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## **MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 24 JULY 2024 SCHEDULED TO COMMENCE AT 9:00 AM**

### **ATTENDANCE**

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett (via teams), Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Acting Chief Executive Officer – Cameron Hoffmann and Nikita Townsley Minutes Officer in attendance.

### **AS REQUIRED**

Director Corporate Service's – Erik Lambert, Director Bendemere – Stephen Scott, Director Bungil – Lee Jackson, Director Engineering – Seamus Batstone, (Acting) Director Regional Development, Environment and Planning – Thea Griffin, Director Roma – Dean Ellwood, Director Warroo – Mathew.

### **WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.08am.

### **CONDOLENCES**

#### Message from the Mayor – Cr Wendy Taylor

Before we start this morning I just want to take time to say a few words. Early last week, the Maranoa region sadly lost astute cattleman and former Booringa Shire Councillor, Mr Robert Lethbridge, aged 78. Third generation farmer, the Lethbridge family name has had a long and proud association with the region. Robert instigated the first on property bull sale at the Warren Point property in 1970, a tradition that continues to this day. Robert served as a Councillor for the Booringa Shire Council from 1995 right up until amalgamation in 2008. Outside of the property and Council, Robert demonstrated an unwavering and commendable commitment to his community. Robert became the youngest Mitchell Show Society President at the age of 20. He remained working with the Show Society right through until his health started to decline over the last few years. Robert was a patron, and had a life membership from the Show Society bestowed upon him. Robert was a Rotarian and one of the driving forces behind setting up the Mitchell Combined Sporting Complex. He held the president's position at both clubs for many years. He also held positions on the Queensland Poll Hereford Society, and was a director of the Australian Poll Hereford Society.

On behalf of the Maranoa Regional Council, including former and current Councillors, I would like to pass our thoughts to Beth and the family, and ask as a mark of respect and gesture of thanks, to observe a minute of silence before today's scheduled business.

Vale Robert Kitchener Lethbridge.

## CONFIRMATION OF MINUTES

**Resolution No. OM/07.2024/54**

**Moved Cr Brumpton**

**Seconded Cr Seawright**

**That the minutes of the Ordinary Meeting held on 10 July 2024 be confirmed.**

**CARRIED**

**9/0**

## CONSIDERATION OF NOTICES OF MOTION

**Item Number:**

**8.1**

**File Number: D24/68111**

**SUBJECT HEADING:**

**REQUEST TO SUPPORT ADVOCACY | IMPROVING  
PEDESTRIAN SAFETY AT MISCAMBLE STREET AND  
CARNARVON HIGHWAY INTERSECTION**

**Author and Councillor's Title:**

**Cr. Meryl Brumpton**

### ***Executive Summary:***

*The Miscamble Street and Carnarvon Highway intersection provides a critical link between residential areas on the north east of town (Roma) and key locations on the west of town – including schools, parks and hospitals.*

*This report seeks Councils' support to advocate to the Department of Transport and Main Roads to prompt a review of the Miscamble Street and the Carnarvon Highway intersection with the view of improving pedestrian safety at this location.*

**Resolution No. OM/07.2024/55**

**Moved Cr Brumpton**

**Seconded Cr Vincent**

**That Council advocate to the Department of Transport and Main Roads to undertake a review of the Miscamble Street and Carnarvon Highway intersection in Roma with the view of considering options - including a pedestrian access - to improve pedestrian safety at this location.**

**CARRIED**

**8/1**

**Responsible Officer**

**Councillor**

## BUSINESS

### OFFICE OF THE CEO

#### Declaration of Interest

Item	10.1
Description	Mayoral Robes and Chains   Cost Estimate
Declaring Councillor	Cr Wendy Taylor
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	The report mentions me in regards to the chains
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I

Ordinary

	will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.
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**Resolution No. OM/07.2024/56**
**Moved Cr O'Neil**
**Seconded Cr Brumpton**

**That it is in the public interest that Councillor Taylor participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.**

**CARRIED**
**8/0**
**Item Number:**
**10.1**
**File Number: D24/63404**
**SUBJECT HEADING:**
**MAYORAL ROBES AND CHAINS | COST ESTIMATE**
**Officer's Title:**

**(Acting) Chief Executive Officer  
Executive Services Officer  
Lead Officer - Elected Members & Community  
Engagement**

**Executive Summary:**

*At the Ordinary Meeting on 24 May 2024, Council resolved to investigate the cost to purchase a mayoral robe and chains, with a further report to be provided outlining the options and associated costs.*

*This report provides the additional information and costs as requested.*

**Resolution No. OM/07.2024/57**
**Moved Cr O'Neil**
**Seconded Cr Hancock**
**That Council:**

- 1. Invite expressions of interest for a local seamstress to make the Mayoral Robe; and**
- 2. Receive the correspondence from Mayor Taylor and note the offer and intent to purchase and donate the chains to Maranoa Regional Council on behalf of Peter and Wendy Taylor.**

**CARRIED**
**9/0**
**Responsible Officer**
**(Acting) Chief Executive Officer**
**Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Peter Flynn, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**Item Number:** 10.2 **File Number:** D24/68103  
**SUBJECT HEADING:** RECRUITMENT OF CHIEF EXECUTIVE OFFICER UPDATE  
**Author and Councillor's Title:** Cr. Wendy Taylor

**Executive Summary:**

*At the Ordinary Meeting on 10 April 2024, Council resolved to commence the planning of the recruitment process for the Chief Executive Officer in accordance with s194 of the Local Government Act 2009.*

*At the Ordinary Meeting on 10 July 2024, and as an outcome of the recruitment process, Council resolved to select a preferred candidate and authorise the Mayor to finalise the contract negotiations and appointment.*

*This report provides an update and formally tables the outcomes that relate to the actioning of the resolution from the Ordinary Meeting on 10 July 2024.*

**Resolution No. OM/07.2024/58**

**Moved Cr O'Neil**

**Seconded Cr Vincent**

**That Council receive and note the following by way of update to the resolution pertaining to the Recruitment of Chief Executive Officer Report from 10 July 2024:**

1. Mr Rob Hayward has accepted the position of Chief Executive Officer for Maranoa Regional Council; and
2. The appointment of Mr Rob Hayward has been finalised, with a commencement date of Monday, 12 August 2024.

CARRIED

9/0

**Responsible Officer**

**Councillor**

**Item Number:** 10.3 **File Number:** D24/68105  
**SUBJECT HEADING:** INCLUSION OF HOUSING PORTFOLIO  
**Officer's Title:** (Acting) Chief Executive Officer

**Executive Summary:**

*Council recently considered and supported a report to establish a Councillor Portfolio Policy for the 2024 – 2028 term.*

*At the subsequent meeting on 10 July, an amendment was made to the allocation of Community Safety and Building and Planning portfolios. During the change, an administration error occurred which saw the portfolio topic of Housing unintentionally removed from the portfolio responsibility of Mayor Wendy Taylor.*

*This report seeks to correct this error and reestablish and assign the portfolio for Housing to the Mayor.*

**Resolution No. OM/07.2024/59**

**Moved Cr Seawright**

**Seconded Cr Flynn**

**That Council update the Councillor Portfolio Policy to include Housing, with the responsibility of this portfolio to be assigned to Mayor Wendy Taylor as originally intended at**

Ordinary

the Council Meeting on 26 June 2024.

CARRIED

9/0

Responsible Officer

(Acting) Chief Executive Officer

Item Number:

10.4

File Number: D24/68106

SUBJECT HEADING:

ADVOCACY CONSIDERATION | CALL FOR LGAQ  
CONFERENCE MOTIONS (2024)

Officer's Title:

(Acting) Chief Executive Officer

**Executive Summary:**

*Council has been invited to submit motions to be debated at the upcoming 2024 Local Government Association of Queensland (LGAQ) Annual Conference.*

*Lodgement of motions need to be finalised no later than Monday, 29 July 2024.*

**Resolution No. OM/07.2024/60**

Moved Cr Vincent

Seconded Cr Seawright

That Council:

- 1) lodge the following motions at the upcoming 2024 Local Government Association of Queensland (LGAQ) Annual Conference:
  - i. Removing the variable co-contribution funding percentages within a local government area that has been introduced into certain funding programs;
  - ii. Addressing the ownership responsibility and condition of fences within rail corridor to reduce impact on stock route and travelling stock management.
- 2) authorise the Chief Executive Officer to finalise the motion and submit by the due date on Monday, 29 July 2024

CARRIED

9/0

Responsible Officer

(Acting) Chief Executive Officer

**CORPORATE SERVICES**

Item Number:

11.1

File Number: D24/68373

SUBJECT HEADING:

AUDIT COMMITTEE MINUTES | 10 JUNE 2024

Officer's Title:

Director - Corporate Services

**Executive Summary:**

*The purpose of this report is for the unconfirmed minutes of the Audit Committee Meeting held on 10 June 2024 to be presented, in accordance with section 211(1)(c) of the Local Government Regulation 2012.*

**Resolution No. OM/07.2024/61**

Moved Cr Brumpton

Seconded Cr Davis

**That Council:**

1. Receive and note the unconfirmed minutes of the Audit Committee Meeting held on 10 June 2024; and
2. Approve the Audit Committee's recommendations in the minutes for the items contained in the list below:
  - a) Review of the Terms of Reference
  - b) 2024 External Audit Plan
  - c) Financial Statements 2023/2024 Timetable
  - d) Proforma Financial Statements
  - e) Revaluation of Non-Current Financial Assets
  - f) Position Paper – Impairment of Receivables
  - g) Strategic Internal Audit Plan
  - h) Internal Audit Report – Capital Project Management
  - i) Review Performance of Internal Audit
  - j) Cyber Security Response
  - k) Fraud and Corruption Control Plan
  - l) Update on Actual Fraud and Losses
  - m) Change to Investment Strategy
  - n) Major Projects Review
  - o) Roma Quarry Stocktake Q3 2024-25
  - p) Insurance Review – Liability and Asset Cover
  - q) Review Performance Systems
  - r) Review Risk Management Framework
  - s) Review of Risk Register
  - t) Outstanding Audit Issues

CARRIED

9/0

**Responsible Officer**

**Director - Corporate Services**

**REPORTS - LOCAL AREA DIRECTORS**

**Item Number:** 13.1

**File Number:** D24/55362

**SUBJECT HEADING:** DRAFT USER AGREEMENT - CREATIVE INJUNE

**Officer's Title:** Local Development Officer (Bungil)

***Executive Summary:***

*Council is asked to consider entering into a formal agreement with Creative Injune for the use of the community room at the front of the Injune Hall (previously known as the CHIPS room).*

*This report presents the request to Council for consideration.*

**Resolution No. OM/07.2024/62**

**Moved Cr Vincent**

**Seconded Cr O'Neil**

**That Council:**

1. Enter into an exclusive user agreement with Creative Injune for a period of three (3) years for the use of the community room at the front of the Injune Memorial Hall (previously known as the CHIPS room)
2. Charge no hire fee for the use of this room for the term of the agreement

CARRIED

9/0

Responsible Officer

Local Development Officer (Bungil)

## REGIONAL DEVELOPMENT

### Declaration of Interest

Item	14.1
Description	Representations on Decision – Material Change of Use for Food and Drink Outlet (Drive through coffee) at 41 Quintin Street, Roma (Ref: 2023/20962)
Declaring Councillor	Cr Wendy Taylor
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I own property on Bowen Street. The matter talks about the development using Bowen Street as an entrance.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Mayor Taylor left the meeting at 10.01am. Deputy Mayor O'Neil took the role of Acting Chair in the Mayor's absence.

Item Number:

14.1

File Number: D24/66609

SUBJECT HEADING:

**REPRESENTATIONS ON DECISION - MATERIAL CHANGE OF USE FOR FOOD AND DRINK OUTLET (DRIVE THROUGH COFFEE) AT 41 QUINTIN STREET, ROMA (REF: 2023/20962)**

Officer's Title:

Manager – Planning, Building &amp; Development Services

### Executive Summary:

*Council has received representations on conditions applied to the Preliminary Approval for a Material Change of Use - "Food and Drink Outlet" (Drive Through Coffee Shop) and Operational Works "Advertising Device" at 41 Quintin Street, Roma, being Lot 1 on RP41599 from the applicant, Roma Central Pty Ltd ATF Roma Central Trust C/- Mecone.*

*Council must assess a request for change representations in accordance with Section 76 of the Planning Act 2016, having regard to the matters that were considered when assessing the original development application.*

**Resolution No. OM/07.2024/63**

Moved Cr Brumpton

Seconded Cr Flynn

That Council resolve:

1. That the Preliminary Approval for a Material Change of Use for a "Food and Drink Outlet" (Drive Through Coffee Shop) and Operational Works "Advertising Device" at 41 Quintin Street, Roma (described as Lot 1 on RP41599) remains unchanged; and
2. That a negotiated decision notice will not be issued.

CARRIED

7/1

<b>Responsible Officer</b>	<b>Manager – Planning, Building &amp; Development Services</b>
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**Section 150F A (2)(e) of the *Local Government Act 2009***

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Peter Flynn, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr. Jane Vincent

**How each eligible councillors voted:**

Crs Birkett, Brumpton, Davis, Hancock, Flynn, O'Neil and Vincent voted in favour of the motion.  
 Cr Seawright voted against the motion.

At cessation of discussion on item 14.1, Mayor Taylor returned to the meeting at 10.17am, and resumed the position of Chair at this time.

Cr Flynn left the meeting at 10.17am.

**LATE ITEMS**

**Item Number:** L.1 **File Number:** D24/68751

**SUBJECT HEADING:** MARANOA STOCK ROUTE MANAGEMENT PLAN 2024-2029

**Officer's Title:** (Acting) Director - Regional Development, Environment & Planning

***Executive Summary:***

*This report presents the Maranoa Regional Council's Stock Route Management Plan 2024-2029 for endorsement.*

**Resolution No. OM/07.2024/64**

**Moved Cr Hancock**

**Seconded Cr Brumpton**

**That Council approve the Maranoa Stock Route Management Plan 2024-2029.**

CARRIED

8/0

<b>Responsible Officer</b>	<b>(Acting) Director - Regional Development, Environment &amp; Planning</b>
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**Item Number:** L.2 **File Number:** D24/68110

**SUBJECT HEADING:** 2024 LGAQ ANNUAL CONFERENCE | COUNCILLOR ATTENDANCE AND VOTING ARRANGEMENTS

**Officer's Title:** (Acting) Chief Executive Officer

**Resolution No. OM/07.2024/65**

**Moved Cr O'Neil**

**Seconded Cr Vincent**

**That Council:**

**1. Approve attendance of all Councillors at the 2024 LGAQ Annual Conference in**

Ordinary



**Brisbane on 21 – 23 October 2024.**

- 2. Nominate Mayor Taylor and Deputy Mayor O'Neil as its voting delegates for 2024 LGAQ Annual Conference in Brisbane on 21 – 23 October 2024.**
- 3. Draw applicable registration, travel and accommodation costs from attending Councillors' conference budget allocation.**

CARRIED

8/0

**Responsible Officer**

**(Acting) Chief Executive Officer**

Cr Birkett left the meeting at 10.30am and was absent for the remainder of the meeting.

**COUNCIL ADJOURNED THE MEETING**  
 FOR MORNING TEA AT 10.30am

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.23am

#### **Declaration of Interest**

<b>Item</b>	<b>C.1</b>
Description	2024-28 Local Government Grants and Subsidies Program
Declaring Councillor	Cr Jane Vincent
Person with the interest Related party / close associate / other relationship	My mother, Janice Humphreys
Particulars of Interest	Janice is the secretary for the CHIPS group which has a user agreement with the Injune Museum which is mentioned in the report.
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

**Resolution No. OM/07.2024/66**

**Moved Cr O'Neil**

**Seconded Cr Brumpton**

**That it is in the public interest that Councillor Vincent participates and votes on agenda item C.1 because a reasonable person would trust that the decision is made in the public interest.**

CARRIED

6/0

## CONFIDENTIAL ITEMS

Resolution No. OM/07.2024/67

Moved Cr Vincent

Seconded Cr Seawright

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 11.24am] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i> )	Overview
C.1 – 2024-28 Local Government Grants and Subsidies Program	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	<p>The Honourable Meaghan Scanlon MP, Minister for Housing, Local Government and Planning and Minister for Public Works, has recently announced the release of the \$115 million 2024-28 Local Government Grants and Subsidy Program.</p> <p>The program supports councils to deliver priority infrastructure projects that support safe, liveable and prosperous local communities and sustainable councils, with \$10 million available for planning projects.</p> <p>Maranoa Regional Council is eligible to submit applications for up to two infrastructure projects and one planning project.</p>
C.2 – Renewal of Term Lease 0/221994 – Lot 149 on DL336	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	The Department of Resources seeks Council's views in confidence on the renewal of Term Lease 0/221994, described as Lot 149 on DL336, located on the Warrego Highway Marbango.
C.3 – Renewal of Term Lease 0/238367 – Lot 121 on DL437 – Reserve for Camping and Water Purposes	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	The Department of Resources seeks Council's views in confidence on the renewal of existing Term Lease 0/238367 – Lot 121 on DL437 – Reserve for Camping and Water Purposes.

C.4 – Renewal of Term Lease 0/238372 – Lot 49 on KE67	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	The Department of Resources seeks Council's views in confidence on the renewal of Term Lease 0/238372, described as Lot 49 on KE67, located on the Mitchell - St George Road Dunkeld.
C.5 – Regional Economic Futures Fund – REFF	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	<p>The Regional Economic Futures Fund (REFF) is a \$200 million program to support communities in creating industry development opportunities presented by global decarbonisation.</p> <p>Maranoa Regional Council and Murweh Shire Council submitted a combined application for a <i>Feasibility Study into Combination Intermodal Hub</i>.</p> <p>This project has been approved for funding under this grant program. Maranoa Regional Council are required to countersign the Letter of Offer to formalise the funding agreement.</p>
LC.1 – Concrete Stock Pile Processing for DESI Compliance	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which public discussion would be likely to prejudice the interests of the local government.	<p>This report summarises the process undertaken for Tender 24072– Concrete Crushing at Roma Waste &amp; Resource Facility.</p> <p>The original tender period opened on 21 December 2023 and closed on 16 January 2024 with Council only receiving one (1) response. The Tender was re-issued under Tender 24072 with Council receiving Four (4) responses. The tender documents were released on 8 May 2024 and closed on 29 May 2024.</p> <p>Responses were reviewed by an evaluation panel and the report is submitted for Council's consideration.</p>
LC.2 – Strategic Housing Projects	Section 254J(3)(g) and 254J(3)(i) negotiations relating to a commercial matter involving the local government for which public discussion would be likely to prejudice the interests of the local government AND a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	<p>At its Ordinary Meeting on 24 January 2024, Council approved an allocation of \$1,000,000 from unrestricted cash reserves to further investigate strategic housing projects across the region.</p> <p>At this meeting, Council also approved the Chief Executive Officer to make an offer to purchase a property within Roma to add to its current housing stock. This purchase has since been completed and finalised.</p> <p>Funds from the original budget allocation remain unallocated. This report presents Council with a proposal to continue to incrementally progress the delivery of priority strategic housing projects.</p>

CARRIED

7/0

Cr Flynn returned to the meeting at 12.23pm.

**Resolution No. OM/07.2024/68**

**Moved Cr O'Neil**

**Seconded Cr Vincent**

**That Council open the meeting to the public [at 12.45pm].**

CARRIED

8/0

**Item Number:**

**C.1**

**File Number: D24/57039**

**SUBJECT HEADING:**

**2024-28 LOCAL GOVERNMENT GRANTS AND  
SUBSIDIES PROGRAM**

**Officer's Title:**

**(Acting) Chief Executive Officer  
Program Funding & Budget Coordinator**

***Executive Summary:***

*The Honourable Meaghan Scanlon MP, Minister for Housing, Local Government and Planning and Minister for Public Works, has recently announced the release of the \$115 million 2024-28 Local Government Grants and Subsidy Program.*

*The program supports councils to deliver priority infrastructure projects that support safe, liveable and prosperous local communities and sustainable councils, with \$10 million available for planning projects.*

*Maranoa Regional Council is eligible to submit applications for up to two infrastructure projects and one planning project.*

**Resolution No. OM/07.2024/69**

**Moved Cr Hancock**

**Seconded Cr Vincent**

**That Council:**

- 1. Submit an application under the 2024-28 Local Government Grants and Subsidies Program for Mitchell Multi-Purpose Facility - Hobson Place;**
- 2. Endorse a 40% co-contribution of the project budget if successful;**
- 3. Authorise the Chief Executive Officer (or delegate) to sign the nomination forms, and any further funding agreements as required;**
- 4. Be presented with a subsequent report outlining possible / future funding options to complete the fit-out of the Injune Museum Project.**

CARRIED

8/0

**Responsible Officer**

**(Acting) Chief Executive Officer**

**Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Peter Flynn, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**Item Number:**

**C.2**

**File Number: D24/63509**

**SUBJECT HEADING:**

**RENEWAL OF TERM LEASE 0/221994 - LOT 149 ON DL336**

**Officer's Title:**

**(Acting Manager) - Regional Facilities Management**

**Executive Summary:**

*The Department of Resources seeks Council's views in confidence on the renewal of Term Lease 0/221994, described as Lot 149 on DL336, located on the Warrego Highway Marbango.*

**Resolution No. OM/07.2024/70**

**Moved Cr Vincent**

**Seconded Cr Davis**

**That Council:**

1. Advise the Department of Resources it offers no objection to the renewal of Term Lease 0/221994 over Lot 149 on DL336.
2. Authorise the Chief Executive Officer (or delegate) to enter negotiations with the current Lessee, if required, to offer a Trustee Lease over Lot 149 on DL336.
3. Authorise the Chief Executive Officer (or delegate) to sign documentation in relation to this decision.

**CARRIED**

**8/0**

**Responsible Officer**

**(Acting Manager) - Regional Facilities Management**

**Item Number:**

**C.3**

**File Number: D24/65692**

**SUBJECT HEADING:**

**RENEWAL OF TERM LEASE 0/238367 - LOT 121 ON DL437 - RESERVE FOR CAMPING AND WATER PURPOSES**

**Officer's Title:**

**Administration Officer - Council Facilities Management**

**Executive Summary:**

*The Department of Resources seeks Council's views in confidence on the renewal of existing Term Lease 0/238367 – Lot 121 on DL437 – Reserve for Camping and Water Purposes.*

**Resolution No. OM/07.2024/71**

**Moved Cr Brumpton**

**Seconded Cr Seawright**

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In line with Council's Stock Route Management Plan 2024-2029, Council:

1. Advise the Department of Resources it objects to the renewal of Term Lease 0/238367 over Lot 121 on DL437.
2. If required, authorise the Chief Executive Officer (or delegate) to enter into direct negotiations between the current Lessee and Council to offer a Trustee Lease over Lot 121 on DL437 for a period of two (2) years.
3. Authorise the Chief Executive Officer (or delegate) to sign documentation in relation to this decision.

CARRIED

8/0

Responsible Officer	Administration Officer - Council Facilities Management
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Item Number:

C.4

File Number: D24/68016

SUBJECT HEADING:

RENEWAL TERM LEASE 0/238372 - LOT 49 ON KE67

Officer's Title:

(Acting Manager) - Regional Facilities Management

**Executive Summary:**

*The Department of Resources seeks Council's views in confidence on the renewal of Term Lease 0/238372, described as Lot 49 on KE67, located on the Mitchell - St George Road Dunkeld.*

**Resolution No. OM/07.2024/72**

**Moved Cr Seawright**

**Seconded Cr Davis**

In line with Council's Stock Route Management Plan 2024-2029, Council:

1. Advise the Department of Resources it offers an objection to the renewal of Term Lease 0/238372 over Lot 49 on KE67.
2. If required, authorise the Chief Executive Officer (or delegate) to enter into direct negotiations between the current Lessee and Council to offer a Trustee Lease over Lot 49 on KE67 for a period of two (2) years.
3. Authorise the Chief Executive Officer (or delegate) to sign documentation in relation to this decision.

CARRIED

8/0

Responsible Officer	(Acting Manager) - Regional Facilities Management
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**Item Number:** C.5 **File Number:** D24/65228

**SUBJECT HEADING:** REGIONAL ECONOMIC FUTURES FUND - REFF

**Officer's Title:** Manager - Regional Economic & Community Development

**Executive Summary:**

*The Regional Economic Futures Fund (REFF) is a \$200 million program to support communities in creating industry development opportunities presented by global decarbonisation.*

*Maranoa Regional Council and Murweh Shire Council submitted a combined application for a Feasibility Study into Combination Intermodal Hub.*

*This project has been approved for funding under this grant program. Maranoa Regional Council are required to countersign the Letter of Offer to formalise the funding agreement.*

**Resolution No. OM/07.2024/73**

**Moved Cr Hancock**

**Seconded Cr Vincent**

**That Council note the Officers Report and be presented with a detailed project summary at a subsequent Councillor Briefing.**

CARRIED

8/0

**Responsible Officer**

**Manager - Regional Economic & Community Development**

**Item Number:** LC.1 **File Number:** D24/51126

**SUBJECT HEADING:** CONCRETE STOCK PILE PROCESSING FOR DESI COMPLIANCE

**Location:** Roma

**Officer's Title:** (Acting) Director - Regional Development, Environment & Planning

**Executive Summary:**

*This report summarises the process undertaken for Tender 24072– Concrete Crushing at Roma Waste & Resource Facility.*

*The original tender period opened on 21 December 2023 and closed on 16 January 2024 with Council only receiving one (1) response. The Tender was re-issued under Tender 24072 with Council receiving Four (4) responses. The tender documents were released on 8 May 2024 and closed on 29 May 2024.*

*Responses were reviewed by an evaluation panel and the report is submitted for Council's consideration.*

**Resolution No. OM/07.2024/74**

**Moved Cr Brumpton**

**Seconded Cr Davis**

**That Council:**

- 1. Select Gunne Civil Constructions Pty Ltd as the preferred supplier for Tender 24072–**

**Concrete Crushing at Roma Waste & Resource Facility noting the submitted rates in this report.**

- 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Gunne Civil Constructions Pty Ltd and accept the contract if final terms are acceptable.**

**NO VOTE TAKEN**

No vote was taken on the draft motion at the time, with Cr Davis proposing the following amendment. Cr Brumpton advised that she would accept the amendment.

**Resolution No. OM/07.2024/75**

**Moved Cr Brumpton**

**Seconded Cr Davis**

**That Council:**

- 1. Select Gunne Civil Constructions Pty Ltd as the successful tenderer for Tender 24072– Concrete Crushing at Roma Waste & Resource Facility noting the submitted rates in this report.**
- 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Gunne Civil Constructions Pty Ltd and accept the contract if final terms are acceptable.**

**CARRIED**

**8/0**

**Responsible Officer**

**Item Number:**

**LC.2**

**File Number: D24/69392**

**SUBJECT HEADING:**

**STRATEGIC HOUSING PROJECTS**

**Officer's Title:**

**(Acting) Chief Executive Officer**

***Executive Summary:***

*At its Ordinary Meeting on 24 January 2024, Council approved an allocation of \$1,000,000 from unrestricted cash reserves to further investigate strategic housing projects across the region.*

*At this meeting, Council also approved the Chief Executive Officer to make an offer to purchase a property within Roma to add to its current housing stock. This purchase has since been completed and finalised.*

**Resolution No. OM/07.2024/76**

**Moved Cr O'Neil**

**Seconded Cr Brumpton**

**That Council:**

- 1. Receive the report and note the remaining funds from the Strategic Housing Project approved under Resolution OM/01.2024/61;**
- 2. Authorise the Chief Executive Officer (or delegate) to make arrangements to make an offer on the land described as Option B as detailed in the report and as emailed on the 24<sup>th</sup> of July 2024; and**
- 3. Commence drafting a plan of subdivision for Lot 338 on WV1628, with the draft plan to be presented to a future Council Briefing for discussion.**

Ordinary



CARRIED

8/0

Responsible Officer

(Acting) Chief Executive Officer

Item Number:

L.3

File Number: D24/69393

SUBJECT HEADING:

**POLICY REVIEW | EXPENSES REIMBURSEMENT AND  
PROVISION OF FACILITIES (COUNCILLORS)**

Officer's Title:

(Acting) Chief Executive Officer

**Executive Summary:**

*At the Ordinary Meeting on 26 June and 10 July, Council approved to reestablish a Councillor portfolio system. Part of the resolution on 10 July, Council also resolved to undertake a review of relevant policies to ensure they reflect the introduction of the Councillor Portfolios Policy.*

*One of the policies that required review as part of actioning this resolution is the Expenses Reimbursement Policy for Councillors.*

**Resolution No. OM/07.2024/77**

Moved Cr Hancock

Seconded Cr Brumpton

That Council:

1. Adopt the updated Expenses Reimbursement Policy as presented.
2. Rescind previous versions of the Expenses Reimbursement Policy.
3. Update Councils website with the adopted policy in accordance with Section 251 of the Local Government Regulations 2012.

CARRIED

8/0

Responsible Officer

(Acting) Chief Executive Officer

**Declaration of Interest**

Item	L.4
Description	Upcoming Senex Site Visit   31 August 2024
Declaring Councillor	Cr Brendan Seawright
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I work for another gas producing company, whilst we operate in a different field of the industry, parts of our business may supply to the same market.
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

**Resolution No. OM/07.2024/78****Moved Cr O'Neil****Seconded Cr Vincent**

**That it is in the public interest that Councillor Seawright participates and votes on agenda item L.4 because a reasonable person would trust that the decision is made in the public interest.**

**CARRIED****7/0**

After it was resolved to allow Cr Seawright to stay in the meeting during the discussion and decision on item L.4, it was noted that the site visit is scheduled to occur on the 31<sup>st</sup> of July 2024, and not the 31<sup>st</sup> of August 2024 as indicated in the item description. Cr O'Neil as the mover, and Cr Vincent as the seconder, noted the change of date, and confirmed that they still supported the above resolution to remain.

**Item Number:****L.4****File Number: D24/69574****SUBJECT HEADING:****UPCOMING SENEX SITE VISIT | 31 AUGUST 2024****Officer's Title:****(Acting) Chief Executive Officer*****Executive Summary:***

*As part of its Councillor Briefing scheduled for 31 July, Council has been invited to attend a site visit to Senex Operation north of Roma.*

*This report provides Council with the details of the proposed site visit.*

**Resolution No. OM/07.2024/79****Moved Cr Vincent****Seconded Cr Davis**

**That Council receive and note the Officer's report as presented, in particular Councillor's attendance at the site, with the date amended for the visit to be the 31<sup>st</sup> of July 2024.**

**CARRIED****8/0****CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 1.07pm.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 14 August 2024, at Roma Administration Centre.**