:** D18/48268

SUBJECT HEADING: TENDER CONSIDERATION PLAN - ROMA NATURAL GAS SUPPLY AGREEMENT

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised Tender 18042 (Roma Natural Gas Supply Agreement, inviting suitable suppliers to submit a tender for the supply of natural gas for circulation within Council's distribution network.

The offers were reviewed by an evaluation panel and the Tender Consideration Plan was submitted for Council's consideration.

Resolution No. GM/06.2018/128	
Moved Cr McMullen	Seconded Cr O'Neil
That Council:	
<ol style="list-style-type: none"> 1. Adopt the Tender Consideration Plan attached to the Officer's Report, pursuant to Section 230 of the <i>Local Government Regulation 2012</i>. 	

2. Consider the results of the negotiation process at a future General Meeting.
3. Authorise the Chief Executive Officer to execute the amended Letter of Variation – Gas Supply Agreement.

CARRIED

9/0

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: C.16 File Number: D18/48574

SUBJECT HEADING: VARIATION TO TENDER 18012 - RELINING OF SEWERS IN ROMA AND MITCHELL

Officer's Title: Manager - Procurement & Commercial Services

Executive Summary:

Council publicly advertised the tender, inviting suitably qualified and experienced Contractors to submit a schedule of rates and supporting documentation for the relining of sewer mains and pipes within Roma and Mitchell. The tender was awarded at the General Meeting held 13 December 2017.

Resolution No. GM/06.2018/129

Moved Cr Scheffe

Seconded Cr Chambers

That Council:

1. Approve the variation to Tender/Contract 18012, endorsing additional expenditure totaling \$89,461.63 (inclusive of GST), for a total contract value of \$639,711.29 (inclusive of GST).
2. Assign the expenditure to Work Order 18887.

CARRIED

9/0

Responsible Officer	Manager - Procurement & Commercial Services
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Item Number: C.17 File Number: D18/47453

SUBJECT HEADING: APPLICATIONS FOR RATE PAYMENT ARRANGEMENTS (ASSESSMENT NUMBERS – 14003511, 12004263, 14010276)

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

Applications for rates payment arrangements had been received from various ratepayers. The timeframes the applicants had proposed to have their rates paid in full extends beyond the current financial year timeframe that was adopted in Council's adopted Revenue Statement.

Resolution No. GM/06.2018/130

Moved Cr Chambers

Seconded Cr McMullen

That Council accept the applicant's payment arrangements as set out in Table A and as follows, subject to all rates, charges and arrears accumulated being paid in full by 30 June 2019:

Assessment Number	Approved payment plan
14003511	\$250/week
12004263	\$50/week
14010276	\$300/week

CARRIED 9/0

Responsible Officer	Rates and Utilities Billing Officer
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Item Number: C.18 File Number: D18/47687

SUBJECT HEADING: PAYMENT ARRANGEMENT - ASSESSMENT 14008841

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

Correspondence was received from the applicant requesting consideration of their payment arrangement. The arrangement will extend beyond the current financial year timeframe that was adopted in Council's adopted Revenue Statement.

Resolution No. GM/06.2018/131	
Moved Cr O'Neil	Seconded Cr Flynn
<p>That Council accept the payment arrangement of \$100/fortnight until 31 December 2019 and then increase the payments to \$300/fortnight for all rates, charges and arrears accumulated to be paid in full by 30 June 2020.</p>	
CARRIED	9/0

Responsible Officer	Rates and Utilities Billing Officer
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Item Number: C.19 File Number: D18/48524

SUBJECT HEADING: UPDATE OF DEBT RECOVERY - NATURAL GAS ACCOUNT 1000012

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

This report provided an update on a business' natural gas account and its failure to make agreed repayments.

Resolution No. GM/06.2018/132	
Moved Cr Newman	
<p>Procedural Motion that the matter lay on the table for further consideration for a later point during the meeting.</p>	
CARRIED	9/0

Item Number: C.20 File Number: D18/47126

SUBJECT HEADING: ORGANISATIONAL STRUCTURE

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

In accordance with Section 196 of the Local Government Act 2009, a local government must, by resolution, adopt an organisational structure that is appropriate to the performance of the local government's responsibilities.

This report tabled the organisational structure for Council's review.

Resolution No. GM/06.2018/133

Moved Cr Chambers

Seconded Cr Newman

That in accordance with Section 196 of the *Local Government Act 2009*, Council adopt the Organisational Structure as presented, noting the following amendments that have been included:

- Retitle the position of Trainee – Engineering Technical (1002) to Trainee – Business Administration, and change the reporting line of the position to report to the Manager – Communication, Information & Administration Services (0104).
- Change the employment status of the position of Administration – Scales Casual from Full Time Equivalent (FTE) 0.88 to 0.40.
- Change the employment status of the position of Procurement Officer – General from Part Time (FTE 0.60) to Full Time (FTE 1.00).
- Retitle the position of Be Healthy & Safe Maranoa Program Coordinator (0212) to Be Healthy Maranoa Program Coordinator, and change the reporting line of the position to report to the Manager – Economic & Community Development (0108).
- Retitle the position of Lead Animal Control / Community Safety Officer (0627) to Animal Control / Community Safety Officer.
- Retitle the position of Animal Control / Community Safety Officer (0629) to Lead Animal Control / Community Safety Officer.
- Change the employment status of the Manager – Community Services from Full Time to Part Time (FTE 0.80).
- Create a new position of Specialist – Regional Events Promotion & Marketing Part Time (FTE 0.60), reporting to the Director – Development, Facilities & Environmental Services (0003).
- Retitle the position of Lead Land Administration Officer (0226) to Land Administration Officer.
- Retitle the position of Mechanic – Leading Hand (0406) to Mechanic.
- Retitle the position of Diesel Mechanic (0739) to Mechanic.
- Retitle the position of Multi-skilled Plant Operator / Labourer (0923) to Assistant Water Treatment & Plant Operator / Labourer.
- Change the reporting lines of the positions of Trainee – Civil Construction (1004) and Trainee – Civil Construction (1003) to report to the Manager – Maintenance Delivery & Works (0117).

- **Change the employment status of the position of Plant Operator / Labourer (0948) from Full Time to Part Time (FTE 0.80).**
- **Retitle the position of Team Coordinator – Roma Parks & Gardens and Bassett Park to Team Coordinator – Roma Parks & Gardens and Bassett Park / Regional Horticulturist.**
- **Retitle the position of Plant Operator / Labourer (0934) to Labourer, and change the employment status from Part Time (FTE 0.50) to Full Time (FTE 1.00).**
- **Remove the following positions from the organisational structure:**
 - **Plant Operator / Labourer (0788)**
 - **Coordinator – Housing (0214)**
 - **Plant Operator / Labourer (0889)**
 - **Multi-skilled Plant Operator / Labourer (0890)**
 - **Customer Service Officer – Mitchell (Part Time) (0997)**
 - **Cleaner (Casual) (0703)**
 - **Airport Reporting Officer (0717)**
 - **Engineering Student / Vacation Employment (Casual) (0311)**
 - **Apprentice Diesel Mechanic (0724)**
 - **Apprentice Welder (0725)**
 - **Plant Operator / Labourer (0902)**
 - **Plant Operator / Labourer (0905)**
 - **Plant Operator / Labourer (0911)**
 - **Plant Operator / Labourer (0844)**

CARRIED

7/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Flynn
Cr. Chandler	Cr. McMullen
Cr. Golder	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

Chief Executive Officer

Mayor Golder initially declared a 'Conflict of Interest'. However, when this was queried with the Mayor he advised that it was a 'Material Personal Interest' due to the applicant being his mother, and a landholder who is currently in negotiations with Council about flood mitigation.

Mayor Golder left the Chamber at 10.15am, taking no further part in discussion or debate for both items. Deputy Mayor Chambers took the role of Chair in his absence.

Cr Flynn declared a perceived 'Conflict of Interest' in the following item due to being a landholder situated on land further protected from potential flooding due to the construction of the levee. Cr Flynn left the chamber at 10.14am, taking no further part in discussion or debate on the matter.

Item Number: C.21 **File Number:** D18/48539

SUBJECT HEADING: STAGE 1 ROMA FLOOD MITIGATION PROJECT UPDATE
- LANDHOLDER NAR 100140

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

This report provided a further update on Stage 1 Roma Flood Mitigation outstanding negotiations for Landholder NAR 100140.

Resolution No. GM/06.2018/134

Moved Cr Chandler

Seconded Cr O'Neil

That Council:

1. Invite the previous project manager to an upcoming Council workshop to provide historical information with regard to the project.
2. Invite the landholder to a delegation with Councillors.

CARRIED

7/0

Responsible Officer

Associate to the Chief Executive Officer

At cessation of the discussion and debate on the above mentioned item Cr Flynn and Mayor Golder returned to the Chamber at 10.16am, with Mayor Golder assuming the Chair.

CONFIDENTIAL ITEMS (Discussed in Closed Session)

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (f) starting or defending legal proceedings involving the local government;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

Item C.19 - Update of Debt Recovery – Natural gas account 1000012

Item LC.1 - Draft Compensation Assessment Policy

Item LC.2 - Resourcing of Landfill Operations

Item LC.3 - Rating Category Assessment Paper

Item LC.4 – Draft Budget 2018/19 – Budget Savings and Adjustments

Item LC.5 – Update – Roma Flood Mitigation Project – Letter of Complaint – Assessment No. 15014665

Item LC.6 – Update – Permit Issued for Works in a Road Reserve on Mascotte Road

Resolution No. GM/06.2018/135

Moved Cr O'Neil

Seconded Cr Stanford

That close the meeting to the public at 10.17am

CARRIED

9/0

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR MORNING TEA AT 10.25AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED AT 11.08AM

Cr Scheffe left the Chambers at 11.19am and return at 11.21am

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING AT 11.28AM TO ATTEND A LUNCHEON AND RECEIVE 2 DEPUTATIONS

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED AT 2.31PM

Cr Flynn was not present at the resumption of Standing Orders at 2.31pm.

Cr Stanford left the Chambers at 2.48pm.

Cr. Flynn returned to the Chambers at 2.55pm.

Mayor Golder left the Chambers at 3.01pm and returned at 3.03pm.

Cr O'Neil left the Chambers at 3.04pm and returned at 3.06pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED THE MEETING FOR BRIEF RECESS AT 3.07PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED AT 3.18PM

Cr Stanford returned to the meeting at the resumption of Standing Orders.

Cr Flynn declared a perceived 'Conflict of Interest' in item LC.5 Update - Roma Flood Mitigation Project - Letter of Complaint - Assessment No. 15014665, due to him being a landholder situated on land affected by the flood mitigation. Cr Flynn left the Chambers at 3.26pm, taking no further part in discussion for the above mentioned item.

As cessation of discussion of the above mentioned item Cr Flynn returned to the Chambers at 3.42pm.

The Chief Executive Officer left the Chambers at 3.47pm and returned at 3.49pm.

Resolution No. GM/06.2018/136

Moved Cr O'Neil

Seconded Cr McMullen

That Council opened the meeting to the public at 3.56pm.

CARRIED

9/0

Item Number:

11.7

File Number: D18/48134

SUBJECT HEADING:

**QUARTER 4 CAPITAL AND ONE-OFF BUDGET REVIEW
2017/18**

Officer's Title:

Contractor - Strategic Finance

Executive Summary:

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

The outcome of the budget review are listed below:

- *Decrease to capital works \$24,084,401*
- *Decrease to one-off projects and operating costs \$636,345*
- *Decrease to capital grants, subsidies and contributions \$10,043,715*
- *Decrease to transfer from constrained works reserves for capital \$2,839,224*
- *Decrease to transfer from specific reserves for capital \$7,051,318*
- *Transfer of loan proceeds to constrained works reserves (unspent loan) \$2,550,000*
- *Decrease to transfer from specific reserves for one-off projects \$166,091*
- *Transfer to reserves unspent disaster management grant \$16,908*
- *Balance of \$2,053,489 was to be funded from general fund/reserves*

Resolution No. GM/06.2018/137

Moved Cr Chambers

Seconded Cr Newman

That the Council adopt the Quarter 4 Capital and One-off Budget Review 2017/18 as shown in the following attachments to the officer's report:

- 1. Q4 Capital Budget Amendments (Pages 1-2)**
- 2. Q4 One-off Projects Amendments (Page 3)**
- 3. Revised Budget Financial Statements 2017-18 and following 2 years**
- 4. Revised Long Term Financial Forecast 2017-18 and following 10 years**
- 5. Revenue Policy and Revenue Statement 2017-18**
- 6. Revised Financial Sustainability Ratios 2017-18 and following 10 years**

CARRIED

9/0

Responsible Officer

Contractor - Strategic Finance

Item Number: 11.8 **File Number:** D18/48203

SUBJECT HEADING: CARRY OVER PROJECTS FROM 2017/18 TO 2018/19

Officer's Title: Contractor - Strategic Finance

Executive Summary:

Managers identified that a total of \$24.08 million Council capital works and one off projects of \$636,345 will be carried over to 2018/19.

Funding sources are as follows:

- \$10.04 million is funded by capital grants and contributions
- \$2.84 million from unspent capital grants, contributions and other constrained works reserves
- \$2.55 million from unspent loan
- \$7.2 million from specific reserves, e.g. plant, water and sewerages reserves, airport reserves
- \$2.05 million from general funded reserves

Resolution No. GM/06.2018/138	
Moved Cr Chandler	Seconded Cr Scheffe
<p>That the Council approve the listed carried over capital works and one off projects totalling \$24.72 million and the associated funding sources as identified in the officer's report to be included in the draft budget 2018/19.</p>	
CARRIED	9/0

Responsible Officer	Contractor - Strategic Finance
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Item Number: C.19 **File Number:** D18/48524

SUBJECT HEADING: UPDATE OF DEBT RECOVERY - NATURAL GAS ACCOUNT 1000012

Officer's Title: Rates and Utilities Billing Officer

Executive Summary:

This report provided an update on a business' natural gas account and its failure to make agreed repayments.

Resolution No. GM/06.2018/139	
Moved Cr O'Neil	Seconded Cr Scheffe
<p>That Council:</p> <ol style="list-style-type: none"> 1. Propose to the applicant a revised payment plan for the outstanding amount at \$1,500 per week until paid in full. 2. Implement monthly meter reads and billing, with these bills paid in full by each due date. 	
CARRIED	9/0

Responsible Officer	Rates and Utilities Billing Officer
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Item Number: LC.1 **File Number:** D18/47014

SUBJECT HEADING: DRAFT COMPENSATION ASSESSMENT POLICY

Officer's Title: Director - Infrastructure Services
Associate to the Director - Infrastructure Services

Executive Summary:

This report was laid on the table at the last Council meeting held on 13 June 2018 for further consideration. The report provided a draft Acquisition of Land and Assessment of Compensation Policy for Council's consideration. It was recommended to adopt a policy once Council has considered and provided feedback.

Resolution No. GM/06.2018/140

Moved Cr Chambers

Seconded Cr Newman

That Council:

1. Receive and note the draft Acquisition of Land and Assessment of Compensation Policy.
2. Authorise the Chief Executive Officer to invite MacDonnells Law to brief Council on the proposal at an upcoming Council workshop.

CARRIED

9/0

Responsible Officer

Chief Executive Officer

Item Number: LC.2 **File Number:** D18/49019

SUBJECT HEADING: RESOURCING OF LANDFILL OPERATIONS

Officer's Title: Manager - Organisational Development & Human Resources

Executive Summary:

A review of the resourcing requirements for Council's Landfill Operations was undertaken and a change to the structure of the landfill operations was recommended.

Resolution No. GM/06.2018/141

Moved Cr McMullen

Seconded Cr Chambers

That Council:

1. Approve the removal of position 0403 from the organisational structure.
2. Authorise the Chief Executive Officer to implement the position's redundancy in consultation with the incumbent of the position.
3. Create a new position titled Leading Hand – Multi-Skilled Plant Operator & Landfill Operations.

CARRIED

9/0

Responsible Officer

Manager - Organisational Development & Human Resources / Chief Executive Officer

Item Number: LC.3 **File Number:** D18/49074

SUBJECT HEADING: RATING CATEGORY ASSESSMENT PAPER

Officer's Title: Director - Corporate, Community & Commercial Services

Executive Summary:

The purpose of this report was to provide Council with an assessment paper on rating categories for the 2018/19 financial year.

Resolution No. GM/06.2018/142	
Moved Cr Chambers	Seconded Cr Stanford
That the categories as outlined in the Officer's report, be incorporated into the 2018/19 budget preparations and draft revenue statement.	
CARRIED	9/0

Responsible Officer	Director - Corporate, Community & Commercial Services
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Item Number: LC.4 **File Number:** D18/49439

SUBJECT HEADING: DRAFT BUDGET 2018/19 - BUDGET SAVINGS AND ADJUSTMENTS

Officer's Title: Contractor - Strategic Finance

Executive Summary:

The report outlined further review and scrutiny of Departmental Budgets with savings, additional revenue and operating budgets and alternative funding sources for capital projects identified for Council's consideration in the preparation of the 2018/19 budget.

Resolution No. GM/06.2018/143	
Moved Cr Chambers	Seconded Cr Stanford
That the identified savings, revenue & additional funding sources for capital projects as outlined in the Officer's report, be incorporated into the 2018/19 budget preparations.	
CARRIED	9/0

Responsible Officer	Contractor - Strategic Finance
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Cr Flynn declared a perceived 'Conflict of Interest' the following item, due to him being a landholder situated on land affected by construction of the levee. Cr Flynn left the Chamber at 4.09pm, taking no further part in discussion or debate on the matter.

Item Number: LC.5 **File Number:** D18/49751

SUBJECT HEADING: UPDATE - ROMA FLOOD MITIGATION PROJECT - LETTER OF COMPLAINT - ASSESSMENT NO. 15014665

Officer's Title: Associate to the Chief Executive Officer

Executive Summary:

Council had previously considered a letter of complaint from a landowner, most recently at its meeting on 4 May 2018. This report sought Council's consideration in respect to correspondence received from the landowner following a meeting with Councillors on 11 June 2018.

Moved Cr Chandler

Seconded Cr Scheffe

That Council:

1. Receive and note the letter of complaint.
2. Advise that it is in the process of considering a draft Acquisition of Land and Assessment of Compensation Policy.
3. Provide the landholder an interim update within sixty (60) days about the progress of the draft policy.

NO VOTE TAKEN

Resolution No. GM/06.2018/144

Moved Cr O'Neil

Seconded Cr McMullen

No vote was taken on the abovementioned draft motion, and an amendment to point 3 of the draft motion was put forward as follows:

3. Provide the landholder an interim update within thirty (30) days about the progress of the draft policy.

CARRIED

5/3

Resolution No. GM/06.2018/145

Moved Cr O'Neil

Seconded Cr McMullen

That Council:

1. Receive and note the letter of complaint.
2. Advise that it is in the process of considering a draft Acquisition of Land and Assessment of Compensation Policy.
3. Provide the landholder an interim update within thirty (30) days about the progress of the draft policy.

CARRIED

7/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Chandler
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

Responsible Officer

**Associate to the Chief Executive Officer
Chief Executive Officer**

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 4.20pm.

Item Number: LC.6 **File Number:** D18/49556

SUBJECT HEADING: UPDATE - PERMIT ISSUED FOR WORKS IN A ROAD RESERVE ON MASCOTTE ROAD

Officer's Title: Associate to the Director - Infrastructure Services

Executive Summary:

This report provided Council with an update in regards to permit conditions for works within a road reserve issued by Council to the applicant. Under the permit, Council can impose conditions in relation to road formation width, considerations for cross drainage and the distances that transmission lines may be constructed for minimum clearances. It was recommended that Council authorise the Chief Executive Officer or delegate to write to the applicant and request that all conditions imposed in the permit be completed.

Resolution No. GM/06.2018/146

Moved Cr Flynn

Seconded Cr McMullen

That Council authorise the Chief Executive Officer or delegate to write to the applicant and request that all conditions imposed on the permit are undertaken (as detailed) for all works within the road reserve.

CARRIED

9/0

Responsible Officer

Associate to the Director - Infrastructure Services

Item Number:

L.4

File Number: D18/49892

SUBJECT HEADING:

DRAFT CORPORATE PLAN

Officer's Title:

Chief Executive Officer

Executive Summary:

The report tabled the draft Corporate Plan for 2018-2023 for consideration.

Resolution No. GM/06.2018/147

Moved Cr Chambers

Seconded Cr Flynn

That Council receive the draft Corporate Plan 2018 – 2023, and it be further considered at a Special meeting on Friday 29 June 2018 at 3.30pm.

CARRIED

9/0

Responsible Officer

Chief Executive Officer

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 4.41pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 11 July 2018, at Roma Administration Centre.

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Mayor.

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Date.