

**MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 28 FEBRUARY 2024 SCHEDULED TO COMMENCE AT 9.00AM**

**ATTENDANCE**

Mayor Cr. T D Golder chaired the meeting with, Deputy Mayor Cr. G B McMullen, Cr. J R P Birkett, Cr. M C Edwards, Cr. J L Guthrie, Cr. J M Hancock, Cr. W L Ladbrook, Cr. C J O'Neil, Cr. W M Taylor, Chief Executive Officer – Edwina Marks, and Kelly Rogers Minutes Officer in attendance.

**AS REQUIRED**

Director Bendemere – Stephen Scott, Director Roma – Dean Ellwood, Director Warroo – Mathew Gane, Director Bungil – Lee Jackson, Director Corporate Services – Erik Lambert, Director Booringa – Seamus Batstone, Deputy Director / Strategic Road Management – Cameron Hoffmann, Manager – Planning & Development – Kate Swepson, Operations Manager – Finance – Dee Sullivan, Lead Facility Management Officer – Leah Cooper, Management Accountant – Ramoncito Cruz, Lead Rates and Utilities Billing Officer – Debbie Gelhaar, Local Development Officer Booringa – Jane Fenton.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.04am.

**CONFIRMATION OF MINUTES**

**Resolution No. OM/02.2024/31**

**Moved Cr Guthrie**

**Seconded Cr Birkett**

**That the minutes of the Ordinary Meeting held on 14 February 2024 be confirmed, including the following amendment-**

**Item 17.1 - 4G Rollout to Maranoa Communities (Resolution No. OM/02.2024/32)**

- **Update the 'mover' of this motion from Cr Birkett to Cr Guthrie.**

CARRIED

8/1

(Cr Hancock elected to abstain from voting as she was an apology for the meeting)

**ON THE TABLE**

**Item Number:** 5.1 **File Number:** D24/9883

**SUBJECT HEADING:** APPLICATION FOR PERMANENT ROAD CLOSURE LOT A ON AP16331

**Location:** Edward Street Jackson

**Applicant:** Leon Elder

**Officer's Title:** Administration Officer - Regional Pools, Buildings & Structures

***Executive Summary:***

*Council has received an application from Leon Elder for a permanent road closure, Lot A on AP16331. Which is a Strata Parcel surrounded by land owned by Mr Elder. Located on the Western side of Jackson off the Warrego Highway.*

**Resolution No. OM/02.2024/33**

**Moved Cr Ladbrook**

**Seconded Cr McMullen**

**That Council:**

1. Offer no objection to the permanent Road Closure of Lot A on Ap16331.
2. Authorise the Chief Executive Officer (or delegate) to sign all relevant documentation necessary.

CARRIED

9/0

**Responsible Officer**

**Administration Officer - Regional Pools,  
Buildings & Structures**

**CONSIDERATION OF NOTICES OF MOTION**

**Item Number:**

**8.1**

**File Number: D24/15726**

**SUBJECT HEADING:**

**AMBY CEMETERY AND OUTBACK GRAVES PROGRAM**

**Councillor's Title:**

**Cr. Tyson Golder**

***Executive Summary:***

*This is a notice of motion to provide financial support for the Amby Cemetery as well as funding for regional plaques.*

**Resolution No. OM/02.2024/34**

**Moved Cr Birkett**

**Seconded Cr Ladbrook**

**That Council:**

1. Provide a financial donation for the amount of \$3,000 to the Outback Graves Group (lead Jane Wilson) for plaques and other auxiliary fitting for graves across the Maranoa to be funded from Sponsorships and Donations G/L 2887.2249.
2. Endorse \$5,000 as a financial co-contribution to the Amby Cemetery project (\$1,000 for plaques, balance for the shelter) be funded from Sponsorships and Donations G/L 2887.2249.
3. Acknowledge that Council has provided \$3,000 in-kind assistance in January 2024 for machinery access, laying of crusher dust and gravel works associated with the project.
4. Work with Jane Wilson on the proposal from Outback Graves about a region wide program that could be supported in future years.
5. Congratulate Sandra Allen, Coral Beitz, Jane Wilson and all other volunteers for their efforts in unmarked grave identification so that the heritage of Maranoa residents can be preserved.

CARRIED

9/0

**Responsible Officer**

**Office of the Mayor**

**Item Number:** 8.2 **File Number:** D24/15740

**SUBJECT HEADING:** ACCESS ROADS AND EXCLUSION FENCING AS PART OF BIOSECURITY PLANNING

**Location:** Amby

**Councillor's Title:** Cr. Tyson Golder

**Executive Summary:**

*This notice of motion requested that council consider additional options for clearing on roads and stock routes adjacent to exclusion fencing.*

**Resolution No. OM/02.2024/35**

**Moved Cr Golder**

**Seconded Cr Birkett**

**That Council recommend to the new Council amending the Biosecurity plan to include construction of a wider access track for government staff to inspect exclusion fencing.**

*[Cr O'Neil put forward an amendment, which was accepted by the 'mover' and 'seconded']*.

CARRIED

9/0

**Responsible Officer**

**(Acting) Director – Regional Development, Environment and Planning**

**Item Number:** 8.3 **File Number:** D24/15803

**SUBJECT HEADING:** AMENDMENT OF RESOLUTION CWA AMBY AGREEMENT

**Officer's Title:** Chief Executive Officer  
Lead Facility Management Officer

**Original Resolution Meeting Date:** 13 April 2022  
**Original Resolution Number:** OM/04.2022/16

*Original Resolution:*  
 Resolution No. OM/04.2022/16

1. Note and endorse the 'Spin a Yarn Information Hub' in Amby.
2. Endorse the use of the hall for the project and offer a new lease to the combined committee (Amby Progress Association and Amby QCWA Branch joint committee) to document the responsibilities of both parties, at peppercorn rates.
3. Advise the committee that provision of access to the Hall by vehicles must comply with all conditions of the Department of Transport and Main Roads (Qld).
4. Advise the committee that provision of food from the Hall must comply with the provisions of the Food Act and Regulations.
5. Consider allocating \$10,000 in the 2022/23 budget to provide 'in-kind' assistance to the Amby Progress Association and Amby QCWA branch joint committee.

Moved Cr McMullen

Seconded Cr Birkett

That Council amend Resolution Number OM/04.2022/16 to read as follows:

That Council:

1. Note and endorse the 'Amby Spin a Yarn Information Hub' in Amby.
2. Endorse the use of the hall for the project and offer a new management agreement to the Amby QCWA Branch and document responsibilities, at peppercorn rates.
3. Advise the committee that provision of access to the Hall by vehicles must comply with all conditions of the Department of Transport and Main Roads (Qld).
4. Advise the committee that provision of food from the Hall must comply with the provisions of the Food Act and Regulations.

NO VOTE TAKEN

Resolution No. OM/02.2024/36

Moved Cr Birkett

That this lay on the table until later in the meeting [*To confirm group name referenced in point 1*].

CARRIED

9/0

## BUSINESS

### OFFICE OF THE CEO

Item Number:

10.1

File Number: D24/12710

SUBJECT HEADING:

ALGA CONFERENCE MOTIONS 2024

Location:

Canberra ACT

Officer's Title:

Chief Executive Officer

#### **Executive Summary:**

*A call out for motions has been made by Australian Local Government Association (Alga) for the 2024 conference. The deadline for submissions is 29 March 2024.*

**Resolution No. OM/02.2024/37**

**Moved Cr McMullen**

**Seconded Cr Guthrie**

**That Council:**

1. Receive and note the report.
2. Delegate to the Chief Executive Officer to circulate proposed motions and submit to the Australian Local Government Association (ALGA) deadline on behalf of Council by the due date.
3. Write to ALGA with regard to progress to date of the conference motions for 2022/23 and be provided future reports on annual motions.

CARRIED

9/0

**Responsible Officer**

**Chief Executive Officer**

**CORPORATE SERVICES**

**Item Number:** 11.1

**File Number:** D24/7943

**SUBJECT HEADING:**

**MONTHLY FINANCIAL REPORT AS AT 31 JANUARY 2024**

**Officer's Title:**

**Management Accountant**

***Executive Summary:***

*The purpose of this report is for the Chief Executive Officer to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 31 January 2024.*

**Resolution No. OM/02.2024/38**

**Moved Cr Edwards**

**Seconded Cr Birkett**

**That Council receive and note the Monthly Financial Report for the period ended 31 January 2024.**

CARRIED

9/0

**Item Number:** 11.2

**File Number:** D24/15557

**SUBJECT HEADING:**

**RISK REGISTER AND RISK APPETITE STATEMENTS**

**Officer's Title:**

**Director - Corporate Services**

***Executive Summary:***

*Maranoa Regional Council have now completed the engagement to review and refresh the whole of Council Risk Register and Risk Appetite Statements. This report presented the outcomes from this engagement.*

<b>Moved Cr Ladbrook</b>	<b>Seconded Cr Edwards</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. <b>Adopt the Risk Appetite Statements.</b></li> <li>2. <b>Adopt the RAS Measurement and Reporting framework against the Risk Appetite in Future.</b></li> <li>3. <b>Receive and note the revised Risk Register snapshot.</b></li> </ol>	
NO VOTE TAKEN	

No vote was taken on the draft motion at that time, with mayor Golder proposing the following procedural motion:

<b>Resolution No. OM/02.2024/39</b>	
<b>Moved Cr Golder</b>	
<b>That this lay on the table until later in the meeting [to find out if Council can legally adopt this document in Caretaker period].</b>	
CARRIED	9/0

**Item Number:** 11.3 **File Number:** D23/104174

**SUBJECT HEADING:** NATURE STRIP (FOOTPATH) / ROAD VERGE MOWING REBATE POLICY

**Officer's Title:** Lead Rates and Utilities Billing Officer / System Administrator

***Executive Summary:***

*The purpose of this policy is to provide a rebate to owners / residents where they maintain the nature strip/footpath adjoining their property, provide supporting documentation and apply for the rebate.*

<b>Resolution No. OM/02.2024/40</b>	
<b>Moved Cr Golder</b>	<b>Seconded Cr Birkett</b>
<b>That this matter be deferred until the new term of Council for consideration.</b>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Lead Rates and Utilities Billing Officer / System Administrator</b>
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**REPORTS - LOCAL AREA DIRECTORS**

Cr Edwards left the meeting at 10.13am and returned at 10.14am.

**Item Number:** 13.1 **File Number:** D24/15599

**SUBJECT HEADING:** LOCAL AREA DIRECTOR & CEO MONTHLY REPORTS | DECEMBER 2023 & JANUARY 2024

**Location:** Regional

**Officer's Title:** Director Roma

**Executive Summary:**

*Local Area Director and Chief Executive Officer Reports were presented for the months of December 2023 and January 2024.*

**Resolution No. OM/02.2024/41**

Moved Cr Golder

Seconded Cr McMullen

That Council receive and note the Local Area Director & Chief Executive Officer monthly reports for December 2023 and January 2024.

CARRIED

9/0

**Responsible Officer**

Director Roma

**MOTION WITHOUT NOTICE**
**Resolution No. OM/02.2024/42**

Moved Cr Golder

Seconded Cr Guthrie

That Council receive a report in relation to tanks to be located at the Warroo Sporting Complex in Surat with an approximate additional storage capacity of 20,000 gallons to benefit the Warroo Sporting Group users, Cobb & Co Festival and the town of Surat.

CARRIED

9/0

**Responsible Officer**

Director - Warroo

**COUNCIL ADJOURNED THE MEETING**  
 FOR MORNING TEA AT 10.33am

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 11.09am

Cr O'Neil was not present at the resumption of Standing Orders.

**Item Number:** 13.2 **File Number:** D24/15753

**SUBJECT HEADING:** GREAT ARTESIAN SPA COMPLEX PROPOSED CHANGES TO CHLORINATION SYSTEM

**Officer's Title:** Director - Booringa

**Executive Summary:**

*The Booringa Action Group has proposed modernisation of the Chlorination system used at the Great Artesian Spa complex. The proposed chlorination system will be safer to operate and has significantly lower ongoing operating costs than the current system.*

**Moved Cr Golder**

**Seconded Cr Birkett**

**That Council:**

1. Receive and note the report.
2. Approve capital costs for the installation of new chlorination equipment and salt storage *shed* at the Great Artesian Spa Complex.
3. Fund \$4,700.00 for the storage from GL 06231.6014 – Parks and Gardens capital works.
4. Fund the balance of \$5,880.00 for the new chlorination equipment from GL 06501.6014 Mitchell Pool capital works.
5. Consult with Booringa Action Group to explore the use of magnesium salt or like if Booringa Action Group believe it's the best option (even if more expensive).

NO VOTE TAKEN

No vote was taken of the draft motion at that time, with Mayor Golder proposing the following procedural motion:

**Resolution No. OM/02.2024/43**

**Moved Cr Golder**

**That this lay on the table until later in the meeting [to clarify with Booringa Action Group if a different system is required for the use of magnesium].**

CARRIED

8/0

**Item Number:** 13.3 **File Number:** D24/15804

**SUBJECT HEADING:** SURAT POOL ASSET REPLACEMENT

**Location:** Warroo Local Area

**Applicant:** M Gane

**Officer's Title:** Director - Warroo

**Executive Summary:**

*The Surat Pool has had a series of asset purchases this year that were not planned but are essential to maintaining service levels at the facility. This report outlined the costs of those asset replacements and source of funds as capital.*

**Resolution No. OM/02.2024/44**

**Moved Cr Ladbrook**

**Seconded Cr Edwards**

**That Council:**

1. Receive and note the report.
2. Endorse the purchase of a pump and LED lights for the total amount of \$16,025 ex GST to be sourced from savings from the Surat Pool First Aid Room Project (Work Order 24524) as part of the 2023.24 capital works budget.

CARRIED

8/0

**Responsible Officer**

**Director - Warroo**

**COUNCIL ADJOURNED THE MEETING**  
 FOR A BRIEF RECESS AT 11.21am

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 11.22am

**REGIONAL DEVELOPMENT**

**Item Number:**

**14.1**

**File Number: D24/15802**

**SUBJECT HEADING:**

**YINGERBAY BORE PROGRESS REPORT**

**Location:**

Yingerbay

**Officer's Title:**

**Chief Executive Officer**

***Executive Summary:***

*This report provided an update to Council on the Yingerbay bore.*

**Resolution No. OM/02.2024/45**

**Moved Cr McMullen**

**Seconded Cr Birkett**

**That Council:**

1. Receive and note the report.
2. Acknowledge this report partly enacts resolution OM/09.2023/15.

CARRIED

8/0

**Responsible Officer**

**Chief Executive Officer**

## Declaration of Interest

<b>Item</b>	<b>14.2</b>
Description	Minor Change to existing Development Permit - Material Change of Use - "Undefined Use" (Ref: 2022/20698)
Declaring Councillor	Cr Wayne (George) Ladbrook
Person with the interest Related party / close associate / other relationship	My son's fiancé – Georgia Brown
Particulars of Interest	Georgia is charge of catering arrangements and staff at <i>Western Queensland Spirit</i> .
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Ladbrook left the meeting at 11.26am.

**Item Number:** 14.2 **File Number:** D24/16345

**SUBJECT HEADING:** **MINOR CHANGE TO EXISTING DEVELOPMENT PERMIT - MATERIAL CHANGE OF USE - "UNDEFINED USE" (REF: 2022/20698)**

**Officer's Title:** **Manager – Planning, Building & Development Services**

### **Executive Summary:**

*McFellowes Distilling Pty Ltd T/A Western Queensland Spirit has submitted a Minor Change application in relation to the existing Development Approval issued for an "Undefined Use" (Distillery, Cellar Door, Function Facility and Short-term Accommodation) at 50 Bungeworgorai Lane, Roma.*

*The applicant wishes to change the conditions in relation to the number of events, operating hours and increase the scale of the accommodation use.*

*In assessing and determining the application, Council must have regard to the assessment benchmarks provided by Section 81 of the Planning Act 2016. The Planning Act 2016 sets out the procedural requirements for the minor change application process. The proposed change is not considered to result in substantially different development and is therefore supported.*

### **Resolution No. OM/02.2024/46**

#### **Moved Cr Golder**

**That this lay on the table until later in the meeting [for Councillors to receive all of the customer requests in relation to the address and feedback from residents in relation to their concerns before deciding this minor change].**

CARRIED

7/0

### **Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

#### **Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Mark Edwards, Cr. Tyson Golder, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Geoff McMullen, Cr. Wendy Taylor.

#### **How each eligible councillors voted:**

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Ladbrook returned to the meeting at 11.28am.

## COUNCILLOR BUSINESS

**Item Number:** 17.1 **File Number:** D24/15730

**SUBJECT HEADING:** SECURITY OF REGIONAL COMMUNITY HALLS

**Councillor's Title:** Cr. Tyson Golder

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***Executive Summary:***

*This report requested that a report be prepared for an upcoming Council meeting in relation to security for the Amby Hall.*

**Moved Cr Golder**

**Seconded (Not called)**

**That a report be prepared outlining the costs of internal and external security cameras for the Amby Hall to the next meeting.**

NO VOTE TAKEN

**Resolution No. OM/02.2024/47**

**Moved Cr Golder**

**That this lay on the table [until later in the meeting to find out where the project could be funded from if supported].**

CARRIED

8/0

## LATE ITEMS

Cr O'Neil returned to the meeting at 11.34am.

**Item Number:** L.1 **File Number:** D24/18508

**SUBJECT HEADING:** OAP ACCOMMODATION UNITS, ANN STREET, MITCHELL

**Councillor's Title:** Cr. Tyson Golder

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***Executive Summary:***

*This notice of motion requests that Council consider raising interest in the OAP units in Mitchell and the potential for a licence arrangement so that a social enterprise project may be considered to convert these to temporary accommodation.*

**Resolution No. OM/02.2024/48**

**Moved Cr Golder**

**Seconded Cr Birkett**

**That Council:**

1. **Seek expressions of interest from the public [*for potential use of available OAP units in Mitchell*] to allow for the potential development of a social enterprise project at a peppercorn rental.**
2. **Confirm Booringa Action Group's intention for use of the middle cottage for possible inclusion [*in the calling of expressions of interest*], dependent on their response.**
3. **Authorise the Chief Executive Officer or delegate to negotiate an appropriate agreement to be brought back to Council for consideration.**

*[Motion updated a number of times following progressing discussions].*

CARRIED

9/0

**Responsible Officer**

**Director Booringa**

**Item Number:**

**L.2**

**File Number: D24/18472**

**SUBJECT HEADING:**

**GRAVE MAINTENANCE AND SUBSIDENCE ISSUES**

**Officer's Title:**

**Director Roma**

***Executive Summary:***

*This report provided information to Council regarding the Roma Lawn Cemetery issues encountered on Row 18 of the Lawn Cemetery including actions being taken.*

**Resolution No. OM/02.2024/49**

**Moved Cr Golder**

**Seconded Cr Hancock**

**That Council:**

1. **Receive and note the Officer's report as presented.**
2. **Implement the various measures outlined in the officer's report.**
3. **Write to the resident to apologise (on behalf of Council) for the distress caused and to confirm the actions Council will undertake to address the issues.**

CARRIED

9/0

**Responsible Officer**

**Director Roma**

**COUNCIL ADJOURNED THE MEETING  
FOR A BRIEF RECESS AT 12.04pm**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING AT 12.09pm**

Cr Ladbrook was not present at the resumption of standing orders.

Cr Ladbrook returned to the meeting at 12.10am.

**Item Number:** 8.3 **File Number:** D24/15803

**SUBJECT HEADING:** **AMENDMENT OF RESOLUTION CWA AMBY AGREEMENT**

**Officer's Title:** **Chief Executive Officer  
Lead Facility Management Officer**

**Original Resolution Meeting Date:** **13 April 2022**  
**Original Resolution Number:** **OM/04.2022/16**

*Original Resolution:  
 Resolution No. OM/04.2022/16*

1. *Note and endorse the 'Spin a Yarn Information Hub' in Amby.*
2. *Endorse the use of the hall for the project and offer a new lease to the combined committee (Amby Progress Association and Amby QCWA Branch joint committee) to document the responsibilities of both parties, at peppercorn rates.*
3. *Advise the committee that provision of access to the Hall by vehicles must comply with all conditions of the Department of Transport and Main Roads (Qld).*
4. *Advise the committee that provision of food from the Hall must comply with the provisions of the Food Act and Regulations.*
5. *Consider allocating \$10,000 in the 2022/23 budget to provide 'in-kind' assistance to the Amby Progress Association and Amby QCWA branch joint committee.*

**Resolution No. OM/02.2024/50**

**Moved Cr McMullen**

**Seconded Cr Birkett**

**That Council amend Resolution Number OM/04.2022/16 to read as follows:**

**That Council:**

1. **Note and endorse the 'Amby Spin a Yarn Information Hub' in Amby.**
2. **Endorse the use of the hall for the project and offer a new management agreement to the Amby QCWA Branch and document responsibilities, at peppercorn rates.**
3. **Advise the committee that provision of access to the Hall by vehicles must comply with all conditions of the Department of Transport and Main Roads (Qld).**
4. **Advise the committee that provision of food from the Hall must comply with the provisions of the Food Act and Regulations.**

CARRIED

9/0

**Responsible Officer**

**Chief Executive Officer**

Item Number: 13.2 File Number: D24/15753

SUBJECT HEADING: GREAT ARTESIAN SPA COMPLEX PROPOSED CHANGES TO CHLORINATION SYSTEM

Officer's Title: Director - Booringa

**Executive Summary:**

*The Booringa Action Group has proposed modernisation of the Chlorination system used at the Great Artesian Spa complex. The proposed chlorination system will be safer to operate and has significantly lower ongoing operating costs than the current system.*

*This item had been laid on the table earlier during the meeting awaiting further information from Booringa Action group regarding the chlorination system and budget arrangements. This to hand, Council resumed its deliberations.*

**Resolution No. OM/02.2024/51**

Moved Cr Golder

Seconded Cr Birkett

That Council:

1. Receive and note the report.
2. Approve capital costs for the installation of new chlorination equipment and salt storage shed at the Great Artesian Spa Complex.
3. Fund \$4,700.00 for the storage from General Ledger 06231.6014 – Parks and Gardens capital works.
4. Fund the balance of \$5,880.00 for the new chlorination equipment from General Ledger 06501.6014 Mitchell Pool capital works.

CARRIED

9/0

Responsible Officer

Director - Booringa

**CONFIDENTIAL ITEMS**

**Resolution No. OM/02.2024/52**

Moved Cr O'Neil

Seconded Cr Birkett

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 12.18pm] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i> )	Overview
C.1 – Nomination of Projects – Disaster Ready Fund Round Two (2024-25)	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	Maranoa Regional Council is eligible to submit applications for funding under the Australian Government’s Disaster Ready Fund.  This report provides an overview of the program and recommends projects to be submitted under the program.
C.2 – Request for Sponsorship	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	A request has been received from Golf Australia for sponsorship of the Outback Queensland Masters for 2025.
C.3 – Resumption of Rates: Sale of Land Update	Section 254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	The purpose of this report is to provide Council with an update on the status of the properties that have started the Sale of Land process.
C.4 – Request for Waiver of Fees – 11003688	Section 254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government, AND (e) rating concessions.	Correspondence has been received from the respective ratepayer requesting a waiver of additional fees for the applicable rate assessment.
C.5 – Exclusion from Roma Landfill Waste Facility	Section 254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	This report requests council consider exclusion of access to the Roma Landfill for a number of residents.
LC.1 – Budget Amendment of 2023-24 Capital Works Program –	Section 254J(3)(c) the local government’s budget.	This report presents amendments to the current 2023-24 capital works programs and provides an overview of the projects and costs to address current issues.

<b>Campbell Park Reservoir Replacement and Roma Airport Water Main Upgrades</b>		
CARRIED		9/0

Cr O'Neil left the meeting at 1.04pm, and returned at 1.05pm.

**COUNCIL ADJOURNED THE MEETING**  
FOR LUNCH AT 1.07pm

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING AT 2.10pm

Cr O'Neil left the meeting at 2.30pm, and returned at 2.32pm.

<b>Resolution No. OM/02.2024/53</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr McMullen</b>
<b>That Council open the meeting to the public [at 2.45pm].</b>	
CARRIED	
9/0	

**COUNCIL ADJOURNED THE MEETING**  
FOR A BRIEF RECESS AT 2.45pm

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
COUNCIL RESUMED THE MEETING AT 2.49pm

**Item Number:** 11.2 **File Number:** D24/15557

**SUBJECT HEADING:** RISK REGISTER AND RISK APPETITE STATEMENTS

**Officer's Title:** Director - Corporate Services

***Executive Summary:***

*Maranoa Regional Council have now completed the engagement to review and refresh the whole of Council Risk Register and Risk Appetite Statements. This report presented the outcomes from this engagement.*

*This item had been laid on the table earlier during the meeting, pending further information regarding requirements in considering this matter during Caretaker period. This information to hand, Council resumed its deliberations.*

**Resolution No. OM/02.2024/54**
**Moved Cr Ladbrook**
**Seconded Cr Edwards**
**That Council withdraw the draft motion [stating]–**
**That Council:**

1. **Adopt the Risk Appetite Statements.**
2. **Adopt the RAS Measurement and Reporting framework against the Risk Appetite in Future.**
3. **Receive and note the revised Risk Register snapshot.**

CARRIED

9/0

**Resolution No. OM/02.2024/55**
**Moved Cr Ladbrook**
**Seconded Cr Birkett**
**That Council defer a decision on the matter until the new term of Council.**

CARRIED

9/0

**Responsible Officer**
**Director – Corporate Services**

Having previously declared an interest in the following item, Cr Ladbrook left the meeting at 2.53pm.

**Item Number:**
**14.2**
**File Number: D24/16345**
**SUBJECT HEADING:**
**MINOR CHANGE TO EXISTING DEVELOPMENT PERMIT - MATERIAL CHANGE OF USE - "UNDEFINED USE" (REF: 2022/20698)**
**Officer's Title:**
**Manager – Planning, Building & Development Services**
**Executive Summary:**

*McFellowes Distilling Pty Ltd T/A Western Queensland Spirit has submitted a Minor Change application in relation to the existing Development Approval issued for an "Undefined Use" (Distillery, Cellar Door, Function Facility and Short-term Accommodation) at 50 Bungeworgorai Lane, Roma.*

*The applicant wishes to change the conditions in relation to the number of events, operating hours and increase the scale of the accommodation use. In assessing and determining the application, Council must have regard to the assessment benchmarks provided by Section 81 of the Planning Act 2016. The Planning Act 2016 sets out the procedural requirements for the minor change application process. The proposed change is not considered to result in substantially different development and is therefore supported. This matter had been laid on the table earlier during the meeting for Councillors to receive prior customer requests regarding the location. This information circulated, Council resumed its deliberations.*

**Resolution No. OM/02.2024/56**
**Moved Cr Golder**
**That this lay on the table the next meeting or on receipt of feedback [so that contact can be made with residents who had previously raised an issue regarding the initial application for this location, and seek their views on the minor change application under consideration].**

CARRIED

6/2

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. McMullen
Cr. Edwards	Cr. O'Neil
Cr. Golder	
Cr. Guthrie	
Cr. Hancock	
Cr. Ladbrook	
Cr. Taylor	

<b>Responsible Officer</b>	<b>Manager – Planning, Building &amp; Development Services</b>
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**Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Mark Edwards, Cr. Tyson Golder, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Geoff McMullen, Cr. Cameron O'Neil, Cr. Wendy Taylor.

**How each eligible councillors voted:**

Cr. John Birkett, Cr. Mark Edwards, Cr. Tyson Golder, Cr. Julie Guthrie, Cr. Johanne Hancock, Cr. Wendy Taylor voted in favour of the motion.

Cr. Geoff McMullen and Cr. Cameron O'Neil voted against the motion.

At cessation of discussion and decision on the abovementioned meeting, Cr Ladbrook returned to the meeting at 3.04pm.

**Item Number:**

**C.1**

**File Number: D24/10963**

**SUBJECT HEADING:**

**NOMINATION OF PROJECTS - DISASTER READY FUND ROUND TWO (2024-25)**

**Officer's Title:**

**Deputy Director / Strategic Road and Program Management  
Emergency Management Coordinator**

**Executive Summary:**

*Maranoa Regional Council is eligible to submit applications for funding under the Australian Government's Disaster Ready Fund.*

*This report provided an overview of the program and recommends projects to be submitted under the program.*

**Resolution No. OM/02.2024/57**

**Moved Cr Taylor**

**Seconded Cr McMullen**

**That Council:**

1. Apply for funding under the Australian Government’s Disaster Ready Fund Round Two (2024-25) for;
  - Project 1: Improvements to Council’s Disaster Dashboard (Stream 1)
  - Project 2: Additional Rock Protection on Roma Levee (Stream 2)
  - Project 3: McDowall Street Stormwater Upgrade (Stream 2)
2. Include the co-contribution/s required in the 2024-25 budget if successful
3. Authorise the Chief Executive Officer, or delegate, to sign funding agreement and any other necessary documentation if successful.

CARRIED

9/0

**Responsible Officer**

**Deputy Director / Strategic Road and Program Management**

**COUNCIL ADJOURNED THE MEETING**  
 FOR A BRIEF RECESS AT 3.08pm

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 3.10pm

**COUNCIL ADJOURNED THE MEETING**  
 FOR A BRIEF RECESS AT 3.15pm

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 3.18pm

**Item Number:**

**17.1**

**File Number: D24/15730**

**SUBJECT HEADING:**

**SECURITY OF REGIONAL COMMUNITY HALLS**

**Councillor’s Title:**

**Cr. Tyson Golder**

***Executive Summary:***

*This report requested that a report be prepared for an upcoming Council meeting in relation to security for the Amby Hall. This item had laid on the table earlier during the meeting to seek further information regarding budget arrangements should the works be approved by Council.*

**Resolution No. OM/02.2024/58**

**Moved Cr Golder**

**Seconded Cr McMullen**

**That Council:**

1. Proceed with installation of internal and external security cameras for the Amby Hall.
2. Draw the funds of up to \$7,550 from WO 22741 - Mitchell Admin Centre Renovations to complete the works.

CARRIED

9/0

**Responsible Officer**

**Director - Booringa**

**Item Number:** C.2 **File Number:** D24/14256  
**SUBJECT HEADING:** REQUEST FOR SPONSORSHIP - OUTBACK QUEENSLAND MASTERS  
**Applicant:** Jane Fenton  
**Officer's Title:** Local Development Officer - Mitchell

**Executive Summary:**

*A request has been received from Golf Australia for sponsorship of the Outback Queensland Masters for 2025.*

**Resolution No. OM/02.2024/59**

Moved Cr Birkett

Seconded Cr Hancock

**That Council:**

1. Commit to sponsoring the event for the amount of \$22,000 and further negotiate in-kind sponsorship as requested by Outback Golf Masters.
2. Allocate \$22,000 in the 2024/2025 Sponsorship Budget G/L 2887.2249 for the Outback Golf Masters event.
3. Acknowledge Council's sponsorship in all forms of media for this event.

CARRIED

9/0

**Responsible Officer**

Local Development Officer - Mitchell

**Item Number:** C.3 **File Number:** D24/9052  
**SUBJECT HEADING:** RESUMPTION OF RATES: SALE OF LAND UPDATE  
**Officer's Title:** Lead Rates and Utilities Billing Officer / System Administrator

**Executive Summary:**

*The purpose of this report was to provide Council with an update on the status of the properties that have started the Sale of Land process.*

**Resolution No. OM/02.2024/60**

Moved Cr O'Neil

Seconded Cr Taylor

**That Council receive and note the progress on Resumption of Rates: Sale of Land proceedings.**

CARRIED

9/0

**Responsible Officer**

Lead Rates and Utilities Billing Officer / System Administrator

**Item Number:** C.4 **File Number:** D24/15195  
**SUBJECT HEADING:** REQUEST FOR WAIVER OF FEES - 11003688  
**Officer's Title:** Lead Rates and Utilities Billing Officer / System Administrator

**Executive Summary:**

*Correspondence has been received from the respective ratepayer requesting a waiver of additional fees for the applicable rate assessment.*

**Resolution No. OM/02.2024/61**

Moved Cr Golder

Seconded Cr Ladbrook

That Council:

1. Receive and note the request.
2. Approve the refund of Legal Fees for the amount of \$708.73, subject to evidence being provided of meeting the criteria of financial hardship (including a statutory declaration explaining details).
3. Not approve the refund of Rates and Charges for the period 01/01/2024 to 30/06/2024 of \$755.81.

CARRIED

5/4

Cr. Golder called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Edwards	Cr. McMullen
Cr. Golder	Cr. O'Neil
Cr. Guthrie	Cr. Taylor
Cr. Ladbrook	

**Responsible Officer**

**Lead Rates and Utilities Billing Officer / System Administrator**

**Item Number:** C.5 **File Number:** D24/15246  
**SUBJECT HEADING:** EXCLUSION FROM ROMA LANDFILL WASTE FACILITY  
**Officer's Title:** Chief Executive Officer

**Executive Summary:**

*This report requested council consider exclusion of access to the Roma Landfill for a number of residents.*

Resolution No. OM/02.2024/62

Moved Cr Ladbrook

Seconded Cr Edwards

That Council:

1. Receive and note the report.
2. Authorise the Chief Executive Officer, to issue the banning notice to exclude those residents as named in the report to enter the Roma Landfill for a period of six months with a further review.

CARRIED

9/0

Responsible Officer

Chief Executive Officer

**LATE CONFIDENTIAL ITEMS**

Item Number:

LC.1

File Number: D24/16611

SUBJECT HEADING:

**BUDGET AMENDMENT OF 2023-24 CAPITAL WORKS PROGRAM - CAMPBELL PARK RESERVOIR REPLACEMENT AND ROMA AIRPORT WATER MAIN UPGRADES**

Location:

Roma

Officer's Title:

Manager - Strategic Water, Sewerage and Gas

**Executive Summary:**

*This report presented amendments to the current 2023-24 capital works programs and provides an overview of the projects and costs to address current issues.*

Resolution No. OM/02.2024/63

Moved Cr McMullen

Seconded Cr Edwards

That Council:

- Approve the re-allocation of \$245,000 for the following projects sourced from deferrals in the existing 2023-24 capital program:
  - o \$75,000 from the Campbell Park Roma Reservoir Replacement
  - o \$170,000 from (WO 24597) annual urban stormwater relining program transferred to Roma Airport Upgrade of Water Mains (WO23826) as part of the 23.24 budget
  - o Consider a \$170,000 allocation to the annual urban stormwater relining program as part of the 2024.25 budget.

CARRIED

9/0

Responsible Officer

Manager - Strategic Water, Sewerage and Gas

## **CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.44pm.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 6 March 2024, at Roma Administration Centre.**

UNCONFIRMED