
MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 26 MARCH 2025 SCHEDULED TO COMMENCE AT 9:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil (by Microsoft Teams), Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Corporate Services – Brett Exelby, Director Bungil – Lee Jackson, Director Regional Development, Environment and Planning – Jamie Gorry, Director Roma – Dean Ellwood Deputy Director / Strategic Road Management – Cameron Hoffmann, Manager - Regional Economic & Community Development – Greg Lawrence, Manager Saleyards – Paul Klar, Program Funding & Budget Coordinator – Cindy Irwin, Lead Local Development Officer – Georgie Adams-Woodall, Lead Rates and Utilities Billing Officer / System Administrator – Debbie Gelhaar, Senior Engineer - Program & Contract Management – Jarvis Black, Project and Administration Officer – Tennielle Limpus, Regional Arts and Culture Officer – Kimberley Stoter, Specialist - Building Projects – Richard Irwin.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.01am.

CONFIRMATION OF MINUTES

Resolution No. OM/03.2025/27	
Moved Cr Davis	Seconded Cr Seawright
That the minutes of the Ordinary Meeting held on 13 March 2025 be confirmed.	
CARRIED	9/0

COUNCIL ADJOURNED THE MEETING
FOR A BRIEF RECESS (due to technical sound issues) AT 9.03am

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 9.06am

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 **File Number:** D25/20555
SUBJECT HEADING: REPEAL | COUNCILLOR CODE OF CONDUCT PROCEDURE
Officer's Title: Lead Officer - Elected Members & Community Engagement

Executive Summary:

The purpose of this report was for Council to consider repealing the Maranoa Regional Council Councillor Code of Conduct Procedure as it is not legislatively or operatively required.

Resolution No. OM/03.2025/28	
Moved Cr Hancock	Seconded Cr Vincent
That Council:	
<ol style="list-style-type: none"> 1. Repeal the Maranoa Regional Council – Councillor Code of Conduct Procedure, adopted on 13 April 2016 (Resolution No. GM/04.2016/18). 2. Receive and acknowledge the Queensland Government's 'Code of Conduct for Councillors in Queensland' which sets out the standards of behaviour for Councillors in performing their duties as Councillors. 	
CARRIED	9/0

Responsible Officer	Lead Officer - Elected Members & Community Engagement
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Item Number: 10.2 **File Number:** D25/25244
SUBJECT HEADING: AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) 2025 NATIONAL GENERAL ASSEMBLY | MOTION SUBMISSION
Officer's Title: Lead Officer - Elected Members & Community Engagement
 Deputy Director / Strategic Road Management

Executive Summary:

Council has been invited to submit motions for consideration at the 2025 National General Assembly (NGA) of Local Government, hosted by the Australian Local Government Association (ALGA). The NGA will be held in Canberra from 24 to 27 June 2025.

Lodgement of motions must be finalised no later than Monday, 31 March 2025.

The submission of motions provides Council with an important opportunity to advocate for issues of local and regional significance at a national level. Motions adopted at the NGA help shape ALGA's national advocacy priorities and influence Federal Government policy decisions. By participating in this process, Council can ensure that key challenges facing the Maranoa region are highlighted and addressed through broader local government representation.

This report sought Council's direction on the submission of motions for the 2025 NGA.

Resolution No. OM/03.2025/29

Moved Cr Seawright

Seconded Cr O'Neil

That Council:

- 1. Endorse the following motions for submission to the Australian Local Government Association (ALGA) 2025 National General Assembly:**
 - o Disaster Management Funding (Colvin Review) – No Cost Shifting onto Local Government**
 - o Addressing Variable Funding Percentage Eligibility within a Local Government Area**
- 2. Authorise the Chief Executive Officer (or delegate) to submit the endorsed motions to the Australian Local Government Association (ALGA) before the 31 March 2025 deadline.**

CARRIED

9/0

Responsible Officer	Lead Officer - Elected Members & Community Engagement
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Declaration of Interest

Item	10.3
Description	Request to Consider Recognition and Signage Kiesecker's Flat
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am a direct descendant of the Kiesecker Family and the co-instigator of the request under consideration regarding Kiesecker's Flat
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Brumpton left the meeting at 9.12am.

Item Number: 10.3 **File Number:** D25/25336
SUBJECT HEADING: REQUEST TO CONSIDER RECOGNITION AND SIGNAGE | KIESEKER'S FLAT
Officer's Title: Deputy Director / Strategic Road Management

Executive Summary:

Council received a request from descendants of the Kiesecker family to formally recognise Kiesecker's Flat with signage or a plaque.

Kiesecker's Flat has been associated with the family since 1863 and has historical relevance as an aviation landing site, World War II army camp, and sporting precinct. With Council developing the rest area at the site, there is an opportunity to consider recognition as part of the project.

This report presented Council with a summary of the request, some history provided by the applicants along with some additional history researched to support the drafting of this report. Council was asked to consider options for formal recognition and determine the preferred approach.

Resolution No. OM/03.2025/30

Moved Cr Birkett

Seconded Cr Flynn

That Council:

1. Receive and note the request for formal recognition of Kiesecker's Flat, acknowledging its historical significance and association with the Kiesecker family.
2. Approve in principle the installation of historical signage at Kiesecker's Flat, subject to further consultation as outlined in Dot Point 3 below.
3. Engage Roma History Lodge to discuss the historical significance of Kiesecker's Flat, gather additional historical insights, and seek input on the design, wording, and placement based on Option 1, 2 or 3.
4. Provide an update to the applicants, advising them of Council's consideration of their request, the engagement process with the Roma History Lodge, and the next steps in determining the preferred approach for formal recognition.

CARRIED

8/0

Responsible Officer

Deputy Director / Strategic Road Management

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation and discussion and decision on the abovementioned item, Cr Brumpton returned to the meeting at 9.15am.

CORPORATE SERVICES

Item Number: 11.1 **File Number:** D25/21647
SUBJECT HEADING: MONTHLY FINANCIAL REPORT AS AT 28 FEBRUARY 2025
Officer's Title: Management Accountant
 Chief Financial Officer

Executive Summary:

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 28 February 2025.

Results

*The Year to Date (YTD) budgeted Operating result at February 2025 was \$19.4M.
 The YTD result at February 2025 was a surplus of \$5.54M.
 This is less favourable than expected by (\$13.9M).*

The main variances between YTD Current Budget and YTD Actuals are:

- ☐ *Materials & Services: Flood Event 13 expensed but not budgeted (\$10.8M)*
- ☐ *Employee Costs: Flood Event 13 expensed but not budgeted (\$800k)*
- ☐ *Depreciation: Revaluations increased cost compared to budget (\$864k)*
- ☐ *Grants & Subsidies: Flood Event 15/16 lower than YTD budget (\$2.6M)*
- ☐ *Plus, various smaller increases and decreases too many to list here*

Forecast

*The quarter two revised budgeted Annual Operating result is a deficit of (\$5.3M).
 Potential future changes to this Annual Current Budget are likely to be:*

- ☐ *EOFY statutory accounting adjustments increasing expenditure by (\$200k)*
- ☐ *Flood Event 13 increasing revenue by \$11M*
- ☐ *Flood Event 13 increasing expenditure by (\$11.582M)*
- ☐ *Flood Event 15/16 decreasing expenditure by \$900k*
- ☐ *Capitalisation of operating revenue (\$3.9M)*
- ☐ *Capitalisation of operating expenditure \$3.9M*
- ☐ *WIP Finalisations increasing expenditure by (\$350k)*

At this point in time, the Forecast operating result for June 2025 is a deficit of (\$5.5M).

Resolution No. OM/03.2025/31

Moved Cr Brumpton

Seconded Cr Davis

That Council receive and note the Monthly Financial Report for the period ended 28 February 2025.

CARRIED

9/0

ENGINEERING

Declaration of Interest

Item	12.1
Description	Australian Cricket Infrastructure Fund 2024/25 Round 2 Consideration of Project Nominations
Declaring Councillor	Cr Jane Vincent
Person with the interest Related party / close associate / other relationship	Close associate, Matthew Bidgood
Particulars of Interest	Matthew is President of the Injune Cricket Club which is mentioned in the report.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Vincent left the meeting at 9.29am.

Item Number: 12.1 **File Number:** D25/19574

SUBJECT HEADING: AUSTRALIAN CRICKET INFRASTRUCTURE FUND 2024/25 ROUND 2| CONSIDERATION OF PROJECT NOMINATIONS

Officer's Title: Lead Local Development Officer
Program Funding & Budget Coordinator

Executive Summary:

Council is eligible to apply for funding for projects under the Australian Cricket Infrastructure Fund 2024/25. The program provides funding for community cricket facility projects, with a focus on growing participation, promoting accessibility and inclusivity, and delivering upon Australian Cricket's strategic priorities.

This report provided Council a summary of this funding opportunity and potential projects for consideration to apply for funding under the program.

Resolution No. OM/03.2025/32

Moved Cr Flynn

Seconded Cr Birkett

That Council:

1. Apply for funding under the Australian Cricket Infrastructure Fund 2024/25 Round 2 for the following projects:
 - a. Construct verandah on Injune Cricket Club Clubhouse
 - b. Renewal of practice surface at Surat Community Cricket Nets
2. Commit to contributing \$7,500 and \$3,750 respectively, in Council funding as co-contribution for these projects in the 2025/26 budget if successful.
3. Authorise the Chief Executive Officer, or delegate, to sign funding agreement and any other necessary documentation if successful.

CARRIED

8/0

Responsible Officer	Lead Local Development Officer
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Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Vincent returned to the meeting at 9.39am.

Item Number:

12.2

File Number: D25/22282

SUBJECT HEADING:

ROMA HISTORY LODGE - BUILDING AND MAINTENANCE

Officer's Title:

Specialist - Building Projects

Executive Summary:

Council received a letter from The Roma and District History Society Inc. to follow up regarding a previous Council resolution pertaining to building and maintenance works to the Roma History Lodge.

Resolution No. OM/03.2025/33

Moved Cr Brumpton

Seconded Cr Seawright

That Council:

- 1. Work with the Roma History Lodge to apply for grants for this project.**
- 2. Consider additional funding in 2025/26 budget for further works to the Roma History Lodge, totally \$28,800 inc GST, as per estimate of costs provided.**
- 3. Consider a further policy that addresses works undertaken on Council facilities to ensure they comply with the building act and appropriate standards.**

CARRIED

9/0

Responsible Officer

Specialist - Building Projects

REGIONAL DEVELOPMENT

Item Number: 14.1 **File Number:** D24/110752
SUBJECT HEADING: ROMA REVEALED TRADE MARK
Officer's Title: Manager - Regional Economic & Community Development
 Project and Administration Officer

Executive Summary:

In March 2018, Council resolved to appoint OQ Assist to develop a new consumer-centric regional tourism brand. Up until this time tourism was using Visit Maranoa Brand. At its Ordinary Meeting on 13 November 2019 Council adopted 'Roma Revealed' as the new Regional Tourism Destination Brand.

Whilst we have used Roma Revealed extensively and it has become the recognised branding for tourism here in the Maranoa region, a recent search by officers has discovered that Roma Revealed is not trade marked.

Resolution No. OM/03.2025/34	
Moved Cr Vincent	Seconded Cr Hancock
That Council:	
<ol style="list-style-type: none"> 1. Authorise the Chief Executive Officer (CEO) or delegate to commence the process for trademarking "Roma Revealed" immediately. 2. Register the "Roma Revealed" trademark in class 16, class 35 and class 39 as outlined in option one of this report. 3. Draw the required funds of \$8,600 (plus GST) from GL 2880.2001.2001 – Economic and Community Development Materials and Services. 4. Add the trademark once registered to our internal list of registered trademarks. 	
CARRIED	9/0

Responsible Officer	Manager - Regional Economic & Community Development
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Declaration of Interest

Item	14.2
Description	Applications through Regional Arts Development Fund (RADF) Program 2024/2025
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	Although not mentioned in the report, for the application from the Roma & District Lapidary & Mineral Society Inc, I am actually the tutor for the mosaic workshop. (I declared my conflict of interest to the committee and was not a party to any of their discussions regarding this application).
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Brumpton left the meeting at 10.00am.

Item Number: 14.2 File Number: D25/23192

SUBJECT HEADING: APPLICATIONS THROUGH REGIONAL ARTS DEVELOPMENT FUND (RADF) PROGRAM 2024/2025

Officer's Title: Regional Arts and Culture Officer

Executive Summary:

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed two funding applications for arts and cultural projects.

The assessment was completed, and the Committee recommends supporting the Creative Injune Inc and the Roma & District Lapidary & Mineral Society Inc applications.

Resolution No. OM/03.2025/35

Moved Cr Hancock

Seconded Cr Davis

That Council endorse the RADF Committee's grant assessment recommendations in supporting:

- Creative Injune Inc. for \$2,640 and
- Roma & District Lapidary & Mineral Society Inc. for \$1,664.

CARRIED

8/0

Responsible Officer

Regional Arts and Culture Officer

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Brumpton returned to the meeting at 10.02am.

Declaration of Interest

Item	14.3
Description	Maranoa Childcare Bursary Program 2024
Declaring Councillor	Cr Johanne Hancock
Person with the interest Related party / close associate / other relationship	Anna Kraschnfski
Particulars of Interest	Anna is one of the recipients for the bursary. Anna is the partner of Craig Murray who is a family friend.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/03.2025/36

Moved Cr Brumpton

Seconded Cr Vincent

That it is in the public interest that Councillor Hancock participates and votes on agenda item 14.3 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

8/0

Item Number:

14.3

File Number: D25/24173

SUBJECT HEADING:

MARANOA CHILDCARE BURSARY PROGRAM 2024

Officer's Title:

Project and Administration Officer

Executive Summary:

In February 2024, Maranoa Regional Council resolved to promote the Maranoa Childcare Bursary Program and invited eligible applicants to apply. The program aims to support and encourage childcare workers to complete their studies, strengthening the local childcare workforce.

This report sought Council's endorsement of the eligible applicants who have met the program criteria and are recommended for bursary support.

Moved Cr Brumpton

Seconded Cr Vincent

That Council:

- 1. Approve the eligible applicants for the Maranoa Childcare Bursary Program 2024.**
- 2. Send a letter to each successful applicant, congratulating them and outlining the terms of reference for the bursary payment.**
- 3. Adopt the Maranoa Childcare Bursary framework.**
- 4. Run the Maranoa Childcare Bursary program for 2025 opening April 4 and closing April 25, 2025.**

NO VOTE TAKEN

Responsible Officer

Project and Administration Officer

No vote was taken on the draft motion at that time, with Cr Hancock proposing the following amendment:

Resolution No. OM/03.2025/37
Moved Cr Hancock
Seconded Cr O'Neil
That Council:

1. Approve the eligible applicants for the Maranoa Childcare Bursary Program 2024.
2. Send a letter to each successful applicant, congratulating them and outlining the terms of reference for the bursary payment.
3. Adopt the Maranoa Childcare Bursary framework.
4. Consider the Maranoa Childcare Bursary Program including revised framework for 2025/26 as part of the 2025/26 budget deliberations.

CARRIED
9/0

With the amendment carried, the amended then became the substantive motion and Council then voted on the motion. The outcome was recorded as follows:

Resolution No. OM/03.2025/38
Moved Cr Brumpton
Seconded Cr Vincent
That Council:

1. Approve the eligible applicants for the Maranoa Childcare Bursary Program 2024.
2. Send a letter to each successful applicant, congratulating them and outlining the terms of reference for the bursary payment.
3. Adopt the Maranoa Childcare Bursary framework.
4. Consider the Maranoa Childcare Bursary Program including revised framework for 2025/26 as part of the 2025/26 budget deliberations.

CARRIED
9/0
Responsible Officer
Project and Administration Officer

Cr Flynn left the meeting at 10.19am.

Declaration of Interest

Item	14.4
Description	Concept Design for the Injune Museum External Wall
Declaring Councillor	Cr Jane Vincent
Person with the interest Related party / close associate / other relationship	Related party, my mother Janice Humphreys
Particulars of Interest	Janice is the Secretary of CHIPS who are mentioned in the report.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Vincent left the meeting at 10.19am.

Item Number: 14.4 **File Number:** D25/25451

SUBJECT HEADING: **CONCEPT DESIGN FOR THE INJUNE MUSEUM
EXTERNAL WALL**

Officer's Title: **Project and Administration Officer**

Executive Summary:

At the Ordinary Meeting held on 14 August 2024, Council resolved (OM/08.2024/38) to support the use of the original Diane Gibson artwork in the form of a Maranoa Drive Trail Map and wall art on the external wall of the Injune Museum.

Additionally, Council requested to be presented with a concept design for approval before manufacturing begins.

This report presented the preferred concept design (attached to the report), which was selected by CHIPS and Council officers.

Resolution No. OM/03.2025/39

Moved Cr Brumpton

Seconded Cr Hancock

That Council approve:

- 1. The concept design attached.**
- 2. For the Cultural Heritage Injune Preservation Society (CHIPS) to proceed with manufacture and installation.**

CARRIED

7/0

Responsible Officer

Project and Administration Officer

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Vincent returned to the meeting at 10.27am.

Item Number: 14.5 File Number: D25/25096

SUBJECT HEADING: DEVELOPMENT APPLICATION MATERIAL CHANGE OF USE "UNDEFINED USE" (DOMESTIC OUTBUILDING) - 220-224 BASSETT LANE ROMA (REF: 2024/21299)

Officer's Title: Planning Officer

Executive Summary:

Krank's Construction has submitted a development application seeking approval for a Material Change of Use for an "Undefined Use" (Domestic Shed), being a shed on a vacant lot. The proposal is located at 220-224 Bassett Lane, Roma, properly described as Lot 24 on SP282628. The development application is subject to Impact Assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 ('Planning Act') and any relevant matters prescribed by regulation.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules ('DA Rules') and for a period of 15 business days, between 24 January 2025 and 14 February 2025. There was no properly made submissions during this period.

The procedural requirement set out by the DA Rules to enable Council to make a decision on this application have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act and the Maranoa Planning Scheme; and can be otherwise be conditioned to achieve compliance.

Resolution No. OM/03.2025/40

Moved Cr Birkett

Seconded Cr Hancock

That the development application for a Material Change of Use- "Undefined Use" (Domestic Shed) located at 220-224 Bassett Lane, Roma, QLD 4455, described as Lot 24 on SP282628, be approved subject to the listed conditions and general advice (listed below).

Development details

- 1. The approved development is a Material change of use – "Undefined Use" as defined in the Planning Scheme and as shown on the approved plans.**
- 2. The use of the approved Domestic Outbuilding must be for residential storage purposes only. Parking or storage of vehicles or equipment associated with a commercial or industrial activity is not an approved use.**
- 3. The approved Domestic Outbuilding is a non-habitable building and must not be used for residential occupation.**
- 4. A development permit for building works must be obtained prior to commencing construction of the outbuilding.**

Compliance inspection

- 5. All conditions relating to the establishment of the approved development must be fulfilled prior to the commencement of use of each approved stage (as applicable), unless noted in these conditions or otherwise permitted by Council.**
- 6. Prior to the commencement of use, the applicant shall contact Council to arrange a development compliance inspection.**

Approved plans and documents

7. The approved development is to be carried out in accordance with the following approved plans/documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number	Plan/Document Name	Date
	Site Map	28/10/2024
Job# DGR2	Elevations	15/11/2024
Job# DGR2	Baseplate Layout-Gable Roof Shed	13/08/2024

Development works

8. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
9. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

Applicable standards

10. All works must comply with:
- (a) the development approval conditions;
 - (b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
 - (c) any relevant Australian Standard that applies to that type of work; and
 - (d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Access, parking and manoeuvring

11. The landowner is responsible for providing and maintaining vehicle access to the site from the road carriageway to the property boundary. Should any damage be caused to Louisa Street at the existing access location, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.
12. A Works in Road Reserve Permit will be required from Council for any works associated with the development that are undertaken within the Council road reserve by a private contractor/entity. Works include, but are not limited to, cutting work and/or site access/crossovers. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

CARRIED

8/0

Responsible Officer

Planning Officer

LATE ITEMS

Item Number: L.1 **File Number:** D25/30997
SUBJECT HEADING: ADDRESSING THE SPREAD OF LOVE GRASS IN THE MARANOA REGION
Councillor's Title: Cr. John Birkett

Executive Summary:

The Love Grass species is of increasing concern in the Maranoa, due to its robust growth, being so invasive and quick growing, in every area of the Maranoa and beyond - No area is immune to it.

Resolution No. OM/03.2025/41

Moved Cr Birkett

Seconded Cr Vincent

That Council:

1. Hold a briefing on Love Grass to get factual details on all aspects of love grass, including characteristics and potential impact on the environment, economy and the Maranoa Region generally.
2. Be provided with an up to date and comprehensive fact sheet/information, to be made available to all affected people in the wider community and interested parties, including staff.
3. Be provided a further report at an upcoming Council Meeting.

[Wording amended following progressive discussions regarding the initial steps which could be undertaken in responding to concerns].

CARRIED

8/0

Responsible Officer

**Director – Regional Development,
Environment and Planning**

COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.38am.

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.10am

Cr Flynn was not present at the resumption of Standing Orders.

Declaration of Interest

Item	L.2
Description	Location of Injune's Wedge Tail Eagle Sculpture
Declaring Councillor	Cr Jane Vincent
Person with the interest Related party / close associate / other relationship	Related party, my mother Janice Humphreys
Particulars of Interest	The sculpture has been recommended for installation outside the Injune Museum. CHIPS have a Management Agreement with Council for the Injune Museum and Janice is the Secretary of CHIPS.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias as the matter is not a project of CHIPS. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/03.2025/42	
Moved Cr Brumpton	Seconded Cr Seawright
That it is in the public interest that Councillor Vincent participates and votes on agenda item L.2 because a reasonable person would trust that the decision is made in the public interest.	
CARRIED	7/0

Item Number: L.2 File Number: D25/30307

SUBJECT HEADING: LOCATION OF INJUNE'S WEDGE TAIL EAGLE SCULPTURE

Officer's Title: Local Development Officer (Bungil)

Executive Summary:

This report presents Council with the options for the installation of the Wedge Tailed Eagle Sculpture recently gifted to Council by Injune Arts. The report considers community feedback gathered over two rounds of consultation along with project costings.

Resolution No. OM/03.2025/43	
Moved Cr Vincent	Seconded Cr Brumpton
That Council:	
<ol style="list-style-type: none"> 1. Receive and note the feedback received throughout both survey rounds. 2. Select Location 2: Outside the Injune Museum as the preferred site for the installation of the sculpture. 3. Consider the "Installation of Eagle Sculpture" as part of FY25/26 budget deliberations. 	
CARRIED	8/0

Responsible Officer	Local Development Officer (Bungil)
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CONFIDENTIAL ITEMS

Resolution No. OM/03.2025/44 Moved Cr Brumpton Seconded Cr Birkett		
<p>In accordance with the provisions of Section 254(J(3) of the Local Government Regulation 2012, that Council resolve to close the meeting to the public [at 11.18am] to discuss confidential items that its Councillors consider is necessary to close the meeting.</p> <p>In accordance with Section 254J(5) of the Local Government Regulation 2012, the following table provides:</p> <ul style="list-style-type: none"> • The matters to be discussed; • An overview of what is to be discussed while the meeting is closed. 		
Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – Request for Write-off Water Usage fees - 14021307	Section 254J(3)(d) rating concessions.	A request has been received by Council from the rate payer of rate assessment 14021307 for a waiver of charges for water usage over the period 09/05/2024 to 04/10/2024, due to a leak that occurred when Council installed a new water meter.
C.2 – Request for Tender 25024 – Restoration of Essential Public Assets (Flood Damage): Cattle Creek Road Floodway & Mt Saltbush Road Culvert Bridges Reconstruction Works	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	<p>Council sustained significant damage to its road network during a declared disaster event over January – February 2025.</p> <p>Council has provided a number of submissions to the Queensland Reconstruction Authority under the Disaster Recovery Funding Arrangements (DRFA) 2018. Approvals of these submission have been progressively received since late 2024, with an estimated total restoration program in the order of \$75M.</p> <p>To assist Council with the delivery of this program, a number of roadworks packages have been prepared for release to the open market. One of these packages is Tender 25024 - Restoration of Public Assets – Cattle Creek Road Floodway & Mt Saltbush Road Culvert Bridges Reconstruction Works Package.</p> <p>This report provides a summary of Tender 25024 and requests Council approval to appoint a contractor to carry out delivery of the approved flood restoration culvert and floodway works.</p>

C.3 – Queensland Government Country Roads Connect Program Consideration of Project Nominations	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	<p>Council is eligible to apply for funding under the Queensland Government's Country Roads Connect Program—a \$100 million initiative aimed at improving road access for Queensland communities.</p> <p>The program focuses on boosting safety on regional roads while enhancing community resilience, maintaining economic productivity, and ensuring emergency services access during severe weather events. The main focus is to upgrade unsealed roads to bitumen, improving durability and reliability.</p> <p>This report provides an overview of the funding opportunity and recommends applying for funding under the program.</p>
LC.1 – Roma Saleyards – Café Management Agreement	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	<p>The current Roma Saleyards Café Lessee is requesting that Council consider a Transfer by Manager.</p>
LC.2 – Tender 25025 – RMPC Stabilisation Program 2024-25 Tender Consideration and Contract Award	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State; AND Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	<p>As part of delivering the 2024/25 Road Maintenance Performance Contract (RMPC) for the Department of Transport and Main Roads (DTMR), Council invited tenders for the provision of insitu-stabilisation works on selected state-controlled roads.</p> <p>Tender RFT 25027 was released to market, with submissions closing on 7 March 2025. A total of six (6) responses were received and evaluated in accordance with Council's procurement policy and the criteria outlined in the tender documentation.</p> <p>This report presents the outcome of the evaluation process and recommends the appointment of a preferred contractor to undertake the stabilisation works to address these pavement defects before 30 June 2025.</p>
CARRIED 8/0		

Cr O'Neil left the meeting at 11.27am, and returned at 11.36am.

Cr Vincent left the meeting at 11.45am, and returned at 11.46am.

Cr Flynn returned to the meeting at 12.08pm.

Resolution No. OM/03.2025/45

Moved Cr Birkett

Seconded Cr Hancock

That Council open the meeting to the public [at 12.41pm].

CARRIED

9/0

Item Number:

C.1

File Number: D25/20067

SUBJECT HEADING:

**REQUEST FOR WRITE-OFF WATER USAGE FEES-
14021307**

Officer's Title:

**Lead Rates and Utilities Billing Officer / System
Administrator**

Executive Summary:

A request has been received by Council from the rate payer of rate assessment 14021307 for a waiver of charges for water usage over the period 09/05/2024 to 04/10/2024, due to a leak that occurred when Council installed a new water meter.

Resolution No. OM/03.2025/46

Moved Cr Brumpton

Seconded Cr Birkett

That Council:

- 1. Approve the write off to the value of \$322.40 for water consumption charges, which is the equivalent of 50% of the water consumption for the period in recognition of the water leak being as a result of Council's actions.**
- 2. Advise the ratepayer that a credit of \$322.40 will be applied to rate assessment 14021307.**

CARRIED

9/0

Responsible Officer

**Lead Rates and Utilities Billing Officer /
System Administrator**

Item Number:

C.2

File Number: D25/25508

SUBJECT HEADING:

**REQUEST FOR TENDER 25024 - RESTORATION OF
ESSENTIAL PUBLIC ASSETS (FLOOD DAMAGE):
CATTLE CREEK ROAD FLOODWAY & MT SALT BUSH
ROAD CULVERT BRIDGES RECONSTRUCTION
WORKS**

Officer's Title:

Senior Engineer - Program & Contract Management

Executive Summary:

Council sustained significant damage to its road network during a declared disaster event over January – February 2025.

Council has provided a number of submissions to the Queensland Reconstruction Authority under the Disaster Recovery Funding Arrangements (DRFA) 2018. Approvals of these submission have been progressively received since late 2024, with an estimated total restoration program in the order of \$75M.

To assist Council with the delivery of this program, a number of roadworks packages have been prepared for release to the open market. One of these packages is Tender 25024 - Restoration of Public Assets – Cattle Creek Road Floodway & Mt Saltbush Road Culvert Bridges Reconstruction Works Package.

This report provided a summary of Tender 25024 and requests Council approval to appoint a contractor to carry out delivery of the approved flood restoration culvert and floodway works.

Resolution No. OM/03.2025/47

Moved Cr Davis

Seconded Cr Brumpton

That Council:

1. **Select HBS Earthmoving as the preferred tenderer for Separate Portion 1 - Cattle Creek Road for Tender 25024 - Restoration of Public Assets – Cattle Creek Road Floodway & Mt Saltbush Road Culvert Bridges Reconstruction Works for an estimate contract sum of \$79,090.00 (exclusive of GST).**
2. **Select Durack Civil Pty Ltd as the preferred tenderer for Separate Portion 2 & 3 – Mt Saltbush Road (2 Sites) for Tender 25024 - Restoration of Public Assets – Cattle Creek Road Floodway & Mt Saltbush Road Culvert Bridges Reconstruction Works for a contract sum of \$780,289.11 (exclusive of GST).**
3. **Authorise CEO or delegate to enter into final negotiations with HBS Earthmoving and Durack Civil Pty Ltd and form contracts to carry out the works, if final terms are acceptable.**
4. **Authorise the Chief Executive Officer (or delegate) the delegation to order variations up to the value of the approved Queensland Reconstruction Authority project budget.**

CARRIED 9/0

Statement of Reason – provided by Cr Davis

The tender work packages have been awarded to separate contractors to support development of local business.

CARRIED

9/0

Responsible Officer	Senior Engineer - Program & Contract Management
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Item Number:

C.3

File Number: D25/23051

SUBJECT HEADING:

**QUEENSLAND GOVERNMENT COUNTRY ROADS
CONNECT PROGRAM | CONSIDERATION OF PROJECT
NOMINATIONS**

Officer's Title:

**Deputy Director / Strategic Road Management
Program Funding & Budget Coordinator**

Executive Summary:

Council is eligible to apply for funding under the Queensland Government's Country Roads Connect Program—a \$100 million initiative aimed at improving road access for Queensland communities.

The program focuses on boosting safety on regional roads while enhancing community resilience, maintaining economic productivity, and ensuring emergency services access during severe weather events. The main focus is to upgrade unsealed roads to bitumen, improving durability and reliability.

This report provided an overview of the funding opportunity and recommends applying for funding under the program.

Resolution No. OM/03.2025/48

Moved Cr Hancock

Seconded Cr Vincent

That Council:

1. Apply for funding under the Queensland Government's Country Roads Connect Program for:
 - a) Project 3: Yuleba Surat Road – Approximately 3.5km of additional bitumen sealing
2. Authorise the Chief Executive Officer (CEO) or authorised delegate to sign the funding agreement if the application is successful.

CARRIED

9/0

Responsible Officer	Deputy Director / Strategic Road Management
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LATE CONFIDENTIAL ITEMS

Item Number:

LC.1

File Number: D25/24364

SUBJECT HEADING:

ROMA SALEYARDS - CAFE MANAGEMENT AGREEMENT

Officer's Title:

Manager - Saleyards

Executive Summary:

The current Roma Saleyards Café Lessee is requesting that Council consider a Transfer by Manager.

Resolution No. OM/03.2025/49

Moved Cr Birkett

Seconded Cr Brumpton

That Council:

1. Approve the 'Transfer by Manager' for the Roma Saleyards Café Management Agreement.
2. Authorise the Chief Executive Officer or delegate to transfer the current Roma Saleyards Café Management Agreement to the new owner ending 16 December 2025.
3. Advise the new tenant of the prior agreement for the use of the kitchen at the Great Australian Charity Cattle Drive Event on 6 August 2025.

CARRIED

9/0

Responsible Officer	Manager - Saleyards
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Item Number:**LC.2****File Number: D25/25335****SUBJECT HEADING:****TENDER 25025 - RMPC STABILISATION PROGRAM
2024-25 | TENDER CONSIDERATION AND CONTRACT
AWARD****Officer's Title:****Deputy Director / Strategic Road Management*****Executive Summary:***

As part of delivering the 2024/25 Road Maintenance Performance Contract (RMPC) for the Department of Transport and Main Roads (DTMR), Council invited tenders for the provision of insitu-stabilisation works on selected state-controlled roads.

Tender RFT 25027 was released to market, with submissions closing on 7 March 2025. A total of six (6) responses were received and evaluated in accordance with Council's procurement policy and the criteria outlined in the tender documentation.

This report presented the outcome of the evaluation process and recommends the appointment of a preferred contractor to undertake the stabilisation works to address these pavement defects before 30 June 2025.

Resolution No. OM/03.2025/50**Moved Cr Vincent****Seconded Cr Davis****That Council:**

- 1. Select Cooper McCullough Group Pty Ltd as the recommended tenderer for Tender RFT 25027 – 2024/25 RMPC Stabilisation Program.**
- 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with Cooper McCullough Group Pty Ltd, noting a contract sum value of \$799,910.00 (excluding GST) and:**
 - a) work with the Contractor with a view to maximise local investment where possible; and**
 - b) execute the contract if the final terms are acceptable.**
- 3. Authorise Council's nominated Superintendent to order contract variations up to the value of the approved RMPC budget allocation, noting the nature of the works and the variability associated with pavement rehabilitation delivery.**

CARRIED**9/0****Responsible Officer****Deputy Director / Strategic Road
Management****CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 12.51pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 10 April 2025, at Roma Administration Centre.