

**MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 12 FEBRUARY 2025 SCHEDULED TO COMMENCE AT 9:00 AM**

**ATTENDANCE**

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn (from 9.00am to 9.49am), Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

**AS REQUIRED**

Director Corporate Services – Brett Exelby, Director Bendemere – Stephen Scott, , Director Engineering – Seamus Batstone, Director Regional Development, Environment and Planning – Jamie Gorry, Director Roma – Dean Ellwood, Deputy Director / Strategic Road Management – Cameron Hoffmann, Manager Regulatory, Rural Lands & Environmental Health Services – Annie Connolly, (Acting Manager) - Regional Facilities Management – Leah Cooper, Lead Local Development Officer – Georgie Adams Woodall, Lead Rates and Utilities Billing Officer / System Administrator – Debbie Gelhaar, Senior Engineer - Program & Contract Management – Jarvis Black.

**GUESTS**

Members from Roma U3A were in the Gallery.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.00am.

**CONFIRMATION OF MINUTES**

<b>Resolution No. OM/02.2025/01</b>	
<b>Moved Cr Birkett</b>	<b>Seconded Cr Brumpton</b>
<b>That the minutes of the Ordinary Meeting held on 29 January 2025 be confirmed.</b>	
<b>CARRIED</b>	<b>9/0</b>

**ADVISORY GROUP – CR BIRKETT CLARIFIED**

**BUSINESS**

**OFFICE OF THE CEO**

<b>Item Number:</b>	<b>10.1</b>	<b>File Number: D25/9107</b>
<b>SUBJECT HEADING:</b>	<b>PARLIAMENTARY INQUIRY INTO VOLUNTEERING IN QUEENSLAND</b>	
<b>Officer's Title:</b>	<b>Deputy Director / Strategic Road Management Lead Local Development Officer</b>	

***Executive Summary:***

*The Queensland Parliamentary Inquiry into Volunteering is seeking input on the challenges and opportunities within the volunteer sector. Volunteers are critical to delivering essential services and community programs across the Maranoa, yet many organisations face declining participation, increasing administrative burdens, and resource constraints.*

*Local governments play a key role in supporting volunteerism by fostering community engagement and advocating for local needs and resources. Given the time pressures on volunteer groups, Council has an opportunity to facilitate engagement and prepare a regional submission to ensure the Maranoa's perspective is represented in the inquiry.*

*This report provided Council with a proposal to ensure the voices and challenges facing volunteering in the Maranoa are heard in this important inquiry.*

<b>Resolution No. OM/02.2025/02</b>	
<b>Moved Cr Vincent</b>	<b>Seconded Cr Hancock</b>
<b>That:</b>	
<ol style="list-style-type: none"> <li><b>1. Council Approve the preparation of a regional submission to the Queensland Parliamentary Inquiry into Volunteering, with existing staff facilitating engagement with volunteer organisations' across the Maranoa.</b></li> <li><b>2. The submission be circulated to Councillors prior to lodgment.</b></li> <li><b>3. Council Authorise the Chief Executive Officer (or delegate) to finalise and lodge the submission before the 28 February 2025 deadline.</b></li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Deputy Director / Strategic Road Management</b>
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**Item Number:** 10.2 **File Number:** D25/9108

**SUBJECT HEADING:** ESTABLISHMENT OF STRATEGIC STEERING COMMITTEE | DENISE SPENCER AQUATIC CENTRE PROJECT

**Officer's Title:** Deputy Director / Strategic Road Management

***Executive Summary:***

*The Roma Pool Project is a significant infrastructure investment aimed at delivering a modern, accessible aquatic facility for the community.*

*Given the project's scale, complexity, and funding arrangements, strong governance and oversight are essential to ensure its successful delivery, financial accountability, and risk management.*

*This report recommends the establishment of a Strategic Steering Committee (SSC) to provide high-level advisory oversight and ensure alignment with Council objectives. The SSC will serve as a dedicated forum for strategic discussions, financial monitoring, and stakeholder engagement, complementing existing project reporting processes.*

<b>Resolution No. OM/02.2025/03</b>	
<b>Moved Cr Hancock</b>	<b>Seconded Cr Davis</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li><b>1. Establish a Strategic Steering Committee (SSC) for the Denise Spencer Aquatic Centre Project to provide high-level oversight, financial accountability, and strategic guidance throughout the project lifecycle.</b></li> <li><b>2. Appoint Cr O'Neil and Cr Flynn to form part of the Strategic Steering Committee.</b></li> </ol>	

3. Acknowledge the advisory role of the Strategic Steering Committee, ensuring it provides guidance on key project matters while operational decision-making remains with the project team.

CARRIED

9/0

Responsible Officer

Deputy Director / Strategic Road Management

Item Number:

10.3

File Number: D25/9147

SUBJECT HEADING:

LOCAL GOVERNMENT REMUNERATION COMMISSION SCHEDULE - COMMENCING 1 JULY 2025

Officer's Title:

Lead Officer - Elected Members & Community Engagement

**Executive Summary:**

On 4 December 2024, the Local Government Remuneration Commission concluded its review of remuneration for Mayors, Deputy Mayors and Councillors of Local Governments as required by Chapter 8, Part 1, Division 1 of the Local Government Regulation 2012.

This report formally tabled a copy of the Commission's remuneration determination.

Resolution No. OM/02.2025/04

Moved Cr Davis

Seconded Cr Seawright

That Council:

1. Receive and note the findings of the Local Government Remuneration Commission's review.
2. Implement the remuneration recommendations for the Mayor, Deputy Mayor and Councillors as issued by the Local Government Remuneration Commission in its report issued 4 December 2024.

CARRIED

8/1

Responsible Officer

Lead Officer - Elected Members & Community Engagement

Item Number:

10.4

File Number: D25/10661

SUBJECT HEADING:

CONSIDERATION OF ELECTED MEMBER ATTENDANCE - 2025 LGAQ CIVIC LEADERS SUMMIT

Officer's Title:

Lead Officer - Elected Members & Community Engagement

**Executive Summary:**

Formalisation of elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Resolution No. OM/02.2025/05

<b>Moved Cr O'Neil</b>	<b>Seconded Cr Vincent</b>
That Council receive and not the report as presented.	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Lead Officer - Elected Members &amp; Community Engagement</b>
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### CORPORATE SERVICES

**Item Number:** 11.1 **File Number:** D25/8089

**SUBJECT HEADING:** AUDIT COMMITTEE MEETING MINUTES | 21 JANUARY 2025

**Author and Officer's Title:** Director - Corporate Services

***Executive Summary:***

*The purpose of this report is for the unconfirmed minutes of the Audit Committee Meeting held on 21 January 2025 to be presented to Council, in accordance with section 211(1)(c) of the Local Government Regulation 2012. The purpose of which is to require a written report be provided to Council as soon as practicable after each Audit Committee meeting about the matters reviewed by the Audit Committee and any recommendations about matters discussed.*

<b>Resolution No. OM/02.2025/06</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr O'Neil</b>
That Council:	
<ol style="list-style-type: none"> <li>1. Endorse the Audit Committee's request in their resolution number ACCCC/01.2025/02 that officers undertake a gap analysis, and present a plan to the Audit Committee.</li> <li>2. Receive and note the unconfirmed minutes of the Audit Committee Meeting held on 21 January 2025.</li> <li>3. Receive a full report to be tabled with the minutes on discussions and recommendations from the Audit Committee meetings.</li> </ol>	
CARRIED	9/0

<b>Responsible Officer</b>	<b>Director - Corporate Services</b>
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### REPORTS - LOCAL AREA DIRECTORS

**Item Number:** 13.1 **File Number:** D25/8984

**SUBJECT HEADING:** WALL OF FAME INDUCTEE FOR CONSIDERATION

**Officer's Title:** Lead Local Development Officer

***Executive Summary:***

Council approval is sought to induct a new athlete onto the Wall of Fame at the Roma Recreation Centre (Maranoa PCYC). This initiative ensures the Wall of Fame remains up to date and continues to celebrate local athletes who have excelled in their sport.

The nomination process follows guidelines approved by Council in 2009. Nominations can be submitted by family members or Council staff and are assessed for eligibility before being presented to Council for endorsement.

<b>Resolution No. OM/02.2025/07</b>	
<b>Moved Cr Flynn</b>	<b>Seconded Cr Birkett</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Include Amy Lorenz on the Wall of Fame for her contribution to Rugby, representing Australia under a recognised National Sporting Organisation.</li> <li>2. Draw funds for framing and engraving costs from GL 2883.2002.2001 Roma LDO Materials and Services.</li> <li>3. Undertake a campaign reminding the community about what the process is to nominate a potential wall of fame inductee.</li> <li>4. Investigate opportunities to showcase wall of fame inductees across the region and a report be brought back to Council.</li> </ol>	
<p><i>[An amendment was put proposed by Cr O'Neil to include point 3, which was accepted by the 'Mover' and 'Seconder', as was a further amendment proposed by Cr Hancock to include point 4].</i></p>	
<b>CARRIED</b>	<b>9/0</b>

<b>Responsible Officer</b>	<b>Lead Local Development Officer</b>
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## REGIONAL DEVELOPMENT

<b>Item Number:</b>	<b>14.1</b>	<b>File Number: D25/4947</b>
<b>SUBJECT HEADING:</b>	<b>BIOSECURITY ADVISORY COMMITTEE TERMS OF REFERENCE</b>	
<b>Officer's Title:</b>	<b>Manager - Regulatory, Rural Lands &amp; Environmental Health Services</b>	

### **Executive Summary:**

At its Ordinary Meeting on 13 November 2024, Council resolved (Resolution No. OM/11.2024/15) to establish an interim Committee to develop the Terms of Reference (TOR) and Expression of Interest (EOI) process for the Biosecurity Advisory Committee.

This report sought Council's endorsement of the proposed TOR and EOI process, in line with the previous resolution.

Resolution No. OM/02.2025/08

Moved Cr Seawright

Seconded Cr Vincent

That Council:

1. Endorse the proposed Terms of Reference for the Maranoa Regional Council Biosecurity Advisory Committee, as detailed in the attachment.
2. Approve the Expression of Interest (EOI) process for recruiting members to the Committee, including the criteria for membership, as detailed in the Attachments.
3. Authorise the Chief Executive Officer (or delegate) to commence the EOI process and advertise for suitable candidates, ensuring representation across the Maranoa region, including industry representatives and landholders / community members.
4. Note that a further report will be presented to Council upon completion of the EOI process, outlining a list of recommended appointments for the Committee.
5. Nominate the Rural Lands Department, Administration Officer to provide administrative support to the Biosecurity Advisory Committee, including minute-taking responsibilities.

CARRIED

9/0

<b>Responsible Officer</b>	<b>Manager - Regulatory, Rural Lands &amp; Environmental Health Services</b>
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#### Declaration of Interest

<b>Item</b>	<b>14.2</b>
Description	Wallumbilla Showgrounds – User Group Agreements Renewal
<b>Declaring Councillor</b>	<b>Cr Brendan Seawright</b>
Person with the interest Related party / close associate / other relationship	Myself and my wife, Kristen Seawright
Particulars of Interest	I am the President and my wife is the Secretary of the Wallumbilla Agricultural and Pastoral Association which is part of one of the User Group agreements for the Wallumbilla Showgrounds
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

#### Declaration of Interest

<b>Item</b>	<b>14.2</b>
Description	Wallumbilla Showgrounds – User Group Agreements Renewal
<b>Declaring Councillor</b>	<b>Cr Amber Davis</b>
Person with the interest Related party / close associate / other relationship	Myself and my husband, Wayne Davis.
Particulars of Interest	We own and operate Bessie's Ice-Cream Bus and in the past have attended events hosted by the Wallumbilla Show Society. There is a possibility that we would attend events here in future as well.
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I

	will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.
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<b>Resolution No. OM/02.2025/09</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Vincent</b>
<p><b>That it is in the public interest that Councillor Davis participates and votes on agenda item 14.2 because a reasonable person would trust that the decision is made in the public interest.</b></p>	
CARRIED	7/0

Cr Seawright left the meeting at 9.43am.

<b>Item Number:</b>	<b>14.2</b>	<b>File Number: D25/7206</b>
<b>SUBJECT HEADING:</b>	<b>WALLUMBILLA SHOWGROUNDS - USER GROUP AGREEMENTS RENEWAL</b>	
<b>Officer's Title:</b>	<b>Leases and Agreements Administration Officer</b>	

***Executive Summary:***

*Council is asked to consider again entering into formal agreements with the Wallumbilla Showgrounds User Groups, in respect to their use of the Wallumbilla Showgrounds.*

<b>Resolution No. OM/02.2025/10</b>	
<b>Moved Cr Birkett</b>	<b>Seconded Cr O'Neil</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li><b>1. Enter into non-exclusive User Agreements with the Wallumbilla Showgrounds User Groups – Wallumbilla Show Society, Bendemere Pony Club, Wallumbilla Campdraft Association Incorporated, Wallumbilla Community Menshed Incorporated and the Wallumbilla Cricket Club for a period of five (5) years for the use of the Wallumbilla Showgrounds.</b></li> <li><b>2. Authorise the Chief Executive Officer, (or delegate), to execute the Agreement with each User.</b></li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Leases and Agreements Administration Officer</b>
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**Section 150F A (2)(e) of the *Local Government Act 2009***

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Wendy Taylor, Cr. Jane Vincent.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Seawright returned to the meeting at 9.49am.

**COUNCIL ADJOURNED THE MEETING**  
 FOR MORING TEA AT 9.49am

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 11.13am

Mayor Taylor was not present at the resumption of Standing Orders and in her absence the Deputy Mayor took the role of Acting Chair.

Cr Flynn was not present at the resumption of Standing Orders and did not return for the remainder of the meeting.

**CONFIDENTIAL ITEMS**

<b>Resolution No. OM/02.2025/11</b>		
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Hancock</b>	
<p>In accordance with the provisions of Section 254(J(3) of the <i>Local Government Regulation 2012</i>, that Council resolve to close the meeting to the public [at 11.13am] to discuss confidential items that its Councillors consider is necessary to close the meeting.</p> <p>In accordance with Section 254J(5) of the <i>Local Government Regulation 2012</i>, the following table provides:</p> <ul style="list-style-type: none"> <li>• The matters to be discussed;</li> <li>• An overview of what is to be discussed while the meeting is closed.</li> </ul>		
<b>Agenda Item</b>	<b>Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)</b>	<b>Overview</b>
<b>C.1 – Erindale Road – Road Inteference And Closure Issues</b>	<b>Section 254J(3)(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.</b>	<b>This report provides Council with an overview of the current “off alignment” issue on Erindale Road, outlining the existing situation and potential options for consideration.</b>  <b>Council is asked to review the information presented and determine the preferred course of action to ensure the safe and effective management of Erindale Road moving forward.</b>
<b>C.2 – Request for Extended Payment Arrangement – 14015549 &amp; 14028096</b>	<b>Section 254J(3)(d) rating concessions.</b>	<b>Consideration of a requested extension to a payment arrangement from the respective rate payer.</b>
<b>C.3 – Request for Extended Payment</b>	<b>Section 254J(3)(d) rating concessions.</b>	<b>Consideration of a request received from the respective rate payer seeking an extension to make payment.</b>



<b>Arrangement - 14031686</b>		
<b>LC.1 – Tender Award – 2024/2025 Bitumen Reseal Program</b>	<b>Section 254J(3)(c) the local government’s budget: AND (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.</b>	<b>Council invited suitably qualified and experienced contractors to submit schedule of rates pricing for delivery of Council’s 2024-2025 annual bitumen resealing program. The package of work includes routine resealing of Council’s urban streets and rural roads throughout the Maranoa council area.</b>  <b>The tender period opened on 10 December 2024 and closed on 22 January 2025. This report provides a summary of the analysis and recommendation for tender award.</b>
<b>CARRIED</b>		<b>7/0</b>

<b>Resolution No. OM/02.2025/12</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Hancock</b>
<b>That Council open the meeting to the public [at 11.29am].</b>	
<b>CARRIED</b>	<b>7/0</b>

**Declaration of Interest**

<b>Item</b>	<b>LC.1</b>
Description	Tender Award – 2024/2025 Bitumen Reseal Program
Declaring Councillor	Cr Cameron O’Neil
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am a member of the Roma Rural Student Hostel Committee is mentioned in the report.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/02.2025/13</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Hancock</b>
<b>That it is in the public interest that Councillor O’Neil participates and votes on agenda item LC.1 because a reasonable person would trust that the decision is made in the public interest.</b>	
<b>CARRIED</b>	<b>5/0</b>

### Declaration of Interest

Item	LC.1
Description	Tender Award – 2024/2025 Bitumen Reseal Program
Declaring Councillor	Cr Jane Vincent
Person with the interest Related party / close associate / other relationship	My Mother, Janice Humphreys
Particulars of Interest	My mother lives on a street which is mentioned in the report.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/02.2025/14</b>	
<b>Moved Cr Hancock</b>	<b>Seconded Cr Davis</b>
<b>That it is in the public interest that Councillor Vincent participates and votes on agenda item LC.1 because a reasonable person would trust that the decision is made in the public interest.</b>	
CARRIED	5/0

<b>Resolution No. OM/02.2025/15</b>	
<b>Moved Cr Hancock</b>	<b>Seconded Cr Brumpton</b>
<b>That Council close the meeting for the reasons that were listed previously.</b>	
CARRIED	7/0

<b>Resolution No. OM/02.2025/16</b>	
<b>Moved Cr Seawright</b>	<b>Seconded Cr Birkett</b>
<b>That Council open the meeting to the public [at 11.32am].</b>	
CARRIED	7/0

The Mayor returned to the meeting at 11.33am assuming the Chair.

**Item Number:** C.1 **File Number:** D25/7683

**SUBJECT HEADING:** ERINDALE ROAD - ROAD INTERFERENCE AND CLOSURE ISSUES

**Officer's Title:** Local Area Director - Bendemere

**Executive Summary:**

*This report provided Council with an overview of the current "off alignment" issue on Erindale Road, outlining the existing situation and potential options for consideration.*

*Council was asked to review the information presented and determine the preferred course of action to ensure the safe and effective management of Erindale Road moving forward.*

<b>Resolution No. OM/02.2025/17</b>	
<b>Moved Cr Seawright</b>	<b>Seconded Cr Vincent</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Authorise the engagement of a surveyor to survey and peg the correct alignment bordering Lot 2 on RP864614, at an estimated cost of \$6,000.00 (ex GST), with costs to be allocated to GL 02266.2018.2001.</li> <li>2. Prepare correspondence to both landowners providing an update on the survey process and Council's actions as outlined in this resolution.</li> <li>3. Be presented with a subsequent report following the completion of the survey, outlining the findings and providing options for addressing the identified issues.</li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Local Area Director - Bendemere</b>
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**Item Number:** C.2 **File Number:** D25/6008

**SUBJECT HEADING:** REQUEST FOR EXTENDED PAYMENT ARRANGEMENT - 14015549 & 14028096

**Officer's Title:** Lead Rates and Utilities Billing Officer / System Administrator

**Executive Summary:**

*Consideration of a requested extension to a payment arrangement from the respective rate payer.*

<b>Resolution No. OM/02.2025/18</b>	
<b>Moved Cr Davis</b>	<b>Seconded Cr Brumpton</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li><b>Decline the proposed payment arrangement for assessment numbers 14028096 and 14015549 as the reasons provided do not demonstrate special circumstances as per Councils Rates and Charges Debt Recovery Policy.</b></li> <li><b>Advise the ratepayers that if payment of the current outstanding rates and charges is not received by Council on or before 7 March 2025, debt recovery actions will recommence.</b></li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Lead Rates and Utilities Billing Officer / System Administrator</b>
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### Declaration of Interest

<b>Item</b>	<b>C.3</b>
Description	Request for Extended Payment Arrangement – 14031686
<b>Declaring Councillor</b>	Cr Wendy Taylor
Person with the interest Related party / close associate / other relationship	One of the owners of the property for Assessment No. 14031686. Due to personal matters pertaining to the applicant, I have not named the individual, but I have provided this information to the CEO.
Particulars of Interest	One of the owners mentioned in the report leases a building belonging to my company Layershire Pty Ltd.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Mayor Taylor left the meeting at 11.36am, with the Deputy Mayor taking the role of Acting Chair.

<b>Item Number:</b>	<b>C.3</b>	<b>File Number: D25/6647</b>
<b>SUBJECT HEADING:</b>	<b>REQUEST FOR EXTENDED PAYMENT ARRANGEMENT -14031686</b>	
<b>Officer's Title:</b>	<b>Lead Rates and Utilities Billing Officer / System Administrator</b>	

**Executive Summary:**  
*Consideration of a request received from the respective rate payer seeking an extension to make payment.*

<b>Resolution No. OM/02.2025/19</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Davis</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li><b>Approve a payment arrangement until 30 June 2025 at the rate of \$50.00 per fortnight for the ratepayer of assessment 14031686.</b></li> <li><b>Advise the ratepayer that interest will continue accrue as per Council's Revenue Statement, noting that the debt recovery process will remain on hold until 1 July 2025.</b></li> </ol>	

3. Advise the ratepayer that they must contact Council in writing at the end of each month with an update regarding their circumstances.

CARRIED

7/0

**Responsible Officer**

**Lead Rates and Utilities Billing Officer / System Administrator**

**Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr. Jane Vincent.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Mayor Taylor returned to the meeting at 11.38am assuming the chair.

Item	LC.1
Description	Tender Award – 2024/2025 Bitumen Reseal Program
Declaring Councillor	Cr Wendy Taylor
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am a member of the Roma Rural Student Hostel Committee is mentioned in the report.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

**Resolution No. OM/02.2025/20**

**Moved Cr Seawright**

**Seconded Cr Brumpton**

**That it is in the public interest that Councillor Taylor participates and votes on agenda item LC.1 because a reasonable person would trust that the decision is made in the public interest.**

CARRIED

5/0

**LATE CONFIDENTIAL ITEM**

**Item Number:**

**LC.1**

**File Number: D25/8715**

**SUBJECT HEADING:**

**TENDER AWARD - 2024/2025 BITUMEN RESEAL PROGRAM**

**Officer's Title: Senior Engineer - Program & Contract Management**

**Executive Summary:**

Council invited suitably qualified and experienced contractors to submit schedule of rates pricing for delivery of Council's 2024-2025 annual bitumen resealing program. The package of work includes routine resealing of Council's urban streets and rural roads throughout the Maranoa council area.

The tender period opened on 10 December 2024 and closed on 22 January 2025. This report provides a summary of the analysis and recommendation for tender award.

<b>Resolution No. OM/02.2025/21</b>	
<b>Moved Cr Birkett</b>	<b>Seconded Cr Brumpton</b>
<b>That Council:</b>	
1.	<b>Select Austek Spray Seal Pty Ltd as the tenderer for the 2024-2025 Bitumen Reseal Program, for an estimated contract sum of \$2,100,000 excluding GST.</b>
2.	<b>Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with the tenderer, noting the anticipated contract sum value above, and execute the contract if the final terms are acceptable.</b>
3.	<b>Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved project budget, noting the nature of the contract and the variability associated with the bitumen seal design process.</b>
4.	<b>Assign expenditure to the 2024/25 budget allocation for the Rural Road and Urban Street Annual Bitumen Reseal Program, Work Orders 25120 and 25121 respectively.</b>
CARRIED	8/0

<b>Responsible Officer</b>	<b>Senior Engineer - Program &amp; Contract Management</b>
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**MOTION WITHOUT NOTICE**

<b>Resolution No. OM/02.2025/22</b>	
<b>Moved Cr Hancock</b>	<b>Seconded Cr O'Neil</b>
<b>That a new motion without notice regarding the Don Ross Historical Collection be added to the agenda.</b>	
CARRIED	8/0

**Declaration of Interest**

<b>Item</b>	<b>L.1</b>
Description	Don Ross Historical Collection
Declaring Councillor	Cr Seawright
Person with the interest Related party / close associate / other relationship	My wife Kristen Seawright.

Particulars of Interest	My wife Kristen Seawright is the secretary of the Yuleba Development Group which is mentioned in the resolution.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Seawright left the meeting at 11.44am.

**Item Number:** L.1 **File Number:** N/a

**SUBJECT HEADING:** DON ROSS HISTORICAL COLLECTION

**Councillor's Title:** Cr. Johanne (Joh) Hancock

**Executive Summary:**

*Consideration of stakeholder interest regarding the Don Ross Historical Collection.*

<b>Resolution No. OM/02.2025/23</b>	
<b>Moved Cr Hancock</b>	<b>Seconded Cr Vincent</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li><b>1. Seek feedback from Cobb &amp; Co Store Museum Committee, Yuleba Development Group and any other key stakeholders regarding any interest in the Don Ross historical collection.</b></li> <li><b>2. Be provided with a further report at the next ordinary meeting.</b></li> </ol>	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Director - Warroo</b>
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**Section 150F A (2)(e) of the *Local Government Act 2009***

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, , Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Wendy Taylor, Cr. Jane Vincent.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Seawright returned to the meeting at 11.46am.

**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 11.46am.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 26 February 2025, at Roma Administration Centre.**

UNCONFIRMED