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**MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 13 NOVEMBER 2024 SCHEDULED TO COMMENCE AT 9:00 AM**

**ATTENDANCE**

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock (via teams), Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Nikita Townsley/Janice Rees Minutes Officer in attendance.

**AS REQUIRED**

(Acting) Director Corporate Services – Rueben Broom, Director Bungil – Lee Jackson, (Acting) Director Regional Development, Environment and Planning – Thea Griffin, Director Warroo – Mathew Gane, Deputy Director / Strategic Road Management – Cameron Hoffmann, Chief Financial Officer – Fleur Humphrey, Manager - Regional Economic & Community Development – Gregory Lawrence, Events Attraction Office – Georgia Nicholls, Manager – Fleet – Ollie Dowd, Emergency Management Coordinator – Gemma Lines

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.00am.

**CONFIRMATION OF MINUTES**

<b>Resolution No. OM/11.2024/01</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Davis</b>
<b>That the minutes of the Ordinary Meeting held on 30 October 2024 be confirmed.</b>	
<b>CARRIED</b>	<b>9/0</b>

<b>Resolution No. OM/11.2024/02</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Vincent</b>
<b>That the minutes of the Special Meeting held on 30 October 2024 be confirmed.</b>	
<b>CARRIED</b>	<b>9/0</b>

**BUSINESS**

**OFFICE OF THE CEO**

**Item Number:** 10.1 **File Number:** D24/101118

**SUBJECT HEADING:** SETTING OF MEETING DATES 2025

**Officer's Title:** Lead Officer - Elected Members & Community  
**Engagement**

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***Executive Summary:***

*This report has been prepared for Council to consider setting of meeting dates and times from May 2025 – December 2025.*

**Resolution No. OM/11.2024/03**
**Moved Cr O'Neil**
**That this lay on the table until later in the meeting.**

CARRIED

9/0

**Item Number:**
**10.2**
**File Number: D24/108237**
**SUBJECT HEADING:**
**MAYORAL ROBES | UPDATE ON EXPRESSION OF INTEREST**
**Officer's Title:**
**Executive Services Officer**
**Executive Summary:**

*At the Ordinary Meeting on 24 July, a resolution was passed to proceed with the acquisition of the Mayoral Robe. This report provides an update regarding Councils invitation for local seamstress to make the Mayoral Robe under Resolution No. OM/07.2024/57.*

*An invitation for expressions of interest was initially extended to local seamstresses to encourage community engagement and support local artisans. Submissions open on 13 September – 11 October 2024, however, no expression of interest were received by the deadline.*

**Resolution No. OM/11.2024/04**
**Moved Cr Davis**
**Seconded Cr Vincent**
**That Council approve the procurement of the Mayoral Robe through a specialist supplier.**

NO VOTE TAKEN

No vote was taken on the draft motion at the time, with Cr Hancock proposing the following procedural motion.

**Resolution No. OM/11.2024/05**
**Moved Cr Hancock**
**That this lay on the table until later in the meeting.**

CARRIED

9/0

**CORPORATE SERVICES**
**Item Number:**
**11.1**
**File Number: D24/102797**
**SUBJECT HEADING:**
**2023/2024 ANNUAL REPORT**
**Officer's Title:**
**Governance Officer**
**Executive Summary:**

*This report presents the draft 2023/2024 Annual Report for Maranoa Regional Council for Council's adoption. The Annual Report highlights key achievements, financial performance, and significant projects completed over the past year, aligning with the Council's commitment to accountability and transparency.*

*This document also satisfies statutory requirements under section 182 of the Local Government Regulation 2012, which mandates the preparation, adoption, and publication of an annual report.*

*Report distributed under separate cover.*

**Resolution No. OM/11.2024/06**

**Moved Cr O'Neil**

**Seconded Cr Vincent**

**That this item be dealt with as the final agenda item of the meeting.**

CARRIED

9/0

**Item Number:**

**11.2**

**File Number: D24/106271**

**SUBJECT HEADING:**

**AUDIT COMMITTEE MEETING MINUTES | 14 OCTOBER 2024**

**Officer's Title:**

**(Acting) Director Corporate Services**

***Executive Summary:***

*The purpose of this report is for the unconfirmed minutes of the Audit Committee Meeting held on 14 October 2024 to be presented, in accordance with section 211(1)(c) of the Local Government Regulation 2012.*

**Resolution No. OM/11.2024/07**

**Moved Cr Brumpton**

**Seconded Cr Seawright**

**That Council:**

- 1. Receive and note the unconfirmed minutes of the Audit Committee Meeting held on 14 October 2024.**
- 2. Endorse the Audit Committee's recommendations for items contained in the list below:**
  - a) Position paper – Community Housing Transition – updated for 30 June 2024**
  - b) Position paper – Flood restoration program – 2023-2024**
  - c) Position paper – Refuse Landfill Rehabilitation Provision - 2023-2024**
  - d) Position paper – Asset Capitalisation Process – 2023-2024**
  - e) Financial Statements for the year ended 30 June 2024**
  - f) External Auditors Closing Report 2024 and Briefing Paper**
  - g) Audit Committee Terms of Reference**
  - h) Audit Committee Annual Workplan 2024 & Schedule of Meeting Dates**
  - i) Strategic Internal Audit Plan**

NO VOTE TAKEN

No vote was taken on the draft motion at the time, with Cr O'Neil proposing the following procedural motion.

**Resolution No. OM/11.2024/08**

**Moved Cr O'Neil**

**That this lay on the table until later in the meeting.**

CARRIED

9/0

**Item Number:** 11.3 **File Number:** D24/101727  
**SUBJECT HEADING:** QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT LETTER 2023/24  
**Officer's Title:** Operations Manager – Finance

**Executive Summary:**

*The 2023/24 financial audit was completed by the Queensland Audit Office (QAO) on 16 October 2024, with the certified Financial Statements forwarded to the Mayor on 17 October 2024. The Final Management Report for 2023/24 was received on 29 October 2024 and is now presented to Council by the Mayor.*

**Resolution No. OM/11.2024/09**

**Moved Cr Brumpton**

**Seconded Cr Vincent**

**That pursuant to section 213(3) of the Local Government Regulation 2012, Council receive and note the Queensland Audit Office Final Management Report for 2023/24 as presented by the Mayor.**

CARRIED

9/0

**Responsible Officer**

**Operations Manager – Finance**

**ENGINEERING**

**Item Number:** 12.1 **File Number:** D24/101732  
**SUBJECT HEADING:** APPLICATION FOR 2025-2026 STATE EMERGENCY SERVICE SUPPORT GRANT & ALLOCATION OF ONE-OFF EXCEPTIONAL FUNDING  
**Officer's Title:** Emergency Management Coordinator

**Executive Summary:**

*The 2025-2026 State Emergency Services (SES) Support Grant recently opened for applications to support SES facilities and SES vehicles.*

*Separately, Council has received a one-off exceptional payment of \$73,642.84 from the Queensland Government to assist with the costs associated with the operation of active SES groups.*

*This report provides a summary of the funding details and recommendations for Council's consideration.*

**Resolution No. OM/11.2024/10**

**Moved Cr Birkett**

**Seconded Cr Seawright**

**That Council:**

1. submit a funding application under the 2025 - 26 SES Support Grant for the construction of a covered marshalling area and additional storage at the Surat SES Facility;
2. authorise the Chief Executive Officer (or delegate) to sign any documentation associated with the SES Support Grant if the application is successful;
3. approve the allocation of the one-off exceptional payment to the following SES projects across the region:

- a) Roma – design upgrade of amenities, kitchen, lunch and parking area at the Roma SES Base.
- b) Mitchell – installation of vermin barrier at SES Shed
- c) Surat – painting and installation of shade awning at front of accommodation unit
- d) Wallumbilla – additional container storage

CARRIED

9/0

Responsible Officer

Emergency Management Coordinator

## REPORTS - LOCAL AREA DIRECTORS

### Declaration of Interest

<b>Item</b>	13.1
Description	Sponsorship Request - Hodgson Soldiers Memorial Hall Christmas Dinner
<b>Declaring councillor</b>	Cr Jane Vincent
<b>Person with the interest</b> Related party / close associate / other relationship	Related party - Melissa Humphreys
<b>Particulars of interest</b>	Melissa is my sister in law and has written the letter of request on behalf of the Hodgson Soldiers Memorial Hall
<b>Type of conflict</b>	Declarable conflict of interest
<b>Action leave</b>	Leave the room while the matter is discussed and voted on.

Cr Vincent left the meeting at 9.22am.

**Item Number:**

13.1

**File Number:** D24/101758

**SUBJECT HEADING:**

**SPONSORSHIP REQUEST - HODGSON SOLDIERS MEMORIAL HALL CHRISTMAS DINNER**

**Officer's Title:**

**Local Development Officer (Bungil)**

#### **Executive Summary:**

*Council has received a request from Hodgson Soldiers Memorial Hall for sponsorship for a value of \$1000 for their annual hall Christmas Dinner. As the Community Grants, In-kind Assistance and Sponsorship policy is currently under review, Council is asked to consider this request.*

**Resolution No. OM/11.2024/11**

**Moved Cr O'Neil**

**Seconded Cr Brumpton**

**That Council approve the sponsorship of \$500 to the Hodgson Soldiers Memorial Hall Christmas Dinner, and funds to be drawn from GL 2887.2249.2001.**

CARRIED

7/1

Responsible Officer

Local Development Officer (Bungil)

**Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr Brendan Seawright, Cr Wendy Taylor. Cr Cameron O'Neil.

**How each eligible councillors voted:**

Cr's Birkett, Brumpton, Flynn, Hancock, Seawright, Taylor and O'Neil voted in favour of the motion. Cr Davis voted against the motion.

At cessation of discussion and decision on the abovementioned item, Cr Vincent returned to the meeting at 9:27am.

**Declaration of Interest**

<b>Item</b>	<b>13.2</b>
Description	Injune Visitor Information Centre Christmas and New Year Operating Hours
Declaring Councillor	Cr Jane Vincent
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am a volunteer at the Injune Visitor Information Centre.
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/11.2024/12</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Brumpton</b>
<b>That it is in the public interest that Councillor Vincent participates and votes on agenda item 13.2 because a reasonable person would trust that the decision is made in the public interest.</b>	
CARRIED	8/0

**Item Number:** 13.2 **File Number:** D24/106902

**SUBJECT HEADING:** INJUNE VISITOR INFORMATION CENTRE CHRISTMAS AND NEW YEAR OPERATING HOURS

**Officer's Title:** Director - Bungil

**Executive Summary:**

*Injune Council Administration office closes from COB Friday, 20 December 2024 and reopens on Monday, 6 January 2025. This report seeks Council approval to modify the Injune Visitor Information Centre operating hours throughout this period.*

<b>Resolution No. OM/11.2024/13</b>	
<b>Moved Cr Vincent</b>	<b>Seconded Cr Brumpton</b>
<p>That Council approve the closure of the Injune Visitor Information Centre for staff from Wednesday, 25 December to Wednesday, 1 January 2025, however, allow the facility to be opened during this period subject to volunteer availability.</p>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Director - Bungil</b>
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<p><b>Section 150F A (2)(e) of the <i>Local Government Act 2009</i></b>          For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.</p> <p><b>Name of each eligible councillor who voted on the matter:</b>          Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent, Cr Cameron O’Neil.</p> <p><b>How each eligible councillors voted:</b>          Each councillor voted in favour of the motion.</p>
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<b>Item Number:</b>	<b>13.3</b>	<b>File Number: D24/108320</b>
<b>SUBJECT HEADING:</b>	<b>WARROO CAPITAL WORKS PROGRAMME - REQUEST FOR ADDITIONAL GRAVEL</b>	
<b>Location:</b>	Warroo Local Area	
<b>Officer’s Title:</b>	<b>Director - Warroo</b>	

**Executive Summary:**  
 As part of the Queensland Reconstruction Authority (QRA) flood program, Council Officers have identified an opportunity to resurface a 1.4km section of roadway within the network, providing long-term safety and efficiency benefits to residents while achieving cost savings at the same time.

<b>Resolution No. OM/11.2024/14</b>	
<b>Moved Cr Hancock</b>	<b>Seconded Cr Seawright</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Receive and note the report</li> <li>2. Authorise the council officers to create a new capital works project ‘Noona Road Resheet Project’</li> <li>3. Transfer \$20,000 (ex GST) funding from Warroo Sporting Complex Additional Water and Storage Tank Capital Works project work order 250059 and create a new work order and project.</li> </ol>	
CARRIED	8/1

<b>Responsible Officer</b>	<b>Director - Warroo</b>
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**REGIONAL DEVELOPMENT**

**Item Number:** 14.1 **File Number:** D24/100520

**SUBJECT HEADING:** ESTABLISHMENT OF BIOSECURITY ADVISORY COMMITTEE

**Officer's Title:** Coordinator Rural Lands

***Executive Summary:***

*Council has endorsed the establishment of a Biosecurity Advisory Committee.*

*A process for establishing the Committee has been recommended, including Councillors elected by Council, Council Staff nominated by the CEO, and industry stakeholders and community representatives selected through an expression of interest process.*

**Resolution No. OM/11.2024/15**

**Moved Cr O'Neil**

**Seconded Cr Seawright**

**That Council:**

1. Establish an interim Committee consisting of Councillor Seawright (Rural Lands Portfolio Chair) as Chairperson and Councillor Vincent (Environment Portfolio Chair) and, to work with the Chief Executive Officer (or delegate) to develop the Terms of Reference (including the committee membership) and Expression of Interest process.
2. A further report to be tabled at an upcoming Council meeting for endorsement of the Terms of Reference and Expression of Interest process.

CARRIED

9/0

**Responsible Officer**

**Coordinator Rural Lands**

**Item Number:** 14.2

**File Number:** D24/105629

**SUBJECT HEADING:** ENDORSEMENT OF CHAIR | REGIONAL ARTS DEVELOPMENT FUND (RADF) COMMITTEE

**Officer's Title:** Project and Administration Officer

***Executive Summary:***

*At the recent Regional Arts Development Fund (RADF) Committee meeting on 31 October 2024, a motion was passed for Cr Hancock to step down as Chair of the Committee. The Committee voted to elect Cr Brumpton as the new Chair going forward given her portfolio includes Arts and Culture.*

*This report requests Council's endorsement of the Committee's decision.*

**Resolution No. OM/11.2024/16**

**Moved Cr Davis**

**Seconded Cr Vincent**

**That Council approve the Regional Arts Development Fund Committee motion to elect Cr Brumpton as the Chair of the Regional Arts Development Fund Committee.**

NO VOTE TAKEN

No vote was taken on the draft motion at the time, with Cr O'Neil proposing the following amendment. Cr Davis advised that she would accept the amendment.



<b>Resolution No. OM/11.2024/17</b>	
<b>Moved Cr Davis</b>	<b>Seconded Cr Vincent</b>
<p><b>That Council approve the Regional Arts Development Fund Committee recommendation to appoint Cr Brumpton as the Chair of the Regional Arts Development Fund Committee.</b></p>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Project and Administration Officer</b>
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**Item Number:** 14.3 **File Number:** D24/105842

**SUBJECT HEADING:** ATTRACTING 2025 QUEENSLAND INFORMATION CENTRE ASSOCIATION CONFERENCE TO ROMA

**Officer's Title:** Events Attraction Officer

**Executive Summary:**

*The Queensland Visitor Centre Association (QICA) is seeking expressions of interest for towns and cities to host the 2025 Annual Visitor Information Centre Conference. An EOI has been submitted to attract the conference to Roma.*

*The conference presents the host town with an opportunity to showcase its attractions, facilities and overall tourism product to approximately 65 - 80 delegates.*

*There are no costs borne to the host town, but the Council may be approached for sponsorship if successfully awarded the event.*

<b>Resolution No. OM/11.2024/18</b>	
<b>Moved Cr Vincent</b>	<b>Seconded Cr Flynn</b>
<p><b>That Council:</b></p> <ol style="list-style-type: none"> <li>1. Receive and note the Officer's report as presented; and</li> <li>2. Endorse the submitted expression of interest to attract the Queensland Information Centre Association conference to Roma.</li> </ol>	
CARRIED	9/0

**LATE ITEMS**

**Item Number:** L.1 **File Number:** D24/106760

**SUBJECT HEADING:** YURIKA ELECTRIC VEHICLE CHARGING STATION FOR INJUNE

**Officer's Title:** Director - Bungil

**Executive Summary:**

*This report presents a proposal from Yurika Pty Ltd (Yurika) for an Electric Vehicle (EV) Charging Station License Agreement, in partnership with the Queensland Government's "Queensland Electric Super Highway" initiative.*

*The project aims to establish a connected network of public EV charging infrastructure, making Injune a regional stop along the network. Under the terms of this License Agreement, Yurika will*

Ordinary

*install, operate, and maintain an EV charging station at the road reserve in front of 11 Station St, Injune QLD 5544.*

*The report seeks Council's consideration to authorise this License Agreement, allowing Yurika to manage the installation and maintenance of the charging infrastructure at no cost to Council.*

**Resolution No. OM/11.2024/19**

**Moved Cr Vincent**

**That Council:**

1. Receive and note the Electric Vehicle Charging Station Licence Agreement between Maranoa Regional Council and Yurika Pty Ltd.
2. Authorise the Chief Executive Officer (or delegate) to sign the Licence Agreement with Yurika Pty Ltd, under which Yurika will install, operate, and maintain EV charging infrastructure at the designated location in Injune, subject to the agreed terms and conditions.

NO VOTE TAKEN

Before a seconder was called for the above motion, Cr O'Neil proposed the following procedural motion.

**Resolution No. OM/11.2024/20**

**Moved Cr O'Neil**

**Seconded Cr Brumpton**

**That this item be deferred to next Ordinary Meeting of Council to undertake market analysis.**

CARRIED

9/0

**Responsible Officer**

**Director - Bungil**

**Item Number:**

L2

**File Number: D24/110009**

**SUBJECT HEADING:**

**LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ADVISORY GROUPS AND DARLING DOWNS AND SOUTH WEST REGIONAL DEVELOPMENT AUSTRALIA COMMITTEE APPOINTMENTS**

**Officer's Title:**

**Chief Executive Officer**

***Executive Summary:***

*Over the last few months, Council resolved to submit expression of interests for Councillors to participate on a number of advocacy and advisory groups.*

*These include Local Government Association of Queensland (LGAQ) groups for Roads & Transport, Water & Wastewater and Waste Management & Circular Economy as well as a representative on the Regional Development Australia (RDA) Darling Downs and South West committee.*

*This report presents Council with an update on the nomination outcomes.*

**Resolution No. OM/11.2024/21**

**Moved Cr O'Neil**

**Seconded Cr Davis**

**That Council:**

1. Receive this report as an update to Council's Expression of Interest to Local Government Association of Queensland (LGAQ) Advisory Groups and Regional Development Australia (RDA) Darling Downs and South West Board.
2. Note that the following Councillors were appointed on the following Local Government Association of Queensland (LGAQ) Advisory Groups:

Committee	Position / Name
Roads & Transport Advisory Group	Cr Cameron O'Neil
Water & Wastewater Advisory Group	Cr John Birkett
Waste Management & Circular Economy Advisory Group	Cr Jane Vincent

3. Note that Cr Joh Hancock was appointed to the Regional Development Australia (RDA) Darling Downs and South West Board.

CARRIED

9/0

**Responsible Officer**
**Chief Executive Officer**

**COUNCIL ADJOURNED THE MEETING**  
 FOR MORNING TEA AT 10.26am

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 11.00am

At resumption of standing orders Cr Flynn was absent from the meeting.

**Declaration of Interest**

Item	LC.1
Description	Scope of Organisational Structure Review
Declaring Councillor	Cr Wendy Taylor
Person with the interest Related party / close associate / other relationship	My brother-in-law, Ian Andrews
Particulars of Interest	Ian is employed by Maranoa Regional Council.
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

**Resolution No. OM/11.2024/22**
**Moved Cr Vincent**
**Seconded Cr O'Neil**

**That it is in the public interest that Councillor Taylor participates and votes on agenda item LC.1 because a reasonable person would trust that the decision is made in the public interest.**

CARRIED

4/0

### Declaration of Interest

Item	LC.1
Description	Scope of Organisational Structure Review
Declaring Councillor	Cr Amber Davis
Person with the interest Related party / close associate / other relationship	My husband, Wayne Davis
Particulars of Interest	My husband is employed by Maranoa Regional Council
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/11.2024/23</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Vincent</b>
<p><b>That it is in the public interest that Councillor Davis participates and votes on agenda item LC.1 because a reasonable person would trust that the decision is made in the public interest.</b></p>	
CARRIED	4/0

### Declaration of Interest

Item	LC.1
Description	Scope of Organisational Structure Review
Declaring Councillor	Cr John Birkett
Person with the interest Related party / close associate / other relationship	My sister, Elena Irwin
Particulars of Interest	My sister Elena Irwin is an employee of the Maranoa Regional Council
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/11.2024/24</b>	
<b>Moved Cr Seawright</b>	<b>Seconded Cr Vincent</b>
<p><b>That it is in the public interest that Councillor Birkett participates and votes on agenda item LC.1 because a reasonable person would trust that the decision is made in the public interest.</b></p>	
CARRIED	4/0

## Declaration of Interest

<b>Item</b>	<b>LC.1</b>
Description	Scope of Organisational Structure Review
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	My daughter, Erin Brumpton
Particulars of Interest	My daughter Erin is employed by the Maranoa Regional Council
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/11.2024/25</b>	
Moved Cr Vincent	Seconded Cr Seawright
<p>That it is in the public interest that Councillor Brumpton participates and votes on agenda item LC.1 because a reasonable person would trust that the decision is made in the public interest.</p>	
CARRIED	4/0

## CONFIDENTIAL ITEMS

<b>Resolution No. OM/11.2024/26</b>		
Moved Cr Brumpton		Seconded Cr Seawright
<p>In accordance with the provisions of section 254J(3) of the <i>Local Government Regulation 2012</i>, that Council resolve to close the meeting to the public [11:06am] to discuss confidential items that its Councillors consider is necessary to close the meeting.</p>		
<p>In accordance with Section 254J(5) of the <i>Local Government Regulation 2012</i>, the following table provides:</p>		
<ul style="list-style-type: none"> <li>The matters to be discussed;</li> <li>An overview of what is to be discussed while the meeting is closed.</li> </ul>		
Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i> )	Overview
C.1 – Existing Fleet Replacement   Recommendation to Procure Fourteen (14) Utilities	Local Government Regulation 2012 Section 254J(3)(c) (g) the local government's budget; AND negotiations relating to a commercial matter involving the local	The adopted budget for 2024/25 included funding for the procurement of fourteen (14) utilities, both dual and single cab, to replace existing fleet assets identified in Council's Plant Investment Program for 2024/25, in line with Council's Plant Replacement Policy. Quotations were

	<p>government for which a public discussion would be likely to prejudice the interests of the local government.</p>	<p>called for via Vendor Panel for the following:</p> <ul style="list-style-type: none"> <li>• Supply &amp; Delivery of Eleven (11) Dual Cab 4x4 Utilities – VP425517</li> <li>• Supply &amp; Delivery of Three (3) Single Cab 4x4 Utilities – VP425511</li> </ul> <p>The responses were evaluated by a panel, and this report is presented for Council's consideration.</p>
<p><b>C.2 – Existing Fleet Replacement   Recommendation to Procure One (1) 12ft Maintenance Grader &amp; One 14ft Maintenance Grader.</b></p>	<p>Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.(Commercial in confidence.)</p>	<p>Assessment of submissions for Supply and Delivery of One (1) 12ft Maintenance Grader (VP423646) &amp; One (1) 14ft Maintenance Grader via Vendor Panel (VP423645) to replace existing Plant as per the Plant Replacement Program.</p>
<p><b>C.3 - Queensland Audit Office - 2024 Closing Report - Draft</b></p>	<p>Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.(The attached report is confidential and is not to be released to the public. The Final Management Report as presented in the open session is available to the public.)</p>	<p>The Audit Committee requested that the attached document be presented to Council.</p>
<p><b>C.4 - Request for Discount - Assessment Number 13004742</b></p>	<p>Local Government Regulation 2012 Section 254J(3)(d) rating concessions.</p>	<p>A customer has requested discount be granted due to extenuating circumstances.</p>
<p><b>C.5 - Request for Fee Waiver - Archive Retrieval Fee</b></p>	<p>Local Government Regulation 2012 Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.</p>	<p>A customer has requested a waiver of the Archive Retrieval Fee (\$210).</p>
<p><b>C.6 - Tender 25008 - Lease of Council Owned Land for Grazing Purposes - Part of Lot 2 on RP101099</b></p>	<p>Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would</p>	<p>Council invited tenders to lease part of Lot 2 on RP101099, described as section 2, Newbon Street Roma Qld 4455, for a period of two (2) years for grazing purposes.</p>

	be likely to prejudice the interests of the local government.	The tender evaluation report is tabled for Council's consideration.
<b>C.7 - Claim for Damages - Vehicle Damage</b>	Local Government Regulation 2012 Section 254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.	Council has received a claim for damages relating to an incident that allegedly occurred in McDowall Street Roma on 4 November 2024.
<b>C.8 - Request for Capital Works Program Reprioritisation and Amendment - Fire Fighting Capacity</b>	Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.	<p>Council has received complaints regarding the water pressure and fire fighting capacity along Beaumont Drive. Recent testing was undertaken to establish the existing pressure and flow.</p> <p>This report seeks Council's consideration to a budget amendment to transfer funds from Work Order #24477 - Russell St Roma water main replacement to a project to improve firefighting capacity in the area's industrial zones.</p>
<b>LC.1 - Scope of Organisational Structure Review</b>	Local Government Regulation 2012 Section 254J(3)(b) industrial matters affecting employees.	<p>This initiative is focused on enhancing workforce engagement and operational efficiency as a critical step in mitigating organisational risk associated with employee disengagement, turnover and operational inefficiency.</p> <p>By actively addressing engagement and performance, this initiative will seek to deliver a productive work environment and operational structure that strengthens Council's ability to deliver reliable, high-quality services.</p>
<b>LC.2 - Regional Housing Program   Purchase of Strategic Land</b>	Local Government Regulation 2012 Section 254J(3)(g) (i) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government; AND a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	<p>At its Ordinary Meeting on 24 January 2024, Council approved an allocation of \$1,000,000 from unrestricted cash reserves to progress strategic housing projects across the region. A number of acquisitions, both land and housing, have been made since then. \$48,000 from the original budget allocation remain unallocated.</p> <p>As part of the consideration of the 2024-27 Works for Queensland (W4Q) Program, Council approved the application of \$2.0M to go towards building low-cost rental "bricks and mortar" solutions. Council has since received confirmation that the project nomination under the W4Q Program has been approved.</p>

		<p>Land has become available that would suit the proposal under the W4Q program. This report presents Council with a proposal to consider this land to form part of the overall W4Q Strategic Housing Project.</p>
CARRIED		8/0

<b>Resolution No. OM/11.2024/27</b> <b>Moved Cr Birkett</b> <span style="float: right;"><b>Seconded Cr Vincent</b></span>		
<p>That Council open the meeting to the public at [11.39am].</p>		
CARRIED		8/0

**Item Number:** C.1 **File Number: D24/101272**

**SUBJECT HEADING:** EXISTING FLEET REPLACEMENT | RECOMMENDATION TO PROCURE FOURTEEN (14) UTILITIES

**Officer's Title:** Manager – Fleet

**Executive Summary:**

The adopted budget for 2024/25 included funding for the procurement of fourteen (14) utilities, both dual and single cab, to replace existing fleet assets identified in Council's Plant Investment Program for 2024/25, in line with Council's Plant Replacement Policy. Quotations were called for via Vendor Panel for the following:

- Supply & Delivery of Eleven (11) Dual Cab 4x4 Utilities – VP425517
- Supply & Delivery of Three (3) Single Cab 4x4 Utilities – VP425511

The responses were evaluated by a panel, and this report is presented for Council's consideration.

<b>Resolution No. OM/11.2024/28</b> <b>Moved Cr Seawright</b> <span style="float: right;"><b>Seconded Cr Birkett</b></span>		
<p>That Council:</p>		
<ol style="list-style-type: none"> <li>1. Select Black Truck &amp; Ag as the supplier for the supply and delivery of eleven (11) dual cab 4x4 utilities for \$620,494.49, inclusive of GST, excluding registration and CTP insurance.</li> <li>2. Select Black Truck &amp; Ag as the supplier for the supply and delivery of three (3) single cab 4x4 utilities for \$162,301.80, inclusive of GST, excluding registration and CTP insurance.</li> <li>3. Authorise the Chief Executive Officer (or delegate) to finalize negotiations with Black Truck &amp; Ag (HFB Trust) and issue purchase orders if final terms are acceptable.</li> </ol>		
CARRIED		8/0

Responsible Officer	Manager – Fleet
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**Item Number:** C.2 **File Number:** D24/102962

**SUBJECT HEADING:** EXISTING FLEET REPLACEMENT |  
 RECOMMENDATION TO PROCURE ONE (1) 12FT  
 MAINTENANCE GRADER & ONE 14FT MAINTENANCE  
 GRADER.

**Officer's Title:** Manager – Fleet

**Executive Summary:**

*Assessment of submissions for Supply and Delivery of One (1) 12ft Maintenance Grader (VP423646) & One (1) 14ft Maintenance Grader via Vendor Panel (VP423645) to replace existing Plant as per the Plant Replacement Program.*

**Resolution No. OM/11.2024/29**

**Moved Cr Seawright**

**Seconded Cr Birkett**

**That Council:**

1. **Select Hastings Deering (Australia) as the recommended supplier of one (1) Caterpillar 140 12 ft Maintenance Grader for the amount of \$530,000.00 excluding GST, Registration and CTP Insurance.**
2. **Authorise the Chief Executive Officer (or delegate) to enter final negotiations with Hastings Deering (Australia) Limited and raise purchase order if the final terms are acceptable.**
3. **Select Hastings Deering (Australia) as the recommended supplier of one (1) Caterpillar 140 14 ft Maintenance Grader for the amount of \$535,000.00 excluding GST, Registration and CTP Insurance.**
4. **Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Hastings Deering (Australia) Limited and raise purchase order if the final terms are acceptable.**

CARRIED

8/0

**Responsible Officer**

**Manager – Fleet**

**Item Number:** C.3 **File Number:** D24/104897

**SUBJECT HEADING:** QUEENSLAND AUDIT OFFICE - 2024 CLOSING  
 REPORT - DRAFT

**Officer's Title:** Operations Manager – Finance

**Executive Summary:**

*The Audit Committee requested that the attached document be presented to Council.*

**Resolution No. OM/11.2024/30**

**Moved Cr Brumpton**

**Seconded Cr O'Neil**

**That Council receive and note the Officer's report as presented.**

CARRIED

8/0

**Responsible Officer**

**Operations Manager – Finance**

**Item Number:** C.4 **File Number:** D24/106897

**SUBJECT HEADING:** REQUEST FOR DISCOUNT - ASSESSMENT NUMBER 13004742

**Officer's Title:** Lead Rates and Utilities Billing Officer / System Administrator

**Executive Summary:**

*Customer has requested discount be granted due to extenuating circumstances.*

**Resolution No. OM/11.2024/31**

**Moved Cr Vincent**

**Seconded Cr Birkett**

**That Council:**

1. Receive and note the request.
2. Advise the ratepayer that on this occasion, the discount amount of \$115.29 be granted.

CARRIED

8/0

**Responsible Officer**

**Lead Rates and Utilities Billing Officer / System Administrator**

**Item Number:**

**C.5**

**File Number:** D24/97455

**SUBJECT HEADING:**

**REQUEST FOR FEE WAIVER - ARCHIVE RETRIEVAL FEE**

**Officer's Title:**

**Manager – Planning, Building & Development Services**

**Executive Summary:**

*Carter Newell Lawyers has requested a waiver of the Archive Retrieval Fee (\$210).*

**Resolution No. OM/11.2024/32**

**Moved Cr Brumpton**

**Seconded Cr Davis**

**That Council:**

1. Refuse to grant a waiver of the Archive Retrieval Fee of \$210 for copies of and conditions of approvals for Determined Application Number 2018/19738 and Determined Application Number 2018/19815.

CARRIED

8/0

**Responsible Officer**

**Manager – Planning, Building & Development Services**

**Item Number:**

**C.6**

**File Number:** D24/106725

**SUBJECT HEADING:**

**TENDER 25008 - LEASE OF COUNCIL OWNED LAND FOR GRAZING PURPOSES - PART OF LOT 2 ON RP101099**

**Location:**

**Roma**

**Officer's Title:** Leases and Agreements Administration Officer

**Executive Summary:**

*Council invited tenders to lease part of Lot 2 on RP101099, described as section 2, Newbon Street Roma Qld 4455, for a period of two (2) years for grazing purposes.*

*The tender evaluation report is tabled for Council's consideration.*

<b>Resolution No. OM/11.2024/33</b>	
<b>Moved Cr Davis</b>	<b>Seconded Cr Seawright</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. <b>Accept the tender submitted by Ashlee Denmeade as the successful Tenderer for Tender 25008 – Lease over part of Lot 2 on RP101099, described as section 2, Newbon Street, Roma.</b></li> <li>2. <b>Delegate authority to the Chief Executive Officer (or delegate) to enter into final negotiations with the successful applicant and execute the Lease for the term of two (2) years.</b></li> <li>3. <b>Assign the income to GL 1491.1075 (Lease Income).</b></li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Leases and Agreements Administration Officer</b>
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**Item Number:** C.7 **File Number:** D24/107872

**SUBJECT HEADING:** CLAIM FOR DAMAGES - VEHICLE DAMAGE

**Officer's Title:** (Acting Manager) - Regional Facilities Management

**Executive Summary:**

*Council has received a claim for damages relating to an incident that allegedly occurred in McDowall Street Roma on 4 November 2024.*

<b>Resolution No. OM/11.2024/34</b>	
<b>Moved Cr Vincent</b>	<b>Seconded Cr Brumpton</b>
<b>That Council, on receipt of a Statutory Declaration that states that this does not form part of any other claim e.g., insurance and that it is a true and accurate record detailing the incident:</b>	
<ol style="list-style-type: none"> <li>1. <b>Reimburse the Claimant the amount of \$530.00 being the cost to remedy the vehicle damage on the following conditions:</b> <ol style="list-style-type: none"> <li>a) <b>Council and the Claimant acknowledge that Council are not legally liable for the incident.</b></li> <li>b) <b>The Claimant agrees to accept the amount of \$530.00 as full and final settlement of all claims arising from the alleged incident on 4 November 2024.</b></li> </ol> </li> <li>2. <b>Authorise the Chief Executive Officer (or Delegate) to execute the Deed of Release.</b></li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>(Acting Manager) - Regional Facilities Management</b>
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**Item Number:** C.8 **File Number:** D24/104335

**SUBJECT HEADING:** REQUEST FOR CAPITAL WORKS PROGRAM  
 REPRIORITISATION AND AMENDMENT - FIRE  
 FIGHTING CAPACITY

**Location:** Roma

**Officer's Title:** Compliance, Reporting and Projects Officer

**Executive Summary:**

*Council has received complaints regarding the water pressure and fire fighting capacity along Beaumont Drive. Recent testing has determined the flow rate to the western end of Beaumont Drive is not reaching required levels due to aged and undersized water mains.*

*This report seeks Council's consideration to a budget amendment to transfer funds from Work Order #24477 - Russell St Roma water main replacement to a project to improve firefighting capacity in the area's industrial zones.*

<b>Resolution No. OM/11.2024/35</b>	
<b>Moved Cr Birkett</b>	<b>Seconded Cr Brumpton</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Approve to include new projects in the 2024/25 capital works program for:           <ul style="list-style-type: none"> <li>- the upgrade of the water mains at Beaumont Drive Roma and;</li> <li>- the installation of extra fire hydrants to the western industrial zones (Raglan St Roma).</li> </ul> </li> <li>2. Reallocate the funds of \$284,374 from the Russell St Roma water main replacement (WO 24477) and refer the project to be considered in 2025/26 budget deliberations.</li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Compliance, Reporting and Projects Officer</b>
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**Item Number:** LC.1 **File Number:** D24/108982

**SUBJECT HEADING:** SCOPE OF ORGANISATIONAL STRUCTURE REVIEW

**Officer's Title:** General Manager - People & Culture

**Executive Summary:**

*This initiative is focused on enhancing workforce engagement and operational efficiency as a critical step in mitigating organisational risk associated with employee disengagement, turnover and operational inefficiency.*

*By actively addressing engagement and performance, this initiative will seek to deliver a productive work environment and operational structure that strengthens Council's ability to deliver reliable, high-quality services.*

<b>Resolution No. OM/11.2024/36</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Seawright</b>

**That Council:**

1. Adopt the scope of the organisation review as outlined in the report;
2. Engage Change 2020 to continue staff engagement works regarding the next steps of the organisation review as per the scope referred to in Dot Point 1 above;
3. Expenditure up to \$40 000 ex GST be sourced from GL2161.2094: Human Resources – Legal and Professional Services

CARRIED

8/0

**Responsible Officer**
**General Manager - People & Culture**
**Section 150F A (2)(e) of the *Local Government Act 2009***

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent, Cr Cameron O'Neil.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**Item Number:**

LC.2

**File Number:** D24/109304

**SUBJECT HEADING:**
**REGIONAL HOUSING PROGRAM | PURCHASE OF STRATEGIC LAND**
**Officer's Title:**
**Chief Executive Officer**
***Executive Summary:***

*At its Ordinary Meeting on 24 January 2024, Council approved an allocation of \$1,000,000 from unrestricted cash reserves to progress strategic housing projects across the region. A number of acquisitions, both land and housing, have been made since then. \$48,000 from the original budget allocation remain unallocated.*

*As part of the consideration of the 2024-27 Works for Queensland (W4Q) Program, Council approved the application of \$2.0M to go towards building low-cost rental “bricks and mortar” solutions. Council has since received confirmation that the project nomination under the W4Q Program has been approved.*

*Land has become available that would suit the proposal under the W4Q program. This report presents Council with a proposal to consider this land to form part of the overall W4Q Strategic Housing Project.*

**Resolution No. OM/11.2024/37**
**Moved Cr O'Neil**
**Seconded Cr Vincent**
**That Council:**

1. Receive and note the report.
2. Approve the increase in budget of \$85 000 for the Strategic Housing Project Fund be drawn from WO 00023569 Housing Renewal/Upgrade Program to allow the purchase of the land described in Dot Point 2.

3. Authorise the Chief Executive Officer (or delegate) to make an offer within the range specified in Option B to purchase the land described as option B in the report, and execute any contract documents if successful.

CARRIED

8/0

Responsible Officer

Chief Executive Officer

Item Number:

10.1

File Number: D24/101118

SUBJECT HEADING:

SETTING OF MEETING DATES 2025

Officer's Title:  
Engagement

Lead Officer - Elected Members & Community

**Executive Summary:**

*This report has been prepared for Council to consider setting of meeting dates and times from May 2025 – December 2025.*

Resolution No. OM/11.2024/38

Moved Cr O'Neil

Seconded Cr Davis

That Council:

1. Adopt the revised ordinary meeting schedule.
2. Hold all ordinary meetings and briefings at Council's Roma Administration Centre.
3. Commence all ordinary meetings at 9.00am.
4. Continue to hold Councillor briefings (including an agenda familiarisation segment) on the day prior to each ordinary meeting this will generally be on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month and commence briefings at 8:30am or 9:00am subject to need.
5. Hold Councillor briefings/community engagement on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month and commence briefings/community engagement at 8:30am or 9:00am subject to need.
6. Notes that any future schedule changes to the ordinary meeting schedule are subject to formal approval by Council, and any changes to the briefing schedule (including times) are subject to informal agreement by Council.

CARRIED

8/0

Responsible Officer

Lead Officer - Elected Members &  
Community Engagement

Item Number:

10.2

File Number: D24/108237

SUBJECT HEADING:

MAYORAL ROBES | UPDATE ON EXPRESSION OF INTEREST

**Officer's Title:** Executive Services Officer

**Executive Summary:**

At the Ordinary Meeting on 24 July, a resolution was passed to proceed with the acquisition of the Mayoral Robe. This report provides an update regarding Councils invitation for local seamstress to make the Mayoral Robe under Resolution No. OM/07.2024/57.

An invitation for expressions of interest was initially extended to local seamstresses to encourage community engagement and support local artisans. Submissions open on 13 September – 11 October 2024, however, no expression of interest were received by the deadline.

**Resolution No. OM/11.2024/39**

**Moved Cr Brumpton**

**Seconded Cr Davis**

**That Council:**

1. Approve the procurement of the Mayoral Robe through a specialist supplier given there were no responses to the local expression of interest;
2. That funds, estimated at \$1400, be sourced from GL 2021.2234 – Elected Members and Community Engagement | Civic Functions & Ceremonies

CARRIED

8/0

**Responsible Officer**

**Executive Services Officer**

**Item Number:**

11.2

**File Number:** D24/106271

**SUBJECT HEADING:**

**AUDIT COMMITTEE MEETING MINUTES | 14 OCTOBER 2024**

**Officer's Title:**

**(Acting) Director Corporate Services**

**Executive Summary:**

The purpose of this report is for the unconfirmed minutes of the Audit Committee Meeting held on 14 October 2024 to be presented, in accordance with section 211(1)(c) of the Local Government Regulation 2012.

**Resolution No. OM/11.2024/40**

**Moved Cr Brumpton**

**Seconded Cr O'Neil**

**That Council:**

1. Receive and note the unconfirmed minutes of the Audit Committee Meeting held on 14 October 2024.
2. Acknowledge that the Audit Committee has reviewed and noted the following items:
  - Position paper – Community Housing Transition – updated for 30 June 2024
  - Position paper – Flood restoration program – 2023-2024
  - Position paper – Refuse Landfill Rehabilitation Provision - 2023-2024
  - Position paper – Asset Capitalisation Process – 2023-2024
  - Financial Statements for the year ended 30 June 2024
  - External Auditors Closing Report 2024 and Briefing Paper (acknowledging it has been completed)
  - Audit Committee Terms of Reference
  - Audit Committee Annual Workplan 2024 & Schedule of Meeting Dates
  - Strategic Internal Audit Plan

**3. Endorse the specific recommendations of the Audit Committee:**

- **Item 4.4 - Asset Capitalisation Process:** That the Director of Infrastructure, in conjunction with the finance team, is to present a collaborative plan at the next Audit Committee Meeting.
- **Item 4.8 - Audit Committee Annual Workplan 2024 & Schedule of Meeting Dates:** That meetings be scheduled quarterly, specifically in December, March, and June, in accordance with the Annual Workplan.
- **Item 4.9 - Strategic Internal Audit Plan:** That officers engage with Crowe on the allocation of audit days, with the CEO to consider budget implications.

CARRIED

8/0

<b>Responsible Officer</b>	<b>(Acting) Director Corporate Services</b>
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Cr Flynn returned to the meeting at 12:17pm.

**Item Number:**

11.1

**File Number:** D24/102797

**SUBJECT HEADING:**

2023/2024 ANNUAL REPORT

**Officer's Title:**

Governance Officer

***Executive Summary:***

*This report presents the draft 2023/2024 Annual Report for Maranoa Regional Council for Council's adoption. The Annual Report highlights key achievements, financial performance, and significant projects completed over the past year, aligning with the Council's commitment to accountability and transparency.*

*This document also satisfies statutory requirements under section 182 of the Local Government Regulation 2012, which mandates the preparation, adoption, and publication of an annual report.*

*Report distributed under separate cover.*

**Resolution No. OM/11.2024/41**

**Moved Cr O'Neil**

**Seconded Cr Brumpton**

**That Council:**

- 1. Adopt the 2023/2024 Annual Report for Maranoa Regional Council as presented, authorizing the Chief Executive Officer to make any minor amendments if required before the publication of the Report.**
- 2. Publish the report on Council's website within two (2) weeks of adoption, in accordance with section 182(4) of the Local Government Regulation 2012.**
- 3. Write to the Minister advising of the adoption of the Annual Report for the 2023/2024 financial year.**

CARRIED

9/0

<b>Responsible Officer</b>	<b>Governance Officer</b>
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**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 12:20pm.



**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 27 November 2024, at Roma Administration Centre.**

UNCONFIRMED