
LATE ITEMS AGENDA

Ordinary Meeting

Thursday 10 July 2025

Roma Administration Centre

NOTICE OF MEETING

Date: 8 July 2025

Mayor:

Councillor W M Taylor

Deputy Mayor:

Councillor C J O'Neil

Councillors:

Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Chief Executive Officer:

Robert Hayward

Executive Management:

Brett Exelby – Director Corporate Services
Stephen Scott – Director Bendemere
Seamus Batstone – Director Engineering
Lee Jackson – Director Bungil
Jamie Gorry – Director Regional Development, Environment and Planning
Dean Ellwood – Director Roma
Mathew Gane – Director Warroo

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **10 July, 2025 at 9:00 AM.**

A handwritten signature in black ink, appearing to read 'R Hayward'.

Robert Hayward
Chief Executive Officer

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| LC. | Late Confidential Items | |
| LC.1 | Tender 25028 - Contract Award for Miscamble & Queen St | |
| | Cycleway Upgrade | |
| | Classification: Closed Access | |
| | Local Government Regulation 2012 Section 254J(3)(c) (g) the local government's budget; AND negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government. | |
| LC.2 | Tender 25016 - Contract Award for 2024/2025 Road Rehabilitation Program | |
| | Classification: Closed Access | |
| | Local Government Regulation 2012 Section 254J(3)(c) (g) the local government's budget; AND negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government. | |

COUNCILLOR NOTICE OF MOTION

Meeting: Ordinary 10 July 2025

Date: 7 July 2025

Item Number: L.1

File Number: D25/68316

SUBJECT HEADING: Options for the Extension and Sealing of
Alexander Avenue, Roma

Classification: Open Access

Councillor's Title: Cr Cameron O'Neil

Executive Summary:

Request for Council to further investigate potential options and costs associated with extending and sealing a section of Alexander Avenue, Roma.

Councillor's Recommendation:

That Council request a report be prepared for an upcoming Council Meeting, via a council briefing, outlining the options, estimated costs, and potential funding sources for the extension and sealing of Alexander Avenue, Roma.

Background:

The unsealed western end of Alexander Avenue in Roma has been a long-standing concern for nearby residents and road users.

Council continues to receive regular complaints regarding its deteriorating condition. The section is not currently included on Council's Road Register and receives frequent, unplanned maintenance—drawing on limited unsealed operational resources and generally delivering only temporary relief.

Sealing this section would take a more proactive approach to asset management. It would also significantly reduce future maintenance needs, improve reliability, and address ongoing dust nuisance issues affecting adjacent properties.

To ensure Council has a full understanding of the implications and opportunities associated with sealing this section of road, the report should include:

- An assessment of the current condition and usage of the unsealed section;
- Records of recent maintenance activities, including frequency, costs, and reactive works;
- Advice regarding the road's current status in relation to Council's Road Register, and implications of formal inclusion;
- Land tenure and ownership arrangements for the corridor where the extension is proposed;
- A summary of community feedback, including complaints and concerns raised by residents.

Below is a map identifying the section of road referred to in this notice of motion-



Supporting Documentation:

Nil

Notice prepared by:

Cr. Cameron O'Neil

INFORMATION REPORT

Meeting: Ordinary 10 July 2025

Date: 8 July 2025

Item Number: L.2

File Number: D25/68515

SUBJECT HEADING: Wallumbilla Multipurpose Facility Name

Classification: Open Access

Officer's Title: Local Area Director - Bendemere

Executive Summary:

Following Council's resolution to engage with the community on the naming of the new Wallumbilla Multipurpose Building, a formal addressed mailout was undertaken and submissions were invited and received from the local Wallumbilla Community.

This report provides a summary of the results received and seeks Council's formal endorsement of a name for the new precinct. The report also outlines the proposed next steps, including updating signage and communications to reflect the endorsed name

Officer's Recommendation:

That Council endorses 'The Wheat Shed' as the official name for the Wallumbilla Multipurpose Building.

Background:

Council previously considered a report regarding the naming of the Wallumbilla Multipurpose Building. At that time, Council gave in-principal support to the name 'Wallumbilla Community Hub' and or The Wheat Shed and endorsed a consultation process to seek feedback from the local community of Wallumbilla. The following resolution was adopted at the Ordinary Council Meeting held on 12 June 2025:

Resolution No. OM/06.2025/07

That Council:

1. ***Notes the feedback received from community groups and considers the options and community input outlined in this report.***
2. ***Undertake a community survey/vote by way of an addressed mail per household to Wallumbilla and surrounds residents with two (2) options-***
 - a) ***The Wheat Shed***
 - b) ***Wallumbilla Community Hub***
3. ***Council consider these results to finalise the naming of this new community facility at the first ordinary meeting of Council in July 2025.***

Body of Report:

Council Offices undertook a mail out as per the attachment with the following results

Formal Votes Received

| | |
|-----------------|----|
| The Wheat Shed: | 30 |
| Community Hub: | 21 |

Multiple votes, counted once: (as the mail out was generated from the rates database, those ratepayers who own more than one property received multiple ballot papers)

| | |
|-----------------|---|
| The Wheat Shed: | 4 |
| Community Hub: | 2 |

Total:

| | |
|----------------|----|
| The Wheat Shed | 34 |
| Community Hub | 23 |

Companies/Associations:

| | |
|-----------------|---|
| The Wheat Shed: | 4 |
| Community Hub: | 2 |

These were letters in trustee names or organisations (QCWA etc. - names can be provided)

Invalid (not correctly completed)

7

These were letters that were returned without a name and address as stated in the letter.

A copy of the report presented to Council at the ordinary meeting on 12 June 2025 is attached for background.

Link to Corporate Plan:

Corporate Plan 2023-2028

Strategic Priority 4: Growing our region

4.1 Work with our communities to identify priorities, and provide leadership and advocacy to grow our region

Supporting Documentation:

- | | | |
|---------------------|--|-----------|
| 1 ↓ | Addressed Mailout Mail Merge (Ballot Letter) - Naming of Wallumbilla Multipurpose Building | D25/68523 |
| 2 ↓ | Ordinary Meeting - 12 June 2025 - Wallumbilla Multipurpose Facility Name | D25/51408 |

Report authorised by:

Chief Executive Officer

Deputy Director / Strategic Road Management



NAME
ADDRESS
TOWN

17 June 2025

Dear *NAME*,

I write on behalf of Council.

With construction nearing completion on the Wallumbilla Multipurpose Building, Council has been consulting with local community groups on what the building should be called.

This presents an opportunity to recognise our local identity and heritage through a name that will serve the community for generations.

It is important that the name reflects our identity and has broad community support. Based on the feedback Council has received to date, we have identified strong support for two options.

We now invite you, the community that will be served by the building, to make the final decision.

To have your say, please complete the ballot below and return this letter, placing it in one of the marked boxes that have been provided at the Yuleba, Wallumbilla and Roma Customer Service Centres, and at Calico Cottage.

Votes must be cast by close of business on 4 July 2025. This letter must be returned in its entirety to be valid.

The Wallumbilla Multipurpose Building should be called (TICK ONE):

☐

The Wheat Shed

☐

Wallumbilla Community Hub

Councillors will formally decide the name at the first Ordinary Meeting in July, to ensure signage can be installed prior to the opening in August.

Thank you for your participation in this important decision.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Wendy", written over a horizontal line.

Cr Wendy Taylor
Mayor

Please return this letter to your nearest Customer Service Centre, or Calico Cottage by **4 July 2025**.



OFFICER REPORT

Meeting: Ordinary 12 June 2025

Date: 26 May 2025

Item Number: 13.4

File Number: D25/51408

SUBJECT HEADING: Wallumbilla Multipurpose Facility Name

Classification: Open Access

Officer's Title: Local Area Director - Bendemere

Executive Summary:

Following Council's resolution to engage with the community on the naming of the new Wallumbilla Multipurpose Building, formal submissions were invited and received from three key community organisations – the Wallumbilla Town Improvement Group, Wallumbilla Heritage Association, and Calico Cottage and Craft Club Inc.

This report provides a summary of the feedback received, including results from a local engagement process, and seeks Council's formal endorsement of a name for the new precinct. The report also outlines the proposed next steps, including updating signage and communications to reflect the endorsed name.

Officer's Recommendation:

That Council:

1. Notes the feedback received from community groups and considers the options and community input outlined in this report.
2. Endorses [Insert Preferred Name] as the official name for the Wallumbilla Multipurpose Building, with the internal meeting/function space being named [Insert Preferred Name].
3. Approves signage, branding, and communication activities be undertaken to reflect the adopted name.

Context (*Why is the matter coming before Council?*):

Council committed to finalising a name for the Wallumbilla Multipurpose Building that reflects community identity, honours local heritage, and aligns with the facility's intended purpose. Naming a public facility of this nature is a matter for Council decision and this report has been prepared in response to the previous Council resolution seeking community consultation on potential naming options.

Background (*Including any previous Council decisions*):



Council previously considered a report regarding the naming of the Wallumbilla Multipurpose Building. At that time, Council gave in-principle support to the name 'Wallumbilla Community Hub' and endorsed a consultation process to seek feedback from local community organisations: The following resolution was adopted at the Ordinary Council Meeting held in April 2025:

Resolution No. OM/04.2025/23

That Council:

1. Give in-principle approval to naming the new Wallumbilla Multipurpose Building the 'Wallumbilla Community Hub'.
2. Correspond with the Wallumbilla Town Improvement Group, the Wallumbilla Heritage Association and the Calico Cottage committee seeking their feedback on the new name.
3. Be provided with a subsequent report at an upcoming Council meeting for final approval.

In accordance with this resolution, formal correspondence was sent to the following community organisations:

- Wallumbilla Town Improvement Group
- Wallumbilla Heritage Society
- Calico Cottage and Craft Club Inc

These groups were advised of Council's in-principle support for the name 'Wallumbilla Community Hub' and invited to provide formal feedback.

A copy of the initial letters and response letters have been attached as Supporting Documentation to this report.

The outcomes of this consultation process are summarised below:

- **Wallumbilla Heritage Society** and **Calico Cottage Craft Club** confirmed their support for the name 'Wallumbilla Community Hub'.
- **Wallumbilla Town Improvement Group** elected to undertake a broader community consultation process to ensure wide representation of local views. As part of their engagement, they conducted a community poll, inviting residents from Wallumbilla and surrounding areas to vote on their preferred name for the facility. The results were as follows:
 - *The Wheat Shed* – 32 votes
 - *Wallumbilla Community Hub* – 22 votes
 - *Wallumbilla Calico Cottage* – 20 votes



As outlined in their correspondence, the Wallumbilla Town Improvement Group (WTIG) has formally requested that Council consider adopting a dual-name approach:

- Naming the overall facility 'The Wheat Shed', reflecting the region's rural identity and historical connection to agriculture.
- Naming the internal meeting/function space 'Community Hub', to acknowledge its purpose as a gathering place for local groups and events.

Additionally, the proposed names were discussed at a Councillor Catch-Up held on Wednesday, 21 May 2025, with 20 local community members in attendance. During this session, there was strong and overwhelming support for the name: 'The Wheat Shed'.

Options Considered:

Option 1: "Wallumbilla Community Hub"

- Supported by Calico Cottage and not opposed by the Wallumbilla Heritage Association.
- Reflects the building's function and aligns with Council's existing naming conventions for community facilities.
- Received a moderate level of support in the WTIG community survey, though it was not the most popular option.
- May be considered less distinctive in terms of tourism appeal and regional branding – i.e. perceived "for the community" rather than visitors to the region.

Option 2: "The Wheat Shed"

- Received the highest level of first-preference support in the WTIG community survey.
- Provides a unique and memorable identity, celebrating Wallumbilla's strong agricultural heritage.
- While less descriptive of the building's civic function, wayfinding can be enhanced through internal signage. For example:



Option 3: A hybrid model – “Wallumbilla Calico Cottage Community Hub”

- Ranked as the third preference in the WTIG community survey.
- Acknowledges the facility’s purpose while recognising the long-standing role of Calico Cottage in the community.
- May create complexity in branding and signage, making wayfinding more challenging for visitors and diluting the building’s identity.

Option 4: Undertake additional/broader community consultation on shortlisted names (Not Recommended)

- Would allow the wider community to formally express their preferences through a structured consultation process.
- However, the Wallumbilla Town Improvement Group has already conducted a broad community engagement activity, with strong participation and clear outcomes. A further round of consultation may be viewed as duplication and cause delays in finalising the facility’s branding.

Recommendation:

Following the community consultation process, including formal submissions and a broader community survey coordinated by the Wallumbilla Town Improvement Group (WTIG), Council officers consider there are two logical naming approaches that reflect both the building’s purpose and community sentiment:

- ☐ Naming Approach 1: **Wallumbilla Community Hub**
This name received support from two of the three community groups consulted – Calico Cottage and the Wallumbilla Heritage Association. It conveys the civic purpose of the building and identification of Council services.
- ☐ Naming Approach 2: **The Wheat Shed**
‘The Wheat Shed’ received the highest level of support through the WTIG community survey and was further endorsed at a local community catch-up attended by approximately 20 residents.



This name offers a distinctive identity for the facility, reflects Wallumbilla's agricultural heritage, and contributes to tourism and regional branding.

Under this approach, it has been requested/proposed that:

- The internal meeting/function room be referred to as the '**Community Hub**'; and
- Each section of the building be signed according to its function (e.g. *Wallumbilla Library*, *Calico Cottage*), with a welcome sign or mat reinforcing both the facility name and key internal areas.

The following draft resolution has been prepared to assist Council in formalising the naming.

That Council:

1. Notes the feedback received from community groups and considers the options and community input outlined in this report.
2. Endorses [Insert Preferred Name] as the official name for the Wallumbilla Multipurpose Building, with the internal meeting/function space being named [Insert Preferred Name].
3. Approves signage, branding, and communication activities be undertaken to reflect the adopted name.

Risks:

| Risk | Description |
|------------------------------|--|
| Community Perception Risk | Some residents may feel their preferred name or input was not adequately considered, particularly if Council adopts a name other than the top survey response. Council has undertaken a consultation process through three key community organisations in the area, along with discussion at the recent Councillor catch ups. |
| Delay to Opening Activities | Delays in finalising the name may impact production and installation of signage, branding, and promotional materials, potentially affecting the opening timeline. |
| Wayfinding and User Clarity | A less descriptive or symbolic name may cause confusion for visitors seeking Council services. This can be mitigated through clear internal signage. |
| Risk of Consultation Fatigue | Undertaking further consultation at this stage may be seen as duplicating efforts, and could frustrate the community or diminish trust in the process. |



Policy and Legislative Compliance:

Incorporating meaningful community engagement into local government decision-making is a fundamental principle outlined in Queensland's legislative framework. The Local Government Act 2009 emphasizes this through its five core principles, one of which is:

Democratic representation, social inclusion, and meaningful community engagement.

This principle underscores the importance of local governments actively involving their communities in decisions that affect them, ensuring transparency, inclusivity, and responsiveness to community needs.

Budget / Funding (Current and future):

Minor costs associated with community engagement and final signage production will be met within the existing capital budget for the project

Timelines / Deadlines:

The Wallumbilla Multipurpose Building is nearing completion. To ensure signage, branding, and community communications are in place ahead of the official opening, it is recommended that the facility name be confirmed as part of this report.

Finalising the name at this stage will allow works to proceed on the production and installation of signage and the coordination of opening event materials.

Consultation (Internal / External):

Councillors
Calico Cottage Craft Club Committee
Wallumbilla Town Improvement Group
Wallumbilla Heritage Association
Community members via informal feedback, Councillor catch up and WTIG survey

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

Nil, however naming is a key component of the building's identity and contributes to its long-term value as a community and visitor hub.

Acronyms:

| Acronym | Description |
|---------|------------------------------------|
| WTIG | Wallumbilla Town Improvement Group |

Addition to Operational or Corporate Plan:

| Plan Description | Yes / No |
|------------------|----------|
|------------------|----------|



| | |
|-------------|----|
| Operational | No |
| Corporate | No |

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.1 Work with our communities to identify priorities, and provide leadership and advocacy to grow our region

Supporting Documentation:

- | | | |
|---|--|-----------|
| 1 | Letter to Calico Cottage Craft Club - renaming of the Wallumbilla Precinct | D25/43872 |
| 2 | Letter to the Wallumbilla Heritage Association - Renaming the Wallumbilla Precinct | D25/43875 |
| 3 | Letter to Wallumbilla Town Improvement Group - Renaming of the Wallumbilla Precinct | D25/43878 |
| 4 | Letter - Calico Cottage Craft Club - response to the letter from Council regarding naming of new building | D25/51090 |
| 5 | Letter - Wallumbilla Heritage Assoc Inc - response to the letter from Council regarding naming of new building | D25/51093 |
| 6 | Letter - Wallumbilla Town Improvement Group - response to the letter from Council regarding naming of new building | D25/51094 |

Report authorised by:Deputy Director / Strategic Road Management
Chief Executive Officer