

NOTICE OF MEETING & AGENDA

Ordinary Meeting

Thursday 12 June 2025

Roma Administration Centre

NOTICE OF MEETING

Date: 5 June 2025

Mayor:

Councillor W M Taylor

Deputy Mayor:

Councillor C J O'Neil

Councillors:

Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Chief Executive Officer:

Robert Hayward

Executive Management:

Brett Exelby – Director Corporate Services
Stephen Scott – Director Bendemere
Seamus Batstone – Director Engineering
Lee Jackson – Director Bungil
Jamie Gorry – Director Regional Development,
Environment and Planning
Dean Ellwood – Director Roma
Mathew Gane – Director Warroo

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **12 June 2025 at 9:00 AM**.



Robert Hayward
Chief Executive Officer

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Confidential Items

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

C Confidential Items

- C.1 Request for Fee Wavier - Planning Application 20586/2022 (Change Application - Material Change of Use "Undefined Use" (Blacksmith Workshop))**
Classification: Closed Access
 Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
- C.2 Tender 25040 - Lease Lot 2 on SP212826 - Bassett Lane East Roma**
Classification: Closed Access
 Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
- C.3 Assignment of Leases - Major Mitchell Caravan Park**
Classification: Closed Access
 Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for

which a public discussion would be likely to prejudice the interests of the local government.

C.4 Terrarara Gravel Pit

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

C.5 Roma Country Music Festival - post-event report

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Closure

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 27 MAY 2025 SCHEDULED TO COMMENCE AT 9:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock (by Microsoft Teams and in person later in the meeting), Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Corporate Services – Brett Exelby, Director Regional Development, Environment and Planning – Jamie Gorry, Director Roma – Dean Ellwood, Director Warroo – Mathew, Deputy Director / Strategic Road Management – Cameron Hoffmann, Manager Airports (Roma) & Regional Compliance, Manager Regional Facilities Management – Leah Cooper, (Acting) Manager - Planning, Building & Development Services – Lucy Pulsford, Lead Local Development Officer – Georgie Adams-Woodall, Lead Town Planner – Kate Swepson, Planning Officer – Logan Connell.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.02am.

CONFIRMATION OF MINUTES

Resolution No. OM/05.2025/32	
Moved Cr O'Neil	Seconded Cr Brumpton
That the minutes of the Ordinary Meeting held on 14 May 2025 be confirmed.	
CARRIED	9/0

ON THE TABLE

The following item had been laid on the table at a previous meeting:

- C.5 – Mitchell RSL & Combined Sports Club Inc – Trustee Lease

BUSINESS

CORPORATE SERVICES

Item Number: 11.1 **File Number:** D25/46562
SUBJECT HEADING: MONTHLY FINANCIAL REPORT AS AT 30 APRIL 2025
Officer's Title: Management Accountant
 Chief Financial Officer

Executive Summary:

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 30 April 2025.

Operating Result

The Year to Date (YTD) actual result at the end of April 2025 was a deficit of \$3.507 million, against a YTD budgeted result for that same period of a surplus of \$8.539 million. The unfavourable variance of \$12.046 million is primarily a result of the following:

- ☐ Materials & Services: Flood Event 13 expensed but not budgeted (\$11.350M)
- ☐ Employee Costs: Flood Event 13 expensed but not budgeted (\$800K)
- ☐ Employee Costs: Flood Event 15/16/17 expensed but not budgeted (\$2.17M)
- ☐ Depreciation: Revaluations increased cost compared to budget (\$1.49M)
- ☐ Grants & Subsidies: Flood Event 15/16 received not budgeted \$11.077M
- ☐ Grants & Subsidies: Flood Event 13 budgeted but not received (\$7.9M)
- ☐ Plus, various smaller increases and decreases too many to list here

Year End Forecast

The current (adjusted) budget result for 30 June 2025 is a deficit of \$5.3 million, some \$2.0 million better than expected in the original budget for the year. The following are future estimated changes expected to occur by year end:

- ☐ EOFY statutory accounting adjustments increasing expenditure by (\$200k)
- ☐ Flood Event 13 increasing revenue by \$11M
- ☐ Flood Event 13 increasing expenditure by (\$11.582M)
- ☐ Flood Event 15/16 decreasing expenditure by \$900k
- ☐ Capitalisation of operating revenue (\$3.9M)
- ☐ Capitalisation of operating expenditure \$3.9M
- ☐ WIP Finalisations increasing expenditure by (\$350k)

This has an impact on our forecast result for the 30 June 2025, which is a deficit of \$5.5 million.

Resolution No. OM/05.2025/33

Moved Cr Brumpton

Seconded Cr Vincent

That Council receive and note the Monthly Financial Report for the period ended 30 April 2025.

CARRIED

9/0

REPORTS - LOCAL AREA DIRECTORS

Declaration of Interest

Item	13.1
Description	Community Book Exchange
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My daughter Erin Brumpton is employed by Council at the Roma Library.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Brumpton left the meeting at 9.15am.

Item Number: 13.1 **File Number:** D25/45155

SUBJECT HEADING: COMMUNITY BOOK EXCHANGE

Officer's Title: Lead Local Development Officer

Executive Summary:

This report explored the implementation of a free community book exchange program across the Maranoa region. The initiative would repurpose second-hand books for public sharing through exchange stands. It aims to promote literacy, reduce waste and strengthen community connections.

The report outlined implementation options, indicative costs, risks and feedback. It also considers how a book exchange could complement, rather than compete with, existing library services – particularly in low-library access areas.

Resolution No. OM/05.2025/34

Moved Cr O'Neil

Seconded Cr Vincent

That Council:

1. Endorse the concept of a pilot community book exchange program to be rolled out in selected locations in the Maranoa.
2. Refer the estimated implementation cost of \$5,000 for inclusion in the 2025/26 budget deliberations.
3. Investigate partnerships with community organisations such as Men's Sheds for the construction and maintenance of book exchange boxes.
4. Ensure alignment of the initiative with existing library services, with signage and QR codes directing users to Rural Libraries Queensland and local library services.
5. Be provided a further report via a briefing to be considered at an upcoming council meeting.

CARRIED

7/1

Responsible Officer

Lead Local Development Officer

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Cr. John Birkett, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.
 voted in favour of the motion.

Cr. Amber Davis voted against the motion.

At cessation of discussion and decision on the abovementioned item, Cr Brumpton returned to the meeting at 9.34am.

Item Number: 13.2

File Number: D25/45815

SUBJECT HEADING: AUSTRALIA DAY 2026

Officer's Title: Lead Local Development Officer

Executive Summary:

This report sought Council's endorsement of the award categories, nomination guidelines, and the official opening date for the 2026 Australia Day awards.

These awards celebrate outstanding individuals and groups across the Maranoa region who have made significant contributions to their community. It was proposed that nominations open from 1 July 2025.

Resolution No. OM/05.2025/35

Moved Cr Vincent

Seconded Cr Davis

That Council:

1. Endorse the Australia Day 2026 award categories for each region as follows:
 - Citizen of the Year
 - Young Citizen of the Year
 - Community Contribution Award
 - Community Organisation Award
 - Cultural Contribution Award
 - Sports Award
 - Junior Sports Award
 - Andrea Murray Memorial Award (Regional Award)
2. Endorse the Australia Day Awards Guidelines as attached to the officer's report.
3. Approve the opening of nominations on 1 July 2025.

CARRIED

7/2

Responsible Officer

Lead Local Development Officer

Item Number: 13.3

File Number: D25/47144

SUBJECT HEADING: IN-KIND ASSISTANCE REQUEST - ROMA TOUCH ASSOCIATION

Officer's Title: Lead Local Development Officer

Executive Summary:

The Roma Touch Association Incorporated sought in-kind support from Council for two upcoming events – the South West Schools Regional Touch Football Trials in June and the Queensland Schools State Touch Football Trials in August.

The total value of their request exceeds \$5,000 and must be brought to Council for consideration as per the Policy.

The association has indicated they may approach Council in the coming months regarding their volunteer committee, which is struggling to maintain the touch football facilities and may request support with future repairs.

Resolution No. OM/05.2025/36

Moved Cr Flynn

Seconded Cr Birkett

That Council:

1. Consider the request from the Roma Touch Football Association for in-kind assistance as outlined in this report, and approve support for the 2025 Regional and State Touch Football Trials.
2. Approve the allocation of in-kind assistance (estimated at \$1,644) from the 2024/25 and 2025/26 budgets under Work Order 19866.2571.2001 – In-kind Assistance Roma.
3. Allocate general maintenance costs associated with the facility (estimated at \$8,383.45) to GL 02497.2002.
4. Invite the Roma Touch Football Association Incorporated to an upcoming Council briefing to discuss the ongoing maintenance and future management of their clubhouse.

[Initial wording amended by Cr Flynn following further discussions, and further updated to include budgetary amounts. Cr Birkett as 'seconder' confirmed support for the amendments].

CARRIED

8/1

Responsible Officer

Lead Local Development Officer

Declaration of Interest

Item	13.4
Description	Roma Airport Advertising Devices
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My business Maranoa Travel has contracts and partnerships with businesses involved in advertising at Roma Airport.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Flynn left the meeting at 10.22am.

Item Number: 13.4 **File Number:** D25/39453

SUBJECT HEADING: ROMA AIRPORT | ADVERTISING DEVICES

Officer's Title: Manager - Airports (Roma) & Regional Compliance

Executive Summary:

Council has been exploring opportunities to generate additional income for the Airports business unit through advertising space. This report provided additional opportunities.

Resolution No. OM/05.2025/37

Moved Cr O'Neil

Seconded Cr Brumpton

That Council:

1. Approve the implementation of a Council-operated advertising solution at Roma Airport, as presented.
2. Give in principle approval for a capital project to install 2 new digital displays inside the terminal and construct a new double-sided 6 x 3 metre billboard, at a cost of \$19,200, with funding to be considered as part of the 2025/2026 budget.
3. Be provided a draft Advertising Revenue Policy via a briefing for consideration at an upcoming Council Meeting.

[Wording amended by Cr O'Neil following further discussions to remove the initial points referencing fee setting and negotiation of final terms, which was supported by the 'seconder'].

CARRIED

8/0

Responsible Officer	Manager - Airports (Roma) & Regional Compliance
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Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Flynn returned to the meeting at 10.30am.

Declaration of Interest

Item	13.5
Description	Airports Asset Management Plan
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My business Maranoa Travel has contracts and partnerships with businesses that have compliance agreements with Maranoa Regional Council at Roma Airport.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Flynn left the meeting at 10.31am.

Item Number: 13.5 **File Number:** D25/42182

SUBJECT HEADING: AIRPORTS | ASSET MANAGEMENT PLAN

Officer's Title: Manager - Airports (Roma) & Regional Compliance

Executive Summary:

Council has developed an Asset Management Plan to guide the maintenance and renewal of strategic airport assets for the next 10 years. The plan covers Roma, Injune, Mitchell and Surat aerodromes.

Resolution No. OM/05.2025/38

Moved Cr O'Neil

Seconded Cr Davis

That Council adopt the 10-year Airports Asset Management Plan as presented.

CARRIED

8/0

Responsible Officer	Manager - Airports (Roma) & Regional Compliance
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Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

**COUNCIL ADJOURNED THE MEETING
FOR MORNING TEA AT 10.34am****SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 11.00am**

Cr Flynn was present at the resumption of Standing Orders.

Item Number: 13.6 **File Number:** D25/49079

SUBJECT HEADING: WILLIAM ST (SURAT) KERB & CHANNEL | SCOPE AND BUDGET REVIEW

Officer's Title: Director - Warroo

Executive Summary:

The William Street Bitumen to Kerb Upgrade project in Surat is a component of Maranoa Regional Council's ongoing efforts to enhance urban infrastructure. Initially costed in the 2022/23 financial year, the project was carried forward to the current capital works year.

This report provided an update on the project and changes to scope and budget.

Resolution No. OM/05.2025/39**Moved Cr Hancock****Seconded Cr Vincent****That Council:**

1. Receive and note this report on the status of the William Street (Surat) Bitumen to Kerb project.
2. Transfer \$175,000 (excluding GST) funds from work order 24722 (Widen Bitumen to Kerb – Ivan Street, Charlotte to Cordelia St) to work order 24723 (Widen Bitumen to Kerb – William Street, Cordelia to Bertha St).
3. Provide in-principle support to create a new project 'Ivan St Bitumen to Kerb' project in the 2025–2026 Capital Works Program at a cost of \$200,000 (excluding GST), subject to final budget deliberations and updated business case.

[Point 2 budget amount updated by Cr Hancock following further discussions. This was supported by the 'seconder'].

CARRIED**9/0****Responsible Officer****Director - Warroo**

REGIONAL DEVELOPMENT

Item Number:

14.1

File Number: D25/48722

SUBJECT HEADING:

DEVELOPMENT APPLICATION MATERIAL CHANGE OF USE "WAREHOUSE" AND "SHOP" - 65 ARTHUR STREET, ROMA (2025/21368)

Officer's Title:

Planning Officer

Executive Summary:

Revolution Town Planning on behalf of WhyKnott Investments Pty Ltd have submitted a development application for a Material Change of Use for a "Warehouse" and Shop". The proposal is located at 65 Arthur Street, Roma, properly described as Lot 3 on RP52175. The development application is subject to Impact Assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 ('Planning Act') and any relevant matters prescribed by regulation.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules ('DA Rules') and for a period of 15 business days, between 10 April 2025 and 9 May 2025. There was no properly made submissions during this period.

The procedural requirement set out by the DA Rules to enable Council to make a decision on this application have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act and the Maranoa Planning Scheme; and can be otherwise be conditioned to achieve compliance.

Resolution No. OM/05.2025/40

Moved Cr Birkett

Seconded Cr O'Neil

That the development application for a Material Change of Use - "Warehouse" and "Shop" located at 65 Arthur Street, Roma, QLD 4455, described as Lot 3 on RP52175, be approved subject to the listed conditions and general advice below-

Development details

1. The approved development is a Material change of use – "Warehouse" and "Shop" as defined in the Planning Scheme and as shown on the approved plans.

Compliance inspection

2. All conditions relating to the establishment of the approved development must be fulfilled prior to the commencement of, unless noted in these conditions or otherwise permitted by Council.
3. Prior to the commencement of use, the applicant shall contact Council to arrange a development compliance inspection.

Approved plans and documents

4. The approved development is to be carried out in accordance with the following approved plans/documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document number	Plan/Document name	Date

232029.SK.001 (G)	Site Plan	25.03.2025
232029.SK.002 (B)	Existing Site Plan	30 Sep 2024
232029.SK.101 (D)	Floor Plans	30 Sep 2024
232029.SK.401 (D)	Building Elevations	30 Sep 2024

Development works

5. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
6. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
7. All civil and related work shall be designed and supervised by Registered Professional Engineers of Queensland (RPEQ-Civil) who are competent in the construction of the works. RPEQ certification is to be provided to Council for all works involving Council infrastructure that are authorised by this development approval and any related approval. This must include a Design Certificate with application/s for Operational work and a Construction Supervision Certificate at completion of the approved works and/or prior to Council's acceptance of any works on-maintenance.

Applicable standards

8. All works must comply with:
 - (a) the development approval conditions;
 - (b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
 - (c) any relevant Australian Standard that applies to that type of work; and
 - (d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Works in road reserve

9. A Works in a Road Reserve Permit will be required from Council for any works associated with the development that are undertaken within the Council road reserve by private contractor/entity. Works include, but are not limited to, cutting work, kerb and channel, site access/crossovers and footpaths. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

Avoiding nuisance

10. No unreasonable nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.

11. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.

12. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

Note: The Queensland Government Environmental Protection Act 1994 includes controls for light nuisances.

13. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

14. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.

15. Graffiti deterrent building design elements and surface treatments must be incorporated along the southern building façade and maintained at all times.

Screening mechanical equipment

16. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened from the adjoining roadway and nearby properties.

Refuse storage and collection

17. Bulk refuse storage and collection facilities must be provided on-site generally in the location shown as 'Bin Store' on the approved Site Plan prior to the commencement of the approved development. The bulk refuse storage container/s shall be screened and retain reasonable standards of amenity for users of the premises and surrounding properties.

18. The bulk refuse storage area must be enclosed on a minimum of three sides with a screen wall extending 0.2 metres above the height of all refuse containers.

19. Convenient access to the bulk refuse storage areas must be provided at all times for service vehicles.

20. Refuse collection from the site must not occur before 7:00am or after 6:00pm, or on Sundays or public holidays.

Access

21. The proposed vehicle crossover shall be provided from Arthur Street, generally in the location shown on approved Site Plan. The vehicle crossover is to be constructed generally in accordance with CMDG Drawing - CMDG-R-042 Rev G, dated 01/2024 and must be designed to cater for the maximum vehicle size accessing the site, ensuring no damage to the roadway or kerb. The grade of the vehicle crossover must not exceed the specifications of the CMDG.

22. Kerb and channelling is to be renewed either side of the new crossover to the nearest concrete join.

23. Vehicle crossovers must be located a minimum distance of one metre from any power poles, street signage, streetlights, manholes, stormwater gully pits or other Council assets, unless otherwise specified in the applicable development standards and specifications.
24. The landowner is responsible for the construction and maintenance of vehicle crossovers from the property boundary to the extremal road networks and access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.
25. Remove any redundant crossovers and reinstate the kerb and channel, road pavement, services and verge in accordance with CMDG Design Guideline D1 'Geometric Road Design'.

Parking

26. A minimum of 5 car parking spaces are to be provided within the development site area generally in accordance with approved Site Plan. Parking spaces for persons with disabilities (PWD) are to be provided in accordance with the Building Code of Australia.
27. Car park design, including car parking spaces (widths and lengths), vehicle access lanes and manoeuvring areas are to comply with Australian Standard AS/NZS 2890.1:2004 Part 1: Off-street car parking.
28. Disabled car parking bays are to comply with Australian Standard AS/NZS 2890.6:2009 - Parking Facilities Part 6: Off-street parking for people with disabilities.
29. Onsite service vehicle access, parking and manoeuvring is to be designed in accordance with Australian Standard AS/NZS 2890.2:2004 - Parking facilities Part 2: Off-street commercial vehicle facilities requirements.
30. Vehicle movements within the site are to be clear of proposed parking areas, buildings, and landscape treatments.
31. Vehicle parking bays must not encroach into swept paths for vehicle movements.
32. Vehicles accessing the site and designated onsite parking areas must be able to enter and leave the site in forward direction. All vehicle manoeuvres to and from the onsite parking spaces must be totally contained within the development site boundaries and must not encroach onto the adjacent roadway.
33. All onsite access, parking and manoeuvring areas are to be sealed with an approved impervious surface. Surfacing shall consist of reinforced concrete, asphaltic hot-mix or two coat (primer seal/seal) bitumen seal.

Bicycle parking

34. A dedicated area for bicycle parking with a minimum of four spaces is to be provided within the development site area. Bicycle parking areas must be well-lit, sheltered and protected from other use areas and traffic.

Services

35. The approved development is to be connected to Council's reticulated water supply network in accordance with the Water Services Association of Australia (WSAA) publication and the CMDG Design Guidelines – D11 'Water Reticulation', at no cost to Council.

36. The approved development is to be connected to Council's reticulated sewerage disposal system in accordance with the Sewerage Code of Australia and the CMDG Design Guideline - D12 'Sewerage Reticulation', at no cost to Council.

37. Any connection to or works associated with Council's sewerage infrastructure must be completed by a qualified plumber/drainlayer under Council supervision. No works are to be undertaken on Council's sewerage infrastructure without first obtaining the express permission of Council.

Note: Any damage caused to Council's sewer infrastructure due to the progression of works or as a result of the approved use shall be rectified at the landowner's expense.

38. Connection of the development to a telecommunication service must be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.

39. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.

Note: Any renewable energy systems integrated into the development are to contribute to the supply and use of electricity to and from the grid.

40. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (CMDG) where it applies (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

41. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Fencing and landscaping

42. A 1.8-metre-high screen fence is to be provided along the entire length of the northern and western property boundaries.

43. Landscaping areas are to be provided generally in accordance with approved Site Plan. Plantings within the landscaping areas shall include a mix of shrubs and ground covers which must contribute to the amenity of the development and the street.

44. All landscaping works are to be completed prior to the commencement of the approved use.

45. Site landscaping is to be irrigated during an establishment period of two years, and ground covers should fully cover vegetated areas within one year of planting.

46. All site landscaping is to be maintained throughout the duration of the approved use. Any dead and/or unhealthy plants are to be promptly removed and replaced.

47. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.

48. Landscaping must not interfere with sight lines at access driveways for vehicle traffic.

Advertising signage

49. Any proposed advertising signage in addition to that identified in the approved development plans, is subject to further development approval unless complaint with the requirements for “Accepted development” or “Accepted development subject to requirements” identified in the planning scheme in force at the time.
50. Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach into adjoining properties or roads.

Stormwater and drainage

51. Stormwater runoff from roofs and impervious surfaces is to be collected internally in accordance with CMDG Design Guidelines D-5 ‘Stormwater Drainage Design’.
52. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed.
53. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
54. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Construction activities and erosion control

55. During the course of any construction activities, soil erosion and sediment must be managed in accordance with CMDG Design Guidelines D-7 ‘Erosion Control and Stormwater Management’.
56. If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring.
57. Stockpiles of topsoil, sand, aggregate, spoil, or other material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system.
58. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such work shall be undertaken immediately.
59. Temporary fencing must be erected and maintained around the perimeter of the development area whilst construction activities are carried out.

Operating hours

60. Operating hours are restricted to 7:00am to 8:00pm.

Delivery of goods

61. Loading and unloading of goods must not occur outside the hours of 7:00am to 6:00pm Monday to Friday and 8:00am to 5:00pm on Saturdays. No loading or unloading shall occur on Sundays or Public Holidays.

62. The delivery, loading and unloading of goods to the site must be undertaken within the subject site and must not occur on adjoining properties or roads.

No cost to Council

63. Services and infrastructure required in connection with the establishment of the approved development must be provided at the developer's cost.

64. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meet those costs.

65. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council shall be paid prior to the commencement of use.

Latest versions

66. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application documentation

67. It is the developer's responsibility to ensure that all entities associated with the Development Approval have a legible copy of the Decision Notice and the Approved Plans and the Approved Documents bearing 'Council Approval'.

GENERAL ADVICE

a) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).

b) Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.

c) The relevant planning scheme for this development is Maranoa Planning Scheme 2017. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.

d) Under the Planning Scheme –

Warehouse: means the use of premises for:

a) storing or distributing goods, whether or not carried out in a building; or

b) the wholesale of goods if the use is ancillary to the use in paragraph (a).

and

Shop: means the use of premises for:

- (a) displaying, selling, or hiring goods; or**
- (b) providing personal services or betting to the public**
- e) The Environmental Protection Act 1994 states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.**
- f) The land use rating category may change upon commencement of any new use on the approved lot(s). Council's current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: www.maranoa.qld.gov.au.**
- g) All Aboriginal Cultural Heritage in Queensland is protected under the Aboriginal Cultural Heritage Act 2003 and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.**
- h) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.**
- i) An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 50m³.**
- j) All persons involved in the development, operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the Biosecurity Act 2014.**
- k) Refer to attached Adopted Infrastructure Charges Notice for infrastructure charges levied for the approved development.**
- l) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.**

CARRIED

9/0

Responsible Officer	Planning Officer
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Declaration of Interest

Item	C.4
Description	Yuleba Development Group – User Agreement – Yuleba RTC Building
Declaring Councillor	Cr Brendan Seawright
Person with the interest Related party / close associate / other relationship	My wife, Kristen Seawright
Particulars of Interest	My Wife, Kristen Seawright is the secretary of the Yuleba Development Group
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	C.1
Description	Booringa Heritage Group Agreement – Booringa Heritage Museum
Declaring Councillor	Cr John Birkett
Person with the interest Related party / close associate / other relationship	My Father Gary Birkett
Particulars of Interest	Gary is an Executive Member of the Booringa Heritage Museum.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Declaration of Interest

Item	C.5
Description	Mitchell RSL & Combined Sports Club Inc – Management Agreement
Declaring Councillor	Cr John Birkett
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I'm the President of the Mitchell RSL & Combined Sports Club so I have a conflict on this management agreement.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

CONFIDENTIAL ITEMS

Resolution No. OM/05.2025/41	
Moved Cr O'Neil	Seconded Cr Birkett
In accordance with the provisions of Section 254(J(3) of the Local Government Regulation 2012, that Council resolve to close the meeting to the public [11.11am] to discuss confidential items that its Councillors consider is necessary to close the meeting.	
In accordance with Section 254J(5) of the Local Government Regulation 2012, the following table provides:	
<ul style="list-style-type: none">• The matters to be discussed;• An overview of what is to be discussed while the meeting is closed.	

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – Booringa Heritage Group Agreement – Booringa Heritage Museum	Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.	Council has received correspondence from the Booringa Heritage Group Incorporated, advising they wish to renew the Commercial Tenancy Agreement with Council for the Booringa Heritage Museum, located at 4 Elizabeth Street Mitchell, being part of Lot 1 on SP265643.
C.2 – Request for views – Renewal of Leases over Reserves – Lot 22 on EG277, Lot 8 on EG277 and Lot 6 on EG128 – Reserves for Camping Purposes	Section 254J(3)(i) matters that may directly affect the health and safety of an individual or a group of individuals.	Council has received correspondence from the Booringa Heritage Group Incorporated, advising they wish to renew the Commercial Tenancy Agreement with Council for the Booringa Heritage Museum, located at 4 Elizabeth Street Mitchell, being part of Lot 1 on SP265643.
C.3 – Trusteeship over Lot 67 on WAL53309 and Lot 67 on WV1687 – Renewal of Term Lease over Lot 67 on WV1687	Section 254J(3)(i) matters that may directly affect the health and safety of an individual or a group of individuals.	Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development is seeking Council's views in confidence on becoming Trustee over Lot 67 on WAL53309, and Lot 67 on WV1687. Additionally, Council's views for the renewal of Term Lease over Lot 67 on WV1687 are required.
C.4 – Yuleba Development Group – User Agreement – Yuleba RTC Building	Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.	Council received correspondence from the Yuleba Development Group wishing to enter into a formal agreement with Council for use of the Old Rural Transaction Centre Building at 1 Creek Street Yuleba.
C.5 – Mitchell RSL & Combined sports club Inc – Trustee Lease	Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.	Council received correspondence from the Mitchell RSL & Combined Sports Club Inc, expressing their interest in re-entering into a Management Agreement for use of the Mitchell RSL Complex, described as Lot 115 on DL335.
LC.1 - Tender for Construction Works Carnarvon Highway Footpath Upgrade Project for Department of Transport and Main Roads	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the local government; AND (i) a matter the local government is required to keep confidential under a law of, or formal	Council has been invited to submit a tender response for the construction of the Shared Concrete Pathway along the Carnarvon Highway in Roma on behalf of the Department of Transport and Main Roads (DTMR). This report provides an update and overview of the project, outlining Council's involvement in the tender process and the steps required before submitting a formal tender response, and if approved, project delivery.

	arrangement with, the Commonwealth or a State.	
LC.2 – Tender 25036 – Bulk Haulage and Waste Management Services	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the local government.	<p>This report summarises the process undertaken for Tender 25036 – Bulk Haulage and Waste Transfer Services.</p> <p>The tender sought responses from suitably qualified and experienced operators, to collect and transfer waste from Council's regional waste facilities, to the Roma Waste & Resource Recovery Facility, Short Street, Roma QLD 4455. As well as to provide operational support at Roma Waste & Resource Recovery Facility.</p> <p>The tender period opened on 21 March 2025 and closed on 14 April 2025 with Council receiving two (2) responses. Responses were reviewed by an evaluation panel and the report is submitted for Council's consideration.</p>
CARRIED		9/0

Cr Hancock left the meeting at 11.12am.

Cr Birkett left the meeting prior to discussion on Item C.1, having previously declared a prescribed conflict of interest and returned at 11.21pm.

At cessation of discussion on the abovementioned item, Cr Birkett returned to the meeting at 11.26am.

Cr Seawright left the meeting prior to discussion on item C.4 at 11.32am, having previously declared a prescribed conflict of interest in the matter.

At cessation of discussion on the abovementioned item, Cr Seawright returned to the meeting at 11.35am.

Cr Birkett left the meeting prior to discussion on Item C.5 at 11.36am having previously declared a prescribed conflict of interest on the matter.

At cessation of discussion on the abovementioned item, Cr Birkett returned to the meeting at 11.38am.

COUNCIL ADJOURNED THE MEETING
 FOR A BRIEF RECESS AT 11.38am

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 11.44am

Cr Flynn left the meeting at 12.03pm, and returned at 12.05pm.

Resolution No. OM/05.2025/42	
Moved Cr O'Neil	Seconded Cr Birkett
That Council open the meeting to the public [at 12.16pm].	
CARRIED	
8/0	

Resolution No. OM/05.2025/43

Moved Cr Brumpton

Seconded Cr O'Neil

That Item C.1 be moved to the open agenda.

CARRIED

8/0

Cr Birkett, having previously declared a prescribed conflict of interest in the following item, left the meeting at 12.17pm.

Item Number:

C.1

File Number: D25/40821

SUBJECT HEADING:

**BOORINGA HERITAGE GROUP AGREEMENT -
BOORINGA HERITAGE MUSEUM**

Location:

Mitchell

Officer's Title:

Leases and Agreements Administration Officer

Executive Summary:

Council received correspondence from the Booringa Heritage Group Incorporated, advising they wish to renew the Commercial Tenancy Agreement with Council for the Booringa Heritage Museum, located at 4 Elizabeth Street Mitchell, being part of Lot 1 on SP265643.

Resolution No. OM/05.2025/44

Moved Cr Brumpton

That this be laid on the table until a future meeting [for additional information to be provided by the reporting officer].

CARRIED

7/0

Responsible Officer

**Leases and Agreements Administration
Officer**

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Birkett returned to the meeting at 12.19pm.

Item Number: C.2 **File Number:** D25/42399

SUBJECT HEADING: REQUEST FOR VIEWS – RENEWAL OF LEASES OVER RESERVES – LOT 22 ON EG277, LOT 8 ON EG277 AND LOT 6 ON EG128 – RESERVES FOR CAMPING PURPOSES

Officer's Title: Administration Officer - Council Facilities Management

Executive Summary:

The Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development is seeking Councils views in confidence, on the Renewal of Term Leases over Lot 22 on EG277, Lot 8 on EG277 and Lot 6 on EG128 - Reserves for Camping Purposes.

Resolution No. OM/05.2025/45

Moved Cr Seawright

Seconded Cr Davis

That Council:

1. In line with the Stock Route Management Policy, objects to the renewal of Term Lease, 0/230862 over Lot 22 on EG277 and Lot 8 on EG277.
2. In line with the Stock Route Management Policy, objects to the renewal of Term Lease, 0/230863 over Lot 6 on EG128.
3. Authorise the Chief Executive Officer (or delegate) to enter into direct negotiations with the current Lessee to offer a Trustee Lease over Lot 22 on EG277, Lot 8 on EG277 and Lot 6 on EG128 for a period of three (3) years, if required.
4. Authorise the Chief Executive Officer (or delegate) to the to sign documentation in relation to this decision.

CARRIED

8/0

Responsible Officer

Administration Officer - Council Facilities Management

Item Number: C.3 **File Number:** D25/43787

SUBJECT HEADING: TRUSTEESHIP OVER LOT 67 ON WAL53309 AND LOT 67 ON WV1687 - RENEWAL OF TERM LEASE OVER LOT 67 ON WV1687

Officer's Title: Administration Officer - Council Facilities Management

Executive Summary:

Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development sought Councils views in confidence on becoming Trustee over Lot 67 on WAL53309, and Lot 67 on WV1687. Additionally, Council's views for the renewal of Term Lease over Lot 67 on WV1687 are required.

Resolution No. OM/05.2025/46

Moved Cr Vincent

Seconded Cr Seawright

That Council:

1. Advise the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development of its acceptance, of the offer of Trusteeship over Lot 67 on WAL53309.
2. Offers an objection to becoming Trustee of Lot 67 on WV1687 and support the State to make a determination over the reserve.
3. Authorise the Chief Executive Officer (or delegate) to sign documentation in relation to this decision.

CARRIED

8/0

Responsible Officer

Administration Officer - Council Facilities Management

Cr Hancock returned to the meeting at 12.25pm.

Cr Seawright, having previously declared a prescribed conflict of interest in the following item, left the meeting at 12.25pm.

Item Number:

C.4

File Number: D25/45991

SUBJECT HEADING:

**YULEBA DEVELOPMENT GROUP - USER AGREEMENT
- YULEBA RTC BUILDING**

Officer's Title:

Leases and Agreements Administration Officer

Executive Summary:

Council received correspondence from the Yuleba Development Group wishing to enter into a formal agreement with Council for use of the Old Rural Transaction Centre Building at 1 Creek Street Yuleba.

Resolution No. OM/05.2025/47

Moved Cr O'Neil

Seconded Cr Davis

That Council:

1. Enter into an agreement with the Yuleba Development Group for the use of the Yuleba RTC Building for a period of three (3) years.
2. Authorise the Chief Executive Officer, (or delegate) to execute the User Agreement.

CARRIED

8/0

Responsible Officer

Leases and Agreements Administration Officer

At cessation of discussion and decision on the abovementioned item, Cr Seawright returned to the meeting at 12.26pm.

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Cr Birkett, having previously declared a prescribed conflict of interest in the following item, left the meeting at 12.26pm.

Item Number:	C.5	File Number: D25/49340
SUBJECT HEADING:	MITCHELL RSL & COMBINED SPORTS CLUB INC - TRUSTEE LEASE	
Location:	Mitchell	
Officer's Title:	Leases and Agreements Administration Officer	

Executive Summary:

Council received correspondence for the Mitchell RSL & Combined Sports Club Inc expressing interest in renewing their agreement with Council for use of the Mitchell RSL Complex, described as Lot 115 on DL335.

Resolution No. OM/05.2025/48

Moved Cr Davis

Seconded Cr Flynn

That Council:

1. Enter into a Trustee Lease with Mitchell RSL and Combined Sports Club Inc for a period of ten (10) years in respect to the land and sporting facilities located on land described as Lot 115 on DL335.
2. Authorise the Chief Executive Officer, (or delegate), to execute documentation in relation to this decision.

CARRIED

8/0

Responsible Officer

Leases and Agreements Administration Officer

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned items, Cr Birkett returned to the meeting at 12.27pm.

LATE CONFIDENTIAL ITEMS

Item Number: LC.1 **File Number:** D25/49602

SUBJECT HEADING: TENDER FOR CONSTRUCTION WORKS | CARNARVON
HIGHWAY FOOTPATH UPGRADE PROJECT FOR
DEPARTMENT OF TRANSPORT AND MAIN ROADS

Officer's Title: Deputy Director / Strategic Road Management

Executive Summary:

Council was invited to submit a tender response for the construction of the Shared Concrete Pathway along the Carnarvon Highway in Roma on behalf of the Department of Transport and Main Roads (DTMR).

This report provided an update and overview of the project, outlining Council's involvement in the tender process and the steps required before submitting a formal tender response, and if approved, project delivery.

Resolution No. OM/05.2025/49**Moved Cr O'Neil****Seconded Cr Flynn****That Council:**

1. Authorises the Chief Executive Officer to enter into a contract with the Department of Transport and Main Roads (DTMR) for the delivery of the Shared Concrete Pathway project along the Carnarvon Highway in Roma.
2. Subject to execution of the contract with DTMR, authorises the Chief Executive Officer to enter into a contract with Durack Civil Pty Ltd, for the value outlined in the report, as the preferred contractor to undertake the construction work associated with the project.

CARRIED

9/0

Responsible Officer**Deputy Director / Strategic Road
Management**

Item Number: LC.2 **File Number:** D25/49049

SUBJECT HEADING: TENDER 25036 - BULK HAULAGE AND WASTE MANAGEMENT SERVICES

Officer's Title: (Acting) Manager - Planning, Building & Development Services

Executive Summary:

This report summarised the process undertaken for Tender 25036 – Bulk Haulage and Waste Transfer Services.

The tender sought responses from suitably qualified and experienced operators, to collect and transfer waste from Council's regional waste facilities, to the Roma Waste & Resource Recovery Facility, Short Street, Roma QLD 4455. As well as to provide operational support at Roma Waste & Resource Recovery Facility.

The tender period opened on 21 March 2025 and closed on 14 April 2025 with Council receiving two (2) responses. Responses were reviewed by an evaluation panel and the report submitted for Council's consideration.

Resolution No. OM/05.2025/50**Moved Cr Vincent****Seconded Cr Brumpton****That Council:**

1. **Select Outback Contracting Group QLD Pty Ltd as the preferred supplier for Tender 25036 – Bulk Haulage and Waste Transfer Services noting the submitted rates in this report.**
2. **Authorise the Chief Executive Officer (or delegate) to enter final negotiations with Outback Contracting Group QLD Pty Ltd, for a contract value up to \$1,687,967 (exc. GST), and accept the contract if final terms are acceptable.**
3. **Assign costs associated with the services to the Waste Management Operations Work Orders (WO11466 to WO11475) for the relevant facilities.**

CARRIED

9/0

Responsible Officer**(Acting) Manager - Planning, Building & Development Services****CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 12.31pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 12 June 2025, at Roma Administration Centre.

NOTICE OF REPEAL OR AMENDMENT OF RESOLUTION

Meeting: Ordinary 12 June 2025

Date: 4 June 2025

Item Number: 8.1

File Number: D25/55951

SUBJECT HEADING: Yuleba Community Projects | Water Play

Classification: Open Access

Officer's Title: Deputy Director / Strategic Road Management

Original Resolution Meeting Date: 24 April 2025

Original Resolution Number: OM/04.2025/01

Original Resolution:

Moved Cr Seawright

Seconded Cr O'Neil

That Council:

1. Endorse the final design of the Yuleba Water Play, based on Option 1 with the following modifications:
 - Removal of internal rocks within the original rock outline;
 - Removal of "pebble treatment" and inclusion of a painted blue concrete surface and representation of local lagoon fauna as illustrated in Option 2;
 - Relocation of the pump room to the rear of the project.
2. Approve the reallocation of surplus funds of \$300,000 from the Wallumbilla Multipurpose Building Construction project to the Yuleba Community Projects – Main Street.
3. Provide an update to the community on the project via pre-construction/commencement media release.

CARRIED

7/0

Recommendation:

That Council repeal Resolution Number OM/04.2025/02 and replace with:

That Council:

1. Endorse the final design of the Yuleba Water Play, based on Option 1 with the following modifications:
 - Removal of internal rocks within the original rock outline;
 - Removal of "pebble treatment" and inclusion of a painted blue concrete surface and representation of local lagoon flora and fauna;
 - Relocation of the pump room to the rear of the project.

2. Approve the reallocation of surplus funds of \$300,000 from the Wallumbilla Multipurpose Building Construction project to the Yuleba Community Projects – Main Street.
3. Provide an update to the community on the project via pre-construction/commencement media release.

Background:

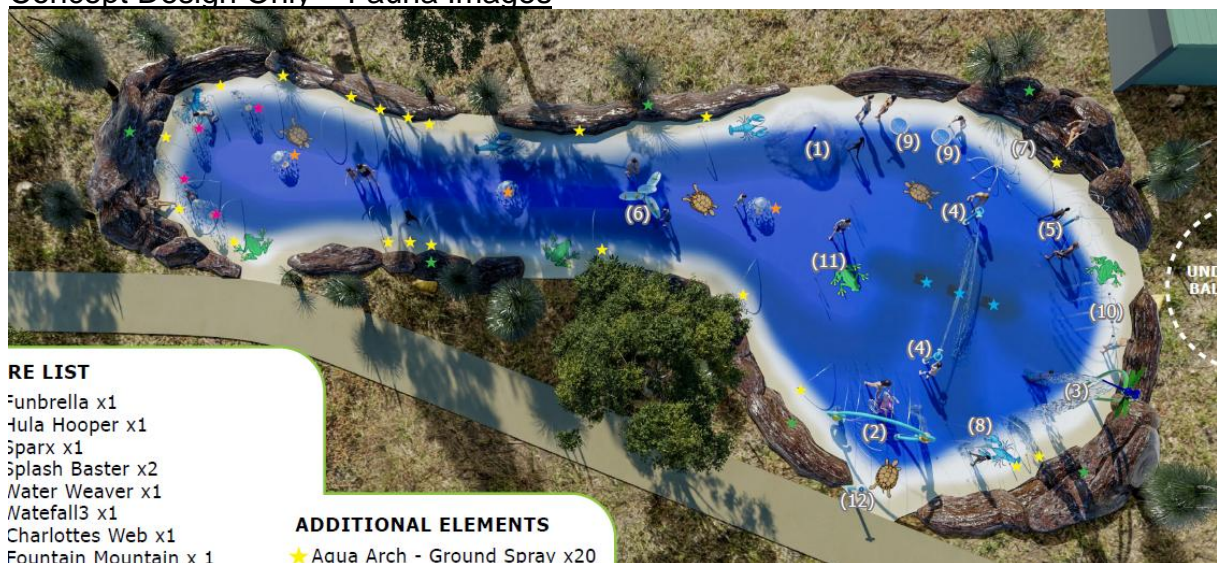
At the Ordinary Meeting held on 24 April 2025, Council endorsed the final design for the Yuleba Water Play area based on Option 1, which included graphic elements representing local lagoon fauna.

During the finalisation of the graphics, an opportunity was identified to enhance the educational and visual impact of the facility by expanding the floor artwork to include representations of both flora and fauna native to the local lagoon environment.

This broader focus will offer a more complete and accurate reflection of the natural environment, helping to build awareness and appreciation of the local landscape through playful and educational design. Adding more visual elements is also intended to make the space more engaging and enjoyable for the younger generations using the water park.

Given the explicit nature of the original Council resolution, a proposed design changes to include the expanded floor artwork will require formal consideration to repeal and replace the previous decision. For completeness, it is noted that Dot Points 2 and 3 of the original resolution have been actioned and therefore cannot be repealed in their entirety.

Concept Design Only – Fauna Images



Concept Design Only – Flora Images – water lilies only



RE LIST

Sunbrella x1
Tula Hooper x1
iparx x1
Splash Buster x2
Water Weaver x1
Waterfall3 x1
Charlottes Web x1
Fountain Mountain x 1
Puddle x2

ADDITIONAL ELEMENTS

★ Aqua Arch - Ground Spray x20
★ 40mm Geyser x 4

(Note: The perimeter rockwork at the Splashpad has been completed. Internal rocks were previously removed from the scope of works and are not included in the updated flora design request)

Supporting Documentation:

Nil

Notice prepared by:

Deputy Director / Strategic Road Management

OFFICER REPORT

Meeting: Ordinary 12 June 2025

Date: 22 May 2025

Item Number: 13.1

File Number: D25/50831

SUBJECT HEADING: Sponsorship Request - Roma Ignites Event

Classification: Open Access

Officer's Title: Lead Local Development Officer

Executive Summary:

Council has received a sponsorship request from Blaik Family Trust to support Roma Ignites, a new motorsport and drag racing event proposed for 27-29 June 2025 at the Ironbark Raceway, Roma. The event will feature drag racing and burnouts, a component currently not offered by the local club (South West Drag Racing Association) due to insurance limitations. The applicant is seeking \$5,000 in sponsorship from Council to contribute toward venue hire costs (\$6,600).

Officer's Recommendation:

That Council:

1. Provide sponsorship of \$2,500 towards the Roma Ignites event to be held from 27-29 June 2025 at Ironbark Raceway, Roma, with the funds to be paid directly to the South West Drag Racing Association to assist with venue hire costs.
2. Draw funds from GL 2887.2249.2001 – Sponsorship budget.

Context (*Why is the matter coming before Council?*):

Blaik Family Trust plans to deliver *Roma Ignites*, a three-day motorsport event aimed at bringing a new form of drag racing to the Maranoa region. The event will take place at Ironbark Raceway, with an entry fee of \$15 for spectators (children under 14 free). The program will include burnouts, a feature that distinguishes the event from those currently offered locally.

The estimated total cost of the event is \$50,000. The organisers anticipate strong attendance based on recent Easter motorsport events, which drew over 1,700 attendees across two days.

Event details:

- Name: Roma Ignites
- Date: 27-29 June 2025
- Location: Ironbark Raceway, Roma
- Entry fee: \$15 per person, children under 14 free
- Estimated attendance: Approx 800 people per day

- Purpose: Introduce new motorsport experience to the region, including burnouts.
- Total cost: \$50,000 (includes staffing, medical services, fire marshals, equipment, advertising and catering)
- Requested support: \$5,000 cash sponsorship from Council
- Use of funds: Contribution to venue hire to South West Drag Racing Association (SWDRA) (\$6,600 for 3 days hire)
- Other supporters: Venue hire paid to SWDRA, who will also run the bar.
- Acknowledgement: If Council supports the event, sponsorship will be acknowledged through:
 - Promotion via social media
 - Verbal mentions by the event announcer across the weekend

Background (Including any previous Council decisions):

Eligibility under Council Policy:

Under Council's current *Community Grants, Non-Financial Assistance & Sponsorship Policy*, commercial entities may be considered eligible for support if they can demonstrate the event is a fundraising or non-commercial activity and that monies raised will directly benefit the community.

Blaik Family Trust is a commercial entity. While not a not-for-profit organisation, the event is framed as a community benefit activity bringing tourism, entertainment, and economic activity to Roma, with proceeds supporting the local Ironbark Raceway Club via venue hire and bar operation. The event also enhances local motorsport offerings by including burnouts, which the local club cannot provide due to insurance constraints.

Options Considered:

- 1) Approve the sponsorship request: Provide \$5,000 sponsorship to Blaik Family Trust to support Roma Ignites event.
- 2) Approve partial sponsorship: Council could offer a small sponsorship contribution towards the event.
- 3) Decline the sponsorship request: Council may choose not to provide sponsorship on the basis that the participant is a commercial entity and the event does not meet the not-for-profit criteria outlined in the policy.
- 4) Provide sponsorship of \$2,500 directly to South West Drag Racing Association to support venue hire.

Recommendation:

Option 4 - Based on the expected attendance, event duration and economic and social benefits to Maranoa region, it is recommended that Council provide \$2,500 sponsorship to be paid directly to the South West Drag Racing Association to assist with venue hire for Roma Ignites.

The event aligns with the Regional Events category which supports events that attract 500–2,000 attendees and provide benefit across the region. While the applicant is a commercial entity, they have demonstrated that the event delivers

direct community benefit, supports a local not-for-profit venue, and contributes to growing motorsport tourism in Roma.

Paying the sponsorship directly to the local club ensures that, in the event of cancellation or postponement due to unforeseen circumstances, the funds remain with a community-based organisation that can redirect the money to another local event – unlike a commercial entity that may not re-hold the event.

This sponsorship is proposed to be funded from GL 2887.2249.2001 and is consistent with support levels provided for other regional events.

Risks:

Risk	Description of likelihood & consequences
Event viability	Likely to be successful given strong community interest and promotional lead-up.
Insurance / WHS compliance	Will be required as a condition of funding
Commercial nature	Event profits do not appear to be directed to charity, but economic and social benefits for Roma are evident.

Policy and Legislative Compliance:

Community Grants, Non-Financial Assistance & Sponsorship Policy

Budget / Funding (Current and future):

Sponsorship GL 2887.2249.2001

Council's sponsorship budget for the 2024/25 financial year is \$100,000. To date, \$73,050 has been allocated, leaving a remaining balance of **\$26,950**.

The \$5,000 requested by Blaik Family Trust would be drawn from this balance. If approved, the remaining budget after this sponsorship would be **\$21,950**.

If Council approves the recommendation to contribute \$2,500 directly to the South West Drag Racing Association, the remaining budget after this sponsorship would be **\$24,450**.

Timelines / Deadlines:

Event dates: 27-29 June 2025

Council officers will inform event organisers of Council's decision following meeting on 12 June.

Consultation (Internal / External):

Event organiser – Nathan Clarke

- During consultation, the event organiser was asked how critical Council's sponsorship support was to the viability of the event. The organiser advised that if Council support were not provided, the funds for venue hire would need to be reallocated from other key areas, such as marketing and promotion, which could impact event reach and attendance.
- Nathan confirmed he is agreeable to Council paying the sponsorship amount directly to the South West Drag Racing Association to cover venue hire costs, if approved.

The Secretary/Treasurer of the SWDRA was consulted regarding the *Roma Ignites* event proposal. Feedback received includes:

- The event would be a really good opportunity for Roma, bringing a new style of motorsport to the region.
- They believe attendance will be strong, with the event having been actively promoted during the recent Easter motorsport events, which drew over 1,700 attendees across two days.
- A key feature of the event will be burnouts, an attraction not currently offered by the Ironbark Raceway Club due to insurance restrictions.
- The local club supports the event and will receive the venue hire fee and manage the bar operations, ensuring local benefit.
- This event has potential to grow into a larger event, potentially becoming a full motorsport weekend in Roma that incorporates all forms of motorsport in the area into one major event.
- The club advised they will not be seeking any additional support from Council (e.g. In-kind assistance for this event).
- They are also agreeable to Council paying the sponsorship amount directly to them, if preferred.

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
South West Drag Racing Association	SWDRA

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
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Operational	<p>Local Development & Events: Support and deliver activities that build the capacity and promote the value and contribution of volunteers.</p> <p>Sport, Recreation and Community Wellbeing: Collaborate with community and sporting groups to support facility upgrades and attract sporting events to the region.</p> <p>Local Development and Events: Encourage and build connection and participation through the delivery of events and programs across the region.</p>
Corporate	<p>Prosperity – 1.3 Tourism destination development: Number of events.</p> <p>Inclusivity – 5.5 Cultural heritage and arts promotion: Support local artists and cultural organisations through funding exhibitions and events that celebrate community heritage and diversity. Support/Develop festivals and events that promote the arts, community engagement and pride. Provide accessible and inclusive spaces for arts and cultural activities.</p> <p>Inclusivity – 5.10 Integrated recreation plan: Develop a strategy to attract and host significant events for different age cohorts.</p>

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 5: Inclusivity

5.4 Community pride

Supporting Documentation:

[1](#) Sponsorship Request - Roma Ignites - Blaik Family Trust D25/52361
- Ironbark Raceway Roma

Report authorised by:

Director Roma



Request for In-Kind Assistance & Sponsorship form

Do you have a great idea or event proposal that would benefit the Maranoa? Maranoa Regional Council provides financial sponsorship or in-kind assistance for initiatives that will deliver tangible and measurable benefits to Council and wider community and help make the Maranoa region a great place to live, work and do business.

Sponsorship

Application assessment

Council will evaluate the sponsorship application against a set of criteria including alignment with Council's vision, current priorities and financial allocations.

Sponsorship is limited. Due to the large volume of applications Council receives, we are not able to sponsor all applications that meet our guidelines.

Sponsorship proposals take time to consider. Thorough sponsorship assessment ensures sponsorships are planned for the benefit of both the organisation and wider community.

Category	Aim	Funding
Local Events	To attract an attendance of up to 500 people and be of interest to a local community or a small segment of the region.	Up to \$1,000
Regional Events	To attract an attendance of 500-2000 people from across the Maranoa region with the potential to attract attendees from neighbouring regions. The event will provide reasonable economic and social benefits to the region.	Up to \$2,000
Significant Events	A large-scale event potentially running longer than one day and typically involving in excess of 2000 people. The event will attract substantial visitors from outside the regional area and provide substantial economic and social benefits to the Maranoa region.	Up to \$5,000
Destination Events	To support social, cultural, industry and sporting events for the purpose of attracting overnight visitation and delivering tourism and economic benefits to the Maranoa region through increased expenditure. This would be a large-scale event potentially running longer than one day and typically involving in excess of 2000 people. This event would have the potential to attract substantial visitors from outside the regional area and provide substantial economic and social benefits to the Maranoa region.	Upon application

Please outline what program your event most aligns to:

Significant Event running
over 3 days



Request for In-Kind Assistance & Sponsorship form

Timeframes

Category	Submission	Assessment	Notification to Applicant
Local Events	Received at least 20 working days prior to the event.	Assessed by relevant Officer and approved by Manager or Director.	Director approval – within 4 weeks of receipt.
Regional Events			Council consideration – within 6 weeks of receipt.
Significant Events	Received at least 12 weeks prior to the event.	Assessed by relevant Officer and approved by Council.	Within 6 weeks of receipt.
Destination Events			

Non-Financial Assistance Program

Eligible organisations (as stated in the eligibility criteria found on page 3 of Council's Community Grants, Non-Financial Assistance and Sponsorship policy) may apply for non-financial assistance, including in-kind assistance through use of Council equipment or plant and fee waivers of Council facilities. This excludes bond payments. Applications will be processed as received throughout the year.

As prescribed in the Fees & Charges Register, eligible organisations receive automatic fee waivers for the hire of Council halls, tables and chairs. The hirer is responsible for loading and transporting the tables and chairs to the event and returning them to the respective storage location post event.

Category	Value	Submission	Assessment	Notification to Applicants
In-Kind Minor	Under \$500	Fully completed submission including any required documentation, received at least 10 working days prior to the event.	Assessed by the relevant Officer and approved by a Director.	Within 10 business days of receipt.
In-Kind Major	\$500 - \$5000	Fully completed submission including any required documentation, received at least 8	Assessed by the relevant Officer and approved by a Director.	Within 4 weeks of receipt.

**Request for In-Kind Assistance & Sponsorship form**

		weeks prior to the event.		
	Over \$5001	Fully completed submission including any required documentation, received at least 8 weeks prior to the event.	Assessed by the relevant Officer and approved by Council.	Within 6 weeks of receipt.

Please outline the proposed date of your event:

27th, 28th + 29th June .



Request for In-Kind Assistance & Sponsorship form

APPLICANT DETAILS:			
Organisation name:	Blaik Family Trust		
ABN or Incorporation Registration Number, if applicable:	28585 492186.		
Applicant name:	Nathan Clarke.		
Position in organisation:	Director.		
Contact phone number and email address:	<div style="background-color: black; color: black;">04 21 803 803</div> <div style="background-color: black; color: black;">nathan.clarke@blaikfamilytrust.com.au</div>		
ACTIVITY DETAILS:			
Name of activity / event / project:	Roma Ignites		
Start date:	27th JUNE	End date:	29 JUNE 25
Status of project/ event / activity: (Proposed or confirmed).	Confirmed.		
Describe the goals and objectives of your event / project / activity:	To bring a new form of motor sport / drag Racing to the Roma area.		



Request for In-Kind Assistance & Sponsorship form

Proposed event location:	IRONBARK RACEWAY KIMBLER ROAD Roma
Is this an inaugural project/ activity/ event? <i>(If first time, do you plan on it occurring again in the future? If it's been organised previously, how many times? Provide details).</i>	First Time.
Is there an entry/ ticket price for guests to attend or participate? <i>(If so, what costs are associated?)</i>	\$15 per Spectator Children 14 + Under Free
How will you promote your event in order to reach your target audience?	Social Media.
What is your estimated attendance?	800 per day



Request for In-Kind Assistance & Sponsorship form

Strategic plan of the organisation / group: <i>(Does your organisation have a 5-year plan? Describe how your event / project / activity aligns with your strategic plan).</i>	No yet
Do you have Public Liability Insurance? <i>(If so, please attach. If not, your event may be considered ineligible).</i>	Yes.
YOUR REQUEST	
What type of support are you seeking? <i>(Financial, In-Kind, Waiver of Hire fees).</i>	Financial.
If financial, how much are you requesting from Council: <i>(Please outline your requests clearly).</i>	\$5000 Ironbark Raceway is costing us \$6000 to hire for the event plus we have costs involved with bringing cars enterants from away



Request for In-Kind Assistance & Sponsorship form

<p>How will Council's contribution be spent? (Provide a budget breakdown).</p>	<p>Mainly to cover the costs of the venue hire so that we can keep the spectators entry fee low.</p>
<p>Total cost of the event:</p>	<p>\$50,000-00</p>
<p>Budget breakdown of the event: (State all costs associated with this project/ event/ activity).</p>	<p>Track Hire \$6000-00 Staff Costs - \$7000-00 Medics - \$4500-00 Fire Marshalls \$3000-00. Equipment Hire \$4000-00 Misc-Fuels etc \$7000-00 Catering for Staff - \$3000-00 Advertising - \$20000-00</p>
<p>Have you received Council sponsorship for this project / event/ activity previously? (If so, provide details).</p>	<p>No.</p>



Request for In-Kind Assistance & Sponsorship form

<p>Have you enquired or applied for Council's Community Grants and Non-Financial Assistance Program or Regional Arts Development Fund? (If no, why not? Provide details).</p>	<p>No.</p>
<p>What other income will you receive? (i.e., ticket sales, other sponsorship/ grants, in-kind assistance etc).</p>	<p>Only ticket Sales + drivers nominations</p>
<p>BENEFITS TO THE COMMUNITY AND COUNCIL</p>	
<p>Describe the benefits that your event / project / activity will provide to Council and the wider Maranoa Community:</p>	<p>To bring a new Motorsport event to Roma + encourage Family Cruising</p>
<p>Describe how Council will be acknowledged in marketing and promotional material?</p>	<p>Acknowledged on Social Media + via our Announcer for Week end.</p>



Request for In-Kind Assistance & Sponsorship form

Please ensure to include a copy of the organisation's Public Liability Insurance certificate.

DECLARATION	
I understand and acknowledge this application is true and complete to the best of my knowledge. Council may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false. I approve of the information that has been provided in this application.	
Name:	Nathan Clarke
Signature:	[Signature] (Secretary)
Date:	19-5-25

Signed by Heather Muthy on behalf

Please sign and return one copy to council@maranoa.qld.gov.au and retain one copy for your records.

OFFICER REPORT

Meeting: Ordinary 12 June 2025

Date: 30 May 2025

Item Number: 13.2

File Number: D25/53251

SUBJECT HEADING: Adoption of Sculptures Out Back Concept Design

Classification: Open Access

Officer's Title: Lead Local Development Officer

Executive Summary:

In August 2023, Council allocated funds to develop a concept plan for the Sculptures Out Back exhibition area located on Lot Plan 210WV1624. Greenedge Design was engaged to develop the concept, which has since been reviewed by the Sculptures Out Back committee and Council.

Following consultation and a Council briefing in February, the committee has expressed support for the concept and a preference to retain the current sculpture display area.

This report seeks to endorse the concept design to ensure Council officers work with the committee to identify external funding opportunities to support staged implementation of the design.

Officer's Recommendation:

That Council:

1. Endorse the concept design for the Sculptures Out Back site on Lot Plan 210WV1624.
2. Approve access to Lot Plan 210WV1624 to the Sculptures Out Back committee for the purpose of an art exhibition on the conditions that all Transport and Main Roads approvals are obtained where applicable.
3. Authorise Council officers to work with the Sculptures Out Back committee to identify external funding opportunities to support staged implementation of the design.

Context (*Why is the matter coming before Council?*):

The concept design has been completed and committee feedback received. Council's consideration is now required to acknowledge the design, support continued partnership with the committee and endorse the overall concept design.

Background (*Including any previous Council decisions*):

At the Ordinary Council meeting on 9 August 2023, Council resolved:

OM/08.2023/14

1. Allocate \$15,000 from WO20424 for a conceptual plan for Lot Plan 210WV1624.

2. *Enter into a three-year Memorandum of Understanding with the Sculptures Out Back committee.*
3. *Approve access to the site for the annual art exhibition from 15 June to 14 September 2024, conditional on relevant approvals.*

Greenedge Design was engaged to prepare the concept, which incorporated pathways, landscaping, shade structures, a stage area, and integration with the existing Adungadoo pathway and creek edge.

The Sculptures Out Back committee has expressed strong support for the concept design and has provided feedback and suggestions to guide future planning and implementation of the design. They have indicated a strong willingness to be involved in ongoing consultation and to actively pursue funding opportunities to support the implementation of the concept design.

Based on the committee's feedback, below is the top 5 priority list:

1. Establishment of pathway linking Adungadoo path to Sculpture Park via the Big Rig.
2. Landscaping with shade and water infrastructure.
3. Use of natural and rustic materials e.g. logs, sandstone, timber, coloured concrete pathways.
4. Feature structures to enhance visitor experience – this includes a bougainvillea archway, rustic pergolas.
5. Pathway funding and sponsorship recognition.

Council staff will work with the committee to further refine and determine key features and a staged implementation approach. This approach will be informed by available funding and the eligibility criteria of grant programs that can be applied for to support and continue the project.

In relation to Point 2 of the resolution regarding the MOU, the agreement has been finalised and mutually agreed upon by both parties, and was awaiting signatures at the time report was written.

Options Considered:

- Option 1: Endorse the completed concept design and support ongoing collaboration with the committee to seek external funding.
- Option 2: Request revisions to the concept design.
- Option 3: Discontinue future development of the site.

Recommendation:

Option 1 is recommended to acknowledge the completed design and progress staged implementation of the project. This approach balances community vision, prior investment and achievable funding opportunities.

Risks:

Risk	Description of likelihood & consequences
Funding availability	External grant applications may be unsuccessful or limited. Progress may be delayed until funds are secured.
Community expectations	The committee has expressed support for the current plan, reducing the likelihood of conflicting expectations.
Maintenance responsibilities	Landscaping and new infrastructure will require future maintenance, which will need to be planned and budgeted for.

Policy and Legislative Compliance:

Compliance with relevant TMR approvals.

Budget / Funding (*Current and future*):

\$15,000 was allocated for the concept design from WO20424.
To date, \$8779.03 has been spent on the design.

Timelines / Deadlines:

- The 2025 exhibition is running from 14 June to 29 September.
- Timing of implementation stages will depend on funding availability.
 - E.g. Community Gambling Benefit Fund Super Round 124 \$100,000 will open on 9 June and close 18 July.

Consultation (*Internal / External*):

Sculptures Out Back committee.
Director – Roma
Overseer – Roma
Parks & Gardens team
Manager – Regional Facilities Management

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
SOB	Sculptures Out Back
MOU	Memorandum of Understanding

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	<p>Arts and culture - Provide opportunities with fit-for-purpose facilities to enable artists to showcase their work to the Maranoa and broader community.</p> <p>Communication & Consultation - Effective communication across internal and external stakeholders.</p>
Corporate	<p>Inclusivity – 5.4: Community pride - Promote community pride and attractive towns, and encourage local clubs, groups and organisations to lead initiatives to participate.</p> <p>5.5: Cultural heritage and arts promotion - Support local artists and cultural organisations through funding exhibitions and events that celebrate community heritage and diversity. Support/Develop festivals and events that promote the arts, community engagement and pride. Provide accessible and inclusive spaces for arts and cultural activities.</p> <p>5.10 - Integrated recreation plan - Develop a strategy to attract and host significant events for different age cohorts.</p> <p>5.13: Infrastructure accessibility - Upgrade accessible recreation facilities including paths, playgrounds and sensory gardens.</p>

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 5: Inclusivity

5.5 Cultural heritage and arts promotion

Supporting Documentation:

[1](#) Draft Concept Design - Green Edge Design - Sculpture Park - Sculptures Out Back D25/14060

Report authorised by:

Overseer - Roma

CONCEPT DESIGN PLAN



LEGEND

- | | | | | | |
|--|---|---|--|--|--|
| ① The Big Rig Tourist Attraction | ⑨ Future Car Parking (As per The Big Rig Master Plan) | ⑮ Proposed Location for a 1.8m wide Pedestrian Bridge over creek connecting to Noel Kerr Oval and Sports Fields | ⑲ Annual Sculpture Exhibition Space (Tan Pads) | ②⑤ Shelters (Could be Sculpture Pieces) | ③① Proposed Sculpture Park Signage |
| ② Oil Pump Tower | ⑩ Vehicular Access to Sculpture Park | ⑯ New Adungadoo Path Extension 2.5m wide concrete path - connecting Train Bridge to eastern end of the Sculpture Park | ⑳ Current Permanent Sculpture Sites (Grey Pads) | ②⑥ Existing Trees (Dark Green) | ③② Proposed Extent of Adungadoo Path Extension - Stage 1 |
| ③ Roma East Rest Area with Amenities | ⑪ Formalised Car Park: Asphalt with option for parking bays in compacted gravels. 1 x PWD Parking Space in Asphalt. | ⑰ Proposed future extension of the Adungadoo Pathway network - Shared Concrete Path 2.5m Wide | ㉑ Future Proposed Permanent Sculpture Area (Pink Pads) | ②⑦ Proposed Tree Planting (Light Green) | |
| ④ Explorer's Inn & Convention Centre | ⑫ RV & Towed Vehicle Parking Bays | ⑱ Proposed future extension of the Adungadoo Pathway network - Shared Concrete Path 2.5m Wide | ②② Water Feature Sculptures Areas | ②⑧ Space Allocation for DTMR Eastbound Truck Rest Area - Allowance of 75m long x 4.5m wide | General Requirements: |
| ⑤ Roma & District Cricket Association | ⑬ Possible overflow parking area | ⑲ Proposed future Adungadoo Path to continue to Walkabout Park & beyond to Campbell Park | ②③ Potential Expansion Sculpture Area - Permanent or Temporary (Light yellow Pads) | ②⑨ Possible concrete path connection to Bungil Street | Provide Sculptural Seating and other Outdoor Furniture |
| ⑥ Roma Echidnas Rugby Union | ⑭ Proposed pedestrian safe crossing location (with centre refuge island) | | ②④ Main Sculpture Paths - Concrete 1.8m Wide (Grey) | ③③ Existing Billboard Sign | Provide Pedestrian Lighting along paths and feature lighting to illuminate the sculptures at night. Provide CCTV to requirements. Provide irrigation for the turf, planting and trees. |
| ⑦ Noel Kerr Oval & Sports Complex | | | | | |
| ⑧ Existing Miniature Rail Line (circuit) | | | | | |

ROMA SCULPTURE PARK - ADUNGADOO PATH

CONCEPT DESIGN

Unit 3, Level 3, 1 Courage Street, Sippy Downs, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au



GREENEDGE DESIGN
creative thinking | design edge

landscape architecture | master planning | playground design | sports planning

DATE: 30-09-2024

PROJECT: 23023

DRAFT ISSUE

LC: 04

ISSUE: C

OFFICER REPORT

Meeting: Ordinary 12 June 2025

Date: 2 June 2025

Item Number: 13.3

File Number: D25/53639

SUBJECT HEADING: Surat Water Allocation Update # 5

Classification: Open Access

Officer's Title: Director - Warroo

Executive Summary:

This report provides an update to council on the Surat Water Allocation for 2024/25 financial year as per the meeting Resolution No. OM/05.2025/07.

Officer's Recommendation:

That:

1. Council receive and note the report
 2. Officers continue to monitor water consumption levels on a regular basis and provide updates to the community
 3. Council officers provide an update on the Surat Water Summer Schedule at the ordinary meeting on 14 August, 2025.
-

Context (*Why is the matter coming before Council?*):

This report is required to provide Council with a regular update on the Surat Water Schedule and target allocations. The outlines the strategies and resources allocated to meet the annual target of 350 ML for the financial year.

Background:

Five reports have been completed to keep the Council and community updated regarding the Surat water allocation and schedule. This is the final report for the 2024/25 financial year (the allocation period).

As per Resolution No. OM/05.2025/07 a report (#4) was tabled to council on 14 May 2025 to provide an updated to the Surat Water Allocation and Schedule.

Council provides updates to the community via a new static water allocation sign at council administration building in Surat; deployment of electronic message board signage (periodically); and public notices.

Council also issued a Winter Newsletter (attached) to residents in May, 2025.

SURAT

WATER UPDATE

WINTER 2025

Surat Water Project Update

Council recently completed water connections between the Surat Bore and the Water Treatment Plant. The connection provides an emergency back-up system in place for additional water supply and will also provide long term reliable supply of treated water into the future.

This connection also supports long-term water security of the town, especially during droughts or peak demand periods, and contributes to better management of local water resources.

Surat's Water Allocation Update (end of April 2025)

As of the end of April 2025, the Surat Water Allocation stands at 314.685 ML, which is approximately 89% of the total allocation. The water consumption for April was 18 ML.

Remaining Allocation: 35.315 ML for the final two months of the financial year.

Monthly Consumption Requirement: To meet the allocation target, the average consumption for May and June 2025 should be below 17.65 ML per month (with a target of 17 ML).

For further details, please visit (<https://www.maranoa.qld.gov.au/water>).

Surat Water Usage Per Financial Year 2025

Total Annual Water Usage-Surat
Annual Allocation - 356ML

Sum of Potable Water and Raw Water by month
(Measurements in KL)

Month	Potable Water (KL)	Raw Water (KL)	Total (KL)
July	17.62	2	19.62
August	35.37	11	46.37
September	41.89	15	56.89
October	47.12	19	66.12
November	25.03	9	34.03
December	29.29	8	37.29
January	34.11	11	45.11
February	29.71	11	40.71
March	39.68	11	50.68
April	16.44	16	32.44
May	1.19	0	1.19
June	0	0	0

Monthly Rainfall - Mms

Month	Rainfall (Mms)
July	36
August	10
September	9
October	0
November	211
December	79
January	17
February	24
March	131
April	47
May	0
June	0

CUT OUT & KEEP

Target
17

Council encourages residents and businesses to conserve water during May and June with a monthly allocation below 17ML.

Water restrictions are not required at this time but may be introduced in June 2025 if water consumption is too high in May.

MORE INFO

WINTER WATERING SCHEDULE

(1 April to 31 August)

Surat's raw watering schedule for the winter period is as follows:

Wednesday, Friday and Sunday

East may water
(6am – 10am & 2pm – 6pm)

Tuesday, Thursday and Saturday

West may water
(6am – 10am & 2pm – 6pm)

PLEASE ENSURE TAPS ARE TURNED OFF OUTSIDE OF THESE TIMES.

Water conservation is critical to keeping our community under the town allocation.

73 Burrowes Street, SURAT Q 4417

Opening hours: Monday to Friday - 8.20am-12pm and 1pm-5pm

P: (07) 4626 6100 | E: customer.surat@maranoa.qld.gov.au

Image 1: Surat Water Schedule Update (Winter)

The Surat Water Allocation is 350 Megalitres (ML) and resets each financial year.

The river water extraction licence (51055N) is regulated by the Department of Regional Development, Manufacturing and Water Department under the Water Act 2000.

The removal of 'no watering on Monday's' from the previous summer and winter watering schedule is helping to manage the towns annual water allocation.

Council is investigating options to utilise the 80 ML bore water allocation in the future. Usage of some bore water may offset the allocation on the river water extraction licence in the future.

Current Status

The Surat Water Allocation as at the end of May 2025 is 336 ML (approximately 96% of total allocation). Consumption for the month of May was 22 ML.

14 ML of allocation remains for final months of the financial year.

In the previous financial year (2023/24) the average consumption for June was 15 ML. In the previous financial year to that (2022/23) the average consumption for June was 17.75 ML.

Water usage generally trends down into the winter months under 20 ML per month depending on rainfall.

Surat had a period of warm weather for the month of May with a high of 31 degrees on the 27th and an average day time temperature of 24 degrees (slightly above the mean). Surat also had a combined 12 mm of rainfall in May.

Recommendation:

1. Council receive and note the report
2. Officers continue to monitor water consumption levels on a regular basis and provide updates to the community.
3. Council officers provide an update on the Surat Water Summer Schedule at the ordinary meeting on 14 August, 2025.

Risks:

Risk	Description of likelihood & consequences
Schedule	No change to schedule may result in exceeding the water allocation in this financial year if water usage is above 17 ML per month. Monitored monthly. Removing Monday watering from the schedule has had a positive correlation in helping to reduce demand on the annual allocation. Council may wish to implement some additional schedule restrictions for the final month of June to ensure the allocation is met. There is a 50/50 chance the allocation can be met under the current schedule.
Maintenance	It is recommended that during rainfall periods that raw water pumps are turned off to conduct routine and planned maintenance and to further reduce consumption.
Bore Licence	Bore application (licence) is based on climate change, drought conditions and providing an alternative water source for Surat. Any allocation to be used from the bore must be managed strategically.
Environment	As per our Environmental Management Policy
Fines	Water Allocation Usage The amount of water taken under a water allocation in a water year (July 1 to June 30) must not exceed the nominal allocation (350ML). Fines apply.
Compliance	It is recommended moving forward that council develop a strategy regarding water restrictions for Surat including the following options for example: <ul style="list-style-type: none"> • Level 1 - Education and Awareness (communications and engagement) • Level 2 - Monitoring and Detection (identify leaks or issues related water being left on (unintentionally) • Level 3 - Informal and Formal Warnings (written letters) • Level 4 – Fines (if necessary).

Policy and Legislative Compliance:

- Environment Protection Act (Qld) 1994
- Local Government Act 2009
- Water Supply (Safety and Reliability) Act (Qld) 2008 (Section 41 Restricting Water Supply)
- Water Act (Qld) 2000 – section 29 (5) – Penalties

- Water Act (Qld) 2000 – section 114
- Water Plan (Great Artesian Basin and Other Regional Aquifers) 2017
- MRC Water Schedule Policy
- MRC Environment Management Policy
- Surat Water Strategy 2019
- MRC Corporate Plan 2023 -2025
- MRC Local Plan Surat, Wycombe, Teelba Theme 3.1
- MRC Operational Plan 2024/25
- MRC Capital Works Plan 2024/25
- MRC Capital Works Plan 2025/26

Budget / Funding (*Current and future*):

N/A

Timelines / Deadlines:

As outlined in the report recommendations.

Consultation (*Internal / External*):

- Director of Infrastructure
- Acting Manager Water Sewerage Gas
- Overseer (Warroo)
- Water Treatment Officer (Warroo)
- External Engineering Advice
- Portfolio Chair (Water)

Strategic Asset Management Implications:

(*If applicable, outline changes to whole of life costs and / or level of service*)

Operational Plan 2024/25

- Asset Management Plan reviewed
- Improved budgeting accuracy from 2025/26 onwards, with long term business unit forecast updated to reflect Asset Management Plan prior to 2025/26 budget deliberations.

Acronyms:

Acronym	Description
ML	Megalitres

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	Yes
Corporate	Yes

Link to Corporate Plan:

Corporate Plan 2023-2028

Strategic Priority 1: Getting the basics right

1.1 Supply water to our towns

Supporting Documentation:

Nil.

Report authorised by:

Chief Executive Officer

OFFICER REPORT

Meeting: Ordinary 12 June 2025

Date: 26 May 2025

Item Number: 13.4

File Number: D25/51408

SUBJECT HEADING: Wallumbilla Multipurpose Facility Name

Classification: Open Access

Officer's Title: Local Area Director - Bendemere

Executive Summary:

Following Council's resolution to engage with the community on the naming of the new Wallumbilla Multipurpose Building, formal submissions were invited and received from three key community organisations – the Wallumbilla Town Improvement Group, Wallumbilla Heritage Association, and Calico Cottage and Craft Club Inc.

This report provides a summary of the feedback received, including results from a local engagement process, and seeks Council's formal endorsement of a name for the new precinct. The report also outlines the proposed next steps, including updating signage and communications to reflect the endorsed name.

Officer's Recommendation:

That Council:

1. Notes the feedback received from community groups and considers the options and community input outlined in this report.
2. Endorses [Insert Preferred Name] as the official name for the Wallumbilla Multipurpose Building, with the internal meeting/function space being named [Insert Preferred Name].
3. Approves signage, branding, and communication activities be undertaken to reflect the adopted name.

Context (*Why is the matter coming before Council?*):

Council committed to finalising a name for the Wallumbilla Multipurpose Building that reflects community identity, honours local heritage, and aligns with the facility's intended purpose. Naming a public facility of this nature is a matter for Council decision and this report has been prepared in response to the previous Council resolution seeking community consultation on potential naming options.

Background (Including any previous Council decisions):

Council previously considered a report regarding the naming of the Wallumbilla Multipurpose Building. At that time, Council gave in-principle support to the name 'Wallumbilla Community Hub' and endorsed a consultation process to seek feedback from local community organisations. The following resolution was adopted at the Ordinary Council Meeting held in April 2025:

Resolution No. OM/04.2025/23

That Council:

1. Give in-principle approval to naming the new Wallumbilla Multipurpose Building the 'Wallumbilla Community Hub'.
2. Correspond with the Wallumbilla Town Improvement Group, the Wallumbilla Heritage Association and the Calico Cottage committee seeking their feedback on the new name.
3. Be provided with a subsequent report at an upcoming Council meeting for final approval.

In accordance with this resolution, formal correspondence was sent to the following community organisations:

- Wallumbilla Town Improvement Group
- Wallumbilla Heritage Society
- Calico Cottage and Craft Club Inc

These groups were advised of Council's in-principle support for the name 'Wallumbilla Community Hub' and invited to provide formal feedback.

A copy of the initial letters and response letters have been attached as Supporting Documentation to this report.

The outcomes of this consultation process are summarised below:

- **Wallumbilla Heritage Society** and **Calico Cottage Craft Club** confirmed their support for the name 'Wallumbilla Community Hub'.
- **Wallumbilla Town Improvement Group** elected to undertake a broader community consultation process to ensure wide representation of local views. As part of their engagement, they conducted a community poll, inviting residents from Wallumbilla and surrounding areas to vote on their preferred name for the facility. The results were as follows:
 - *The Wheat Shed* – 32 votes
 - *Wallumbilla Community Hub* – 22 votes
 - *Wallumbilla Calico Cottage* – 20 votes

As outlined in their correspondence, the Wallumbilla Town Improvement Group (WTIG) has formally requested that Council consider adopting a dual-name approach:

- Naming the overall facility 'The Wheat Shed', reflecting the region's rural identity and historical connection to agriculture.
- Naming the internal meeting/function space 'Community Hub', to acknowledge its purpose as a gathering place for local groups and events.

Additionally, the proposed names were discussed at a Councillor Catch-Up held on Wednesday, 21 May 2025, with 20 local community members in attendance. During this session, there was strong and overwhelming support for the name: 'The Wheat Shed'.

Options Considered:

Option 1: "Wallumbilla Community Hub"

- Supported by Calico Cottage and not opposed by the Wallumbilla Heritage Association.
- Reflects the building's function and aligns with Council's existing naming conventions for community facilities.
- Received a moderate level of support in the WTIG community survey, though it was not the most popular option.
- May be considered less distinctive in terms of tourism appeal and regional branding – i.e. perceived "for the community" rather than visitors to the region.

Option 2: "The Wheat Shed"

- Received the highest level of first-preference support in the WTIG community survey.
- Provides a unique and memorable identity, celebrating Wallumbilla's strong agricultural heritage.
- While less descriptive of the building's civic function, wayfinding can be enhanced through internal signage. For example:



Option 3: A hybrid model – “Wallumbilla Calico Cottage Community Hub”

- Ranked as the third preference in the WTIG community survey.
- Acknowledges the facility’s purpose while recognising the long-standing role of Calico Cottage in the community.
- May create complexity in branding and signage, making wayfinding more challenging for visitors and diluting the building’s identity.

Option 4: Undertake additional/broader community consultation on shortlisted names (Not Recommended)

- Would allow the wider community to formally express their preferences through a structured consultation process.
- However, the Wallumbilla Town Improvement Group has already conducted a broad community engagement activity, with strong participation and clear outcomes. A further round of consultation may be viewed as duplication and cause delays in finalising the facility's branding.

Recommendation:

Following the community consultation process, including formal submissions and a broader community survey coordinated by the Wallumbilla Town Improvement Group (WTIG), Council officers consider there are two logical naming approaches that reflect both the building’s purpose and community sentiment:

☐ Naming Approach 1: **Wallumbilla Community Hub**

This name received support from two of the three community groups consulted – Calico Cottage and the Wallumbilla Heritage Association. It conveys the civic purpose of the building and identification of Council services.

☐ Naming Approach 2: **The Wheat Shed**

‘The Wheat Shed’ received the highest level of support through the WTIG community survey and was further endorsed at a local community catch-up attended by approximately 20 residents.

This name offers a distinctive identity for the facility, reflects Wallumbilla's agricultural heritage, and contributes to tourism and regional branding.

Under this approach, it has been requested/proposed that:

- The internal meeting/function room be referred to as the '**Community Hub**'; and
- Each section of the building be signed according to its function (e.g. *Wallumbilla Library*, *Calico Cottage*), with a welcome sign or mat reinforcing both the facility name and key internal areas.

The following draft resolution has been prepared to assist Council in formalising the naming.

That Council:

1. Notes the feedback received from community groups and considers the options and community input outlined in this report.
2. Endorses [Insert Preferred Name] as the official name for the Wallumbilla Multipurpose Building, with the internal meeting/function space being named [Insert Preferred Name].
3. Approves signage, branding, and communication activities be undertaken to reflect the adopted name.

Risks:

Risk	Description
Community Perception Risk	Some residents may feel their preferred name or input was not adequately considered, particularly if Council adopts a name other than the top survey response. Council has undertaken a consultation process through three key community organisations in the area, along with discussion at the recent Councillor catch ups.
Delay to Opening Activities	Delays in finalising the name may impact production and installation of signage, branding, and promotional materials, potentially affecting the opening timeline.
Wayfinding and User Clarity	A less descriptive or symbolic name may cause confusion for visitors seeking Council services. This can be mitigated through clear internal signage.
Risk of Consultation Fatigue	Undertaking further consultation at this stage may be seen as duplicating efforts, and could frustrate the community or diminish trust in the process.

Policy and Legislative Compliance:

Incorporating meaningful community engagement into local government decision-making is a fundamental principle outlined in Queensland's legislative framework. The Local Government Act 2009 emphasizes this through its five core principles, one of which is:

Democratic representation, social inclusion, and meaningful community engagement.

This principle underscores the importance of local governments actively involving their communities in decisions that affect them, ensuring transparency, inclusivity, and responsiveness to community needs.

Budget / Funding (Current and future):

Minor costs associated with community engagement and final signage production will be met within the existing capital budget for the project

Timelines / Deadlines:

The Wallumbilla Multipurpose Building is nearing completion. To ensure signage, branding, and community communications are in place ahead of the official opening, it is recommended that the facility name be confirmed as part of this report.

Finalising the name at this stage will allow works to proceed on the production and installation of signage and the coordination of opening event materials.

Consultation (Internal / External):

Councillors
Calico Cottage Craft Club Committee
Wallumbilla Town Improvement Group
Wallumbilla Heritage Association
Community members via informal feedback, Councillor catch up and WTIG survey

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

Nil, however naming is a key component of the building's identity and contributes to its long-term value as a community and visitor hub.

Acronyms:

Acronym	Description
WTIG	Wallumbilla Town Improvement Group

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028

Strategic Priority 4: Growing our region

4.1 Work with our communities to identify priorities, and provide leadership and advocacy to grow our region

Supporting Documentation:

- | | | |
|---|--|-----------|
| 1 | Letter to Calico Cottage Craft Club - renaming of the Wallumbilla Precinct | D25/43872 |
| 2 | Letter to the Wallumbilla Heritage Association - Renaming the Wallumbilla Precinct | D25/43875 |
| 3 | Letter to Wallumbilla Town Improvement Group - Renaming of the Wallumbilla Precinct | D25/43878 |
| 4 | Letter - Calico Cottage Craft Club - response to the letter from Council regarding naming of new building | D25/51090 |
| 5 | Letter - Wallumbilla Heritage Assoc Inc - response to the letter from Council regarding naming of new building | D25/51093 |
| 6 | Letter - Wallumbilla Town Improvement Group - response to the letter from Council regarding naming of new building | D25/51094 |

Report authorised by:

Deputy Director / Strategic Road Management
Chief Executive Officer



Enquiries: Stephen Scott
Phone: 0408 327 467 or
1300 007 662
Our Refs: D25/43872

30 April 2025

The President
Calico Cottage Club Inc
P O Box 10
Wallumbilla Qld 4428

Dear Heather,

Recently Council officers provided a report to Council in regard to the naming of the new Precinct in Wallumbilla. This report provided options of names as submitted by local community groups.

From the Council Meeting dated 10 April 2025, Council resolved the following:

Resolution No. OM/04.2025/23

That Council:

- 1. Give in principle approval to naming the new Wallumbilla Multipurpose building the 'Wallumbilla Community Hub'.**
- 2. Correspond with the Wallumbilla Town Improvement Group, the Wallumbilla Heritage Association and Calico Cottage committee seeking their feedback on the new name.**
- 3. Be provided with a subsequent report at an upcoming Council meeting for final approval.**

In line with the Council resolution we are seeking a written response as to your group's agreeance on the in-principle name 'Wallumbilla Community Hub'. If the suggested name doesn't align with the group's vision, please provide an alternative.

A handwritten signature in blue ink, appearing to read "Stephen Scott", is written over a horizontal line.

Stephen Scott
Director Bendemere



Enquiries: Stephen Scott
Phone: 0408 327 467 or
1300 007 662
Our Refs: D25/43875

30 April 2025

The President
Wallumbilla Heritage Association
P O Box 56
Wallumbilla Qld 4428

Dear Lyle,

Recently Council officers provided a report to Council in regard to the naming of the new Precinct in Wallumbilla. This report provided options of names as submitted by local community groups.

From the Council Meeting dated 10 April 2025, Council resolved the following:

Resolution No. OM/04.2025/23

That Council:

- 1. Give in principle approval to naming the new Wallumbilla Multipurpose building the 'Wallumbilla Community Hub'.**
- 2. Correspond with the Wallumbilla Town Improvement Group, the Wallumbilla Heritage Association and Callico Cottage committee seeking their feedback on the new name.**
- 3. Be provided with a subsequent report at an upcoming Council meeting for final approval.**

In line with the Council resolution we are seeking a written response as to your group's agreeance on the in-principle name 'Wallumbilla Community Hub'. If the suggested name doesn't align with the group's vision, please provide an alternative.

A handwritten signature in blue ink, appearing to read "Stephen Scott", is written over a horizontal line.

Stephen Scott
Director Bendemere



Enquiries: Stephen Scott
Phone: 0408 327 467 or
1300 007 662
Our Refs: D25/43878

30 April 2025

The President
Wallumbilla Town Improvement Group
P O Box 102
Wallumbilla Qld 4428

wallumbillatownimprovement@gmail.com

Dear Brendan,

Recently Council officers provided a report to Council in regard to the naming of the new Precinct in Wallumbilla. This report provided options of names as submitted by local community groups.

From the Council Meeting dated 10 April 2025, Council resolved the following:

Resolution No. OM/04.2025/23

That Council:

- 1. Give in principle approval to naming the new Wallumbilla Multipurpose building the 'Wallumbilla Community Hub'.**
- 2. Correspond with the Wallumbilla Town Improvement Group, the Wallumbilla Heritage Association and Callico Cottage committee seeking their feedback on the new name.**
- 3. Be provided with a subsequent report at an upcoming Council meeting for final approval.**

In line with the Council resolution we are seeking a written response as to your group's agreeance on the in-principle name 'Wallumbilla Community Hub'. If the suggested name doesn't align with the group's vision, please provide an alternative.

A handwritten signature in blue ink, appearing to read "Stephen Scott", is written over a horizontal line.

Stephen Scott
Director Bendemere



Calico Cottage Craft Club Inc.

Warrego Highway,

P.O.Box 10

WALLUMBILLA QLD 4428

Phone: 07 4623 4244

Email: calicocottage31@gmail.com

12 May 2025

Stephenson Scott

Director Bendemere

Maranoa Regional Council

YULEBA QLD 4427

Reference: D25/43872

Dear Stephenson

In reply to your letter dated 30 April 2025 we wish to support
the naming of the Wallumbilla Multipurpose Building as the
Wallumbilla Community Hub

Regards



Heather Price

Calico Cottage

Treasurer

Madonna Mole

From: lyle_walters@bigpond.com
Sent: Monday, 12 May 2025 2:03 PM
To: Madonna Mole
Subject: Re: OM 04 2025 23 Letter to Wallumbilla Heritage Assoc - Renaming of the Wallumbilla Precinct

G'day Madonna

I have been away and just read Stephen's letter re the naming of the new building.

I haven't had time to convene a meeting to discuss the proposed name but Council have decided on a name and I see no problems with the selected name.

Regards
Lyle Walters
President
Wallumbilla Heritage Association

From: Madonna Mole <Madonna.Mole@maranoa.qld.gov.au>
Sent: Monday, May 12, 2025 1:57 PM
To: lyle_walters@bigpond.com <lyle_walters@bigpond.com>; beryleyork@bigpond.com <beryleyork@bigpond.com>
Subject: FW: OM 04 2025 23 Letter to Wallumbilla Heritage Assoc - Renaming of the Wallumbilla Precinct

Good afternoon
Just following up on the below email, I would like to add your feedback to our upcoming council report.
Kind regards
Madonna

Madonna Mole

Local Development Officer (Bendemere)
Bendemere Local Development

P: 1300 007 662
D: (07) 4629 9006 • M: 0477 418 744
Email: Madonna.Mole@maranoa.qld.gov.au
Postal Address: PO Box 620, Roma, QLD 4455



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Subject: Community Feedback on Naming of Wallumbilla Multipurpose Building

Dear Council

We write to acknowledge Council's letter inviting feedback on the *in principle* supported name '**Wallumbilla Community Hub**' for the new Wallumbilla Multipurpose Building. The Wallumbilla Town Improvement Group (WTIG) appreciates the opportunity to contribute to this important decision.

In response to Council's resolution, WTIG facilitated a community survey to gather local input on *all* names originally proposed for this building. Our intent was to ensure community members had a full opportunity to express their preferences based on the values of local identity, heritage, and the building's intended use.

The survey asked respondents to nominate their **first and second preference** from the full list of suggested names, as well as the opportunity to submit alternative suggestions.

The results of the survey reflect strong community engagement, with 74 legitimate responses received. The top names by total votes were:

1. **The Wheat Shed** – 32 votes (20 first preferences, 10 second, 2 other)
2. **Wallumbilla Community Hub** – 22 votes
3. **Wallumbilla Calico Cottage Community Hub** – 20 votes

"The Wheat Shed" received the highest number of first-preference votes and the greatest overall support.

These results indicate a strong local sentiment for a name that reflects Wallumbilla's agricultural heritage and community character, with "The Wheat Shed" resonating as a unifying and distinctive identity.

In light of the above, we respectfully request that Council consider:

- Naming the overall facility '**The Wheat Shed**' in recognition of its overwhelming community support and symbolic local relevance.
- Naming the **meeting room/flexible-use community space** within the facility '**The Community Hub**' to preserve the intent of Council's *in principle* naming while accommodating community feedback.
- Incorporate appropriate signage along the building to name the specific sections, including Calico Cottage, Wallumbilla Library & Community Hub

We believe this approach offers a respectful and practical compromise that honours Council's original resolution and acknowledges the voice of the community.

Thank you for the opportunity to participate in this important process. We look forward to Council's consideration and the continued success of this building as a valued community asset.

Yours sincerely,

Brendan Seawright

President

Wallumbilla Town Improvement Group

OFFICER REPORT

Meeting: Ordinary 12 June 2025

Date: 30 May 2025

Item Number: 14.1

File Number: D25/52976

SUBJECT HEADING: Applications through Regional Arts Development Fund (RADF) Program 2024/2025

Classification: Open Access

Officer's Title: Regional Arts and Culture Officer

Executive Summary:

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed a funding application for an arts and cultural project.

The assessment was completed, and the Committee recommends supporting the QCWA Roma Branch application for their art workshop.

It is recommended that the Committee's assessment be endorsed.

Officer's Recommendation:

That Council endorse the RADF Committee's grant assessment recommendation in supporting the QCWA Roma Branch for \$728.00

Context (*Why is the matter coming before Council?*):

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed a funding application for an arts and cultural project that was received via email. It is recommended that the Committee's assessments be endorsed.

Background (*Including any previous Council decisions*):

As part of its annual RADF program, Council offers an open contestable round where eligible groups can apply for funding to support arts and cultural activities. One application was received and assessed by the RADF Committee via email.

Application for Funding

The following application was assessed by the RADF Committee on the basis that they were compliant with the RADF Guidelines.

1. QCWA Roma Branch

Project description: Member's Paint a Long Workshop

Project total: \$1,120.00

Funding requested: \$728.00

Date: 2 August 2025

It is recommended that the QCWA Roma Branch Art Workshop application be approved.

The project meets the following RADF Guidelines:

Building community cultural capacity

Objective — for community groups to engage a professional artist or arts worker to work with them on developing their arts practice or to run arts development workshops or community projects.

Project details:

QCWA Roma Branch will be engaging local art group, Maranoa Artists Inc. to conduct a acrylics workshop at their studios within the Roma Community Arts Centre. The workshop is for beginner artists, and the lead tutor will be Maranoa Artists President Loretta Thomas, with 2 additional art group members volunteering to assist. Introducing Art to the QCWA Branch members with no previous art experience.

Project outcomes:

Enhanced skills, group participation and an outlet to assist with mental health of rural residents and self-actualisation. Chance for some of the elderly members to enjoy the company of others in a fun and creative environment.

2024/2025 BUDGET	\$10,662.47
Less QCWA Roma Branch Art Workshop	\$728
Available budget for funding rounds	\$9,934.47

Recommendation:

Officer's Recommendation:

That Council endorse the RADF Committee's grant assessment recommendation in supporting QCWA Roma Branch art workshop for \$728.00

Risks:

Risk	Description of likelihood & consequences
Unallocated funds	There is a risk that if the RADF Committee recommendations are not received, the budget will not be allocated, jeopardising future funding from Arts Queensland.

Policy and Legislative Compliance:

The Local Government Regulation 2012 states that:

Section 194 – Grants to community organisations

A local government may give a grant to a community organisation only—

- (a) if the local government is satisfied—
 - (i) the grant will be used for a purpose that is in the public interest; and
 - (ii) the community organisation meets the criteria stated in the local government's community grants policy; and
- (b) in a way that is consistent with the local government's community grants policy.

Local Government Regulation 2012 Section 194 (a) and (b)

Budget / Funding (Current and future):

2024/2025 BUDGET	\$10,662.47
Less Roma & District Eisteddfod- Regional School Workshop Committee	\$728.00
Available budget for funding rounds	\$9,934.47

Future Budget

RADF has moved to a new funding structure and Council is guaranteed an allocation of \$31,500 in 25/26 under the new funding agreement from Arts Queensland which outlines any unspent funds can be rolled over.

Timelines / Deadlines:

ASAP

Consultation (Internal / External):

RADF Committee members:

- Cr Meryl Brumpton
- Cr Johanne Hancock
- Jason Gregg
- Sandra MacDonald
- Sally West
- Sue Sands
- Vicky Beitz
- Wendy Henning

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

Application has been evaluated against the RADF Guidelines.

Acronyms:

Acronym	Description
RADF	Regional Arts Development Fund
Inc	Incorporated
QCWA	Queensland Country Women's Association

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 5: Inclusivity

5.5 Cultural heritage and arts promotion

Supporting Documentation:

Nil.

Report authorised by:

Manager - Regional Economic & Community Development

Director - Regional Development, Environment & Planning