
MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 10 JULY 2024 SCHEDULED TO COMMENCE AT 9:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Acting Chief Executive Officer – Cameron Hoffmann and Nikita Townsley Minutes Officer in attendance.

AS REQUIRED

Director Corporate Services – Erik Lambert, Director Bendemere – Stephen Scott, Director Bungil – Lee Jackson, Director Engineering – Seamus Batstone, (Acting) Director Regional Development, Environment and Planning – Thea Griffin, Director Roma – Dean Ellwood, Director Warroo – Mathew Gane.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.02am.

CONFIRMATION OF MINUTES

Resolution No. OM/07.2024/01

Moved Cr O'Neil

Seconded Cr Seawright

That the minutes of the Ordinary Meeting held on 26 June 2024 be confirmed.

CARRIED

9/0

Resolution No. OM/07.2024/02

Moved Cr Seawright

Seconded Cr Brumpton

That the minutes of the Special Budget Meeting held on 26 June 2024 be confirmed.

CARRIED

9/0

CONSIDERATION OF NOTICES OF MOTION

Item Number:

8.1

File Number: D24/62691

SUBJECT HEADING:

ASSIGNMENT OF COUNCILLOR PORTFOLIOS

Officer's Title:

Cr Taylor

Original Resolution Meeting Date: **26 June 2024**

Original Resolution Number: **OM/06.2024/55**

Original Resolution:

That Council:

- 1. Approve the Councillor Portfolios Policy as presented; and***

2. Approve the following allocation of Council portfolios to:

Mayor Taylor	Government Relations (Federal, State, Local)
	Major Stakeholder Engagement
	Disaster Management
	Saleyards
	Housing
	Executive Management
Deputy Mayor O'Neil	Rural Roads
	Major Projects, Stakeholder Engagement & Advocacy
	Facilities and Airports
Cr Hancock	Economic Development & Events
	Quarry
Cr Birkett	Utilities (Water, Sewage and Gas)
	Youth
Cr Vincent	Environment and Waste
	Tourism
	Town Roads Streets and Footpaths
Cr Seawright	Rural Services & Biosecurity
	Plant & Fleet
Cr Davis	Planning and Building
	Local Business & Procurement
	Town Beautification
Cr Flynn	Sport and Recreation
	Community Safety
Cr Brumpton	Finance (Audit & Risk)
	Parks and Gardens
	Arts and Culture

3. Undertake a review of relevant policies to ensure they reflect the introduction of the Councillor Portfolios Policy.
4. Undertake a review of the Councillor Portfolios Policy in 12 months from adoption.

Resolution No. OM/07.2024/03

Moved Cr Davis

Seconded Cr Flynn

**That Council amend Resolution Number OM/06.2024/55 and replace with:
[changes highlighted in blue]**

That Council:

- Approve the Councillor Portfolios Policy as presented; and**
- Approve the following allocation of Council portfolios to:**

	Portfolio Responsibilities
Mayor Taylor	Government Relations (Federal, State, Local)
	Major Stakeholder Engagement
	Disaster Management (Chair LDMG)
	Saleyards
	Executive Management

Deputy Mayor O'Neil	Rural Roads
	Major Projects, Stakeholder engagement & Advocacy
	Facilities and Airports
Cr Hancock	Economic Development & Events
	Quarry
Cr Birkett	Utilities (Water, Sewage and Gas)
	Youth
Cr Vincent	Environment and Waste
	Tourism
	Town Roads, Streets and Footpaths
Cr Seawright	Rural Services and Biosecurity (Stock Routes, Wild Dogs, Pest Management)
	Plant & Fleet
Cr Davis	Local Business and Procurement
	Community Safety
	Town Beautification
Cr Flynn	Sport and Recreation
	Planning and Building
Cr Brumpton	Finance (Audit & Risk)
	Parks and Gardens
	Arts and Culture
<p>3. Undertake a review of relevant policies to ensure they reflect the introduction of the Councillor Portfolios Policy.</p> <p>4. Undertake a review of the Councillor Portfolios Policy in 12 months from adoption.</p>	
<p>CARRIED</p> <p style="text-align: right;">9/0</p>	

Responsible Officer	
----------------------------	--

Declaration of Interest

Item	8.2
Description	Community Consultation – Roma Airport Services
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	My business Maranoa Travel Centre of which I am a sole trader.
Particulars of Interest	Matter relates to the business which I am the owner of
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Flynn left the meeting at 9.09am.

Item Number: 8.2 File Number: D24/63338

SUBJECT HEADING: COMMUNITY CONSULTATION - ROMA AIRPORT SERVICES

Councillor's Title: Cr. Wendy Taylor

Executive Summary:

Council operates the Roma Airport, which accommodates daily passenger services to and from Roma to Brisbane. The airport also supports charter flights, aeromedical services, general aviation, as well as other services such as aircraft and vehicle parking.

This report sought Council's consideration to undertake community engagement regarding the current services being afforded at the Roma Airport.

Resolution No. OM/07.2024/04

Moved Cr O'Neil

Seconded Cr Brumpton

That Council approve a community engagement session to provide opportunities for residents and users to ask questions and provide feedback to Council regarding the current services being offered at the Roma Airport.

CARRIED

8/0

Responsible Officer

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Flynn returned to the meeting at 9.14am.

Resolution No. OM/07.2024/05

Moved Cr O'Neil

Seconded Cr Davis

That Item C.13 – Recruitment of Chief Executive Officer, is dealt with next on the agenda.

CARRIED

9/0

Resolution No. OM/07.2024/06

Moved Cr O'Neil

Seconded Cr Vincent

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 9.15am] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.13 – Recruitment of Chief Executive Officer	Section 254J(3)(a) the appointment, discipline or dismissal of the chief executive officer.	At the Ordinary Meeting on 10 April 2024, Council resolved to commence the planning for the recruitment process for the Chief Executive Officer in accordance with s194 of the Local Government Act 2009. This report provides Council with an update on the recruitment process with the view of considering the appointment of a new Chief Executive Officer.

CARRIED

9/0

Resolution No. OM/07.2024/07

Moved Cr O'Neil

Seconded Cr Birkett

That Council open the meeting to the public *[at 9.21am for the purpose of fully listing the item which is to be discussed while the meeting is closed, being C.13 – Recruitment of Chief Executive Officer]*.

CARRIED

9/0

Resolution No. OM/07.2024/08

Moved Cr O'Neil

Seconded Cr Birkett

That Council close the meeting to the public *[at 9.21am]*.

CARRIED

9/0

Resolution No. OM/07.2024/09

Moved Cr O'Neil

Seconded Cr Birkett

That Council open the meeting to the public *[at 10.05am]*.

CARRIED

9/0

Item Number: C.13 File Number: D24/62598

SUBJECT HEADING: RECRUITMENT OF CHIEF EXECUTIVE OFFICER

Officer's Title: (Acting) Chief Executive Officer

Executive Summary:

At the Ordinary Meeting on 10 April 2024, Council resolved to commence the planning for the recruitment process for the Chief Executive Officer in accordance with s194 of the Local Government Act 2009.

This report provides Council with an update on the recruitment process with the view of considering the appointment of a new Chief Executive Officer.

Resolution No. OM/07.2024/10

Moved Cr O'Neil

Seconded Cr Seawright

That Council:

- 1) appoint the preferred applicant, on and from 12 August 2024, as its Chief Executive Officer in accordance with s194 of the *Local Government Act 2009*;
- 2) delegate to the Mayor the power to:
 - a) finalise the employment terms with the preferred applicant in accordance with the contract of employment as presented; and
 - b) enter into a contract of employment with the preferred applicant.

CARRIED

9/0

Responsible Officer

(Acting) Chief Executive Officer

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 File Number: D24/61966

SUBJECT HEADING: ROMA SALEYARDS CHARITY SALE DAYS

Officer's Title: General Manager - Saleyards

Executive Summary:

RFDS & LifeFlight requested that Council approve to hold separate Store Sale Fundraisers at the Roma Saleyards in 2024/2025.

Resolution No. OM/07.2024/11

Moved Cr O'Neil

That this lay on the table until later in the meeting.

CARRIED

9/0

Responsible Officer

General Manager - Saleyards

CORPORATE SERVICES

Item Number: 11.1 **File Number:** D24/53902

SUBJECT HEADING: MONTHLY FINANCIAL REPORT AS AT 31 MAY 2024

Officer's Title: Management Accountant
Chief Financial Officer

Executive Summary:

The purpose of this report is for the Chief Executive Officer to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 31 May 2024

Resolution No. OM/07.2024/12

Moved Cr Brumpton

Seconded Cr Vincent

That Council receive and note the Monthly Financial Report for the period ended 31 May 2024.

CARRIED

9/0

Cr Flynn left the meeting at 10.26am.

COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.27am

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.01am

REGIONAL DEVELOPMENT

Item Number: 14.1 **File Number:** D24/33872

SUBJECT HEADING: DEVELOPMENT APPLICATION MATERIAL CHANGE OF USE "INDOOR SPORT AND RECREATION" AND "OUTDOOR SPORT AND RECREATION" - 136-142 MCDOWALL STREET, 2-4 SPENCER STREET AND 7 FEATHER STREET, ROMA (REF: 2024/21071)

Officer's Title: Manager – Planning, Building & Development Services

Executive Summary:

Maranoa Regional Council C/- Plan A Town Planning Pty Ltd have submitted a development application seeking approval for a Material Change of Use for "Outdoor Sport and Recreation" and "Indoor Sport and Recreation" located at 136-142 McDowall Street, 2-4 Spencer Street and 7 Feather Street, Roma, described as Lots 21 and 30 on R8610, Lots 1 and 2 on RP123777, and Lot 2 on SP178378. The development application is subject to Impact Assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 and any relevant matters prescribed by regulation. The Development Assessment Rules set out the procedural requirements for the development assessment process.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules between 22 April until 16 May 2024. No properly made submissions were received.

The procedural requirements set out by the Development Assessment Rules to enable Council to decide on this application have been fulfilled. The development application is generally consistent

with the assessment benchmarks provided by the Planning Act 2016 or can otherwise be conditioned to achieve compliance. As part of the assessment, relevant matters have been identified that support the approval of the development.

Resolution No. OM/07.2024/13
Moved Cr O'Neil
Seconded Cr Birkett

The development application for a Material Change of Use for "Outdoor Sport and Recreation" and "Indoor Sport and Recreation" located at 136-142 McDowall Street, 2-4 Spencer Street and 7 Feather Street, Roma, described as Lots 21 and 30 on R8610, Lots 1 and 2 on RP123777, and Lot 2 on SP178378 be approved subject to the listed Conditions and General Advice.

CARRIED
8/0
Responsible Officer
Manager – Planning, Building & Development Services
Declaration of Interest

Item	14.2
Description	Injune Cricket Association Incorporated - User Agreement - Steve Murray Sports Oval Injune
Declaring Councillor	Jane Vincent
Person with the interest Related party / close associate / other relationship	Matthew Bidgood, who is a close family friend
Particulars of Interest	Matthew is listed as the President of the Injune Cricket Club
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Vincent left the meeting at 11.06am.

Item Number:
14.2
File Number: D24/58534
SUBJECT HEADING:
**INJUNE CRICKET ASSOCIATION INCORPORATED -
USER AGREEMENT - STEVE MURRAY SPORTS OVAL
INJUNE**
Location:
Injune
Officer's Title:
Leases and Agreements Administration Officer
Executive Summary:

Council was asked to consider renewing the User Agreement with the Injune Cricket Association Incorporated for the use of the Steve Murray Sports Oval in Injune.

Resolution No. OM/07.2024/14
Moved Cr Birkett
Seconded Cr Seawright
That Council:

1. Enter into an agreement with the Injune Cricket Association Incorporated for a period

of 5 (five) years.

- 2. Authorise the Chief Executive Officer, or delegate, to execute the User Agreement with the Injune Cricket Association Incorporated.**

CARRIED

7/0

Responsible Officer

Leases and Agreements Administration Officer

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Vincent returned to the meeting at 11.07am.

Declaration of Interest

Item	14.3
Description	Roma Rural Student Hostel – Option to Renew
Declaring Councillor	Cr Wendy Taylor
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am a committee member of the Roma Rural Student Hostel
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	14.3
Description	Roma Rural Student Hostel – Option to Renew
Declaring Councillor	Cr Cameron O'Neil
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am a committee member of the Roma Rural Student Hostel
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Mayor Taylor and Cr O'Neil left the meeting at 11.08am.

With the Mayor and Deputy Mayor out of the meeting, Council voted to elect an acting Chair in their absence.

Resolution No. OM/07.2024/15

Moved Cr Birkett

Seconded Cr Vincent

That Cr Hancock be appointed acting Chair.

CARRIED

6/0

Item Number: 14.3 **File Number:** D24/60228
SUBJECT HEADING: ROMA RURAL STUDENT HOSTEL - OPTION TO RENEW
Location: Roma
Officer's Title: Leases and Agreements Administration Officer

Executive Summary:

Council received correspondence from Roma Rural Student Hostel, wishing to exercise the option to renew their Agreement for a further ten (10) year term as provided for in the Management Agreement.

Resolution No. OM/07.2024/16

Moved Cr Brumpton

Seconded Cr Vincent

That Council:

- 1. Approve the extension of the Roma Rural Student Hostel Management Agreement for a further ten (10) year term until 31 May 2034 in accordance with Clause 5.2 of the Management Agreement.**
- 2. Authorise the Chief Executive Officer (or delegate), to execute documents relating to the extension.**

CARRIED

6/0

Responsible Officer

Leases and Agreements Administration Officer

At cessation of discussion and decision on the abovementioned item, Mayor Taylor and Cr O'Neil returned to the meeting at 11.11am. Mayor Taylor resumed the position of Chair at this time.

Declaration of Interest

Item	10.1
Description	Roma Saleyards Charity Sale Days
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	Myself and my husband Robert
Particulars of Interest	We are beef cattle producers and sell cattle through the Roma Saleyards.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/07.2024/17

Moved Cr Davis

Seconded Cr O'Neil

That it is in the public interest that Councillor Brumpton participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

2/0

Declaration of Interest

Item	10.1
Description	Roma Saleyards Charity Sale Days
Declaring Councillor	Cr Wendy Taylor
Person with the interest Related party / close associate / other relationship	Layershire Pty Ltd, for which I am a Director.
Particulars of Interest	Layershire Pty Ltd sell cattle at the Roma Saleyards.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/07.2024/18

Moved Cr O'Neil

Seconded Cr Davis

That it is in the public interest that Councillor Taylor participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

2/0

Declaration of Interest

Item	10.1
Description	Roma Saleyards Charity Sale Days
Declaring Councillor	Cr Jane Vincent
Person with the interest Related party / close associate / other relationship	Myself and my husband Dayne Vincent (trading as D & J Vincent Pty Ltd)
Particulars of Interest	We buy and sell cattle at the Roma Saleyards
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/07.2024/19

Moved Cr Davis

Seconded Cr O'Neil

That it is in the public interest that Councillor Vincent participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

2/0

Declaration of Interest

Item	10.1
Description	Roma Saleyards Charity Sale Days
Declaring Councillor	Cr Brendan Seawright
Person with the interest Related party / close associate / other relationship	Myself and my wife, Kristen Seawright trading as BR & KM Seawright
Particulars of Interest	We buy and sell cattle at the Roma Saleyards
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/07.2024/20

Moved Cr O'Neil

Seconded Cr Davis

That it is in the public interest that Councillor Seawright participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

2/0

Declaration of Interest

Item	10.1
Description	Roma Saleyards Charity Sale Days
Declaring Councillor	Cr Johanne Hancock
Person with the interest Related party / close associate / other relationship	GL & J M Hancock my husband and myself, Nicholas and Stephanie Hancock (son and daughter-in-law), Peter and Karen Hancock (brother and sister-in-law & business partners).
Particulars of Interest	All parties above whom I have a close association with buy and sell cattle at the Roma Saleyards.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/07.2024/21

Moved Cr Davis

Seconded Cr O'Neil

That it is in the public interest that Councillor Hancock participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

2/0

Declaration of Interest

Item	10.1
Description	Roma Saleyards Charity Sale Days
Declaring Councillor	Cr John Birkett
Person with the interest Related party / close associate / other relationship	My parents Gary and Julie Birkett
Particulars of Interest	My parents are beef cattle producers and sell cattle through the Roma Saleyards.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/07.2024/22

Moved Cr O'Neil

Seconded Cr Davis

That it is in the public interest that Councillor Birkett participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

2/0

Item Number:

10.1

File Number: D24/61966

SUBJECT HEADING:

ROMA SALEYARDS CHARITY SALE DAYS

Officer's Title:

General Manager - Saleyards

Executive Summary:

RFDS & LifeFlight requested that Council approve to hold separate Store Sale Fundraisers at the Roma Saleyards in 2024/2025.

Resolution No. OM/07.2024/23

Moved Cr O'Neil

That this lay on the table until later in the meeting *[to allow time for the General Manager to reach out to the charities about potential sale dates]*.

CARRIED

8/0

Responsible Officer

General Manager - Saleyards

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Declaration of Interest

Item	L.1
Description	Applications through Regional Arts Development Fund (RADF) Program 2023/2024
Declaring Councillor	Jane Vincent
Person with the interest Related party / close associate / other relationship	My sister-in-law, Fiona Vincent
Particulars of Interest	Fiona is the secretary of the Bymount Community Recreation Association which is mentioned in the report.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Vincent left the room at 11.24am.

LATE ITEMS

Item Number:

L.1

File Number: D24/60317

SUBJECT HEADING:

**APPLICATIONS THROUGH REGIONAL ARTS
DEVELOPMENT FUND (RADF) PROGRAM 2023/2024**

Officer's Title:

Regional Arts and Culture Officer

Executive Summary:

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed two funding application for arts and cultural projects.

The assessment was completed, and the Committee recommends supporting Bymount Community Recreation Association and Surat and District Development Association applications.

It was recommended that the Committee's assessment be endorsed.

Resolution No. OM/07.2024/24

Moved Cr Hancock

Seconded Cr Brumpton

That Council endorse the RADF Committee's grant assessment recommendations in supporting the following applications:

- i) Bymount Community Recreation Association for \$13,000.00 as received in their application on 19 June 2024.**
- ii) Surat and District Development Association for \$8,320.00 as received in their application on 27 June 2024**

CARRIED

7/0

Responsible Officer

Regional Arts and Culture Officer

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Vincent returned to the meeting at 11.29am.

Item Number: L.2 **File Number:** D24/63345

SUBJECT HEADING: MARANOA ROAD GRID SAFETY PROJECT

Location: Warroo

Officer's Title: Director - Warroo

Executive Summary:

A landowner has proactively written to council to request widening a grid from 4 metres to 8 metres on the Maranoa Road, for safety reasons. Under the grids and gates policy landowners are responsible for their own grids.

Council officers recommend taking a proactive and collaborative approach to upgrade this grid for immediate and long-term safety benefits for landowners and all road users.

Resolution No. OM/07.2024/25

Moved Cr Hancock

That this lay on the table until later in the meeting [to allow time to get information on costings].

CARRIED

8/0

Responsible Officer

Director - Warroo

Cr Birkett left the meeting at 11.55am.

Declaration of Interest

Item	L.3
Description	Community Grants Round 2 2023/24 – Amendment of Project
Declaring Councillor	Cr Johanne Hancock
Person with the interest Related party / close associate / other relationship	Surat Post and News Pty Ltd (my husband and myself are directors)
Particulars of Interest	Surat Post and News has sponsored the Surat Diggers Race Day events
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/07.2024/26

Moved Cr Seawright

Seconded Cr Vincent

That it is in the public interest that Councillor Hancock participates and votes on agenda item L.3 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

6/0

Cr Birkett returned to the meeting at 11.57am.

Item Number: L.3 **File Number:** D24/64003

SUBJECT HEADING: COMMUNITY GRANTS ROUND 2 2023/24 - AMENDMENT OF PROJECT

Officer's Title: Lead Local Development Officer

Executive Summary:

Surat Diggers Race Club Inc were successful in securing Council's Community Grant (Major category) in Round 2 of the 2023/24 funding cycle, amounting to \$10,000, intended for visual and audio upgrades at the Warroo Sporting Complex.

That project was completed and due to external grant funding, did not require the use of Council's \$10,000 grant.

Surat Diggers Race Club Inc sought to reallocate the \$10,000 towards finalising the landscaping and fencing (project variation) at the Warroo Sporting Complex.

This report seeks Council's approval for that request.

Resolution No. OM/07.2024/27

Moved Cr Hancock

Seconded Cr Davis

That Council:

- 1. Approve the project variation for Surat Diggers Race Club Inc Major Grant application Round 2 2023/24.**
- 2. Allow Surat Diggers Race Club Inc to install a fence (including landscaping) at the Warroo Sporting Complex as outlined in their proposal.**

CARRIED

8/0

Responsible Officer

Lead Local Development Officer

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number: L.4 **File Number:** D24/63645

SUBJECT HEADING: MARANOA AND WESTERN DOWNS REGIONAL COUNCIL COLLOBORATION

Councillor's Title: Cr. Wendy Taylor

Executive Summary:

Maranoa Regional and Western Downs Regional share a number of common interests and challenges. Stronger collaboration between both Councils provides a great opportunity to open dialogue and discuss these in a way where we can share learnings and approaches.

This report sought Councils' in trying to establish an executive collaboration working group with Western Downs Regional Council - our local government colleagues directly to the east.

Resolution No. OM/07.2024/28
Moved Cr O'Neil
Seconded Cr Davis
That Council:

1. **Approve for the Mayor to write to Western Downs Regional Council seeking to establish an executive collaboration working group between the two Councils.**
2. **Give in principle support to the structure including:**
 - **Mayor, Deputy Mayor and CEO (or delegate) as core members;**
 - **Meet twice yearly, alternating being regions;**
 - **Meeting Chair to be the host Mayor;**
 - **Annually hold a full Council session between Maranoa Regional Council and Western Downs Regional Council to foster networking and relationship building.**
 - **Establish a one-page terms of reference at the first meeting to ensure the focus is defined early and can guide future discussions.**

CARRIED
8/0
Responsible Officer
Office of the Mayor
Declaration of Interest

Item	C.3
Description	Primaries Road Project - Construction Tender Award
Declaring Councillor	Cr Johanne Hancock
Person with the interest Related party / close associate / other relationship	GL & J M Hancock (H5H Transport Trust) my husband and myself, Nicholas and Stephanie Hancock (son and daughter-in-law), Peter and Karen Hancock (brother and sister-in-law and business partners).
Particulars of Interest	All parties above whom I have a close association with own and operate heavy vehicles. Previously I have declared and left the meeting on these issues, I have recently undertaken up to date training and although I have a declarable conflict of interest, I believe I would reasonably be perceived to be impartial because I or my related parties would have no more benefit from the project than the broader community.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/07.2024/29
Moved Cr Brumpton
Seconded Cr Davis

That it is in the public interest that Councillor Hancock participates and votes on agenda item C.3 because a reasonable person would trust that the decision is made in the public interest.

CARRIED
7/0

Declaration of Interest

Item	C.6
Description	Conversion to Freehold Application – Lot 10 on WAR31 – Lot 2 on WAR27
Declaring Councillor	Cr Jane Vincent
Person with the interest Related party / close associate / other relationship	My brother, Darren Humphreys
Particulars of Interest	My brother has business interests associated with the leasee
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Resolution No. OM/07.2024/30

Moved Cr Seawright

Seconded Cr Vincent

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 12.16pm] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – Roma Denise Spencer Memorial Aquatic Centre – Shortlist EOI Respondents	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which public discussion would be likely to prejudice the interests of the local government.	In accordance with section 228 of the Local Government Regulation 2012, Council invited suitably qualified and experienced contractors to submit an Expression of Interest for the construction of the Roma Denise Spencer Memorial Aquatic Centre project. This report provided an overview of the responses received and recommended shortlist.
C.2 Request for Fee Waiver – Roma Airport	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which public discussion would be likely to prejudice the interests of the local government.	Consideration of a request from an airport stakeholder to further waive select fees and charges for use of Roma Airport.
C.3 – Primaries Road Project – Construction Tender Award	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which	Council invited suitably qualified and experienced contractors to submit lump sum price tenders for the construction of the Primaries Rd project.

	public discussion would be likely to prejudice the interests of the local government.	<p>This project will provide an all-weather multi-lane entrance to the Roma Saleyards loading ramps area. The entrance will include three stacking lanes, a bypass lane to the offloading ramps and a separate lane to the wash bays, all of which will be finished with an asphalt wearing surface.</p> <p>The tender period opened on 22 March 2024, with a closing date of 15 April 2024. Five tenders were received and evaluated. This report provides a summary of the analysis and recommendation for appointment, and outlines budget increases required to complete the full scope of the project.</p>
C.4 – Roma Rest Area – Construction Tender Award	Section 254J(3) € and (g) the local government's budget; AND negotiations relating to a commercial matter involving the local government for which public discussion would be likely to prejudice the interests of the local government.	<p>Council invited suitably qualified and experienced contractors to submit lump sum price tenders for the construction of the Roma Rest Area project.</p> <p>The Roma Rest Area project will provide an all-weather travellers rest area beside Colts Cricket Club, on the southern side of the Warrego Highway on the eastern approach to Roma. The project includes a full highway intersection, sealed parking areas for long vehicles and cars, and landscaping. This project does not include any upgrades to the existing toilet block.</p> <p>The tender period opened on 26 February 2024, with a closing date of 27 March 2024. Six tenders were received and evaluated. This report provides a summary of the analysis and recommendation for appointment, and outlines budget increases required to complete the full scope of project.</p>
C.5 – Annual Road Rehabilitation Program – Variation to 23/24 Contract – Gunnawarra Rd, Middle Rd, Loop Rd	Section 254J(3) € and (g) the local government's budget; AND negotiations relating to a commercial matter involving the local government for which public discussion would be likely to prejudice the interests of the local government.	<p>Council previously selected Cooper McCullough Group Pty Ptd (CMG) as the preferred tenderer for the 2023-2024 Bitumen Rehabilitation program. The contract has been awarded and works commenced on 02 July 2024. The scope comprised Flood Damage bitumen 'patches' and Council-funded works across the region.</p> <p>Council is asked to consider an opportunity to complete Gunnawarra Rd and Middle Rd works as a variation to the 2023-2024 Rehabilitation contract currently underway with CMG. Secondly, there is an opportunity to leverage savings from those two sites in order to complete Loop Rd and the additional Injune wash pad works as a variation to same contract.</p>

		This report provides a summary of the respective budgets and value for money analysis.
C.6 – Conversion to Freehold Application – Lot 10 on WAR31 – Lot 2 on WAR27	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	The Department of Resources seeks Council's views on an application it has received for conversion of Rolling Term Lease TL 0/217810 over Lot 10 Crown Plan WAR31 and PH 36/3453 over Lot 2 Crown Plan WAR27 to freehold tenure.
C.7 – Renewal of Term Lease 0/238281	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	The Department of Resources seeks Council's views in confidence on the renewal of Term Lease 0/238281 – Lot 165 on WV1195 – Old Chadford Road, Wallumbilla North, being Primary Stock Route.
C.8 – Denise Spencer Pool Management Agreement – Option to Renew	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which public discussion would be likely to prejudice the interests of the local government.	Council has been advised by the Manager of the Denise Spencer Swimming Pool, that she wishes to exercise her option to renew the Management Agreement for a further one (1) year, being her final option to renew.
C.9 – Natural Gas Doubtful Debts – Write Off Accounts	Section 254J(3)€ legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	This report recommends to Council the formal write off of Natural Gas account debts that have been deemed to be irrecoverable or uneconomical to pursue further recovery action.
C.10 – Request for Payment Arrangement – 14018824	Section 254J(3)(d) rating concessions.	A ratepayer has attended the Bungil Street office requesting approval of their proposed payment arrangement as it exceeds the timeframe within Council's Rates and Charges Debt Recovery Policy.
C.11 – Request for Payment Arrangement – 14029235	Section 254J(3)(d) rating concessions.	A ratepayer has contacted Council requesting approval of their proposed payment arrangement as it exceeds the timeframe within Council's Rates and Charges Debt Recovery Policy.
C.12 – Minor Amendment to the Organisational Structure	Section 254J(3)(b) industrial matters affecting employees.	This report presents Council with a recommendation for a minor change to the Organisational Structure. The proposed change relates to the Elected Members and Executive Support Team.
C.14 – Roma Airport Regular Public Transport Services Update	Section 254J(3)(g) negotiations relating to a commercial matter involving the local	Maranoa Regional Council is striving to grow air services and available seat capacity into the region. Negotiations have been in progress with the current RPT

	government for which public discussion would be likely to prejudice the interests of the local government.	provider and Department of Transport and Main Roads. This report provides an update on progress made to date and a summary of the current proposals under consideration.
C.15 – Roma Denise Spencer Memorial Pool Redevelopment Project – 3 – 5 Feather Street – Relocation Update	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which public discussion would be likely to prejudice the interests of the local government.	At the Ordinary Meeting on 10 April 2024, Council resolved to commence the planning for the recruitment process for the Chief Executive Officer in accordance with s194 of the Local Government Act 2009. This report provides Council with an update on the recruitment process with the view of considering the appointment of a new Chief Executive Officer.
C.16 – Café on Second Lease – Option to Renew	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which public discussion would be likely to prejudice the interests of the local government.	Council has been advised by the Lessee of Café on Second in Injune, that they wish to exercise the option to renew for a further one (1) year term as provided for in the Lease.
CARRIED 8/0		

Cr Flynn returned to the meeting at 12.27pm.

Cr O'Neil left the meeting at 1.15pm and returned at 1.17pm.

COUNCIL ADJOURNED THE MEETING
FOR A LUNCH AT 1.23pm

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 2.02pm

Resolution No. OM/07.2024/31
Moved Cr O'Neil Seconded Cr Birkett
That Council open the meeting to the public <i>[at 2.02pm to allow for further conflicts to be declared]</i>.
CARRIED 9/0

Declaration of Interest

Item	C.2
Description	Request for Fee Waiver – Roma Airport
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	My business Maranoa Travel Centre of which I am a sole trader.
Particulars of Interest	Maranoa Travel for which I am a sole trader could be seen to be gaining financial benefit from the decision.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	C.14
Description	Roma Airport Regular Public Transport Services Update
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	My business Maranoa Travel Centre of which I am a sole trader.
Particulars of Interest	My business has dealings with the commercial operator at Roma Airport and could be seen to be gaining benefit from the decision.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	C.2
Description	Request for Fee Waiver – Roma Airport
Declaring Councillor	Cr Cameron O'Neil
Person with the interest Related party / close associate / other relationship	Cr Peter Flynn
Particulars of Interest	Peter and I have served 3 terms together on Maranoa Regional Council and we have been friends for nearly 20 years.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/07.2024/32

Moved Cr Brumpton

Seconded Cr Birkett

That it is in the public interest that Councillor O'Neil participates and votes on agenda item C.2 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

7/0

Resolution No. OM/07.2024/33

Moved Cr O'Neil

Seconded Cr Birkett

That Council close the meeting to the public [at 2.07pm].

CARRIED

9/0

Cr Flynn, having declared a prescribed conflict of interest in item C.2 left the meeting during discussions on the matter. At cessation of discussion on the matter, Cr Flynn returned to the meeting.

Cr Vincent, having declared a prescribed conflict of interest in item C.6 left the meeting during discussions on the matter. At cessation of discussion on the matter, Cr Vincent returned to the meeting.

Cr Flynn, having declared a declarable conflict of interest in item C.14 left the meeting during discussions on the matter. At cessation of discussion on the matter, Cr Flynn returned to the meeting.

Resolution No. OM/07.2024/34

Moved Cr O'Neil

Seconded Cr Hancock

That Council open the meeting to the public [at 5.08pm].

CARRIED

9/0

Item Number:

L.2

File Number: D24/63345

SUBJECT HEADING:

MARANOA ROAD GRID SAFETY PROJECT

Location:

Warroo

Officer's Title:

Director - Warroo

Executive Summary:

A landowner has proactively written to council to request widening a grid from 4 metres to 8 metres on the Maranoa Road, for safety reasons. Under the grids and gates policy landowners are responsible for their own grids.

Council officers recommend taking a proactive and collaborative approach to upgrade this grid for immediate and long-term safety benefits for landowners and all road users.

Resolution No. OM/07.2024/35

Moved Cr Hancock

Seconded Cr Birkett

That Council:

- 1. Write to the landowner thanking them for the request.**
- 2. Accept the offer from the landowner to upgrade the grid to 9 metres, and approve a Council contribution towards the cost of the additional grid on Maranoa Road up to \$5,000 (ex GST).**
- 3. Fund the purchase from Warroo Directorate Operations and Maintenance General Ledger (GL) 02087.2017.**

NO VOTE TAKEN

Responsible Officer

Director - Warroo

No vote was taken on the draft motion at that time, with Cr O'Neil proposing the following procedural motion:

Resolution No. OM/07.2024/36

Moved Cr O'Neil

That this lay on the table until a future Council meeting.

CARRIED

8/1

Mayor Taylor called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Flynn
Cr. Brumpton	
Cr. Davis	
Cr. Hancock	

Cr. O'Neil	
Cr. Seawright	
Cr. Taylor	
Cr. Vincent	

Item Number: 10.1 **File Number:** D24/61966
SUBJECT HEADING: ROMA SALEYARDS CHARITY SALE DAYS
Officer's Title: General Manager - Saleyards

Executive Summary:

RFDS & LifeFlight requested that Council approve to hold separate Store Sale Fundraisers at the Roma Saleyards in 2024/2025.

Resolution No. OM/07.2024/37	
Moved Cr O'Neil	Seconded Cr Birkett
That Council:	
<ol style="list-style-type: none"> 1) Endorse the request from both LifeFlight & RFDS, registered charities, to hold separate Store Sale Fundraisers at the Roma Saleyards in accordance with the Roma Saleyards Annual Store Sale Fundraiser Policy; 2) Advise LifeFlight & RFDS to market the charity sale event via their promotional channels and have an engaging presence at the charity sale day which benefits the present Saleyards stakeholders; 3) Assist LifeFlight & RFDS with the co-promotion via council media opportunities. 4) Note the dates of the 6th of August 2024 and the 3rd of September 2024 for RFDS and the 24th of September 2024 or any Tuesday in October 2024 for Lifeflight. 5) Authorise the CEO (or delegate) to finalise the sale dates. 	
CARRIED	9/0

Responsible Officer	General Manager - Saleyards
----------------------------	------------------------------------

Item Number: C.1 **File Number:** D24/34012
SUBJECT HEADING: ROMA DENISE SPENCER MEMORIAL AQUATIC CENTRE - SHORTLIST EOI RESPONDENTS
Officer's Title: Project Officer - Contract Management Office

Executive Summary:

In accordance with section 228 of the Local Government Regulation 2012, Council invited suitably qualified and experienced contractors to submit an Expression of Interest for the construction of the Roma Denise Spencer Memorial Aquatic Centre project.

This report provided an overview of the responses received and recommended shortlist.

Resolution No. OM/07.2024/38

Moved Cr Brumpton

Seconded Cr Vincent

That Council:

1. **Shortlist the following contractors for the Roma Denise Spencer Memorial Aquatic Centre project construction tender:**
 - a. **Bryant Building Contractors**
 - b. **Hines Construction**
 - c. **Spantech**
 - d. **Taylor's Builders**
 - e. **Woollam Constructions**
2. **Invite written tenders for the construction of the Roma Denise Spencer Memorial Aquatic Centre from the Shortlisted Contractors.**

CARRIED

9/0

Responsible Officer

Project Officer - Contract Management Office

Cr Flynn left the meeting at 5.28pm.

Item Number:

C.2

File Number: D24/60854

SUBJECT HEADING:

REQUEST FOR FEE WAIVER - ROMA AIRPORT

Officer's Title:

Manager - Airports (Roma) & Regional Compliance

Executive Summary:

Consideration of a request from an airport stakeholder to further waive select fees and charges for use of Roma Airport.

Resolution No. OM/07.2024/39

Moved Cr Seawright

Seconded Cr O'Neil

That Council defer recovery of the fees and charges attached to this report for all users, and consider further as part of a broader operational airport business unit review.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma) & Regional Compliance

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Flynn returned to the meeting at 5.30pm.

Item Number:**C.3****File Number: D24/47977****SUBJECT HEADING:****PRIMARIES ROAD PROJECT - CONSTRUCTION TENDER
AWARD****Officer's Title:****Senior Engineer - Program & Contract Management*****Executive Summary:***

Council invited suitably qualified and experienced contractors to submit lump sum price tenders for the construction of the Primaries Rd project.

This project will provide an all-weather multi-lane entrance to the Roma Saleyards loading ramps area. The entrance will include three stacking lanes, a bypass lane to the offloading ramps and a separate lane to the wash bays, all of which will be finished with an asphalt wearing surface.

The tender period opened on 22 March 2024, with a closing date of 15 April 2024. Five tenders were received and evaluated. This report provides a summary of the analysis and recommendation for appointment, and outlined budget increases required to complete the full scope of the project.

Resolution No. OM/07.2024/40**Moved Cr O'Neil****Seconded Cr Birkett****That Council:**

- 1. Select Suffcon Pty Ltd as the recommended tenderer for the Primaries Road Project.**
- 2. Authorise the Chief Executive Officer (or delegate) to:**
 - a. enter into final negotiations to identify cost saving initiatives with Suffcon Pty Ltd, noting a tender value of \$2,223,296.65 excluding GST.**
 - b. execute the contract if the final terms are acceptable.**
- 3. Allocate an additional \$486,800 to the project budget from projects in the 2024-2025 Capital Works Roads and Drainage portfolio that will be funded by the additional Roads to Recovery Allocation.**
- 4. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved budget, noting the nature of the contract and the requirement to use variations to achieve project goals.**

Statement of Reason – Provided by Cr O'Neil

The decision made today is on the basis of ongoing development and support of local business. The contractor has previous examples and demonstrated ability to deliver projects of this scale and complexity.

CARRIED**9/0****Responsible Officer****Senior Engineer - Program & Contract
Management****Section 150F A (2)(e) of the *Local Government Act 2009***

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number: C.4 **File Number:** D24/45089

SUBJECT HEADING: ROMA REST AREA - CONSTRUCTION TENDER AWARD

Officer's Title: Senior Engineer - Program & Contract Management

Executive Summary:

Council invited suitably qualified and experienced contractors to submit lump sum price tenders for the construction of the Roma Rest Area project.

The Roma Rest Area project will provide an all-weather travellers rest area beside Colts Cricket Club, on the southern side of the Warrego Highway on the eastern approach to Roma. The project includes a full highway intersection, sealed parking areas for long vehicles and cars, and landscaping. This project does not include any upgrades to the existing toilet block.

The tender period opened on 26 February 2024, with a closing date of 27 March 2024. Six tenders were received and evaluated. This report provided a summary of the analysis and recommendation for appointment, and outlines budget increases required to complete the full scope of project.

Resolution No. OM/07.2024/41

Moved Cr Hancock

Seconded Cr Birkett

That Council:

- 1. Select Roma Earthmoving (DMAC) Pty Ltd as the recommended tenderer for the Roma Rest Area project.**
- 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Roma Earthmoving (DMAC) Pty Ltd, noting a contract sum value of \$1,713,744.97 excluding GST, and execute the contract if the final terms are acceptable.**
- 3. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved budget, noting the nature of the contract and the requirement to use variations to achieve project goals.**
- 4. Be provided with the costing associated with the shelter that is not included in this tender price, so this can be considered as an additional add-on to the project.**

CARRIED

9/0

Responsible Officer

Senior Engineer - Program & Contract Management

COUNCIL ADJOURNED THE MEETING
FOR A BRIEF RECESS AT 5.42pm

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 5.43pm

Item Number: C.5 **File Number:** D24/57108

SUBJECT HEADING: ANNUAL ROAD REHABILITATION PROGRAM -
VARIATION TO 23/24 CONTRACT - GUNNAWARRA RD,
MIDDLE RD, LOOP RD

Officer's Title: Senior Engineer - Program & Contract Management

Executive Summary:

Council previously selected Cooper McCullough Group Pty Ptd (CMG) as the preferred tenderer for the 2023-2024 Bitumen Rehabilitation program. The contract has been awarded and works

commenced on 02 July 2024. The scope comprised Flood Damage bitumen 'patches' and Council-funded works across the region.

Council was asked to consider an opportunity to complete Gunnawarra Rd and Middle Rd works as a variation to the 2023-2024 Rehabilitation contract currently underway with CMG. Secondly, there is an opportunity to leverage savings from those two sites in order to complete Loop Rd and the additional Injune wash pad works as a variation to same contract.

This report provided a summary of the respective budgets and value for money analysis.

Resolution No. OM/07.2024/42

Moved Cr Birkett

Seconded Cr Brumpton

That Council:

1. Authorise the Chief Executive Officer (or delegate) to award a variation to Cooper McCullough Group Pty Ltd valued at \$970,028.62 excluding GST for Bitumen Rehabilitation of the following road sections.
 - a. Gunnawarra Rd Ch 3.5 – 5.92km
 - b. Middle Rd Ch 0 – 2.6km
 - c. Loop Rd Ch 39.633 – 39.673km, Ch 40.997 – 41.217km and Ch 41.979 – 42.5km
 - d. Injune wash pad, additional 2134m2 area that is not currently paved and sealed.
2. Note the variation price is based on schedule of rates pricing therefore the final variation cost depends on the exact area completed and is expected to vary by around 10%, which is within the collective budget allocations.

CARRIED

9/0

Responsible Officer

Senior Engineer - Program & Contract Management

Cr Vincent left meeting at 5.45pm.

Item Number:

C.6

File Number: D24/59323

SUBJECT HEADING:

CONVERSION TO FREEHOLD APPLICATION - LOT 10 ON WAR31 - LOT 2 ON WAR27

Officer's Title:

Leases and Agreements Administration Officer

Executive Summary:

The Department of Resources sought Council's views on an application it has received for conversion of Rolling Term Lease TL 0/217810 over Lot 10 Crown Plan WAR31 and PH 36/3453 over Lot 2 Crown Plan WAR27 to freehold tenure.

Resolution No. OM/07.2024/43

Moved Cr Brumpton

Seconded Cr Davis

That Council advise the Department of Resources that:

1. It offers no objection to the conversion of Rolling Term Lease TL 0/217810 being Lot 10 on WAR31 to freehold tenure, subject to the conditions below:
 - (a) Lot 10 on WAR31 is close to a key feature in the Mt Moffatt section of the Carnarvon National Park, being Battleship Spur, and that the request (if

supported) is not to impact public access to this location.

(b) The Road Type Parcel is still required for its gazetted purpose.

2. It offers no objection to the conversion of Rolling Term Lease PH 36/3453 being Lot 2 on WAR27 to freehold tenure, subject to the conditions below:

(a) Lot 2 on WAR27 is close to a key feature in the Mt Moffatt section of the Carnarvon National Park, being Battleship Spur, and that the request (if supported) is not to impact public access to this location.

(b) The Road Type Parcel is still required for its gazetted purpose.

CARRIED

8/0

Responsible Officer

Leases and Agreements Administration
Officer

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Vincent returned to the meeting at 5.48pm.

Item Number:

C.7

File Number: D24/59388

SUBJECT HEADING:

RENEWAL OF TERM LEASE 0/238281 - LOT 165 ON
WV1195 - OLD CHADFORD ROAD, WALLUMBILLA
NORTH

Officer's Title:

Leases and Agreements Administration Officer

Executive Summary:

The Department of Resources sought Councils views in confidence on the renewal of Term Lease 0/238281 – Lot 165 on WV1195 – Old Chadford Road, Wallumbilla North, being Primary Stock Route.

Resolution No. OM/07.2024/44

Moved Cr Vincent

Seconded Cr Seawright

That Council:

1. Advises the Department of Resources that Council has an objection on the renewal of a 10-year Term Lease 0/238281 – Lot 165 on WV1195 – Old Chadford Road, Wallumbilla North, being Primary Stock Route Reserve.
2. Authorise the Chief Executive Officer (or delegate) to enter negotiations with the current Lessee, if required, to offer a Trustee Permit (for up to two years) over Lot 165 on WV1195, Old Chadford Road, Wallumbilla North, if the Department of Resources

confirms that it does not intend to renew Term Lease 0/238281.

CARRIED

9/0

Responsible Officer

Leases and Agreements Administration
Officer

Item Number:

C.8

File Number: D24/59389

SUBJECT HEADING:

DENISE SPENCER POOL MANAGEMENT AGREEMENT -
OPTION TO RENEW

Officer's Title:

(Acting Manager) - Regional Facilities Management

Executive Summary:

Council has been advised by the Manager of the Denise Spencer Swimming Pool, that she wishes to exercise her option to renew the Management Agreement for a further one (1) year, being her final option to renew.

Resolution No. OM/07.2024/45

Moved Cr Davis

Seconded Cr Birkett

That Council:

1. Approve the extension of the Denise Spencer Swimming Pool Management Agreement for a further one (1) year until 6 August 2025, to be funded from WO 14274.2325.
2. Note that the annual management fee is \$539,250.
3. Be presented with a report at a future meeting should the pool project construction begin within the agreement period.

CARRIED

7/2

Mayor Taylor called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Hancock
Cr. Brumpton	Cr. Taylor
Cr. Davis	
Cr. Flynn	
Cr. O'Neil	
Cr. Seawright	
Cr. Vincent	

Responsible Officer

(Acting Manager) - Regional Facilities
Management

Item Number:

C.9

File Number: D24/48494

SUBJECT HEADING:

NATURAL GAS DOUBTFUL DEBTS - WRITE OFF
ACCOUNTS

Officer's Title:

Lead Rates and Utilities Billing Officer / System
Administrator

Executive Summary:

This report recommended to Council the formal write off of Natural Gas account debts that have

been deemed to be irrecoverable or uneconomical to pursue further recovery action.

Resolution No. OM/07.2024/46

Moved Cr Seawright

Seconded Cr Brumpton

That Council approve the write off of Natural Gas account debts as presented.

CARRIED

8/1

Mayor Taylor called for a division of the vote. The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. O'Neil
Cr. Brumpton	
Cr. Davis	
Cr. Flynn	
Cr. Hancock	
Cr. Seawright	
Cr. Taylor	
Cr. Vincent	

Responsible Officer

**Lead Rates and Utilities Billing Officer /
System Administrator**

Item Number:

C.10

File Number: D24/56578

SUBJECT HEADING:

REQUEST FOR PAYMENT ARRANGEMENT - 14018824

Officer's Title:

**Lead Rates and Utilities Billing Officer / System
Administrator**

Executive Summary:

A ratepayer has attended the Bungil Street office requesting approval of their proposed payment arrangement as it exceeds the timeframe within Councils Rates and Charges Debt Recovery Policy.

Resolution No. OM/07.2024/47

Moved Cr Davis

Seconded Cr O'Neil

That Council approve the ratepayer's request to pay his rates after the due date in February 2025, and we put his account on hold, charging interest at 11%, thereby avoiding additional legal fees, and reducing the angry contact to staff.

CARRIED

9/0

Responsible Officer

**Lead Rates and Utilities Billing Officer /
System Administrator**

Item Number:

C.11

File Number: D24/58882

SUBJECT HEADING:

REQUEST FOR PAYMENT ARRANGEMENT - 14029235

Officer's Title:

**Lead Rates and Utilities Billing Officer / System
Administrator**

Executive Summary:

A ratepayer has contacted Council requesting approval of their proposed payment arrangement as it exceeds the timeframe within Councils Rates and Charges Debt Recovery Policy.

Resolution No. OM/07.2024/48

Moved Cr Vincent

Seconded Cr Seawright

That Council:

1. Receive and note the request.
2. Approve the proposed payment arrangement of \$100 per week and advise the ratepayer that all rates and charges must be paid in full by 31 December 2024.
3. Advise the ratepayer that should a payment be missed without approval or should the rates and charges not be fully paid by 31 December 2024 that debt recovery action will commence.

CARRIED

9/0

Responsible Officer

**Lead Rates and Utilities Billing Officer /
System Administrator**

Item Number:

C.12

File Number: D24/62597

SUBJECT HEADING:

**MINOR AMENDMENT TO THE ORGANISATIONAL
STRUCTURE**

Officer's Title:

(Acting) Chief Executive Officer

Executive Summary:

This report presented Council with a recommendation for a minor change to the Organisational Structure. The proposed change relates to the Elected Members and Executive Support Team.

Resolution No. OM/07.2024/49

Moved Cr O'Neil

Seconded Cr Vincent

That Council, as per Section 196(1) of the Local Government Act 2009, endorse the proposed amendments to the Organisational Structure as follows:

1. Lead Officer Elected Members & Community Engagement (0209) to change reporting lines from Director – Corporate Services to Chief Executive Officer;
2. Executive Services Officers (0506) and (0863) to change reporting lines from Chief Executive Officer to Elected Members & Community Engagement.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr Davis proposing the following amendment. Cr O'Neil advised that he would accept the amendment. Cr Vincent also accepted the amendment as the Seconder.

Resolution No. OM/07.2024/50

Moved Cr O'Neil

Seconded Cr Vincent

That Council, as per Section 196(1) of the Local Government Act 2009, endorse the proposed amendments to the Organisational Structure as follows:

1. Lead Officer Elected Members & Community Engagement (0209) to change reporting lines from Director – Corporate Services to Chief Executive Officer;

2. Executive Services Officers (0506) and (0863) to change reporting lines from Chief Executive Officer to the Lead Officer Elected Members & Community Engagement.

CARRIED

9/0

Responsible Officer

(Acting) Chief Executive Officer

Cr Flynn left the meeting at 6.09pm.

Item Number:

C.14

File Number: D24/62991

SUBJECT HEADING:

ROMA AIRPORT REGULAR PUBLIC TRANSPORT SERVICES UPDATE

Officer's Title:

Manager - Airports (Roma) & Regional Compliance

Executive Summary:

Maranoa Regional Council is striving to grow air services and available seat capacity into the region. Negotiations have been in progress with the current RPT provider and Department of Transport and Main Roads.

This report provided an update on progress made to date and a summary of the current proposals under consideration.

Resolution No. OM/07.2024/51

Moved Cr O'Neil

Seconded Cr Davis

That Council provide written correspondence to Director General, Sally Stannard, Department of Transport & Main Roads (DTMR) with an update on the matter, including seeking clarity on the proposed changes to the flight timetable for phase 1.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma) & Regional Compliance

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Flynn returned to the meeting at 6.09pm.

Item Number:

C.15

File Number: D24/44171

SUBJECT HEADING:

ROMA DENISE SPENCER MEMORIAL POOL REDEVELOPMENT PROJECT - 3-5 FEATHER STREET - RELOCATION UPDATE

Officer's Title:

**Project Officer - Contract Management Office
Permit Officer – Strategic Road Management**

Executive Summary:

This report outlines the estimated costs of the proposed relocation and re-establishment of the house at 3-5 Feather Street to the Council-owned vacant land on Corfe Road Roma.

Resolution No. OM/07.2024/52
Moved Cr Brumpton
Seconded Cr Birkett
That Council:

1. Receive and note this report by way of update to Council Resolution OM/08.2023/85.
2. Approve the relocation and re-establishment of the house from 3-5 Feather Street to Council-owned vacant land on Corfe Road, Roma, in accordance with the 2024/25 capital works budget allocation.
3. Invite written tenders for the purchase and removal of the pool house and double lock-up garage at 3-5 Feather Street, Roma, with a removal date prior to 30 September 2024.

CARRIED

9/0

Responsible Officer
Project Officer - Contract Management Office
Item Number:
C.16
File Number: D24/57889
SUBJECT HEADING:
CAFE ON SECOND LEASE - OPTION TO RENEW
Location:
Injune
Officer's Title:
Leases and Agreements Administration Officer
Executive Summary:

Council has been advised by the Lessee of Café on Second in Injune, that they wish to exercise the option to renew for a further one (1) year term as provided for in the Lease.

Resolution No. OM/07.2024/53
Moved Cr Vincent
Seconded Cr Brumpton
That Council:

1. Approve the extension of the Injune Commercial Space Lease Agreement with Womblebank Sawmilling Co Pty Ltd for a further one (1) year term until 2 July 2025.
2. Authorise the Chief Executive Officer (or delegate), to execute documentation relating to the renewal of the Lease.

CARRIED

9/0

Responsible Officer
**Leases and Agreements Administration
Officer**
CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 6.12pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 24 July 2024, at Roma Administration Centre.