

MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 1 SEPTEMBER 2021 SCHEDULED TO COMMENCE AT 3.00PM

ATTENDANCE

Mayor Cr T D Golder chaired the meeting with Deputy Mayor Cr G B McMullen, Cr J R P Birkett, Cr M C Edwards, Cr J L Guthrie, Cr J M Hancock, Cr W L Ladbrook, Cr C J O'Neil (by telephone), Cr W M Taylor, Chief Executive Officer – Julie Reitano and Minutes Officer – Emma Barber in attendance.

AS REQUIRED

Deputy Chief Executive Officer/Director Development, Facilities & Environmental Services – Rob Hayward, Director Corporate & Community Services – Sharon Frank, Deputy Director/Strategic Road Management – Cameron Hoffmann.

WELCOME

The Mayor welcomed all present and declared the meeting open at 3.06pm.

ORDER OF BUSINESS

Resolution No. SM/09.2021/01	
Moved Cr McMullen	Seconded Cr Birkett
That we change the order of business to commence with confidential Item[s] C.1, C.2 and C.3.	
CARRIED	9/0

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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CONFIDENTIAL ITEMS

Moved Cr McMullen	Seconded Cr Hancock
In accordance with the provisions of section 254J(3) of the <i>Local Government Regulation 2012</i> , that Council resolve to close the meeting to the public to discuss confidential items that its Councillors consider is necessary to close the meeting.	
NO VOTE TAKEN	

COUNCIL ADJOURNED THE MEETING
 FOR A BRIEF RECESS AT 3.09pm
 To review procedural requirements for moving into closed session

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 3.11pm

Resolution No. SM/09.2021/02

Moved Cr McMullen

Seconded Cr Hancock

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 3.12pm] to discuss confidential items that its Councillors or members consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – Engagement of Recruitment Agencies	Section 254J(3)(c) the local government's budget.	As resolved at the Special Meeting 31/08/2021 - The three recruitment agencies be invited to speak with Council for 5 to 10 minutes each at a special meeting tomorrow – 3 pm for both locums and permanent (contract) appointments.
C.2 – Presentation of Quarterly Report to Council – Priorities for Chief Executive Officer	Section 254J(3)(b) industrial matters affecting employees	The agenda item has been included to enable the presentation of the second quarterly report under the Performance Agreement. It covers the May/June/July period.
C.3 – Carbon Farming Study	Section 254J(3)(c) the local government's budget.	The report provides Council the opportunity to contribute with other South West Queensland Councils towards a Carbon Farming Study.

CARRIED

9/0

Responsible Officer

Lead Officer – Elected Members & Community Engagement

Resolution No. SM/09.2021/03

Moved Cr McMullen

Seconded Cr Birkett

That Council open the meeting to the public [at 4.20pm].

CARRIED

9/0

Responsible Officer

Lead Officer – Elected Members & Community Engagement

The Mayor advised that he had previously declared a conflict on Item C.2 and indicated he did not need to declare it again as far as he understood the requirement. Cr. McMullen then indicated he too had a conflict for Item C.2, which was declared the week prior where the matter was previously laid on the table.

[These conflicts were declared at the Ordinary Meeting on 25 August 2021 (Item LC.4), and subsequently laid on the table at that meeting, and again at the Special Meeting on 31 August 2021 (C.2)]. For clarity, following is a record of the declared conflicts from the Ordinary Meeting on 25 August 2021.

Declaration of Interest

Item	C.2
Description	Presentation of Quarterly Report to Council – Priorities for Chief Executive Officer
Declaring Councillor	Cr Geoff McMullen
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	As of the 10th February 2021 I am being investigated by the Office of Independent Assessor for allegations of reprisal against the CEO of Maranoa Regional Council.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	C.2
Description	Presentation of Quarterly Report to Council – Priorities for Chief Executive Officer
Declaring Councillor	Cr Tyson Golder
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I Cr Golder inform the meeting I have a declarable Conflict of Interest involving the staff member referred to in Item C.2
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Mayor Golder and Cr McMullen left the meeting at 4.20pm, and in their absence Councillors discussed the need for an Acting Chair to be nominated.

Moved Cr Birkett

I nominate [Cr] Wendy Taylor [to the role of Acting Chair].

NO VOTE TAKEN – Cr Taylor did not accept nomination to the role of Acting Chair

Moved Cr Taylor

Seconded Cr Ladbrook

I nominate [Cr] Johanne Hancock [to the role of Acting Chair].

NO VOTE TAKEN

No vote was taken on the procedural motion at that time, with the Chief Executive Officer indicating that she too would leave the meeting [prior to discussion pertaining to Item C.2]. The Chief Executive Officer left the meeting at 4.20pm, and the Deputy CEO took her place. Council then voted on the procedural motion:

Resolution No. SM/09.2021/04	
Moved Cr Taylor	Seconded Cr Ladbrook
I nominate [Cr] Johanne Hancock [to the role of Acting Chair].	
CARRIED	7/0

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Resolution No. SM/09.2021/05		
Moved Cr Ladbrook	Seconded Cr Edwards	
<p>In accordance with the provisions of section 254J(3) of the <i>Local Government Regulation 2012</i>, that Council resolve to close the meeting to the public [at 4.25pm] to discuss confidential items that its Councillors or members consider is necessary to close the meeting.</p> <p>In accordance with Section 254J(5) of the <i>Local Government Regulation 2012</i>, the following table provides:</p> <ul style="list-style-type: none"> • The matters to be discussed; • An overview of what is to be discussed while the meeting is closed. 		
Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.2 – Presentation of Quarterly Report to Council – Priorities for Chief Executive Officer	Section 254J(3)(b) industrial matters affecting employees	The agenda item has been included to enable the presentation of the second quarterly report under the Performance Agreement. It covers the May/June/July period.
CARRIED	7/0	

Resolution No. SM/09.2021/06	
Moved Cr Ladbrook	Seconded Cr Birkett
That Council open the meeting to the public [at 6.13pm].	
CARRIED	7/0

Responsible Officer	Lead Officer – Elected Members & Community Engagement
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Item Number: C.2 File Number: D21/71214

SUBJECT HEADING: PRESENTATION OF QUARTERLY REPORT TO COUNCIL - PRIORITIES FOR CHIEF EXECUTIVE OFFICER

Officer's Title: Chief Executive Officer

Executive Summary:

The agenda item had been included to enable the presentation of the second quarterly report under the Performance Agreement. It covers the May/June/July period.

Resolution No. SM/09.2021/07

Moved Cr Birkett

Seconded Cr Taylor

That Council receive and note the Officer's report as presented.

CARRIED

7/0

Responsible Officer

Chief Executive Officer

COUNCIL ADJOURNED THE MEETING
 FOR A BRIEF RECESS AT 6:14PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 6:19PM

CONSIDERATION OF NOTICES OF MOTION

Item Number: 5.1 File Number: D21/69960

SUBJECT HEADING: PROPOSAL TO AMEND RESOLUTION NO. OM/03.2021/69

Councillor's Title: Mayor

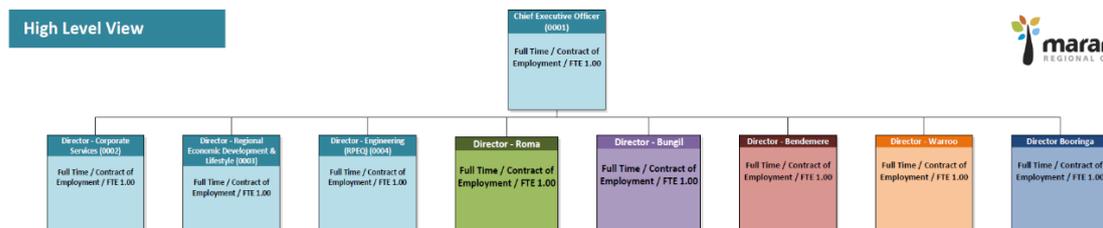
Original Resolution Meeting Date: 24 March 2021

Original Resolution Number: OM/03.2021/69

Original Resolution:

That:

1. Council adopt the detailed organisational structure as presented by the Mayor and tabled at the meeting (24 March 2021) to commence full operation from 1 September 2021.



2. Council publish:

- The high level structure for inclusion on Council's website;
- A detailed structure with staff names and teams for internal use.

3. *Employees be notified of Council's decision, with individual advice to employees and their representatives for the positions that are directly affected by the adopted changes.*
4. *Authorise the Mayor to obtain direct legal advice about the extent to which council can be legally involved in this process with specific reference to the following:*
 - a) *Input into the formation of the five new Director position descriptions, including essential criteria to ensure that accountabilities and responsibilities reflect Council's strategic intent and that a key prerequisite to selection is that successful applicants must have previous experience at performing this new role or more senior roles to enact the executive decision making required of these new roles;*
 - b) *Input and recommendation of contract term options and Employer of Choice options available to Council including final advertisement to secure the right candidates etc.;*
 - c) *Request any other advice that may be relevant to the strategic intent of the council in relation to these roles, not outlined in above;*
 - d) *Authorise the Mayor to brief and answer any questions and clarifications about the intent of these strategic inclusions and other relevant information as outlined above (requesting legal advice);*
 - e) *Acknowledge that this legal advice will be sent directly to the Mayor and subsequently shared with Councillors and Chief Executive Officer;*
 - f) *Accessing Local Buy Panel of Legal Services with legal fees charged to General Ledger 02506.2094.*
5. *Commence the Customer Service transition to promote the local Customer Service Centre phone numbers (as we have the existing employees and systems in place, but they will be broadly promoted).*
6. *Commence preparation (officers) of a draft 2021/2022 Council budget by both function and local area for Council's consideration, with it being developed in consultation with regional and local employees.*
7. *Hold a Special Meeting no later than 19 May 2021 at 10.00am to receive the draft budget based on a business as usual budget including recommended 'must have' capital expenditure and rates & charges with the same minimums, same rate in the dollar, and capped at 0% for all categories for the draft 2021/2022 budget.*
8. *Approve a staged approach to recruitment having regard to re-deployment discussions with existing impacted staff.*

Note:

There have been subsequent updates to the abovementioned resolution that was adopted at the Ordinary Meeting on 24 March 2021.

Resolution No. SM/09.2021/08

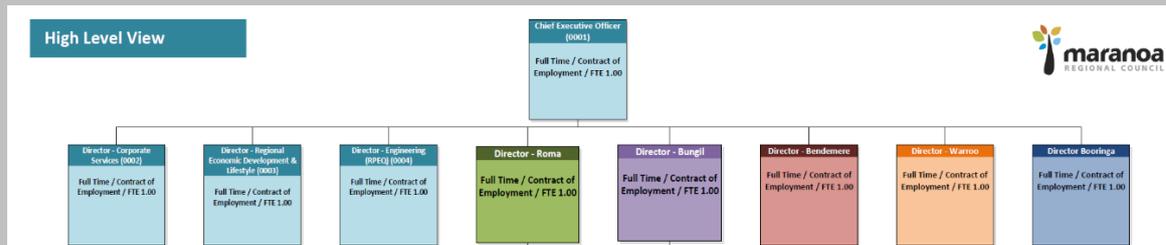
Moved Cr Golder

Seconded Cr Edwards

That Council amend Resolution Number OM/03.2021/69 to read as follows:

That:

1. **Council adopt the detailed organisational structure as presented by the Mayor and tabled at the meeting (24 March 2021) to commence full operation from ~~1-September 2021~~ 5 October 2021.**



2. Council publish:

- The high level structure for inclusion on Council's website;
- A detailed structure with staff names and teams for internal use.

3. Employees be notified of Council's decision, with individual advice to employees and their representatives for the positions that are directly affected by the adopted changes.

4. Authorise the Mayor to obtain direct legal advice about the extent to which council can be legally involved in this process with specific reference to the following:

- a) Input into the formation of the five new Director position descriptions, including essential criteria to ensure that accountabilities and responsibilities reflect Council's strategic intent and that a key prerequisite to selection is that successful applicants must have previous experience at performing this new role or more senior roles to enact the executive decision making required of these new roles;
- b) Input and recommendation of contract term options and Employer of Choice options available to Council including final advertisement to secure the right candidates etc.;
- c) Request any other advice that may be relevant to the strategic intent of the council in relation to these roles, not outlined in above;
- d) Authorise the Mayor to brief and answer any questions and clarifications about the intent of these strategic inclusions and other relevant information as outlined above (requesting legal advice);
- e) Acknowledge that this legal advice will be sent directly to the Mayor and subsequently shared with Councillors and Chief Executive Officer;
- f) Accessing Local Buy Panel of Legal Services with legal fees charged to General Ledger 02506.2094.

5. Commence the Customer Service transition to promote the local Customer Service Centre phone numbers (as we have the existing employees and systems in place, but they will be broadly promoted).

6. Commence preparation (officers) of a draft 2021/2022 Council budget by both function and local area for Council's consideration, with it being developed in consultation with regional and local employees.

7. Hold a Special Meeting no later than 19 May 2021 at 10.00am to receive the draft budget based on a business as usual budget including recommended 'must have' capital expenditure and rates & charges with the same minimums, same rate in the dollar, and capped at 0% for all categories for the draft 2021/2022 budget.

8. Approve a staged approach to recruitment having regard to re-deployment discussions with existing impacted staff.

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbroke	
Cr. McMullen	

Responsible Officer	Chief Executive Officer / Manager - Organisational Development & Human Resources
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Item Number: C.1 **File Number:** D21/71253

SUBJECT HEADING: ENGAGEMENT OF RECRUITMENT AGENCIES

Councillor's Title: Cr. Tyson Golder

Executive Summary:

As resolved at the Special Meeting 31/08/2021 - The three recruitment agencies be invited to speak with Council for 5 to 10 minutes.

Resolution No. SM/09.2021/09

Moved Cr McMullen

Seconded Cr Golder

That Council authorise the Chief Executive Officer or delegate to engage with Precruitment via Local Buy arrangement, to provide recruitment services (as required) to assist with the temporary (3 to 6 month) appointment of the vacant executive positions by 5 October based on the latest adopted organisation structure.

CARRIED

6/3

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. O'Neil
Cr. Golder	Cr. Taylor
Cr. Guthrie	
Cr. Ladbroke	
Cr. McMullen	

Responsible Officer	Chief Executive Officer / Manager - Organisational Development & Human Resources
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Item Number: C.3 **File Number:** D21/71216

SUBJECT HEADING: CARBON FARMING STUDY

Officer's Title: Chief Executive Officer

Executive Summary:

The report provided Council the opportunity to contribute with other South West Queensland Councils towards a Carbon Farming Study.

Resolution No. SM/09.2021/10

Moved Cr McMullen

Seconded Cr Guthrie

That Council allocate \$5,000 towards the study, with funding to be allocated to a new account number for Advocacy within Materials and Services under the Elected Members & Governance function, with a commensurate reduction in Materials and Services within that function.

CARRIED

9/0

Responsible Officer

Chief Executive Officer

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 6:42pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 8 September 2021, at Injune Memorial Hall.