

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 19 JUNE 2025 SCHEDULED TO COMMENCE AT 11:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent (from 11.00am – 12.50pm), Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Corporate Services – Brett Exelby, Director Engineering – Seamus Batstone, Director Regional Development, Environment and Planning – Jamie Gorry, Deputy Director / Strategic Road Management – Cameron Hoffmann, Director Roma – Dean Ellwood, Manager - Airports (Roma) & Regional Compliance – Daniel Jones, Manager Regional Facilities Management – Leah Cooper, Manager - Airports (Roma) & Regional Compliance - Daniel Jones, (Acting) Manager – Planning, Building & Development Services – Lucy Pulsford, (Acting) - Senior Town Planner – Kate Swepson, Lead Local Development Officer – Georgie Adams-Woodall, Planning Officer – Logan Connell, Events attraction Officer – Georgia Nicholls, Project Administration Officer – Tennielle Limpus.

WELCOME

The Mayor welcomed all present and declared the meeting open at 11.00am.

CONFIRMATION OF MINUTES

Resolution No. OM/06.2025/18	
Moved Cr Brumpton	Seconded Cr Davis
That the minutes of the Ordinary Meeting held on 12 June 2025 be confirmed.	
CARRIED	9/0

Resolution No. OM/06.2025/19	
Moved Cr Hancock	Seconded Cr Birkett
That the minutes of the Special Meeting held on 18 June 2025 be confirmed.	
CARRIED	9/0

CONSIDERATION OF NOTICES OF MOTION

Item Number:	8.1	File Number: D25/58697
SUBJECT HEADING:	YULEBA COMMUNITY PROJECTS WATER PLAY	
Officer's Title:	Deputy Director / Strategic Road Management Project Officer - Contract Management Office	

Original Resolution Meeting Date:	24 April 2025
Original Resolution Number:	OM/04.2025/04 44
Original Resolution:	

Moved Cr Seawright

Seconded Cr O'Neil

That Council:

1. Endorse the final design of the Yuleba Water Play, based on Option 1 with the following modifications:
 - o Removal of internal rocks within the original rock outline;
 - o Removal of “pebble treatment” and inclusion of a painted blue concrete surface and representation of local lagoon fauna as illustrated in Option 2;
 - o Relocation of the pump room to the rear of the project.
2. Approve the reallocation of surplus funds of \$300,000 from the Wallumbilla Multipurpose Building Construction project to the Yuleba Community Projects – Main Street.
3. Provide an update to the community on the project via pre-construction/commencement media release.

CARRIED

7/0

Resolution No. OM/06.2025/20

Moved Cr Seawright

Seconded Cr O'Neil

That Council repeal Resolution Number OM/04.2025/44 and replace with:

That Council:

1. Endorse the final design of the Yuleba Water Play, based on Option 1 with the following modifications:
 - o Removal of internal rocks within the original rock outline;
 - o Removal of “pebble treatment” and inclusion of a painted blue concrete surface and representation of local lagoon flora and fauna;
 - o Relocation of the pump room to the rear of the project.
2. Approve the reallocation of surplus funds of \$300,000 from the Wallumbilla Multipurpose Building Construction project to the Yuleba Community Projects – Main Street.
3. Provide an update to the community on the project via pre-construction/commencement media release.

CARRIED

9/0

Responsible Officer

Deputy Director / Strategic Road Management

BUSINESS

CORPORATE SERVICES

Item Number: 11.1 **File Number:** D25/56931
SUBJECT HEADING: AUDIT AND RISK COMMITTEE TERMS OF REFERENCE
Officer's Title: Director - Corporate Services

Executive Summary:

The Audit Committee Terms of Reference (ToR) were last adopted by Council on 24 May 2024. Following an internal review and governance feedback process conducted by the Local Government Managers Australia (LGMA), the Terms of Reference have been updated to reflect best practice in financial oversight, risk management, and audit governance.

The updated Terms of Reference rename the body as the Audit and Risk Committee, and more clearly articulate its authority, responsibilities, membership structure, and meeting procedures, ensuring alignment with relevant provisions of the Local Government Act 2009, Local Government Regulation 2012, and best practice guidelines from the Queensland Audit Office and Queensland Treasury Corporation.

Resolution No. OM/06.2025/21

Moved Cr Brumpton

Seconded Cr Davis

That Council adopt the updated Terms of Reference for the Audit and Risk Committee as presented.

CARRIED

9/0

Responsible Officer

Director - Corporate Services

Item Number: 11.2 **File Number:** D25/57704
SUBJECT HEADING: MONTHLY FINANCIAL REPORT AS AT 31 MAY 2025
Officer's Title: Management Accountant
 Chief Financial Officer

Executive Summary:

The purpose of this report was to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 for the period ended 31 May 2025.

Operating Result

The Year to Date (YTD) actual result at the end of May 2025 was a deficit of \$8.924 million, against a YTD budgeted result for that same period of a surplus of \$1.948 million. The unfavourable variance of \$10.872 million is primarily a result of the following:

- ☐ Materials & Services: Flood Event 13 expensed but not budgeted (\$11.350M)
- ☐ Employee Costs: Flood Event 13 expensed but not budgeted (\$800K)
- ☐ Employee Costs: Flood Event 15/16/17 expensed but not budgeted (\$2.17M)
- ☐ Depreciation: Revaluations increased cost compared to budget (\$1.49M)
- ☐ Grants & Subsidies: Flood Event 15/16 received not budgeted \$13.148M
- ☐ Grants & Subsidies: Flood Event 13 budgeted but not received (\$7.9M)

Year End Forecast

The current (adjusted) budget result for 30 June 2025 is a deficit of \$5.3 million, approximately \$2.0 million better than expected in the original budget for the year. The following are estimates of changes likely to occur by year end that will impact on the final result:

- ☐ EOFY statutory accounting adjustments increasing expenditure by (\$200k)
- ☐ Flood Event 13 increasing revenue by \$11M
- ☐ Flood Event 13 increasing expenditure by (\$11.582M)
- ☐ Flood Event 15/16 decreasing expenditure by \$900k
- ☐ Capitalisation of operating revenue (\$3.9M)
- ☐ Capitalisation of operating expenditure \$3.9M
- ☐ WIP Finalisations increasing expenditure by (\$350k)

This has an impact on our forecast result for the 30 June 2025, which is now forecast to be a deficit of \$5.5 million.

Resolution No. OM/06.2025/22

Moved Cr Brumpton

Seconded Cr Vincent

That Council receive and note the Monthly Financial Report for the period ended 31 May 2025.

CARRIED

9/0

ENGINEERING

Item Number:

12.1

File Number: D25/49327

SUBJECT HEADING:

**MEMORANDUM OF UNDERSTANDING BETWEEN
QUEENSLAND FIRE DEPARTMENT & MARANOA
REGIONAL COUNCIL**

Officer's Title:

Emergency Management Coordinator

Executive Summary:

Council has previously maintained a Memorandum of Understanding (MoU) with Queensland Fire and Emergency Services (QFES). This MoU is scheduled to expire on 30 June 2025.

Following recent machinery-of-government changes, responsibility for this partnership has transitioned from QFES to the newly formed Queensland Fire Department (QFD). As a result, a revised MoU will be established to reflect the updated departmental structure and ensure continued cooperation between Council and the Queensland Fire Department.

The MoU sets out the protocols, procedures, obligations and expectations of both parties regarding the supply, availability and use of machinery and personnel.

Resolution No. OM/06.2025/23
Moved Cr Seawright
Seconded Cr Vincent

That Council authorise the Chief Executive Officer, or delegate, to enter into a Memorandum of Understanding between Queensland Fire Department and Maranoa Regional Council for the period 1 July 2025 to 30 June 2026, for the purpose of enabling the supply of Council machinery and personnel, as required, in support of operations during a fire event.

CARRIED

9/0

Responsible Officer
Emergency Management Coordinator
REPORTS - LOCAL AREA DIRECTORS
Declaration of Interest

Item	13.1
Description	Easter in the Country 2025
Declaring Councillor	Cr Peter Flynn
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am an executive member of the Easter in the Country Committee and the group are named in this report.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Cr Flynn left the meeting at 11.13am.

Item Number:
13.1
File Number: D25/49027
SUBJECT HEADING:
EASTER IN THE COUNTRY 2025
Officer's Title:
Lead Local Development Officer
Executive Summary:

In accordance with Council Resolution OM/02.2025/29, this report provided a breakdown of in-kind assistance provided by Council to the 2025 Easter in the Country festival.

The report included a recommendation for Council to support the committee in planning for the 50th anniversary of the festival in 2025.

Resolution No. OM/06.2025/24
Moved Cr Hancock
Seconded Cr Brumpton
That Council:

- Commend the Easter in the Country committee for delivering a highly successful 2025 event.**
- Receive and note the in-kind assistance costs.**
- Acknowledge that Council officers have debriefed with Easter in the Country, who has indicated further in-kind assistance may be requested for the 50th anniversary festival in 2026.**

CARRIED

8/0

Responsible Officer
Lead Local Development Officer

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Flynn returned to the meeting at 11.17am.

Item Number:

13.2

File Number: D25/57769

SUBJECT HEADING:

SPONSORSHIP REQUEST - ROMA AERO CLUB

Officer's Title:

Lead Local Development Officer

Executive Summary:

Roma Aero Club (RAC), in collaboration with the Roma Historical Motor Club, sought sponsorship support for its inaugural Wings and Wheels event, scheduled for 9 August 2025 at the Roma Airport. This fly-in style event will feature vintage aircraft and classic car displays, public aviation experiences, and a planned aerial display. RAC is requesting \$4500 to secure the attendance of Warplanes.com.au, a WWII aircraft operator, to perform a public aerial display and provide adventure flights.

The event provides a unique opportunity to engage the community with local aviation, promote the use of the Roma Airport facilities, and stimulate interest in aviation and historical motoring.

Resolution No. OM/06.2025/25

Moved Cr O'Neil

Seconded Cr Davis

That Council:

- 1. Provide sponsorship of \$1,000 (ex GST) to the Roma Aero Club for the Wings and Wheels event to be held on 9 August 2025 at the Roma Airport and allocate funds from the Sponsorship budget - GL 2887.2249.2001.**
- 2. Provide non-financial assistance through the provision of two Council airport staff to supervise the designated airside event area, in line with aviation security requirements, to the estimated value of \$500, and allocate funds from Work Order 19866.2571.2001 – In-kind Assistance Roma.**

CARRIED

9/0

Responsible Officer

Lead Local Development Officer

REGIONAL DEVELOPMENT

Item Number: 14.1 **File Number:** D25/57727
SUBJECT HEADING: PAYMENT TO QUEENSLAND LOCAL GOVERNMENT
 MUTUAL - ANNUAL LIABILITY INSURANCE
 CONTRIBUTION
Officer's Title: Manager - Regional Facilities Management

Executive Summary:

Council has received the annual invoice from Queensland Local Government Mutual for our Liability insurance contribution, this includes Public Liability and Professional Indemnity coverage 2025/26.

Resolution No. OM/06.2025/26

Moved Cr Brumpton

Seconded Cr Birkett

That Council:

1. Authorise payment to Queensland Local Government Mutual (LGM Liability), totalling \$408,873.01 (including GST), being payment for LGM Liability Membership Contribution 2025/26 (\$466,497.11 less annual Surplus Distribution of \$57,624.10).
2. Authorise the Chief Executive Officer to approve the purchase order with expenditure assigned to the 2025/26 budget allocation for liability insurance.

CARRIED

9/0

Responsible Officer

Manager - Regional Facilities Management

Item Number: 14.2 **File Number:** D25/57044
SUBJECT HEADING: DEVELOPMENT APPLICATION MATERIAL CHANGE
 OF USE "DWELLING HOUSE" (DOMESTIC
 OUTBUILDING) - 5 SPENCER STREET, ROMA
 (REF:2025/21456)
Officer's Title: Planning Officer

Executive Summary:

Langos Construction on behalf of the property owner JE & J Hetherington, have submitted an application for a Material Change of Use "Dwelling House" (Domestic Outbuilding) located at 5 Spencer Street, Roma being Lot 13 on R8610 (the subject premises).

The applicant sought formal approval for the existing 52.5m² garage, which forms part of the current 120m² structure on site. In addition, approval is sought for a proposed 57m² extension to the western side of the carport. This would result in a total domestic outbuilding area of 177m² on the property.

Resolution No. OM/06.2025/27

Moved Cr Flynn

That this lay on the table until later in the meeting [to receive further clarifying information regarding the site under consideration].

CARRIED

9/0

Item Number: L.1 **File Number:** D25/57285
SUBJECT HEADING: DEVELOPMENT APPLICATION MATERIAL CHANGE OF USE "DWELLING HOUSE" (DOMESTIC OUTBUILDING)- LOT 900, WORMWELL DRIVE, ROMA (REF:2025/21474)
Officer's Title: Planning Officer

Executive Summary:

Precinct Urban Planning on behalf of Andrew Stansbie, have submitted a Development Application for a Material Change of Use "Dwelling House" (Domestic Outbuilding) located at Wormwell Drive, Roma being Lot 900 on SP263036 (Proposed Lot 10) (the subject premises).

<p>Moved Cr Flynn</p> <p>That this item be deferred to a future meeting.</p> <p>WITHDRAWN (No vote was taken on the draft procedural motion with Cr Flynn electing to withdraw the draft motion)</p>	<p>Seconded Cr Birkett</p>
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<p>Resolution No. OM/06.2025/28</p> <p>Moved Cr Flynn</p> <p>That this matter be laid on the table until later in the meeting [<i>to allow additional time to review the site information and plans for this application</i>].</p> <p>CARRIED 9/0</p>

LATE ITEMS

Item Number: L.2 **File Number:** D25/56113
SUBJECT HEADING: LOAN OF HERITAGE ASSETS - HAYSHED TIN SHEETING
Location: Roma
Applicant: Roma Historical Precincts Inc - The Butter Factory
Officer's Title: Project and Administration Officer

Executive Summary:

Council received a request from the Roma Historical Precincts Inc. regarding tin sheeting that was removed from the grain shed on Station Street and is believed to be stored at Council's Cartwright Street depot.

The sheeting holds historical significance, featuring the names and signatures of swaggies, workers, and returned soldiers who frequently camped in the shed.

The Roma Historical Precincts Inc. sought Council's permission to display these sheets at the Butter Factory to recognise and honour their historical and cultural value.

Resolution No. OM/06.2025/29

Moved Cr Brumpton

Seconded Cr Birkett

That Council:

1. Loan the tin sheeting, featuring the names and signatures of swaggies, workers, and returned soldiers, to the Butter Factory at its Roma site for display, ensuring local heritage is preserved, appreciated, and accessible to the community.
2. Enter into a straightforward loan agreement for the period of five (5) years, concluding in June 2030, with an option to renew for an additional five years if requested by the organisation.
3. Update Council's asset registers to reflect this arrangement.

CARRIED

9/0

Responsible Officer

Project and Administration Officer

Item Number:

L.3

File Number: D25/60436

SUBJECT HEADING:

BRIGALOW DISCOVERY CENTRE

Officer's Title:

Project Administration Officer

Executive Summary:

Council has been approached by Meryl Eddie of Boobook seeking a letter of in-principal support for the Brigalow Discovery Centre concept. The request also included the Council's participation on the Steering Committee and consideration of a budget allocation to assist with funding the feasibility study.

Resolution No. OM/06.2025/30

Moved Cr Vincent

Seconded Cr Davis

That Council:

1. Provide a letter of in-principal support for concept of the Brigalow Discovery Centre.
2. Nominate Cr Cameron O'Neil and the Director of Regional Development, Environment & Planning to participate as Council's representatives on the Steering Committee for the Brigalow Discovery Centre.
3. Consider allocating a funding contribution at the Q1 Budget Review to go towards the feasibility study.

CARRIED

9/0

Responsible Officer

Project and Administration Officer

Declaration of Interest

Item	LC.2
Description	Rosedale Road – Request for Extension and Upgrade to Gravel Standard
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am friends with Beth Harms who lives on the start of this road (already gravelled and their property entry is about 1.6km from Carnarvon Highway).
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/06.2025/31	
Moved Cr O'Neil	Seconded Cr Davis
That it is in the public interest that Councillor Brumpton participates and votes on agenda item LC.2 because a reasonable person would trust that the decision is made in the public interest.	
CARRIED	8/0

Declaration of Interest

Item	C.1
Description	Request for Fee Waiver – Planning Application 2025/21479 (Material change of Use “Outdoor Sports & Recreation” (Swim School))
Declaring Councillor	Cr Cameron O'Neil
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My daughter Georgie is a student at the swim school.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/06.2025/32

Moved Cr Davis

Seconded Cr Seawright

That it is in the public interest that Councillor O'Neil participates and votes on agenda item C.1 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

8/0

CONFIDENTIAL ITEMS

Resolution No. OM/06.2025/33

Moved Cr O'Neil

Seconded Cr Vincent

In accordance with the provisions of Section 254(J(3) of the Local Government Regulation 2012, that Council resolve to close the meeting to the public at [11.38am] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the Local Government Regulation 2012, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – Request for Fee Waiver – Planning Application 2025/21479 (Material Change of Use “Outdoor Sports & Recreation” (Swim School))	Section 254J(3)(g) Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	The applicant requested a waiver of the planning application fees for a Material Change of Use “Outdoor Sports & Recreation” application at 6 Tate Place, Roma, in relation to Plush Babies Water Education located onsite.
C.2 – Great Australian Charity Cattle Drive - MOU	Section 254J(3)(g) Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	<p>A proposed event for the Great Australian Charity Cattle Drive was first brought before Council in an Ordinary Meeting on 13 March 2025.</p> <p>In an Ordinary Meeting on 13 March 2025, Council moved Resolution No. OM/03.2025/26 that:</p> <ol style="list-style-type: none"> 1. Council endorse a ticketed sit down ‘Beef Banquet’ event at the Roma Saleyards on Wednesday 6 August 2025 to mark the end of the Great Australian Charity Cattle Drive (GACCD). 2. A Memorandum of Understanding (MOU) be created to clearly outline responsibilities and costs for GACCD

		<p>and Maranoa Regional Council in the planning and execution of the event and be brought back to Council for endorsement.</p> <p>3. Consider a post event report including profits from the event and potential donations.</p> <p>This report brings the MOU back to Council for endorsement, under point 2 of the resolution.</p>
C.3 – Request for Assistance – Plumbing Works – L27 17187	Section 254J(3)(g) Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	The owner of 7 Annandale Street, Injune QLD 4454 (properly described as Lot 27 on I7187), has written to Council requesting assistance in repairing the damaged sewerage pipework at the property. Council engaged a plumber to inspect the Council infrastructure of the sewerage line.
LC.1 – Gubberra Quarry	Section 254J(3)(g) Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council received formal correspondence from the owners of the Gubberra Quarry, located adjacent to the Roma Quarry regarding future operations.
LC.2 – Rosedale Road – Request for Extension and Upgrade to Gravel Standard	Section 254J(3)(g) Negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council considered a formal request from the owners of several freehold rural properties located off Rosedale Road, Roma, seeking the upgrade of approximately 2.7 kilometres of Rosedale Road to an all-weather gravel standard.
CARRIED		9/0

Cr Birkett left the meeting at 11.39am and returned at 11.41am.
 Cr O'Neil left the meeting at 11.44am and returned at 11.45am.

COUNCIL ADJOURNED THE MEETING
 FOR A BRIEF RECESS followed by lunch AT 12.27pm

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
 COUNCIL RESUMED THE MEETING AT 1.24pm

Cr Vincent was not present at the resumption of Standing Orders and did not return for the remainder of the meeting.

Resolution No. OM/06.2025/34

Moved Cr O'Neil

Seconded Cr Seawright

That Council open the meeting to the public [at 1.24pm].

CARRIED

8/0

Item Number:

C.1

File Number: D25/57226

SUBJECT HEADING:

**REQUEST FOR FEE WAIVER - PLANNING
APPLICATION 2025/21479 (MATERIAL CHANGE OF
USE "OUTDOOR SPORTS & RECREATION" (SWIM
SCHOOL)**

Officer's Title:

Planning Officer

Executive Summary:

The applicant requested a waiver of the planning application fees for a Material Change of Use "Outdoor Sports & Recreation" (Swim School) application at 6 Tate Place, Roma, in relation to Plush Babies Water Education located onsite.

Resolution No. OM/06.2025/35

Moved Cr Hancock

Seconded Cr O'Neil

That Council:

- 1. Refuse to grant a waiver of the application fee of \$5,901 for the submitted Material Change of Use "Outdoor Sports & Recreation" located at 6 Tate Place, Roma (Reference: 2025/21479), and instead:**
- 2. Apply the fee category for Home Based Business, \$1,519.00 (Impact Assessable) to the Material Change of Use Application.**

CARRIED

8/0

Responsible Officer

Planning Officer

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number: C.2 **File Number:** D25/25530
SUBJECT HEADING: GREAT AUSTRALIAN CHARITY CATTLE DRIVE - MOU
Officer's Title: Events Attraction Officer

Executive Summary:

A proposed event for the Great Australian Charity Cattle Drive was first brought before Council in an Ordinary Meeting on 13 March 2025.

In an Ordinary Meeting on 13 March 2025, Council moved Resolution No. OM/03.2025/26 that:

- 1. Council endorse a ticketed sit down 'Beef Banquet' event at the Roma Saleyards on Wednesday 6 August 2025 to mark the end of the Great Australian Charity Cattle Drive (GACCD).*
- 2. A Memorandum of Understanding (MOU) be created to clearly outline responsibilities and costs for GACCD and Maranoa Regional Council in the planning and execution of the event and be brought back to Council for endorsement.*
- 3. Consider a post event report including profits from the event and potential donations.*

This report brings the MOU back to Council for endorsement, under point 2 of the resolution.

Resolution No. OM/06.2025/36

Moved Cr Birkett

Seconded Cr Hancock

That Council:

- 1. Endorse the Memorandum of Understanding between Maranoa Regional Council and the Great Australian Charity Cattle Drive for the concert in Mitchell, Roma Saleyards Beef Banquet, and logistics of moving through and spelling cattle in the Maranoa - subject to an amendment changing the Mitchell event venue from the Mitchell Showgrounds to the Mitchell Shire Hall.**
- 2. Authorise the Chief Executive Officer (or delegate) to sign the amended Memorandum of Understanding, with the change of venue in Mitchell.**

CARRIED

8/0

Responsible Officer

Events Attraction Officer

Item Number: C.3 **File Number:** D25/51761
SUBJECT HEADING: REQUEST FOR ASSISTANCE - PLUMBING WORKS - L27 I7187
Officer's Title: (Acting) Manager - Planning, Building & Development Services

Executive Summary:

The owner of 7 Annandale Street, Injune QLD 4454 (properly described as Lot 27 on I7187), has written to Council requesting assistance in repairing the damaged sewerage pipework at the property. Council engaged a plumber to inspect the Council infrastructure of the sewerage line.

Resolution No. OM/06.2025/37

Moved Cr Davis

Seconded Cr Brumpton

That Council:

1. Receive and note the request.
2. Engage Portbury's Plumbing Services to complete works for a new sewer connection as per quote 240 for \$2,695 (incl GST) and for funds to come from work order Work Order 10921.2051.2001 - Sewerage Reticulation Maintenance Injune.
3. Approve to waive the 'Connection of Building Main (Up to 2.0 metres deep)' fee of \$756 (incl GST).
4. Decline the payment of compensation for the costs of works to repair the private sewer lines.
5. Write to the ratepayer and advise that while Council is empathetic towards their situation and circumstances and is unable to provide financial assistance for the private works, it is offering support by waiving the standard connection fee of \$756 (including GST).

CARRIED

8/0

Responsible Officer

(Acting) Manager - Planning, Building & Development Services

Item Number:

LC.1

File Number: D25/52888

SUBJECT HEADING:

GUBBERRA QUARRY

Officer's Title:

Director - Engineering

Executive Summary:

Council received formal correspondence from the owners of the Gubberra Quarry, located adjacent to the Roma Quarry regarding future operations.

Resolution No. OM/06.2025/38

Moved Cr Hancock

Seconded Cr Seawright

That Council authorise the Chief Executive Officer (or delegate) to continue to progress and consider potential arrangements with the landholder of Lot 2 on SP200044.

CARRIED

8/0

Responsible Officer

Director - Engineering

Item Number: LC.2 **File Number:** D25/53687
SUBJECT HEADING: ROSEDALE ROAD - REQUEST FOR EXTENSION AND UPGRADE TO GRAVEL STANDARD
Officer's Title: Deputy Director / Strategic Road Management
 Director - Engineering

Executive Summary:

Council considered a formal request from the owners of several freehold rural properties located off Rosedale Road, Roma, seeking the upgrade of approximately 2.7 kilometres of Rosedale Road to an all-weather gravel standard.

Resolution No. OM/06.2025/39

Moved Cr O'Neil

Seconded Cr Seawright

That Council:

1. Thank the landholders for their proactive approach in seeking to co-fund the upgrade of Rosedale Road and for their contribution offer toward improving Council's rural road infrastructure.
2. Decline the request to co-fund the upgrade of the final 2.7 kilometres of Rosedale Road to gravel standard at this time, noting the number of current unfunded road upgrade requests across the region and the need to prioritise limited capital funding based on road hierarchy, traffic volumes, and residential access.
3. Advise the landholders that this decision does not preclude them from undertaking the upgrade at their own cost through a private arrangement, subject to compliance with Council's Works on Roads Policy and construction standards.
4. Pre-approve the waiving of the Works on Roads Permit fee, should the landholders wish to pursue delivery of the upgrade through a private works arrangement in accordance with Council's Policy.

CARRIED

8/0

Responsible Officer

Deputy Director / Strategic Road Management

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number:**14.2****File Number: D25/57044****SUBJECT HEADING:****DEVELOPMENT APPLICATION MATERIAL CHANGE
OF USE "DWELLING HOUSE" (DOMESTIC
OUTBUILDING) - 5 SPENCER STREET, ROMA
(REF:2025/21456)****Officer's Title:****Planning Officer****Executive Summary:**

Langos Construction on behalf of the property owner JE & J Hetherington, have submitted an application for a Material Change of Use "Dwelling House" (Domestic Outbuilding) located at 5 Spencer Street, Roma being Lot 13 on R8610 (the subject premises).

The applicant sought formal approval for the existing 52.5m² garage, which forms part of the current 120m² structure on site. In addition, approval is sought for a proposed 57m² extension to the western side of the carport. This would result in a total domestic outbuilding area of 177m² on the property.

This matter had been laid on the table earlier during the meeting to review information regarding the application. This to hand, Council resumed its deliberations.

Resolution No. OM/06.2025/40**Moved Cr Brumpton****Seconded Cr Birkett**

The Council approve the application for a Material Change of Use "Dwelling House" (Domestic Outbuilding) on land situated at 5 Spencer Street, properly described as Lot 13 on R8610, subject to the following listed conditions and general advice-

Development details**Use**

- 1. The approved development is a Material Change of Use - "Dwelling house" (Domestic outbuilding) as defined in the Planning Regulation 2017 and as shown on the approved plans.**
- 2. The use of the approved Domestic Outbuilding must be for residential storage purposes only. Parking or storage of vehicles or equipment associated with a commercial or industrial activity is not an approved use.**
- 3. The approved Domestic Outbuilding is a non-habitable building and must not be used for residential occupation.**
- 4. A development permit for building works must be obtained prior to commencing construction of the outbuilding.**

Approved plans and documents

- 5. The approved development is to be carried out in accordance with the following approved plans/documents and subject to approvals conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.**

Plan/Document Number	Plan/Document Name	Date
	Proposed Site Plan (amended in red by Council)	n.d.
14-6963-S02, Rev G	Footings, Slab Plans & Details	May 2023
14-6963-S04, Rev G	Framing Elevations & Roof Truss Details	May 2023

Development works

6. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

Compliance inspection

8. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted in these conditions.
9. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

Building size

10. The approved development is limited to a maximum combined floor area of 177m².

Building design and siting

11. All setbacks on the approved plans are to be measured to the outer most projection of the approved building.
12. The approved development must not exceed 3.67m in height (measured to the highest point i.e. roof pitch) above the building pad/s. The height of the building pad shall be no more than what is reasonably required to prevent stormwater from ponding and must not exceed 300mm above existing ground level.

Note: The existing ground level is taken to be the level of the ground prior to the progression of any works on the premises.

13. The outbuilding must be maintained in good repair and have no visual rust marks.
14. Building materials and surface finishes must be predominantly within the colour range and style of the surrounding built and natural environment to blend with the local landscape and surrounding residential development.

Note: Suitable materials include Colorbond or similar.

Applicable Standards

15. All works must comply with:

- a) the development approval conditions;
- b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
- c) any relevant Australian Standard that applies to that type of work; and
- d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Access, parking and manoeuvring

- 16. The landowner is responsible for providing and maintaining vehicle access to the site from the road carriageway to the property boundary. Should any damage be caused to Spencer Street at the existing access location, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.**

Avoiding nuisance

- 17. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during the establishment of the approved development.**
- 18. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.**
- 19. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.**

Stormwater and drainage

- 20. Stormwater from the building is to be collected and discharged so as to:**
- a) protect the stability of buildings and the use of adjacent land;
 - b) prevent waterlogging of nearby land;
 - c) protect and maintain environmental values; and
 - d) maintain access to reticulated infrastructure for maintenance and replacement purposes.
- 21. The development must not result in any ponding of stormwater on the property during construction or after the development has been completed.**

Erosion control

- 22. Erosion control and silt collection measures must be undertaken as necessary during construction to maintain the quality of stormwater runoff from the development site and prevent any environmental harm.**

No cost to Council

- 23. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.**

Latest versions

24. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

Application documentation

25. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

GENERAL ADVICE

- a) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- b) Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.
- c) The relevant planning scheme for this development is Maranoa Planning Scheme 2017. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this Planning Scheme.
- d) Under the Planning Scheme a "Dwelling house" means a residential use of premises involving –
 - (i) 1 dwelling for a single household and any domestic outbuildings associated with the dwelling; or
 - (ii) 1 dwelling for a single household, a secondary dwelling, and any domestic outbuildings associated with either dwelling.
- e) The Environmental Protection Act 1994 states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- f) All Aboriginal Cultural Heritage in Queensland is protected under the Aboriginal Cultural Heritage Act 2003 and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- g) Any civil engineering and related work shall be designed and supervised by Registered Professional Engineers of Queensland (RPEQ) who are competent in the construction of the works.
- h) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved development.
- i) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and

correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

Statement of Reason – Provided by Cr Brumpton

Due to the fact that other applications have been approved for other similar sized facilities and the proposal doesn't affect the visual amenity for neighbouring properties in the vicinity.

CARRIED

8/0

Responsible Officer

Planning Officer

Item Number:

L.1

File Number: D25/57285

SUBJECT HEADING:

DEVELOPMENT APPLICATION MATERIAL CHANGE OF USE "DWELLING HOUSE" (DOMESTIC OUTBUILDING)- LOT 900, WORMWELL DRIVE, ROMA (REF:2025/21474)

Officer's Title:

Planning Officer

Executive Summary:

Precinct Urban Planning on behalf of Andrew Stansbie, have submitted a Development Application for a Material Change of Use "Dwelling House" (Domestic Outbuilding) located at Wormwell Drive, Roma being Lot 900 on SP263036 (Proposed Lot 10) (the subject premises).

Resolution No. OM/06.2025/41

Moved Cr Flynn

Seconded Cr Hancock

That this application be deferred to the ordinary meeting on 24 July 2025, via briefing prior on 16 July 2025.

CARRIED

8/0

Responsible Officer

Planning Officer

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 1.37pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 10 July 2025, at Roma Administration Centre.