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## MINUTES OF THE SPECIAL MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 18 JUNE 2025 SCHEDULED TO COMMENCE AT 09:00 AM

### ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

### WELCOME

The Mayor welcomed all present and declared the meeting open at 9.10am.

### BUSINESS

<b>Resolution No. SM/06.2025/01</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Davis</b>
<b>That Item C.1 – Organisational Structure Review be moved to the open agenda.</b>	
<b>CARRIED</b>	<b>9/0</b>

<b>Item Number:</b>	<b>C.1</b>	<b>File Number: D25/59145</b>
<b>SUBJECT HEADING:</b>	<b>ORGANISATIONAL STRUCTURE REVIEW</b>	
<b>Officer's Title:</b>	<b>Chief Executive Officer General Manager - People &amp; Culture Deputy Director / Strategic Road Management</b>	

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#### **Executive Summary:**

*This report provided an update on the review of Council's organisational structure, as initiated by Resolutions OM/04.2024/06 and OM/11.2024/36. The review was undertaken to ensure the organisational structure is aligned with Council's strategic objectives, and service delivery requirements.*

*The initial consultation informing the review commenced under the former Chief Executive Officer with a staff survey that sought feedback on the organisation's strengths, areas for improvement, and opportunities for change. This was followed by a series of internal workshops with Council staff held in early 2024 and again in early 2025.*

*These sessions provided a forum for staff to discuss what was working well, identify operational challenges, and explore practical improvements to enhance team alignment and service delivery outcomes. The review process also included broader engagement with Councillors, staff representatives, and members of the community through a community survey.*

*A revised organisational structure has now been developed, drawing on the insights gathered throughout the review. The structure aims to strengthen internal coordination, clarify roles and reporting relationships, and improve Council's capacity to deliver quality services to the community.*

*As required under Section 196 of the Local Government Act 2009 (Qld), Council must adopt an organisational structure by resolution. Council is now requested to receive this report, note the consultation undertaken, adopt the revised structure, and authorise the Chief Executive Officer to proceed with its implementation.*

**Resolution No. SM/06.2025/02**

**Moved Cr O'Neil**

**Seconded Cr Hancock**

**That Council:**

- 1. Receive the report as an update on the organisational structure review process initiated by Council Resolutions OM/04.2024/06 and OM/11.2024/36.**
- 2. Note that consultation has been undertaken with Councillors, staff, staff representatives, and the community as part of the organisational review process.**
- 3. Adopt the organisational structure as outlined in attachment 3 in accordance with Section 196(1) of the *Local Government Act 2009*; and**
- 4. Authorise the Chief Executive Officer to implement the adopted structure and undertake all necessary actions to give effect to the changes and make any necessary adjustments, including the flexibility to make amendments to titles and reporting relationships to ensure an effective organisational structure.**

**CARRIED**

**8/1**

<b>Responsible Officer</b>	<b>Chief Executive Officer</b>
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## **CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 9.50am.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 19 June 2025, at Roma Administration Centre.**