

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 22 SEPTEMBER 2021 SCHEDULED TO COMMENCE AT 9.00AM

ATTENDANCE

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbrook, Cr. C J O’Neil, Cr. W M Taylor, Chief Executive Officer – Julie Reitano, and Minutes Officer – Kelly Rogers in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Manager Procurement Michael Worthington, Operations Manager Fleet – David Parker, Manager Regional Planning & Building Development – Danielle Pearn, Manager Facilities (Land, Buildings & Structures) – Tanya Mansfield, Manager Economic & Community Development – Ed Sims, Manager Environment, Health, Waste & Rural Land Services – Sandra (Kay) Crosby, Manager Water, Sewerage & Gas – Graham Sweetlove, Emergency Management Coordinator & Executive Assistant – Gemma Lines, Environment, Health & Waste Officer – Bob Campbell.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.12am.

CONFIRMATION OF MINUTES

Resolution No. OM/09.2021/56	
Moved Cr Edwards	Seconded Cr Guthrie
That the minutes of the Ordinary Meeting held on 8 September 2021 be confirmed.	
CARRIED	9/0

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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BUSINESS ARISING

Statement of request from Cr McMullen:

I refer to the minutes of the meeting of 1 September 2021 which were confirmed at the meeting of 8 September 2021 and the approved Resolution SM/09.202[1]/07, whereby Council was to receive the Chief Executive Officer’s quarterly report under the Performance Agreement.

Could the Chief Executive Officer please provide me with a copy of that report pursuant to Section 170A of the *Local Government Act [2009]*.

CONSIDERATION OF NOTICES OF MOTION

Item Number: 8.1 **File Number:** D21/74584

SUBJECT HEADING: **RECOMMENDATION TO PURCHASE THIRTEEN (13) SINGLE CAB 4X4 UTES**

Officer's Title: **Operations Manager - Plant, Fleet & Workshops**

Original Resolution Meeting Date: 26th May 2021

Original Resolution Number: OM/05.2021/34

Original Resolution:

That Council:

1. Select Black Auto Group as the recommended supplier for thirteen (13) 4x4 singlecab utility vehicles at a cost of \$659,276.80 including GST, excluding registration and CTP insurance.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Black Auto Group of Roma and raise purchase orders if the final terms are acceptable.

Resolution No. OM/09.2021/57

Moved Cr McMullen

Seconded Cr Guthrie

That Council repeal Resolution Number OM/05.2021/34 and replace with:

That Council not award the tender.

CARRIED

9/0

Responsible Officer

Operations Manager – Fleet

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 **File Number:** D21/71837

SUBJECT HEADING: **COUNCIL CHRISTMAS AND NEW YEAR CLOSURE 2021 - 2022**

Officer's Title: **Human Resources Officer**

Executive Summary:

In previous years as a work-life balance initiative for employees, Council has approved an Annual Christmas and New Year closure for Council's administration offices, customer service centres and libraries and an Annual Christmas Close Down for field based operations teams including the Roma quarry, Maintenance Delivery and Works Team and Construction Team.

Teams responsible for the delivery of essential and emergency services are required to remain operational during Council's approved closure period.

Resolution No. OM/09.2021/58

Moved Cr Golder

Seconded Cr McMullen

That Council:

1. Approve the Annual Christmas and New Year closure for the general workforce from close of business Thursday, 23 December 2021 and reopening on Tuesday, 4 January 2022.
2. Approve the closure of the Yuleba Administration Office on the gazetted Public Holidays only, all other business days will operate as usual.
3. Approve the Annual Christmas and New Year closures of Council's libraries in Jackson, Wallumbilla and Mungallala from close of business Thursday, 23 December 2021 and reopening Monday, 10 January 2022.
4. Approve the Annual Christmas and New Year close down for the field based operational teams of Roma, Bungil, Bendemere, Warroo and Booringa; the Project Management Office; and Roma Quarry (excluding those services identified below as essential services requiring skeleton crews) from Monday 20 December 2021 to Tuesday 4 January 2022.
5. Approve the Roma waste facility be closed on Christmas Day, 25 December 2021 and that two (2) 15m skip bins be provided outside the facility for public use for that day of the closure.
6. Authorise the Chief Executive Officer to communicate the Annual Christmas and New Year closures to Council employees, customers, residents, and the general public.

[Wording amended by Mayor Golder to further clarify point 5 following a suggestion from Cr McMullen].

CARRIED

9/0

Responsible Officer

Human Resources Officer

CORPORATE & COMMUNITY SERVICES

Item Number:

11.1

File Number: D21/72233

SUBJECT HEADING:

MONTHLY FINANCIAL REPORT AS AT 31 AUGUST 2021

Officer's Title:

Program Funding & Budget Coordinator

Executive Summary:

The purpose of this report was for the Chief Executive Officer to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 31 August 2021.

Resolution No. OM/09.2021/59

Moved Cr Taylor

Seconded Cr Hancock

That the Monthly Financial Report for the period ended 31 August 2021 be received and noted.

CARRIED

9/0

Responsible Officer

Program Funding & Budget Coordinator

INFRASTRUCTURE SERVICES

Item Number: 12.1 **File Number:** D21/73806

SUBJECT HEADING: TENDER 22008 SEWER RELINING ROMA AND MITCHELL 2021/22

Officer's Title: Manager - Water, Sewerage & Gas

Executive Summary:

Council publicly advertised Tender 22008, inviting suitably qualified and experienced Contractors to submit tenders for the design and installation of a sewer relining product in the Townships of Roma and Mitchell.

The tenders were reviewed by the assessment team and the report submitted for Council consideration.

Resolution No. OM/09.2021/60

Moved Cr Birkett

Seconded Cr Ladbrook

That Council:

1. Select Relining Solutions Pty Ltd as the preferred tenderer for Tender 22008, noting the submitted price of \$631,821.35 exclusive of GST, including GST of \$63,182.14 for a total value of \$695,003.49 for the completion of Sewer Relining at Roma and Mitchell.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Relining Solutions Pty Ltd and form a contract to carry out the works if final terms are acceptable.

CARRIED

9/0

Responsible Officer

Manager - Water, Sewerage & Gas

Item Number: 12.2 **File Number:** D21/73345

SUBJECT HEADING: MITCHELL CENTRAL BUSINESS DISTRICT (CBD) DISABILITY ACCESS IMPROVEMENTS

Officer's Title: Deputy Director / Strategic Road Management
Assets Officer - Transport Network

Executive Summary:

It was tabled at a recent meeting that Council undertake community consultation regarding the potential disability access improvements to the Mitchell CBD, with specific reference to Alice Street and Cambridge Street and the possible option of including two new disability accessible car parks on the northern and southern sides of Cambridge Street.

This report provided Council a summary of the feedback received for Council's noting and consideration.

Resolution No. OM/09.2021/61

Moved Cr Birkett

Seconded Cr Golder

That Council:

1. Receive and note the register of submissions received in relation to the community consultation on disability access improvement for Mitchell.
2. Approve the installation of two new disability accessible car parks as identified in the community consultation package:
 - a. Option 1 location adjacent to 31 Cambridge Street, Mitchell; and
 - b. Option 2 location adjacent to 86 Cambridge Street, Mitchell.
3. Investigate installation of a disability accessible car park along the western side of Alice Street close to the intersection of Cambridge Street, Mitchell.

[Wording amended by Cr Birkett following a suggestion from Mayor Golder to include point 3 with assistance provided by the Deputy Director. Cr Birkett confirmed he was happy to accept the addition].

CARRIED

9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Declaration of Interest

Item	12.3
Description	Heavy Vehicle Parking Improvements – Bowen Street, Roma
Declaring Councillor	Cr Johanne Hancock
Person with the interest Related party / close associate / other relationship	GL and JM Hancock (my husband and myself), Nicholas Hancock & Stephanie Griffiths (Son & Partner) Peter & Karen Hancock (Brother in law and Sister in law)
Particulars of Interest	All parties above whom I have a close association with own and operate heavy vehicles.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Hancock left the meeting at 9.40am.

Item Number: 12.3 **File Number:** D21/73890

SUBJECT HEADING: HEAVY VEHICLE PARKING IMPROVEMENTS - BOWEN STREET, ROMA

Officer's Title: Deputy Director / Strategic Road Management
Assets Officer - Transport Network

Executive Summary:

Council received a number of requests, including one from AgForce Queensland, to improve the parking for heavy vehicles around the business centre of Roma.

Since receiving these requests, Council has been actively working with the Department of Transport and Main Roads to increase the number of designated Heavy Vehicle parking bays around the town.

This report provided Council with an update of the improvements for Council's information to receive and note.

Resolution No. OM/09.2021/62

Moved Cr McMullen

Seconded Cr Edwards

That Council receive and note the report by way of information detailing the Heavy Vehicle Parking Improvements undertaken around Roma.

CARRIED

8/0

Responsible Officer

Deputy Director / Strategic Road Management

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Mark Edwards, Cr. Tyson Golder, Cr. Julie Guthrie, Cr. Wayne (George) Ladbrook, Cr. Geoff McMullen, Cr. Cameron O’Neil, Cr. Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Hancock returned to the meeting at 9.48am.

Item Number:

12.4

File Number: D21/73816

SUBJECT HEADING:

RETURNED SERVICES LEAGUE (RSL) VETERANS AFFAIRS FUNDING - ROMA

Officer’s Title:

Manager - Maintenance Delivery & Works

Executive Summary:

This report provided options for expenditure of a \$10,000 grant from the Department of Veterans Affairs, including an estimate to purchase and install the recommended infrastructure under a private works arrangement.

Resolution No. OM/09.2021/63

Moved Cr O’Neil

Seconded Cr Ladbrook

That Council:

1. Approve the delivery and purchase of required infrastructure for Option 1 including two flag poles, solar powered lighting, upgrading of the Roma Cenotaph garden beds and a left-hand accessible [disabled] car park space in Bungil Street, Roma Cenotaph.
2. Undertake works for the Roma RSL Branch, including the additional disabled car park space (access ramp, signage, bollard, and line marking) under a private works arrangement.

[Wording amended by Cr O’Neil following a suggestion from the Chief Executive Officer to consider an initially foreshadowed point 3 as a separate motion due to the grant allocation previously approved being for points 1 and 2. Following further discussion, Cr O’Neil agreed to its removal and foreshadowed the separate motion].

CARRIED

9/0

Responsible Officer

Manager - Maintenance Delivery & Works

Resolution No. OM/09.2021/64

Moved Cr O'Neil

Seconded Cr McMullen

That:

1. A report be presented at an upcoming Ordinary meeting of Council with the costings of purchasing and installing permanent speakers at the Roma Cenotaph.
2. Council consult with relevant stakeholders and technology contractors.

[Wording amended by Cr O'Neil to incorporate point 2, following a suggestion from Mayor Golder].

CARRIED

9/0

Responsible Officer	Manager - Maintenance Delivery & Works
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Item Number:

12.5

File Number: D21/74156

SUBJECT HEADING:

TENDER 22006 SUPPLY AND DELIVERY OF CONCRETE POWDER FOR ROAD STABILISATION PROJECTS

Officer's Title:

Manager - Procurement

Executive Summary:

Council is undertaking a bitumen road stabilisation program across the Maranoa Region between September 2021 and April 2022.

To assist with the works, Council invited suitably qualified Contractors to submit pricing for the supply and delivery of blended cement powder for stabilisation purposes.

Council received two (2) responses for this tender. Since the closure of Tender 22006, Council now requires additional tonnage of cement powder due to works requested by the Department of Transport & Main Roads (TMR) under Council's Road Maintenance Performance Contract (RMPC), which will be added to the successful tenderer's (supplier's) delivery.

The tender assessment team reviewed the tender submissions and the report was presented to Council for their consideration.

Resolution No. OM/09.2021/65

Moved Cr McMullen

Seconded Cr Hancock

That Council:

1. Select Wagner's Cement Pty Ltd as the successful tenderer for Tender 22006, noting the price of \$492,535.56 including GST.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Wagner's Cement Pty Ltd through a Purchase Order.
3. Authorise the Chief Executive Officer to approve expenditure above the requested amount, but within the allocated and approved budget.

CARRIED

9/0

Responsible Officer	Manager - Procurement
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DEVELOPMENT, FACILITIES & ENVIRONMENTAL SERVICES

Item Number: 13.1 **File Number:** D21/72650

SUBJECT HEADING: **INJUNE FIRE & RESCUE/STATE EMERGENCY SERVICE (SES) STATION - DRIVEWAY MAINTENANCE**

Officer's Title: **Associate to the Director / Directorate Budget & Emergency Management Coordination**

Executive Summary:

A letter was received from Queensland Fire and Emergency Services for Council's consideration of sealing the front driveway access at the Injune Fire and Rescue/State Emergency Service (SES) Station.

Resolution No. OM/09.2021/66

Moved Cr Guthrie

Seconded Cr Ladbrook

That Council:

1. Approve the request for the minor works to be completed at the Injune Fire and Rescue/State Emergency Service (SES) Station.
2. Confirm the work is to be undertaken in conjunction with the Injune kerb and channelling project.

[Wording amended by Cr Guthrie to incorporate a suggestion from the Deputy Director to allow for flexibility in timing of works for programming - point 2. Cr Guthrie and Cr Ladbrook indicated they were happy to incorporate the suggestion].

CARRIED

9/0

Responsible Officer

Emergency Management Coordinator & Executive Assistant

Item Number: 13.2 **File Number:** D21/55146

SUBJECT HEADING: **REQUEST TO PURCHASE PORTION OF COUNCIL LAND - LOT 2 ON RP64008**

Officer's Title: **Manager - Facilities (Land, Buildings & Structures)**

Executive Summary:

At its Ordinary meeting on 26 May 2021, Council considered interest received in the purchase of a portion of Council owned freehold land described as Lot 2 on RP64008. While Council decided to not sell the land, Council asked that consultation happen with affected community organisations in regard to possibly leasing part of the land.

Resolution No. OM/09.2021/67

Moved Cr Golder

Seconded Cr Edwards

That Council:

1. Decline the offer to lease a portion of Council freehold land described as Lot 2 on RP64008.
2. Advise the applicant and the Roma & District Family History Society Incorporated, Roma & District Lapidary & Mineral Society Incorporated and Roma Performing Arts Society of Council's decision.

CARRIED

9/0

Responsible Officer	Manager - Facilities (Land, Buildings & Structures)
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Item Number:

13.3

File Number: D21/69838

SUBJECT HEADING:

REQUEST FOR REDUCTION OF PLANNING APPLICATION FEES (FILE REF: 2021/20450)

Applicant:

Downer Group on behalf of Telstra Corporation

Officer's Title:

Manager Regional Planning & Building Development

Executive Summary:

Downer EDI Limited, on behalf of Telstra Corporation Ltd, requested a reduction of the planning application fees for a Material Change of Use to establish a "Telecommunications facility" at Teelba.

Resolution No. OM/09.2021/68

Moved Cr Golder

Seconded Cr Birkett

That Council approve the request for a reduction of the development application fee payable for a Material Change of Use – Telecommunications facility (Code assessable) and authorise the Mayor to write to the Telstra Chief Executive Officer to advise of Council's decision to reduce fees associated with small cell mobile phone technology for the Teelba community as a way of supporting Telstra and the community to provide more services.

[Wording amended by Mayor Golder following a suggestion from Cr McMullen and further discussion to provide written notification to Telstra of Council's decision in support of them constructing telecommunications infrastructure for the Teelba community. The Mayor and Cr Birkett confirmed they were happy to include additional wording to this effect].

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbrook	
Cr. McMullen	

Responsible Officer	Manager Regional Planning & Building Development / Office of the Mayor
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Item Number: 13.4 **File Number:** D21/72235

SUBJECT HEADING: DENISE SPENCER MEMORIAL SWIMMING POOL - LIFEGUARD FEES - ROMA

Officer's Title: Council Buildings & Structures Maintenance Officer / Team Coordination

Executive Summary:

The Manager of the Denise Spencer Memorial Swimming Pool proposed a fee for the supply of lifeguards outside of the core business hours of the facility.

Resolution No. OM/09.2021/69	
Moved Cr McMullen	Seconded Cr Ladbrook
That Council approve [for] the Manager [to] charge an hourly lifeguard fee of \$55.00 including GST per lifeguard, outside the core business hours of the Denise Spencer Swimming Pool.	
CARRIED	9/0

Responsible Officer	Council Buildings & Structures Maintenance Officer / Team Coordination
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COUNCIL ADJOURNED THE MEETING
 FOR MORNING TEA AT 10.33am

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.17am

Item Number: 13.5 **File Number:** D21/73123

SUBJECT HEADING: MUNGALLALA PROGRESS ASSOCIATION - REQUEST FOR COUNCIL CONSENT TO BUILD GARDEN SHED - MUNGALLALA

Officer's Title: Council Buildings & Structures Maintenance Officer / Team Coordination

Executive Summary:

Correspondence was received from Mungallala Progress and Sporting Association Incorporated seeking Council's consent to construct a garden shed at the Mungallala Community Gardens.

Resolution No. OM/09.2021/70

Moved Cr Birkett

Seconded Cr Taylor

That Council as Trustee for land described as Lot 1 on M54413 grant in-principle consent for the Mungallala Progress and Sporting Association Incorporated to erect a garden shed on the premises subject to Council's standard building and planning approvals.

CARRIED

9/0

Responsible Officer

Council Buildings & Structures Maintenance Officer / Team Coordination

Item Number: 13.6 **File Number:** D21/71912

SUBJECT HEADING: CONSENT TO SURVEY PLAN - SP330791

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council's consent was sought for the Chief Executive Officer to sign the Registered Owner's/Lessee's Consent to Survey Plan for Survey Plan Number SP330791 in respect to Council owned freehold land described as Lot 1 on RP96250 and Lot 5 on RP97778.

Survey Plan SP330791 has been prepared for the proposed new road providing dedicated rear access to some properties in Cambridge Street, Mitchell and the Mitchell Bowling Club off Dublin Street, Mitchell.

Resolution No. OM/09.2021/71

Moved Cr McMullen

Seconded Cr Birkett

That Council agree to Survey Plan Number SP330791 and authorise the Chief Executive Officer, or delegate, to sign the Registered Owner's/Lessee's Consent to Survey Plan in respect to Council freehold land described as Lot 1 on RP96250 and Lot 5 on RP97778 and dedicate the Public Use Land as shown on the plan.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

COUNCILLOR BUSINESS

Item Number: 16.1 **File Number:** D21/72318

SUBJECT HEADING: LOCAL DRIVEWAYS AND FOOTPATHS

Councillor's Title: Cr. Tyson Golder

Executive Summary:

The Mayor tabled a proposal for a report to be prepared for Council to provide assistance to residents to do minor maintenance works or repairs to driveways on the public footpath area, or the public footpath area - if requested by a resident. He proposed that this be at no cost to the resident, with the works overseen by local directors.

Resolution No. OM/09.2021/72

Moved Cr Golder

Seconded Cr Ladbrook

That a report be prepared for an upcoming Council meeting in conjunction with the new local directors and other regional directors [once appointed].

CARRIED

9/0

Responsible Officer

Deputy Director / Strategic Road Management

Item Number: 16.2

File Number: D21/73101

SUBJECT HEADING: GOOD NEIGHBOURS POLICY

Councillor's Title: Cr. Tyson Golder

Executive Summary:

The Mayor tabled a proposal to implement a Good Neighbours Policy where Council staff would take up an enquiry on behalf of a resident with an issue they would like resolved amicably with both parties satisfied with the outcome.

Resolution No. OM/09.2021/73

Moved Cr Golder

Seconded Cr Edwards

That a report be prepared for an upcoming Council meeting in conjunction with the newly appointed directors.

CARRIED

6/3

Cr. Golder called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbrook	
Cr. McMullen	

Responsible Officer

Deputy CEO / Director Development, Facilities & Environmental Services

Item Number: 16.3 **File Number:** D21/74531

SUBJECT HEADING: ROAD INSPECTION - GUNNAWARRA ROAD - MITCHELL SURROUNDS

Councillor's Title: Cr. Tyson Golder

Executive Summary:

Available Councillors undertook a road inspection of Gunnawarra Road and adjoining roads outside of Mitchell.

Resolution No. OM/09.2021/74

Moved Cr Golder

Seconded Cr McMullen

That the maintenance and capital works identified from the road inspection be referred to the local director of Booringa, for further investigation when the position is filled.

CARRIED

9/0

Responsible Officer

Deputy Director / Strategic Road Management / Manager Maintenance

Item Number:

16.4

File Number: D21/74493

SUBJECT HEADING:

WARROO SPORTING COMPLEX PROJECTS

Councillor's Title:

Councillors Johanne (Joh) Hancock, Cameron O'Neil and Wendy Taylor

Executive Summary:

The Warroo Sporting Complex Advisory Group has requested that Council build a roof over the newer amenities block and do some basic repairs to the old shower block (next to the newer amenities).

Resolution No. OM/09.2021/75

Moved Cr Hancock

Seconded Cr Taylor

That a report be brought back to Council with costings on building a roof over the newer amenities block and on doing basic repairs on the old shower block.

CARRIED

9/0

Responsible Officer

Manager Facilities (Land, buildings & Structures)

Resolution No. OM/09.2021/76

Moved Cr Golder

Seconded Cr McMullen

That a report come back in relation to the [external] painting of the canteen building and the upkeep to bring it in line to what the volunteers have done with the grandstand, and to have a price brought back for general maintenance to the canteen part which joins onto the grand stand.

CARRIED

8/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Taylor
Cr. Edwards	
Cr. Golder	
Cr. Guthrie	
Cr. Hancock	
Cr. Ladbrook	
Cr. McMullen	
Cr. O'Neil	

Responsible Officer	Manager Facilities (Land, Buildings & Structures)
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LATE ITEMS

Item Number: L.1 **File Number:** D21/76081

SUBJECT HEADING: ANNUAL VALUATION CONSULTATION FOR THE MARANOA REGION

Officer's Title: Manager - Communication, Information & Administration Services

Executive Summary:

On 13 September 2021 at 5.14pm (via email and after the Agenda was published), Council received correspondence from the Department of Resources consulting with Council on whether a valuation is required for the Maranoa Region to be effective 30 June 2022. Unfortunately, the due date for a response is Monday 11 October 2021, which is before the next Ordinary Meeting on 13 October, 2021.

In accordance with the Land Valuation Act 2010, the Department of Resources is responsible for issuing valuations on land in Queensland for Councils.

Councils use these land valuations when calculating general rates, by applying the 'rate' (or cents per dollar) to the valuation, and also set minimums and apply other rating tools approved in the legislation. The valuations provide a basis for fair and equitable rating systems between ratepayers.

It is important that the valuations of land are as up to date as possible and reflective of the market.

Given Council has resolved to undertake a rating category restructure it is appropriate that a revaluation be undertaken to give the most up to date information ahead of the 2022/23 rating year.

Moved Cr Golder

Seconded Cr Edwards

That Council recommend to the Department of Resources not to undertake an annual valuation of land in the Maranoa Local Government Area.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr McMullen proposing the following amendment. Mayor Golder indicated he would not accept the amendment, and Cr O'Neil agreed to second the amendment as follows:

Resolution No. OM/09.2021/77
Moved Cr McMullen
Seconded Cr O'Neil
That Council make no submission in this regard.

CARRIED

5/4

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Hancock	Cr. Golder
Cr. McMullen	Cr. Guthrie
Cr. O'Neil	Cr. Ladbrook
Cr. Taylor	

Responsible Officer
Manager - Communication, Information & Administration Services

Council then voted on the substantive motion, with the outcome recorded as follows:

Resolution No. OM/09.2021/78
Moved Cr McMullen
Seconded Cr O'Neil
That Council make no submission in this regard.

CARRIED

5/4

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Edwards
Cr. Hancock	Cr. Golder
Cr. McMullen	Cr. Guthrie
Cr. O'Neil	Cr. Ladbrook
Cr. Taylor	

Responsible Officer
Manager - Communication, Information & Administration Services
Item Number:

L.2

File Number: D21/76709
SUBJECT HEADING:
SOUTH WEST QUEENSLAND REGIONAL ORGANISATION OF COUNCILS (SWQROC) - MEMBERSHIP ARRANGEMENTS
Officer's Title:
Lead Officer - Elected Members & Community Engagement
Executive Summary:

Maranoa Regional Council is a member of the South West Queensland Regional Organisation of Councils (SWQROC). Each member council was asked to consider full membership, which will include the Mayor of each member council, plus one other elected member as determined by each Council.

Council was asked to nominate its additional elected member.

Moved Cr Golder	Seconded Cr O'Neil
<p>That Council nominate Cr McMullen as Maranoa Regional Council's reserve representative for South West Queensland Regional Organisation of Councils (SWQROC) Incorporated.</p>	
<p>NO VOTE TAKEN</p>	

No vote was taken on the draft motion at that time with Mayor Golder adjourning the meeting. The meeting requested clarification in regard to membership arrangements requested for Item L.2 – i.e. whether the intent was 'reserve' or 'additional'.

COUNCIL ADJOURNED THE MEETING
 FOR A BRIEF RECESS AT 12.33pm

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 12.41pm

Cr Hancock was not present at the resumption of Standing Orders.

Item Number:	L.2	File Number: D21/76709
SUBJECT HEADING:	SOUTH WEST QUEENSLAND REGIONAL ORGANISATION OF COUNCILS (SWQROC) - MEMBERSHIP ARRANGEMENTS	
Officer's Title:	Lead Officer - Elected Members & Community Engagement	

Executive Summary:

Council is a member of the South West Queensland Regional Organisation of Councils (SWQROC). Each member council was asked to consider full membership, which will include the Mayor of each member council, plus one other elected member as determined by each Council.

Council was asked to nominate its additional elected member, and had adjourned the meeting to seek further clarification in regards to this matter. This information now to hand, Council resumed its deliberations.

Resolution No. OM/09.2021/79	
Moved Cr Golder	Seconded Cr O'Neil
<p>That Council nominate Cr McMullen as Maranoa Regional Council's <u>additional</u> representative for South West Queensland Regional Organisation of Councils (SWQROC) Incorporated.</p>	
<p><i>[Wording amended by Mayor Golder following receipt of the clarification].</i></p>	
CARRIED	8/0

Responsible Officer	Lead Officer - Elected Members & Community Engagement
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Declaration of Interest

Item	C.11
Description	Load out systems – Roma Saleyards
Declaring Councillor	Cr Cameron O’Neil
Person with the interest Related party / close associate / other relationship	My wife
Particulars of Interest	My wife manages the secretariat for the Livestock and Rural Transport Association of Queensland. Their members, including the author of the correspondence that triggered this report, will suffer a benefit or loss depending on Council’s actions.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Hancock returned to the meeting at 12.44pm.

Declaration of Interest

Item	C.11
Description	Load out systems – Roma Saleyards
Declaring Councillor	Cr Johanne Hancock
Person with the interest Related party / close associate / other relationship	GL and JM Hancock (my husband and myself)
Particulars of Interest	We own a truck and B-Double and are a user of the Load Out Facility.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Resolution No. OM/09.2021/80

Moved Cr O’Neil

Seconded Cr Ladbrook

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 12.46pm] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – Claim for Damages – Trip Incident	Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.	Council received a claim for damages relating to a trip incident in Roma.

C.2 – Application for Conversion of Tenure – Lot 168 on WV1553	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	The Department of Resources sought Council’s views on an application it has received for conversion of a Term Lease to freehold tenure over the described lot.
C.3 – State Government Surplus Properties – Maranoa Region	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	Council has received details of State Government properties listed as surplus in the Maranoa Region for the period 9 to 16 August 2021.
C.4 – Application for simultaneous road closure and opening – Lot 11 on WV1954	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	Council has received an application for the simultaneous road closure and opening of a road that traverses land as described.
C.5 – Access and Use Licence Agreement	Section 254J(3)(g) a negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Carroll Engineering Services Pty Ltd have a six month short term licence agreement with Council for the access and use of land (Lot 241 on WAL53170) within the Roma Refuse Site, for the purpose of storing and shredding ‘end of life tyres’ and have requested an extension of this agreement.
C.6 – General Waste Contract	Section 254J(3)(g) a negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council’s current General waste contractor for Injune, seeks Council’s approval to finalise a change of agreement.
C.7 – Service Delivery in the Maranoa	Section 254J(3)(g) a negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council was provided a follow up report regarding a request received for the Mayor to advocate for local service delivery in the Maranoa, The initial report was presented at the Special Meeting on 18 August 2021.
C.8 – Roma Denise Spencer Pool Concept Design Appointment	Section 254J(3)(g) (i) a negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government; AND a matter the local	In early 2021, Council released a Request for Quotation to develop a Concept Design for the upgrade of the Roma Denise Spencer Pool. Following the assessment of responses, the report sought Council’s endorsement of the preferred respondent for the Roma Denise Spencer Concept Design Project.

	government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	
C.9 – Proposal for Works on Blue Lagoon Road, Injune	Section 254J(3)(g) a negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	At a previous meeting of Council, a Councillor Request for Agenda Report was considered in relation to a proposal received from a resident to undertake works on Blue Lagoon Road, Injune. This report is provided by way of follow up to this request and provides Council with further information in relation to the matter.
C.10 – Request for Support	Section 254J(3)(g) a negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	An email has been received through the Office of the Mayor seeking support from Council.
C.11 – Load Out System – Roma Saleyards	Section 254J(3)(g) a negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	An email has been received through the Office of the Mayor regarding the load out system at the Roma Saleyards.
LC.1 – Employee Code of Conduct	Section 254J(3)(b) industrial matters affecting employees.	Council has set a priority within the 2021/22 Operational Plan for a new / updated Employee Code of Conduct including preparation, consultation and implementation. There has been a significant body of work undertaken for the new Code and consideration at the next meeting will enable the consultation to proceed in September. Section 13(2)(i) of the <i>Local Government Act 2009</i> requires that all employees have a responsibility to comply with a code of conduct under the Public Sector Ethics Act 1994. The full review aims to reflect the expected standards of employee behaviour and conduct within a contemporary work environment.
LC.2 – Mitchell Memorial Park Upgrade	Section 254J(3) (c) (g) The local government’s budget; AND negotiations relating to a commercial matter	As part of the 2021/22 Budget, Council approved the allocation of \$835,000 towards the upgrade of the Mitchell Memorial Park.

	<p>involving the local government for which a public discussion would be likely to prejudice the interests of the local government.</p>	<p>An update on the project was presented to Council as part of a briefing session held on Wednesday, 15 September 2021. Subsequent to the briefing, Cr Golder requested that a late report be prepared for the Council Meeting on 22 September.</p> <p>This report seeks to confirm the project scope of works to allow construction works on the project to commence to meet the current funding timeframes.</p>
CARRIED		9/0

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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The Chief Executive Officer left the meeting at 1.01pm, and returned at 1.07pm.
 The Chief Executive Officer left the meeting at 1.15pm, and returned at 1.17pm.
 Cr O’Neil left the meeting at 1.31pm, and returned at 1.34pm.

COUNCIL ADJOURNED THE MEETING
 FOR LUNCH AT 1.45pm

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 2.55pm

Mayor Golder was not present at the resumption of Standing Orders. The Deputy Mayor took the role of Acting Chair in the Mayor’s absence.

Mayor Golder returned to the meeting at 2.58pm and assumed the chair.

The Mayor left the meeting at 3.54pm, with the Deputy Mayor taking the role of Acting Chair in his absence.

Cr Birkett left the meeting at 4.00pm, and returned at 4.02pm.

Councillors O’Neil and Hancock having previously declared a declarable conflict of interest in Item C.11 left the meeting at 5.24pm.

At cessation of discussion regarding the abovementioned item, Councillors Hancock and O’Neil returned to the meeting at 5.37pm.

Cr Edwards left the meeting at 5.40pm, and returned at 5.41pm.

COUNCIL ADJOURNED THE MEETING
 FOR A PRESENTATION AT 4.04pm

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 5.15pm

Resolution No. OM/09.2021/81	
Moved Cr O’Neil	Seconded Cr Birkett
That Council open the meeting to the public [at 5.48pm].	
CARRIED	
9/0	

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Item Number: C.1 **File Number:** D21/71680

SUBJECT HEADING: CLAIM FOR DAMAGES - TRIP INCIDENT - ROMA

Officer's Title: Council Buildings & Structures Maintenance Officer / Team Coordination

Executive Summary:

Council received a claim for damages relating to a trip incident in Roma.

Resolution No. OM/09.2021/82	
Moved Cr Taylor	Seconded Cr Ladbrook
<p>That Council reimburse the Claimant the amount of \$100 being the medical expenses incurred at Maranoa Medical Centre on the following conditions:</p> <ul style="list-style-type: none"> a) Council and the Claimant acknowledge that Council is not legally liable for the incident. b) The Claimant agrees to accept the amount of \$100 as a full and final settlement of all claims arising from the alleged incident on 20 July 2021. 	
CARRIED	9/0

Responsible Officer	Council Buildings & Structures Maintenance Officer / Team Coordination
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Item Number: C.2 **File Number:** D21/69302

SUBJECT HEADING: APPLICATION FOR CONVERSION OF TENURE - LOT 168 ON WV1553

Officer's Title: Administration Officer - Land Administration

Executive Summary:

The Department of Resources sought Council's views on an application it has received for conversion of a Term Lease to freehold tenure over the described lot.

Resolution No. OM/09.2021/83	
Moved Cr Edwards	Seconded Cr Birkett
<p>That Council advise the Department of Resources that it offers no objection to the conversion of TL 0/236587 over Lot 168 on WV1553 to freehold tenure.</p>	
CARRIED	9/0

Responsible Officer	Administration Officer - Land Administration
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Item Number: C.3 File Number: D21/66874

SUBJECT HEADING: STATE GOVERNMENT SURPLUS PROPERTIES - MARANOA REGION

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council received details of State Government properties listed as surplus in the Maranoa Region for the period 9 to 16 August 2021.

Resolution No. OM/09.2021/84

Moved Cr Ladbrook

Seconded Cr Golder

That Council submit an expression of interest to Economic Development Queensland in land described as Lot 145 on SP321788 and listed as surplus on Government Land Register for the period 9 to 16 August 2021.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.4 File Number: D21/69046

SUBJECT HEADING: APPLICATION FOR SIMULTANEOUS ROAD CLOSURE AND OPENING - LOT 11 ON WV1954

Officer's Title: Administration Officer - Land Administration

Executive Summary:

Council received an application for the simultaneous road closure and opening of a road that traverses land as described.

Resolution No. OM/09.2021/85

Moved Cr Birkett

Seconded Cr Hancock

That Council:

1. Offer no objection to the application for simultaneous road closure and opening of Cornwall Road that traverses land described as Lot 11 on WV1954 provided the constructed section of Cornwall Road is fully contained within the dedicated road reserve.
2. As Road Manager, authorise the use of the land be dealt with under the *Land Act 1994* by the Department of Resources.
3. Authorise the Chief Executive Officer, or delegate, to sign Part C 'Statement in relation to an application under the *Land Act 1994* over State land' in respect to this application.

CARRIED

9/0

Responsible Officer

Administration Officer - Land Administration

Item Number: C.5 **File Number:** D21/72407
SUBJECT HEADING: ACCESS AND USE LICENCE AGREEMENT – ROMA REFUSE SITE
Officer's Title: Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

Carroll Engineering Services Pty Ltd have a six month short term licence agreement with Council for the access and use of land (Lot 241 on WAL53170) within the Roma Refuse Site, for the purpose of storing and shredding 'end of life tyres' and have requested an extension of this agreement.

Resolution No. OM/09.2021/86

Moved Cr Golder

Seconded Cr McMullen

That Council:

1. Extend the current licence approval for a further five months.
2. Implement its procurement process by calling for tenders to allow operators 'Access and Use' of its freehold land located on the northern boundary of the Roma Refuse site for a minimum period of three years.
3. Forward correspondence to Carroll Engineering Services Pty Ltd thanking them for their recycling work in the Maranoa and advise of this decision by Friday 24 September 2021.

[Wording amended by Mayor Golder, following Cr. McMullen suggesting the inclusion of point 3 and additional input from the Chief Executive Officer and Deputy CEO].

CARRIED

9/0

Responsible Officer	Manager - Environment, Health, Waste & Rural Land Services
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Item Number: C.6 **File Number:** D21/74081
SUBJECT HEADING: INJUNE GENERAL WASTE CONTRACT
Officer's Title: Manager - Environment, Health, Waste & Rural Land Services

Executive Summary:

Council's current general waste contractor for Injune sought Council's approval to finalise a change of agreement.

Resolution No. OM/09.2021/87

Moved Cr Guthrie

Seconded Cr Edwards

That Council:

1. Approve Braca Pty Ltd to undertake the General waste contract at Injune in accordance with the conditions and requirements of the current contract held with Ms Julie Gray from Thursday 2 September 2021.
2. Authorise the Chief Executive Officer or delegate to complete the necessary documentation to finalise a new contract with the proposed assignee.
3. Consult with the Injune community regarding Braca Pty Ltd's request to change the weekly collection day from Thursday to Friday, and a report of findings to be brought back to the last ordinary meeting of Council in October 2021 for consideration.

CARRIED

9/0

Responsible Officer

Manager - Environment, Health, Waste & Rural Land Services

Item Number:

C.7

File Number: D21/74452

SUBJECT HEADING:

SERVICE DELIVERY IN THE MARANOA

Officer's Title:

Manager - Economic & Community Development

Executive Summary:

Council was provided a follow up report regarding a request received for the Mayor to advocate for local service delivery in the Maranoa. The initial report was presented at the Special Meeting on 18 August 2021.

Resolution No. OM/09.2021/88

Moved Cr Birkett

Seconded Cr O'Neil

That Council:

1. Note the officer's report.
2. Prepare a letter having regard to the information sourced for Council's information in consultation with the service provider.
3. Write to the NAB Chief Executive Officer and board incorporating / highlighting the following points:
 - How receptive their local and regional staff were in response to Council's initial enquiries;
 - Thank the NAB for sharing their confirmation of continued commitment to the region;
 - That Council welcomes the continued delivery of services to the Maranoa Region, including the towns of Roma, Mitchell and Injune;
 - In the event that service delivery changes are being considered in the future that Council be advised prior to implementation.

CARRIED

8/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Golder
Cr. Edwards	
Cr. Guthrie	
Cr. Hancock	
Cr. Ladbrook	
Cr. McMullen	
Cr. O'Neil	
Cr. Taylor	

Responsible Officer	Manager - Economic & Community Development
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Item Number: C.8 **File Number:** D21/70117

SUBJECT HEADING: ROMA DENISE SPENCER POOL CONCEPT DESIGN APPOINTMENT

Officer's Title: Deputy Director / Strategic Road Management
 Project Officer - Program & Contract Management
 Business Planning & Performance Coordinator

Executive Summary:

In early 2021, Council released a Request for Quotation to develop a Concept Design for the upgrade of the Roma Denise Spencer Pool.

Following the assessment of responses, the report sought Council's endorsement of the preferred respondent for the Roma Denise Spencer Concept Design Project.

Resolution No. OM/09.2021/89	
Moved Cr McMullen	Seconded Cr Hancock
That Council:	
<ol style="list-style-type: none"> Select Facility Design Group to prepare the Roma Denise Spencer Concept Design in accordance with VP238237. Enter into a medium sized contractual arrangement with the Facility Design Group, by way of purchase order, and allocate the project fees to WO22307. 	
CARRIED	9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: C.9 **File Number:** D21/56857

SUBJECT HEADING: PROPOSAL FOR WORKS ON BLUE LAGOON ROAD, INJUNE

Officer's Title: Deputy Director / Strategic Road Management

Executive Summary:

At a previous meeting of Council, a Councillor Request for Agenda Report was considered in relation to a proposal received from a resident to undertake works on Blue Lagoon Road, Injune.

This report was provided by way of follow up to this request and provided Council with further information in relation to the matter.

Resolution No. OM/09.2021/90

Moved Cr Edwards

Seconded Cr Guthrie

That Council:

1. Note the requested investment by Council is not currently approved as part of the 2021/22 Budget.
2. Refer the matter to the next budget review for consideration in conjunction with other requests for upgrades currently listed on the Capital Upgrade Request Register.
3. Write to the resident advising that a further update on the matter will be provided at the first quarterly review in October 2021.
4. Commence a review of the Capital Upgrade Request Policy with the view of assisting officers assess similar requests on an equitable and timely basis in the future.
5. Provide a private works quotation for the supply of material should the resident wish to undertake the private works on the driveway in the interim.
6. Advise the resident of the process for applying to form part of the panel of pre-qualified suppliers.

CARRIED

9/0

Responsible Officer	Deputy Director / Strategic Road Management
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Item Number: C.10 **File Number:** D21/73859

SUBJECT HEADING: REQUEST FOR SUPPORT – YULEBA MINERALS PTY LTD

Councillor's Title: Cr. Tyson Golder

Executive Summary:

An email was received through the Office of the Mayor seeking support from Council.

Resolution No. OM/09.2021/91

Moved Cr Golder

Seconded Cr Ladbrook

That the Mayor write to Santos and Origin and the other companies mentioned introducing Greg Moore from Yuleba Minerals [Pty Ltd] as a local sand supply business in the Maranoa that could fulfil opportunities in the gas exploration sector.

[Wording amended by Mayor Golder following further discussion for clarity].

CARRIED

5/4

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. McMullen
Cr. Golder	Cr. O'Neil
Cr. Guthrie	Cr. Taylor
Cr. Ladbrook	

Responsible Officer

Office of the Mayor

Having previously declared a declarable conflict of interest in the following item, Councillors Hancock and O'Neil left the meeting at 6.07pm.

Item Number: C.11 **File Number:** D21/74529

SUBJECT HEADING: LOAD OUT SYSTEM - ROMA SALEYARDS

Councillor's Title: Cr. Tyson Golder

Executive Summary:

An email had been received through the Office of the Mayor regarding the load out system at the Roma Saleyards.

Resolution No. OM/09.2021/92

Moved Cr Golder

Seconded Cr Edwards

That Council:

1. Receive and note the email dated 6 September 2021.

2. Be provided a report for an upcoming Council meeting following consultation with relevant stakeholders for their input into an extra ramp located on the southern side of the Saleyards, for road trains in conjunction with a review of the master plan.

[Wording amended by Mayor Golder following a suggestion from Cr McMullen regarding not specifying road train types].

CARRIED

7/0

Responsible Officer

Manager Saleyards

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Mark Edwards, Cr. Tyson Golder, Cr. Julie Guthrie, Cr. Wayne (George) Ladbrook, Cr. Geoff McMullen, Cr. Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Councillors Hancock and O'Neil returned to the meeting at 6.11pm.

LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D21/76069

SUBJECT HEADING:

EMPLOYEE CODE OF CONDUCT

Officer's Title:

Manager - Organisational Development & Human Resources

Executive Summary:

Council has set a priority within the 2021/22 Operational Plan for a new / updated Employee Code of Conduct including preparation, consultation and implementation. There has been a significant body of work undertaken for the new Code and consideration at the next meeting will enable the consultation to proceed in September.

Section 13 (2)(i) of the Local Government Act 2009 requires that all employees have a responsibility to comply with a code of conduct under the Public Sector Ethics Act 1994.

The full review aims to reflect the expected standards of employee behaviour and conduct within a contemporary work environment.

Resolution No. OM/09.2021/93

Moved Cr O'Neil

Seconded Cr Taylor

That Council receive the draft Employee Code of Conduct (Introduction and Principle One) as presented for release to the broader workforce for consultation and refinement, with feedback to be provided by Councillors by close of business Friday 24 September 2021 to help shape the work on Principles 2, 3 and 4.

[Wording amended by Cr O'Neil following a further suggestion from the Chief Executive Officer to incorporate return feedback from Councillors and next stages of document development].

CARRIED

8/1

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. McMullen
Cr. Edwards	
Cr. Golder	
Cr. Guthrie	
Cr. Hancock	
Cr. Ladbrook	
Cr. O'Neil	
Cr. Taylor	

Responsible Officer	Manager - Organisational Development & Human Resources
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Item Number: LC.2 **File Number:** D21/76141

SUBJECT HEADING: MITCHELL MEMORIAL PARK UPGRADE

Officer's Title: Deputy Director / Strategic Road Management
Senior Engineer

Executive Summary:

As part of the 2021/22 Budget, Council approved the allocation of \$835,000 towards the upgrade of the Mitchell Memorial Park.

An update on the project was presented to Council as part of a briefing session held on Wednesday, 15 September 2021. Subsequent to the briefing, Cr Golder requested that a late report be prepared for the Council Meeting on 22 September.

This report sought to confirm the project scope of works to allow construction works on the project to commence to meet the current funding timeframes.

Resolution No. OM/09.2021/94

Moved Cr Birkett

Seconded Cr Hancock

That Council:

1. **Approve Option D as the scope of works to be delivered for 2021/22 Mitchell Memorial Park Upgrade Project, with the key features including:**
 - a) the construction of a new multi-age playground – including relocation of the existing playground to the Mitchell Weir Playground site;
 - b) a new shade structure over one of the landing decks at the skatepark;
 - c) 2 x new covered BBQ areas, with one of the areas to include a large group picnic table;
 - d) stencil train, interpretative material and train cabin;
 - e) additional seating around the garden edge facing the band rotunda; and
 - f) additional footpath extensions, including a new footpath/scooter loop around the western side of the park.

2. **Hold a project information session at the Mitchell Memorial Park on 7 October 2021 to display to the community the key features of the upgrade, with these features to be pegged on site prior to the information session.**

3. Write to the Booringa Action Group and provide them with an update of the project, including a summary of the key elements to be delivered.
4. Resolve to prepare a tender consideration plan for the construction of the new playground to be delivered as part of the upgrade project.
5. Include the additional amenities block at the park - noted in the Master Plan - as part of Capital Upgrade Register for future budget consideration by Council as part of the quarterly review and annual budget deliberation.

CARRIED

9/0

Responsible Officer	Deputy Director / Strategic Road Management
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 6.16pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 13 October 2021, at Yuleba Administration Centre.