

NOTICE OF MEETING & AGENDA

Ordinary Meeting

Thursday 12 December 2024

Roma Administration Centre

NOTICE OF MEETING

Date: 6 December 2024

Mayor: Councillor W M Taylor

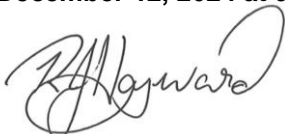
Deputy Mayor: Councillor C J O'Neil

Councillors: Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Chief Executive Officer: Robert Hayward

Executive Management: Rueben Broom – (Acting) Director Corporate Services
Stephen Scott – Director Bendemere
Seamus Batstone – Director Engineering
Lee Jackson – Director Bungil
Thea Griffin – (Acting) Director Regional Development,
Environment and Planning
Dean Ellwood – Director Roma
Mathew Gane – Director Warroo

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **December 12, 2024 at 9:00 AM.**



Robert Hayward
Chief Executive Officer

TABLE OF CONTENTS

Item No	Subject	
1	Welcome	
2	Attendances	
3	Confirmation of Minutes	
	Ordinary 27 November 2024	4
4	Declaration of Conflicts of Interest	
5	On the Table	
6	Presentations/Petitions and Deputations	
7	Consideration of notices of business	
8	Consideration of notices of motion	
8.1	Notice to Amend Resolution OM/11.2024/54	18
	Prepared by: Manager - Procurement	
9	Reception of notices of motion for next meeting	

Reports

10	Office of the CEO	
11	Corporate Services	
12	Engineering	
13	Reports - Local Area Directors	
13.1	Surat Water Allocation Update	19
	Prepared by: Director - Warroo	
13.2	Mitchell Showgrounds Electrical Upgrade	24
	Prepared by: Lead Administration Officer (Booringa)	
	Attachment : Mitchell Show Society Inc Electrical Upgrade Request.....	28
13.3	In-Kind Assistance & Fee Waiver Request - Mitchell Show Society 2025 Annual show.	30
	Prepared by: Local Development Officer - Mitchell	
	Attachment 1: Mitchell Show Society In-kind assistance request Mitchell Show 2025	34
	Attachment 2: Fee Waiver request - Mitchell Show 2025	35

13.4	Sponsorship Request - Sculptures Out Back	36
	Prepared by: Lead Local Development Officer	
	Attachment 1: Sculptures Out Back Sponsorship Request 2025 exhibition	41
	Attachment 2: Sculptures Out Back - Future Sculptures Position - Sculpture Park.....	42
13.5	Christmas Events in the Maranoa	43
	Prepared by: Lead Local Development Officer	

14 Regional Development

Confidential Items

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

C Confidential Items

- C.1 Endorsement of Transport Infrastructure Development Scheme (TIDS) Works Program 2025/26 to 2028/29**
Classification: Closed Access
 Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- C.2 Santos GLNG - Service Level Agreement (SLA) 9**
Classification: Closed Access
 Local Government Regulation 2012 Section 254J(3)(g) (i) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government; AND a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- C.3 Roma Airport - Rental Car Park Licences**
Classification: Closed Access
 Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
- C.4 Maranoa Road - Grid Safety Project**
Classification: Closed Access
 Local Government Regulation 2012 Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.(Information of a personal nature or about personal affairs;
 Details of councillors or council staff (any resolution to release third party personal information may constitute a breach of the Information Privacy Act 2009.
 Stock Route Management and Local Government Act references.)

- C.5 Surat RSL Hall Kitchen - Request to Lease**
Classification: Closed Access
Local Government Regulation 2012 Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.
- C.6 Headache Hill Quarry - Landholder Consultation**
Classification: Closed Access
Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
- C.7 Amplitel Pty Ltd - Renewal of Lease - Part of Lot 1 on RP173063**
Classification: Closed Access
Local Government Regulation 2012 Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.
- C.8 Tender Award | Construction of Redford Road Upgrade to Sealed Standard (RRUP)**
Classification: Closed Access
Local Government Regulation 2012 Section 254J(3)(c) (g) the local government's budget; AND negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
- C.9 Development Infrastructure charges (Approval Ref: 2016/19510)**
Classification: Closed Access
Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- C.10 Replace Windmills on Primary Stock Route Bores with Solar**
Classification: Closed Access
Local Government Regulation 2012 Section 254J(3)(c) the local government's budget.
- C.11 Request for Fee Waiver - Waste Disposal, Building Application Fee and Demolition Bond**
Classification: Closed Access
Local Government Regulation 2012 Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.
- C.12 Request to grant discount - 14007074**
Classification: Closed Access
Local Government Regulation 2012 Section 254J(3)(d) rating concessions.
- C.13 Lot 2 Carpark | Proposal to Consider Public Art Project**
Classification: Closed Access
Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

Closure

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 27 NOVEMBER 2024 SCHEDULED TO COMMENCE AT 9:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward, Deputy Director - Cameron Hoffmann and Janice Rees Minutes Officer in attendance.

AS REQUIRED

(Acting) Director Corporate Services – Rueben Broom, Director Bungil – Lee Jackson, Director Regional Development, Environment and Planning – Thea Griffin, Director Warroo – Mathew Gane, Lead Accounts Processing Officer - Teagan Macdivitt, Operations Manager – Finance – Dee Sullivan, Management Accountant - Ramoncita Cruz, Senior Town Planner - Kate Swepson, General Manager – Saleyards - Daniel Haslop, Manager – Fleet- Oliver Dowd, Manager – Procurement & Contracts - Michael Worthington, Lead Local Development Officer - Georgie Adams Woodall, Project and Administration Officer - Tennielle Limpus, Communications Support Officer – Zarabella Bambling.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.03am.

APOLOGIES

Resolution No. OM/11.2024/42	
Moved Cr Hancock	Seconded Cr Brumpton
That apologies be received and a leave of absence granted for Councillor O’Neil.	
CARRIED	8/0

CONDOLENCES

<p>Mayor Taylor moved a motion of condolence for Eric Tucker:</p> <p><i>I would just like to move a motion of condolence for former Council employee, Eric John Tucker who sadly passed away on the weekend. Erik worked for Council for over 23 years on the Parks and Garden Team in Roma. He will be remembered for his reliability, incredible work ethic and always putting the community at the front of mind each day. Erik was someone who lead his team by creating a great team environment, and would always bring a smile to their faces with his sharp sense of humour.</i></p> <p><i>On behalf of Council, I would like to thank Eric for his contribution to Council and the broader community. He will be sadly missed.</i></p>

CONFIRMATION OF MINUTES

Resolution No. OM/11.2024/43	
Moved Cr Vincent	Seconded Cr Seawright
That the minutes of the Ordinary Meeting (0-13.11.24) held on 13 November 2024 be confirmed.	
CARRIED	8/0

CONSIDERATION OF NOTICES OF MOTION

Item Number: 8.1 **File Number:** D24/113841

SUBJECT HEADING: AMENDMENT TO RESOLUTION

Officer's Title: Chief Executive Officer

Original Resolution Meeting Date: 24 April 2024

Original Resolution Number: OM/04.2024/28
That Council:

1. *Adopt the ordinary meeting schedule as proposed.*
2. *Hold all ordinary meetings and briefings at Council's Roma Administration Centre.*
3. *Commence all ordinary meetings at 9.00am (subject to agreed change by Council).*
4. *Hold Councillor briefings (including an agenda familiarisation segment) on the day prior to each ordinary meeting (noting that after May, this will generally be on the 2nd and 4th Tuesday of each month, commencing at 9.30am (subject to agreed change by Council)).*
5. *Hold Councillor briefings on the 1st and 3rd Wednesday of each month (when required), commencing at 9.30am (subject to agreed change by Council).*
6. *At an upcoming briefing, further discuss transitioning one of the briefing days to a planned schedule of community engagement activities across the region to commence after adoption of the 2024/25 budget.*

Resolution No. OM/11.2024/44

Moved Cr Davis

Seconded Cr Brumpton

That Council Amend Resolution Number OM/04.2024/28 and replace with:

That Council:

1. **Adopt the ordinary meeting schedule as proposed with the December 2024 ordinary meeting date to be amended to be held on either Tuesday 10 December 2024 or Thursday 12 December, 2024, with the Mayor authorised to finalise the date based on confirmation of availability of Ministers, for State Government deputations.**
2. **Hold all ordinary meetings and briefings at Council's Roma Administration Centre.**
3. **Commence all ordinary meetings at 9.00am (subject to agreed change by Council).**
4. **Hold Councillor briefings (including an agenda familiarisation segment) on the day prior to each ordinary meeting (noting that after May, this will generally be on the 2nd and 4th Tuesday of each month, commencing at 9.30am (subject to agreed change by Council)).**
5. **Hold Councillor briefings on the 1st and 3rd Wednesday of each month (when required), commencing at 9.30am (subject to agreed change by Council).**
6. **At an upcoming briefing, further discuss transitioning one of the briefing days to a planned schedule of community engagement activities across the region to commence after adoption of the 2024/25 budget.**

CARRIED

8/0

Responsible Officer	Chief Executive Officer
---------------------	-------------------------

BUSINESS

CORPORATE SERVICES

Item Number: 11.1 File Number: D24/108452

SUBJECT HEADING: SUNDRY DEBT RECOVERY POLICY REVIEW

Officer's Title: Lead Accounts Processing / System Administration
Officer

Executive Summary:

The purpose of this report is to review and reaffirm the Sundry Debt Recovery Policy, which establishes guidelines for the consistent and fair recovery of sundry debts owed to Council. These debts may arise from a variety of Council services, including but not limited to quarry operations, waste facilities, airport services, facility leases, and saleyards. The policy is crucial for ensuring Council's financial stability and operational efficiency.

Resolution No. OM/11.2024/45	
Moved Cr Brumpton	Seconded Cr Davis
That Council:	
<ol style="list-style-type: none"> 1. Adopt the Sundry Debt Recovery Policy as presented. 2. Rescind all previous Sundry Debt Recovery Policies, if relevant. 3. Update Council's website accordingly. 	
CARRIED	8/0

Responsible Officer	Lead Accounts Processing / System Administration Officer
---------------------	--

Item Number: 11.2 File Number: D24/111048

SUBJECT HEADING: MONTHLY FINANCIAL REPORT AS AT 31 OCTOBER 2024

Officer's Title: Management Accountant

Executive Summary:

The purpose of this report is for the Chief Executive Officer to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 31 October 2024.

Resolution No. OM/11.2024/46	
Moved Cr Brumpton	Seconded Cr Hancock
That Council receive and note the Monthly Financial Report for the period ended 31 October 2024.	
CARRIED	8/0

REGIONAL DEVELOPMENT

Item Number: 14.1 **File Number:** D24/104721

SUBJECT HEADING: DEVELOPMENT APPLICATION MATERIAL CHANGE OF USE - "EXTRACTIVE INDUSTRY" (HARD ROCK QUARRY AND GRAVEL PIT - UP TO 100,000 TONNES PER ANNUM) - 450 NIELLA ROAD, EUTHULLA (REF: 2024/21248)

Officer's Title: Manager – Planning, Building & Development Services

Executive Summary:

Australian Cattle and Beef Company Pty Ltd has submitted a development application seeking approval for a Material Change of Use comprising an 'Extractive Industry' (Hard Rock Quarry and Gravel Pit), up to 100,000 tonnes per annum at 450 Niella Road, Euthulla QLD 4455, properly described as Lot 2 RP835106, Lot 7 SP206903, Lot 8 WV1578, Lot 10 WV406, Lot 20 SP253620, Lot 25 WV1108 and Lot 30 WV572 (the 'site'). The development application is subject to Impact Assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 ('Planning Act') and any relevant matters prescribed by regulation.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules ('DA Rules') and for a period of no less than 15 business days between 20 September 2024 and 14 October 2024. There were no submissions received during this period.

The procedural requirements set out by the DA Rules to enable Council to make a decision on this application have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act and the Maranoa Planning Scheme; and can otherwise be conditioned to achieve compliance.

Resolution No. OM/11.2024/47
Moved Cr Birkett
Seconded Cr Vincent

The development application for a Material Change of Use for an 'Extractive Industry' (Hard Rock Quarry and Gravel Pit - up to 100,000 tonnes per annum) located at 450 Niella Road, Euthulla QLD 4455, (described as Lot 2 RP835106, Lot 7 SP206903, Lot 8 WV1578, Lot 10 WV406, Lot 20 SP253620, Lot 25 WV1108 and Lot 30 WV572) be approved subject to the listed conditions and general advice:

Development details

1. The approved development is a Material change of use – "Extractive Industry" (Hard Rock Quarry and Gravel Pit) as defined in the Planning Scheme and as shown on the approved plans and documents.
2. The approved extraction is limited to a maximum of 100,000 tonnes per annum. Records are to be kept of haulage vehicles and their tare weight.
3. All material extracted and/or screened as a part of the proposed development is to be used on the subject site. No material is to be transported off site.

Compliance inspection

4. All conditions relating to the establishment of the approved development must be fulfilled prior to the commencement of the use (as applicable), unless otherwise noted in these conditions, or otherwise permitted by Council.

5. Prior to the commencement of the use, the operator shall contact Council's Planning Department and arrange a development compliance inspection.

Approved plans and documents

6. The approved development is to be carried out in accordance with the following approved plans/documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number	Plan/Document Name	Dated
G4-115A-00-04 (Rev B)	Development Application – Material Change of Use Proposed Development – Resource Extraction Area 1	25/08/2024
G4-115A-00-05 (Rev B)	Development Application – Material Change of Use Proposed Development – Resource Extraction Area 2	25/08/2024
G4-115A-00-06 (Rev B)	Development Application – Material Change of Use Proposed Development – Haulage Routes	25/08/2024
G4-115A ACC BPQ NVIA V1R2	Noise and Vibration Impact Assessment for proposed Extractive Industry (Hard rock quarry & Gravel pit) on the property "Brindley Park"	25/08/2024
IMS-500-26 (Version 2.1)	Workplace Safety and Environmental Management Plan	02/08/2024
IMS-500-27 (Version 2.1)	Emergency Preparedness And Response Plan	26/09/2003
G4-115A ACC BPQ TIA V1R2	Traffic and Pavement Impact Assessment for Extractive Industry (Hard rock quarry & Gravel pit) on the property "Brindley Park"	25/08/2024

Development works

7. All works must comply with:
- The development approval conditions;
 - Any relevant provisions in the Planning Scheme and Capricorn Municipal Development Guidelines;
 - Any relevant Australian Standard that applies to that type of work; and
 - Any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
8. The operator is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
9. RPEQ certification is to be provided to Council for all works involving Council Infrastructure that are authorised by this development approval and any related approval. This must include a Design Certificate with application/s for Operational work and a Construction Supervision Certificate at completion of the approved works and/or prior to Council's acceptance of any works on-maintenance.

Operating Hours

10. The hours of operation are to be limited to 6:00am to 6:00pm, Monday to Saturday. No activities are to occur on Sundays or Public Holidays.

11. Blasting activities are limited to 9:00am to 5:00pm, Monday to Friday.

Avoiding nuisance

12. No unreasonable nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time, including non working hours.

13. Waste containers shall be maintained on the site in a clean and tidy state at all times while the use continues, and shall be emptied, and the waste removed from the site on a regular basis.

14. The premises are to be maintained in a clean and tidy state and not pose any health and safety risk to the community.

15. Extraction areas, stockpile areas, access and site roadways and surrounds shall be kept in an orderly fashion and free from rubbish.

Note: When investigating a complaint, Council will consider amongst other matters, the amount, duration, characteristics and qualities of the nuisance, as well as the sensitivity of the receptor and the potential impact of the nuisance on adjacent properties.

16. Dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses.

17. Lighting associated with the approved use, including any security lighting, must be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.

18. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

Stormwater and Drainage

19. A Stormwater Management Plan, prepared by a Registered Professional Engineer Queensland (RPEQ) is to be submitted to, and approved by Council prior to the commencement of the use.

20. Stormwater is to be managed generally in accordance with the approved Stormwater Management Plan and the Capricorn Municipal Development Guidelines D5 'Stormwater Drainage Design'. All Stormwater management works and sediment basins are to be installed and confirmed by a RPEQ as compliant, prior to the commencement of the use.

21. Stockpiles capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and / or drainage systems.

Erosion and sediment control

22. Erosion and Sediment Control is to be managed in accordance with the endorsed Stormwater Management Plan and the Capricorn Municipal Development Guidelines D7 'Erosion Control and Stormwater Management'.

23. Where it is necessary for a road and/or drainage system to be reinstated or cleaned up as a result of erosion and / or sedimentation from the site, such works must be undertaken at the operators expense.

Provision of Services

24. At all times during the operation, on-site effluent is to be disposed of in accordance with the Queensland Plumbing and Wastewater Code 2013 and AS1547.2012 (On-site domestic wastewater management).
25. The site must be provided with an on-site water supply with sufficient capacity to meet all operational needs, including watering to minimise dust nuisance and also a potable water supply sufficient to meet the needs of staff and visitors to the site.
26. The approved development must be provided with access to a reliable water supply for firefighting purposes.
27. While the use is operating, sufficient water for dust suppression activities must be maintained on site.

Advice: Groundwater is only to be used if the required water allocations are in place and the total volume required (in combination with all other uses on the site) does not exceed the allocation.

28. Disposal of effluent from the site is to be performed by a suitably licenced contractor.

Access, parking and manoeuvring

29. The landowner is responsible for maintaining the vehicle access crossover from the road carriageway to the property boundary in accordance with related approval 2023/20942, and for obtaining any approvals that may be required, and for complying with the applicable designs and standards.
30. Haulage of quarry materials associated with the approved development shall be limited to within the subject land with the exception of haulage associated with upgrades to Niella Road and the intersection of Niella Road and Roma Taroom Road, in accordance with the Concurrence Agency response.
31. Vehicles entering and exiting the development site must be able to enter and exit in forward direction. Vehicle manoeuvres in this regard are to be totally contained within the site boundaries.

Environmental Management

32. Remediation of the site is to occur progressively in accordance with:
 - (i) The approved plans and documents; and
 - (ii) The relevant Environmental Authority, including all conditions of approval, or any subsequent environmental authority issued for the approved use.

Groundwater Management

33. Groundwater is only to be used if the required water allocations are in place and the total volume required (in combination with all other uses on the site) does not exceed the allocation.

Signage

34. Signage is to be provided at the entrance of the site displaying information including details of, and contact phone numbers for –
 - (i) The operator of the site; and
 - (ii) Person/s responsible for the management of the site.

Signage is limited to the necessary contact information and must not impact upon the visual amenity of the locality.

No cost to Council

35. The operator is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.
36. All rates and charges of any description and all arrears of such rates and charges , together with interest outstanding thereon, on the land, due to Council, shall be paid to the Council prior to the commencement of the approved use.

Latest versions

37. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

CARRIED

8/0

Responsible Officer	Manager – Planning, Building & Development Services
----------------------------	--

LATE ITEMS

Item Number: L.1 **File Number:** D24/105775

SUBJECT HEADING: DONATION OF WEDGE-TAILED EAGLE SCULPTURE

Officer’s Title: Project and Administration Officer

Executive Summary:

Maranoa Regional Council has received a letter from Injune Arts Inc. wishing to donate its purchased sculpture titled 'Wedge-tailed Eagle' by Stuart Taylor.

This sculpture was part of the 2024 Sculptures Out Back exhibition which has since ended. The committee wish to donate the sculpture to Council to enable it to be installed in an appropriate location within Injune for the enjoyment of the community and visitors to the Region.

Resolution No. OM/11.2024/48

Moved Cr Davis

That the matter lay on the table for later in the meeting.

CARRIED

8/0

Declaration of Interest

Item	C.2
Description	2025 Australia Day Awards
Declaring Councillor	Brendan Seawright
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I have nominated residents for different categories of the Australia Day awards.
Type of conflict	Declarable Conflict of Interest
Action Leave	Leave the room while the matter is discussed and voted on.

Item	C.2
Description	2025 Australia Day Awards
Declaring Councillor	John Birkett
Person with the interest Related party / close associate / other relationship	My Father Gary Birkett
Particulars of Interest	Gary is an Executive Committee Member of the Booringa Heritage Group and he is mentioned in this report.
Type of conflict	Declarable Conflict of Interest
Action Leave	Leave the room while the matter is discussed and voted on.

CONFIDENTIAL ITEMS

Resolution No. OM/11.2024/49		
Moved Cr Hancock		Seconded Cr Seawright
<p>In accordance with the provisions of section 254J(3) of the <i>Local Government Regulation 2012</i>, that Council resolve to close the meeting to the public [9:54am] to discuss confidential items that its Councillors consider is necessary to close the meeting.</p> <p>In accordance with Section 254J(5) of the <i>Local Government Regulation 2012</i>, the following table provides:</p> <ul style="list-style-type: none"> • The matters to be discussed; • An overview of what is to be discussed while the meeting is closed. 		
Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 - Existing Fleet Replacement - Recommendation to Procure One (1) Heavy Rigid 6x4 Tipper.	Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the	The adopted budget for 2024/25 included funding for the procurement of One (1) Heavy Rigid Tipper to replace an existing asset. This asset was identified for replacement in Council's Plant Investment Program for 2024/25 in accordance with Councils Plant Replacement Policy.

	interests of the local government.(Commercial in confidence.)	<p>Quotations were called for via Vendor Panel for the following:</p> <p>Supply & Delivery of One (1) Heavy Rigid Tipper 6X4 – VP433825</p> <p>Responses were assessed by an evaluation panel & this report submitted for Council's consideration.</p>
C.2 - 2025 Australia Day Awards	Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	This report presents Council with nominations for consideration for the 2025 Australia Day Awards.
LC.1 - Expression of Interest - Commercial Sale of Manure	Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Requesting to conduct a public expression of interest, with the intention of the commercial sale of the existing stock pile of manure by product produced by the Roma Saleyards.
LC.2 - Tender 25009 - Wholesale Purchase of Quarry Products - Warroo South Road Network	Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	<p>This report summarises an evaluation process undertaken for <i>Tender 25009 – Wholesale Supply of Quarry Products – Warroo South Road Network Maintenance</i>.</p> <p>Current suppliers registered with Council on Vendor panel will not adequately meet Warroo South's upcoming requirements. This tender found additional suppliers within a reasonable haulage distance from specific roads.</p>
CARRIED		8/0

Cr Birkett and Cr Seawright having declared a prescribed conflict of interest regarding C.2 2025 Australia Day Awards, left the closed meeting at 9:56am
 Cr Birkett and Cr Seawright returned to the closed meeting after discussion of item C.2 at 9:57am.

Resolution No. OM/11.2024/50	
Moved Cr Birkett	Seconded Cr Seawright
That Council open the meeting to the public at 10:04am.	
CARRIED	8/0

Item Number: C.1 **File Number:** D24/111365

SUBJECT HEADING: EXISTING FLEET REPLACEMENT - RECOMENDATION TO PROCURE ONE (1) HEAVY RIGID 6X4 TIPPER.

Officer's Title: Manager – Fleet

Executive Summary:

The adopted budget for 2024/25 included funding for the procurement of One (1) Heavy Rigid Tipper to replace an existing asset. This asset was identified for replacement in Council's Plant Investment Program for 2024/25 in accordance with Councils Plant Replacement Policy.

Quotations were called for via Vendor Panel for the following:

Supply & Delivery of One (1) Heavy Rigid Tipper 6X4 – VP433825

Responses were assessed by an evaluation panel & this report submitted for Council's consideration.

Resolution No. OM/11.2024/51	
Moved Cr Seawright	Seconded Cr Birkett
<ol style="list-style-type: none"> 1. Select Daimler Truck Australia Pacific Pty Ltd as the recommended supplier for the Supply & Delivery of One (1) Heavy Rigid Tipper 6X4, \$326,920.00 including GST, excluding Registration and CTP Insurance. 2. Authorise the Chief Executive Officer, (or delegate) to enter final negotiations with Daimler Truck Australia Pacific Pty Ltd and raise Purchase Order if the final terms are acceptable. 	
CARRIED	8/0

Responsible Officer	Manager – Fleet
----------------------------	------------------------

Cr Birkett and Cr Seawright, having previously declared a prescribed conflict of interest in the following item, left the meeting at 10:06am.

Item Number: C.2 **File Number:** D24/110979

SUBJECT HEADING: 2025 AUSTRALIA DAY AWARDS

Officer's Title: Lead Local Development Officer

Executive Summary:

An assessment panel has reviewed the nominations for the 2025 Australia Day Awards. It is recommended that Council accept the recommendations of the panel.

Resolution No. OM/11.2024/52	
Moved Cr Vincent	Seconded Cr Hancock
<p>That Council approve the list of nominees, as circulated 26 November 2024, for the 2025 Australia Day awards for the Maranoa region.</p>	
CARRIED	6/0

Responsible Officer	Lead Local Development Officer
----------------------------	---------------------------------------

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. Amber Davis, Cr. Meryl Brumpton, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Birkett and Cr Seawright returned to the meeting at 10:07am.

Item Number: LC.1 **File Number:** D24/101021

SUBJECT HEADING: EXPRESSION OF INTEREST - COMMERCIAL SALE OF MANURE

Officer's Title: General Manager - Saleyards

Executive Summary:

Requesting to conduct a public expression of interest, with the intention of the commercial sale of the manure by product produced by the Roma Saleyards.

Resolution No. OM/11.2024/53	
Moved Cr Davis	Seconded Cr Brumpton
That Council:	
<ol style="list-style-type: none"> 1. Conducts a public expression of interest for the commercial removal and sale of existing manure stockpile from the Roma Saleyards. 2. Results of EOI to be brought back to an upcoming meeting for Council consideration. 	
CARRIED	8/0

Responsible Officer	General Manager - Saleyards
----------------------------	------------------------------------

Item Number: LC.2 **File Number:** D24/110506

SUBJECT HEADING: TENDER 25009 - WHOLESALE PURCHASE OF QUARRY PRODUCTS - WARROO SOUTH ROAD NETWORK

Officer's Title: Manager - Procurement

Executive Summary:

This report summarises an evaluation process undertaken for Tender 25009 – Wholesale Supply of Quarry Products – Warroo South Road Network Maintenance. Current suppliers registered with Council on Vendorpanel will not adequately meet Warroo South's upcoming requirements. This tender found additional suppliers within a reasonable haulage distance from specific roads.

Resolution No. OM/11.2024/54	
Moved Cr Hancock	Seconded Cr Brumpton
That Council:	
<ol style="list-style-type: none"> 1. Select <i>Colin Douglas & Amanda Lee Stewart</i> as the successful tenderer for Tender 25009 - Wholesale Purchase of Quarry Products - Warroo South Road Network; 2. Authorise the Chief Executive Officer (or delegate) to: <ol style="list-style-type: none"> a) enter into final negotiations with <i>Colin Douglas & Amanda Lee Stewart</i> up to a contract value of \$812,650.00 (ex GST); and b) execute the contract if the final terms are acceptable. 	
CARRIED	8/0

Responsible Officer	Manager - Procurement
----------------------------	------------------------------

COUNCIL ADJOURNED THE MEETING
 FOR A MORNING TEA AT 10:09am

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 10:58am

At resumption of standing orders Cr Flynn was absent from the meeting.

Item Number:	L.1	File Number: D24/105775
SUBJECT HEADING:	DONATION OF WEDGE-TAILED EAGLE SCULPTURE	
Officer's Title:	Project and Administration Officer	

Executive Summary:

Maranoa Regional Council has received a letter from Injune Arts Inc. wishing to donate its purchased sculpture titled 'Wedge-tailed Eagle' by Stuart Taylor.

This sculpture was part of the 2024 Sculptures Out Back exhibition which has since ended. The committee wish to donate the sculpture to Council to enable it to be installed in an appropriate location within Injune for the enjoyment of the community and visitors to the Region.

Resolution No. OM/11.2024/55	
Moved Cr Vincent	Seconded Cr Brumpton
That Council:	
<ol style="list-style-type: none"> 1. Accept the donation of the sculpture known as 'Wedge-tailed Eagle by Artist Stuart Taylor. 2. Undertake community and staff consultation to establish the best location within the Injune Multipurpose Precinct. 3. Be presented with a further report outlining preferred location, estimated cost of installation, funding opportunities and acknowledgement plaques. 	
CARRIED	7/0

Responsible Officer	Project and Administration Officer
----------------------------	---

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 11:05am.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on either 10 December 2024 or 12 December 2024, at Roma Administration Centre.

NOTICE OF REPEAL OR AMENDMENT OF RESOLUTION

Meeting: Ordinary 12 December 2024

Date: 3 December 2024

Item Number: 8.1

File Number: D24/117425

SUBJECT HEADING: Notice to Amend Resolution OM/11.2024/54

Classification: Open Access

Officer's Title: Manager - Procurement

Original Resolution Meeting Date: 27/11/2024

Original Resolution Number: **OM/11.2024/54**

That Council:

1. Select *Colin Douglas & Amanda Lee Stewart* as the successful tenderer for Tender 25009 - Wholesale Purchase of Quarry Products - Warroo South Road Network;
2. Authorise the Chief Executive Officer (or delegate) to:
 - a) enter into final negotiations with *Colin Douglas & Amanda Lee Stewart* up to a contract value of \$812,650.00 (ex GST); and
 - b) execute the contract if the final terms are acceptable.

Recommendation:

That Council amend Resolution Number OM/11.2024/54 to read as follows:

That Council:

1. Select *Colin Douglas & Amanda Lee Stewart* as the successful tenderer for Tender 25009 - Wholesale Purchase of Quarry Products - Warroo South Road Network;
2. Authorise the Chief Executive Officer (or delegate) to:
 - a) enter into final negotiations with *Colin Douglas & Amanda Lee Stewart* up to a contract value of \$812,650.00 (inc. GST); and
 - b) execute the contract if the final terms are acceptable.

Background:

The previous resolution contained an slight error regarding the contract value referenced in the resolution. The value was stated as \$812,650.00 (exc GST), when it should have read \$812,650.00 (inc. GST).

Supporting Documentation:

Nil

Notice prepared by: Manager - Procurement

INFORMATION REPORT

Meeting: Ordinary 12 December 2024

Date: 27 September 2024

Item Number: 13.1

File Number: D24/94010

SUBJECT HEADING: Surat Water Allocation Update

Classification: Open Access

Officer's Title: Director - Warroo

Executive Summary:

This provides an update to council on the Surat Water Allocation for 2024/25 financial year as the meeting resolution on 25/9/2024.

Officer's Recommendation:

That Council

1. Adopt the amended Surat water schedule to the following to ensure the annual water allocation is not exceeded at 30 June 2025:

Summer:

- (1 September – 31 March) • Wednesday, Friday and Sunday East may water (5am – 9am & 4pm – 8pm)
- Tuesday, Thursday, and Saturday West may water (5am – 9am & 4pm – 8pm).
- Note: On Mondays, hand-held hoses are permitted but no unattended hoses or sprinklers may be used by any domestic households or businesses unless prior written approval has been granted.

2. Continue to monitor the water usage and review the amended Surat water schedule prior to the 31 March 2025.
-

Background:

As per Resolution No. OM/05.2024/04 on 7/5/24, a report was tabled to council on 25/9/23 to provide an options analysis and recommendations for the Surat Watering Schedule.

As per Resolution No. OM/09.2024/43 on 25/9/24, Council resolved the following actions:

1. Receive and note the report.
2. Increase education on water consumption levels throughout the year via signage and communications.
3. Maintain the current water schedule, monitor the water usage, and consider water restrictions if required in December 2024.

Council officers have undertaken the following actions including:

- Deployed an electronic message board at the intersection of Burrowes and Cordelia St (Surat) to display the current allocation and percentage and encourage residents to conserve water.
- Procured a new static water allocation sign to be erected outside the Council Administration building.
- Surat Water Flyer distributed to all residents – see attachment 1 below.
- Water updates published in Surat News and council offices, library, and public domains.
- Surat District Development Association provided with electronic updates.
- Water Allocation updated on Council webpage – see image below.

The Surat Water Allocation is 350 Megalitres (ML) and resets each financial year.

The river water extraction licence (51055N) is regulated by the Department of Regional Development, Manufacturing and Water Department under the Water Act 2000.

Under Section 29(5) of this Act, exceedance of a water licence (350 ML) would leave Council liable for a penalty of up to five hundred penalty units (\$77,500).

In previous years, the water allocation has been exceeded five times out of the previous seven.

Body of Report:

Maranoa Regional Council

Ordinary Meeting - 12 December 2024

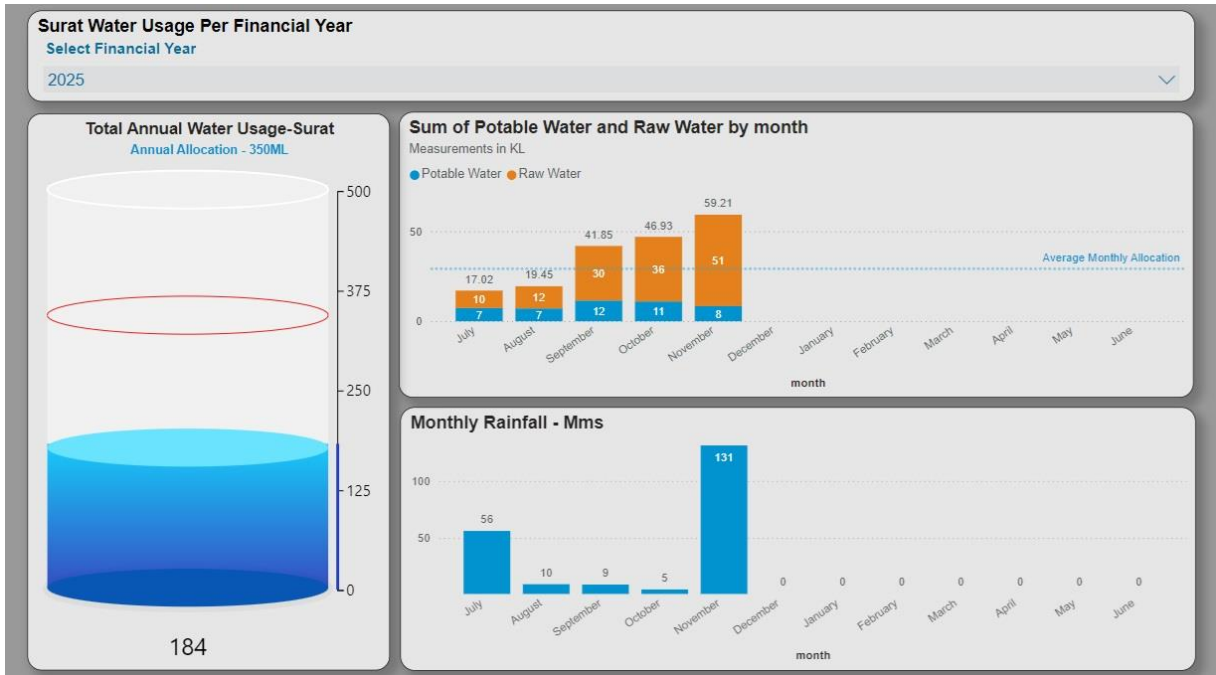


Image 1: Surat Allocation Infographic: Website: [Water – Maranoa Regional Council](#)

The Surat Water Allocation as at the end of November 2024 is 184 ML or 53% of total allocation. There are seven months remaining in the allocation.

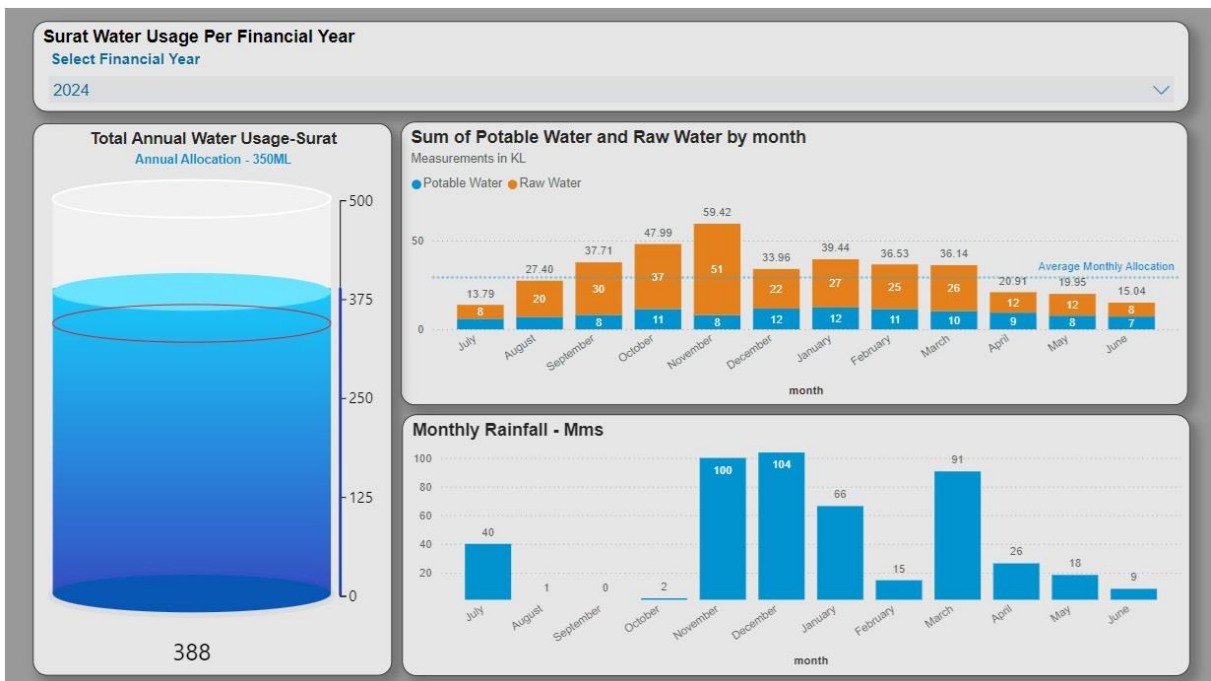


Image 2: Surat Allocation Infographic 2023-24 Financial Year.

Water usage for the month of November was 59 ML (8 ML for Potable and 51 ML for Raw).

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 1: Getting the basics right

1.1 Supply water to our towns

Supporting Documentation:

Nil

Report authorised by:

Director - Warroo

Policy and Legislative Compliance:

- Local Government Act 2009
- Council Corporate Plan 2023-28
- Water Supply (Safety and Reliability) Act (Qld) 2008 (Section 41 Restricting Water Supply)
- Water Act (Qld) 2000 – section 29 (5) – Penalties

Consultation (*Internal / External*):

- Director of Infrastructure
- Manager Water Sewerage Gas
- Overseer (Warroo)
- Water Treatment Officer (Warroo)
- External Engineering Advice

Surat Water Update

Summer 2024

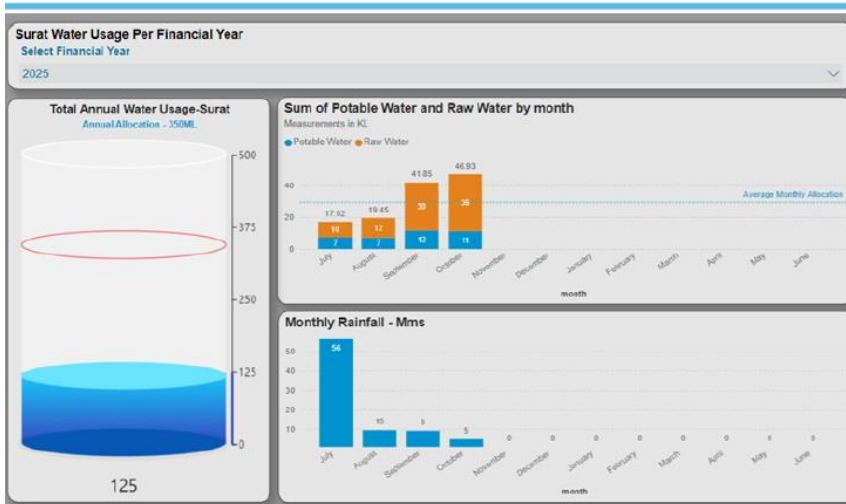
Let's work together to stay under Surat's water allocation of 350 ML for the financial year (financial year July 24 to June 25). Please be water smart to help conserve water and our town allocation.

Surat Water Projects

Council recently completed a project at the Warroo Sporting Complex to increase the capacity of the potable water storage for major sporting and cultural events such as the Cobb and Co Festival, and for additional water infrastructure for emergencies.

The Surat Bore project to connect to the water treatment plant is currently ongoing. The dedicated main line between the bore and the plant has now been installed. Council is now finalising connections to the plant area from the main line to the reservoir tank.

For more information on these projects please call Surat Customer Service.



Surat's Water Allocation statistics to end of October 2024

At the end of October 2024, current total usage is 125ML of our (350 ML) or 35%.

Residents are encouraged to be waterwise to help keep within our annual water allocation target and avoid further restrictions in the future. Council officers will be providing an update to the council at the end of the year to provide an update on the water allocation and if water restrictions are required to keep the towns allocation under 350 ML.

For more information visit <https://www.maranoa.qld.gov.au/water>

CUT OUT & KEEP



Summer Watering Schedule (1 September to 31 March)

Surat's raw watering schedule for the summer period is as follows:

Monday, Wednesday, Friday and Sunday
East may water
(5am – 9am & 4pm – 8pm)

Monday, Tuesday, Thursday and Saturday
West may water
(5am – 9am & 4pm – 8pm)

PLEASE ENSURE TAPS ARE TURNED OFF OUTSIDE OF THESE TIMES.

Water conservation is critical to keeping our community under the town allocation.



Water Conservation

- Surat Town residents are encouraged to conserve water during the summer season.
- Residents are encouraged to keep to the watering times allocated and ensure all taps are turned off when not in use.
- Please consider using timers if you have a sprinkler or irrigation system installed.
- When watering, it is better to give your lawn a deep water every couple of days rather than a short sprinkle every day or increased frequency.

MORE INFO

Attachment 1 Surat Water Update

OFFICER REPORT

Meeting: Ordinary 12 December 2024

Date: 25 November 2024

Item Number: 13.2

File Number: D24/114315

SUBJECT HEADING: Mitchell Showgrounds Electrical Upgrade

Classification: Open Access

Officer's Title: Lead Administration Officer (Booringa)

Executive Summary:

Council has received correspondence from the Mitchell Show Society requesting Council assistance with upgrading the electrical infrastructure at the Mitchell Showgrounds.

Officer's Recommendation:

That Council:

1. Include the Mitchell showgrounds electrical upgrade project for consideration as part of the 2025/26 capital budget deliberations, with a total project cost of \$65,277.
2. Provide support to the Mitchell Show Society in identifying and applying for relevant grants that could cover all or part of the costs of the upgrade.

Context (*Why is the matter coming before Council?*):

The Mitchell Show Society has identified critical safety and functionality issues with the electrical infrastructure at the Mitchell Showgrounds. Given the significant cost of the required upgrades (\$65,276.97), and the need for financial support to proceed with these essential works, the matter is being brought before Council to:

- Seek approval for funding and inclusion of the works in relevant budgets.
- Determine whether Council can assist in grant applications to offset costs.
- Address the community's concerns and ensure the showgrounds remain a safe and functional facility for future events.

Background (*Including any previous Council decisions*):

The Mitchell Showgrounds' electrical system, particularly at the northern end (Side Show Alley), was installed approximately 70 years ago. The main switchboard and associated infrastructure are antiquated, unsafe, and no longer suitable for modern electrical demands. Emergency repairs have been performed by local electrician Mr. Ryan Pallisier of Booringa Electrical during recent events to prevent disruptions, but comprehensive upgrades are now necessary.

Key concerns include:

- An outdated main switchboard identified as dangerous.

- Insufficient and unreliable power supply to critical areas, including Side Show Alley.
- Non-compliance with current electrical safety standards.
- Inadequate lighting and power infrastructure in the main and smaller pavilions.

Proposed Works:

The works required include:

1. Upgrading the main switchboard.
2. Repairing power supply to the northern side.
3. Replacing northern switchboards with 3-phase power and modern outlets.
4. Upgrading power and lighting in the main and smaller pavilions, and installing additional power outlets.

Options Considered:

1. **Inclusion in Next Year's Capital Works Budget**
 - Allocate the total project cost of \$65,276.97 to the upcoming Capital Works Budget to ensure the upgrades are prioritised and funded in the next financial year.
2. **Assist the Mitchell Show Society in Grant Applications**
 - Provide support to the Show Society in identifying and applying for relevant grants that could cover all or part of the costs, reducing the financial burden on Council.
3. **Inclusion in the Third-Quarter Budget Review**
 - Consider including the electrical upgrade program in the third-quarter budget review for the current financial year, enabling the works to proceed as soon as possible.

Recommendation:

That Council:

1. Include the Mitchell showgrounds electrical upgrade project for consideration as part of the 2025/26 capital budget deliberations, with a total project cost of \$65,277.
2. Provide support to the Mitchell Show Society in identifying and applying for relevant grants that could cover all or part of the costs of the upgrade.

Risks:

Risk	Description of likelihood & consequences
Electrical Failure	High likelihood due to the age and condition of the system. Consequences include power outages during events, disruption to activities, and potential reputational damage.
Safety Hazards	Moderate likelihood with severe consequences. Outdated and dangerous infrastructure increases the

	risk of electrical fires, shocks, or accidents, posing a threat to public safety.
Non-Compliance with Standards	High likelihood as the current system does not meet modern electrical safety regulations. Consequences include potential regulatory penalties and insurance implications.
Delays in Funding or Upgrades	Moderate likelihood depending on funding decisions. Consequences include continued reliance on temporary fixes, higher long-term costs, and recurring disruptions during events.
Community Dissatisfaction	High likelihood if safety and functionality issues persist. Consequences include loss of community trust and reduced participation in events.

Policy and Legislative Compliance:

Nil

Budget / Funding (*Current and future*):

The quote received for the requested upgrades totals \$65,276.97.

Timelines / Deadlines:

Upgrades requested to be completed before the end of 2025.

Consultation (*Internal / External*):

Mitchell Show Society Inc. – Kate Fields
 Booringa Electrical – Ryan Pallisier
 Regional Facilities Manager (Land, Buildings & Structures) – Leah Cooper

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

Nil

Acronyms:

Acronym	Description
Nil	

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.9 Manage Council's land and buildings that contribute to the provision of a range of services across the region and are used by residents, visitors, business, industry and Council

Supporting Documentation:

[1](#) Mitchell Show Society Inc Electrical Upgrade Request D24/118878

Report authorised by:

Director - Engineering



Mitchell Show Society Inc.

IA04631

P O Box 105 Mitchell Qld 4465

ABN 38787481505

Ref: Elec Upgrade Mitchell Show Grounds

Mayor Wendy Taylor
Maranoa Regional Council
Roma 4455

Dear Mayor Wendy and Councilors

The Mitchell Show Society held a very successful show this year, however it did not go off without some major electrical issues. These issues were discussed with you on show day. On the day both yourself and Cr O'Neil advised the committee to obtain quotes for the upgrades that are required to continue next year without any issues. I have just received the quotes and have included them for your perusal and decision to act on them.

We are very fortunate that our local electrician, Mr Ryan Pallisier of Booringa Electrical, is very obliging and drops everything to come and help and do temporary fixes when the show has any power issues. With this in mind, the show committee would like to support his local business and contract him to undertake the upgrades.

The Issues that are occurring now on a regular basis is due to a very old power system and power board. The upgrade to the system is required as the electrician has made comment that this current system is outdated and dangerous.

I have it on good authority that the northern end of the show grounds, where Side Show alley is situated was installed approximately 70 years ago. The main switchboard would have been installed at the same time. This is antiquated and not suitable for today's modern electrical equipment. There were some upgrades undertaken in recent years on the southern end and no where else.

Quotes are for the following: SHOW GROUNDS UPGRADES AND MAINTANANCE

1. UPGRADE MAIN SWITCHBOARD -REASON FOR UPGRADE IS SWITCHBOARD OUTDATED AND DANGEROUSREPAIR POWER TO THE NORTH SIDE OF SHOWGROUNDS.
2. REPAIR NORHTSIDE OF THE SHOW GROUNDS
3. REPLACE SWITCHBOARDS NORTHERN SIDE OF SHOWGROUNDS TO 3PHASe. REMOVE ALL AND REPLACE WITH NEW 32 AMP OUTLET LOCATIONS AND CHANGE TO DEPENSING ON COMMUNITY AND LOCAL COUNCIL OPTIONS.

4. UPGRADE POWER AND LIGHTS IN THE MAIN PAVILION AND AT BACK SIDE OF SHOWGROUNDS. UPGRADE LIGHTING IN THE SMALLER PAVILION POWERPOINT INSTALL MORE GPOS IN BOX NEAR THE UNDERCOVER AREA INSTALL POWER OUTLET AND POLE

The total cost of this maintenance and upgrades is \$65, 276.97. The current system is old and outdated and as identified by the electrician very dangerous in its current state.

Please consider our request.

I Look forward to your favorable reply.

Kind Regards,

Kate Field on behalf of the Mitchell Show Society

Attachments:

QU 0131
QU 0132
QU 0133
QU 0137

PRESIDENT
Kurt Witt
Ph: 0488 501 301
Kurtwitt@outlook.com

SECRETARY
Kate Field
Ph: 0407 546 330
secretary.mitchellshow@gmail.com

TREASURER
Kate Field
Ph: 0407 546 330
treasurermitchellss@gmail.com

OFFICER REPORT

Meeting: Ordinary 12 December 2024

Date: 27 November 2024

Item Number: 13.3

File Number: D24/115651

SUBJECT HEADING: In-Kind Assistance & Fee Waiver Request - Mitchell Show Society 2025 Annual show.

Classification: Open Access

Officer's Title: Local Development Officer - Mitchell

Executive Summary:

Council has received a request for In-kind assistance and waiver of fees for the 2025 show.

Officer's Recommendation:

That Council

1. Endorse the fee waiver for the Mitchell Show from the 5 – 15 May 2025. Show dates are 12 and 13 May 2025
2. Approve the in-kind assistance request for the following:
 - Assistance with formatting and printing of the annual show schedule
 - Water truck and driver to aid dust suppression
 - Provision of rubbish bins. The collection of rubbish during the show and collection of rubbish post-show.
 - Floating stage
 - Cleaning of the toilets prior to the show
3. Be acknowledged in all forms of promotion of the event.
4. Allocate associated costs from General Ledger 2887.2248.2001 In Kind Assistance Major.

Context (*Why is the matter coming before Council?*):

Council has received a request from Mitchell Show Society requesting In-kind assistance for their upcoming event on 12-13 May 2025. Due to the estimated cost of the requested assistance, Council's support is required prior to proceeding.

Background (*Including any previous Council decisions*):

Mitchell Show Society have requested the below in-kind assistance:

- Assistance with formatting and printing of the annual show schedule
- Water Truck to aid in dust suppression
- Provision of rubbish bins – the collection of rubbish during the Show and post-Show cleanup

- Floating Stage
- Cleaning of the toilets for the duration of the Show and prior
- Supply of Parenting van for the duration of the Show

Similar in-kind assistance has been provided to the show society in previous years.

The below quotes for this work have been supplied:

Item	Hours x Cost Per Hour	Total Cost
Water Truck	2 days x 8 hrs per day = 16 hrs x \$26.40/hr	\$ 422.40
Water Truck Driver	2 days x 10 hrs per day = 20 hrs x \$72.00/hr	\$ 1,440.00
Ute Hire to and from	2 days x 10 hrs per day = 20 hrs x \$10.56/hr	\$ 211.20
Rubbish Collection	12 wheelie bins x \$3.98/bin	\$ 47.76
Cleaning Pre-Show	5 hrs x \$40/hr	\$ 200.00
Annual Show guide booklets	Printing 175 copies (54 pages) of the	\$ 1,890.00
Fee Waiver	Mitchell Showgrounds Shed & Grounds	\$ 4,788.00
Total		\$ 8,999.06

There is no cost for the floating stage or parenting van or assistance. Overtime rates have been included for the water truck driver, as this stage the staff are not available to operate any machinery on the public holiday show day, however, should circumstances change, we have allowed a double time rate. Regarding the cleaning, Council is only responsible for cleaning prior to the Mitchell Show Society taking their place at the showgrounds from 12 May 2025. It is recommended that they fund their own cleaner for the duration and post-show as the showgrounds are required to be returned in a clean state, as per the hire agreement. The parenting van and annual show schedule are being organised by the Mitchell Customer Service team.

Options Considered:

No alternatives were considered as the Show Society has asked for items historically supported by Council.

Recommendation:

That Council

1. Endorse the fee waiver for the Mitchell Show from the 5 – 15 May 2025. Show dates are 12 and 13 May 2025
2. Approve the in-kind assistance request for the following:
 - Assistance with formatting and printing of the annual show schedule
 - Water truck and driver to aid dust suppression
 - Provision of rubbish bins. The collection of rubbish during the show and collection of rubbish post-show.

- Floating stage
 - Cleaning of the toilets prior to the show
3. Be acknowledged in all forms of promotion of the event.
 4. Allocate associated costs from General Ledger 2887.2248.2001 In-kind Assistance Major.

Risks:

Risk	Description of likelihood & consequences
Show not proceeding without Council support	If the fee waiver and in-kind assistance were not supported, the show may not be able to proceed.

Policy and Legislative Compliance:

Sponsorship and In-kind assistance policy

Budget / Funding *(Current and future):*

Council waived the fees for the 2024 show. It would be this current financial year budget that is required

Timelines / Deadlines:

December 2024 to notify the Show of the outcome

Consultation *(Internal / External):*

Kate Field – Secretary Mitchell Show
 Danny Newton – Property Management and Customer Service Coordinator
 Lily McIntosh - Customer Service Officer
 Todd Cornelius – Town & Surrounds Lead Officer
 Christopher Ferguson – Booringa Overseer

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

Acronyms:

Acronym	Description
NIL	NIL

--	--

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2018-2023

Corporate Plan Pillar 3: Connectivity

3.1 Quality, fit-for-purpose strategic facilities

Supporting Documentation:

1 [↓](#) Mitchell Show Society In-kind assistance request Mitchell Show 2025 D24/113172

2 [↓](#) Fee Waiver request - Mitchell Show 2025 D24/113178

Report authorised by:

Director - Engineering



Mitchell Show Society Inc.

IA04631

P O Box 105 Mitchell Qld 4465

ABN 38787481505

Ref: Mitchell Show 2025

20 November 2024

Chris Ferguson
Manager MRC
Mitchell

Dear Chris,

In the past the Maranoa Regional Council has offered in-kind support to the Mitchell Show Society to assist them holding their annual show for the benefits of the Community, surrounding districts and competitors.

We are writing to request this assistance for another year, the show dates being held on the 12th and 13th May 2025.

In the past the Council has supplied or contributed to the following:

- Assistance with formatting and printing of the annual show schedule,
- Water Truck to aid in dust suppression,
- Provision of rubbish bins. The collection of rubbish during the Show and post-Show cleanup,
- Floating Stage,
- Cleaning of the toilets for the duration of the Show and
- Supply of Parenting van for the duration of the Show.

The Committee relies on the Council contribution and we hope that you will offer this support to the Mitchell Community again for another year.

If you require further clarification, please contact Kurt Witt (President) 0488 501 301 or email: secretary.mitchellshow@gmail.com .

Thank you for your consideration.

Kind Regards,

Kate Field on behalf of the Mitchell Show Society

PRESIDENT

Kurt Witt

Ph: 0488 501 301

Kurtwitt@outlook.com

SECRETARY

Kate Field

Ph: 0407 646 330

secretary.mitchellshow@gmail.com

TREASURER

Kate Field

Ph: 0407 646 330

treasurermitchellss@gmail.com



Mitchell Show Society Inc.

IA04631

P O Box 105 Mitchell Qld 4465

ABN 38787481505

Ref: Mitchell Show 2025

20 November 2024

Chris Ferguson
Manager MRC
Mitchell

Dear Chris,

RE: Fee Waiver Request

The Mitchell Show Society is a not-for-Profit organisation and hold an annual Agricultural Show each year for the surrounding District. This is a **public event for our community to exhibit their equipment, animals, sports and recreation associated with agriculture and animal husbandry**. It is comprised of livestock (in which breeding stock is exhibited), local artisans exhibit and show off their skills in many areas, a trade fair, competitions, and entertainment.

The Mitchell Show Society would like to request a waiver for the hire fees for the show grounds. The dates to be included in the waiver are 5th to the 15th May 2025. These dates include preparation, event and clean up days.

Thank you for your consideration and the society look forward to a favourable response.

If you require further clarification, please contact Kurt Witt (President) 0488 501 301 or email: secretary.mitchellshow@gmail.com.

Thank you for your consideration.

Kind Regards,

Kate Field on behalf of the Mitchell Show Society

PRESIDENT

Kurt Witt
Ph: 0488 501 301
Kurtwitt@outlook.com

SECRETARY

Kate Field
Ph: 0407 646 330
secretary.mitchellshow@gmail.com

TREASURER

Kate Field
Ph: 0407 646 330
treasurermitchellss@gmail.com

OFFICER REPORT

Meeting: Ordinary 12 December 2024

Date: 29 November 2024

Item Number: 13.4

File Number: D24/116424

SUBJECT HEADING: Sponsorship Request - Sculptures Out Back

Classification: Open Access

Officer's Title: Lead Local Development Officer

Executive Summary:

The Sculptures Out Back committee is seeking \$20,000 sponsorship from Council to support their 2025 exhibition, running from 14 June to 28 September 2025. \$10,000 will go towards sponsoring the Acquisitive Local Prize and \$10,000 towards production costs.

Additionally, the committee has requested in-kind assistance from Council in the week leading up to the event to support logistics, setup and promotion.

Officer's Recommendation:

That Council:

1. Approve access to Lot Plan 210WV1624 to the Sculptures Out Back committee for the purpose of an art exhibition, from 14 June to 28 September 2025 on the conditions that all Transport and Main Roads approvals are obtained, where applicable.
2. Sponsor the 2025 Sculptures Out Back exhibition to the value of \$20 000 cash sponsorship.
3. Draw the funds from Sponsorship Budget – GL2887.2249.2001.
4. Assist the Sculptures Out Back committee and facilitate in-kind assistance requests to ensure the site is presentable for the duration of the 2025 event.
5. Be acknowledged in all promotion of this event.

Context (*Why is the matter coming before Council?*):

Sculptures Out Back is seeking financial support from Council to ensure the success of their 2025 exhibition. The requested funding comprises \$10,000 for the Acquisitive Local Artist Prize and \$10,000 to assist with event costs.

In previous years, Council has provided in-kind assistance for the lead up and post event, through:

- Mowing & slashing of the park.
- Installation and removal of sculptures, plinths, signage, boulders.
- Providing a CCTV camera.
- Installation of traffic counters.
- Roping off the park with bunting.

- Administration assistance with promotional material.

In their letter to Council, the committee expressed thanks for the ongoing support received for their annual event, highlighting that their 2024 exhibition was the largest to date, with nearly 40 entries and a significant increase in visitor numbers to the Sculpture Park.

The event has become a major attraction on the Warrego Highway, drawing both locals and travelers and is fixture to the region’s calendar.

The committee highlights the exhibition contributes positively to the cultural richness and economic development of the Maranoa.

Traffic data:

For the 2024 exhibition, Council installed a traffic counter at the Sculpture Park with the below results provided:

- A total of 24,318 passes comprising of 12,659 vehicles in and 11,659 out.
- Average 200 vehicles per day
- Peak day was 540 vehicles.
- 32% increase in traffic on weekends.

Background (Including any previous Council decisions):

Resolution No. OM/02.2024/09

Moved Cr Golder

Seconded Cr Guthrie

That Council:

1. Draw the amount of \$50,000 from cash reserves to the sponsorship budget General Ledger 2887.2249, to be reviewed at the Quarter 3 budget review in relation to current operational savings.
2. Approve the request from the Sculptures Outback committee for the 2024 Sculptures Outback event and sponsorship for the amount of \$20,000, drawn from the Sponsorship Budget General Ledger 2887.2249.
3. Investigate a camera and/or electronic device that can document the event which will be used for promotional and grant purposes for the future.

At the time the report was written, the 2024/25 sponsorship budget had an available balance of \$49,450.

Organisation	Event info	Cash requested	Cash approved
Roma Bowls Club	Men's Open Fours Bowls carnival - 3/4 Aug	\$1,000	\$1,000
Roma Country Music Festival	Music Festival - 29 & 30 November 2024	12,000	12,000
Outback Queensland Masters	Outback Masters Golf event Mitchell	\$22,000	\$22,000
Maranoa Diggers Race Club	Race Day 2024	\$500	\$500

Maranoa Regional Council

Ordinary Meeting - 12 December 2024

Blue EDGE Program - Qld Blue Light Association	Blue EDGE program at St John's Roma	\$1,000	\$1,000
Roma Turf Club	Roma Cup	\$5,000	\$5,000
Outback Graves Group (OM/02.2024/34)	Plaques and other auxiliary fittings for graves across the Maranoa	\$3,000	\$3,000
Amby Cemetery Project (OM/02.2024/34)	\$1,000 for plaques and balance for shelter	\$5,000	\$5,000
Hodgson Solider Memorial Hall	Christmas Dinner	\$1,000	\$500
Roma Rugby Union Football Club	Rugby 7's 2025	\$1,000	\$550
	TOTAL:	\$51,500	\$50,550

In August 2023, Council confirmed a budget allocation of \$15,000 for a conceptual plan of the site – Lot Plan 210WV1624.

At the same meeting, Council authorised the CEO to enter into a MOU with the committee for a period of 3 years.

The conceptual plan and MOU will be presented to Council at a Briefing in early 2025.

Options Considered:

Approval of full sponsorship request (\$20,000):

This option would provide funding for both the Acquisitive Local Artist Prize and event costs, ensuring the exhibition remains a high-quality event that attracts tourists, supports local artists, and strengthens the region's arts profile.

Partial Sponsorship:

Council could choose to approve a partial funding amount, providing financial support for either the Acquisitive Local Artist Prize or event costs but not both.

Decline the Request for Sponsorship:

Council could choose not to provide sponsorship for the 2025 exhibition. This would result in the committee needing to seek alternative funding sources or potentially scaling back the event. However, this may impact the long-term growth of the exhibition and the positive outcomes it generates for the region.

Risks:

Risk	Description of likelihood & consequences
Budget constraints:	Allocating \$20,000 may limit the funds available for other initiatives.
Precent setting:	Approving this level of funding could set a precedent for other organisations seeking similar sponsorship

	amounts, increasing pressure on Council’s budget in the future.
Event dependency:	The event’s continued success and growth may become increasingly reliant on Council sponsorship.
Reputational risk:	If Council does not provide the requested amount, there is a potential for negative feedback from the community or committee.

Policy and Legislative Compliance:

This request was reviewed against the current Community Grants, Non-Financial Assistance and Sponsorship Policy.

Budget / Funding (*Current and future*):

There is currently \$49,450 available in the 2024/25 Sponsorship budget – GL 2887.2249.2001.
\$50,550 has been allocated from the \$100,000 budget.

Timelines / Deadlines:

The committee requires confirmation of sponsorship promptly to facilitate event promotion and planning activities.

Consultation (*Internal / External*):

Sculptures Out Back committee.
Director – Roma
Overseer – Roma

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
MOU	Memorandum of Understanding
SOB	Sculptures Out Back

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	Provide opportunities with fit-for-purpose facilities to enable artists to showcase their work to the Maranoa and broader community.

Corporate	5.2 Cultural diversity and social inclusion. 5.4 Community Pride. 5.5 Cultural Heritage and arts promotion.
-----------	---

Link to Corporate Plan:

Corporate Plan 2018-2023

Corporate Plan Pillar 5: Inclusivity

5.5 Cultural heritage and arts promotion

Supporting Documentation:

- | | | |
|---|---|------------|
| 1 | Sculptures Out Back Sponsorship Request 2025 exhibition | D24/117049 |
| 2 | Sculptures Out Back - Future Sculptures Position - Sculpture Park | D24/117054 |

Report authorised by:

Director Roma



Georgie Adams Woodall
Maranoa Regional Council
Roma Q 4455

Dear Georgie

RE: SCULPTURES OUT BACK EVENT 2025

Sculptures Out Back would like to thank Maranoa Regional Council for their ongoing support to our annual event. We are proud to say that 2024 was the biggest event to date with close to 40 entries and a huge increase in visitor numbers to the Sculpture Park.

Sculptures Out Back is now a highlight on the Warrego Highway for travellers and locals alike and is entrenched in the artistic calendar as an exhibition of art and talent for all to appreciate.

We are writing to seek Councils financial support to ensure our 2025 event is even better. Sculptures Out Back would like to request \$20,000 which consists of \$10,000 towards the Acquisitive Local Artist Prize as well as \$10,000 towards event costs.

This initiative contributes positively to the wellbeing, liveability of our communities and the broader cultural richness of the Maranoa region which draws thousands of tourists each year, improving the economic outcomes in the region.

We look forward to your continued support

Kind regards

A handwritten signature in black ink, appearing to read 'I M Galloway', written in a cursive style.

Ian Galloway
President



Dean Ellwood
Maranoa Regional Council
Roma Q 4455

Dear Dean

RE: SCULPTURES OUT BACK ACQUISITIVE SCULPTURE POSITIONING

Sculptures Out Back would like to thank Maranoa Regional Council for their ongoing support to our annual event. We are proud to say that 2024 was the biggest event to date with close to 40 entries and a huge increase in visitor numbers to the Sculpture Park.

Sculptures Out Back is now a highlight on the Warrego Highway for travellers and locals alike and is entrenched in the artistic calendar as an exhibition of art and talent for all to appreciate.

We are writing to confirm with Council our vision for the permanent positioning for the acquired sculptures from this year's competition.

It is our intention for the next 7 – 10 years for all acquired sculptures to remain at the Sculpture Park on the Warrego Highway. This will ensure the park has substantial pieces of art as a drawcard for the community and visitors alike. After which time we see that it would be possible to move sculptures around the region.

This initiative contributes positively to the wellbeing, liveability of our communities and the broader cultural richness of the Maranoa region which draws thousands of tourists each year, improving the economic outcomes in the region.

We look forward to your continued support

Kind regards

A handwritten signature in black ink that reads 'Ian Galloway'. The signature is fluid and cursive, with a large, sweeping flourish at the end.

Ian Galloway
President

INFORMATION REPORT

Meeting: Ordinary 12 December 2024

Date: 3 December 2024

Item Number: 13.5

File Number: D24/117274

SUBJECT HEADING: Christmas Events in the Maranoa

Classification: Open Access

Officer's Title: Lead Local Development Officer

Executive Summary:

At the 28 August 2024 Ordinary Council meeting, Council resolved to support Christmas events that occur in the smaller communities with a subsequent report to be provided to Council about how this can be facilitated.

Officer's Recommendation:

That Council receive and note the Officer's report as presented.

Background:

Resolution No. OM/08.2024/52

Moved Cr O'Neil

Seconded Cr Vincent

That Council:

1. Host the 2024 Maranoa Christmas Street Party on Thursday, 5 December 2024.
2. Approve McDowall Street to be closed from Hawthorne Street to Charles Street from 2.30pm to 10pm on Thursday, 5 December 2024.
3. Seek additional sponsorship opportunities for the 2024 Maranoa Christmas Street Party.
4. Authorise the Chief Executive Officer, or delegate, to sign funding applications and/or funding agreements relative to the 2024 Maranoa Christmas Street Party, as applicable.
5. Form an organising committee comprising of Councillor representatives to include Councillors Hancock, Vincent, Brumpton, O'Neil and Seawright, Council staff, community and business representatives.
6. Coordinate a Shop Local campaign, that is drawn in the week before Christmas.
7. Coordinate a Christmas Luncheon.
8. Support the Christmas events that occur in the smaller communities with a subsequent report to be provided to Council about how this can be facilitated.

Body of Report:

Please see below Christmas events occurring across the Maranoa and how Council is assisting these events:

Maranoa Regional Council

Ordinary Meeting - 12 December 2024

Injune and surrounds:

Event:	Date:	Council assistance:
Christmas Carols	Friday, 29 November	Fee waiver of hall, waiver of equipment hire – tables, chairs.
Injune Ambulance Ham Wheel	Friday, 6 December	\$500 cash sponsorship through LDO budget.
Muckadilla Family Christmas Party	Saturday, 7 December	No requests received.

Surat and surrounds:

Event:	Date:	Council assistance:
Surat Local Ambulance Committee	Saturday, 7 December	Committee successful for Community Grant Round 1 2024/25 – Surat Christmas Party \$1,450.
Begonia Sports Club	Friday, 6 December	Committee successful for Community Grant Round 1 2024/25 – Community Christmas - \$900

Mitchell and surrounds:

Event:	Date:	Council assistance:
Mungallala 100 th Christmas Tree	Saturday, 30 November	Committee successful for Community Grant Round 2 2023/24 - \$3000. Electrical upgrades to the hall and in-kind assistance (tables, chairs, equipment, mowing).
Christmas in the Park	Monday, 2 December	In-Kind assistance (power, rubbish bins, tables, chairs, equipment).

Maranoa Regional Council

Ordinary Meeting - 12 December 2024

Wallumbilla/Yuleba/Jackson/Noonga:

Event:	Date:	Council assistance:
Federal Hotel Wallumbilla Turns 100	Saturday, 14 December	No request received.
Wallumbilla CWA Christmas Luncheon	Wednesday, 11 December	No request received.
Yuleba Development Group Street Party	Sunday, 1 December	\$400 cash sponsorship through LDO budget.
Noonga Christmas event	Sunday, 8 December	\$200 cash sponsorship through LDO budget.
Jackson Christmas event	Saturday, 14 December	\$200 cash sponsorship through LDO budget.

Roma:

Event:	Date:	Council assistance:
Roma Combined Churches Christmas Carols	Sunday, 1 December	No request received.
Maranoa Christmas Street Party	Thursday, 5 December	Council organised, supported by local businesses and organisations. A bus service provided by outlying towns to attend this event.

Link to Corporate Plan:

Corporate Plan 2018-2023

Corporate Plan Pillar 5: Inclusivity

5.2 Cultural diversity and social inclusion

Supporting Documentation:

Nil

Report authorised by:

Director Roma