
MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 25 SEPTEMBER 2024 SCHEDULED TO COMMENCE AT 9:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

(Acting) Director Corporate Services – Rueben Broom, Director Bendemere – Stephen Scott, Director Engineering – Seamus Batstone, Director Warroo – Mathew Gane, Manager – Planning, Building & Development Services – Kate Swepson, Manager - Airports (Roma) & Regional Compliance – Daniel Jones, Lead Local Development Officer – Georgie Adams Woodall, Lead Rates and Utilities Billing Officer / System Administrator – Debbie Gelhaar.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.02am.

CONFIRMATION OF MINUTES

Resolution No. OM/09.2024/34	
Moved Cr Vincent	Seconded Cr Davis
That the minutes of the Ordinary Meeting held on 11 September 2024 be confirmed.	
CARRIED	9/0

Resolution No. OM/09.2024/35	
Moved Cr Davis	Seconded Cr Brumpton
That the minutes of the Special Meeting held on 24 September 2024 be confirmed.	
CARRIED	9/0

CONSIDERATION OF NOTICES OF MOTION

Item Number:	8.1	File Number: D24/88428
SUBJECT HEADING:	AMENDMENT TO RESOLUTION	
Officer's Title:	Administration Officer - Council Facilities Management	
<hr/>		
Original Resolution Meeting Date:	14 August 2024	
Original Resolution Number:	OM/08.2024/27	

That Council:

1. *Advise the Department of Resources that Council has no objection to Term Lease 0/206332 over Lot 5 on TM59.*
2. *Request for the inclusion of a covenant over Lot 5 on MAR16 to allow for continual access for all interested parties /adjacent property owners / lease holders.*
3. *Authorise the Chief Executive Officer (or delegate) to sign documentation in relation to this decision.*

Resolution No. OM/09.2024/36

Moved Cr O'Neil

Seconded Cr Brumpton

That Council repeal Resolution Number OM/08.2024/27 and replace with:

That Council:

1. **Advise the Department of Resources that Council has no objection to Term Lease 0/230394 over Lot 5 on TM59.**
2. **Request for the inclusion of a covenant over Lot 5 on TM59 to allow for continual access for all interested parties /adjacent property owners / lease holders.**
3. **Authorise the Chief Executive Officer (or delegate) to sign documentation in relation to this decision.**

CARRIED

9/0

Responsible Officer

Administration Officer - Council Facilities Management

BUSINESS

OFFICE OF THE CEO

Declaration of Interest

Item	10.1
Description	Council Christmas & New Year Closure 2024-25
Declaring Councillor	Cr Amber Davis
Person with the interest Related party / close associate / other relationship	My husband Wayne Davis
Particulars of Interest	Wayne is currently employed by Maranoa Regional Council
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/09.2024/37
Moved Cr O'Neil
Seconded Cr Vincent

That it is in the public interest that Councillor Davis participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED
6/0
Declaration of interest

Item	10.1
Description	Council Christmas & New Year Closure 2024-25
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	My Daughter Erin Brumpton
Particulars of Interest	Erin is employed at Maranoa Regional Council.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/09.2024/38
Moved Cr Vincent
Seconded Cr O'Neil

That it is in the public interest that Councillor Brumpton participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED
6/0
Declaration of Interest

Item	10.1
Description	Council Christmas & New Year Closure 2024-25
Declaring Councillor	Cr John Birkett
Person with the interest Related party / close associate / other relationship	My Sister Elena Irwin
Particulars of Interest	Elena is employed of the Maranoa Regional Council.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/09.2024/39	
Moved Cr Seawright	Seconded Cr Vincent
<p>That it is in the public interest that Councillor Birkett participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.</p>	
CARRIED	6/0

During discussions on the following item and prior to voting on the matter, Cr Taylor identified a conflict of interest in Item 10.1.

Declaration of Interest

Item	10.1
Description	Council Christmas & New Year Closure 2024-25
Declaring Councillor	Cr Wendy Taylor
Person with the interest Related party / close associate / other relationship	My Brother-in-law Ian Andrews
Particulars of Interest	Ian works for Maranoa Regional Council.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/09.2024/40	
Moved Cr O'Neil	Seconded Cr Vincent
<p>That it is in the public interest that Councillor Taylor participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.</p>	
CARRIED	5/0

Item Number: 10.1 **File Number:** D24/87516

SUBJECT HEADING: COUNCIL CHRISTMAS AND NEW YEAR CLOSURE 2024-2025

Officer's Title: Chief Executive Officer

Executive Summary:

In previous years as a work-life balance initiative for employees, Council has approved an Annual Christmas and New Year closure for Council's administration offices, customer service centres and libraries and an Annual Christmas Close down for field-based operations teams including the Roma quarry, Maintenance Delivery, Works Team and Construction Team.

Teams responsible for the delivery of essential and emergency services are required to remain operational during Council's approved closure period.

Moved Cr Brumpton

Seconded Cr Vincent

That Council:

1. Approve the Annual Christmas and New Year closure for the general workforce from close of business Friday 20 December 2024 and reopening on Monday, 6 January 2025.
2. Approve the closure of the Yuleba Post Office on the gazetted Public Holidays only, all other business days will operate as usual. Australia Post has approved reduced operating hours over the Christmas period of 9am – 1pm.
3. Approve the Annual Christmas and New Year closures of the following Council libraries in Jackson, Wallumbilla and Mungallala from close of business Friday, 20 December 2024 and reopening Monday, 13 January 2025.
4. Approve the Annual Christmas and New Year close down for the field based operational teams of Roma, Bungil, Bendemere, Waroo and Booringa; the Project Management Office; and Roma Quarry (excluding those services identified below as essential services requiring skeleton crews), from COB Friday 20 December 2024 to Monday 6 January 2025.
5. Approve that the Roma waste facility be closed to the public on Christmas Day, 25 December 2024 and New Year's Day, 1 January 2025 and that two (2) 15m skip bins be provided outside the facility for public use for the days of closure.
6. Authorise the Chief Executive Officer to communicate the Annual Christmas and New Year closures to Council employees, customers, residents, and the general public.

NO VOTE TAKEN

No vote was taken on the motion at that time, with Cr Hancock proposing the following procedural motion:

Resolution No. OM/09.2024/41

Moved Cr Hancock

That this lay on the table until further in the meeting [to receive further information in relation to points 2 and 5 of the draft motion].

CARRIED

9/0

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

CORPORATE SERVICES

Item Number: 11.1 **File Number:** D24/89656

SUBJECT HEADING: EXTENSION OF CONTRACT - SUPPLY AND DELIVERY OF BULK SODIUM HYPOCHLORITE FOR SWIMMING POOLS AND OTHER FACILITIES.

Officer's Title: Manager - Procurement

Executive Summary:

This report sought Council's approval to extend the supplier arrangement with Coogee QCA Pty Ltd for the supply, storage, and delivery of bulk Sodium Hypochlorite, used for swimming pool treatment and other locations requiring bulk Sodium Hypochlorite. This contract was awarded through Tender 20027, with Coogee QCA Pty Ltd being the sole tenderer to submit a bid for the supply and delivery of bulk liquid Sodium Hypochlorite.

The initial term for this tender was three (3) years, and it is now due for the second of the two (2) one-year extensions. This report was tabled for Council's consideration.

Resolution No. OM/09.2024/42

Moved Cr Davis

Seconded Cr Birkett

That Council approve the extension of the Contract for supplier arrangements with Coogee QCA Pty Ltd for the supply and delivery of bulk Liquid Sodium Hypochlorite for another twelve months.

CARRIED

9/0

Responsible Officer

Manager - Procurement

REPORTS - LOCAL AREA DIRECTORS

Item Number: 13.1 **File Number:** D24/90129

SUBJECT HEADING: SURAT WATER SCHEDULE

Officer's Title: Director - Warroo

Executive Summary:

As per Resolution No. OM/05.2024/04 on 7/5/24, this report tables options analysis and recommendation for the Surat Watering Schedule.

The new watering schedule will assist council to improve management of the Surat water allocation of 350 ML per financial year under the river water extraction licence (51055N), regulated by the Department of Regional Development, Manufacturing and Water (RDMW).

Resolution No. OM/09.2024/43

Moved Cr Hancock

Seconded Cr O'Neil

That Council:

1. Receive and note the report.
2. Increase education on water consumption levels throughout the year via signage and communications.
3. Maintain the current water schedule, monitor the water usage and consider water restrictions if required in December 2024.

CARRIED

6/3

Responsible Officer

Director - Warroo

REGIONAL DEVELOPMENT

Declaration of Interest

Item	14.1
Description	Establishment of Biosecurity Advisory Committee
Declaring Councillor	Cr Jane Vincent
Person with the interest Related party / close associate / other relationship	Related party, my brother Darren Humphreys
Particulars of Interest	Darren is mentioned in the report as being a current collector of scalps.
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/09.2024/44

Moved Cr Birkett

Seconded Cr Davis

That it is in the public interest that Councillor Vincent participates and votes on agenda item 14.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

7/0

Declaration of Interest

Item	14.1
Description	Establishment of Biosecurity Advisory Committee
Declaring Councillor	Cr Cameron O'Neil
Person with the interest Related party / close associate / other relationship	Close Associate - Anthony (Bim) Struss
Particulars of Interest	Bim is listed as an authorized landholders to receive scalps. Bim provided me a personal endorsement during the most recent election.
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/09.2024/45	
Moved Cr Davis	Seconded Cr Seawright
<p>That it is in the public interest that Councillor O'Neil participates and votes on agenda item 14.1 because a reasonable person would trust that the decision is made in the public interest.</p>	
CARRIED	7/0

Item Number: 14.1 **File Number:** D24/79695

SUBJECT HEADING: ESTABLISHMENT OF BIOSECURITY ADVISORY COMMITTEE

Officer's Title: Coordinator Rural Lands

Executive Summary:

This report sought Council's resolution to establish a Biosecurity Advisory Committee to guide biosecurity and pest management initiatives in the Maranoa Region. The proposed committee will provide a strategic framework for biosecurity strategies, offer advice on key subjects, and ensure that practices align with current legislation and community needs.

Under the Biosecurity Act 2014, landowners have a General Biosecurity Obligation (GBO). Wild Dogs pose a significant threat to the grazing industry in the Maranoa Region, and Council's Wild Dog Bounty supports landowners in fulfilling their GBO.

In 2014, Council, following a recommendation from the Wild Dog Advisory Committee, authorised certain landowners as scalp collectors, allowing them to collect and submit scalps on behalf of Council. This collaborative system improved efficiency and governance in the handling of Wild Dog scalps and the disbursement of bounties.

The Wild Dog Advisory Committee was retired by Council in 2019, creating a gap in oversight. Establishing a Biosecurity Advisory Committee will provide a platform to review and update relevant policies, including the authorisation of landowner scalp collectors, ensuring ongoing compliance and governance in pest management practices.

Resolution No. OM/09.2024/46

Moved Cr Birkett

That we lay this on the table for a future meeting to come via a briefing [to obtain feedback from prior committee members on the former Wild Dog Advisory Committee].

MOTION LOST

1/8

Resolution No. OM/09.2024/47

Moved Cr Vincent

Seconded Cr Seawright

That Council:

- 1. Establish the Maranoa Regional Council Biosecurity Advisory Committee (the Committee), which will provide strategic guidance and recommendations to Council on the management of invasive biosecurity matters, including plants and animals, within the region. The Committee will play a crucial role in advising on policy, funding options, and the development and review of a Biosecurity Plan, as required under the *Biosecurity Act 2014*.**
- 2. Be provided a further report via a briefing with a recommendation on processes to establish the advisory committee.**

CARRIED

9/0

Responsible Officer

Coordinator Rural Lands

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Cr Birkett left the meeting at 9.50am.

Item Number:

14.2

File Number: D24/85635

SUBJECT HEADING:

BUILDING ASSESSMENT REPORT

Officer's Title:

Manager – Planning, Building & Development Services

Executive Summary:

The purpose of this report was to provide Council with relevant information relating to a potential financial and reputational risk.

Resolution No. OM/09.2024/48

Moved Cr Hancock

Seconded Cr Davis

That Council receive and note the Officer's report as presented.

CARRIED

8/0

Responsible Officer	Manager – Planning, Building & Development Services
----------------------------	--

Declaration of Interest

Item	14.3
Description	Wallumbilla Showgrounds Precinct Master Plan
Declaring Councillor	Cr Brendan Seawright
Person with the interest Related party / close associate / other relationship	Myself and my wife, Kristen Seawright
Particulars of Interest	I am the President and my wife is the Secretary of the Wallumbilla Agricultural and Pastoral Association which forms one of the User Groups for the Wallumbilla Showgrounds.
Type of conflict	Prescribed Conflict of Interest
Action	Leave the room while the matter is discussed and voted on.

Cr Seawright left the meeting at 9.51am.

Cr Birkett returned to the meeting at 9.51am.

Item Number: 14.3 **File Number:** D24/90128

SUBJECT HEADING: WALLUMBILLA SHOWGROUNDS PRECINCT MASTER PLAN

Officer's Title: (Acting) Director - Regional Development, Environment & Planning

Executive Summary:

The Wallumbilla Agricultural and Pastoral Association, in conjunction with the other Wallumbilla Showgrounds Users and the Wallumbilla Town Improvement Group, presented the draft Wallumbilla Showgrounds Precinct Master Plan to the Councillor Briefing on 13 August 2024.

The Wallumbilla Agricultural and Pastoral Association sought Council's approval and assistance to finalise this Master Plan for a funding submission to the Regional Precincts and Partnerships Program.

Resolution No. OM/09.2024/49

Moved Cr Hancock

That we lay this on the table until further in the meeting [to confirm the description of the GL for allocation of funds].

CARRIED

8/0

At cessation of discussion and decision on the abovementioned item, Cr Seawright returned to the meeting at 9.53am.

Declaration of Interest

Item	14.4
Description	Applications through Regional Arts Development Fund (RADF) Program 2024/2025
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	Although I am not a committee member of Bymount Creative Circle, I do participate in many activities conducted by the group.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Brumpton left the meeting at 9.54am.

Item Number: 14.4 **File Number:** D24/90889

SUBJECT HEADING: APPLICATIONS THROUGH REGIONAL ARTS DEVELOPMENT FUND (RADF) PROGRAM 2024/25

Officer's Title: Regional Arts and Culture Officer

Executive Summary:

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed one funding application for arts and cultural projects.

The assessment was completed, and the Committee recommends supporting the Bymount Creative Circle application. It was recommended that the Committee's assessment be endorsed.

Resolution No. OM/09.2024/50

Moved Cr Hancock

Seconded Cr O'Neil

That Council endorse the RADF Committee's grant assessment recommendations in supporting the Bymount Creative Circle application for \$10,000.

CARRIED

8/0

Responsible Officer

Regional Arts and Culture Officer

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Brumpton returned to the meeting at 9.54am.

Cr Seawright left the meeting at 9.57am, having previously declared a prescribed conflict of interest in the following item.

Item Number: 14.3 **File Number:** D24/90128

SUBJECT HEADING: WALLUMBILLA SHOWGROUNDS PRECINCT MASTER PLAN

Officer's Title: (Acting) Director - Regional Development, Environment & Planning

Executive Summary:

The Wallumbilla Agricultural and Pastoral Association, in conjunction with the other Wallumbilla Showgrounds Users and the Wallumbilla Town Improvement Group, presented the draft Wallumbilla Showgrounds Precinct Master Plan to the Councillor Briefing on 13 August 2024.

The Wallumbilla Agricultural and Pastoral Association sought Council's approval and assistance to finalise this Master Plan for a funding submission to the Regional Precincts and Partnerships Program. This item had been laid on the table to clarify financial allocations, this information to hand Council resumed its deliberations.

Resolution No. OM/09.2024/51

Moved Cr Birkett

Seconded Cr O'Neil

That Council:

1. Endorse the draft Wallumbilla Showgrounds Precinct Master Plan, subject to any amendments deemed necessary or recommended by Council.
2. Provide a letter of support to the Wallumbilla Agricultural and Pastoral Association for the funding application to the Regional Precincts and Partnerships Program.
3. Authorise the Chief Executive Officer (or delegate) to provide administrative assistance to prepare and submit this funding application.
4. Authorise the Chief Executive Officer (or delegate) to accept the quote from Ross Planning for \$8,000.00 (excluding GST), with funds drawn from GL 2880.2001 - Economic and Community Development Support – Management and Support Services, to develop professional imagery and drawings to enhance this funding application.

CARRIED

8/0

Responsible Officer

**(Acting) Director - Regional Development,
Environment & Planning**

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Seawright returned to the meeting at 10.05am.

LATE ITEMS

Item Number: L.1 File Number: D24/90104

SUBJECT HEADING: REGIONAL FLYING FOX MANAGEMENT PLAN - IMPLEMENTATION

Officer's Title: Director - Warroo

Executive Summary:

Council has provided in-principal support to the Regional Flying Fox Roost Management Plan submitted to the Department of Environment and Science in 2023.

Endorsement of this plan provided council officers with the opportunity to submit a subsequent funding application in Round 6 (2023) to implement an alternative roost management plan for Surat.

This report provided an update to council on the implementation plan for Round 6 and subsequent recommendations.

Resolution No. OM/09.2024/52

Moved Cr Hancock

Seconded Cr Vincent

That Council:

1. Receive and note the report.
2. Approve and publish the final Flying Fox Regional Management Plan to council's website.
3. Update the Surat community on the implementation plan for Round 6 (establishment of a long term alternate roost management site).
4. Develop a draft annual Maranoa Regional Council Flying Fox Operational Management Plan based on recommendations in the Regional Flying Fox Management Plan.

CARRIED

9/0

Responsible Officer

Director - Warroo

Item Number: L.2 File Number: D24/91822

SUBJECT HEADING: LETTER OF SUPPORT REQUEST - MULTICAP

Officer's Title: Lead Local Development Officer

Executive Summary:

Multicap, a disability service provider, sought a letter of support from the Mayor to strengthen their engagement with a property vendor.

The request relates to the potential purchase of a duplex on Wheeler Drive, which would allow Multicap to expand its capacity to provide permanent housing solutions for NDIS participants, staff and individuals transitioning from hospital to community care.

A business case has been submitted to the Multicap board, and a successful acquisition of the property would benefit the broader community. A letter of endorsement from the Mayor would greatly support their efforts.

Resolution No. OM/09.2024/53

Moved Cr O'Neil

Seconded Cr Birkett

That Council:

1. **Acknowledge Multicap's dedication to offering a permanent housing solutions for NDIS participants and staff within the community.**
2. **Approve of a letter of support from the Mayor to strengthen Multicap's property acquisition proposal.**

CARRIED

9/0

Responsible Officer

Lead Local Development Officer

Declaration of Interest

Item	C.5
Description	Advertising at Roma Airport and Roma Saleyards
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am currently on the executive of the Roma Turf Club, and the matter being discussed, Roma Turf Club is noted in this particular matter.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	LC.3
Description	Roma Airport Regular Public Transport Services Update
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I currently have an agreement with Rex Airlines with regard to the provision of resident and business airfares for the Maranoa Region.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

CONFIDENTIAL ITEMS

Resolution No. OM/09.2024/54

Moved Cr Brumpton

Seconded Cr Davis

In accordance with the provisions of Section 254(J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public [at 10.18am] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – Request for Reduction on Water Usage Charges - 14018907	Section 254J(3)(d) rating concessions	Consideration of a request for a reduction of water usage charges on Rate Assessment 14018907.
C.2 – Tender Award – Construction of Bollon Rd Package 2 & 3 Upgrade to Sealed Standard (RRUP)	Section 254J(3)(c) the local government's budget	<p>Council invited suitably qualified and experienced contractors to submit lump sum price tenders for the construction of Packages 2 & 3 of the Bollon Rd Upgrade project.</p> <p>Packages 2 and 3 builds upon Package 1, which was completed in August 2024. The project is funded by the Australian Government's Rural & Remote Roads Upgrade Pilot (RRUP) program, while Council's contribution is provided in part by the Queensland Government's Transport Infrastructure Development Scheme (TIDS). Council was also successful in acquiring funding for a second RRUP project, called 'Strategic Bitumen Extensions' which includes sealed road upgrade for Redford Rd, Yuleba Surat Rd and Bollon Rd.</p> <p>The tender period opened on 15 March 2024, with a closing date of 29 April 2024. Five tenders were received and evaluated. This report provides a summary of the analysis and recommendation for tender award. It also outlines the strategy for balancing funding between the two separate RRUP projects.</p>
C.3 – Yuleba Water Play – Tender Consideration Plan	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	<p>This report tables a recommendation to Council in relation to the construction phase of the Yuleba APLNG Project – Main Street Improvements – Water Play element.</p> <p>The Yuleba Water Play is a key element of the Yuleba APLNG Main Street Improvement project. The design has been completed, and water play features purchased by Council. The construction</p>

		of the water play, including installation of proprietary features is the next step to progress the project.
C.4 – Mungallala Water Main Installation Required Adjustment	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	There is a current capital project, the new Mungallala bore and reservoir interconnection into the existing filters. One quotation was received, with a value over the current budget allocation and Council is asked to review the approach for this project.
C.5 – Advertising at Roma Airport and Roma Saleyards	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	The Roma Airport and Roma Saleyards have an opportunity to collect income for advertising at each facility, and the purpose of this report is to seek strategic direction from Council.
C.6 – Tender 25000 Award – Injune Aerodrome Lighting Upgrade	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	Tender 25000 was released on the 2nd of August to design and install LED runway, taxiway and apron lighting, with associated controls and cabling at the Injune Aerodrome. This project is joint funded by the Commonwealth Government's Remote Airstrip Upgrade Program (RAUP) round 10.
C.7 – Request for waiver of Building Application Fees – 79 – 81 Duke Street, Roma	Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals	Landowners of 79-81 Duke Street, Roma, have requested a waiver of the application fees associated with lodgement of a Building Application on the property.
C.8 – Tender 25003 – Unbound Pavement Crushing Campaign	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	<p>Tender 25003 was released due to the Maranoa Regional Council Roma Quarry required increased crushing capacity for modified Type 3.5 unbound pavement and Type 3.1 unbound pavement material to meet demand.</p> <p>The tender period opened on 08 August 2024 and closed on 30 August 2024.</p>
LC.1 – Wallumbilla Swimming Pool – Management Agreement	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	The Wallumbilla Swimming Pool Management Agreement will expire in October 2024, this report requested that the terms are held over until the end of the current pool season.

LC.2 – Roma Rugby Union Football Club – Request for Assistance	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	The Roma Rugby Union Football Club (RRUFC) has submitted a funding application to the Federal Government's Play Our Way Program, aiming to upgrade Gallas Fox Park. As the proposed works will take place on land under Council trusteeship, RRUFC is seeking Council's approval for the project. Additionally, they have requested in-kind support from Council, specifically for field upgrades and project management assistance.
LC.3 – Roma Airport Regular Public Transport Services Update	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	<p>Maranoa Regional Council has been advocating for options to grow air services, and in particular, seating capacity into the region. Negotiations have been in progress with the Department of Transport and Main Roads and current RPT provider.</p> <p>This report provides an update on progress made to date, including a summary of our initial response, and the response from the Department of Transport and Main Roads.</p>
CARRIED		9/0

COUNCIL ADJOURNED THE MEETING
 FOR MORNING TEA AT 10.31am

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.02am

Cr Flynn was not present at the resumption of Standing Orders.

Cr Birkett left the meeting at 11.54am, and returned at 11.56am.

Cr Flynn returned to the meeting at 12.15pm.

Cr Davis left the meeting at 12.27pm and returned at 12.29pm.

Resolution No. OM/09.2024/55	Seconded Cr Hancock
Moved Cr Birkett	
That Council open the meeting to the public [at 12.41pm].	
CARRIED	
9/0	

Declaration of Interest

Item	10.1
Description	Council Christmas and New Year Closure 2024-2025
Declaring Councillor	Cr Johanne Hancock
Person with the interest Related party / close associate / other relationship	Surat Post & News Pty Ltd
Particulars of Interest	Surat Post & News Pty Ltd run a mail contract that includes mail pick up from the Yuleba Post Office.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/09.2024/56	
Moved Cr Seawright	Seconded Cr Birkett
<p>That it is in the public interest that Councillor Hancock participates and votes on agenda item 10.1 because a reasonable person would trust that the decision is made in the public interest.</p>	
CARRIED	8/0

Item Number: 10.1 **File Number:** D24/87516

SUBJECT HEADING: COUNCIL CHRISTMAS AND NEW YEAR CLOSURE 2024-2025

Officer's Title: Chief Executive Officer

Executive Summary:

In previous years as a work-life balance initiative for employees, Council has approved an Annual Christmas and New Year closure for Council's administration offices, customer service centres and libraries and an Annual Christmas Close down for field-based operations teams including the Roma quarry, Maintenance Delivery, Works Team and Construction Team.

Teams responsible for the delivery of essential and emergency services are required to remain operational during Council's approved closure period.

This item had been laid on the table earlier during the meeting pending receipt of additional information, this to hand, Council resumed its deliberations.

Resolution No. OM/09.2024/57

Moved Cr Brumpton

Seconded Cr Vincent

That Council:

1. Approve the Annual Christmas and New Year closure for the general workforce from close of business Friday 20 December 2024 and reopening on Monday, 6 January 2025.
2. Approve the closure of the Yuleba Post Office on the gazetted Public Holidays only, all other business days will operate as usual. Australia Post has approved reduced operating hours 9am – 1pm from close of business Friday 20 December 2024 – Monday 6 January 2025.
3. Approve the Annual Christmas and New Year closures of the following Council libraries in Jackson, Wallumbilla and Mungallala from close of business Friday, 20 December 2024 and reopening Monday, 13 January 2025.
4. Approve the Annual Christmas and New Year close down for the field based operational teams of Roma, Bungil, Bendemere, Waroo and Booringa; the Project Management Office; and Roma Quarry (excluding those services identified below as essential services requiring skeleton crews) from COB Friday 20 December 2024 to Monday 6 January 2025.
5. Approve that the Roma waste facility be closed to the public on Christmas Day, 25 December 2024 and New Year's Day, 1 January 2025 and that two (2) 15m skip bins be provided outside the facility for public use for the days of closure.
6. Authorise the Chief Executive Officer to communicate the Annual Christmas and New Year closures to Council employees, customers, residents, and the general public.

CARRIED

9/0

Responsible Officer

Chief Executive Officer

Item Number:

C.1

File Number: D24/86205

SUBJECT HEADING:

**REQUEST FOR REDUCTION ON WATER USAGE
CHARGES - 14018907**

Officer's Title:

**Lead Rates and Utilities Billing Officer / System
Administrator**

Executive Summary:

Consideration of a request for a reduction of water usage charges on Rate Assessment 14018907.

Resolution No. OM/09.2024/58

Moved Cr O'Neil

Seconded Cr Vincent

That Council:

1. Receive and note the request.
2. Not approve the reduction in water usage charges for the water period 6.10.2023 to 16.05.2024.
3. Write to the applicant to advise of Council's provisions in consideration of hardship.

CARRIED

9/0

Responsible Officer

**Lead Rates and Utilities Billing Officer /
System Administrator**

Item Number:

C.2

File Number: D24/83750

SUBJECT HEADING:

**TENDER AWARD - CONSTRUCTION OF BOLLON RD
PACKAGE 2 & 3 UPGRADE TO SEALED STANDARD
(RRUP)**

Officer's Title:

**Senior Engineer - Program & Contract Management
Senior Engineer - Program and Contract Management
(RPEQ)**

Executive Summary:

Council invited suitably qualified and experienced contractors to submit lump sum price tenders for the construction of Packages 2 & 3 of the Bollon Rd Upgrade project.

Packages 2 and 3 builds upon Package 1, which was completed in August 2024. The project is funded by the Australian Government's Rural & Remote Roads Upgrade Pilot (RRUP) program, while Council's contribution is provided in part by the Queensland Government's Transport Infrastructure Development Scheme (TIDS). Council was also successful in acquiring funding for a second RRUP project, called 'Strategic Bitumen Extensions' which includes sealed road upgrade for Redford Rd, Yuleba Surat Rd and Bollon Rd.

The tender period opened on 15 March 2024, with a closing date of 29 April 2024. Five tenders were received and evaluated. This report provides a summary of the analysis and recommendation for tender award. It also outlines the strategy for balancing funding between the two separate RRUP projects.

Resolution No. OM/09.2024/59

Moved Cr Birkett

Seconded Cr Brumpton

That Council:

1. Select Suffcon Pty Ltd as the recommended tenderer for Package 2 of the Bollon Rd Upgrade project, for an anticipated contract sum of \$7,146,100.00 excluding GST.
2. Select Durack Civil Pty Ltd as the recommended tenderer for Package 3 of the Bollon Rd Upgrade project, for an anticipated contract sum of \$3,359,940.00 excluding GST.
3. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with both tenderers, noting the anticipated contract sum values above, and execute each contract if the final terms are acceptable.
4. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved project budget, noting the nature of the contract and the requirement to use variations to achieve project goals.
5. Note the Bollon Rd project scope is slightly reduced to a total of approximately 17.6km due to funding limitations, while the Redford Rd and Yuleba Surat Rd 'Strategic Bitumen Extensions' are scheduled to deliver the full 8.75km upgrade to sealed standard for each road.

CARRIED

9/0

Responsible Officer

Senior Engineer - Program & Contract Management

Item Number:

C.3

File Number: D24/89447

SUBJECT HEADING:

YULEBA WATER PLAY - TENDER CONSIDERATION PLAN

Officer's Title:

Project Officer - Contract Management Office

Executive Summary:

This report tabled a recommendation to Council in relation to the construction phase of the Yuleba APLNG Project – Main Street Improvements – Water Play element.

The Yuleba Water Play is a key element of the Yuleba APLNG Main Street Improvement project. The design has been completed, and water play features purchased by Council. The construction of the water play, including installation of proprietary features is the next step to progress the project.

Resolution No. OM/09.2024/60

Moved Cr O'Neil

Seconded Cr Seawright

That Council:

1. Resolve, in accordance with Section 230 of the *Local Government Regulation 2012*, to adopt a tender consideration plan for construction of the Yuleba Water Play project.
2. Authorise the Chief Executive Officer (or delegate) to negotiate and enter into a large-sized contractual arrangement with an estimated value of \$886,655.00 (ex GST) with Beau Corp Projects Pty Ltd to design and construct the Yuleba Water Play.

CARRIED

9/0

Responsible Officer	Project Officer - Contract Management Office
----------------------------	---

Item Number: C.4 **File Number:** D24/89772

SUBJECT HEADING: MUNGALLALA WATER MAIN INSTALLATION
REQUIRED ADJUSTMENT

Officer's Title: Manager - Strategic Water, Sewerage and Gas

Executive Summary:

There is a current capital project, the new Mungallala bore and reservoir interconnection into the existing filters. One quotation was received, with a value over the current budget allocation and Council was asked to review the approach for this project.

Resolution No. OM/09.2024/61

Moved Cr Vincent

Seconded Cr Birkett

That Council:

1. Review the Mungallala bore connection design.
2. Retender the construction with the amended design.
3. Request an internal quote from the Booringa Plumbing team which includes a timeframe for completion.

CARRIED

9/0

Responsible Officer	Manager - Strategic Water, Sewerage and Gas
----------------------------	--

Cr Flynn, having previously declared a prescribed conflict of interest in the following item, left the meeting at 12.56pm.

Item Number: C.5 **File Number:** D24/83682

SUBJECT HEADING: ADVERTISING AT ROMA AIRPORT AND ROMA
SALEYARDS

Officer's Title: Manager - Airports (Roma) & Regional Compliance

Executive Summary:

The Roma Airport and Roma Saleyards have an opportunity to collect income for advertising at each facility, and the purpose of this report was to seek strategic direction from Council.

Resolution No. OM/09.2024/62

Moved Cr O'Neil

Seconded Cr Seawright

That Council:

1. Invite the expression of interest submitters to present at a future briefing.
2. Engage with other relevant stakeholders.
3. Initiate the development of a region wide advertising policy to come back via an upcoming briefing.

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma) & Regional Compliance

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Flynn returned to the meeting at 12.56pm.

Item Number:

C.6

File Number: D24/88414

SUBJECT HEADING:

TENDER 25000 AWARD - INJUNE AERODROME LIGHTING UPGRADE

Officer's Title:

Manager - Airports (Roma) & Regional Compliance

Executive Summary:

Tender 25000 was released on the 2nd of August to design and install LED runway, taxiway and apron lighting, with associated controls and cabling at the Injune Aerodrome. This project is joint funded by the Commonwealth Government's Remote Airstrip Upgrade Program (RAUP) round 10.

Resolution No. OM/09.2024/63

Moved Cr Davis

Seconded Cr Vincent

That Council:

1. Select Airside Services Pty Ltd as the recommended tenderer for Tender 25000 – Injune Aerodrome Lighting Upgrade.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Airside Services Pty Ltd, noting the pricing included in the report for a contract sum value of \$264,551.67 exclusive of GST, and execute the contract if the final terms are acceptable.

CARRIED

9/0

Responsible Officer

Manager - Airports (Roma) & Regional Compliance

Item Number: C.7 **File Number:** D24/84067
SUBJECT HEADING: REQUEST FOR WAIVER OF BUILDING APPLICATION FEES - 79-81 DUKE STREET, ROMA
Officer's Title: Manager – Planning, Building & Development Services

Executive Summary:

Landowners of 79-81 Duke Street, Roma, have requested a waiver of the application fees associated with lodgement of a Building Application on the property.

Resolution No. OM/09.2024/64

Moved Cr Brumpton

Seconded Cr Seawright

That Council grant a waiver of the application fee of \$890 for the resubmitted building application for a carport located at 79-81 Duke Street, Roma (Original Reference: 2021/20469).

CARRIED

9/0

Responsible Officer

Manager – Planning, Building & Development Services

Item Number: C.8 **File Number:** D24/88066
SUBJECT HEADING: TENDER 25003 - UNBOUND PAVEMENT CRUSHING CAMPAIGN
Officer's Title: Manager - Procurement

Executive Summary:

Tender 25003 was released due to the Maranoa Regional Council Roma Quarry required increased crushing capacity for modified Type 3.5 unbound pavement and Type 3.1 unbound pavement material to meet demand. The tender period opened on 08 August 2024 and closed on 30 August 2024.

Resolution No. OM/09.2024/65

Moved Cr Davis

Seconded Cr O'Neil

That Council:

1. Select Glendun Group Pty Ltd as the recommended tenderer for Tender 25003 – Unbound Crushing Campaign Reseal Program.
2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Glendun Group Pty Ltd, noting the pricing and rates included in the report for an approximate contract sum value of \$2,172,500.00 (inclusive of GST) and execute the contract if the final terms are acceptable.
3. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved budget, noting the nature of the contract and the variability associated with the unbound pavement production process.

CARRIED

9/0

Responsible Officer

Manager - Procurement

LATE CONFIDENTIAL ITEMS

Item Number: LC.1 File Number: D24/91427

SUBJECT HEADING: WALLUMBILLA SWIMMING POOL - MANAGEMENT AGREEMENT

Officer's Title: (Acting Manager) - Regional Facilities Management

Executive Summary:

The Wallumbilla Swimming Pool Management Agreement will expire in October 2024, this report requested that the terms are held over until the end of the current pool season.

Resolution No. OM/09.2024/66

Moved Cr Hancock

That this lay on the table until later in the meeting [to receive further information from the reporting officer].

CARRIED

9/0

Item Number: LC.2 File Number: D24/91490

SUBJECT HEADING: ROMA RUGBY UNION FOOTBALL CLUB - REQUEST FOR ASSISTANCE

Officer's Title: Lead Local Development Officer

Executive Summary:

The Roma Rugby Union Football Club (RRUFC) has submitted a funding application to the Federal Government's Play Our Way Program, aiming to upgrade Gallas Fox Park. As the proposed works will take place on land under Council trusteeship, RRUFC sought Council's approval for the project. Additionally, they have requested in-kind support from Council, specifically for field upgrades and project management assistance.

Resolution No. OM/09.2024/67

Moved Cr Brumpton

Seconded Cr Flynn

That Council:

- 1. Provide a letter of agreement to the Roma Rugby Union Football Club for their application for the Play Our Way Program to upgrade Gallas Fox Park.**
- 2. Provide in-principal support to the Roma Rugby Union Football Club for in-kind assistance, pending they are successful in their grant application.**
- 3. Be provided a further report confirming the outcome of their grant application and specific in-kind assistance requests.**

CARRIED

9/0

Responsible Officer

Lead Local Development Officer

Cr Flynn, having previously declared a prescribed conflict of interest in the following meeting, left the meeting at 1.03pm.

Item Number:

LC.3

File Number: D24/92596

SUBJECT HEADING:

ROMA AIRPORT REGULAR PUBLIC TRANSPORT SERVICES UPDATE

Officer's Title:

Manager - Airports (Roma) & Regional Compliance

Executive Summary:

Maranoa Regional Council has been advocating for options to grow air services, and in particular, seating capacity into the region. Negotiations have been in progress with the Department of Transport and Main Roads and current RPT provider.

This report provided an update on progress made to date, including a summary of our initial response, and the response from the Department of Transport and Main Roads.

Resolution No. OM/09.2024/68

Moved Cr O'Neil

Seconded Cr Brumpton

That Council:

- 1. Receive and note the Officer's Report by way of update on the matter;**
- 2. Respond to the Department of Transport and Main Roads' latest correspondence on the matter and:**
 - a) reaffirm the conditions of the original approval as per Resolution OM/08.2024/77;**
 - b) reaffirm that Council is committed to working with DTMR and the current or alternate provider to expand seating capacity into the Roma Airport and also deliver broader benefits to the South West Region, however**
 - c) note that Council is not in favour of expanding immediately into both Phase 1 and 2 and encourage the Department to focus on delivery of Phase 1 of the proposal at this stage given the uncertainty around a number of factors that were outlined in Council's original response.**
 - d) provide the estimated costs of screening services for phase 1 and 2, noting that Council is only in a position to internally execute phase 1. Council is concerned about the viability of staffing a 3 day week screening service, and the phase 2 services would have to be delivered by a contractor and costs and availability for a contractor to deliver this service confirmed through a tender process.**

CARRIED

8/0

Responsible Officer

Manager - Airports (Roma) & Regional Compliance

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

COUNCIL ADJOURNED THE MEETING
FOR LUNCH AT 1.07pm

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 2.13pm

Item Number: LC.1 **File Number:** D24/91427

SUBJECT HEADING: WALLUMBILLA SWIMMING POOL - MANAGEMENT AGREEMENT

Officer's Title: (Acting Manager) - Regional Facilities Management

Executive Summary:

The Wallumbilla Swimming Pool Management Agreement will expire in October 2024, this report requested that the terms are held over until the end of the current pool season.

This item had been laid on the table earlier during the meeting pending receipt of additional information from the reporting officer, this to hand, Council resumed its deliberations.

Resolution No. OM/09.2024/69**Moved Cr Seawright****Seconded Cr O'Neil****That Council:**

1. Enter into a short-term management agreement with Melissa Sutton as trustee for the Mel Sutton Family Trust to manage the Wallumbilla Swimming Pool from 2 October 2024 to 1 October 2025, with the option to extend by mutual agreement on a month-to-month basis after this date.
2. Authorise the Chief Executive Officer (or delegate) to execute the management agreement.
3. Allocate the Management fees of \$121,435.89 Including Public Liability (Ex GST) to operational work order 14278.2325 (Wallumbilla Pool, Management Fees).
4. Initiate discussions with the Department of Education regarding the future contract between the department and Maranoa Regional Council for management of the Wallumbilla Swimming Pool.
5. Be provided a further briefing following discussions.

CARRIED**9/0****Responsible Officer****(Acting Manager) - Regional Facilities Management**

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 2.14pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 9 October 2024, at Roma Administration Centre.