

NOTICE OF MEETING & AGENDA

Ordinary Meeting

Tuesday 7 May 2024

Roma Administration Centre

NOTICE OF MEETING

Date: 2 May 2024

Mayor: Councillor W M Taylor

Deputy Mayor: Councillor C J O'Neil

Councillors: Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Acting Chief Executive Officer: Cameron Hoffmann

Executive Management: Erik Lambert – Director Corporate Services
Stephen Scott – Director Bendemere
Seamus Batstone – Director Engineering
Lee Jackson – Director Bungil
Thea Griffin – (Acting) Director Regional Development,
Environment and Planning
Dean Ellwood – Director Roma
Mathew Gane – Director Warroo

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **7 May, 2024 at 9:00 AM.**



Cameron Hoffmann
Acting Chief Executive Officer

TABLE OF CONTENTS

Item No	Subject
1	Welcome
2	Attendances
3	Confirmation of Minutes Ordinary 24 April 20244
4	Declaration of Conflicts of Interest
5	On the Table
6	Presentations/Petitions and Deputations
7	Consideration of notices of business
8	Consideration of notices of motion
9	Reception of notices of motion for next meeting

Reports

10	Office of the CEO
11	Corporate Services
11.1	Consideration of Elected Member Attendance - TSBE Enterprise Evening and LGAQ Civic Leaders Forum25 Prepared by: Lead Officer - Elected Members & Community Engagement
12	Engineering
13	Reports - Local Area Directors
13.1	Surat Water Usage Update - 2023/2429 Prepared by: Director - Warroo Attachment : Surat Water Update - Summer 2024.....34
14	Regional Development
14.1	Applications through Regional Arts Development Fund (RADF) Program 2023/2024.....35 Prepared by: Regional Arts and Culture Officer

Status Reports

Next General Meeting

- To be held at the Roma Administration Centre on 24 May 2024.

Confidential Items

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

C Confidential Items

C.1 Roma Country Music Festival - 29 & 30 November 2024

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

C.2 Lease of Paddock 9 - Dargal Road, Roma

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

C.3 Purchase of Property - 103 Alice Street, Mitchell

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

C.4 Proposed Community Safety Fees and Charges for the 2024/25 Financial Year

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.

C.5 Sundry Debtors - Write Off Report

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

C.6 Recruitment of Chief Executive Officer Update: Recruitment Documentation

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(a) the appointment, discipline or dismissal of the chief executive officer.

Councillor Business

15 Councillor Business

Closure

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 24 APRIL 2024 SCHEDULED TO COMMENCE AT 9:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett (by Microsoft Teams from 9.01am – 2.45pm), Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Acting Chief Executive Officer – Cameron Hoffmann and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Corporate Services – Erik Lambert, Director Bungil – Lee Jackson, Director Engineering – Seamus Batstone, (Acting) Director Regional Development, Environment and Planning – Thea Griffin (By Microsoft Teams), Director Roma – Dean Ellwood, Director Warroo – Mathew, Operations Chief Financial Officer – Fleur Humprey, Manager Finance – Dee Sullivan, Manager Planning, Building & Development Services – Kate Swepson, Lead Local Development Officer – Georgie Adams-Woodall, (Acting Manager) - Regional Facilities Management – Leah Cooper, Program Funding & Budget Coordinator – Cindy Irwin, Governance Officer – Grace Pobar, Management Accountant – Ramoncito Cruz.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.01am.

CONFIRMATION OF MINUTES

Resolution No. OM/04.2024/25

Moved Cr O'Neil

Seconded Cr Brumpton

That the minutes of the Ordinary Meeting held on 10 April 2024 be confirmed.

CARRIED

9/0

ON THE TABLE

Item C.2 – Sale of Land for Overdue Rates & Charges – Public Auction was deferred at the ordinary meeting on 10 April 2024.

CONSIDERATION OF NOTICES OF MOTION

Item Number: 8.1 **File Number:** D24/28152

SUBJECT HEADING: SURAT TENNIS COURTS - REPEAL

Officer's Title: Leases and Agreements Administration Officer

Original Resolution Meeting Date: 27 February 2019

Original Resolution Number: GM/02.2019/82

Original Resolution:

1. Council take over the management of the Surat Tennis Courts and Clubhouse.
2. Allow the community to continue to use the courts free of charge, with the courts to be left open for access by all users on a trial basis, to be reviewed in twelve months.
3. Restrict access to the clubhouse with keys available at the Councils, Surat Administration Office when required for use.

Moved Cr Hancock

Seconded Cr Vincent

That Council repeal Resolution Number GM/02.2019.82 and replace with:

That Council:

1. Take over the management of the Surat Tennis Courts and Clubhouse.
2. Allow the community to continue to use the courts free of charge.
3. Lock the courts with key access available to the public from Council for a twelve month trial basis.
4. Review usage following trial and add the facility to Council's fees and charges if warranted.
5. Restrict access to the clubhouse with keys available at the Councils Surat Administration Office when required for use.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr Hancock proposing to amend the motion:

Moved Cr Hancock

That Council defer this matter until the next ordinary meeting [*to explore options for weekend access*].

NO VOTE TAKEN

Further discussion followed and a 'Seconder' was not called for the amendment and not vote taken. Cr O'Neil then proposing the following procedural motion:

Resolution No. OM/04.2024/26

Moved Cr O'Neil

That this lay on the table until later in the meeting [to consider appropriate wording in consideration of weekend access arrangements].

CARRIED

9/0

Item Number: 8.2 File Number: D24/33604

SUBJECT HEADING: ELECTED MEMBERS - PAYG/ELIGIBLE LOCAL GOVERNING BODY

Officer's Title: Operations Manager - Finance

Original Resolution Meeting Date: 10 April 2024

Original Resolution Number: OM/04.2024/21

Original Resolution:

That Council be considered as an Eligible Local Governing Body under the Tax Administration Act 1953 for taxation purposes.

Resolution No. OM/04.2024/27

Moved Cr O'Neil

Seconded Cr Brumpton

That Council amend Resolution Number OM/04.2024/21 to read as follows:

That Mayor and Councillor fees be subject to income tax withholding under Part 2-5 of the Taxation Administration Act 1953 – sections 446-5 of Schedule 1, with effect from 26 April 2024.

CARRIED

9/0

Responsible Officer

Operations Manager - Finance

BUSINESS

CORPORATE SERVICES

Item Number: 11.1 File Number: D24/34930

SUBJECT HEADING: SETTING OF MEETING DATES MAY 2024 - DECEMBER 2024

Officer's Title: Lead Officer - Elected Members & Community Engagement

Executive Summary:

This report was prepared for Council to consider setting of meeting dates and times from May 2024 – December 2024.

Resolution No. OM/04.2024/28
Moved Cr O'Neil
Seconded Cr Davis
That Council:

1. Adopt the ordinary meeting schedule as proposed.
2. Hold all ordinary meetings and briefings at Council's Roma Administration Centre.
3. Commence all ordinary meetings at 9.00am (subject to agreed change by Council).
4. Hold Councillor briefings (including an agenda familiarisation segment) on the day prior to each ordinary meeting (noting that after May, this will generally be on the 2nd and 4th Tuesday of each month, commencing at 9.30am (subject to agreed change by Council).
5. Hold Councillor briefings on the 1st and 3rd Wednesday of each month (when required), commencing at 9.30am (subject to agreed change by Council).
6. At an upcoming briefing, further discuss transitioning one of the briefing days to a planned schedule of community engagement activities across the region to commence after adoption of the 2024/25 budget.

CARRIED

9/0

Responsible Officer
Lead Officer - Elected Members & Community Engagement
Item Number:

11.2

File Number: D24/27790

SUBJECT HEADING:
ELECTION OF THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S (LGAQ) POLICY EXECUTIVE DISTRICT REPRESENTATIVES 2024 - 2028
Officer's Title:
Lead Officer - Elected Members & Community Engagement
Executive Summary:

Correspondence has been received from Local Government Association of Queensland (LGAQ) calling nominations for the election of District No.05 –representative for the LGAQ Policy Executive term 2024 - 2028.

Resolution No. OM/04.2024/29
Moved Cr Hancock
Seconded Cr Davis
That Council:

1. Receive the letter as presented and attached to the officer's report.
2. Nominate Cr Cameron O'Neil for the LGAQ Policy Executive term 2024 – 2028 - District No. 05.

CARRIED

9/0

Responsible Officer
Lead Officer - Elected Members & Community Engagement

Item Number: 11.3 **File Number:** D24/29527

SUBJECT HEADING: 2023/24 QUARTER 3 PROGRESS REPORT - OPERATIONAL PLAN TO 31 MARCH 2024

Officer's Title: Governance Officer

Executive Summary:

This report presented the third quarter's progress on implementing the Corporate Plan and Operational Plan by Function.

Resolution No. OM/04.2024/30

Moved Cr O'Neil

Seconded Cr Vincent

That Council:

1. Receive and note the contents of the 2023/24 Quarter 3 report.
2. Endorse the Quarter 3 report as presented in accordance with Section 104 (7) of the *Local Government Act 2009*.
3. Publish the Quarter 3 report on Councils website accordingly.

CARRIED

9/0

Responsible Officer

Governance Officer

Item Number: 11.4 **File Number:** D24/31074

SUBJECT HEADING: MONTHLY FINANCIAL REPORT AS AT 29 FEBRUARY 2024

Officer's Title: Management Accountant

Executive Summary:

The purpose of this report is for the Chief Executive Officer to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 29 February 2024.

Resolution No. OM/04.2024/31

Moved Cr Brumpton

Seconded Cr Seawright

That Council receive and note the Monthly Financial Report for the period ended 29 February 2024.

CARRIED

9/0

During discussions on the following item, comments were introduced regarding the Roma Airport. As a result, Cr Flynn identified a conflict on the matter and made the following declaration.

Declaration of Interest

Item	11.5
Description	Monthly Financial Report as at 31 March 2024
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My business interests relate to the activities at the Roma Airport
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Flynn left the meeting at 9.50am.

Item Number: 11.5 **File Number:** D24/33842

SUBJECT HEADING: MONTHLY FINANCIAL REPORT AS AT 31 MARCH 2024

Officer's Title: Management Accountant

Executive Summary:

The purpose of this report is for the Chief Executive Officer to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 31 March 2024.

Resolution No. OM/04.2024/32

Moved Cr Vincent

Seconded Cr Hancock

That Council receive and note the Monthly Financial Report for the period ended 31 March 2024.

CARRIED

8/0

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each Councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Flynn returned to the meeting at 9.55am.

REPORTS - LOCAL AREA DIRECTORS

Item Number: 13.1 **File Number:** D24/30231
SUBJECT HEADING: WARROO SPORTING COMPLEX - ADDITIONAL WATER STORAGE
Location: Surat
Officer's Title: Director - Warroo

Executive Summary:

Council requested a report (Resolution No. OM/02.2024/42) regarding approximate additional water storage capacity at the Warroo Sporting Complex to benefit the User Groups of the complex and Cobb and Co Festival.

Resolution No. OM/04.2024/33
Moved Cr Hancock
Seconded Cr Brumpton
That Council:

1. Receive and note the report and officers recommendation.
2. Include a new capital works project in the 2024/25 budget named 'Warroo Sporting Complex Water Project' for the funds of \$50,000 (ex GST) to fund additional water tank storage, pumps, earthworks, and connections.
3. Update the Surat Disaster Management Plan to include asset improvements to the site.

CARRIED

9/0

Responsible Officer
Director - Warroo
Declaration of Interest

Item	13.2
Description	Community Grant Applications Round 2 2023/24
Declaring Councillor	Cr Brendan Seawright
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am the President of the Wallumbilla Show Society and the group has put forward an application under the funding round.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	13.2
Description	Community Grant Applications Round 2 2023/24
Declaring Councillor	Cr Amber Davis
Person with the interest Related party / close associate / other relationship	Bessie Ice Creams and my daughters.
Particulars of Interest	Our business, Bessie Ice Creams will be operating at the Cobb & Co Surat Mini Show, as well as Cobb & Co Festival events. Also, my daughters attend dance at Sol Dance and Step Into Dance is a subcommittee of Sol Dance.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	13.2
Description	Community Grants Applications Round 2 2023/2024
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	My employer West Wind Energy
Particulars of Interest	Sculptures Outback is applying for a community grant and I understand that West Wind Energy is providing sponsorship for a grant in 2024.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/04.2024/34

Moved Cr Hancock

Seconded Cr Vincent

That it is in the public interest that Councillor Brumpton participates and votes on agenda item 13.2 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

5/0

Declaration of Interest

Item	13.2
Description	Community Grants Applications Round 2 2023/2024
Declaring Councillor	Cr John Birkett
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My sister is President of the Maranoa Garden Group and they are listed in the grant applications.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Councillors Birkett, Davis and Seawright left the meeting at 10.17am.

Item Number: 13.2 **File Number:** D24/34213

SUBJECT HEADING: COMMUNITY GRANT APPLICATIONS ROUND 2 2023/24

Officer's Title: Lead Local Development Officer

Executive Summary:

Council is committed to supporting local and regional initiatives that provide opportunities for residents to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities through the Community Grants program.

17 grant applications were received and assessed under Round 2 for 2023/24.

There were 8 Senex Small Grant applications, 8 Community Grant applications and 1 Major Grant application. Out of the 17 grant applications, 16 were recommended for funding.

Resolution No. OM/04.2024/35

Moved Cr O'Neil

Seconded Cr Vincent

That Council:

1. Endorse the recommendations of the assessment panel and approve the following grant applications for payment:

Small Grants:

GROUP	PROJECT	FUNDED
QLD Blue Light Association Inc – Surat Branch	Youth hangout space	\$1,266.50
Dunkeld Pony Club Inc	Murray Cup Shield	\$1,100
Mitchell & District Garden Group	2024 Garden Days	\$1,449
Mungallala Progress and Sporting Association Inc	100th Mungallala Christmas Tree	\$3,000
Maranoa Wildlife Caring & Education Centre	100 Rescue Kits	\$2,357
Surat State School Parents and Citizens Association	Safe on Social Community Session	\$1,600
Yuleba Development Group Inc	Unearthing Balladeers & Bush Poets at Cobb & Co Festival	\$3,000
Wallumbilla Campdraft Committee	Wallumbilla Campdraft – September	\$1,982.80
		TOTAL: \$15,755.30

Community Grants:		
GROUP	PROJECT	FUNDED
Saloon Car Club of Roma & District Inc	Zero turn mower	\$4,500
Wallumbilla Agricultural and Pastoral Association Inc	Building Billa Bonds at Wallumbilla Show	\$8,871
Sculptures Out Back	Advertising 2024 Exhibition – Weekender TV	\$8,250
Multicap Ltd	Establishment of Roma Community Hub	\$3,400
Maranoa Archers Association	Build Shade Structure	\$6,974.60
Surat and District Development Association Inc – Let’s Dance	Sideshow Alley / The Cobb & Co Mini Show Day	\$7,440
Step Into Dance	Dance flooring	\$4,500
		TOTAL: \$43,935.60
Major Grant:		
GROUP	PROJECT	FUNDED
Surat Diggers Race Club Inc	Replace the Visual and Audio Systems	\$10,000
Overall total: \$69,690.90		
CARRIED		6/0

Responsible Officer	Lead Local Development Officer
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<p>Section 150F A (2)(e) of the <i>Local Government Act 2009</i> For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.</p> <p>Name of each eligible councillor who voted on the matter: Cr. Meryl Brumpton, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O’Neil, Cr Wendy Taylor, Cr. Jane Vincent.</p> <p>How each eligible councillors voted: Each Councillor voted in favour of the motion</p>
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At cessation of discussion and decision on the abovementioned item, Councillors Davis and Seawright returned to the meeting at 10.25am, and Cr Birkett returned to the meeting at 10.27am.

REGIONAL DEVELOPMENT

Item Number: 14.1 **File Number:** D24/18446

SUBJECT HEADING: MATERIAL CHANGE OF USE - DWELLING HOUSE (DOMESTIC OUTBUILDING) -(FILE REF: 2024/21027

Officer’s Title: Planning Officer

Executive Summary:

Kevely Pty Ltd has submitted a development application seeking approval for a Material Change of Use for a Dwelling House (Domestic Outbuilding) at 5 Appleby Close, Roma being Lot 3 SP180953 (the subject premises).

The application proposes construction of a 6m x 6m gabled carport setback approximately 300mm from the boundary frontage (Appleby Close) which is significantly closer then the prescribed frontage setbacks on 6m in the General Residential Zone.

Resolution No. OM/04.2024/36
Moved Cr O'Neil

That we lay this on the table until later in the meeting [*To make contact with the applicant regarding potential deferral of the matter to an upcoming meeting*].

CARRIED

9/0

**COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.31am**

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.03am**

Item Number: 14.2 File Number: D24/28147

SUBJECT HEADING: YULEBA MEMORIAL HALL - MANAGEMENT RETURNED TO COUNCIL

Officer's Title: Leases and Agreements Administration Officer

Executive Summary:

Council received correspondence from the outgoing Yuleba Memorial Hall Executives advising that their committee has ceased to operate.

The club are handing management of the Yuleba Memorial Hall back to Council as it is a Council owned facility.

Resolution No. OM/04.2024/37
Moved Cr O'Neil

That this lay on the table until later in the meeting [*To confirm applicable fees and charges arrangements*].

CARRIED

9/0

Declaration of Interest

Item	14.3
Description	Licence with Bureau of Meteorology – Flood Warning Equipment
Declaring Councillor	Cr Johanne Hancock
Person with the interest Related party / close associate / other relationship	Surat Post & News (owned by my husband Graham Hancock and myself).
Particulars of Interest	Surat Post & News has a contractual arrangement with the Bureau of Meteorology to read the weather. (Clarifying this is for reading of the weather only, not river heights).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/04.2024/38

Moved Cr Vincent

Seconded Cr O'Neil

That it is in the public interest that Councillor Hancock participates and votes on agenda item because a reasonable person would trust that the decision is made in the public interest.

CARRIED

8/0

Item Number:

14.3

File Number: D24/34655

SUBJECT HEADING:

LICENCE WITH BUREAU OF METEOROLOGY - FLOOD WARNING EQUIPMENT

Officer's Title:

(Acting Manager) - Regional Facilities Management

Executive Summary:

At the Council Meeting on 13 December 2023, Council resolved to endorse a final licence with the Bureau of Meteorology to install flood warning equipment. The Licence is presented for Council's consideration.

Resolution No. OM/04.2024/39

Moved Cr Hancock

Seconded Cr Brumpton

That Council:

1. Note this report actions item 4 of Resolution No. OM/12.2023/48.
2. Endorse the Licence with the Bureau of Meteorology to install flood warning equipment at:
 - 543007 Forest Vale – Road Reserve, Mount Moffat Road Forestvale
 - 43099 Springfield – Road Reserve, Maranoa River, Springfield Road Eurella
 - 43052 Warkon – Road Reserve, Warkon Road Warkon
 - 44056 Mungallala – 4403 Warrego Highway Mungallala
 - 43063 Surat - Lot 124 River Road Weribone
3. Authorise the Chief Executive Officer (or delegate) to execute the Licence.

CARRIED

9/0

Responsible Officer

(Acting Manager) - Regional Facilities Management

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O’Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number: 8.1 **File Number:** D24/28152

SUBJECT HEADING: SURAT TENNIS COURTS - REPEAL

Officer’s Title: Leases and Agreements Administration Officer

Original Resolution Meeting Date: 27 February 2019

Original Resolution Number: GM/02.2019/82

Original Resolution:

1. Council take over the management of the Surat Tennis Courts and Clubhouse.
2. Allow the community to continue to use the courts free of charge, with the courts to be left open for access by all users on a trial basis, to be reviewed in twelve months.
3. Restrict access to the clubhouse with keys available at the Councils, Surat Administration Office when required for use.

This matter had been laid on the table earlier during the meeting to allow the reporting officer to provide suggested wording in consideration of weekend access to the courts. This information to hand, Council resumed its deliberations.

Resolution No. OM/04.2024/40

Moved Cr Hancock

Seconded Cr Vincent

That Council repeal Resolution Number GM/02.2019.82 and replace with:

That Council:

1. Take over the management of the Surat Tennis Courts and Clubhouse.
2. Allow the community to continue to use the courts free of charge.
3. Lock the courts with key access available to the public.
4. Implement a solution that provides court access out of Council’s regular hours of business.
5. Restrict access to the clubhouse with keys available at the Councils Surat Administration Office when required for use.

CARRIED

9/0

Responsible Officer

**Leases and Agreements Administration
Officer**

Item Number: 14.1 **File Number:** D24/18446

SUBJECT HEADING: MATERIAL CHANGE OF USE - DWELLING HOUSE (DOMESTIC OUTBUILDING) -(FILE REF: 2024/21027)

Officer's Title: Planning Officer

Executive Summary:

Kevely Pty Ltd has submitted a development application seeking approval for a Material Change of Use for a Dwelling House (Domestic Outbuilding) at 5 Appleby Close, Roma being Lot 3 SP180953 (the subject premises).

The application proposes construction of a 6m x 6m gabled carport setback approximately 300mm from the boundary frontage (Appleby Close) which is significantly closer then the prescribed frontage setbacks on 6m in the General Residential Zone.

This matter had been laid on the table earlier during the meeting to allow the reporting officer to make contact with the applicant. This completed, Council resumed its deliberations.

Resolution No. OM/04.2024/41

Moved Cr O'Neil

That Council defer the decision on Item 14.1 until an upcoming ordinary meeting of Council to allow for an on-site visit to be undertaken prior to decision on the matter.

CARRIED

9/0

Responsible Officer

Planning Officer

Item Number: 14.2 **File Number:** D24/28147

SUBJECT HEADING: YULEBA MEMORIAL HALL - MANAGEMENT RETURNED TO COUNCIL

Officer's Title: Leases and Agreements Administration Officer

Executive Summary:

Council received correspondence from the outgoing Yuleba Memorial Hall Executives advising that their committee has ceased to operate. The club are handing management of the Yuleba Memorial Hall back to Council as it is a Council owned facility.

Resolution No. OM/04.2024/42

Moved Cr Seawright

Seconded Cr Davis

That Council:

1. Take over the management of the Yuleba Memorial Hall.
2. Hire as per Councils Fees and Charges.
3. Complete a structural inspection and submit a report of the findings back to Council ahead of the Cobb and Co one hundred year festival in August 2024.
4. Be presented with an urgent Officer's Report should the structural inspection identify any urgent repairs in advance of the Cobb and Co Festival.

CARRIED

9/0

Responsible Officer

Leases and Agreements Administration Officer

Declaration of Interest

Item	C.1
Description	2023/24 Quarter 3 Budget Review
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	My Employer; WestWet Plumbing
Particulars of Interest	With regard to discussion re Community Arts Complex Roof leaks, I do casual administrative work for WestWet Plumbing who I understand have performed repairs on the roof leaks from time to time.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/04.2024/43

Moved Cr Seawright

Seconded Cr Davis

That it is in the public interest that Councillor Brumpton participates and votes on agenda item C.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

8/0

Declaration of Interest

Item	C.1
Description	2023/24 Quarter 3 Budget Review
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	My Daughter Erin Brumpton
Particulars of Interest	With regard to discussion re Art Gallery Airconditioner. My daughter Erin works at the Library which is in the same complex however I understand it is a different air conditioning system/s in the Gallery and Walk of Art.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/04.2024/44

Moved Cr O'Neil

Seconded Cr Seawright

That it is in the public interest that Councillor Brumpton participates and votes on agenda item C.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

8/0

Statement – By Cr Cameron O’Neil

Cr O’Neil informed the meeting that in relation to Item LC.3 – Recruitment of Chief Executive Officer (being the same title for a report at the ordinary meeting on 10 April 2024 – Item C.2), he had at that meeting declared a declarable conflict of interest in the matter. Cr O’Neil further advised that the matter he had referred to in his declaration at the last meeting has now closed.

Cr O’Neil requested this statement be recorded in the minutes of this meeting.

CONFIDENTIAL ITEMS

Resolution No. OM/04.2024/45		
Moved Cr O’Neil		Seconded Cr Brumpton
<p>In accordance with the provisions of section 254J(3) of the <i>Local Government Regulation 2012</i>, that Council resolve to close the meeting to the public [at 11.27am] to discuss confidential items that its Councillors consider is necessary to close the meeting.</p> <p>In accordance with Section 254J(5) of the <i>Local Government Regulation 2012</i>, the following table provides:</p> <ul style="list-style-type: none"> • The matters to be discussed; • An overview of what is to be discussed while the meeting is closed. 		
Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – 2023/24 Quarter 3 Budget Review	Section 254J(3)(c) the local government’s budget.	In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.
C.2 – Sale of Land for Overdue Rates & Charges – Public Auction	Section 254J(3)(e) Legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	The purpose of this report is to provide Council with an update on progress of properties included in the “Sale of Land” statutory process and to request confirmation of the amount for the reserve price to be set at auction for each property.
LC.1 – Play Our Way Program Grant Opportunity	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	<p>Council is eligible to apply for funding for projects under the Australian Government’s Play our Way Program.</p> <p>This report provided Council a summary of this funding opportunity and a recommendation for Council to consider applying for funding under the program.</p>
LC.2 – Environmental Protection Order – EPPR00407513	Section 254J(3)(i) a matter the local government is required to keep confidential	Council was issued an Environmental Protection Order (EPPR00407513) from the Department of Environment, Science and Innovation on 25 January 2024.

	under a law of, or formal arrangement with, the Commonwealth or a State.	This report formally tables the Environmental Protection Order to Council and provides an overview and update of the actions undertaken, and planned to be undertaken, in response to the order.
LC.3 – Recruitment of Chief Executive Officer	Section 254J(3)(a) the appointment, discipline or dismissal of the Chief Executive Officer	At the Ordinary Meeting on 10 April 2024, Council resolved to commence the planning for the recruitment process for the Chief Executive Officer in accordance with s194 of the Local Government Act 2009. This report outlines the key responsibilities in relation to the appointment of a Chief Executive Officer, as well possible options to consider regarding the recruitment process.
CARRIED		9/0

Responsible Officer	
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Cr O'Neil left the meeting at 11.54am, and returned at 11.57am.

COUNCIL ADJOURNED THE MEETING
FOR LUNCH AT 12.57pm

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.46pm

Cr O'Neil left the meeting at 2.02pm, and returned at 2.04pm.

Cr Hancock left the meeting at 2.30pm, and returned at 2.31pm.

Cr Birkett left the meeting at 2.45pm and did not return for the remainder of the meeting.

Resolution No. OM/04.2024/46	
Moved Cr O'Neil	Seconded Cr Seawright
That Council open the meeting to the public [at 3.17pm].	
CARRIED	8/0

Item Number: C.1 **File Number:** D24/34092

SUBJECT HEADING: 2023/24 QUARTER 3 BUDGET REVIEW

Officer's Title: Director - Corporate Services

Executive Summary:

In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

Resolution No. OM/04.2024/47

Moved Cr Brumpton

Seconded Cr Vincent

That Council:

1. Adopt the Quarter 3 2023/24 revised budget as presented and including amendments noted in point 4 of this motion.
2. Adopt the revised financial statements for 2023/24 budget amendments as shown in the report's attachments:
 - Revised Budget Financial Statements 2023/24 & following two years
 - Revised Budget Financial Statements 2023/24 & following nine years
 - Revised Financial Sustainability Ratios 2023/24
 - Total Value of Change in Rates and Charges

And that the documents be placed on the Council website - <http://www.maranoa.qld.gov.au/council/budgets>

3. Be presented a report at an upcoming meeting –
 - Which investigates potential options for funding \$25,000 for beautification works in the towns of Surat and Yuleba in preparation for the upcoming Cobb & Co Festival in August 2024.
 - Confirmation of Council's financial and in-kind support to date for the 2024 Cobb & Co Festival.
4. Consult with Roma on Bungil Gallery Committee to agree on an appropriate replacement air-conditioning system, and commit funds of up to \$140,000 for replacement of the air-conditioning unit at the Roma On Bungil Gallery in the 2023/24 budget, drawn from:
 - Work Order 24509 (\$12,300)
 - Work Order 24554 Bassett Park(unallocated/uncommitted) (\$105,000)
 - Work Order 24748 Bassett electrical budget allocation(\$65,000)

CARRIED

8/0

Responsible Officer

Director - Corporate Services

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number: C.2 **File Number:** D24/34682

SUBJECT HEADING: SALE OF LAND FOR OVERDUE RATES & CHARGES - PUBLIC AUCTION

Officer's Title: Director - Corporate Services

Executive Summary:

The purpose of this report was to provide Council with an update on progress of properties included in the "Sale of Land" statutory process and to request confirmation of the amount for the reserve price to be set at auction for each property.

Resolution No. OM/04.2024/48

Moved Cr O'Neil

Seconded Cr Vincent

That Council:

1. Receive and note the progress of Resumption of Rates: Sale of Land proceedings.
2. Endorse Column (b) as the reserve price set for each property disclosed on the Auction Listing, as circulated by the Chief Executive officer during the meeting in an email at 3.02pm.

CARRIED

8/0

Responsible Officer

Director - Corporate Services

LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D24/35900

SUBJECT HEADING: PLAY OUR WAY PROGRAM GRANT OPPORTUNITY

Officer's Title: Director - Warroo
Program Funding & Budget Coordinator

Executive Summary:

Council is eligible to apply for funding for projects under the Australian Government's Play our Way Program. This report provided Council a summary of this funding opportunity and a recommendation for Council to consider applying for funding under the program.

Resolution No. OM/04.2024/49

Moved Cr Seawright

Seconded Cr Brumpton

That Council:

1. Apply for funding under the Australian Government's Play our Way Program:
 - Stream 1: Facilities
 - Project 1 – Renew Lighting at the Surat Tennis Courts
2. Include the proposed co-contributions in the 2024/25 budget if successful.
3. Authorise the Chief Executive Officer, or delegate, to sign funding agreement and any other necessary documentation if successful.

CARRIED

8/0

Responsible Officer

Director - Warroo

Item Number: LC.2 **File Number:** D24/36785

SUBJECT HEADING: ENVIRONMENTAL PROTECTION ORDER - EPPR00407513

Author and Officer's Title: (Acting) Chief Executive Officer

Executive Summary:

Council was issued an Environmental Protection Order (EPPR00407513) from the Department of Environment, Science and Innovation on 25 January 2024.

This report formally tabled the Environmental Protection Order to Council and provides an overview and update of the actions undertaken, and planned to be undertaken, in response to the order.

Resolution No. OM/04.2024/50

Moved Cr Vincent

Seconded Cr Davis

That Council:

1. Receive and note the Officer's report as presented.
2. Be presented with a monthly information report and update on the activities undertaken in response to Environmental Protection Order - EPPR00407513.

CARRIED

8/0

Responsible Officer

(Acting) Chief Executive Officer

Item Number: LC.3 **File Number:** D24/36783

SUBJECT HEADING: RECRUITMENT OF CHIEF EXECUTIVE OFFICER

Officer's Title: (Acting) Chief Executive Officer

Executive Summary:

At the Ordinary Meeting on 10 April 2024, Council resolved to commence the planning for the recruitment process for the Chief Executive Officer in accordance with s194 of the Local Government Act 2009.

This report outlined the key responsibilities in relation to the appointment of a Chief Executive Officer, as well possible options to consider regarding the recruitment process.

Resolution No. OM/04.2024/51

Moved Cr O'Neil

Seconded Cr Davis

That Council:

1. Receive this report by way of update to Council Resolution OM/04.2024/23.
2. Appoint Peak Services Recruitment to support Council in the recruitment of the Chief Executive Officer with funds to be drawn from Recruitment & Onboarding General Ledger 2164.2152.

CARRIED

8/0

Responsible Officer

(Acting) Chief Executive Officer

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.28pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 7 May 2024, at Roma Administration Centre.

UNCONFIRMED

OFFICER REPORT

Meeting: Ordinary 7 May 2024

Date: 1 May 2024

Item Number: 11.1

File Number: D24/39238

SUBJECT HEADING: Consideration of Elected Member Attendance -
TSBE Enterprise Evening and LGAQ Civic
Leaders Forum

Classification: Open Access

Officer's Title: Lead Officer - Elected Members & Community
Engagement

Executive Summary:

Formalisation of elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Officer's Recommendation:

That Council:

1. Endorse the attendance of <insert name/s> at the TSBE Enterprise Evening on 20 May 2024 in Brisbane, and <insert name/s> at the LGAQ Civic Leaders Summit on 21 and 22 May 2024 at HOTA, Gold Coast.
2. Draw the required funds from attending individual Councillor Conference budgets.

Context (Why is the matter coming before Council?):

For endorsement of Councillor attendance at the LGAQ Civic Leaders Summit.

Background (Including any previous Council decisions):

TSBE Enterprise Evening

TSBE are holding their annual Enterprise Evening at Queensland Parliament in Brisbane on Monday 20 May 2024. An address will be delivered by the Hon Glenn Butcher, Minister for Regional Development and Manufacturing and Minister for Water.

Minister Butcher will be discussing the Government's pipeline of works and opportunities in Toowoomba and the Darling Downs; including the Toowoomba to Warwick Pipeline, and how Government is working with regional councils to keep the cost of water infrastructure down.

He will discuss the Queensland Government's strong push for a future 'Made in Queensland', which is backed in by support for regional manufacturers through the Department, as well as new opportunities through the Queensland Energy and Jobs Plan.

Mayor Taylor and Cr O'Neil have indicated an interest in attending this key networking event at a recent diary meeting, which will take place the day prior to the LGAQ Civic Leaders Summit.

LGAQ Civic Leaders Summit

The LGAQ Civic Leaders Summit is a unique event in local government in Australia which brings together Queensland mayors, deputy mayors, councillors, CEO's and senior officers.

The theme for this year's summit is Enhancing local leadership and will explore different ways leaders can create and sustain trust and influence through their relationships to foster liveability in Queensland communities of all sizes.

Options Considered:

1. Attendance at these events
2. Nonattendance at these events (not recommended)

Recommendation:

That Council:

3. Endorse the attendance of <insert name/s> at the TSBE Enterprise Evening on 20 May 2024 in Brisbane, and <insert name/s> at the LGAQ Civic Leaders Summit on 21 and 22 May 2024 at HOTA, Gold Coast.
4. Draw the required funds from attending individual Councillor Conference budgets.

Risks:

Risk	Description of likelihood & consequences
Mitigated	The act requires that elected Councillor's attendance at conferences and deputations be permitted by the local government. Unauthorised Councillor attendance at conferences could compromise insurance entitlements should circumstances arise that lead to the submission of an insurance claim.
Potential missed opportunity to represent the interests of Maranoa Regional Council	This is mitigated by attendance at these key industry events.

Policy and Legislative Compliance:

Expenses Reimbursement Policy (Councillors)

Budget / Funding (Current and future):

TSBE Enterprise Evening

Item	Estimated Cost (per person)
Event registration	\$95 (Member fee)
Accommodation	\$490
Incidentals estimate	\$100
Total estimate	\$685

LGAQ Civic Leaders Summit

Item	Estimated Cost (per person)
Conference registration	\$1,500
Conference Networking Dinner	\$150
Accommodation	\$300
Incidentals estimate	\$150
Flights (return)	\$432
Hire Car	\$207
Total estimate	\$2,739

Timelines / Deadlines:

Attendances need to be endorsed prior to conference / meeting date.

Consultation (Internal / External):

Councillors of Maranoa Regional Council.

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/a

Acronyms:

Acronym	Description
LGAQ	Local Government Association of Queensland Ltd
TSBE	Toowoomba and Surat Basin Enterprise
HOTA	Home of the Arts

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate plan 2023-2028
Corporate Plan Pillar 4: Accountability
4.3 Leadership development program

Supporting Documentation:

Nil

Report authorised by:

(Acting) Chief Executive Officer

OFFICER REPORT**Meeting:** Ordinary 7 May 2024**Date:** 29 April 2024**Item Number:** 13.1**File Number:** D24/38559**SUBJECT HEADING:** Surat Water Usage Update - 2023/24**Classification:** Open Access**Officer's Title:** Director - Warroo

Executive Summary:

Surat has a dual water supply system with potable and raw water. The volume available for use is determined by the allocation and the level of the river. Water restrictions are required to assist council officers in managing the 350 ML water licence allocation.

Officer's Recommendation:

That Council:

1. Receive and note the report in relation to the Surat water consumption.
2. Note the intent to issue a final water conservation message for May 2024.
3. Approve a restriction, removing all watering for Mondays, commencing Monday 20 May 2024, with the new water schedule proposed is as follows:
 - Wednesday, Friday, and Sunday East may water (6am – 7am & 5pm – 6pm)
 - Tuesday, Thursday, and Saturday West may water (6am – 7am & 5pm – 6pm)
4. Inform the Surat community of the restriction through a letterbox drop.
5. Authorise the lifting of these restrictions 1 July 2024.

Context (*Why is the matter coming before Council?*):

Water restrictions are recommended for Surat, which require Council approval. It is recommended that watering all day Monday be removed from the schedule and reduce watering times during the week from four (4) hours to two (2).

Surat and surrounds had very little rainfall from July to early November 2023. Usage was highest during these months.

Council has introduced water restrictions in the past to Surat to assist with overall management of the water allocation and where it has been exceeded – see Table 3.

The river water extraction licence (51055N) is regulated by the Department of Regional Development, Manufacturing and Water Department under the Water Act 2000.

Under Section 29(5) of this Act, exceedance of a water licence (350 ML) would leave Council liable for a penalty of up to five hundred penalty units (\$77,500).

Background (*Including any previous Council decisions*):

Council Water Treatment Plant had an outage in December 2023 – January 2024 which resulted in the potable water being off-line due to a boil water alert. This resulted in approximately 15 ML of potable water being used to flush the water reticulation network. Council has advised this Department of this issue in relation to our allocation.

Currently the total usage stands at 339 ML of the 350 ML allocation. With eight (7) weeks remaining in the 2023/2024 FY it is likely that our usage will exceed our allocation.

Council is currently underway with a long-term project to connect the new bore to the Surat Water Treatment Plant. Under the terms of the Licence (613310) the 80 ML is to ‘provide a secure water supply for the township of Surat during periods of extreme drought’ and to counter the effects of climate change.

The current watering schedule, for raw water in the town of Surat is as follows – Winter (1 April – 31 August)

- Monday, Wednesday, Friday, and Sunday East may water (6am – 10am & 2pm – 6pm)
- Monday, Tuesday, Thursday, and Saturday West may water (6am – 10am & 2pm – 6pm)

Table 1: Surat Water Allocation (2023/2024)

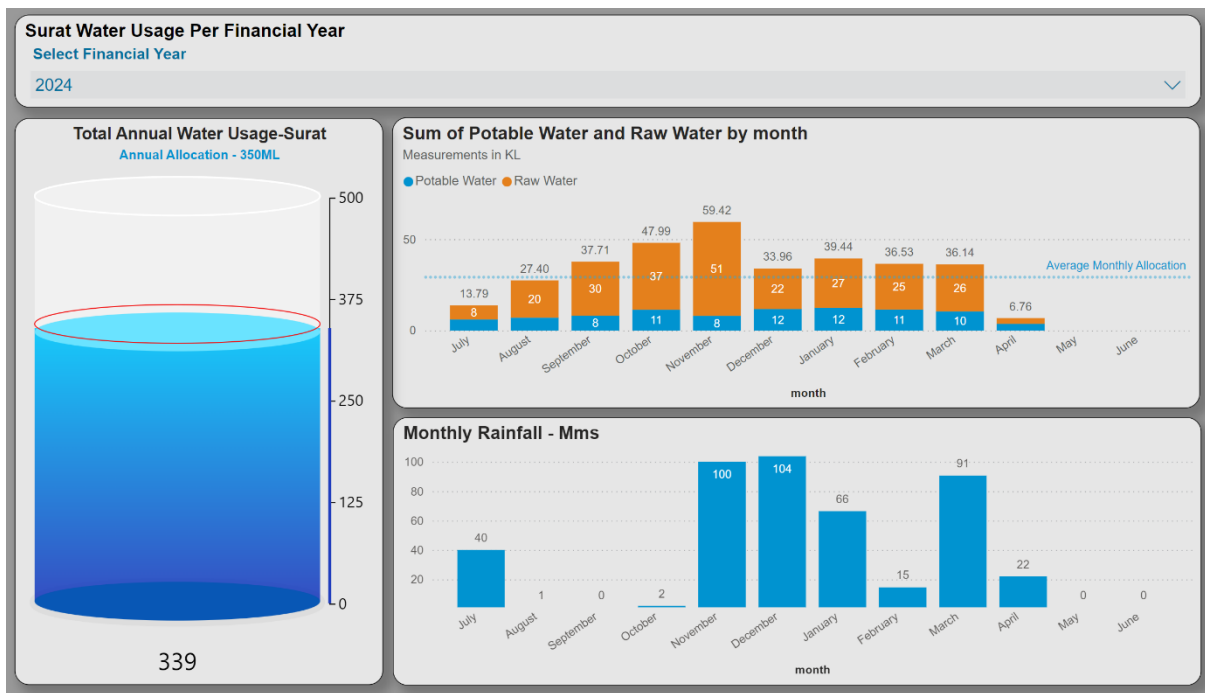


Table 2: Surat Water Allocation (2022/2023)

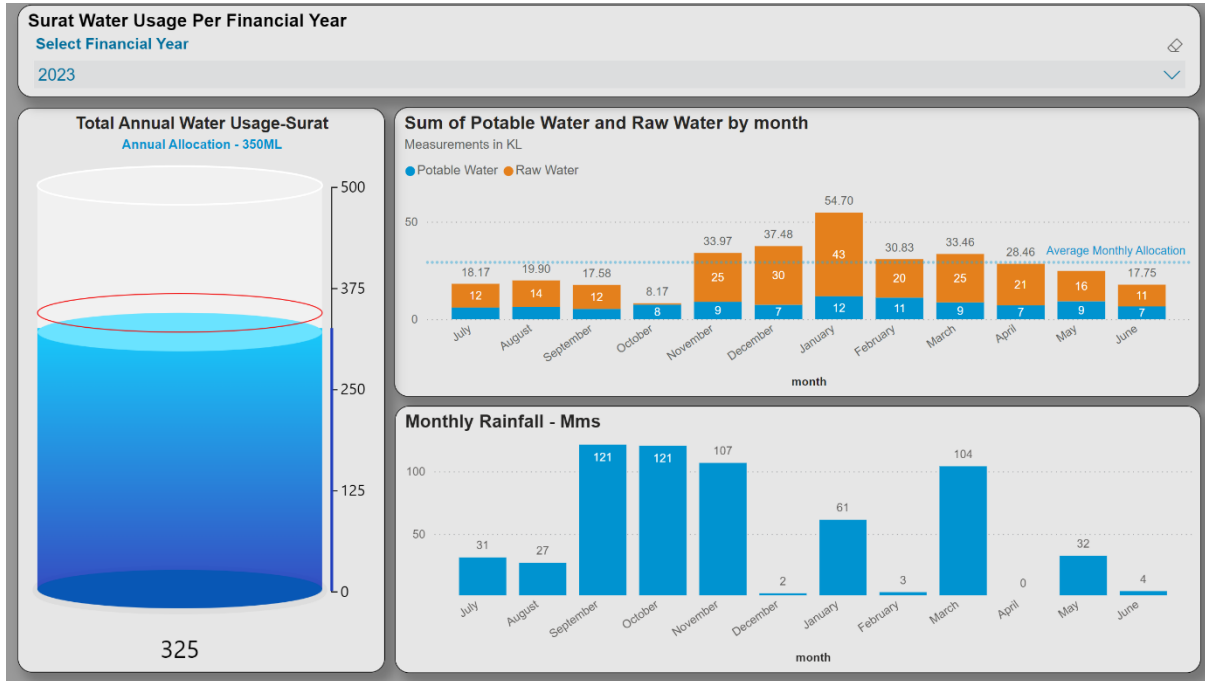
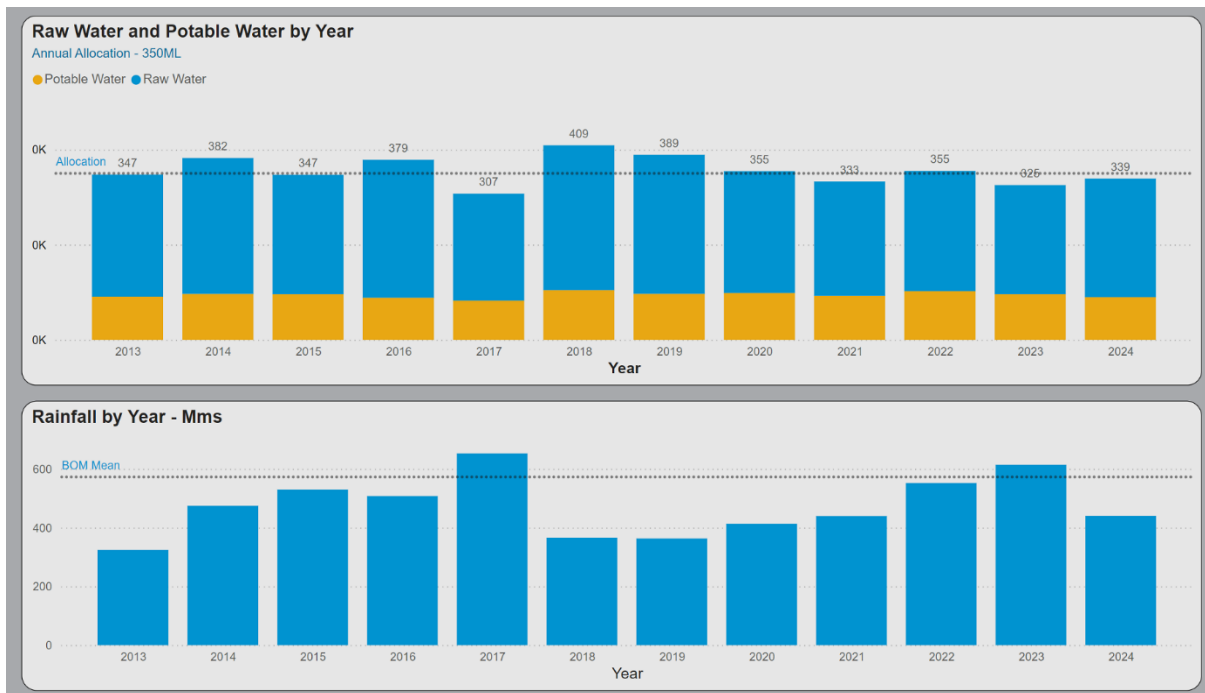


Table 3: Surat Historical Data



Options Considered:

Council issued a water update newsletter in late February 2024 requesting residents consider water saving initiatives.

Council has been waiting for the March results to come in before a decision could be made regarding restrictions – post council election. The March 2023 result indicated continued high consumption levels.

Council has made formal application to the Department indicating additional potable water usage as result of the Water Treatment Plant outage.

Recommendation:

That Council:

1. Receive and note the report in relation to the Surat water consumption.
2. Note the intent to issue a final water conservation message for May 2024.
3. Approve a restriction, removing all watering for Mondays, commencing Monday 20 May 2024, with the new water schedule proposed is as follows:
 - Wednesday, Friday, and Sunday East may water (6am – 7am & 5pm – 6pm)
 - Tuesday, Thursday, and Saturday West may water (6am – 7am & 5pm – 6pm)
4. Inform the Surat community of the restriction through a letterbox drop.
5. Authorise the lifting of these restrictions 1 July 2024.

Risks:

Risk	Description of likelihood & consequences
Financial	Exceeding the allocation may result in a fine of \$77,400 (ex GST). Council is engaging with the department to mitigate this.
Reputational	Water allocation has been exceeded in the past.
Allocation	If Monday usage were able to be adjusted seasonally, dependent on the climate conditions, this would assist officers to better manage consumption and allocation in the future.
Infrastructure	Surat Bore has an allocation of 80 ML annually and can be used in circumstances where there is a likelihood in the future of council exceeding the water usage allocation. Further consultation with the council, community and stakeholders is recommended in relation to bore operations.

Policy and Legislative Compliance:

- Local Government Act 2009
- Council Corporate Plan 2023-28
- Water Supply (Safety and Reliability) Act (Qld) 2008 (Section 41 Restricting Water Supply)
- Water Act (Qld) 2000 – section 29 (5) – Penalties

Budget / Funding (Current and future):

N/A

Timelines / Deadlines:

May 2024

Consultation (Internal / External):

- Director of Infrastructure
- Manager Water Sewerage Gas
- Overseer (Warroo)
- Water Treatment Officer (Warroo)
- Senior Water Officer - Water Management and Use | St George. Department of Regional Development, Manufacturing and Water
- External Engineering Advice

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
ML	Megalitre
FY	Financial Year

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	Yes
Corporate	Yes

Link to Corporate Plan:

Corporate plan 2023-2028

Strategic Priority 1: Getting the basics right

1.1 Supply water to our towns

Supporting Documentation:

[1](#) Surat Water Update - Summer 2024

D24/39129

Report authorised by:

Director - Warroo

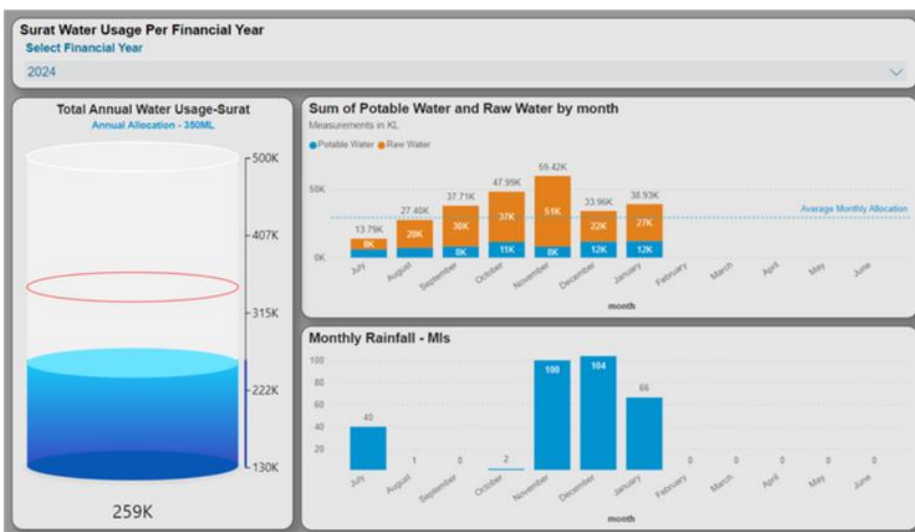


Surat Water Projects

The Surat Bore Project to connect to the water treatment plant is currently underway with a contractor being selected to undertake the work. This project is running in conjunction with the Cordelia Street mains project.

The mains upgrade project is to replace an ageing pipe network and replace with a new High-Density Polyethylene (HDPE), or similar product.

For more information on these projects please call Customer Service.



CUT OUT & KEEP



Summer Watering Schedule (1 September to 31 March)

Surat’s raw watering schedule for the summer period is as follows:

Monday, Wednesday, Friday and Sunday
East may water
(5am – 9am & 4pm – 8pm)

Monday, Tuesday, Thursday and Saturday
West may water
(5am – 9am & 4pm – 8pm)



Surat’s Water Allocation statistics to end of January 2024

At the end of January 2024, Current total usage is 259 ML up from 220 ML last month or 74% of our annual allocation (350 ML). 195 ML has been used to date for raw water and 64 ML has been used for potable water respectively.

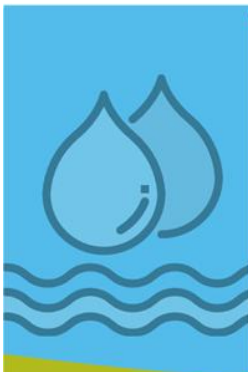
For more information visit <https://www.maranoa.qld.gov.au/water>

Water Conservation

Surat Town residents are encouraged to conserve water during the summer season.

Some tips to save water outside include:

- Installing timers on raw water taps
- Deep watering instead of more frequent watering
- Turning off taps when not in use
- Adding mulch or compost to garden beds to help retain water
- Checking for water leaks on fixtures and fittings



73 Burrowes Street, SURAT Q 4417
Opening hours: Monday to Friday - 8.20am-12pm and 1pm-5pm
P: (07) 4626 6100 | E: customer.surat@maranoa.qld.gov.au

OFFICER REPORT

Meeting: Ordinary 7 May 2024

Date: 19 April 2024

Item Number: 14.1

File Number: D24/36234

SUBJECT HEADING: Applications through Regional Arts Development Fund (RADF) Program 2023/2024

Classification: Open Access

Officer's Title: Regional Arts and Culture Officer

Executive Summary:

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed two funding application for arts and cultural projects.

The assessment was completed, and the Committee recommends supporting Creative Injune Inc application and not supporting Wallumbilla Agricultural and Pastoral Association application due to time constraints. Applications need to be received 6 weeks prior to the commencement of the project. This application did not fit into this timeframe.

It is recommended that the Committee's assessment be endorsed.

Officer's Recommendation:

That Council

- 1) Endorse the RADF Committee's grant assessment recommendations in supporting the following application:
 - i) Creative Injune for \$997.00 as received in their application on 17 April 2024.

- 2) Endorse the RADF Committee's grant assessment recommendations in not supporting the following application:
 - i) Wallumbilla Agricultural and Pastoral Association Incorporated for \$1,089 as received in their application on 21 April 2024

Context (*Why is the matter coming before Council?*):

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed two funding applications for arts and cultural projects that were received via email 17 April 2024 and 21 April 2024. It is recommended that the Committee's assessments be endorsed.

Background (Including any previous Council decisions):

As part of its annual RADF program, Council offers open contestable round where eligible groups can apply for funding to support arts and cultural activities. Two applications were received and assessed at the RADF Committee via email on the 17 April 2024 and 21 April 2024.

Applications for Funding

The following applications were assessed by the RADF Committee on the basis that they were compliant with the RADF Guidelines.

1. Creative Injune Inc.

Project description: Tricia Taylor Sunrise/Sunset workshop

Project total: \$2,877

Funding requested: \$997.00 Approved.

Date: 15 June 2024 – 16 June 2024

It is recommended that Creative Injune Inc. application be approved.

The project meets the following RADF Guidelines:

The committee made the comment that this application was well prepared and presented.

Building community cultural capacity

Objective — for community groups to engage a professional artist or arts worker to work with them on developing their arts practice or to run arts development workshops or community projects.

2. Wallumbilla Agricultural and Pastoral Association Incorporated

Project description: Everything Old is New Again

Project total: \$1,675.70

Funding requested: \$1,089 - **NOT** Approved

Date: 04 May 2024 – 04 May 2024

It is recommended that Wallumbilla Agricultural and Pastoral Association Incorporated application be not approved due to the time limits of when the application was received and the start date of the project. In line with the RADF guidelines applications must be submitted 6 weeks prior to the project start date. This application did not meet this requirement.

2023/2024 BUDGET	\$105,417
Less expended funds	\$69,949.66
Available for funding rounds	\$35,467.34
Less this round	\$997,00
Remaining budget	\$34,470.34

Options Considered:

N/A

Recommendation:

That Council

- 1) Endorse the RADF Committee’s grant assessment recommendations in supporting the following application:
 - i) Creative Injune for \$997.00 as received in their application on 17 April 2024.

- 2) Endorse the RADF Committee’s grant assessment recommendations in not supporting the following application:
 - i) Wallumbilla Agricultural and Pastoral Association Incorporated for \$1,089 as received in their application on 21 April 2024

Risks:

Risk	Description of likelihood & consequences
Unallocated funds	There is a risk that if the RADF Committee recommendations are not received, the budget will not be allocated, jeopardising future funding from Arts Queensland.

Policy and Legislative Compliance:

The Local Government Regulation 2012 states that:

Section 194 – Grants to community organisations

A local government may give a grant to a community organisation only—

- (a) if the local government is satisfied—
 - (i) the grant will be used for a purpose that is in the public interest; and
 - (ii) the community organisation meets the criteria stated in the local government’s community grants policy; and
- (b) in a way that is consistent with the local government’s community grants policy.

Local Government Regulation 2012 Section 194 (a) and (b)

Budget / Funding (Current and future):

2023/2024 BUDGET	\$105,417
Less expended funds	\$69,949.66
Available for funding rounds	\$35,467.34
Less this round	\$997,00
Remaining budget	\$34,470.34

Future Budget

If the RADF budget is not fully expended, it can be 'rolled over' to the following year. This may reduce the amount we receive from Arts Queensland in the future.

Timelines / Deadlines:

ASAP

Consultation (Internal / External):

RADF Committee members:

- Cr Wendy Taylor
- Cr Johanne Hancock
- Sue Sands
- Chris Riddell
- Vicky Beitz
- Sally West
- Sandra MacDonald

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

Applications has been evaluated against the RADF Guidelines.

Acronyms:

Acronym	Description
RADF	Regional Arts Development Fund
Inc	Incorporated

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	no
Corporate	no

Link to Corporate Plan:

Corporate plan 2023-2028

Corporate Plan Pillar 5: Inclusivity

5.5 Cultural heritage and arts promotion

Supporting Documentation:

Nil

Report authorised by:

Manager - Regional Economic & Community Development

(Acting) Director - Regional Development, Environment & Planning