

## **MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 24 APRIL 2025 SCHEDULED TO COMMENCE AT 9:00 AM**

### **ATTENDANCE**

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett (by Microsoft Teams from 9.02am until 1.20pm), Cr M K Brumpton, Cr A K Davis, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

### **AS REQUIRED**

Director Corporate Services – Brett Exelby, Director Engineering – Seamus Batstone, (Acting) Director Regional Development, Environment and Planning – Jamie Gorry, Director Warroo – Mathew, Deputy Director / Strategic Road Management – Cameron Hoffmann, Acting Manager Strategic Water, Manager airports (Roma) & Regional Compliance – Daniel Jones, Sewerage & Gas – Mathew Liston, Acting Senior Town Planner – Kate Swepson, Governance Officer – Grace Pobar, Lead Local Development Officer – Georgie Adams-Woodall, Project Officer - Contract Management Office – Luci Gunning, Planning Officer – Logan Connell.

### **WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.02am, advising that Cr Flynn would be a late arrival for the meeting.

### **CONFIRMATION OF MINUTES**

<b>Resolution No. OM/04.2025/26</b>	
<b>Moved Cr Seawright</b>	<b>Seconded Cr Davis</b>
<b>That the minutes of the Ordinary Meeting held on 10 April 2025 be confirmed.</b>	
<b>CARRIED</b>	<b>8/0</b>

### **ON THE TABLE**

The following item was laid on the table at a previous meeting:

- C.7 – Yuleba Community Projects | Water Play

## CONSIDERATION OF NOTICES OF MOTION

**Item Number:** 8.1 **File Number:** D25/35360  
**SUBJECT HEADING:** MUCKADILLA RIFLE RANGE  
**Officer's Title:** Administration Officer - Council Facilities Management

**Original Resolution Meeting Date:** 9 August 2023

**Original Resolution Number:** OM/08.2023/20

**Original Resolution:**

**That Council:**

1. Pursuant to s236(2) of the Local Government Regulation 2012 (Qld), that Council grant the lease the subject of the following resolution without tender or auction on the basis that the trustee lease is to be granted to a community organisation as permitted by the exception conferred by s236(1)(b)(ii) of the Local Government Regulation 2012 (Qld).
2. Grant a trustee lease to the Western District Rifle Association Inc. over part of the reserve land described as Lot 42 on SP220293, subject to the following conditions:
  - a) The total term, including options to renew, of the trustee lease is to not exceed 10 years.
  - b) Council and Western District Rifle Association Inc. reaching agreement on the terms and conditions of the lease to the satisfaction of Council's Chief Executive Officer (or delegate).
3. Authorise the Chief Executive Officer (or delegate) to sign the lease and any associated documentation.

**Resolution No. OM/04.2025/27**

**Moved Cr O'Neil**

**Seconded Cr Brumpton**

**That Council repeal Resolution Number OM/08.2023/20 and replace with:**

**That Council:**

1. Grant a Firing Rights Agreement to the Muckadilla Rifle Club under the Western District Rifle Association Inc. over part of the reserve land described as Lot 42 on SP220293, subject to the following conditions:
  - a) The total term, including options to renew, of the Firing Rights Authority is not to exceed 10 years.
  - b) Council and Muckadilla Rifle Club reaching an agreement on the terms and conditions of the Firing Rights Agreement to the satisfaction of Council's Chief Executive Officer (or delegate).
2. Authorise the Chief Executive Officer (or delegate) to sign the Firing Rights Authority and any associated documentation.

**CARRIED**

**8/0**

**Responsible Officer**

**Administration Officer - Council Facilities Management**

**Item Number:** 8.2 **File Number:** D25/39866

**SUBJECT HEADING:** SURAT RAW WATER SCHEDULE (WINTER)

**Officer's Title:** Director - Warroo

**Original Resolution Meeting Date:** 10/4/25

*Original Resolution Number: Resolution No. OM/04.2025/01*

*Original Resolution:*

1. Council receive and note the report.
2. Council adopt the amended Surat raw water schedule as follows • New Winter Watering Schedule (Raw Water) 1 April – 30 August (Effective 10 April 2025); • East Surat may water on Wednesday, Friday, and Sunday from 6am-10am & 4pm-8pm; • West Surat may water on Tuesday, Thursday, and Saturday from 6am-10am & 4pm-8pm.
3. Council officers provide an update on the Surat Water allocation at the ordinary meeting on 14 May, 2025.

**Resolution No. OM/04.2025/28**

**Moved Cr Hancock**

**Seconded Cr Vincent**

**That Council amend Resolution No OM/04.2025/14 to read-**

1. Council receive and note the report.
2. Council adopt the amended Surat raw water schedule as follows • New Winter Watering Schedule (Raw Water) 1 April – 30 August (Effective 10 April 2025); • East Surat may water on Wednesday, Friday, and Sunday from 6am-10am & 2pm-6pm; • West Surat may water on Tuesday, Thursday, and Saturday from 6am-10am & 2pm-6pm.
3. Council officers provide an update on the Surat Water allocation at the ordinary meeting on 14 May, 2025.

CARRIED

8/0

**Responsible Officer**

**Director - Warroo**

## BUSINESS

### CORPORATE SERVICES

**Item Number:** 11.1 **File Number:** D25/21544

**SUBJECT HEADING:** 2024/25 QUARTER 3 PROGRESS REPORT |  
OPERATIONAL PLAN TO 31 MARCH 2025.

**Officer's Title:** Governance Officer

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**Executive Summary:**

*Under the Local Government Act 2009, the Chief Executive Officer is required to provide to Council a written assessment of progress towards implementing the annual operational plan at intervals not exceeding three months.*

*This report provided Council with an overview of progress for Quarter 3 of 2024/25, detailing the implementation of the Corporate Plan and Operational Plan.*

**Resolution No. OM/04.2025/29**

**Moved Cr Davis**

**Seconded Cr Brumpton**

**That Council:**

1. Receive and note the 2024/25 Quarter 3 Report.
2. Endorse the Quarter 3 report as presented, in accordance with Section 104 (7) of the *Local Government Act 2009*.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Governance Officer</b>
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**Item Number:** 11.2 **File Number:** D25/35786

**SUBJECT HEADING:** MONTHLY FINANCIAL REPORT AS AT 31 MARCH 2025

**Officer's Title:** Management Accountant  
Chief Financial Officer

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**Executive Summary:**

*The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 31 March 2025.*

## Results

The Year to Date (YTD) actual result at the end of March 2025 was a surplus of \$1.34 million, against a YTD budgeted result for that same period of \$14.29 million. The unfavourable variance of \$12.95 million are primarily as a result of the following:

- ☐ Materials & Services: Flood Event 13 expensed but not budgeted (\$10.8M)
- ☐ Employee Costs: Flood Event 13 expensed but not budgeted (\$800k)
- ☐ Depreciation: Revaluations increased cost compared to budget (\$864k)
- ☐ Grants & Subsidies: Flood Event 15/16 lower than YTD budget (\$2.6M)
- ☐ Plus, various smaller increases and decreases too many to list here

## Year End Forecast

The quarter two revised budgeted Operating result was forecast to be a deficit of \$5.3 million, some \$2.0 million better than expected in the original budget for the year. Since the Quarter two review the following changes are expected to impact on the result:

- ☐ EOFY statutory accounting adjustments increasing expenditure by (\$200k)
- ☐ Flood Event 13 increasing revenue by \$11M
- ☐ Flood Event 13 increasing expenditure by (\$11.582M)
- ☐ Flood Event 15/16 decreasing expenditure by \$900k
- ☐ Capitalisation of operating revenue (\$3.9M)
- ☐ Capitalisation of operating expenditure \$3.9M
- ☐ WIP Finalisations increasing expenditure by (\$350k)

At this point in time, the Forecast operating result for full year to June 2025 is a deficit of \$5.5 million.

### Resolution No. OM/04.2025/30

Moved Cr Brumpton

Seconded Cr Vincent

**That Council receive and note the Monthly Financial Report for the period ended 31 March 2025.**

CARRIED

8/0

Item Number:

11.3

File Number: D25/38093

SUBJECT HEADING:

**AUDIT COMMITTEE MEETING REPORT | 24 MARCH 2025**

Officer's Title:

**Director - Corporate Services**

### **Executive Summary:**

*In accord with section 211(1)(c) of the Local Government Regulation 2012, this report provided an update to Council on the matters reviewed and the recommendations made by the Audit Meeting, at their meeting held on 24 March 2025.*

### Resolution No. OM/04.2025/31

Moved Cr Brumpton

Seconded Cr O'Neil

**That Council receive and note the update from the Audit Committee Meeting held on 24 March 2025.**

CARRIED

8/0

**Responsible Officer**

**Director - Corporate Services**

## REGIONAL DEVELOPMENT

### Declaration of Interest

<b>Item</b>	<b>14.1</b>
Description	Development application Material Change of Use – “Tourist Park” (Extension of Existing Use) – 2 – 8 McDowall Street, 8-18 Major Street Roma (REF:2024/21328)
Declaring Councillor	Cr Wendy Taylor
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am Treasurer of the Roma Clay Target Club and they operate a caravan park at the facility.
Type of conflict	Prescribed Conflict of Interest
Action	Leave the room while the matter is discussed and voted on.

Mayor Taylor left the meeting at 9.20am, with the Deputy Mayor taking the role of ‘Acting Chair’ in the Mayor’s absence.

**Item Number:** 14.1 **File Number:** D25/35973

**SUBJECT HEADING:** DEVELOPMENT APPLICATION MATERIAL CHANGE OF USE "TOURIST PARK" (EXTENSION OF EXISTING USE) - 2-8 MCDOWALL STREET, 8-18 MAJOR STREET ROMA (REF:2024/21328)

**Applicant:** East Coast Parks 3 Pty Ltd C/-SMK Consultants Pty Ltd

**Officer’s Title:** Planning Officer

#### **Executive Summary:**

*SMK Consultants on behalf of East Coast Parks 3 Pty Ltd have submitted a development application seeking approval for a Material Change of Use for an extension to the existing “Tourist Park” located at 2-8 McDowall Street, 8-18 Major Street, Roma (Lot 1 & 2 on RP74811 and Lots 32 & 33 on SP180966). The development application is subject to Impact Assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 (‘Planning Act’) and any relevant matters prescribed by the regulation.*

*Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules (‘DA Rules’) and for a period of 15 business days, between 24 February 2025 and 14 March 2025. No properly made submissions were received during this period.*

*The procedural requirement set out by the DA Rules to enable Council to make a decision on this application have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act and the Maranoa Planning Scheme; and can be otherwise be conditioned to achieve compliance*

**Resolution No. OM/04.2025/32**
**Moved Cr Hancock**
**Seconded Cr Vincent**

The development application for a Material Change of Use - "Tourist Park" located at 2-8 McDowall Street, 8-18 Major Street, Roma, described as Lot 1 & 2 on RP74811 and Lots 32 & 33 on SP180966, be approved subject to the following listed conditions and general advice-

**Development details**

1. The approved development is a Material change of use – "Tourist Park" as defined in the Planning Scheme and as shown on the approved plans.
2. The approved development is permitted to occur over four (4) stages. Unless otherwise stated, the conditions of this development approval apply to all stages of the approved development.

**Amalgamation of lots**

3. The lots comprising the development site (Lots 1 & 2 on RP74811, Lots 32 & 33 on SP180966) must be amalgamated prior to the commencement of the use.

**Compliance inspection**

4. All conditions relating to the establishment of the approved development must be fulfilled prior to the commencement of use of each approved stage (as applicable), unless noted in these conditions or otherwise permitted by Council.
5. Prior to the commencement of use, the applicant shall contact Council to arrange a development compliance inspection.

**Approved plans and documents**

6. The approved development is to be carried out in accordance with the following approved plans/documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document number	Plan/Document name	Date
Job No.24-358, Sheet 1 of 1	Site Map Showing Existing and Proposed Changes	1-11-2024
Quote 3762_4A - Cabin No:2495	Factory Details	8/04/2022
Quote 3762_3A – Cabin No:2495	Elevations	11/03/2022
A101	Floor Plan	2022
A102	Elevations	2022

**Development works**

7. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
8. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in

accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

9. All civil and related work shall be designed and supervised by Registered Professional Engineers of Queensland (RPEQ-Civil) who are competent in the construction of the works. RPEQ certification is to be provided to Council for all works involving Council infrastructure that are authorised by this development approval and any related approval. This must include a Design Certificate with application/s for Operational work and a Construction Supervision Certificate at completion of the approved works and/or prior to Council's acceptance of any works on-maintenance.

#### **Applicable standards**

10. All works must comply with:

- (a) the development approval conditions;
- (b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
- (c) any relevant Australian Standard that applies to that type of work; and
- (d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

#### **Works in road reserve**

11. A Works in a Road Reserve Permit will be required from Council for any works associated with the development that are undertaken within the Council road reserve by private contractor/entity. Works include, but are not limited to, cutting work, kerb and channel, site access/crossovers and footpaths. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

#### **Avoiding nuisance**

12. No unreasonable nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.
13. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
14. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

**Note:** The Queensland Government Environmental Protection Act 1994 includes controls for light nuisances.

15. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
16. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.

17. Dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses.

#### Screening mechanical equipment

18. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened from the adjoining roadway and nearby properties.

#### Refuse storage and collection

19. Bulk refuse storage and collection facilities must be provided on-site generally in the location shown as 'Garbage Bulk Waste' on the approved Site Plan. The bulk refuse storage container/s shall be screened and retain reasonable standards of amenity for users of the premises and surrounding properties.
20. All bulk refuse storage areas must be enclosed on a minimum of three sides with a screen wall extending 0.2 metres above the height of all refuse containers.
21. Convenient access to the bulk refuse storage areas must be provided at all times for service vehicles.
22. Refuse collection from the site must not occur before 7:00am or after 6:00 pm, or on Sundays or public holidays.

#### Access

23. Vehicle crossovers to and from the development site area shall be provided from McDowall Street, generally in the location shown on the approved Site Plan. The vehicle crossover is to be maintained generally in accordance with CMDG Drawing - CMDG-R-042A Rev B, dated 12/2016 and must be designed to cater for the maximum vehicle size accessing the site, ensuring no damage to the roadway or kerb. The grade of the vehicle crossover must not exceed the specifications of the CMDG.
24. The landowner is responsible for the maintenance of vehicle crossovers from the property boundary to the external road networks and access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.

#### Parking

25. Car park design, including car parking spaces (widths and lengths), vehicle access lanes and manoeuvring areas are to comply with Australian Standard AS/NZS 2890.1:2004 Part 1: Off-street car parking.
26. Onsite service vehicle access, parking and manoeuvring is to be designed in accordance with Australian Standard AS/NZS 2890.2:2004 - Parking facilities Part 2: Off-street commercial vehicle facilities requirements.
27. Vehicle movements within the site are to be clear of proposed parking areas, buildings, and landscape treatments.
28. Vehicles accessing the site and designated onsite parking areas must be able to enter and leave the site in forward direction. All vehicle manoeuvres to and from the onsite parking spaces must be totally contained within the development site boundaries and must not encroach onto the adjacent roadway.

#### Services

29. The approved development is to be connected to Council's reticulated water supply network in accordance with the Water Services Association of Australia (WSAA)

publication and the CMDG Design Guidelines – D11 ‘Water Reticulation’, at no cost to Council.

30. The approved development is to be connected to Council’s reticulated sewerage disposal system in accordance with the Sewerage Code of Australia and the CMDG Design Guideline - D12 ‘Sewerage Reticulation’, at no cost to Council.

31. Any connection to or works associated with Council’s sewerage infrastructure must be completed by a qualified plumber/drainlayer under Council supervision. No works are to be undertaken on Council’s sewerage infrastructure without first obtaining the express permission of Council.

**Note:** Any damage caused to Council’s sewer infrastructure due to the progression of works or as a result of the approved use shall be rectified at the landowner’s expense.

32. Connection of the development to a telecommunication service must be undertaken in accordance with the relevant service provider’s requirements and specifications along with relevant building standards, requirements and specifications.

33. The development must be connected to an electricity reticulation service in accordance with the relevant service provider’s requirements and specifications along with relevant building standards, requirements and specifications.

34. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council’s standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (CMDG) where it applies (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

35. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

#### **Landscaping**

36. Prior to commencement of Stage 2, a vegetation screen is to be provided along the Tiffin Street frontage of the site, in the location as shown on the approved plans.

37. Prior to commencement of Stage 4, a vegetation screen is to be provided along the Major Street frontage of the site, in the location as shown on the approved plans.

38. Vegetation screen planting shall include a mix of shrubs and trees which contribute to the amenity of the development and the street. A landscaping plan is to be submitted to Council for approval, prior to commencement of construction.

**Note:** Refer to Planning Scheme Policy SC6.2 – Landscaping for Council’s preferred species list.

39. All landscaping works are to be completed prior to the commencement of the approved use.

40. All site landscaping is to be maintained throughout the duration of the approved use. Any dead and/or unhealthy plants are to be promptly removed and replaced.

41. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.

42. Landscaping must not interfere with sight lines at access driveways for vehicle traffic.

#### **Advertising signage**

43. Any proposed advertising signage in addition to that identified in the approved development plans, is subject to further development approval unless complaint with the requirements for “Accepted development” or “Accepted development subject to requirements” identified in the planning scheme in force at the time.
44. Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach into adjoining properties or roads

#### **Stormwater and drainage**

45. Stormwater runoff from roofs and impervious surfaces is to be collected internally in accordance with CMDG Design Guidelines D-5 ‘Stormwater Drainage Design’.
46. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed.
47. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
48. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

#### **Construction activities and erosion control**

49. During the course of any construction activities, soil erosion and sediment must be managed in accordance with CMDG Design Guidelines D-7 ‘Erosion Control and Stormwater Management’.
50. If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring.
51. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately.
52. Temporary fencing must be erected and maintained around the perimeter of the development area whilst construction activities are carried out.

#### **Building design**

53. Building within the Defined Flood Hazard area must be designed, constructed, connected and anchored so that, in the event of a flood up to the DFE (as a minimum) it-
  - (a) Resists flotation, collapse or significant permanent movements, resulting from –
  - (b) hydrostatic action
  - (c) hydrodynamic action;
  - (d) erosion and scouring;
  - (e) wind; and
  - (f) any other action; and
  - (g) safeguards occupants and other people against illness and injury caused by flood water affecting the building.

54. Building materials and surface treatments used under the DFE level must be resistant to water damage and must not include wall cavities that would collect water and sediment during a flood event.

55. Buildings are to meet all requirements within the Queensland Development Code MP 3.5 – Construction of Buildings in Flood Hazard Areas.

56. New Buildings are to be constructed at least 300mm above the DFE.

#### Emergency events

57. A Flood Management Plan shall be prepared prior to the commencement of the use having regard to the site characteristics and management procedures in the event of flood. All staff must be made aware of the Flood Management Plan, its content, and the procedures that need to be followed in the case of a major flood event.

58. All reasonable efforts should be made to advise visitor/s/customers in advance of premises closures that are required due to inclement weather events.

#### No cost to Council

59. Services and infrastructure required in connection with the establishment of the approved development must be provided at the developer's cost.

60. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

61. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council shall be paid prior to the commencement of use.

#### Latest versions

62. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

#### Application documentation

63. It is the developer's responsibility to ensure that all entities associated with the Development Approval have a legible copy of the Decision Notice and the Approved Plans and the Approved Documents bearing 'Council Approval'.

#### GENERAL ADVICE

a) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).

b) Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.

c) The relevant planning scheme for this development is Maranoa Planning Scheme 2017. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.

d) Under the Planning Scheme –

**Tourist Park means the use of premises for:**

	(a) holiday, accommodation in caravans, self-contained cabins, tents or other similar structures; or
	(b) amenity facilities, a food and drink outlet, a manager's residence, offices, recreation facilities for the use of occupants and their visitors, or staff accommodation, if the use is ancillary to the use in paragraph (a).
e)	A licence for the operation of a "Tourist Park", as required by Council's Local Laws, must remain in effect whilst the approved use is carried out. The license holder is responsible for ensuring any conditions attached to this licence are complied with.
f)	The Environmental Protection Act 1994 states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
g)	All Aboriginal Cultural Heritage in Queensland is protected under the Aboriginal Cultural Heritage Act 2003 and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
h)	It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.
i)	An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 50m <sup>3</sup> .
j)	All persons involved in the development, operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the Biosecurity Act 2014.
k)	Refer to attached Adopted Infrastructure Charges Notice for infrastructure charges levied for the approved development.
l)	In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.
CARRIED	7/0

Responsible Officer	Planning Officer
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**Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr. Jane Vincent.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item Mayor Taylor returned to the meeting at 9.23am assuming the Chair.

**LATE ITEMS**

<b>Item Number:</b>	<b>L.1</b>	<b>File Number: D25/40489</b>
<b>SUBJECT HEADING:</b>	<b>2025-2026 COUNCIL FEES AND CHARGES</b>	
<b>Officer's Title:</b>	<b>Director - Corporate Services Chief Financial Officer</b>	

**Executive Summary:**

*As part of Council's annual budget cycle, Fees and Charges are reviewed and adjusted and have been developed in consultation with officers, management and Councillors. The Fees and Charges are proposed to commence from 1 July 2025.*

**Resolution No. OM/04.2025/33**

**Moved Cr O'Neil**

**That this lay on the table to be the last item of the agenda.**

CARRIED

7/0

<b>Item Number:</b>	<b>L.2</b>	<b>File Number: N/a</b>
<b>SUBJECT HEADING:</b>	<b>ADVOCACY FOR SAFETY IMPROVEMENTS - JACKSON - WANDOAN ROAD</b>	
<b>Councillor's Title:</b>	<b>Cr. Cameron O'Neil</b>	

**Executive Summary:**

*A Noonga resident has written to me on behalf of the local community to raise serious safety concerns regarding the condition of the state controlled Jackson-Wandoan Road. The area of particular concern is between Noonga and the Warrego Highway.*

*The issues relate to narrow or eroded shoulders, increased heavy vehicle traffic, and the inability for motorists to safely pull over. An additional concern was raised regarding limited visibility at the Tchanning Creek Bridge crossing, which has been referred to Council's operational team through the customer request process.*

*This report proposes that Council formally advocate to the Department of Transport and Main Roads (TMR) for upgrades to the road shoulders and provide a response to the resident outlining Council's actions.*

**Resolution No. OM/04.2025/34**
**Moved Cr O'Neil**
**Seconded Cr Vincent**
**That Council:**

1. Advocate to the Department of Transport and Main Roads (TMR) specifically correspondence to Minister Brent Mickelberg and to Local Member Ann Leahy for the widening and sealing of shoulders along the Jackson-Wandoan Road, particularly between Noonga and the Warrego Highway, in recognition of the route's growing strategic importance to regional industries and communities.
2. Provide a written response to the resident advising of Council's operational and advocacy actions in response to their letter and concerns raised.

CARRIED

8/0

<b>Responsible Officer</b>	<b>Deputy Director / Strategic Road Management</b>
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**Declaration of Interest**

<b>Item</b>	<b>C.6</b>
Description	Application for Community Grants – Round 2 – 2024/2025
<b>Declaring Councillor</b>	Cr Jane Vincent
Person with the interest Related party / close associate / other relationship	My mother, Janice Humphreys
Particulars of Interest	Janice is the secretary of CHIPS. CHIPS have submitted an application in this grant round. A conflict of interest was declared during the deliberations of applications, and I did not participate in discussions or recommendations of the CHIPS Application.
Type of conflict	Prescribe conflict of interest
Action	Leave the room while the matter is discussed and voted on.

**Declaration of Interest**

<b>Item</b>	<b>C.6</b>
Description	Applications for Community Grants - Round 2
<b>Declaring Councillor</b>	Brendan Seawright
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am the president of the Wallumbilla Town Improvement Group and the Wallumbilla Agricultural and Pastoral Association who have both submitted applications in this round of Community Grants.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

**Declaration of Interest**

<b>Item</b>	<b>C.6</b>
Description	Application for Community Grants – Round 2 – 2024/2025

Declaring Councillor	Cr John Birkett
Person with the interest Related party / close associate / other relationship	My father, Gary Birkett and Myself
Particulars of Interest	Gary is an Executive Member of the Booringa Heritage Museum and they are listed in the report. I'm the President of the Mitchell RSL & Combined Sports Club and the Mitchell Campdraft Association, who fall under the umbrella of the Combined Sports Club, are listed in the report.
Type of conflict	Prescribed conflict of interest
Action	I will leave the room while the matter is discussed and voted on.

## CONFIDENTIAL ITEMS

**Resolution No. OM/04.2025/35**

**Moved Cr O'Neil**

**Seconded Cr Brumpton**

In accordance with the provisions of Section 254J(3) of the Local Government Regulation 2012, that Council resolve to close the meeting to the public [at 9.36am] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the Local Government Regulation 2012, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i> )	Overview
C.1 – Sundry Debtors – Doubtful Debts – Write off Request	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Consideration of write off accounts recommended by external collection agency, Recoveries & Reconstruction.
C.2 – 2024/25 Capital Work Program – Roma Bore 21 Infrastructure Project Scope Amendment	Section 254J(3)(c) the local government's budget.	This report seeks Council's consideration for an amendment to the 2024/25 Capital Work Program to revise the scope of works and budget for the Bore 21 Infrastructure Project.
C.3 – 2024/25 Capital Works Program Amendment – Sewerage Pump Station 1 Roma	Section 254J(3)(c) the local government's budget.	This report seeks Council's consideration for a budget amendment to transfer funds from <i>Work Order #23625 – Upgrade Pumps at Sewerage Pump Station 1</i> and create 2 smaller upgrade projects.

		<p>1. Sewerage Pump Station 1 - Purchase spare Pump, Replace Pump Manifold, Clean Wet Well and complete condition assessment.</p> <p>2. Safety Rail Upgrades on the 3 Roma Imhoff Tanks</p>
C.4 – 2024/25 Capital Works Program Amendment – Sewerage – SPS Roma Safety Upgrades	Section 254J(3)(c) the local government's budget.	This report seeks Council's consideration for a budget amendment to transfer funds to the new project – Sewerage Pump Station (SPS) Roma Safety Upgrades.
C.5 – 2024/25 Capital Works Program Amendment – Water Main Upgrade, Wallumbilla	Section 254J(3)(c) the local government's budget.	This report seeks Council's consideration for a 2024/25 budget amendment to transfer funds to an existing project – Water Main Renewal 150mm George Street and Warrego Highway Crossing, Wallumbilla.
C.6 – Application for Community Grants   Round 2 2024/2025	Section 254J(3)(c) the local government's budget.	Council is committed to supporting local and regional initiatives that provide opportunities for residents to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities through the Community Grants Program.
C.7 – Yuleba Community Projects   Water Play	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	This report presents Council with an update on the Yuleba Water Play project, which forms a key part of the Yuleba CBD Liveability Upgrade under the Council / Origin APLNG Workers Transition Agreement.
C.8 – Wallumbilla Community Hub   Operational Considerations	Section 254J(3)(b) industrial matters affecting employees.	<p>Construction of the Wallumbilla Community Hub is nearly complete. The building has been designed to integrate Customer Service, Library Services, VIC operations, and community-led use of the Calico Cottage retail and hospitality area. Shared desk space and operable walls enable flexible use and staffing efficiencies.</p> <p>This report seeks to confirm and finalise the proposed strategic direction for the delivery of services from the new Wallumbilla Community Hub.</p>
C.9 – Advertising at Roma Airport and Roma Saleyards	Section 254J(3)(g) negotiations relating to a commercial matter involving the	Council has been exploring opportunities to generate additional income for the Airports business unit through advertising

	local government for which a public discussion would be likely to prejudice the interests of the local government.	space. This report provides an update to these opportunities.
<b>LC.1 – Chief Executive Officer   Performance Agreement</b>	<b>Section 254J(3)(b) industrial matters affecting employees.</b>	<b>Presentation of the Chief Executive Officer's draft Performance Agreement for Council approval.</b>
<b>CARRIED</b>		<b>8/0</b>

Councillors Birkett, Seawright and Vincent, having previously declared a prescribed conflict of interest in Item C.6 left the meeting at 10.03am for discussion on the matter and did not return until recess for morning tea.

**COUNCIL ADJOURNED THE MEETING**  
 FOR A MORNING TEA AT 10.23am

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 11.00am

Cr Davis left the meeting at 11.28am, and returned during closed session at 12.30pm.

**COUNCIL ADJOURNED THE MEETING**  
 FOR LUNCH AT 1.20pm

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING IN CLOSED SESSION AT 1.56pm

Cr Birkett was not present at the resumption of Standing Orders and did not return for the remainder of the meeting.

<b>Resolution No. OM/04.2025/36</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Hancock</b>
<b>That Council open the meeting to the public [at 1.56pm].</b>	
<b>CARRIED</b>	
<b>7/0</b>	

**APOLOGIES**

Mayor Taylor had earlier during the meeting indicated that Cr Flynn would be a late arrival for the meeting. This was updated to an apology as follows:

<b>Resolution No. OM/04.2025/37</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Vincent</b>
<b>That apologies be received and leave of absence granted for Cr. Flynn for this meeting.</b>	
<b>CARRIED</b>	
<b>7/0</b>	

**COUNCIL ADJOURNED THE MEETING**  
 FOR A RECESS to continue discussions an item from the Councillor Briefing the day prior AT 1.56pm

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 3.18pm

**Item Number:** C.1 **File Number:** D25/31629  
**SUBJECT HEADING:** SUNDRY DEBTORS - DOUBTFUL DEBTS - WRITE OFF REQUEST  
**Officer's Title:** Lead Accounts Processing / System Administration Officer

**Executive Summary:**

*Consideration of write off accounts recommended by external collection agency, Recoveries & Reconstruction.*

<b>Resolution No. OM/04.2025/38</b>	
<b>Moved Cr Vincent</b>	<b>Seconded Cr Brumpton</b>
That Council approve the write off of Sundry Debtor Account debts as presented, owing to the current status of being uneconomical to pursue further.	
CARRIED	7/0

<b>Responsible Officer</b>	<b>Lead Accounts Processing / System Administration Officer</b>
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**Item Number:** C.2 **File Number:** D25/25098  
**SUBJECT HEADING:** 2024/25 CAPITAL WORK PROGRAM - ROMA BORE 21 INFRASTRUCTURE PROJECT SCOPE AMENDMENT  
**Location:** Roma  
**Officer's Title:** (Acting) Manager - Strategic Water, Sewerage & Gas

**Executive Summary:**

*This report sought Council's consideration for an amendment to the 2024/25 Capital Work Program to revise the scope of works and budget for the Bore 21 Infrastructure Project.*

<b>Resolution No. OM/04.2025/39</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Davis</b>
That Council:	
<ol style="list-style-type: none"> <li>Endorse an amended scope for the Bore 21 Infrastructure Works Project (WO23608), to be delivered under the 2024/25 Capital Works Budget, with the revised scope to include:               <ol style="list-style-type: none"> <li>Installation of approximately 1.4 km of dedicated water main to the existing 1.5ML reservoir on Miscamble Street, Roma;</li> <li>Upgrade of the existing pressure pump system;</li> <li>Provision of back-up power; and</li> <li>Installation of compound fencing.</li> </ol> </li> <li>Note that while delivery will commence in 2024/25, the project will extend into the first half of the 2025/26 financial year for completion.</li> <li>Approve a revised project budget of \$800,000.00 (reduced from \$1,104,000.00) to reflect the amended scope as outlined above.</li> </ol>	
CARRIED	7/0

Responsible Officer	(Acting) Manager - Strategic Water, Sewerage & Gas
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Item Number: C.3 File Number: D25/24596

**SUBJECT HEADING:** 2024/25 CAPITAL WORKS PROGRAM AMENDMENT - SEWERAGE PUMP STATION 1 ROMA

**Officer's Title:** (Acting) Manager - Strategic Water, Sewerage & Gas

***Executive Summary:***

*This report sought Council's consideration for a budget amendment to transfer funds from Work Order #23625 – Upgrade Pumps at Sewerage Pump Station 1 and create 2 smaller upgrade projects.*

1. Sewerage Pump Station 1 - Purchase spare Pump, Replace Pump Manifold, Clean Wet Well and complete condition assessment.
2. Safety Rail Upgrades on the 3 Roma Imhoff Tanks

**Resolution No. OM/04.2025/40**

**Moved Cr Davis**

**Seconded Cr Brumpton**

**That Council approve the removal of the upgrade pumps at SPS 1 Roma (Work Order 23625) from the 2024/25 Capital Works Program and transfer budget of \$200,000 to two new projects:**

1. Sewerage Pump Station 1 - Purchase spare Pump, Replace Pump Manifold, Clean Wet Well and complete condition assessment.
2. Safety Rail Upgrades on the 3 Roma Imhoff Tanks.
3. Any balance remaining be returned to Sewerage Reserves for allocation to future projects.

CARRIED

7/0

Responsible Officer	(Acting) Manager - Strategic Water, Sewerage & Gas
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Item Number: C.4 File Number: D25/25095

**SUBJECT HEADING:** 2024/25 CAPITAL WORKS PROGRAM AMENDMENT - SEWERAGE - SPS ROMA SAFETY UPGRADES

**Officer's Title:** (Acting) Manager - Strategic Water, Sewerage & Gas

***Executive Summary:***

*This report sought Council's consideration for a budget amendment to transfer funds to the new project – Sewerage Pump Station (SPS) Roma Safety Upgrades.*

**Resolution No. OM/04.2025/41**

**Moved Cr Hancock**

**Seconded Cr Seawright**

**That Council:**

1. Approve the removal of the following projects from the 2024/25 Capital Works Program:
  - a) WO24471 - Reinstate standby pumps SPS 3 (Bungil Street)
  - b) WO24472 - Reinstate standby pumps SPS 4 (Borland Street)
  - c) WO24473 - Reinstate standby pumps SPS 5 (Miscamble Street)
  - d) WO24474 - Investigation and capabilities of sewerage submersible pumps fitted into SPS 1 Roma.
2. Return the budget of \$151,500 to Sewerage Reserves for allocation to future projects.

**CARRIED**

**7/0**

**Responsible Officer**

**(Acting) Manager - Strategic Water,  
Sewerage & Gas**

**Item Number:**

**C.5**

**File Number: D25/39413**

**SUBJECT HEADING:**

**2024/25 CAPITAL WORKS PROGRAM AMENDMENT -  
WATER MAIN UPGRADE, WALLUMBILLA**

**Location:**

**George Street, Wallumbilla**

**Officer's Title:**

**(Acting) Manager - Strategic Water, Sewerage & Gas**

***Executive Summary:***

*This report sought Council's consideration for a 2024/25 budget amendment to transfer funds to an existing project – Water Main Renewal 150mm George Street and Warrego Highway Crossing, Wallumbilla.*

**Resolution No. OM/04.2025/42**

**Moved Cr Seawright**

**Seconded Cr Hancock**

**That Council:**

1. Defer Water Main Renewal Timbury Street, Roma (Cottell Street to Duke Street) Augmentation project (WO24488) and consider in the 2025/26 budget deliberations.
2. Transfer additional budget of \$197,132 to the Water Main Renewal 150mm George Street and Warrego Highway Crossing Wallumbilla project (WO23617) from the following projects:
  - a) WO23618 – Currey St (North) Roma Augmentation - \$56,732 (remaining budget from completed works).
  - b) WO24488 – Water Main Renewal of Timbury Street, Roma from Cottell Street to Duke Street – Augmentation - \$140,400.

**CARRIED**

**7/0**

**Responsible Officer**

**(Acting) Manager - Strategic Water,  
Sewerage & Gas**

Councillors Vincent and Seawright, having previously declared a conflict in the following item, left the meeting at 3.26pm.

**Item Number:**

**C.6**

**File Number: D25/34699**

**SUBJECT HEADING:**

**APPLICATION FOR COMMUNITY GRANTS | ROUND 2  
- 2024/2025**

**Officer's Title:**

**Project and Administration Officer**

***Executive Summary:***

*Council is committed to supporting local and regional initiatives that provide opportunities for residents to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities through the Community Grants Program.*

*A total of 27 grant applications were received and assessed under Round 2 for 2024/25. There were 7 Senex Small Grants, 18 Community Grants and 4 Major Grants. 13 are recommended for funding with conditions where applicable.*

**Resolution No. OM/04.2025/43**

**Moved Cr Hancock**

**Seconded Cr O'Neil**

**That Council:**

1. Receive and note the report;
2. Endorse the recommendations of the assessment panel and approve the following Community Grant applications for payment:

**Senex Small Grants (Recommended for funding):**

Injune District Tourism Association	Injune In June	\$2,605.00
Booringa Heritage Museum Inc	Booringa Heritage Museum Restoration Project	\$3,000.00
Roma Red Necks Mud Racing	Onsite Storage	\$3,000.00
Noonga Community Association	Noonga's 2 Day Tennis Tournament	\$2,000.00
Mitchell and District Garden Group	2025 Garden Days	\$1,540.00
		<b>TOTAL: \$12,145.00</b>

**Community & Major Grants (Recommended for funding)**

Injune CHIPS	Shearers & Shed Workers Reunion	\$7,803.54
U3A Roma Inc	Air conditioning	\$4,423.97
Roma Swimming Club	Building Champions	\$4,980.00
Mitchell Campdraft Association	Feeding livestock	\$5,500.00

Surat Clay Target Association	Accessible Shooting lanes	\$10,000.00	
Roma Community Garden	Roma Community Garden Restoration	\$5,000.00	
Surat Bowls Club	New Ride on Mower	\$6,000.00	
Wallumbilla Town Improvement Group	Billa Bite Nite	\$4,600.00	
Dunkeld Pony Club	Three-day Event	\$4,600.00	
	<b>TOTAL: \$52,907.51</b>		
<b>Major Grants (recommended for funding):</b>			
Roma Open Windows Committee	Roma Open Windows	\$18,580.52	
		<b>TOTAL: \$18,580.52</b>	
CARRIED			5/0

<b>Responsible Officer</b>	<b>Project and Administration Officer</b>
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**Section 150F A (2)(e) of the *Local Government Act 2009***

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr Wendy Taylor.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Councillors Vincent and Seawright returned to the meeting at 3.31pm.

**Item Number:** C.7 **File Number:** D25/37338

**SUBJECT HEADING:** YULEBA COMMUNITY PROJECTS | WATER PLAY

**Officer's Title:** Project Officer - Contract Management Office

**Executive Summary:**

*This report presents Council with an update on the community Water Play project, which forms a key part of the Yuleba CBD Liveability Upgrade under the Council / Origin APLNG Workers Transition Agreement.*

Resolution No. OM/04.2025/44

Moved Cr Seawright

Seconded Cr O'Neil

**That Council:-**

- ~~1. Endorse the final design of the Yuleba Water Play, based on Option 1 with the following modifications:
 
  - ~~○ Removal of internal rocks within the original rock outline;~~
  - ~~○ Removal of “pebble treatment” and inclusion of a painted blue concrete surface and representation of local lagoon fauna as illustrated in Option 2;~~
  - ~~○ Relocation of the pump room to the rear of the project.~~~~
- ~~2. Approve the reallocation of surplus funds of \$300,000 from the Wallumbilla Multipurpose Building Construction project to the Yuleba Community Projects – Main Street.~~
- ~~3. Provide an update to the community on the project via pre-construction/commencement media release.~~

**That Council:**

1. Endorse the final design of the Yuleba Water Play, based on Option 1 with the following modifications:
  - Removal of internal rocks within the original rock outline;
  - Removal of “pebble treatment” and inclusion of a painted blue concrete surface and representation of local lagoon flora and fauna;
  - Relocation of the pump room to the rear of the project.
2. Approve the reallocation of surplus funds of \$300,000 from the Wallumbilla Multipurpose Building Construction project to the Yuleba Community Projects – Main Street.
3. Provide an update to the community on the project via pre-construction/commencement media release.

CARRIED

7/0

Responsible Officer	Project Officer - Contract Management Office
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The abovementioned resolution was repealed at the ordinary meeting on 12 June 2025 and replaced with the text identified in red font (Refer to Resolution No. OM/06.2025/02. The item was then put forward to the ordinary meeting on 19/06/25 to correct the resolution number. quoted in the repeal (Refer to Resolution No. OM/06.2025/20).

**Item Number:** C.8 **File Number:** D25/37341  
**SUBJECT HEADING:** WALLUMBILLA COMMUNITY HUB | OPERATIONAL CONSIDERATIONS  
**Officer's Title:** Local Area Director - Bendemere  
 Project Officer - Contract Management Office

**Executive Summary:**

*Construction of the Wallumbilla Community Hub is nearly complete. The building has been designed to integrate Customer Service, Library Services, VIC operations, and community-led use of the Calico Cottage retail and hospitality area. Shared desk space and operable walls enable flexible use and staffing efficiencies.*

*This report sought to confirm and finalise the proposed strategic direction for the delivery of services from the new Wallumbilla Community Hub.*

**Resolution No. OM/04.2025/45**

**Moved Cr O'Neil**

**Seconded Cr Seawright**

**That Council:**

1. Endorses the delivery of enhanced Council services from the new Wallumbilla Community Hub, including integrated Library, Visitor Information Centre (VIC) and Customer Service.
2. Endorse Council staffed weekday operating hours of 9.00am to 5.00pm for the integrated Library, Visitor Information Centre (VIC) and Customer Service.
3. Progress the development of a Memorandum of Understanding (MoU) with the Calico Cottage Committee, outlining the responsibilities for both parties to contribute to the operations of the Wallumbilla Visitor Information Centre.
4. Cease the Calico Cottage Officer role, post-transition of Council services into the new facility, with support elements to Calico Cottage Committee to be included within the MoU.

CARRIED

7/0

**Responsible Officer**

**Local Area Director - Bendemere**

**Item Number:** C.9 **File Number:** D25/38252  
**SUBJECT HEADING:** ADVERTISING AT ROMA AIRPORT AND ROMA SALEYARDS  
**Officer's Title:** Manager - Airports (Roma) & Regional Compliance  
 General Manager - Saleyards

**Executive Summary:**

*Council has been exploring opportunities to generate additional income for the Airports business unit through advertising space. This report provided an update to these opportunities.*

**Resolution No. OM/04.2025/46**

**Moved Cr Davis**

**Seconded Cr Vincent**

**That Council:**

1. Formally decline the offer presented by Paradise Outdoor Advertising to provide advertising solutions at Roma Airport and Roma Saleyards.
2. Be provided a report on alternative solutions to produce advertising revenue at the airport and saleyards at a future meeting.
3. Be provided a report on broader solutions to advertising opportunities across the region.

**CARRIED**

**7/0**

<b>Responsible Officer</b>	<b>Manager - Airports (Roma) &amp; Regional Compliance</b>
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**LATE CONFIDENTIAL ITEM**

**Item Number:**

**LC.1**

**File Number: D25/41467**

**SUBJECT HEADING:**

**CHIEF EXECUTIVE OFFICER | PERFORMANCE AGREEMENT**

**Officer's Title:**

**Chief Executive Officer**

***Executive Summary:***

*Presentation of the Chief Executive Officer's draft Performance Agreement for Council approval.*

**Resolution No. OM/04.2025/47**

**Moved Cr O'Neil**

**Seconded Cr Hancock**

**That we defer this agenda item to the next ordinary meeting.**

**CARRIED**

**7/0**

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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**Item Number:**

**L.1**

**File Number: D25/40489**

**SUBJECT HEADING:**

**2025-2026 COUNCIL FEES AND CHARGES**

**Officer's Title:**

**Director - Corporate Services  
Chief Financial Officer**

***Executive Summary:***

*As part of Council's annual budget cycle, Fees and Charges are reviewed and adjusted and have been developed in consultation with officers, management and Councillors. The Fees and Charges are proposed to commence from 1 July 2025.*

**Resolution No. OM/04.2025/48**

**Moved Cr Brumpton**

**Seconded Cr Vincent**

**That Council:**

- 1. Adopt the Fees and Commercial Charges with a commencement date of 1 July 2025.**
- 2. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:**
  - (i) the applicant is the person liable to pay these fees; and**
  - (ii) the fee must be paid at or before the time the application is lodged.**
- 3. Delegate to the Chief Executive Officer the power to amend fees and charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.**

**CARRIED**

**7/0**

<b>Responsible Officer</b>	<b>Director - Corporate Services</b>
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## **CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.47pm.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 14 May 2025, at Roma Administration Centre.**