

## **MINUTES OF THE GENERAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 10 APRIL 2019 COMMENCING AT 9.08AM**

### **ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. J L Chambers, Cr. N H Chandler, Cr. P J Flynn, Cr. G B McMullen, Cr. W M Newman, Cr. C J O'Neil (until 12.48pm) , Cr. D J Scheffe, Cr. J M Stanford, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

### **AS REQUIRED**

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate, Community & Commercial Services – Sharon Frank, Deputy Director Infrastructure Services/Strategic Road Management – Cameron Hoffmann, Manager Water, Sewerage & Gas – Graham Sweetlove, Manager Planning & Building Development – Danielle Pearn, Manager Procurement & Plant – Ryan Gittins, Regional Sport & Recreation Development Coordinator – Fiona Vincent, Regional Grants & Council Events Development Coordinator – Susan Sands.

### **WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.08am.

### **APOLOGIES**

There were no apologies for the meeting.

### **CONFIRMATION OF MINUTES**

#### **Resolution No. GM/04.2019/01**

**Moved Cr Newman**

**Seconded Cr Chambers**

**That the minutes of the General Meeting held on 27 March 2019 be confirmed.**

CARRIED

9/0

#### **Resolution No. GM/04.2019/02**

**Moved Cr Chambers**

**Seconded Cr Newman**

**That the minutes of the Special Meeting held on 1 April 2019 at 6.15pm be confirmed, inclusive of the vote count for Resolution No. SM/04.2019/02, which was recorded as CARRIED 7/0.**

CARRIED

9/0

#### **Resolution No. GM/04.2019/03**

**Moved Cr McMullen**

**Seconded Cr Chambers**

**That the minutes of the Budget Submissions & Financial Planning Standing Committee Meeting held on 1 April 2019 at 9.20am be confirmed.**

CARRIED

9/0

---

## DECLARATION OF CONFLICTS OF INTEREST

Cr. Chandler declared a 'Conflict of Interest' with the following item:

- C.5 – Request for Assistance from Roma Show

due to her holding the position of 'President' for the Roma Show Society, the applicant under Council's consideration in this matter.

Cr. Chandler foreshadowed that she would remove herself from discussions and decisions on the matter.

Cr. Flynn declared a 'Material Personal Interest' with the following item:

- C.3 – Monthly Business Unit Report - Airports

due to him being the owner of a business that has a contract with a major air service provider at the Roma Airport.

Cr. Flynn declared a 'Conflict of Interest' with the following items:

- C.1 – KD Bar Project Update

due to him holding the position of 'Treasurer' for the Easter in the Country Committee, a committee that could benefit from the proposed project as the group uses the KD Bar area of the Bassett Park facility during Easter in the Country.

- C.4 – Applications through Regional Arts Development Fund (RADF) Program

due to him holding the position of 'Treasurer' for the Easter in the Country Committee, a committee that could financially benefit from an application put forward by the committee, subject to Council's consideration in this matter.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on all three (3) of the abovementioned items.

Mayor Golder declared a 'Conflict of Interest' with the following items:

- C.12 – Roma Historical Precincts Inc. – Request for Advocacy Support

due to him holding the position of 'President' of the Roma Historical Precincts Inc., the applicant under Council's consideration in this matter.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on the matter.

**ON THE TABLE**
**Item Number:** 5.1 **File Number:** D19/25994

**SUBJECT HEADING:** **ADOPTION OF THE YULEBA COBB & CO PARK MASTER PLAN**
**Officer's Title:** **Project Officer - Program & Contract Management**
**Executive Summary:**

*Council received the final draft of the Yuleba Cobb & Co Park Master Plan. This Plan has been through two rounds of community consultation, with a period of online feedback. Changes have been incorporated in the Plan that reflect the comments received from stakeholders, which include community members and Council staff. The community response to this Master Plan has been largely positive. It was recommended that Council receive and adopt this Master Plan.*

<b>Moved Cr Golder</b>	<b>Seconded Cr Chandler</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Receive and adopt the final draft of the Yuleba Cobb &amp; Co Park Master Plan.</li> <li>2. Include the preparation of the Yuleba Fire Tower Feasibility Study as part of the 2019/20 budget deliberations with an estimated budget allocation of \$25,000.</li> <li>3. In conjunction with, and as per Resolution GM/06.2017/49, continue to work with the Yuleba Development Group to undertake the Yuleba Fire Tower Feasibility Study during the 2019/20 financial year, including seeking input from the Yuleba Development Group in developing the project specification.</li> </ol>	
NO VOTE TAKEN	

<b>Responsible Officer</b>	<b>Project Officer - Program &amp; Contract Management</b>
----------------------------	--

No vote was taken on the draft motion at that time, with Cr. O'Neil proposing a 'Procedural motion,' as recorded below:

<b>Resolution No. GM/04.2019/04</b>	
<b>Moved Cr O'Neil</b>	
<b>That each of the points of the draft motion be formally considered separately.</b>	
CARRIED	5/4

<b>Resolution No. GM/04.2019/05</b>	
<b>Moved Cr Newman</b>	<b>Seconded Cr Schefe</b>
<b>That Council receive and adopt the final draft of the Yuleba Cobb &amp; Co Park Master Plan.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Project Officer - Program &amp; Contract Management</b>
----------------------------	--

**Resolution No. GM/04.2019/06**
**Moved Cr McMullen**
**Seconded Cr O'Neil**

**That Council include the preparation of the Yuleba Fire Tower Feasibility Study as part of the 2019/20 budget deliberations with an estimated budget allocation of \$25,000.**

CARRIED

9/0

**Responsible Officer**
**Project Officer - Program & Contract Management**
**Resolution No. GM/04.2019/07**
**Moved Cr Golder**
**Seconded Cr McMullen**

**That Council in conjunction with, and as per Resolution GM/06.2017/49, continue to work with the Yuleba Development Group to undertake the Yuleba Fire Tower Feasibility Study during the 2019/20 financial year, including seeking input from the Yuleba Development Group in developing the project specification.**

CARRIED

8/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Flynn
Cr. Chandler	
Cr. Golder	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**Responsible Officer**
**Project Officer - Program & Contract Management**
**ON THE TABLE CONTINUED**

The following confidential item had been laid on the table at a previous General Meeting:

- C.5 – Request for Assistance from Roma Show  
Laid on the table at the General Meeting held on 27 February 2019

## BUSINESS

### INFRASTRUCTURE SERVICES

Item Number: 12.1 File Number: D19/25373

SUBJECT HEADING: INJUNE STATE SCHOOL WATER CONNECTIONS

Officer's Title: Manager - Water, Sewerage & Gas

**Executive Summary:**

The Injune State School has 3 water connections, a 100mm, 50mm and 40mm connection. The 100mm connection was intended to be a fire flow connection, and therefore should not have been charged an access fee. There were connections however off this main within the school and they were charged a fee at the 100mm access rate.

The school has removed all connections off this 100mm main and will therefore not be charged an access fee moving forward. They also requested that Council consider providing a refund on past payments as well.

**Resolution No. GM/04.2019/08**

Moved Cr McMullen

Seconded Cr Stanford

That Council approve a refund of \$2,899.45 (being 50%) for the 100mm water connection access charge for the period 01/07/18 to 31/12/18.

CARRIED

9/0

Responsible Officer

Manager - Water, Sewerage & Gas

**Resolution No. GM/04.2019/09**

Moved Cr Newman

Seconded Cr Stanford

That Council:

1. Undertake a review during the next three (3) months of all main connections over 25mm, specifically the appropriateness of connection size having regard to usage trends.
2. Be provided a further report detailing findings for consideration at an upcoming meeting.

CARRIED

9/0

Responsible Officer

Manager - Water, Sewerage & Gas

The Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services left the Chamber at 9.43pm.

**Item Number:** 13.1 **File Number:** D19/15427

**SUBJECT HEADING:** CHANGE APPLICATION (ST JOHNS SCHOOL, ROMA)

**Applicant:** Diocese of Toowoomba Catholic Schools Office C/- Precinct

**Officer's Title:** Lead Town Planner

**Executive Summary:**

*Precinct Urban Planning on behalf of the Diocese of Toowoomba Catholic Schools Office sought a minor change to the development approval that was issued by Council for a kindergarten and a before/after school care facility at the St Johns School in Roma.*

*A condition of the development approval requires 10 carparks to be located at an informal drop-off area located along the school's Bowen Street frontage. The additional carparks were intended to offset 7 existing car parking spaces that were re-allocated for the exclusive use of the approved kindergarten and after/before school care facility.*

*During detailed design it was determined that the informal drop-off area along Bowen Street would not be able to accommodate additional car parking due to depth restrictions around underground services. As such, the applicant sought to change the approval and relocate (and reduce by 3) the required car parking spaces to the main internal carpark of the school.*

**Resolution No. GM/04.2019/10**

**Moved Cr Golder**

**That the matter lay on the table for further consideration at a later point during the meeting.**

CARRIED

9/0

**DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES**

**Item Number:** 13.2 **File Number:** D19/18360

**SUBJECT HEADING:** MARANOA YOUTH AWARD

**Officer's Title:** Local Development Officer - Injune

**Executive Summary:**

*Council received a proposal from the Injune State School to support a region-wide 'Maranoa Youth Award', aimed at encouraging self-learning and community service. The award would be administered by the local schools, and Council was asked to support the concept.*

**Resolution No. GM/04.2019/11**

**Moved Cr Newman**

**Seconded Cr Golder**

**That:**

1. Council provide "in principle" support to the concept of a 'Maranoa Youth Award', to be administered through local high schools, by providing the following:
  - Printing of Certificates for award recipients;
  - Morning/afternoon tea at the awards presentation;
  - Council representative to present awards;
  - Support through existing networks and programs.

2. The support be subject to endorsement of the program by Education Queensland (Maranoa Region).

CARRIED

9/0

Responsible Officer

Local Development Officer - Injune

Item Number:

14.1

File Number: D18/98894

SUBJECT HEADING:

MULTIPURPOSE EVACUATION FACILITY - INJUNE

Councillor's Title:

Cr. Tyson Golder

**Executive Summary:**

As head of the Local Government with responsibility including Disaster Management strategic view, Mayor Golder proposed that Council explore the need for a Multipurpose Emergency/Evacuation Facility in Injune to service the town and surrounding districts.

Resolution No. GM/04.2019/12

Moved Cr Golder

Seconded Cr McMullen

That a report be prepared for an upcoming Council meeting.

MOTION LOST

3/6

Responsible Officer

Local Disaster Coordinator (Deputy Chief Executive Officer)

Deputy Local Disaster Coordinator (Deputy Director Infrastructure Services)

Item Number:

14.2

File Number: D19/25570

SUBJECT HEADING:

GRAVESIDE REPAIRS AT ROMA CEMETERY

Councillor's Title:

Cr. Tyson Golder

**Executive Summary:**

Mayor Golder proposed that Council finance any related repairs if the families are not in a financial position to do so, following the driving incident on Friday 29 March 2019, which caused significant damage to up to 20 graves at the Roma Cemetery.

Moved Cr Golder

Seconded Cr McMullen

That Council support any families that are not in a position to afford repairs to the graves of their loved ones by providing for the cost of repair to the graves.

NO VOTE TAKEN

No vote was taken on the draft motion, and Cr. O'Neil put forward a procedural motion, which was recorded as follows:

**Resolution No. GM/04.2019/13**

**Moved Cr O'Neil**

**That the matter lay on the table for further consideration at a later point during the meeting in conjunction with an officer's report presented on this matter as part of the confidential agenda, item C.20.**

CARRIED

7/2

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

**CONFIDENTIAL ITEMS**

Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 10.08am, taking no part in discussions and debate on the matter.

**Item Number:**

**C.1**

**File Number: D19/20927**

**SUBJECT HEADING:**

**KD BAR PROJECT UPDATE**

**Officer's Title:**

**Project Officer - Program & Contract Management**

***Executive Summary:***

*Council included \$10,000 in the current financial year budget for the KD Bar Extension. The report presented Council with an update on recent project activities and options for consideration regarding the project scope and current available budget.*

**Resolution No. GM/04.2019/14**

**Moved Cr Chambers**

**Seconded Cr McMullen**

**That Council:**

1. **Note:**
  - a. **the current status of the Bassett Park KD Bar Shade Extension Project; and**
  - b. **the shade extension options available based on the approved 2018/19 project budget.**
2. **Consult with the key users of the KD Bar to establish their preferred shade extension option for the project, noting the approved 2018/19 project budget of \$10,000.**



**3. Be presented with a subsequent report that outlines the results of the consultation and recommendations regarding the delivery of the project.**

CARRIED

8/0

**Responsible Officer**

**Project Officer - Program & Contract Management**

At cessation of discussion and debate on the abovementioned item, Cr. Flynn returned to the Chamber at 10.10am.

**Item Number:**

**C.2**

**File Number: D19/13554**

**SUBJECT HEADING:**

**ROMA AND MITCHELL AERODROME COMPLIANCE INSPECTION REPORTS**

**Officer's Title:**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

***Executive Summary:***

*The Roma Airport is required by the Civil Aviation Safety Regulations to conduct an Aerodrome Technical Inspection (ATI) and an Electrical Technical Inspection (ETI) annually and develop a corrective action plan related to the findings.*

*Council's Aeroplane Landing Areas (ALAs) in Injune, Surat and Mitchell are also subject to a voluntary compliance inspection every three years to monitor the performance and condition of the ALAs, and provide recommendations to maintain safety standards.*

*This report advised Council of these reports and the proposed corrective action plan to address the findings of these inspections.*

**Resolution No. GM/04.2019/15**

**Moved Cr O'Neil**

**Seconded Cr Scheffe**

**That Council receive and note the Officer's report as presented.**

CARRIED

9/0

**Responsible Officer**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

Cr. Flynn, having previously foreshadowed a 'Material Personal Interest' in the following item, and a 'Conflict of Interest' in the item following that (Item C.4), for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 10.11am, taking no part in discussions and debate on the matter.

**Item Number:**

**C.3**

**File Number: D19/23660**

**SUBJECT HEADING:**

**FEBRUARY 2019 - MONTHLY BUSINESS UNIT REPORT - AIRPORTS**

**Officer's Title:**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

***Executive Summary:***

*This monthly report was presented to Council to provide a summary of the performance of Council's Airports (Roma, Injune, Surat & Mitchell) over the past month and year to date. The information in this report aims to review the month's activities, give an overview of financial performance and bring to Council's attention any emerging issues.*

**Resolution No. GM/04.2019/16**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council receive and note the Officer's report as presented.**

**CARRIED**

**8/0**

**Responsible Officer**

**Manager - Airports (Roma, Injune, Surat, Mitchell)**

**Item Number:**

**C.4**

**File Number: D19/24145**

**SUBJECT HEADING:**

**APPLICATIONS THROUGH REGIONAL ARTS DEVELOPMENT FUND (RADF) PROGRAM**

**Officer's Title:**

**Regional Grants & Council Events Development Coordinator**

***Executive Summary:***

*The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed six funding applications for arts and cultural projects in Round 1, 2018/19, which closed on 18 March 2019. It was recommended that the Committee's assessments be endorsed.*

*Council received three applications to join the RADF Committee – it was recommended that these applications be endorsed.*

*There is still funding available in the RADF Strategic Initiatives allocation – it was recommended that this be fully allocated.*

**Resolution No. GM/04.2019/17**

**Moved Cr Chandler**

**Seconded Cr Stanford**

**That Council:**

- Endorse the Regional Arts Development Fund (RADF) Committee's grant assessment recommendations for applications received under Round 1, 2018/19, and as follows:**

<b>Organisation</b>	<b>Project Description</b>	<b>Approved Funding</b>	<b>Total Project Cost</b>
<b>Wallumbilla Heritage Association</b>	<b>Scrap Metal Workshop</b>	<b>\$2,521</b>	<b>\$3,879</b>
<b>Injune Photography Group</b>	<b>Photography workshop</b>	<b>\$3,815</b>	<b>\$6,308</b>
<b>Easter in the Country (EITC)</b>	<b>Workshops and performances for EITC festival</b>	<b>\$5,630</b>	<b>\$8,663</b>
<b>Wallaroo Art Group</b>	<b>Weekend workshop</b>	<b>\$2,560</b>	<b>\$4,100</b>
<b>Creative Injune</b>	<b>Creative arts skills development workshops</b>	<b>\$2,000</b>	<b>\$4,490</b>
<b>Bymount Creative Circle</b>	<b>Mosaic workshops with international tutors</b>	<b>\$10,000</b>	<b>\$17,600</b>

2. Endorse the three applications to join the RADF Committee for a two year term:
  - Sandra Macdonald
  - Rosie Bryant
  - Chris Riddell
  
3. Allocate the remaining funds as Strategic Initiatives, including \$1,000 for Arts Ablaze bursaries, an estimated \$1,500 for 'Create and Thrive' workshops in Roma and Injune, and the remainder (approximately \$2,369) to the Peter Keegan Museum.

CARRIED

8/0

**Responsible Officer**

**Regional Grants & Council Events  
Development Coordinator**

At cessation of discussion and debate on the abovementioned items, Cr. Flynn returned to the Chamber at 10.13am.

Cr. Chandler, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 10.14am, taking no part in discussions and debate on the matter.

**Item Number:**

**C.5**

**File Number: D19/25901**

**SUBJECT HEADING:**

**REQUEST FOR ASSISTANCE FROM ROMA SHOW**

**Officer's Title:**

**Regional Grants & Council Events Development  
Coordinator**

***Executive Summary:***

*Council received a request for additional assistance for the 2019 Roma Show.*

**Moved Cr Golder**

**Seconded Cr McMullen**

**That:**

1. Council grant the request for additional assistance for the 2019 Roma Show, with a view to using assets available for set up and clean up outside of public holidays so it is at no extra cost to Council for wages and sundry help.
  
2. If it is too expensive for overtime, investigate getting contractors to assist with labour costs, with costings to be presented to Council at the next meeting.

**NO VOTE TAKEN**

No vote was taken on the draft motion, and Cr. O'Neil put forward a procedural motion, which was recorded as follows:

**Resolution No. GM/04.2019/18**

**Moved Cr O'Neil**

**That the matter lay on the table for further consideration at a later point during the meeting, to allow for Council to fully consider the request in conjunction with a letter received from the Roma Show Society after the officer report was compiled.**

CARRIED

8/0

At cessation of discussion and debate on the abovementioned item, Cr. Chandler returned to the Chamber at 10.16am.

**Item Number:** C.6 **File Number:** D19/17379

**SUBJECT HEADING:** SMALL BUSINESS GRANT APPLICATIONS

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council has been successful in its application for funding for workshops through the Queensland Government Small Business Week funding program.*

**Resolution No. GM/04.2019/19**

**Moved Cr O'Neil**

**Seconded Cr Chambers**

**That Council:**

1. Ratify the decision to accept funding through the Queensland Government Small Business Week funding program for workshops to be held in Surat, Injune and Mitchell.
2. Allocate any catering expenses required for the events in Surat or Injune to the respective General Operations work orders. (WO 14828 and 14829 respectively).

CARRIED

9/0

**Responsible Officer**

**Regional Grants & Council Events Development Coordinator**

**Item Number:** C.7 **File Number:** D19/26463

**SUBJECT HEADING:** COUNCIL SUPPORT FOR OUTBACK GOLF MASTERS

**Officer's Title:** Regional Sport & Recreation Development Coordinator

**Executive Summary:**

*Council was approached in early 2018 to support the hosting of the Outback Queensland Golf Masters Tournament in Roma, which is the first event in a planned six event series involving Charleville, Boulia, Longreach, Winton and Mt Isa. The concept received preliminary consideration at a Council meeting on 11 April 2018. The outcome from the meeting was that Council resolved as follows:*

*That Council:*

1. Give its "In Principle Support" of the proposed concept.
2. Advise that it is not in a position at this time to offer any financial or "in-kind" support for the proposal, as the detail is not yet available.
3. Await further information about the proposed concept

*Council staff recently met with Golf Australia staff who are coordinating the Outback Golf Masters Series to ascertain if they were in a position to update Council.*

**Resolution No. GM/04.2019/20**

**Moved Cr Chandler**

**Seconded Cr Flynn**

**That the matter lay on the table for further consideration at the next General Meeting.**

CARRIED

6/3

**Responsible Officer**

**Regional Sport & Recreation Development  
Coordinator**

The Deputy Director Infrastructure Services/Strategic Road Management left the Chamber at 10.20am.

**Item Number:**

**C.8**

**File Number: D19/25241**

**SUBJECT HEADING:**

**BASSETT PARK USER AGREEMENT - RACEHORSE  
TRAINERS**

**Officer's Title:**

**Facility Lease Management & Housing Officer/Team  
Coordinator**

***Executive Summary:***

*Council was asked to consider entering into formal agreements with a further seven racehorse trainers in respect to their use of Bassett Park Roma.*

**Resolution No. GM/04.2019/21**

**Moved Cr Chambers**

**Seconded Cr McMullen**

**That Council enter into a non-exclusive User Agreement with racehorse trainers - Cheryl Rogers, Barry Fitzgerald, Rebecca Kerwin, Jamie Baker, Mark Patterson, Kim McGovern and Sandy Watkins for a period of three (3) years for the use of the track and relevant facilities at Bassett Park.**

CARRIED

9/0

**Responsible Officer**

**Facility Lease Management & Housing  
Officer/Team Coordinator**

The Deputy Director Infrastructure Services/Strategic Road Management returned to the Chamber at 10.21am.

**Item Number:**

**C.9**

**File Number: D19/25332**

**SUBJECT HEADING:**

**ROMA COMMUNITY HUB - REQUEST TO OCCUPY  
LOCKABLE OFFICE**

**Officer's Title:**

**Facility Lease Management & Housing Officer/Team  
Coordinator**

***Executive Summary:***

*A request was received from James Cook University Training Officer and the Practice Experience Program (PEP) Administration Coordinator to tenant a lockable office within the Roma Community Hub once their current agreement concludes on 19 July 2019.*

**Resolution No. GM/04.2019/22**

**Moved Cr O'Neil**

**Seconded Cr Stanford**

**That Council:**

1. Enter into an arrangement with James Cook University for a lockable office within the Roma Community Hub for a period of 12 months, with the option to renew for a further 12 months.
2. Offer James Cook University the opportunity to enter into this arrangement at the agreed rental amount of \$550 per month GST inclusive.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Facility Lease Management &amp; Housing Officer/Team Coordinator</b>
----------------------------	---

**Item Number:**

**C.10**

**File Number: D19/25863**

**SUBJECT HEADING:**

**OUTCOME OF REGISTRATION OF INTEREST - ARTHUR STREET CARPARK**

**Officer's Title:**

**Assets Officer - Transport Network**

***Executive Summary:***

*Council previously resolved, through GM/12.2016/04 and GM/01.2019/33, to call for Expressions of Interest for a business advertising opportunity at the Arthur Street Carpark. This report provided Council with a summary of the Registration of Interest and the number of submissions received.*

**Resolution No. GM/04.2019/23**

**Moved Cr Chandler**

**Seconded Cr Scheffe**

**That Council:**

1. Note and acknowledge the submissions received under the Registration of Interest – Business Advertising Arthur Street Carpark;
2. Be presented with a subsequent report outlining the costs associated with implementing Option 1 outlined in the Registration of Interest, including:
  - a. A draft fees and charges structure required to ensure the arrangement was operating on a full cost recovery basis; and
  - b. A draft design of the signage, with consideration given to the current amenity of the Arthur Street carpark, and other non-road related signage within the Roma CBD area.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Assets Officer - Transport Network</b>
----------------------------	---

**Item Number:** C.11 **File Number:** D19/23274

**SUBJECT HEADING:** RENEWAL OF LEASE - TERM LEASE 0/214614 OVER LOT 11 ON TM14

**Officer's Title:** Administration Officer - Land Administration

**Executive Summary:**

*The Department of Natural Resources, Mines and Energy sought Council's views on the renewal of Term Lease 0/214614 over Lot 11 on TM14. This term lease is due to expire on 31 August 2020.*

**Resolution No. GM/04.2019/24**

**Moved Cr Chambers**

**Seconded Cr McMullen**

**That Council advise the Department of Natural Resources, Mines and Energy that:**

1. The land is still required for its gazetted purpose.
2. Council offers no objection to the renewal of Term Lease 0/214614 over Lot 11 on TM14.

CARRIED

9/0

**Responsible Officer**

**Administration Officer - Land Administration**

Mayor Golder, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 10.24am, taking no part in discussions and debate on the matter.

Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' during his absence.

**Item Number:** C.12 **File Number:** D19/27168

**SUBJECT HEADING:** ROMA HISTORICAL PRECINCTS INC. - REQUEST FOR ADVOCACY SUPPORT

**Officer's Title:** Manager - Facilities (Land, Buildings & Structures)

**Executive Summary:**

*Council received a request from Roma Historical Precincts Inc. for assistance with advocating on the group's behalf to Queensland Rail in relation to 16 Station Street Roma.*

**Resolution No. GM/04.2019/25**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council provide advocacy support to Roma Historical Precincts Inc. in relation to the Queensland Rail property located at 16 Station Street Roma by sending a letter of support to the relevant minister and department.**

CARRIED

8/0

**Responsible Officer**

**Manager - Facilities (Land, Buildings & Structures)**

At cessation of discussion and debate Mayor Golder returned to the Chamber at 10.27am, assuming the Chair.

**Item Number:** C.13 **File Number:** D19/25071

**SUBJECT HEADING:** TENDER 19015 - MOBILE CAMP - MT MOFFATT ROAD PROJECT

**Officer's Title:** Manager - Procurement & Plant

**Executive Summary:**

*Council invited suitable businesses to tender for the delivery, hire and removal of a mobile camp for a 16 person construction crew. The tender period opened on 2 February 2019 with a closing date of 25 February 2019.*

*Responses were evaluated by a panel and the report was submitted for Council's consideration.*

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That:**

- 1. Council select Wild Desert Pty Ltd ATF Wild Desert Unit Trust T/A Wild Desert Pty Ltd as the recommended tenderer for Tender 19015 – Mobile Camp – Mt Moffatt Road Project.**
- 2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Wild Desert Pty Ltd ATF Wild Desert Unit Trust T/A Wild Desert Pty Ltd and raise a purchase order if the final terms are acceptable.**
- 3. Expenditure be assigned to the 2018/19 budget allocation for the Mt Moffatt Road Gravel Resheet.**

NO VOTE TAKEN

No vote was taken on the draft motion, with Cr. Flynn recording the following procedural motion:

**Resolution No. GM/04.2019/26**

**Moved Cr Flynn**

**That the motion be put.**

**Resolution No. GM/04.2019/27**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That:**

- 1. Council select Wild Desert Pty Ltd ATF Wild Desert Unit Trust T/A Wild Desert Pty Ltd as the recommended tenderer for Tender 19015 – Mobile Camp – Mt Moffatt Road Project.**
- 2. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Wild Desert Pty Ltd ATF Wild Desert Unit Trust T/A Wild Desert Pty Ltd and raise a purchase order if the final terms are acceptable.**
- 3. Expenditure be assigned to the 2018/19 budget allocation for the Mt Moffatt Road Gravel Resheet.**



Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Schefe	
Cr. Stanford	

CARRIED

8/1

**Responsible Officer**

**Manager - Procurement & Plant**

COUNCIL ADJOURNED THE MEETING  
 FOR MORNING TEA AT 10.32AM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 11.05AM

**Item Number:**

**C.14**

**File Number: D19/26037**

**SUBJECT HEADING:**

**VARIATION TO BITUMEN SEALING CONTRACTS -  
 COTTAGE CREEK AND WALLUMBILLA NORTH ROADS**

**Officer's Title:**

**Manager - Procurement & Plant**

***Executive Summary:***

*Council approved Bitumen Sealing contracts at the General Meetings held 13 June and 12 September 2018.*

*The scope of work for each project was amended and the revised contract values were tabled for Council's consideration.*

**Resolution No. GM/04.2019/28**

**Moved Cr Schefe**

**Seconded Cr Chandler**

**That Council note the revised bitumen sealing contract values for Cottage Creek Road (\$469,136.01 inclusive of GST) and Wallumbilla North Road (\$537,683.80 inclusive of GST).**

CARRIED

9/0

**Responsible Officer**

**Manager - Procurement & Plant**

**Item Number:** C.15 **File Number:** D19/26406

**SUBJECT HEADING:** TENDER 19018 - SALE OF 70 ANN STREET, MITCHELL

**Officer's Title:** Manager - Procurement & Plant

**Executive Summary:**

*Council invited tenders for the sale of the property located at 70 Ann Street, Mitchell. The Tender period opened on 22 February 2019 with a closing date of 18 March 2019.*

*The tender evaluation report was tabled for Council's consideration.*

**Resolution No. GM/04.2019/29**

**Moved Cr McMullen**

**Seconded Cr Stanford**

**That Council:**

1. Select William and Tracy Dodd as the recommended Tenderer for Tender 19018 – Sale of 70 Ann Street, Mitchell.
2. Delegate authority to the Chief Executive Officer to enter into final negotiations with William and Tracy Dodd and execute the sale contract if the terms are acceptable.
3. Assign the income to the 2018/19 budget allocation for Facilities Capital Revenue.

CARRIED

9/0

**Responsible Officer**

**Manager - Procurement & Plant**

**Item Number:** C.16 **File Number:** D19/26496

**SUBJECT HEADING:** QUOTATION REQUEST - BITUMEN SEAL AT INJUNE TAROOM ROAD

**Officer's Title:** Manager - Procurement & Plant

**Executive Summary:**

*Council invited suitably qualified and experienced contractors to submit a schedule of prices and supporting documentation for the completion of bitumen sealing at Injune Taroom Road.*

*Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.*

**Resolution No. GM/04.2019/30**

**Moved Cr Chandler**

**Seconded Cr Scheffe**

**That Council:**

1. Select RPQ Spray Seal Pty Ltd as the recommended supplier for VP142121 – Bitumen Seal Injune Taroom Road.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with RPQ Spray Seal Pty Ltd, noting the value of \$613,101.75 inclusive of GST, and form a contract by way of purchase order if the final terms are acceptable.

**3. Assign the expenditure to the 2018/19 budget allocation for the capital upgrade of Injune Taroom Road.**

CARRIED

9/0

**Responsible Officer**

**Manager - Procurement & Plant**

**Item Number:**

**C.17**

**File Number: D19/26419**

**SUBJECT HEADING:**

**ROMA SALEYARDS FEES AND CHARGES 2019/20**

**Officer's Title:**

**Manager - Saleyards**

***Executive Summary:***

*The purpose of this report was to present to Council the proposed 2019/20 fee for Retagging Non-read Devices with a saleyards replacement device.*

**Resolution No. GM/04.2019/31**

**Moved Cr Flynn**

**Seconded Cr Newman**

**That Council set the 2019/20 fee for the Replacement of Non-Read Devices with a saleyards replacement device at \$10 excluding GST per head.**

CARRIED

9/0

**Responsible Officer**

**Manager - Saleyards**

**Item Number:**

**C.18**

**File Number: D19/26200**

**SUBJECT HEADING:**

**IMPACT CRUSHER REFURBISHMENT - SOLE SUPPLIER ENGAGEMENT**

**Officer's Title:**

**Operations Manager - Plant, Fleet & Workshops**

***Executive Summary:***

*A mobile impact crusher located at the Roma Quarry requires refurbishment. This report was tabled to seek Council's approval to engage a sole supplier to undertake the refurbishment.*

**Resolution No. GM/04.2019/32**

**Moved Cr McMullen**

**Seconded Cr Chambers**

**That:**

- 1. Council engage Astec Australia Pty Ltd to refurbish the HSI Rotor from Plant 007, a KPI-JCI FT4250 mobile impact crusher; noting the combined expenditure value of \$47,465.24 excluding GST.**
- 2. The engagement be made in accordance with s 235(a) of the *Local Government Regulation 2012*, that the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.**
- 3. Council authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Astec Australia Pty Ltd and raise a purchase order if the terms are acceptable.**
- 4. Expenditure be assigned to the 2018/19 budget allocation for plant maintenance (P007.6.2001).**

CARRIED

9/0

**Responsible Officer**

**Operations Manager - Plant, Fleet & Workshops**

**Item Number:** C.19 **File Number:** D19/26824

**SUBJECT HEADING:** **MARANOA PLACE BASED SUICIDE PREVENTION PROJECT**

**Officer's Title:** **Director - Corporate, Community & Commercial Services**

**Executive Summary:**

*The Western Queensland Primary Health Network in collaboration with the Queensland Mental Health Commission has commissioned the development of a 2 year Place Based Suicide Prevention Project for the Maranoa region. The project will use an evidence-based approach to design and deliver a range of activities focusing on suicide prevention and community wellbeing.*

*The project will involve employment of a local Coordinator based in Roma, hosted by the Maranoa Regional Council and working within the existing Be Healthy and Safe Maranoa program infrastructure.*

*Council would employ the Coordinator and provide the human resource management and employment model; however, the Coordinator would report to the Steering Committee for performance and achievement of key performance indicators (KPIs) relating to the project. The Coordinator position will be a non-clinical role, with a focus on the planning and coordination aspects of achieving the desired project outcomes.*

**Resolution No. GM/04.2019/33**

**Moved Cr O'Neil**

**Seconded Cr Golder**

**That Council:**

- 1. Participate in the Place Based Suicide Prevention Project with Western Queensland Primary Health Network, by hosting the employment of a local Coordinator for two (2) years, based in Roma and working within the existing Be Healthy and Safe Maranoa Program infrastructure.**
- 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Western Queensland Primary Care Collaborative Limited trading as Western Queensland Primary Health Network (WQPHN) and execute the contract if the final terms are acceptable.**
- 3. Note that on execution of the agreement the Coordinator position will be fully funded by Western Queensland Primary Health Network in accordance with the agreement for a period of two (2) years.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Director - Corporate, Community &amp; Commercial Services</b>
----------------------------	--

**Item Number:** C.20 **File Number:** D19/26885

**SUBJECT HEADING:** **REQUEST FOR FINANCIAL ASSISTANCE TO REPAIR DAMAGED MONUMENTS AT ROMA MONUMENTAL CEMETERY**

**Officer's Title:** **Manager - Communication, Information & Administration Services**

**Executive Summary:**

*Request from three (3) families were tabled seeking Council's financial assistance towards the repairs of damaged monuments following the incident at the Roma Monumental Cemetery on Friday 29 March 2019.*

**Resolution No. GM/04.2019/34**
**Moved Cr Chambers**
**Seconded Cr Chandler**

**That Council reconsider these requests (and any future requests regarding financial assistance for repairs of the damaged monuments following the incident at the Roma Monumental Cemetery on Friday 29 March 2019) after the matter has been considered and finalised by the Court.**

CARRIED

8/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Manager - Communication, Information &amp; Administration Services</b>
----------------------------	---

**Item Number:**

C.21

**File Number: D19/27154**
**SUBJECT HEADING:**
**QUARTER 3 REPORT - PROGRESS ON IMPLEMENTING THE CORPORATE PLAN AND OPERATIONAL PLAN**
**Officer's Title:**
**Chief Executive Officer**
***Executive Summary:***

*The report tabled the third quarter's report on Council's progress on implementing the Corporate Plan and Operational Plan.*

**Resolution No. GM/04.2019/35**
**Moved Cr Chambers**
**Seconded Cr Newman**

**That the report be received and noted.**

CARRIED

8/1

Mayor Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
----------------------------	--------------------------------

The Chief Executive Officer left the Chamber at 11.42am.

**Item Number:** C.22 **File Number:** D19/26035

**SUBJECT HEADING:** PERFORMANCE REVIEW - CHIEF EXECUTIVE OFFICER

**Author and Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*The Mayor proposed that a Performance Review be carried out in writing, with the Mayor and all Councillors' views provided in writing to the Chief Executive Officer in one calendar month.*

**Moved Cr Golder**

**Seconded Cr McMullen**

**That the performance review for the Chief Executive Officer be conducted on 21 May 2019.**

NO VOTE TAKEN

**Responsible Officer**

**Mayor**

No vote was taken on the draft motion, with an amendment to the draft motion proposed as follows:

**Resolution No. GM/04.2019/36**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That:**

1. The Chief Executive Officer Performance Review be done collectively with all councillors in a discussion format on 21 May 2019.
2. A single list of feedback be collectively developed representing the majority view of Councillors and communicated to the Chief Executive Officer, with a letter signed by the Mayor.
3. Feedback from the review be incorporated into the 2019/20 Operational Plan where applicable.

NO VOTE TAKEN

No vote was taken on the matter with the following procedural motion put to allow for further discussion in closed session, prior to Council's determination on the matter.

**Resolution No. GM/04.2019/37**

**Moved Cr O'Neil**

**Seconded Cr Newman**

**That Council close the meeting to the public at 11.35am to discuss item C.22, in accordance with *Local Government Regulation 2012* Sections 275 (b) and (h).**

CARRIED

9/0

**Resolution No. GM/04.2019/38**

**Moved Cr McMullen**

**Seconded Cr O'Neil**

**That Council open the meeting to the public at 11.46am.**

**CARRIED**

**9/0**

Council then considered the proposed amended motion as follows:

**Resolution No. GM/04.2019/39**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That an amended motion be considered by Council:**

- 1. *The Chief Executive Officer Performance Review be done collectively with all councillors in a discussion format on 21 May 2019.***
- 2. *A single list of feedback be collectively developed representing the majority view of Councillors and communicated to the Chief Executive Officer, with a letter signed by the Mayor.***
- 3. *Feedback from the review be incorporated into the 2019/20 Operational Plan where applicable.***

**CARRIED**

**6/3**

With the amendment accepted by Council, a vote was then taken on the amended motion, with the outcome recorded as follows:

**Resolution No. GM/04.2019/40**

**Moved Cr Chambers**

**Seconded Cr Chandler**

**That:**

- 1. *The Chief Executive Officer Performance Review be done collectively with all councillors in a discussion format on 21 May 2019.***
- 2. *A single list of feedback be collectively developed representing the majority view of Councillors and communicated to the Chief Executive Officer, with a letter signed by the Mayor.***
- 3. *Feedback from the review be incorporated into the 2019/20 Operational Plan where applicable.***

**CARRIED**

**6/3**

The Chief Executive Officer returned to the Chamber at 11.47pm.

**LATE ITEMS**

**Item Number:** L.1 **File Number:** D19/27680

**SUBJECT HEADING:** BUSINESS CASE - SEWER REPLACEMENT VS RELINING

**Councillor's Title:** Cr. David Scheffe

**Executive Summary:**

*Cr. Scheffe requested that a business case be developed in relation to replacement vs relining costs for a section of sewer relining works.*

<b>Resolution No. GM/04.2019/41</b>	
<b>Moved Cr Scheffe</b>	<b>Seconded Cr Chambers</b>
<b>That:</b>	
<ol style="list-style-type: none"> <li>1. A detailed business case be prepared for sewer relining works, comparing the costs of replacement vs relining.</li> <li>2. Council authorise Cr David Scheffe to distribute the business case (once endorsed by Council) to the Local Government Association of Queensland (LGAQ) Water and Sewerage Advisory Group and relevant Federal and State representatives to emphasise the benefits of funding early relining of ageing infrastructure.</li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Manager Water, Sewerage &amp; Gas</b> <b>Communications Officer (Infrastructure Services)</b>
----------------------------	---

**Item Number:** L.2 **File Number:** D19/21017

**SUBJECT HEADING:** DEVELOPMENT APPLICATION 2018/19846

**Location:** 22-24 and 26-28 Gregory Street, Roma QLD 4455 (301/R8636 and 302/R861)

**Applicant:** Maranoa Mobile Workshop Services Pty Ltd C/- Robert Burton, Edith Burton and Craig Burton

**Officer's Title:** Planning Officer

**Executive Summary:**

*The application sought a development permit for a Material Change of Use - "Home based business" (Mobile Mechanic Workshop) and "Community Use" (Museum) on land situated at 22-24 and 26-28 Gregory Street, Roma (described as Lot 301 on R8636 and Lot 302 on R861). The development application is subject to code assessment and an assessment about the application must be carried out only against the applicable assessment benchmarks provided in the Maranoa Planning Scheme 2017.*



Resolution No. GM/04.2019/42

Moved Cr Chandler

Seconded Cr Newman

The Council approve the application for a Material Change of Use - "Home based business" (Mobile Mechanic Workshop) and "Community Use" (Museum) on land situated at 22-24 and 26-28 Gregory Street, Roma (Lot 301 on R8636 and Lot 302 on R861) subject to the following conditions:

**CONDITIONS RELATING TO HOME-BASED BUSINESS (MOBILE MECHANIC WORKSHOP)  
AND COMMUNITY USE (MUSEUM)**

**Preamble**

- i. Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- ii. The relevant planning scheme for this development is the Maranoa Planning Scheme 2017. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.
- iii. The land use rating category may change upon commencement of any newly approved use on the site. Council's current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: [www.maranoa.qld.gov.au](http://www.maranoa.qld.gov.au).
- iv. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- v. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- vi. Where applicable, the developer is to pay all infrastructure charges levied for the approved development – refer to Attachment 4 – Adopted Infrastructure Charges Notice.
- vii. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use/s.
- viii. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved operations on the site may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

**Use**

1. The approved development is a Material Change of Use - "Home based business" (Mobile Mechanic Workshop) and "Community Use" (Museum) as shown on the approved plans.

2. Any additional building works or new activity/use in addition to that identified in the development approval documents and approved development plans, is subject to a further development approval unless compliant with the accepted development provisions of the planning scheme.
3. The development lots shall be amalgamated prior to commencement of the use.
4. The approved uses are not permitted to operate during extreme weather events (i.e. flood or bushfire).

#### Compliance inspection

5. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
6. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

#### Approved plans and documents

7. All works and operations are to be carried out generally in accordance with the approved plans and documents listed in the following table. Where approved plans and/or documents are in conflict with the Assessment Manager's conditions, the Assessment Manager's conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
SD-00 Revision P1	Site Locality Plan	15/02/19
SD-01 Revision P1	Site Plan	15/02/19
SD-02 Revision P1	Structure A Floor and Elevations	15/02/19
SD-04 Revision P1	Structure B Floor and Roof Plans	15/02/19
SD-05 Revision P1	Structure C Floor Plan	15/02/19
SD-06 Revision P1	Structure C Elevations	15/02/19
SD-07 Revision P1	Structure C Elevations	15/02/19
SD-08 Revision P1	Structure C Slab and Mezz Plan	15/02/19
SD-09 Revision P1	Structure C Roof Plan	15/02/19
SD-12 Revision P1	Structure C 3-D Views	15/02/19
SD-14 Revision P1	Structure D&E Lower Floor Plan	15/02/19
SD-15 Revision P1	Structure D&E Elevations	15/02/19
SD-20 Revision P1	Structure D&E 3-D View	15/02/19
SD-21 Revision P1	Structure F Plans and Section	15/02/19
SD-22 Revision P1	Structure G Floor Plan	15/02/19
SD-23 Revision P1	Structure G Elevations	15/02/19
SD-24 Revision P1	Structure G Elevations	15/02/19
SD-30 Revision P1	Structure G 3-D Views	15/02/19
SD-31 Revision P1	Structure H Plan, Elev and Sect	15/02/19
SD-32 Revision P1	Structure I Plan, Elev and Sect	15/02/19
SD-33 Revision P1	Structure J Plan, Elev and Sect	15/02/19
SD-34 Revision P1	Structure K Plan, Elev and Sect	15/02/19
SD-35 Revision P1	Structure L Floor Plan	15/02/19
SD-36 Revision P1	Structure L Elevations	15/02/19
SD-37 Revision P1	Structure L Elevations	15/02/19
SD-40 Revision P1	Structure L 3-D Views	15/02/19
SD-41 Revision P1	Structure M Floor Plan and Roof Plan	15/02/19
SD-42 Revision P1	Structure M Elevations	15/02/19
SD-44 Revision P1	Structure M 3-D Views	15/02/19
<b>Capricorn Municipal Development Guidelines</b>		
D5	CMDG – Stormwater Drainage	01/17
D7	CMDG – Erosion Control and Stormwater Management	03/12

D11	CMDG – Water Reticulation	01/17
D12	CMDG – Sewer Reticulation	07/16

#### Development works

8. During the course of carrying out any works associated with the development on the site, it is the developer's responsibility to ensure that all such works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
9. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during the establishment of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
10. All works must comply with:
  - a) the development approval conditions;
  - b) any relevant provisions in the Planning Scheme;
  - c) Council's standard designs for such work where such designs exist;
  - d) the Capricorn Municipal Development Guidelines;
  - e) any relevant Australian Standard that applies to that type of work; and
  - f) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

#### Safe storage of equipment and materials

11. All materials, equipment and machinery with the potential to cause harm by way of floating debris or potential contamination of waterways during a flood event, must be stored in flood proof containers, adequately secured or located safely above the defined flood event (DFE) level. Any material, equipment or machinery with the potential to cause harm or contamination that is not located above the DFE or in flood proofed containers, shall be stored in such a manner as to be easily accessed and relocated off-site prior to inundation of the site and surrounding roadways in a minor or major flood event.

#### Emergency events

12. A flood management plan, having regard to the site characteristics and management procedures in the event of flood, shall be prepared prior to the commencement of the use. The owner and/or operator, staff and visitors shall be made aware of the flood management plan, its content, and the procedures that need to be followed in the case of a major flood event e.g. relocation of equipment and materials, evacuation etc.
13. A bushfire hazard management plan shall be prepared prior to the commencement of use having regard to the site characteristics and management procedures in the event of a bushfire. The owner and/or operator, staff and visitors shall be made aware of the bushfire hazard management plan, its content, and the procedures that need to be followed in the case of a bushfire event e.g. relocation of equipment and materials, evacuation etc.

#### Flooding

14. Buildings constructed after September 2017 (post-implementation of the Planning Scheme) must be designed and constructed in accordance with Queensland Development Code MP 3.5 – Construction of Buildings in Flood Hazard Areas.

#### **Avoiding nuisance**

- 15. No nuisance is to be caused to adjoining properties and occupiers by the way of smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.**
- 16. Any dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses. The landowner/operator must implement a dust management plan to manage any unsealed areas of the site.**
- 17. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.**
- 18. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.**
- 19. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.**

#### **Repair damaged infrastructure**

- 20. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets.**
- 21. Any damage to roads and infrastructure that is attributable to the progress of any works on the site or vehicles associated with the development of the site, must be repaired in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).**

#### **Refuse storage**

- 22. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis. All waste containers are to be shielded from the view of travelling public and neighbours and accessible by the vehicles used by Council, its agents and/or others.**

#### **Building appearance**

- 23. Mechanical equipment, water tanks, materials, equipment storage areas and areas where work takes place (e.g. vehicle serving, repairs etc.), are to be located and screened so as to be unobtrusive when viewing the site from nearby properties and roads.**

#### **Construction activities and erosion control**

- 24. During the course of any construction activities, soil erosion and sediment must be managed in accordance with the CMDG Design Guidelines D-7 'Erosion and Control and Stormwater Management'.**
- 25. If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring and must immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.**

26. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system during the course of any development works.
27. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.

#### Stormwater and drainage

28. Stormwater runoff from roofs and impervious surfaces is to be managed in accordance with the CMDG Design Guidelines D-5 'Stormwater Drainage Design'. Stormwater discharge from the site must not cause damage to public infrastructure networks.
29. Stormwater must not be allowed to pond on the property being developed during the development process and after the development has been completed.
30. Post-development stormwater runoff flows from the development site are not to exceed pre-development stormwater runoff flows to adjoining properties or roads.
31. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
32. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

#### Services

33. The approved use is to be connected to Council's reticulated water supply network in accordance with the Water Services Association of Australia (WSAA) publication and the CMDG Design Guidelines – D11 'Water Reticulation', at no cost to Council.
34. The approved use is to be connected to Council's reticulated sewerage disposal system in accordance with the Sewerage Code of Australia and the CMDG Design Guideline - D12 'Sewerage Reticulation', at no cost to Council.
35. Connection of the development to a telecommunication service must be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.
36. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.
37. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (CMDG) where it applies (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards
38. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

#### **Access, car parking & manoeuvring**

- 39. Vehicle access to the site is to be provided via George Street. Public access to the site via Gregory Street is not permitted.**
- 40. The developer/operator shall be responsible for the construction and maintenance of vehicle crossovers from the property boundary to the external roadway, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.**
- 41. Parking bay configurations (width and lengths) are to be in accordance with AS/NZS 2890.1:2004 Parking Facilities Part 1: Off-Street Car Parking.**
- 42. One disabled parking space is to be provided within the development site. Disabled car parking bays shall be designed in accordance with AS/NZS 2890.6:2009 Parking Facilities Part 1: Off-Street Car Parking.**
- 43. Vehicle access and manoeuvring areas are to comply with AS/NZS 2890.1:2004 Parking facilities Part 1: Off-street car parking.**
- 44. All onsite parking spaces are to be clearly delineated with an appropriate line-marking paint, or other means that is compliant with the applicable Australian Standard.**
- 45. Vehicle access, parking and manoeuvring areas shall be constructed of an all-weather surface and must not create any dust nuisance beyond the development site boundaries.**
- 46. All vehicular access and related items must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme, (iii) Council's standard designs for such work where such designs exist, (iv) any relevant Australian Standard that applies to that type of work and (v) the Capricorn Municipal Development Guidelines (CMDG) and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.**

#### **Landscaping and fencing**

- 47. The existing landscaped areas onsite, including established trees, garden beds and lawn are to be retained and maintained in a neat and tidy condition for the life of the development.**
- 48. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.**
- 49. A minimum 1.8 metre high solid screen fence must be maintained along the northern, eastern and western boundaries of the site for the life of the development.**

#### **Advertising signage**

- 50. Advertising signage associated with the home-based business (mobile mechanical workshop) is restricted to two existing fence signs, one positioned on the western frontage (also advertising the museum) and one within the workshop area on the eastern side of the site. Advertising signage associated with the museum is limited to two existing fence signs setback from the front boundary line at the entrance to the museum (this is in addition to the combined sign on the western frontage).**
- 51. Any advertising signage associated with the approved uses must be fully contained within the development site boundaries and must not encroach on adjoining properties or roads**

52. Any free standing advertising signage or structure constructed on the subject site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

**Latest version**

53. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

**Application documentation**

54. It is the developer's responsibility to ensure that all entities associated with the Development Approval have a legible copy of the Decision Notice and the Approved Plans and the Approved Documents bearing 'Council Approval'.

**CONDITIONS RELATING TO HOME-BASED BUSINESS  
(MOBILE MECHANIC WORKSHOP)**

**Preamble**

- i. Refer to <https://environment.des.qld.gov.au/assets/documents/regulation/pr-cp-motor-vehicle-workshop.pdf> for General Environmental Duty Code of Practice for Motor Vehicle Workshop Operations.

**Use**

55. The use must be operated by residents of the dwelling house on the site, and is limited to one additional employee (i.e. in addition to the landowners/development applicant).
56. General hours of operation for the Home-based business (mobile mechanic workshop) is restricted to 8:00am to 6:00pm Monday to Friday and 8:00am to 1:00pm Saturdays. The approved use shall not be carried out on Sundays or public holidays.

**Delivery of goods**

57. Loading and unloading of goods is not to occur outside the hours of 7:00am to 6:00pm Monday to Friday and 8:00am to 5:00pm Saturdays. No loading or unloading is to occur on Sundays or Public Holidays.
58. The frequency of delivery truck movements to the site must not exceed more than two truck movements involving trucks with a gross vehicle mass of 10 tonne or less per week, and no more than one truck movement involving trucks with a gross vehicle mass of greater than 10 tonnes per month on average.

**Nuisance**

59. No noise generating activities are to be conducted outside of the designated workshop area.

**Displaying of goods and machinery**

60. Goods and materials associated with the approved use are not permitted to be displayed outside the dwelling or sheds/workshop area.

#### **Water**

61. An appropriate backflow device must be installed on the property water meter to ensure no contaminated backflow into Council's reticulated water supply network.

#### **Environmental**

62. Bunding must be installed and maintained in the workshop area to prevent release of containments to the ground and Council's stormwater system.
63. Waste water and containments from the use must not be discharged into Council's reticulated sewerage or stormwater system without a Trade Waste agreement with Council.
64. Releases to water must not cause any visible oil slick or other visible evidence of oil or grease, nor contain visible, grease, scum, litter or floating oil.
65. Maintenance and cleaning of equipment (including vehicles and plant) is carried out in an area where contaminants cannot be released into stormwater drainage, a roadside gutter, waterways or onto unsealed ground.
66. Any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water.

#### **Access, car parking & manoeuvring**

67. A minimum of two onsite car parking spaces are to be provided.

### **CONDITIONS RELATING TO COMMUNITY USE (MUSEUM)**

#### **Preamble**

- i. If any type of food and/or beverage is to be served to the public in conjunction with the operation of the museum, please contact Council's Environmental Health Department to determine if a food licence is required.
- ii. All efforts should be made by the development owner/operator to encourage visitors attending the museum to walk from the nearby Central Business District (CBD) and Visitor Information Centre to minimise traffic movements to the site and the need for car parking.

#### **Use**

68. The use must be operated by residents of the dwelling house on the site. No additional employees are permitted.
69. General hours of operation for the Community Use (museum) are restricted to 7:00am to 8:00pm.

**Note:** The operator may apply to Council to vary the hours of operation for a particular event where the extended operating hours are necessary in the opinion of the Council having considered the requirements and community benefits of the particular event and the duration of the additional impacts upon the local community. Any decision to alter the operating hours may be subject to consultation with surrounding land owners.



**Access, car parking & manoeuvring**

70. Provision shall be made for a minimum of three car parking spaces to cater for visitors to the museum at the development site frontage on George Street. The parking area shall make use of the available development site area where the front boundary fence is setback from the front boundary line.
71. The parking area must be provided with an all-weather surface and must be maintained to ensure there is no nuisance created to surrounding land uses and roads by the generation of dust.
72. If additional parking is required east of the museum entry and if located completely outside of the development site on the George Street road reserve (i.e. in front of the existing fence that is aligned along the front boundary line), this should be sealed with an approved impervious surface. The development owner/operator is required to contact Council to ensure compliance with any applicable standards, requirements etc. is achieved in the event additional parking is provided.
73. Visitor parking is not permitted in Gregory Street (i.e. including the unformed road reserve).
74. Any bus parking associated with the approved use that is outside of the development site boundaries is restricted to drop off and pick up only and no longer than fifteen (15) minutes at any one time.

**Animal keeping**

75. The keeping of animals is to be in accordance with Council's *Subordinate Local Law No 2. (Animal Management) 2011*.

CARRIED

9/0

**Responsible Officer**
**Planning Officer**
**Item Number:**

L.3

**File Number:** D19/27968

**SUBJECT HEADING:**
**REQUEST FROM ROMA CAMPDRAFT ASSOCIATION  
 FOR USE OF BASSETT PARK PORTABLE EQUIPMENT**
**Officer's Title:**
**Regional Sport & Recreation Development Coordinator**
***Executive Summary:***

*A request was received from Roma Campdraft Association on Tuesday 9 April for the use of 40 portable panels and 2 portable gateways at a fundraiser for the North Queensland flood victims to be held at a private arena outside of Roma on Saturday 13 April 2019.*

**Resolution No. GM/04.2019/43**
**Moved Cr O'Neil**
**Seconded Cr Chandler**

**That Council approve the use of portable gateways and panels stored at Bassett Park for use at the Roma Campdraft Association fundraiser on 13 April 2019 to assist the North Queensland flood victims, with equipment loaded and unloaded by Council staff.**

CARRIED

9/0

**Responsible Officer**
**Regional Sport & Recreation Development  
 Coordinator**

COUNCIL ADJOURNED THE MEETING  
FOR MORNING TEA AT 11.41AM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING AT 11.44AM

Cr. O'Neil declared a 'Conflict of Interest' in the following item, due to him having received written correspondence from St Johns School, Roma (the applicant in this matter), notifying him of their interest in his property.

Cr. O'Neil left the Chamber taking no part in discussion or debate on the matter at 11.45am.

The Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services left the Chamber at 11.45am.

**Item Number:** 13.1 **File Number:** D19/15427  
**SUBJECT HEADING:** CHANGE APPLICATION (ST JOHNS SCHOOL, ROMA)  
**Applicant:** Diocese of Toowoomba Catholic Schools Office C/- Precinct  
**Officer's Title:** Lead Town Planner

***Executive Summary:***

*Precinct Urban Planning on behalf of the Diocese of Toowoomba Catholic Schools Office is seeking a minor change to the development approval that was issued by Council for a kindergarten and a before/after school care facility at the St Johns School in Roma.*

*A condition of the development approval requires 10 carparks to be located at an informal drop-off area located along the school's Bowen Street frontage. The additional carparks were intended to offset 7 existing car parking spaces that were re-allocated for the exclusive use of the approved kindergarten and after/before school care facility.*

*During detailed design it was determined that the informal drop-off area along Bowen Street would not be able to accommodate additional car parking due to depth restrictions around underground services. As such, the applicant is seeking to change the approval and relocate (and reduce by 3) the required car parking spaces to the main internal carpark of the school.*

*This item had been laid on the table earlier during the meeting.*

**Resolution No. GM/04.2019/44**

**Moved Cr Newman**

**Seconded Cr McMullen**

**That Council:**

- 1. Give a decision notice to the applicant agreeing to the proposed changes to development approval 2017/19696 (as amended).**

**And:**

- 2. Make the following changes to Decision notice 2017/19696 (as amended):**

Amend the Approved plans and specifications from:

Plan/Document number	Plan/Document name	Date
A.000	Master Site Plan	11/10/17
A.001	Enlarged Site Plan	11/10/17
A.100	Proposed Floor Plan	22/09/17
A.200	Proposed Elevations	22/09/17
14806-DA01 Amend 2	Stormwater Management Plan	24/01/18
Project no: 13123	Traffic Impact Assessment, St John's Catholic School, Roma	18/10/17

To:

Plan/Document number	Plan/Document name	Date
A.000	Master Site Plan	23/10/18
A.001	Enlarged Site Plan	23/10/18
A.100	Proposed Floor Plan	22/09/17
A.200	Proposed Elevations	22/09/17
14806-DA01 Amend 2	Stormwater Management Plan	24/01/18
Project no: 13123	Traffic Impact Assessment, St John's Catholic School, Roma	18/10/17
Project no: 13490	St John's Catholic School – Kindergarten Roma	13/12/18

And:

Condition 2 be amended from:

2. All works and operations are to be carried out generally in accordance with the approved plans and specifications listed in the following table. Where approved plans are in conflict with the Assessment Manager's conditions, the Assessment Manager's conditions shall take precedence.

Plan/Document number	Plan/Document name	Date
A.000	Master Site Plan	11/10/17
A.001	Enlarged Site Plan	11/10/17
A.100	Proposed Floor Plan	22/09/17
A.200	Proposed Elevations	22/09/17
14806-DA01 Amend 2	Stormwater Management Plan	24/01/18
Project no: 13123	Traffic Impact Assessment, St John's Catholic School, Roma	18/10/17

To:

2. All works and operations are to be carried out generally in accordance with the approved plans and specifications listed in the following table. Where approved plans are in conflict with the Assessment Manager's conditions, the Assessment Manager's conditions shall take precedence.

Plan/Document number	Plan/Document name	Date
A.000	Master Site Plan	23/10/18
A.001	Enlarged Site Plan	23/10/18
A.100	Proposed Floor Plan	22/09/17
A.200	Proposed Elevations	22/09/17
14806-DA01 Amend 2	Stormwater Management Plan	24/01/18
Project no: 13123	Traffic Impact Assessment, St John's Catholic School, Roma	18/10/17
Project no: 13490	St John's Catholic School – Kindergarten Roma	13/12/18

**Condition 12 be amended from:**

A total of 10 parking bays at a 90 degree angle shall be provided adjacent to the existing school drop off/pick up area on Bowen Street as shown on approved drawing "Master Site Plan" prepared by Aspect and dated 22/09/17 and in accordance with the approved Traffic Impact Assessment prepared by RMA Engineers and dated 18/10/17.

**To:**

A total of 7 parking bays shall be provided within the main internal car park off Bowen Street as shown on approved "Master Site Plan" prepared by Aspect and dated 23/10/18 and in accordance with the approved Traffic Advice prepared by RMA Engineers dated 13/12/18.

**Condition 13 be amended from:**

An operational works application containing details of the signage required as part of Condition 11 and the parking bays required as part of Condition 12 shall be submitted to and approved by Council prior to the commencement of works.

The required operational works application shall clearly show the location of the signage as well as any proposed line markings to delineate the "Child care parking" area on Duke Street, and shall include dimensions and vehicle maneuverability details for the proposed car parking spaces along Bowen Street.

**To:**

An operational works application containing details of the signage required as part of Condition 11 shall be submitted to and approved by Council prior to the commencement of works.

The required operational works application shall clearly show the location of the signage as well as any proposed line markings to delineate the "Child care parking" area on Duke Street.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Lead Town Planner</b>
----------------------------	--------------------------

At cessation of discussion and debate on the abovementioned item, Cr O'Neil returned to the Chamber at 11.47am.

**CONFIDENTIAL ITEMS – (Discussed in closed session)**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, Council resolved to close the meeting to discuss items C.5 and LC.1 – LC.7, which it has deemed to be of a confidential nature and specifically pertaining to the following sections:

- (a) the appointment, dismissal or discipline of employees;
- (c) the local government budget;
- (d) rating concessions;
- (e) contracts proposed to be made by it;
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act;
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;

**Resolution No. GM/04.2019/45**

**Moved Cr Golder**

**Seconded Cr Newman**

**That Council close the meeting to the public at 11.48am.**

**CARRIED**

**8/1**

Mayor Golder left the Chamber at 12.33pm, and returned at 12.34pm.

Cr. Scheffe left the Chamber at 12.33pm.

Cr. O'Neil left the Chamber at 12.33pm, and returned at 12.36pm.

Cr. Scheffe returned to the Chamber at 12.36pm.

Cr. O'Neil left the meeting at 12.48pm to attend the Great Artesian Basin Coordinating Committee as Council's endorsed Australian Local Government Representative. Cr. O'Neil did not return for the remainder of the meeting.

COUNCIL ADJOURNED THE MEETING  
FOR LUNCH AT 12.58PM

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.50PM

Mayor Golder and Cr. Flynn left the Chamber at 1.51pm prior to discussion of Item LC.7 – Update of Flood Mitigation Landholder Matters – Assessment No. 1409178, both noting that they each had a 'Conflict of Interest' in the matter, and that these conflicts would be fully declared in open session discussions.

At cessation of discussions in relation to the abovementioned item, Mayor Golder and Cr. Flynn returned to the Chamber at 1.58pm.

Cr. Chandler, having previously foreshadowed a 'Conflict of Interest' in Item C.5 – Request for Assistance from Roma Show, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 2.07pm, taking no part in discussions on the matter.

At cessation of discussion on the abovementioned item, Cr. Chandler returned to the Chamber at 2.38pm.

Cr. Stanford left at 2.16pm.

**Resolution No. GM/04.2019/46**

**Moved Cr McMullen**

**Seconded Cr Flynn**

**That Council open the meeting to the public at 2.39pm.**

CARRIED

7/0

#### **DECLARATION OF CONFLICTS OF INTEREST – LATE ITEMS**

Cr. Flynn declared a 'Conflict of Interest' with the following item:

- LC.7 – Update of Flood Mitigation Landholder Matters – Assessment No. 14019178  
due to him owning a house in the area that the levee is bound by, and that voting on these matters may cause a perception that he may have directly benefited from the levee or various aspects of the levee.

Cr. Flynn foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

Mayor Golder declared a 'Conflict of Interest' with the following item:

- LC.7 – Update of Flood Mitigation Landholder Matters – Assessment No. 14019178  
due to his mother being the applicant under Council's consideration of this matter, and Mrs Golder having a legal agreement with Maranoa Regional Council in relation to flood mitigation back in 2014, which has not been fully completed.

Mayor Golder foreshadowed that he would remove himself from discussions and decisions on the abovementioned item.

Cr. Stanford returned to the Chamber at 3.07pm.

Cr. Chandler, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'COUNCILLOR DECLARATIONS OF CONFLICTS OF INTEREST,' left the Chamber at 2.07pm, taking no part in discussions on the matter.

**Item Number:** C.5 **File Number:** D19/25901

**SUBJECT HEADING:** REQUEST FOR ASSISTANCE FROM ROMA SHOW

**Officer's Title:** Regional Grants & Council Events Development Coordinator

**Executive Summary:**

*Council received a request for additional assistance for the 2019 Roma Show. This matter had been laid on the table earlier during the meeting, deliberations resumed. A draft motion was recorded as stated below, however no vote was taken on the draft motion earlier during the meeting.*

<b>Moved Cr Golder</b>	<b>Seconded Cr McMullen</b>
<b>That:</b>	
<ol style="list-style-type: none"> <li>1. Council grant the request for additional assistance for the 2019 Roma Show, with a view to using assets available for set up and clean up outside of public holidays so it is at no extra cost to Council for wages and sundry help.</li> <li>2. If it is too expensive for overtime, investigate getting contractors to assist with labour costs, with costings to be presented to Council at the next meeting.</li> </ol>	
NO VOTE TAKEN	

Cr. Scheffe suggested an amendment to the draft motion, which Mayor Golder and Cr. McMullen confirmed they were happy to accept, the amendment and vote were recorded as follows:

<b>Resolution No. GM/04.2019/47</b>	
<b>Moved Cr Golder</b>	<b>Seconded Cr McMullen</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Offer in-kind assistance of five (5) Council workers and plant over two (2) normal work days (non-public holidays).</li> <li>2. Assign the expenditure to GL - 2887.2247.2001 (Major in-kind Grants).</li> </ol>	
CARRIED	6/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Newman
Cr. Flynn	
Cr. Golder	
Cr. McMullen	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Regional Grants &amp; Council Events</b>
----------------------------	---

---

	Development Coordinator
--	-------------------------

UNCONFIRMED



**LATE CONFIDENTIAL ITEMS**

**Item Number:** LC.1 **File Number:** D19/25902

**SUBJECT HEADING:** DEVELOPMENT ASSESSMENT PROCEDURES

**Officer's Title:** Manager - Planning & Building Development

**Executive Summary:**

*This report provided information to Council in relation to internal operating procedures for the assessment of particular development types.*

**Resolution No. GM/04.2019/48**

**Moved Cr Newman**

**Seconded Cr Scheffe**

**That Council receive and note the Officer's report as presented.**

CARRIED

7/0

**Responsible Officer**

**Manager - Planning & Building Development**

**Item Number:**

LC.2

**File Number:** D19/27298

**SUBJECT HEADING:**

**REQUEST TO WAIVE WATER ACCESS CHARGES  
ASSESSMENT NO: 12008967**

**Officer's Title:**

**Director - Corporate, Community & Commercial Services**

**Executive Summary:**

*Council received a request from the applicant to waive the water access charge on Assessment No 12008967 from 18 September 2013 to 1 January, 2017.*

**Resolution No. GM/04.2019/49**

**Moved Cr Chambers**

**Seconded Cr Scheffe**

**That Council:**

1. Agree in principle to the applicant being eligible for a "Concession Class A" concession in accordance with the Community Organisations – Rates and Charges Rebates and Concessions Policy being 50% concession on the water access charge which is capped at an amount equivalent to a 25mm water meter from when the policy commenced effective from 1 July 2017; subject to their completion of an application form.
2. Approve the replacement of the current water meter with a new 25mm water meter subject to no objections from the applicant.

CARRIED

7/0

**Responsible Officer**

**Director - Corporate, Community & Commercial Services**

**Item Number:** LC.3 **File Number:** D19/27398

**SUBJECT HEADING:** TENDER 19013 - BOREHOLE DRILLING AND CONSTRUCTION AT EUMAMURRIN, NOONGA, BEGONIA AND TEELBA

**Officer's Title:** Manager - Procurement & Plant

**Executive Summary:**

Council invited suitably qualified and experienced businesses to tender for the construction of four water bores. The tender period opened on 26 January 2019 with a closing date of 18 February 2019.

Responses were considered by the evaluation panel and the report submitted for Council's consideration.

**Resolution No. GM/04.2019/50**

**Moved Cr Newman**

**Seconded Cr Chandler**

**That:**

1. Council select Drill Engineering & Pastoral Co. Pty. Ltd. T/A Depco Drilling as the recommended tenderer for Tender 19013 – Borehole Drilling and Construction at Eumamurrin, Noonga, Begonia and Teelba.
2. Council authorise the Chief Executive Officer to enter into final negotiations with Drill Engineering & Pastoral Co. Pty. Ltd. T/A Depco Drilling, noting the Tendered value of \$967,164 inclusive of GST, and execute the contract if the final terms are acceptable.
3. Expenditure be assigned to the 2018/19 budget allocation for Drought Communities Bore Program – Watering the Maranoa.

CARRIED

5/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. Scheffe	

**Responsible Officer**

**Manager - Procurement & Plant**

**Item Number:** LC.4 **File Number:** D19/27673  
**SUBJECT HEADING:** DRAFT BUDGET UPDATE  
**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*The report provided a summary of the budget preparations to date.*

<b>Resolution No. GM/04.2019/51</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Scheffe</b>
<b>That the information be noted.</b>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
----------------------------	--------------------------------

**Item Number:** LC.5 **File Number:** D19/27971  
**SUBJECT HEADING:** MINOR AMENDMENT TO ORGANISATIONAL STRUCTURE  
**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*The report recommended a change in structure to implement maternity leave relief arrangements.*

<b>Resolution No. GM/04.2019/52</b>	
<b>Moved Cr Chambers</b>	<b>Seconded Cr Newman</b>
<b>That:</b>	
<ol style="list-style-type: none"> <li>1. A temporary position be included in the Organisational Structure to reflect a combined role that will be in place during the maternity leave of the Associates to the Mayor and Chief Executive Officer, with the position titled Acting Executive Services Officer.</li> <li>2. The position report to the Manager Communication, Information &amp; Administration Services, and work closely with the Lead Officer - Elected Members &amp; Community Engagement.</li> <li>3. Council note the following positions held open but not filled during the period of the maternity leave – 0500, 0205, 0521.</li> </ol>	
CARRIED	6/1
Mayor Golder called for a division of the vote.	
The outcomes were recorded as follows:	
<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	

Cr. McMullen	
Cr. Newman	
Cr. Scheffe	

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
----------------------------	--------------------------------

**Item Number:** LC.6 **File Number:** D19/27982

**SUBJECT HEADING:** **TABLING CORRESPONDENCE FROM THE COORDINATOR GENERAL IN RELATION TO ORIGIN / APLNG**

**Officer's Title:** **Chief Executive Officer**

**Executive Summary:**

*The report tabled correspondence received from the Coordinator General.*

**Resolution No. GM/04.2019/53**

**Moved Cr Scheffe**

**Seconded Cr Chambers**

**That Council:**

1. Note the letter from the Coordinator General in relation to Origin's temporary workers' accommodation facilities for the APLNG project in the Maranoa Regional Council local government area.
2. Enter into negotiations with Origin on behalf of the APLNG project over the use of temporary workers' accommodation in the Maranoa Regional Council local government area.
3. Suggest to Origin APLNG that a series of 4 initial meetings be held on Monday 13 May, Monday 27 May, Monday 10 June, Monday 24 June.
4. Suggest that a schedule of future meetings be decided at the meeting on 24 June 2019.
5. Suggest that no facilitator be engaged at this stage and the need for a facilitator be assessed after the 4 initial meetings.
6. Nominate its representatives in the negotiations as Cr David Scheffe, Chief Executive Officer Julie Reitano and Deputy Chief Executive Officer/Director Rob Hayward.
7. Suggest that Origin / APLNG have a similar number of representatives at the meetings.
8. Note that the Coordinator General will have a representative present at the meetings as an observer.
9. Extend the life of the temporary workers camps until 31 October 2019 to allow time to finalise negotiations, and to allow an agreement to be reached.

**CARRIED**

**5/2**

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Chambers	Cr. Golder
Cr. Chandler	Cr. McMullen
Cr. Flynn	
Cr. Newman	
Cr. O'Neil	
Cr. Scheffe	
Cr. Stanford	

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
----------------------------	--------------------------------

Mayor Golder and Cr. Flynn, having previously foreshadowed a 'Conflict of Interest' in the following item, for reasons stated under Section 'DECLARATION OF CONFLICTS OF INTEREST – LATE ITEMS,' left the Chamber at 2.50pm, taking no part in discussions and debate on the matter.

Deputy Mayor, Cr. Chambers took the role of 'Acting Chair' during the Mayor's absence.

**Item Number:** LC.7 **File Number:** D19/27991

**SUBJECT HEADING:** UPDATE OF FLOOD MITIGATION LANDHOLDER MATTERS - ASSESSMENT NO. 14019178

**Officer's Title:** Chief Executive Officer

***Executive Summary:***

*Council received correspondence following Council's most recent resolution.*

<b>Resolution No. GM/04.2019/54</b>	
<b>Moved Cr Chandler</b>	<b>Seconded Cr Newman</b>
<p><b>That the draft agreement be referred to an upcoming Policy Development Workshop for a briefing, with a view to having the draft document formally presented to Council at a General Meeting in May 2019.</b></p>	
CARRIED	5/0

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
----------------------------	--------------------------------

At cessation of discussion and debate on the abovementioned item, Mayor Golder and Cr. Flynn returned to the Chamber at 2.51pm.

**Item Number:** 14.2 **File Number:** D19/25570

**SUBJECT HEADING:** GRAVESIDE REPAIRS AT ROMA CEMETERY

**Councillor's Title:** Cr. Tyson Golder

***Executive Summary:***

*Mayor Golder proposed that Council finance any related repairs if the families are not in a financial position to do so, following the driving incident on Friday 29 March 2019, which caused significant damage to up to 20 graves at the Roma Cemetery. This item had been laid on the table earlier during the meeting and consideration resumed.*

<b>Resolution No. GM/04.2019/55</b>
-------------------------------------

**Moved Cr Golder**

**Seconded Cr McMullen**

**That Council support any families that are not in a position to afford repairs to the graves of their loved ones by providing for the cost of repair to the graves.**

NO VOTE TAKEN

**Resolution No. GM/04.2019/56**

**Moved Cr McMullen**

**That the matter lay on the table until the outcome as resolved under item C.20 (Resolution No. GM/04.2019/57 is known.**

CARRIED

6/1

Mayor Golder called for a division of the vote.

The outcomes were recorded as follows:

<b>Those in Favour of the Motion</b>	<b>Those Against the Motion</b>
Cr. Chambers	Cr. Golder
Cr. Chandler	
Cr. Flynn	
Cr. McMullen	
Cr. Newman	
Cr. Scheffe	

**Responsible Officer**

**Manager – Communication, Information & Administration Services**

Footnote:

Cr. Chandler did not return to the meeting until after its closure, having previously left the Chamber for a 'Conflict of Interest' declared in regard to Item C.5 - Request for Assistance from Roma Show.

**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.16pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 24 April 2019, at Roma Administration Centre.**

.....  
 Mayor.

.....  
 Date.