

**MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 24 APRIL 2024 SCHEDULED TO COMMENCE AT 9:00 AM**

**ATTENDANCE**

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett (by Microsoft Teams from 9.01am – 2.45pm), Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Acting Chief Executive Officer – Cameron Hoffmann and Kelly Rogers Minutes Officer in attendance.

**AS REQUIRED**

Director Corporate Services – Erik Lambert, Director Bungil – Lee Jackson, Director Engineering – Seamus Batstone, (Acting) Director Regional Development, Environment and Planning – Thea Griffin (By Microsoft Teams), Director Roma – Dean Ellwood, Director Warroo – Mathew, Operations Chief Financial Officer – Fleur Humprey, Manager Finance – Dee Sullivan, Manager Planning, Building & Development Services – Kate Swepson, Lead Local Development Officer – Georgie Adams-Woodall, (Acting Manager) - Regional Facilities Management – Leah Cooper, Program Funding & Budget Coordinator – Cindy Irwin, Governance Officer – Grace Pobar, Management Accountant – Ramoncito Cruz.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.01am.

**CONFIRMATION OF MINUTES**

<b>Resolution No. OM/04.2024/25</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Brumpton</b>
<b>That the minutes of the Ordinary Meeting held on 10 April 2024 be confirmed.</b>	
<b>CARRIED</b>	<b>9/0</b>

**ON THE TABLE**

Item C.2 – Sale of Land for Overdue Rates & Charges – Public Auction was deferred at the ordinary meeting on 10 April 2024.

**CONSIDERATION OF NOTICES OF MOTION**

**Item Number:** 8.1 **File Number:** D24/28152

**SUBJECT HEADING:** SURAT TENNIS COURTS - REPEAL

**Officer's Title:** Leases and Agreements Administration Officer

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**Original Resolution Meeting Date:** 27 February 2019

**Original Resolution Number:** GM/02.2019/82

**Original Resolution:**

1. Council take over the management of the Surat Tennis Courts and Clubhouse.
2. Allow the community to continue to use the courts free of charge, with the courts to be left open for access by all users on a trial basis, to be reviewed in twelve months.
3. Restrict access to the clubhouse with keys available at the Councils, Surat Administration Office when required for use.

**Moved Cr Hancock**

**Seconded Cr Vincent**

**That Council repeal Resolution Number GM/02.2019.82 and replace with:**

**That Council:**

1. Take over the management of the Surat Tennis Courts and Clubhouse.
2. Allow the community to continue to use the courts free of charge.
3. Lock the courts with key access available to the public from Council for a twelve month trial basis.
4. Review usage following trial and add the facility to Council's fees and charges if warranted.
5. Restrict access to the clubhouse with keys available at the Councils Surat Administration Office when required for use.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr Hancock proposing to amend the motion:

**Moved Cr Hancock**

**That Council defer this matter until the next ordinary meeting [*to explore options for weekend access*].**

NO VOTE TAKEN

Further discussion followed and a 'Seconded' was not called for the amendment and not vote taken. Cr O'Neil then proposing the following procedural motion:

**Resolution No. OM/04.2024/26**

**Moved Cr O'Neil**

**That this lay on the table until later in the meeting [to consider appropriate wording in consideration of weekend access arrangements].**

CARRIED

9/0

**Item Number:**

**8.2**

**File Number: D24/33604**

**SUBJECT HEADING:**

**ELECTED MEMBERS - PAYG/ELIGIBLE LOCAL GOVERNING BODY**

**Officer's Title:**

**Operations Manager - Finance**

**Original Resolution Meeting Date:**

**10 April 2024**

*Original Resolution Number:*

*OM/04.2024/21*

*Original Resolution:*

*That Council be considered as an Eligible Local Governing Body under the Tax Administration Act 1953 for taxation purposes.*

**Resolution No. OM/04.2024/27**

**Moved Cr O'Neil**

**Seconded Cr Brumpton**

**That Council amend Resolution Number OM/04.2024/21 to read as follows:**

**That Mayor and Councillor fees be subject to income tax withholding under Part 2-5 of the Taxation Administration Act 1953 – sections 446-5 of Schedule 1, with effect from 26 April 2024.**

CARRIED

9/0

**Responsible Officer**

**Operations Manager - Finance**

## **BUSINESS**

### **CORPORATE SERVICES**

**Item Number:**

**11.1**

**File Number: D24/34930**

**SUBJECT HEADING:**

**SETTING OF MEETING DATES MAY 2024 - DECEMBER 2024**

**Officer's Title:**

**Lead Officer - Elected Members & Community Engagement**

***Executive Summary:***

*This report was prepared for Council to consider setting of meeting dates and times from May 2024 – December 2024.*

**Resolution No. OM/04.2024/28**
**Moved Cr O'Neil**
**Seconded Cr Davis**
**That Council:**

1. Adopt the ordinary meeting schedule as proposed.
2. Hold all ordinary meetings and briefings at Council's Roma Administration Centre.
3. Commence all ordinary meetings at 9.00am (subject to agreed change by Council).
4. Hold Councillor briefings (including an agenda familiarisation segment) on the day prior to each ordinary meeting (noting that after May, this will generally be on the 2nd and 4th Tuesday of each month, commencing at 9.30am (subject to agreed change by Council).
5. Hold Councillor briefings on the 1st and 3rd Wednesday of each month (when required), commencing at 9.30am (subject to agreed change by Council).
6. At an upcoming briefing, further discuss transitioning one of the briefing days to a planned schedule of community engagement activities across the region to commence after adoption of the 2024/25 budget.

CARRIED

9/0

**Responsible Officer**
**Lead Officer - Elected Members & Community Engagement**
**Item Number:**

11.2

**File Number:** D24/27790

**SUBJECT HEADING:**
**ELECTION OF THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S (LGAQ) POLICY EXECUTIVE DISTRICT REPRESENTATIVES 2024 - 2028**
**Officer's Title:**
**Lead Officer - Elected Members & Community Engagement**
***Executive Summary:***

*Correspondence has been received from Local Government Association of Queensland (LGAQ) calling nominations for the election of District No.05 –representative for the LGAQ Policy Executive term 2024 - 2028.*

**Resolution No. OM/04.2024/29**
**Moved Cr Hancock**
**Seconded Cr Davis**
**That Council:**

1. Receive the letter as presented and attached to the officer's report.
2. Nominate Cr Cameron O'Neil for the LGAQ Policy Executive term 2024 – 2028 - District No. 05.

CARRIED

9/0

**Responsible Officer**
**Lead Officer - Elected Members & Community Engagement**

**Item Number:** 11.3 **File Number:** D24/29527

**SUBJECT HEADING:** 2023/24 QUARTER 3 PROGRESS REPORT - OPERATIONAL PLAN TO 31 MARCH 2024

**Officer's Title:** Governance Officer

**Executive Summary:**

*This report presented the third quarter's progress on implementing the Corporate Plan and Operational Plan by Function.*

**Resolution No. OM/04.2024/30**

**Moved Cr O'Neil**

**Seconded Cr Vincent**

**That Council:**

1. Receive and note the contents of the 2023/24 Quarter 3 report.
2. Endorse the Quarter 3 report as presented in accordance with Section 104 (7) of the *Local Government Act 2009*.
3. Publish the Quarter 3 report on Councils website accordingly.

CARRIED

9/0

**Responsible Officer**

**Governance Officer**

**Item Number:** 11.4 **File Number:** D24/31074

**SUBJECT HEADING:** MONTHLY FINANCIAL REPORT AS AT 29 FEBRUARY 2024

**Officer's Title:** Management Accountant

**Executive Summary:**

*The purpose of this report is for the Chief Executive Officer to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 29 February 2024.*

**Resolution No. OM/04.2024/31**

**Moved Cr Brumpton**

**Seconded Cr Seawright**

**That Council receive and note the Monthly Financial Report for the period ended 29 February 2024.**

CARRIED

9/0

During discussions on the following item, comments were introduced regarding the Roma Airport. As a result, Cr Flynn identified a conflict on the matter and made the following declaration.

**Declaration of Interest**

<b>Item</b>	<b>11.5</b>
Description	Monthly Financial Report as at 31 March 2024
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My business interests relate to the activities at the Roma Airport
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Flynn left the meeting at 9.50am.

**Item Number:** 11.5 **File Number:** D24/33842

**SUBJECT HEADING:** MONTHLY FINANCIAL REPORT AS AT 31 MARCH 2024

**Officer's Title:** Management Accountant

**Executive Summary:**

*The purpose of this report is for the Chief Executive Officer to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 31 March 2024.*

<b>Resolution No. OM/04.2024/32</b>	
<b>Moved Cr Vincent</b>	<b>Seconded Cr Hancock</b>
<b>That Council receive and note the Monthly Financial Report for the period ended 31 March 2024.</b>	
CARRIED	8/0

**Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

**How each eligible councillors voted:**

Each Councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Flynn returned to the meeting at 9.55am.

**REPORTS - LOCAL AREA DIRECTORS**

**Item Number:** 13.1 **File Number:** D24/30231  
**SUBJECT HEADING:** **WARROO SPORTING COMPLEX - ADDITIONAL WATER STORAGE**  
**Location:** Surat  
**Officer's Title:** Director - Warroo

**Executive Summary:**

Council requested a report (Resolution No. OM/02.2024/42) regarding approximate additional water storage capacity at the Warroo Sporting Complex to benefit the User Groups of the complex and Cobb and Co Festival.

<b>Resolution No. OM/04.2024/33</b>	
<b>Moved Cr Hancock</b>	<b>Seconded Cr Brumpton</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Receive and note the report and officers recommendation.</li> <li>2. Include a new capital works project in the 2024/25 budget named 'Warroo Sporting Complex Water Project' for the funds of \$50,000 (ex GST) to fund additional water tank storage, pumps, earthworks, and connections.</li> <li>3. Update the Surat Disaster Management Plan to include asset improvements to the site.</li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Director - Warroo</b>
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**Declaration of Interest**

<b>Item</b>	<b>13.2</b>
Description	Community Grant Applications Round 2 2023/24
<b>Declaring Councillor</b>	<b>Cr Brendan Seawright</b>
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am the President of the Wallumbilla Show Society and the group has put forward an application under the funding round.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

### Declaration of Interest

<b>Item</b>	<b>13.2</b>
Description	Community Grant Applications Round 2 2023/24
<b>Declaring Councillor</b>	<b>Cr Amber Davis</b>
Person with the interest Related party / close associate / other relationship	Bessie Ice Creams and my daughters.
Particulars of Interest	Our business, Bessie Ice Creams will be operating at the Cobb & Co Surat Mini Show, as well as Cobb & Co Festival events.  Also, my daughters attend dance at Sol Dance and Step Into Dance is a subcommittee of Sol Dance.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

### Declaration of Interest

<b>Item</b>	<b>13.2</b>
Description	Community Grants Applications Round 2 2023/2024
<b>Declaring Councillor</b>	<b>Cr Meryl Brumpton</b>
Person with the interest Related party / close associate / other relationship	My employer West Wind Energy
Particulars of Interest	Sculptures Outback is applying for a community grant and I understand that West Wind Energy is providing sponsorship for a grant in 2024.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

### Resolution No. OM/04.2024/34

**Moved Cr Hancock**

**Seconded Cr Vincent**

**That it is in the public interest that Councillor Brumpton participates and votes on agenda item 13.2 because a reasonable person would trust that the decision is made in the public interest.**

CARRIED

5/0

### Declaration of Interest

<b>Item</b>	<b>13.2</b>
Description	Community Grants Applications Round 2 2023/2024
<b>Declaring Councillor</b>	<b>Cr John Birkett</b>
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My sister is President of the Maranoa Garden Group and they are listed in the grant applications.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.



Councillors Birkett, Davis and Seawright left the meeting at 10.17am.

**Item Number:** 13.2 **File Number:** D24/34213

**SUBJECT HEADING:** COMMUNITY GRANT APPLICATIONS ROUND 2 2023/24

**Officer's Title:** Lead Local Development Officer

**Executive Summary:**

*Council is committed to supporting local and regional initiatives that provide opportunities for residents to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities through the Community Grants program.*

*17 grant applications were received and assessed under Round 2 for 2023/24. There were 8 Senex Small Grant applications, 8 Community Grant applications and 1 Major Grant application. Out of the 17 grant applications, 16 were recommended for funding.*

<b>Resolution No. OM/04.2024/35</b>		
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Vincent</b>	
<b>That Council:</b>		
1. Endorse the recommendations of the assessment panel and approve the following grant applications for payment:		
<b>Small Grants:</b>		
<b>GROUP</b>	<b>PROJECT</b>	<b>FUNDED</b>
QLD Blue Light Association Inc – Surat Branch	Youth hangout space	\$1,266.50
Dunkeld Pony Club Inc	Murray Cup Shield	\$1,100
Mitchell & District Garden Group	2024 Garden Days	\$1,449
Mungallala Progress and Sporting Association Inc	100th Mungallala Christmas Tree	\$3,000
Maranoa Wildlife Caring & Education Centre	100 Rescue Kits	\$2,357
Surat State School Parents and Citizens Association	Safe on Social Community Session	\$1,600
Yuleba Development Group Inc	Unearthing Balladeers & Bush Poets at Cobb & Co Festival	\$3,000
Wallumbilla Campdraft Committee	Wallumbilla Campdraft – September	\$1,982.80
		<b>TOTAL: \$15,755.30</b>

Community Grants:		
GROUP	PROJECT	FUNDED
Saloon Car Club of Roma & District Inc	Zero turn mower	\$4,500
Wallumbilla Agricultural and Pastoral Association Inc	Building Billa Bonds at Wallumbilla Show	\$8,871
Sculptures Out Back	Advertising 2024 Exhibition – Weekender TV	\$8,250
Multicap Ltd	Establishment of Roma Community Hub	\$3,400
Maranoa Archers Association	Build Shade Structure	\$6,974.60
Surat and District Development Association Inc – Let’s Dance	Sideshow Alley / The Cobb & Co Mini Show Day	\$7,440
Step Into Dance	Dance flooring	\$4,500
		<b>TOTAL: \$43,935.60</b>
Major Grant:		
GROUP	PROJECT	FUNDED
Surat Diggers Race Club Inc	Replace the Visual and Audio Systems	\$10,000
<b>Overall total: \$69,690.90</b>		
CARRIED		6/0

<b>Responsible Officer</b>	<b>Lead Local Development Officer</b>
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<p><b>Section 150F A (2)(e) of the <i>Local Government Act 2009</i></b>          For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.</p> <p><b>Name of each eligible councillor who voted on the matter:</b>          Cr. Meryl Brumpton, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O’Neil, Cr Wendy Taylor, Cr. Jane Vincent.</p> <p><b>How each eligible councillors voted:</b>          Each Councillor voted in favour of the motion</p>
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At cessation of discussion and decision on the abovementioned item, Councillors Davis and Seawright returned to the meeting at 10.25am, and Cr Birkett returned to the meeting at 10.27am.

**REGIONAL DEVELOPMENT**

**Item Number:** 14.1 **File Number:** D24/18446

**SUBJECT HEADING:** MATERIAL CHANGE OF USE - DWELLING HOUSE (DOMESTIC OUTBUILDING) -(FILE REF: 2024/21027

**Officer’s Title:** Planning Officer

**Executive Summary:**

*Kevely Pty Ltd has submitted a development application seeking approval for a Material Change of Use for a Dwelling House (Domestic Outbuilding) at 5 Appleby Close, Roma being Lot 3 SP180953 (the subject premises).*

*The application proposes construction of a 6m x 6m gabled carport setback approximately 300mm from the boundary frontage (Appleby Close) which is significantly closer then the prescribed frontage setbacks on 6m in the General Residential Zone.*

**Resolution No. OM/04.2024/36**
**Moved Cr O'Neil**

**That we lay this on the table until later in the meeting [*To make contact with the applicant regarding potential deferral of the matter to an upcoming meeting*].**

CARRIED

9/0

**COUNCIL ADJOURNED THE MEETING**  
 FOR MORNING TEA AT 10.31am

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 11.03am

**Item Number: 14.2 File Number: D24/28147**

**SUBJECT HEADING: YULEBA MEMORIAL HALL - MANAGEMENT RETURNED TO COUNCIL**

**Officer's Title: Leases and Agreements Administration Officer**

**Executive Summary:**

*Council received correspondence from the outgoing Yuleba Memorial Hall Executives advising that their committee has ceased to operate.*

*The club are handing management of the Yuleba Memorial Hall back to Council as it is a Council owned facility.*

**Resolution No. OM/04.2024/37**
**Moved Cr O'Neil**

**That this lay on the table until later in the meeting [*To confirm applicable fees and charges arrangements*].**

CARRIED

9/0

**Declaration of Interest**

<b>Item</b>	<b>14.3</b>
Description	Licence with Bureau of Meteorology – Flood Warning Equipment
<b>Declaring Councillor</b>	<b>Cr Johanne Hancock</b>
Person with the interest Related party / close associate / other relationship	Surat Post & News (owned by my husband Graham Hancock and myself).
Particulars of Interest	Surat Post & News has a contractual arrangement with the Bureau of Meteorology to read the weather. (Clarifying this is for reading of the weather only, not river heights).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

**Resolution No. OM/04.2024/38**

**Moved Cr Vincent**

**Seconded Cr O'Neil**

**That it is in the public interest that Councillor Hancock participates and votes on agenda item because a reasonable person would trust that the decision is made in the public interest.**

CARRIED

8/0

**Item Number:**

**14.3**

**File Number: D24/34655**

**SUBJECT HEADING:**

**LICENCE WITH BUREAU OF METEOROLOGY - FLOOD WARNING EQUIPMENT**

**Officer's Title:**

**(Acting Manager) - Regional Facilities Management**

***Executive Summary:***

*At the Council Meeting on 13 December 2023, Council resolved to endorse a final licence with the Bureau of Meteorology to install flood warning equipment. The Licence is presented for Council's consideration.*

**Resolution No. OM/04.2024/39**

**Moved Cr Hancock**

**Seconded Cr Brumpton**

**That Council:**

1. **Note this report actions item 4 of Resolution No. OM/12.2023/48.**
2. **Endorse the Licence with the Bureau of Meteorology to install flood warning equipment at:**
  - 543007 Forest Vale – Road Reserve, Mount Moffat Road Forestvale**
  - 43099 Springfield – Road Reserve, Maranoa River, Springfield Road Eurella**
  - 43052 Warkon – Road Reserve, Warkon Road Warkon**
  - 44056 Mungallala – 4403 Warrego Highway Mungallala**
  - 43063 Surat - Lot 124 River Road Weribone**
3. **Authorise the Chief Executive Officer (or delegate) to execute the Licence.**

CARRIED

9/0

**Responsible Officer**

**(Acting Manager) - Regional Facilities Management**

**Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O’Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**Item Number:** 8.1 **File Number:** D24/28152

**SUBJECT HEADING:** SURAT TENNIS COURTS - REPEAL

**Officer’s Title:** Leases and Agreements Administration Officer

**Original Resolution Meeting Date:** 27 February 2019

**Original Resolution Number:** GM/02.2019/82

**Original Resolution:**

1. Council take over the management of the Surat Tennis Courts and Clubhouse.
2. Allow the community to continue to use the courts free of charge, with the courts to be left open for access by all users on a trial basis, to be reviewed in twelve months.
3. Restrict access to the clubhouse with keys available at the Councils, Surat Administration Office when required for use.

This matter had been laid on the table earlier during the meeting to allow the reporting officer to provide suggested wording in consideration of weekend access to the courts. This information to hand, Council resumed its deliberations.

**Resolution No. OM/04.2024/40**

**Moved Cr Hancock**

**Seconded Cr Vincent**

**That Council repeal Resolution Number GM/02.2019.82 and replace with:**

**That Council:**

1. Take over the management of the Surat Tennis Courts and Clubhouse.
2. Allow the community to continue to use the courts free of charge.
3. Lock the courts with key access available to the public.
4. Implement a solution that provides court access out of Council’s regular hours of business.
5. Restrict access to the clubhouse with keys available at the Councils Surat Administration Office when required for use.

CARRIED

9/0

**Responsible Officer**

**Leases and Agreements Administration Officer**

**Item Number:** 14.1 **File Number:** D24/18446

**SUBJECT HEADING:** MATERIAL CHANGE OF USE - DWELLING HOUSE (DOMESTIC OUTBUILDING) -(FILE REF: 2024/21027)

**Officer's Title:** Planning Officer

**Executive Summary:**

*Kevely Pty Ltd has submitted a development application seeking approval for a Material Change of Use for a Dwelling House (Domestic Outbuilding) at 5 Appleby Close, Roma being Lot 3 SP180953 (the subject premises).*

*The application proposes construction of a 6m x 6m gabled carport setback approximately 300mm from the boundary frontage (Appleby Close) which is significantly closer than the prescribed frontage setbacks on 6m in the General Residential Zone.*

*This matter had been laid on the table earlier during the meeting to allow the reporting officer to make contact with the applicant. This completed, Council resumed its deliberations.*

**Resolution No. OM/04.2024/41**

**Moved Cr O'Neil**

**That Council defer the decision on Item 14.1 until an upcoming ordinary meeting of Council to allow for an on-site visit to be undertaken prior to decision on the matter.**

CARRIED

9/0

**Responsible Officer**

**Planning Officer**

**Item Number:** 14.2 **File Number:** D24/28147

**SUBJECT HEADING:** YULEBA MEMORIAL HALL - MANAGEMENT RETURNED TO COUNCIL

**Officer's Title:** Leases and Agreements Administration Officer

**Executive Summary:**

*Council received correspondence from the outgoing Yuleba Memorial Hall Executives advising that their committee has ceased to operate. The club are handing management of the Yuleba Memorial Hall back to Council as it is a Council owned facility.*

**Resolution No. OM/04.2024/42**

**Moved Cr Seawright**

**Seconded Cr Davis**

**That Council:**

1. Take over the management of the Yuleba Memorial Hall.
2. Hire as per Councils Fees and Charges.
3. Complete a structural inspection and submit a report of the findings back to Council ahead of the Cobb and Co one hundred year festival in August 2024.
4. Be presented with an urgent Officer's Report should the structural inspection identify any urgent repairs in advance of the Cobb and Co Festival.

CARRIED

9/0

**Responsible Officer**

**Leases and Agreements Administration Officer**

### Declaration of Interest

Item	C.1
Description	2023/24 Quarter 3 Budget Review
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	My Employer; WestWet Plumbing
Particulars of Interest	With regard to discussion re Community Arts Complex Roof leaks, I do casual administrative work for WestWet Plumbing who I understand have performed repairs on the roof leaks from time to time.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

#### Resolution No. OM/04.2024/43

Moved Cr Seawright

Seconded Cr Davis

**That it is in the public interest that Councillor Brumpton participates and votes on agenda item C.1 because a reasonable person would trust that the decision is made in the public interest.**

CARRIED

8/0

### Declaration of Interest

Item	C.1
Description	2023/24 Quarter 3 Budget Review
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	My Daughter Erin Brumpton
Particulars of Interest	With regard to discussion re Art Gallery Airconditioner. My daughter Erin works at the Library which is in the same complex however I understand it is a different air conditioning system/s in the Gallery and Walk of Art.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

#### Resolution No. OM/04.2024/44

Moved Cr O'Neil

Seconded Cr Seawright

**That it is in the public interest that Councillor Brumpton participates and votes on agenda item C.1 because a reasonable person would trust that the decision is made in the public interest.**

CARRIED

8/0

### Statement – By Cr Cameron O’Neil

Cr O’Neil informed the meeting that in relation to Item LC.3 – Recruitment of Chief Executive Officer (being the same title for a report at the ordinary meeting on 10 April 2024 – Item C.2), he had at that meeting declared a declarable conflict of interest in the matter. Cr O’Neil further advised that the matter he had referred to in his declaration at the last meeting has now closed.

Cr O’Neil requested this statement be recorded in the minutes of this meeting.

### CONFIDENTIAL ITEMS

<b>Resolution No. OM/04.2024/45</b>		
<b>Moved Cr O’Neil</b>		<b>Seconded Cr Brumpton</b>
<p>In accordance with the provisions of section 254J(3) of the <i>Local Government Regulation 2012</i>, that Council resolve to close the meeting to the public [at 11.27am] to discuss confidential items that its Councillors consider is necessary to close the meeting.</p> <p>In accordance with Section 254J(5) of the <i>Local Government Regulation 2012</i>, the following table provides:</p> <ul style="list-style-type: none"> <li>• The matters to be discussed;</li> <li>• An overview of what is to be discussed while the meeting is closed.</li> </ul>		
<b>Agenda Item</b>	<b>Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)</b>	<b>Overview</b>
<b>C.1 – 2023/24 Quarter 3 Budget Review</b>	Section 254J(3)(c) the local government’s budget.	In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.
<b>C.2 – Sale of Land for Overdue Rates &amp; Charges – Public Auction</b>	Section 254J(3)(e) Legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	The purpose of this report is to provide Council with an update on progress of properties included in the “Sale of Land” statutory process and to request confirmation of the amount for the reserve price to be set at auction for each property.
<b>LC.1 – Play Our Way Program Grant Opportunity</b>	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	Council is eligible to apply for funding for projects under the Australian Government’s Play our Way Program.  This report provided Council a summary of this funding opportunity and a recommendation for Council to consider applying for funding under the program.
<b>LC.2 – Environmental Protection Order – EPPR00407513</b>	Section 254J(3)(i) a matter the local government is required to keep confidential	Council was issued an Environmental Protection Order (EPPR00407513) from the Department of Environment, Science and Innovation on 25 January 2024.



	under a law of, or formal arrangement with, the Commonwealth or a State.	This report formally tables the Environmental Protection Order to Council and provides an overview and update of the actions undertaken, and planned to be undertaken, in response to the order.
LC.3 – Recruitment of Chief Executive Officer	Section 254J(3)(a) the appointment, discipline or dismissal of the Chief Executive Officer	At the Ordinary Meeting on 10 April 2024, Council resolved to commence the planning for the recruitment process for the Chief Executive Officer in accordance with s194 of the Local Government Act 2009.  This report outlines the key responsibilities in relation to the appointment of a Chief Executive Officer, as well possible options to consider regarding the recruitment process.
CARRIED		9/0

<b>Responsible Officer</b>	
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Cr O'Neil left the meeting at 11.54am, and returned at 11.57am.

**COUNCIL ADJOURNED THE MEETING  
FOR LUNCH AT 12.57pm**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS  
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.46pm**

Cr O'Neil left the meeting at 2.02pm, and returned at 2.04pm.

Cr Hancock left the meeting at 2.30pm, and returned at 2.31pm.

Cr Birkett left the meeting at 2.45pm and did not return for the remainder of the meeting.

<b>Resolution No. OM/04.2024/46</b>
<b>Moved Cr O'Neil</b> <span style="float: right;"><b>Seconded Cr Seawright</b></span>
<b>That Council open the meeting to the public [at 3.17pm].</b>
CARRIED <span style="float: right;">8/0</span>

**Item Number:**

**C.1**

**File Number: D24/34092**

**SUBJECT HEADING:**

**2023/24 QUARTER 3 BUDGET REVIEW**

**Officer's Title:**

**Director - Corporate Services**

***Executive Summary:***

*In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.*

Resolution No. OM/04.2024/47

Moved Cr Brumpton

Seconded Cr Vincent

That Council:

1. Adopt the Quarter 3 2023/24 revised budget as presented and including amendments noted in point 4 of this motion.
2. Adopt the revised financial statements for 2023/24 budget amendments as shown in the report's attachments:
  - Revised Budget Financial Statements 2023/24 & following two years
  - Revised Budget Financial Statements 2023/24 & following nine years
  - Revised Financial Sustainability Ratios 2023/24
  - Total Value of Change in Rates and Charges

And that the documents be placed on the Council website - <http://www.maranoa.qld.gov.au/council/budgets>

3. Be presented a report at an upcoming meeting –
  - Which investigates potential options for funding \$25,000 for beautification works in the towns of Surat and Yuleba in preparation for the upcoming Cobb & Co Festival in August 2024.
  - Confirmation of Council's financial and in-kind support to date for the 2024 Cobb & Co Festival.
4. Consult with Roma on Bungil Gallery Committee to agree on an appropriate replacement air-conditioning system, and commit funds of up to \$140,000 for replacement of the air-conditioning unit at the Roma On Bungil Gallery in the 2023/24 budget, drawn from:
  - Work Order 24509 (\$12,300)
  - Work Order 24554 Bassett Park(unallocated/uncommitted) (\$105,000)
  - Work Order 24748 Bassett electrical budget allocation(\$65,000)

CARRIED

8/0

Responsible Officer

Director - Corporate Services

**Section 150F A (2)(e) of the *Local Government Act 2009***

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**Item Number:** C.2 **File Number:** D24/34682

**SUBJECT HEADING:** SALE OF LAND FOR OVERDUE RATES & CHARGES - PUBLIC AUCTION

**Officer's Title:** Director - Corporate Services

**Executive Summary:**

*The purpose of this report was to provide Council with an update on progress of properties included in the "Sale of Land" statutory process and to request confirmation of the amount for the reserve price to be set at auction for each property.*

**Resolution No. OM/04.2024/48**

**Moved Cr O'Neil**

**Seconded Cr Vincent**

**That Council:**

1. Receive and note the progress of Resumption of Rates: Sale of Land proceedings.
2. Endorse Column (b) as the reserve price set for each property disclosed on the Auction Listing, as circulated by the Chief Executive officer during the meeting in an email at 3.02pm.

CARRIED

8/0

**Responsible Officer**

**Director - Corporate Services**

**LATE CONFIDENTIAL ITEMS**

**Item Number:** LC.1 **File Number:** D24/35900

**SUBJECT HEADING:** PLAY OUR WAY PROGRAM GRANT OPPORTUNITY

**Officer's Title:** Director - Warroo  
 Program Funding & Budget Coordinator

**Executive Summary:**

*Council is eligible to apply for funding for projects under the Australian Government's Play our Way Program. This report provided Council a summary of this funding opportunity and a recommendation for Council to consider applying for funding under the program.*

**Resolution No. OM/04.2024/49**

**Moved Cr Seawright**

**Seconded Cr Brumpton**

**That Council:**

1. Apply for funding under the Australian Government's Play our Way Program:
  - Stream 1: Facilities
  - Project 1 – Renew Lighting at the Surat Tennis Courts
2. Include the proposed co-contributions in the 2024/25 budget if successful.
3. Authorise the Chief Executive Officer, or delegate, to sign funding agreement and any other necessary documentation if successful.

CARRIED

8/0

**Responsible Officer**

**Director - Warroo**

**Item Number:** LC.2 **File Number:** D24/36785

**SUBJECT HEADING:** ENVIRONMENTAL PROTECTION ORDER - EPPR00407513

**Author and Officer's Title:** (Acting) Chief Executive Officer

**Executive Summary:**

*Council was issued an Environmental Protection Order (EPPR00407513) from the Department of Environment, Science and Innovation on 25 January 2024.*

*This report formally tabled the Environmental Protection Order to Council and provides an overview and update of the actions undertaken, and planned to be undertaken, in response to the order.*

<b>Resolution No. OM/04.2024/50</b>	
<b>Moved Cr Vincent</b>	<b>Seconded Cr Davis</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Receive and note the Officer's report as presented.</li> <li>2. Be presented with a monthly information report and update on the activities undertaken in response to Environmental Protection Order - EPPR00407513.</li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>(Acting) Chief Executive Officer</b>
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**Item Number:** LC.3 **File Number:** D24/36783

**SUBJECT HEADING:** RECRUITMENT OF CHIEF EXECUTIVE OFFICER

**Officer's Title:** (Acting) Chief Executive Officer

**Executive Summary:**

*At the Ordinary Meeting on 10 April 2024, Council resolved to commence the planning for the recruitment process for the Chief Executive Officer in accordance with s194 of the Local Government Act 2009.*

*This report outlined the key responsibilities in relation to the appointment of a Chief Executive Officer, as well possible options to consider regarding the recruitment process.*

<b>Resolution No. OM/04.2024/51</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Davis</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Receive this report by way of update to Council Resolution OM/04.2024/23.</li> <li>2. Appoint Peak Services Recruitment to support Council in the recruitment of the Chief Executive Officer with funds to be drawn from Recruitment &amp; Onboarding General Ledger 2164.2152.</li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>(Acting) Chief Executive Officer</b>
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## **CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.28pm.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 7 May 2024, at Roma Administration Centre.**