

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 10 APRIL 2025 SCHEDULED TO COMMENCE AT 9:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Bendemere – Stephen Scott, Director Regional Development, Environment and Planning – Jamie Gorry, Director Warroo – Mathew Gane, Deputy Director / Strategic Road Management – Cameron Hoffmann, Manager - Regional Economic & Community Development – Greg Lawrence, Acting Manager Regional Facilities Management – Leah Cooper, Manager Planning, Building & Development Services – Kate Swepson (by mobile phone) Project Officer – Luci Gunning, Project & Administration Officer – Tennielle Limpus, Events Attraction Officer – Georgia Nicholls.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.10am.

CONFIRMATION OF MINUTES

Resolution No. OM/04.2025/01	
Moved Cr Brumpton	Seconded Cr Seawright
That the minutes of the Ordinary Meeting held on 26 March 2025 be confirmed.	
CARRIED	9/0

BUSINESS

OFFICE OF THE CEO

Item Number:	10.1	File Number: D25/33575
SUBJECT HEADING:	ADMINISTRATIVE GUIDELINE ADMINISTRATIVE SUPPORT STAFF (COUNCILLORS)	
Officer's Title:	Lead Officer - Elected Members & Community Engagement	

Executive Summary:

The Administrative Support Staff (Councillors) guideline ensures accountability in respect to the assistance provided to Councillors in carrying out their responsibilities as elected representatives in an open and transparent manner.

Resolution No. OM/04.2025/02	
Moved Cr O'Neil	Seconded Cr Davis
That Council receive and note the Administrative Guideline Administrative Support Staff (Councillors) as presented.	
CARRIED	9/0

Responsible Officer	Lead Officer - Elected Members & Community Engagement
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ENGINEERING

Item Number: 12.1 **File Number:** D25/30254
SUBJECT HEADING: TEMPORARY 25-METRE POOL ESTABLISHMENT
 DURING DENISE SPENCER AQUATIC CENTRE
 REDEVELOPMENT
Officer's Title: Project Officer - Contract Management Office

Executive Summary:

This report responds to Resolution OM/03.2025/15, requesting further information on potential support measures during the temporary closure of the Denise Spencer Memorial Pool. Specifically, it provides updated cost estimates and feasibility advice regarding the installation of a temporary 25-metre swimming pool to maintain aquatic services during the 18-month construction period.

The report outlined two options for Council's information and consideration. The mobilisation of a temporary pool was initially explored during the early planning phases of the project; however, the overall feasibility, cost, and timeline implications meant it was not included in the original scope.

The report revisits that earlier work, incorporating revised market conditions, updated pricing, and project-specific learnings gained through the procurement of the permanent 25-metre pool.

Resolution No. OM/04.2025/03

Moved Cr Vincent

Seconded Cr O'Neil

That Council:

1. Receive and note the report regarding the temporary establishment of a 25-metre pool for the duration of the Denise Spencer Aquatic Centre Construction.
2. Not proceed with a temporary 25-metre pool option due to the overall cost associated with such an installation.

CARRIED

9/0

Responsible Officer

**Project Officer - Contract Management
Office**

REPORTS - LOCAL AREA DIRECTORS

Item Number: 13.1 **File Number:** D25/25367
SUBJECT HEADING: WARROO SPORTING COMPLEX CANTEEN PROJECT
 (INTERNAL FIT-OUT)
Officer's Title: Director - Warroo

Executive Summary:

The Warroo Sporting Complex Canteen Project has been completed. This report outlines the background, strategy and options to make the building fully operational for the community in accordance with the Food Safety Act (2006).

Moved Cr Flynn	Seconded Cr Hancock
That Council:	
<ol style="list-style-type: none"> 1. Receive and note the report as an update on the Warroo Sporting Complex Canteen Project. 2. Endorse Option 4: Supply and installation of a modular-style kitchen, and allocate \$55,000 (excluding GST) from Work Order 22913 – Warroo Sporting Complex Canteen Upgrade, to a new project titled "Warroo Sporting Complex Canteen Fit Out." 	
NO VOTE TAKEN	

No vote was taken on the draft motion with Cr O'Neil proposing the following procedural motion:

Resolution No. OM/04.2025/04	
Moved Cr O'Neil	Seconded Cr Hancock
That this lay on the table until later in this meeting [to confirm initial contractual arrangements].	
CARRIED (Cr Flynn requested his vote against the motion be recorded)	8/1
Cr. Taylor called for a division of the vote.	
The outcomes were recorded as follows:	
Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Flynn
Cr. Brumpton	
Cr. Davis	
Cr. Hancock	
Cr. O'Neil	
Cr. Seawright	
Cr. Taylor	
Cr. Vincent	

Declaration of Interest

Item	13.2
Description	Wallumbilla Multipurpose Building/ Facility Name
Declaring Councillor	Brendan Seawright
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am the president of the Wallumbilla Town Improvement group who submitted suggested names for the Multipurpose Building and is also mentioned in the report.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Seawright left the meeting at 9.27am.

Item Number: 13.2 **File Number:** D25/30946
SUBJECT HEADING: WALLUMBILLA MULTIPURPOSE BUILDING | FACILITY NAME
Officer's Title: Local Area Director - Bendemere
 Project Officer - Contract Management Office

Executive Summary:

With construction nearing completion on the Wallumbilla Multipurpose Building, Council was asked to consider options for naming the facility.

Naming the new Wallumbilla Multipurpose Building presents an opportunity to recognise local identity, heritage, or function. This report sought Council's consideration of a shortlist of potential names and endorsement of a consultation process to ensure the final name reflects community values and receives broad support.

Moved Cr Hancock	Seconded Cr (Not received)
<p>That Council:</p> <ol style="list-style-type: none"> Shortlist: <ul style="list-style-type: none"> Wallumbilla Calico Cottage Community Hub The Wheat Shed / The Grain Shed Wallumbilla Pioneer Complex Other Endorse a community consultation process to seek feedback on the shortlisted names. Receive a subsequent report outlining the community feedback and recommending a final name for formal adoption. 	
NO VOTE TAKEN	

No vote was taken on the draft motion, with Cr O'Neil proposing the following procedural motion:

Resolution No. OM/04.2025/05

Moved Cr O'Neil

That this lay on the table until later in the meeting [For Council to discuss and consider an appropriate process to narrow down a list of names].

CARRIED

8/0

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Seawright returned to the meeting at 9.32am.

REGIONAL DEVELOPMENT

Item Number: 14.1 **File Number:** D25/25273

SUBJECT HEADING: MARANOA MEDICAL BURSARY PROGRAM

Officer's Title: Project and Administration Officer

Executive Summary:

This report sought Councils endorsement of The Maranoa Nursing Advancement Bursary Program for 2025

Resolution No. OM/04.2025/06

Moved Cr Brumpton

Seconded Cr O'Neil

That we defer this to a subsequent meeting. [to receive feedback from the health service around how successful the previous nursing bursaries had been].

CARRIED

9/0

Responsible Officer

Project and Administration Officer

Declaration of Interest

Item	14.2
Description	Roma Country Music Festival
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am an executive member of the Easter in the Country Committee who run a festival with similar events and as such I could be seen to have my decision making influenced by that interest.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Flynn left the meeting at 9.33am.

Item Number: 14.2 **File Number:** D25/25111

SUBJECT HEADING: ROMA COUNTRY MUSIC FESTIVAL - POST-EVENT REPORT

Officer's Title: Events Attraction Officer

Executive Summary:

In accordance with Council Resolution No. OM/05.2024/50 and the Memorandum of Understanding Agreement of the 2024, 2025, and 2026 Roma Country Music Festival (MOU), future events are subject to a post-event review before any budget allocation or in-kind assistance can be allocated.

This matter came before Council to present a post-event evaluation report and to seek formal approval to allocate budget and in-kind sponsorship to the 2025 event.

Resolution No. OM/04.2025/07
Moved Cr Davis

That this lay on the table until later in the meeting. [For further information regarding the MOU, In-kind support and confirmation of sponsorship benefits and proposed date of the event].

CARRIED
8/0
Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Flynn returned to the meeting at 9.44am.

Declaration of Interest

Item	14.3
Description	Minor change to Existing Development Permit – Material Change of Use – “Undefined use” (ref: 2022/20698)
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My daughter Lucy Foley supplied a letter of support for the applicants proposal for the change of use.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Flynn left the meeting at 9.45am.

Item	14.3
Description	Minor change to Existing Development Permit – Material Change of Use – “Undefined use” (ref: 2022/20698)
Declaring Councillor	Cr Cameron O'Neil
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	Western QLD Spirit has and potentially will sponsor the home brew section of the Roma Show of which I am involved.
Type of conflict	Declarable Conflict of Interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/04.2025/08

Moved Cr Brumpton

Seconded Cr Davis

That it is in the public interest that Councillor O'Neil participates and votes on agenda item 14.3 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

7/0

Item Number:

14.3

File Number: D25/26167

SUBJECT HEADING:

**MINOR CHANGE TO EXISTING DEVELOPMENT
PERMIT - MATERIAL CHANGE OF USE - "UNDEFINED
USE" (REF: 2022/20698)**

Officer's Title:

Manager – Planning, Building & Development Services

Executive Summary:

McFellowes Distilling Pty Ltd T/A Western Queensland Spirit has submitted a Minor Change application in relation to the existing Development Approval issued for an "Undefined Use" (Distillery, Cellar Door, Function Facility and Short-term Accommodation) at 50 Bungeworgorai Lane, Roma.

The applicant wishes to change the conditions in relation to the number of events, operating hours and increase the scale of the accommodation use.

In assessing and determining the application, Council must have regard to the assessment benchmarks provided by Section 81 of the Planning Act 2016. The Planning Act 2016 sets out the procedural requirements for the minor change application process. The proposed change is not considered to result in substantially different development and is therefore supported.

Moved Cr Vincent

Seconded Cr Brumpton

That Council issue a Change Decision notice in relation to the existing Development Approval (Ref: 2022/20698) for a Material Change of Use "Undefined Use" (Distillery, Cellar Door, Function Facility and Short-term Accommodation) at 50 Bungeworgorai Lane, Roma, properly described as Lot 2 on RP35389, reflecting the changes as listed:

(a) Condition 5 be amended from:

- 5. All works and operations are to be carried out generally in accordance with the approved plans and documents listed in the following table. Where approved plans are in conflict with the Assessment Manager's conditions, the Assessment Manager's conditions prevail.**

Plan/Document Name	Date
Western Queensland Spirit – Site Layout	26-Sep-22
Distillery Floor Plan	n.d.
Sample Accommodation Plans	n.d.

To:

- 5. All works and operations are to be carried out generally in accordance with the approved plans and documents listed in the following table. Where approved plans are in conflict with the Assessment Manager's conditions, the Assessment Manager's conditions prevail.**

	Plan/Document Name	Date
	Western Queensland Spirit – Site Layout	26-Sep-22
	Site Plan – Western Queensland Spirit	n.d.
	Distillery Floor Plan	n.d.
	Sample Accommodation Plans	n.d.

(b) Condition 41 be amended from:

41. Operating hours for the approved “Distillery” and “Cellar Door” are restricted to 7:00am to 7:00pm. Signage must be provided at the Site Access clearly displaying the operating hours of the Distillery and Cellar Door.

To:

41. Operating hours for the approved “Distillery” and “Cellar Door” are restricted to:

- ☐ 7:00am to 7:00pm, Saturday to Thursday; and
- ☐ 7:00am to 8:00pm Friday.

Signage must be provided at the Site Access clearly displaying the operating hours of the Distillery and Cellar Door.

(c) Condition 42 be amended from:

42. Operating hours for the approved “Function Facility” are restricted to the hours of between 10:00am to 11:00pm on Fridays, Saturdays and Sundays.

To:

42. Operating hours for the approved “Function Facility” are restricted to the hours of:

- ☐ Between 10:00am to 11:00pm on Fridays, Saturdays and Sundays; and
- ☐ Between 10:00am and 9:00pm on Mondays to Thursdays.

(d) Condition 43 be amended from:

43. The number of events that are permitted to be held at the approved “Function facility” is strictly restricted to 20 events per year.

Note: Small events that occur at the premises during Distillery and Cellar Door operating hours, and which do not have the potential to cause nuisance to surrounding and nearby properties, will not be counted toward the 20 function events.

To:

43. The number of events that are permitted to be held at the approved “Function facility” is strictly restricted to:

- a) 20 events per year on Fridays, Saturdays and Sundays; and
- b) 20 events per year on Mondays to Thursdays, to be wholly contained within the “Distillery” and “Cellar Door” building.

Operating hours for these events are to be strictly in accordance with Condition 42.

Note: Small events that occur at the premises during Distillery and Cellar Door operating hours, and which do not have the potential to cause nuisance to

surrounding and nearby properties, will not be counted toward the 20 function events.

(e) A new Condition 45 be added that states:

44. A record of all events held on site must be kept and provided to Council annually, or within 48 hours of any written request.

(f) All other conditions are renumbered but remain unchanged.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr O'Neil proposing the following procedural motion:

Resolution No. OM/04.2025/09

Moved Cr O'Neil

That this lay on the table until later in the meeting. [*To consider addressing conditioning of privacy screening*].

CARRIED

8/0

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Flynn returned at to the meeting at 10.02am.

Item Number:

14.4

File Number: D25/31022

SUBJECT HEADING:

REQUEST FOR USE OF DIANNE GIBSON ARTWORK

Officer's Title:

Project and Administration Officer

Executive Summary:

The Muckadilla Rifle Club requested Council's permission to use the Di Gibson artwork, for which Council holds the copyright.

The Club intends to commission Davric Australia to print the artwork on mugs, tea towels, stubby holders, and medallions, which will be awarded as prizes to competitors in their competition.

Resolution No. OM/04.2025/10

Moved Cr Brumpton

Seconded Cr Hancock

That Council grants permission to the Western District Rifle Association Inc. – Muckadilla Rifle Club to use the Dianne Gibson artwork, for which Council holds the copyright, under the following conditions:

- 1. The artwork must remain unchanged from its original design in accordance with copyright laws.**
- 2. Merchandise featuring the Muckadilla artwork to be used as prizes for competition participants.**

[Cr Hancock proposed an amendment which was accepted].

CARRIED

9/0

Responsible Officer

Project and Administration Officer

Item Number:

14.5

File Number: D25/32407

SUBJECT HEADING:

SURAT COBB AND CO COACH REPAIRS

Officer's Title:

Project and Administration Officer

Executive Summary:

At a recent Cobb & Co Store Museum Workgroup meeting, the need for repair work and repainting of the Cobb & Co Coach was discussed. A quote was obtained from Steve Ralph, the coach builder, who has previously completed repairs on the coach.

As the quoted cost exceeds \$15,000, this report sought Council's approval to proceed with the repairs and repainting, with Steve Ralph undertaking the work.

Resolution No. OM/04.2025/11

Moved Cr Hancock

Seconded Cr Vincent

That Council:

- 1. Approve the quoted amount submitted by Stephen Ralph of \$17,850 ex GST to carry out needed repairs and to repaint the Cobb & Co coach body and wheels.**
- 2. Draw funds from WO 20550.2800.2001 – Cobb & Co Store Museum Upgrades.**

CARRIED

9/0

Responsible Officer

Project and Administration Officer

COUNCILLOR BUSINESS

Declaration of Interest

Item	17.1
Description	Community Book Exchange
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	My daughter, Erin Brumpton
Particulars of Interest	My daughter Erin is employed by the Maranoa Regional Council at the Roma Library.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/04.2025/12	
Moved Cr Hancock	Seconded Cr Davis
<p>That it is in the public interest that Councillor Brumpton participates and votes on agenda item 17.1 because a reasonable person would trust that the decision is made in the public interest.</p>	
CARRIED	8/0

Cr Davis left the meeting at 10.18am, and returned at 10.19am.

Item Number:	17.1	File Number: D25/33191
SUBJECT HEADING:	COMMUNITY BOOK EXCHANGE	
Councillor's Title:	Cr. Wendy Taylor	

Executive Summary:

Proposal to investigate a community book exchange program for the Maranoa.

Resolution No. OM/04.2025/13	
Moved Cr O'Neil	Seconded Cr Vincent
<p>That a report on a community book exchange program for the region be prepared for consideration as part of the 2025/26 budget deliberations.</p>	
CARRIED	9/0

Responsible Officer	Lead Local Development Officer
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Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

LATE ITEMS

Item Number: L.1 **File Number:** D25/33377

SUBJECT HEADING: SURAT WATER ALLOCATION UPDATE # 3

Officer's Title: Director - Warroo

Executive Summary:

This provided an update to council on the Surat Water Allocation for 2024/25 financial year as per the meeting resolution No. OM/12.2024/04.

The report also outlined recommendations to change the Surat raw water allocation Winter Schedule for the 2024/2025 financial year.

Resolution No. OM/04.2025/14

Moved Cr Brumpton

Seconded Cr Birkett

That:

1. Council receive and note the report.
2. Council adopt the amended Surat raw water schedule as follows:
 - ☐ New Winter Watering Schedule (Raw Water) 1 April – 30 August (Effective 10 April 2025);
 - ☐ East Surat may water on Wednesday, Friday, and Sunday from 6am-10am & 4pm-8pm **2pm-6pm**;
 - ☐ West Surat may water on Tuesday, Thursday, and Saturday from 6am-10am & 4pm-8pm **2pm-6pm**.
3. Council officers provide an update on the Surat Water allocation at the ordinary meeting on 14 May, 2025.

CARRIED

9/0

Responsible Officer

Director - Warroo

At the ordinary meeting on 24 April 2025, Council amended the resolution as highlighted in red text. Refer to Resolution No. OM/04.2025/14.

Item Number:**L.2****File Number: D25/30255****SUBJECT HEADING:****DENISE SPENCER AQUATIC FACILITY | SUPPORT
STRATEGIES FOR CURRENT FACILITY CLOSURE****Officer's Title:****Project Officer - Contract Management Office*****Executive Summary:***

The Denise Spencer Memorial Pool is scheduled to close for approximately 18 months to allow for major reconstruction works that will deliver a modernised, fit-for-purpose aquatic facility for the region.

While the long-term benefits are significant, the temporary closure will impact residents who rely on the facility for physical activity, swimming education, rehabilitation, and social connection.

This report outlined a suite of potential support strategies to help mitigate the short-term impacts on residents of all ages.

Resolution No. OM/04.2025/15**Moved Cr O'Neil****Seconded Cr Vincent**

That Council consider the proposed mitigation strategies to support the Maranoa community during the temporary closure of the Roma Pool as part of the 2025/26 budget deliberations, as outlined below from 1 - 7:

- 1. Water Safety Education: Partnering with Royal Life Saving Society to provide home-based water familiarisation guidance for families with young children.**
- 2. Community Transport: Offering a "Pool Bus" service during the summer season and school holidays to neighbouring town pool facilities, subject to community demand and uptake.**
- 3. Fitness Alternatives: Enhancing previously ad hoc offerings such as chair yoga, gentle movement classes, and home-based swim instruction by increasing their structure, frequency, and promotion throughout the closure period. These activities, while focused on Roma, may also be delivered in other parts of the Maranoa to support region-wide well-being.**
- 4. Temporary Wellness Infrastructure: Investigating and hiring cold plunge pools and mobile saunas to support mental health, rehabilitation, and disability needs.**
- 5. Social & Recreational Events: Coordinating regional water play days, spa access opportunities, and structured school holiday programs to encourage social engagement.**
- 6. Regulatory Support: Prioritising approvals for private and home-based pools and swim schools to maintain service continuity.**
- 7. Regional Pool Upgrade: Assessing Council's existing regional pool facilities and investigating the feasibility of heating one location to support structured aquatic activities.**

CARRIED**9/0****Responsible Officer****Project Officer - Contract Management
Office**

COUNCIL ADJOURNED THE MEETING
 FOR A MORNING TEA AT 10.37am

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.16am

CONFIDENTIAL ITEMS

Resolution No. OM/04.2025/16 Moved Cr Hancock Seconded Cr Vincent In accordance with the provisions of Section 254J(3) of the Local Government Regulation 2012, that Council resolve to close the meeting to the public [at 11.16am] to discuss confidential items that its Councillors consider is necessary to close the meeting. In accordance with Section 254J(5) of the Local Government Regulation 2012, the following table provides: <ul style="list-style-type: none"> • The matters to be discussed; • An overview of what is to be discussed while the meeting is closed. 		
Agenda Item	Matters to be discussed (Reasons to close the meeting under the Local Government Regulation 2012)	Overview
C.1 – Notice of Termination – Studio 2 Roma Community Arts Centre	Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.	Council have received correspondence from the Silversmiths Roma Group Inc. advising that they wish to terminate the Commercial Tenancy Agreement for use of Studio 2 at the Roma Community Arts Centre.
C.2 – Disposal of Council Asset 79812 – Residential Property	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council owned residential property known as Council Asset 79812, is being offered for disposal. The dwelling is located on Corfe Road Roma.
C.3 – Wallumbilla Multipurpose Building Operational Considerations	Section 254J(3)(b) industrial matters affecting employees.	<p>The Wallumbilla Multipurpose Building Construction is nearly complete. The building has been designed to integrate Customer Service, Library Services, VIC operations, and community-led use of the Calico Cottage retail and hospitality area. Shared desk space and operable walls enable flexible use and staffing efficiencies.</p> <p>This report seeks to confirm and finalise the proposed strategic direction for the delivery of services from the new Wallumbilla Multipurpose Building.</p>

C.4 – Yuleba Community Projects Water Play	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	This report presents Council with an update on the Yuleba Water Play project, which forms a key part of the Yuleba CBD Liveability Upgrade under the Council / Origin APLNG Workers Transition Agreement.
CARRIED		9/0

Cr Flynn left the meeting at 11.45am, and returned at 11.50am.

COUNCIL ADJOURNED THE MEETING
 FOR A BRIEF RECESS AT 11.46am

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.50am

Resolution No. OM/04.2025/17	
Moved Cr Birkett	Seconded Cr Seawright
That Council open the meeting to the public [at 11.50am].	
CARRIED	9/0

Cr Hancock left the meeting at 11.52am, and returned at 11.53am

Item Number: C.1 File Number: D25/31175

SUBJECT HEADING: NOTICE OF TERMINATION - STUDIO 2 ROMA COMMUNITY ARTS CENTRE

Officer's Title: Leases and Agreements Administration Officer

Executive Summary:

Council received correspondence from the Silversmiths Roma Group Inc. advising that they wish to terminate the Commercial Tenancy Agreement for use of Studio 2 at the Roma Community Arts Centre.

Resolution No. OM/04.2025/18	
Moved Cr Brumpton	Seconded Cr Birkett
That Council:	
<ol style="list-style-type: none"> 1. Receive notice that the Silversmiths Roma Group Incorporated are terminating their Commercial Tenancy Agreement for use of Studio 2, within the Roma Community Arts Centre. 2. Invite Expressions of Interests to enter into a Commercial Tenancy Agreement for not-for-profit community groups to utilise Studio 2, located within the Roma Community Arts Centre. 	
CARRIED	9/0

Responsible Officer	Leases and Agreements Administration Officer
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Item Number: C.2 **File Number:** D25/31527

SUBJECT HEADING: DISPOSAL OF COUNCIL ASSET 79812 - RESIDENTIAL PROPERTY

Officer's Title: (Acting Manager) - Regional Facilities Management

Executive Summary:

Council owned residential property known as Council Asset 79812, is being offered for disposal. The dwelling is located on Corfe Road Roma.

Resolution No. OM/04.2025/19

Moved Cr Birkett

Seconded Cr Vincent

That Council:

1. Obtain a valuation of the residential property known as Council Asset 79812 (proposed lot 5) and adjacent lot (proposed lot 4) within the approved subdivision of Lot 2 on RP 101099), with the intent to offer the two lots for sale by auction.
2. Once the development application approval is finalised a subsequent report be presented to Council.

CARRIED

9/0

Responsible Officer	(Acting Manager) - Regional Facilities Management
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Item Number: C.3 **File Number:** D25/30934

SUBJECT HEADING: WALLUMBILLA MULTIPURPOSE BUILDING | OPERATIONAL CONSIDERATIONS

Officer's Title: Local Area Director - Bendemere
Project Officer - Contract Management Office

Executive Summary:

The Wallumbilla Multipurpose Building Construction is nearly complete. The building has been designed to integrate Customer Service, Library Services, VIC operations, and community-led use of the Calico Cottage retail and hospitality area. Shared desk space and operable walls enable flexible use and staffing efficiencies.

This report sought to confirm and finalise the proposed strategic direction for the delivery of services from the new Wallumbilla Multipurpose Building.

Resolution No. OM/04.2025/20

Moved Cr Vincent

Seconded Cr Hancock

That Council:

1. Provides its in principle support for:
 - a. the delivery of enhanced Council services from the new Wallumbilla Multipurpose Building, including integrated Library, Visitor Information Centre (VIC) and Customer Service functions.
 - b. the provision of Council services that align with regional VIC and library standards, including weekday operating hours of 9.00am to 5.00pm, Monday to Friday.
2. Discuss the following matters with the Calico Cottage Committee at their next meeting:
 - a. Volunteer-led weekend VIC operations, including proposed hours of operation.
 - b. Development of a Memorandum of Understanding (MoU), to be prepared in consultation with the Calico Cottage Committee.
 - c. Ongoing administrative support to be provided to the Committee by multidisciplinary Council staff based at the Wallumbilla Multipurpose Building.
3. Request a subsequent report be presented to Council for formal consideration and approval.

CARRIED

9/0

Responsible Officer

Local Area Director - Bendemere

Item Number:

C.4

File Number: D25/24607

SUBJECT HEADING:

YULEBA COMMUNITY PROJECTS | WATER PLAY

Officer's Title:

Project Officer - Contract Management Office

Executive Summary:

This report presented Council with an update on the Yuleba Water Play project, which forms a key part of the Yuleba CBD Liveability Upgrade under the Council / Origin APLNG Workers Transition Agreement.

Resolution No. OM/04.2025/21

Moved Cr Brumpton

Seconded Cr Davis

That this be laid on the table until a future meeting. [To receive more information from the design contractor].

CARRIED

8/1

Cr. Taylor called for a division of the vote.

The outcomes were recorded as follows:

Those in Favour of the Motion	Those Against the Motion
Cr. Birkett	Cr. Flynn
Cr. Brumpton	
Cr. Davis	
Cr. Hancock	
Cr. O'Neil	
Cr. Seawright	
Cr. Taylor	
Cr. Vincent	

Responsible Officer	Project Officer - Contract Management Office
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Item Number: 13.1 **File Number:** D25/25367

SUBJECT HEADING: WARROO SPORTING COMPLEX CANTEEN PROJECT (INTERNAL FIT-OUT)

Officer's Title: Director - Warroo

Executive Summary:

The Warroo Sporting Complex Canteen Project has been completed. This report outlines the background, strategy and options to make the building fully operational for the community in accordance with the Food Safety Act (2006).

This item had been laid on the table earlier during the meeting for additional information, this to hand, Council resumed its deliberations.

Resolution No. OM/04.2025/22	
Moved Cr Flynn	Seconded Cr Hancock
That Council:	
<ol style="list-style-type: none"> 1. Receive and note the report as an update on the Warroo Sporting Complex Canteen Project. 2. Endorse Option 4: Supply and installation of a modular-style kitchen, and allocate \$55,000 (excluding GST) from Work Order 22913 – Warroo Sporting Complex Canteen Upgrade, to a new project titled "Warroo Sporting Complex Canteen Fit Out." 	
CARRIED	8/1

Responsible Officer	Director - Warroo
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Cr Seawright, having previously declared a prescribed conflict of interest in the following item, left the meeting at 12.06pm.

Item Number:	13.2	File Number: D25/30946
SUBJECT HEADING:	WALLUMBILLA MULTIPURPOSE BUILDING FACILITY NAME	
Officer's Title:	Local Area Director - Bendemere Project Officer - Contract Management Office	

Executive Summary:

With construction nearing completion on the Wallumbilla Multipurpose Building, Council should now consider options for naming the facility.

Naming the new Wallumbilla Multipurpose Building presents an opportunity to recognise local identity, heritage, or function. This report sought Council's consideration of a shortlist of potential names and endorsement of a consultation process to ensure the final name reflects community values and receives broad support.

This item had been laid on the table to allow Council additional time to consider an appropriate process to narrow down a list of names.

Moved Cr Hancock	Seconded [Called but not received]
That Council:	
<ol style="list-style-type: none"> 1. Shortlist the following names for the Wallumbilla Multipurpose Building for the purpose of community consultation: <ul style="list-style-type: none"> • Wallumbilla Calico Cottage Community Hub • The Wheat Shed / The Grain Shed • Wallumbilla Pioneer Complex • Other 2. Endorse a community consultation process to seek feedback on the shortlisted names. 3. Receive a subsequent report outlining the community feedback and recommending a final name for formal adoption. 	
MOTION LAPSED	

The abovementioned motion lapsed due to the absence of a seconder. The following motion was put forward for Council's consideration:

Resolution No. OM/04.2025/23	
Moved Cr O'Neil	Seconded Cr Vincent
That Council:	
<ol style="list-style-type: none"> 1. Give in principle approval to naming the new Wallumbilla Multipurpose building the 'Wallumbilla Community Hub'. 2. Correspond with the Wallumbilla Town Improvement Group, the Wallumbilla Heritage Association and Calico Cottage committee seeking their feedback on the new name. 3. Be provided a subsequent report at an upcoming Council meeting for final approval. 	
CARRIED	8/0

Responsible Officer	Local Area Director - Bendemere
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Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Seawright returned to the meeting at 12.15pm.

Cr Flynn, having previously declared a prescribed conflict of interest in the following item, left the meeting at 12.16pm.

Item Number:	14.2	File Number: D25/25111
SUBJECT HEADING:	ROMA COUNTRY MUSIC FESTIVAL - POST-EVENT REPORT	
Officer's Title:	Events Attraction Officer	

Executive Summary:

In accordance with Council Resolution No. OM/05.2024/50 and the Memorandum of Understanding Agreement of the 2024, 2025, and 2026 Roma Country Music Festival (MOU), future events are subject to a post-event review before any budget allocation or in-kind assistance can be allocated.

This matter came before Council to present a post-event evaluation report and to seek formal approval to allocate budget and in-kind sponsorship to the 2025 event.

Resolution No. OM/04.2025/24
Moved Cr Brumpton

That this item be laid on the table to a future Council meeting. [To receive information regarding Council's In-kind support].

CARRIED

8/0

Responsible Officer

Events Attraction Officer

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Cr Flynn returned to the meeting at 12.16pm.

Cr Flynn, having previously declared a prescribed conflict of interest in the following item, left the meeting at 12.16pm.

Item Number: 14.3 **File Number:** D25/26167
SUBJECT HEADING: MINOR CHANGE TO EXISTING DEVELOPMENT PERMIT - MATERIAL CHANGE OF USE - "UNDEFINED USE" (REF: 2022/20698)
Officer's Title: Manager – Planning, Building & Development Services

Executive Summary:

McFellowes Distilling Pty Ltd T/A Western Queensland Spirit has submitted a Minor Change application in relation to the existing Development Approval issued for an "Undefined Use" (Distillery, Cellar Door, Function Facility and Short-term Accommodation) at 50 Bungeworgorai Lane, Roma.

The applicant wishes to change the conditions in relation to the number of events, operating hours and increase the scale of the accommodation use.

In assessing and determining the application, Council must have regard to the assessment benchmarks provided by Section 81 of the Planning Act 2016. The Planning Act 2016 sets out the procedural requirements for the minor change application process. The proposed change is not considered to result in substantially different development and is therefore supported.

Resolution No. OM/04.2025/25

Moved Cr Vincent

Seconded Cr Brumpton

That Council issue a Change Decision notice in relation to the existing Development Approval (Ref: 2022/20698) for a Material Change of Use "Undefined Use" (Distillery, Cellar Door, Function Facility and Short-term Accommodation) at 50 Bungeworgorai Lane, Roma, properly described as Lot 2 on RP35389, reflecting the changes as listed:

(a) Condition 5 be amended from:

5. All works and operations are to be carried out generally in accordance with the approved plans and documents listed in the following table. Where approved plans are in conflict with the Assessment Manager's conditions, the Assessment Manager's conditions prevail.

Plan/Document Name	Date
Western Queensland Spirit – Site Layout	26-Sep-22
Distillery Floor Plan	n.d.
Sample Accommodation Plans	n.d.

To:

5. All works and operations are to be carried out generally in accordance with the approved plans and documents listed in the following table. Where approved plans are in conflict with the Assessment Manager's conditions, the Assessment Manager's conditions prevail.

Plan/Document Name	Date
Western Queensland Spirit – Site Layout	26-Sep-22
Site Plan – Western Queensland Spirit	n.d.
Distillery Floor Plan	n.d.
Sample Accommodation Plans	n.d.

- (b) A new Condition 25 is added to read:
25. A 5 metre wide landscape buffer is to be provided along the western boundary of the development area, fronting Bungeworgorai Lane. The buffer must extend from the north-western corner of the site to 5 metres south of the accommodation cabins shown on the approved plans, so as to provide a visual buffer to nearby sensitive land uses. This area is to be densely planted with trees, shrubs and ground covers which must contribute to the amenity of the development and road frontage.
- (c) A new condition 29 is added to read:
- Screening**
29. Privacy screening is to be provided along the southern and western edges of the proposed plunge pool. Screening is to be provided in the form of landscaping or fencing that achieves a minimum height of 2 metres above the pool edge and achieve a minimum 50% transparency.
- (d) Condition 41 be amended from:
41. Operating hours for the approved “Distillery” and “Cellar Door” are restricted to 7:00am to 7:00pm. Signage must be provided at the Site Access clearly displaying the operating hours of the Distillery and Cellar Door.
- To:
43. Operating hours for the approved “Distillery” and “Cellar Door” are restricted to:
- (a) 7:00am to 7:00pm, Saturday to Thursday; and
 - (b) 7:00am to 8:00pm Friday.
- Signage must be provided at the Site Access clearly displaying the operating hours of the Distillery and Cellar Door.
- (e) Condition 42 be amended from:
42. Operating hours for the approved “Function Facility” are restricted to the hours of between 10:00am to 11:00pm on Fridays, Saturdays and Sundays.
- To:
44. Operating hours for the approved “Function Facility” are restricted to the hours of:
- (a) Between 10:00am to 11:00pm on Fridays, Saturdays and Sundays; and
 - (b) Between 10:00am and 9:00pm on Mondays to Thursdays.
- (f) Condition 43 be amended from:
43. The number of events that are permitted to be held at the approved “Function facility” is strictly restricted to 20 events per year.
- Note:** Small events that occur at the premises during Distillery and Cellar Door operating hours, and which do not have the potential to cause nuisance to surrounding and nearby properties, will not be counted toward the 20 function events.

To:

45. The number of events that are permitted to be held at the approved “Function facility” is strictly restricted to:

- (a) **20 events per year on Fridays, Saturdays and Sundays; and**
- (b) **20 events per year on Mondays to Thursdays, to be wholly contained within the “Distillery” and “Cellar Door” building.**

Operating hours for these events are to be strictly in accordance with Condition 42.

Note: Small events that occur at the premises during Distillery and Cellar Door operating hours, and which do not have the potential to cause nuisance to surrounding and nearby properties, will not be counted toward the 20 function events.

(g) A new Condition 46 be added that states:

46. A record of all events held on site must be kept and provided to Council annually, or within 48 hours of any written request.

(h) All other conditions are renumbered but remain unchanged.

CARRIED

8/0

Responsible Officer

Manager – Planning, Building & Development Services

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Cameron O’Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Cr Flynn returned to the meeting at 12.23pm.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 12.23pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 24 April 2025, at Roma Administration Centre.