
MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 7 MAY 2024 SCHEDULED TO COMMENCE AT 9:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Acting Chief Executive Officer – Cameron Hoffmann and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Corporate Services – Erik Lambert, Director Engineering – Seamus Batstone, Director Warroo – Mathew Gane, Manager - Regional Economic & Community Development – Greg Lawrence, Overseer Warroo - Wayne Wehl, Tennielle Limpus - Regional Arts and Culture Officer.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.04am and immediately adjourned the meeting until all members were present.

Resolution No. OM/05.2024/01

Moved Cr Taylor

That the meeting be adjourned until 9.30am.

CARRIED

6/0

Council resumed the meeting at 9.30am, with all Councillors, except for Cr Davis present. It was further noted that Cr Davis would return later in the meeting.

CONFIRMATION OF MINUTES

Resolution No. OM/05.2024/02

Moved Cr Brumpton

Seconded Cr Seawright

That the minutes of the Ordinary Meeting held on 24 April 2024 be confirmed.

CARRIED

8/0

BUSINESS

CORPORATE SERVICES

Item Number: 11.1 File Number: D24/39238

SUBJECT HEADING: CONSIDERATION OF ELECTED MEMBER ATTENDANCE - TSBE ENTERPRISE EVENING AND LGAQ CIVIC LEADERS FORUM

Officer's Title: Lead Officer - Elected Members & Community Engagement

Executive Summary:

Formalisation of elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Resolution No. OM/05.2024/03	
Moved Cr O'Neil	Seconded Cr Brumpton
That Council:	
<ol style="list-style-type: none"> 1. Endorse the attendance of Mayor Taylor, Cr O'Neil and Cr Hancock at the TSBE Enterprise Evening on 20 May 2024 in Brisbane, and Mayor Taylor, Cr O'Neil and Cr Hancock at the LGAQ Civic Leaders Summit on 21 and 22 May 2024 at HOTA, Gold Coast. 2. Draw the required funds from attending individual Councillor Conference budgets. 	
CARRIED	8/0

Responsible Officer	Lead Officer - Elected Members & Community Engagement
----------------------------	--

REPORTS - LOCAL AREA DIRECTORS

Item Number: 13.1 File Number: D24/38559

SUBJECT HEADING: SURAT WATER USAGE UPDATE - 2023/24

Officer's Title: Director - Warroo

Executive Summary:

Surat has a dual water supply system with potable and raw water. The volume available for use is determined by the allocation and the level of the river. Water restrictions are required to assist council officers in managing the 350 ML water licence allocation.

Resolution No. OM/05.2024/04

Moved Cr Hancock

Seconded Cr O'Neil

That Council:

1. Receive and note the report in relation to the Surat water consumption.
2. Note the intent to issue a final water conservation message for May 2024.
3. Approve a restriction, removing all watering for Mondays and reducing the hours of access on the following schedule, commencing Monday 20 May 2024, with the new water schedule proposed is as follows:
 - Wednesday, Friday, and Sunday East may water (7am – 9am & 4pm – 6pm).
 - Tuesday, Thursday, and Saturday West may water (7am – 9am & 4pm – 6pm).
4. Inform the Surat community of the restriction through a letterbox drop.
5. Authorise the lifting of these restrictions 1 July 2024 and a report be brought back to Council with suggested watering times for the future.

Statement of Reason

This decision is based on community expectation, while acknowledging that Council needed to take proactive steps to mitigate water usage up until 30 June 2024.

CARRIED

8/0

Responsible Officer	Director - Warroo
----------------------------	--------------------------

Declaration of Interest

Item	14.1
Description	Applications through Regional Arts Development Fund 2023/24
Declaring Councillor	Cr Brendan Seawright
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am President of the Wallumbilla Show Society.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Seawright left the meeting at 10.04am.

REGIONAL DEVELOPMENT

Item Number:

14.1

File Number: D24/36234

SUBJECT HEADING:

APPLICATIONS THROUGH REGIONAL ARTS DEVELOPMENT FUND (RADF) PROGRAM 2023/2024

Officer's Title:

Regional Arts and Culture Officer

Executive Summary:

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed two funding application for arts and cultural projects.

The assessment was completed, and the Committee recommends supporting Creative Injune Inc application and not supporting Wallumbilla Agricultural and Pastoral Association application due to time constraints. Applications need to be received 6 weeks prior to the commencement of the project. This application did not fit into this timeframe.

Resolution No. OM/05.2024/05

Moved Cr Hancock

Seconded Cr Vincent

That Council:

1. **Endorse the RADF Committee’s grant assessment recommendations in supporting the following application:**
 - **Creative Injune for \$997.00 as received in their application on 17 April 2024.**
2. **Endorse the RADF Committee’s grant assessment recommendations in not supporting the following application due to the time limits of when the application was received and the start date of the project:**
 - **Wallumbilla Agricultural and Pastoral Association Incorporated for \$1,089 as received in their application on 21 April 2024.**

CARRIED

7/0

Responsible Officer

Regional Arts and Culture Officer

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O’Neil, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Seawright returned to the meeting at 10.08am.

Declaration of Interest

Item	C.1
Description	Report Title
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I have an interest in the event with mine and my family’s interest regarding the Easter in the Country Festival for which I am executive member.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/05.2024/06

Moved Cr O'Neil

Seconded Cr Birkett

That it is in the public interest that Councillor Flynn participates and votes on agenda item C.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

7/0

CONFIDENTIAL ITEMS

Resolution No. OM/05.2024/07

Moved Cr O'Neil

Seconded Cr Brumpton

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 10.12am] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – Roma Country Music Festival – 29 & 30 November 2024	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	The purpose of this report is to confirm that the Regional Economic & Community Development team have secured a three-year opportunity to host an annual Country & Western Music Festival at Roma's Bassett Park every November 2024. This report confirms the financial details of the agreement.
C.2 – Lease of Paddock 9 - Dargal Road, Roma	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council invited tenders for the lease of part of Lot 338 on WV1628 as described as Paddock 9, Dargal Road, Roma 4455, for a period of two years to graze stock with no further options to renew. The tender evaluation report is tabled for Council's consideration.
C.3 – Purchase of Property – 103 Alice Street, Mitchell	Section 254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	Proposed repeal of Resolution Number OM/01.2024/84.

C.4 – Proposed Community Safety Fees and Charges for the 2024/25 Financial Year	Section 254J(3)(c) the local government’s budget.	The purpose of this report is to present the Community Safety proposed fees and charges for the 2024/24 financial year for adoption.
C.5 – Sundry Debtors – Write Off Report	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Write off accounts deemed to be irrecoverable & within delegation to be written off by the Chief Financial Officer & Chief Executive Officer as per the Sundry Debt Recovery Policy.
C.6 – Recruitment of Chief Executive Officer Update: Recruitment Documentation	Section 254J(3)(a) the appointment, discipline or dismissal of the chief executive officer.	At the Ordinary Meeting on 10 April 2024, Council resolved to commence the planning for the recruitment process for the Chief Executive Officer in accordance with s194 of the Local Government Act 2009. This report outlines the key responsibilities in relation to the appointment of a Chief Executive Officer, as well possible options to consider regarding the recruitment process.
CARRIED		7/0 (8/0) [Vote Count updated]

Cr Davis returned to the meeting at 10.22am.

Resolution No. OM/05.2024/08	
Moved Cr O'Neil	Seconded Cr Birkett
That Council open the meeting to the public [at 10.22am].	
CARRIED	9/0

Declaration of Interest

Item	C1
Description	Roma Country Music Festival
Declaring Councillor	Amber Davis
Person with the interest Related party / close associate / other relationship	Myself, Amber Davis and my husband, Wayne Davis.
Particulars of Interest	Myself, Amber Davis and my husband Wayne Davis, own and operate Bessie's Ice Cream Bus. There is a possibility we may apply to trade at this event.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/05.2024/09

Moved Cr O'Neil

Seconded Cr Vincent

That it is in the public interest that Councillor Davis participates and votes on agenda item C.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

8/0

Resolution No. OM/05.2024/10

Moved Cr O'Neil

Seconded Cr Birkett

That Council close the meeting to the public [at 10.23am].

CARRIED

9/0

Cr Birkett left the meeting at 10.52am and returned at 10.54am.

**COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.55am**

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.17am
Cr Birkett was not present at the resumption of standing orders.

Cr Birkett returned to the meeting at 11.24am.

Cr O'Neil left the meeting at 11.56am and returned at 11.58am.

Resolution No. OM/05.2024/11

Moved Cr O'Neil

Seconded Cr Birkett

That Council open the meeting to the public [at 12.19pm].

CARRIED

9/0

Item Number:

C.1

File Number: D24/28044

SUBJECT HEADING:

**ROMA COUNTRY MUSIC FESTIVAL - 29 & 30 NOVEMBER
2024**

Officer's Title:

**Manager - Regional Economic & Community
Development**

Executive Summary:

The purpose of this report was to confirm that the Regional Economic & Community Development team have secured a three-year opportunity for Council to support SMA organisers to bring an annual Country & Western Music Festival to Roma at Roma's Bassett Park every November 2024. This report confirmed the financial details of the agreement.

Resolution No. OM/05.2024/12

Moved Cr O'Neil

That this lay on the table until a future council meeting to allow for a Councillor briefing on this matter prior to its return.

CARRIED

9/0

Responsible Officer

Manager - Regional Economic & Community Development

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number:

C.2

File Number: D24/31441

SUBJECT HEADING:

LEASE OF PADDOCK 9 - DARGAL ROAD, ROMA

Officer's Title:

Leases and Agreements Administration Officer

Executive Summary:

Council invited tenders for the lease of part of Lot 338 on WV1628 as described as Paddock 9, Dargal Road, Roma 4455, for a period of two years to graze stock with no further options to renew. The tender evaluation report was tabled for Council's consideration.

Resolution No. OM/05.2024/13

Moved Cr Vincent

Seconded Cr Seawright

That Council:

1. **Select Leander and Ronald Walsh as the recommended Tenderer for Tender 24063 – Lease of Paddock 9, Dargal Road, Roma.**
2. **Delegate authority to the Chief Executive Officer to enter into final negotiations with the successful applicant and execute the grazing agreement for the term of the licence for two (2) years if the terms are acceptable.**
- ~~3. **Retains the right to terminate the lease within three (3) months' notice to the lessee.**~~
3. **Retains the right to terminate the lease with three (3) months' notice to the lessee.**

CARRIED

9/0

Responsible Officer

Leases and Agreements Administration Officer

Point 3 of the resolution was amended on confirmation of these minutes at the ordinary meeting on 24 May 2024 as highlighted in blue text. (Refer Resolution No. OM/05.2024/14).

Item Number: C.3 **File Number:** D24/38793

SUBJECT HEADING: PURCHASE OF PROPERTY - 103 ALICE STREET, MITCHELL

Officer's Title: (Acting Manager) - Regional Facilities Management

Original Resolution Meeting Date: 24 January 2024

Original Resolution Number: Resolution No. OM/01.2024/84

Original Resolution:
That Council:

1. Receive and note the report.
2. Note that this report actions Council Resolution number OM /12.2023/98.
3. Authorise the Chief Executive Officer (or delegate) to make a formal offer to the Queensland Government for a price as detailed in the report.
4. Authorise the Chief Executive Officer or delegate to execute all required documents to effect the purchase should negotiations be successful.
5. Draw the required funds from the Strategic Housing Projects.

Resolution No. OM/05.2024/15

Moved Cr Birkett

Seconded Cr Davis

That Council repeal Resolution Number OM/01.2024/84 and replace with:

That Council:

1. Note that this report actions Council Resolution number OM /12.2023/98.
2. Receive and note the Officer's report as presented.
3. Decline the proposed purchase of 103 Alice Street Mitchell due to the lot being registered on the Environmental Management Register.

CARRIED

9/0

Responsible Officer

(Acting Manager) - Regional Facilities Management

Item Number: C.4 **File Number:** D24/38849

SUBJECT HEADING: PROPOSED COMMUNITY SAFETY FEES AND CHARGES FOR THE 2024/25 FINANCIAL YEAR

Officer's Title: (Acting) Director - Regional Development, Environment & Planning

Executive Summary:

The purpose of this report was to present the Community Safety proposed fees and charges for the 2024/24 financial year for adoption.

Resolution No. OM/05.2024/16

Moved Cr Brumpton

Seconded Cr O'Neil

That Council:

1. **Adopt the Community Safety fees and charges for the 2024/25 financial year with a 3.6% CPI increase (rounded to the nearest 5 cents), excluding the following categories where no increase will apply-**
 - **Adoption from pound**
 - **Animal Surrender Fees**
 - **Pet ID Tags**
 - **Application Fee – Keeping of Excess Dogs**
 - **Menacing Dog, Dangerous Dog, Compliant Menacing Dog, Compliant Dangerous Dog**
 - **Replacement Tag**
 - **Dog and Cat Impounding Release Fees**

2. **Apply these charges to the 2024/25 animal registration renewal notices to be issued 1 June 2024.**

Statement of Reason

We've applied the current CPI to this particular category of fees and charges due to the cost of living.

CARRIED

9/0

Responsible Officer	(Acting) Director - Regional Development, Environment & Planning
----------------------------	---

Item Number:

C.5

File Number: D24/38850

SUBJECT HEADING:

SUNDRY DEBTORS - WRITE OFF REPORT

Officer's Title:

Lead Accounts Processing / System Administration Officer

Executive Summary:

Write off accounts deemed to be irrecoverable & within delegation to be written off by the Chief Financial Officer & Chief Executive Officer as per the Sundry Debt Recovery Policy.

Resolution No. OM/05.2024/17

Moved Cr Flynn

Seconded Cr Birkett

That Council receive and note the Officer's report as presented.

CARRIED

9/0

Responsible Officer	Lead Accounts Processing / System Administration Officer
----------------------------	---

Item Number: C.6 **File Number:** D24/39544

SUBJECT HEADING: RECRUITMENT OF CHIEF EXECUTIVE OFFICER
 UPDATE: RECRUITMENT DOCUMENTATION

Officer's Title: (Acting) Chief Executive Officer

Executive Summary:

At the Ordinary Meeting on 10 April 2024, Council resolved to commence the planning for the recruitment process for the Chief Executive Officer in accordance with s194 of the Local Government Act 2009.

This report outlines the key responsibilities in relation to the appointment of a Chief Executive Officer, as well possible options to consider regarding the recruitment process.

Resolution No. OM/05.2024/18

Moved Cr O'Neil

Seconded Cr Davis

That Council authorise the Chief Executive Officer (Acting) and Mayor to approve the final recruitment package for the Chief Executive Officer subject to consultation with all Councillors.

CARRIED

9/0

Responsible Officer

(Acting) Chief Executive Officer

COUNCIL ADJOURNED THE MEETING
 FOR A BRIEF RECESS AT 12.27pm

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 12.31pm

On resumption of the meeting, Cr Hancock highlighted that a 'Statement of Reason' had not been included at the time of decision for Item 13.1. This statement was provided and is recorded in Resolution No. OM/05.2024/19.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 12.31pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 24 May 2024, at Roma Administration Centre.