



LATE ITEMS

AGENDA

Ordinary Meeting

Thursday 11 September 2025

Roma Administration Centre

NOTICE OF MEETING

Date: 10 September 2025

Mayor:

Councillor W M Taylor

Deputy Mayor:

Councillor C J O'Neil

Councillors:

Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Chief Executive Officer:

Robert Hayward

Executive Management:

Brett Exelby – Director Corporate Services
Seamus Batstone – Director Engineering
Jamie Gorry – Director Regional Development,
Environment and Planning

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **11 September 2025 at 9:00 AM.**

Robert Hayward
Chief Executive Officer

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	Classification: Closed Access	
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OFFICER REPORT

Meeting: Ordinary 11 September 2025

Date: 27 August 2025

Item Number: L.1

File Number: D25/86788

SUBJECT HEADING: Host Site Agreement - Maranoa Radio Network Inc.

Classification: Open Access

Officer's Title: Leases and Agreements Administration Officer

Executive Summary:

Council has received correspondence from Maranoa Radio Network Inc., requesting to utilise the disused 10-meter lattice mast (formerly used by the SES), and a small section of the former SES shed, located at the Wallumbilla Showgrounds, adjacent to the former SES Shed, for the purpose of broadcasting the Switch FM radio station.

Officer's Recommendation:

That Council:

1. Enter into a Host Site Agreement with Maranoa Radio Network Inc. for the use of the former SES shed and mast, at the Wallumbilla Showgrounds, for a five (5) year term.
2. Approves an amendment to Council's Fees and Charges Schedule to include an annual radio licence fee of \$550.00 (inclusive of GST).
3. Authorise the Chief Executive Officer (or delegate), to execute the Host Site Agreement.

Context (*Why is the matter coming before Council?*):

Maranoa Radio Network Inc. has approached Council to request use of the unused former SES mast, and a small section of the former SES shed located within the Wallumbilla Showgrounds, for local radio broadcasting purposes.

A proposed initial annual radio licensing fee of \$550.00 inclusive per annum would apply.

Council is asked to consider this request.

Background *(Including any previous Council decisions):*

In March 2025, Maranoa Radio Network Inc. wrote to Council requesting to use the Wallumbilla Water Tower, for the purpose of broadcasting Switch FM to the Wallumbilla Community.

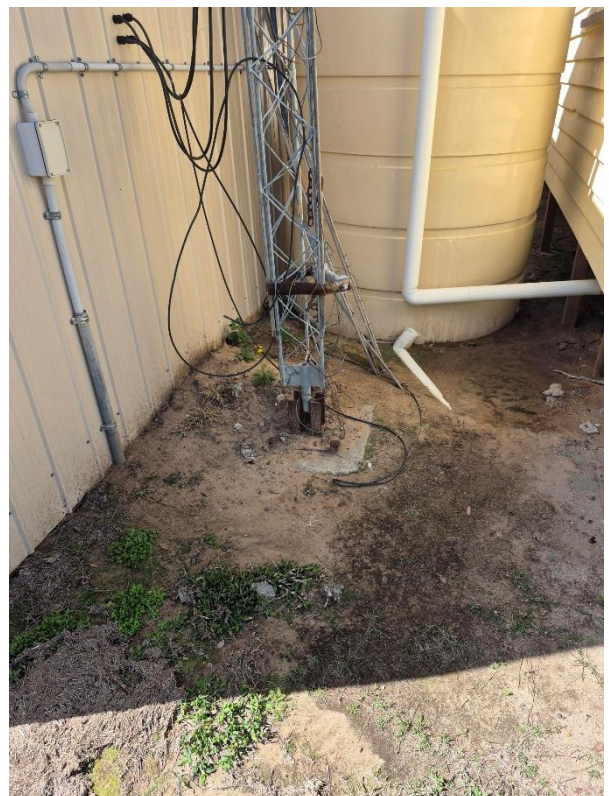
Manager – Water, Sewerage and Gas, advised that the water tower has been decommissioned, and access would not be granted to ascend the tower due to safety concerns.

An alternative location was identified within the Wallumbilla Showgrounds, being the former SES mast, situated between the former SES shed and the Wallumbilla Men's Shed. The buildings are currently utilised by the Wallumbilla User Groups, under existing User Agreements.

The Local Development Officer engaged with the User Groups for their feedback: Wallumbilla Showground User Groups and community members have no objections to Maranoa Radio Network Inc, using this location for the purpose of broadcasting Switch FM to the community.

The Police Officer in Charge at Wallumbilla also supports this request as it will be beneficial to broadcast safety and community messaging to a wider audience.

Photographs of the tower:



Maranoa Radio Network Inc. Licence Number – 12804178/1 – Expiry 30/03/2026

Granted for the Wallumbilla Water Tower – Maranoa Radio Network Inc. the location would need to be updated, if approval is successful in broadcasting from the Wallumbilla Showgrounds site.

If approved, the Licensee will be responsible for all installation costs, and any maintenance required on the mast, for the duration of the agreement.

Options Considered:

Wallumbilla Water Tower – Not a viable option due to the risks.

Wallumbilla Showgrounds – the existing mast for the former SES shed is a suitable option, and endorsed by key stakeholders.

Recommendation:

That Council:

1. Enter into a Host Site Agreement with Maranoa Radio Network Inc. for the use of the former SES shed and mast, at the Wallumbilla Showgrounds, for a five (5) year term.
2. Approves an amendment to Council's Fees and Charges Schedule to include an annual radio licence fee of \$550.00 (inclusive of GST).
3. Authorise the Chief Executive Officer (or delegate), to execute the Host Site Agreement.

Risks:

Risk	Description of likelihood & consequences
Reputation	Loss of broadcasting service to the local community

Policy and Legislative Compliance:

Telecommunications Act 1997 – Regulates telecommunications operations, including infrastructure access and installation.

Telecommunications (Low Impact Facilities) Determination 2018 – Defines infrastructure types that can be installed with minimal planning approvals.

Broadcasting Services Act 1992 (cth) – Governs radio broadcasting and ACMA licensing

AS/NZS 3000:2018 (Australian Wiring Rules) – provides electrical safety and installation standards.

Budget / Funding *(Current and future):*

Council will receive \$550.00 inclusive of GST per annum to be remitted to GL 01491.1075.1003.

Estimated revenue over five (5) years: approximately \$2,750.00, (incl. GST), subject to annual CPI increases.

Council will cover all electrical costs associated with the equipment.

Timelines / Deadlines:

Nil

Consultation *(Internal / External):*

External – Maranoa Radio Network Inc

External – Users of the Wallumbilla Showgrounds

External – Wallumbilla Police Officer in Charge

Internal – Chief Information Officer

Internal – Bendemere Team

Internal – Manager Regional Facilities (Land, Building and Structures)

Internal – Director Corporate Services

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

Nil

Acronyms:

Acronym	Description
Nil	Nil

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 3: Connectivity

3.1 Quality, fit-for-purpose strategic facilities

Supporting Documentation:

1 [D](#) DRAFT Host Site Agreement - Maranoa Radio Network D25/86793
Inc - Wallumbilla Showgrounds Mast

Report authorised by:

Manager - Regional Facilities Management

Director - Corporate Services

HOST SITE AGREEMENT

BETWEEN	Maranoa Regional Council PO Box 620, Roma QLD 4455
AND	Maranoa Radio Network Inc
HOST SITE	Wallumbilla Showgrounds (Former SES Shed and Mast) Warrego Highway Wallumbilla QLD 4428
PERIOD	Five years, commencing upon the date of signing



PREAMBLE

This agreement facilitates the functional aspects of what is effectively a community focussed partnership between the Host (Maranoa Regional Council) and Maranoa Radio Network Inc, licenced under Australian Communications Authority Licence Number 12804178/1. The purpose of the agreement is to support the provision of FM radio services to local community.

IT IS AGREED

1. The Host warrants that it has full right and interest in the site and that is entitled to enter into this agreement.
2. The Host grants permission to Maranoa Radio Network Inc to install, operate and maintain transmission equipment at the site, solely for the purpose of receiving and/or transmitting broadcast signals, in accordance with its ACMA licence. The site is not to be used by Maranoa Radio Network Inc for any other purpose other than the hosting of transmission equipment.

The equipment may be located within existing building(s) on the site, and may include but not be limited to;

- a. 3 RU 1 Watt Transmitter
- b. Equipment Rack
- c. Modem
- d. Uninterrupted Power Supply (UPS) for power outages
- e. Barix Box
- f. Dipole & coaxial cable
- g. Any other equipment that may be reasonably required to ensure effective broadcast transmission, and permitted in terms of the broadcast licence granted to Maranoa Radio Network Inc by the relevant authority.

Note: All equipment must be clearly labelled with Vendor name and contact details.

3. All external parties to Council utilising radio/micro frequencies must use a licenced Australian Communications and Media Authority (ACMA) channel.

4. The Host agrees to provide Maranoa Radio Network Inc with reasonable access to the site for the purposes of maintaining an efficient and continuous operation of the equipment, including but not limited to installation, maintenance, upgrading, repairs and monitoring.
5. Request for access to the site will be made by prior arrangement with the Host with reasonable advance notice. Generally, work shall be carried out during business hours, emergencies excepted.
6. Persons given authority for access to the site shall close all doors, gates and other means of restricting access to the site and shall refrain from interfering with the activities of the Host at the site. Maranoa Radio Network Inc undertakes to pay for the duplication of any additional keys deemed necessary to facilitate its access to the site.
7. Maranoa Radio Network Inc agrees that the Host is not responsible for any loss of, or damage to Maranoa Radio Network Inc equipment located at the site or any associated liabilities.
8. Both parties acknowledge that the shed is a shared space, and that Maranoa Radio Network Inc will be solely responsible for the upgrade and ongoing maintenance of the tower and any equipment.
9. Maranoa Radio Network agrees that they will need to install a rodent-proof box to store equipment and any holes placed through building for cables needs to be made rodent-proof.
10. The Host agrees to permit Maranoa Radio Network Inc to take a power feed from their existing power supply at the site for the operation of their equipment.
11. Maranoa Radio Network Inc electricity requirements are that a 240v General Purpose Outlet is isolated to ensure faulty equipment doesn't interfere/disable the Host's services. Verified isolation evidence must be provided from Maranoa Radio Network Inc to the Host, by a certified electrician.
12. Maranoa Radio Network Inc agrees that all work at the site will be undertaken to appropriate workplace health and safety standards and all personnel involved in the installation and maintenance of the equipment will have the appropriate training and certificates for the work involved. Maranoa Radio Network Inc accepts liability for all work undertaken on its equipment at the site and liability for any incidents as a result of any incorrectly installed equipment. Further, Maranoa Radio Network Inc will indemnify the Host for any damage that may be caused to the Host's property because of the installed equipment, as well as damage to the property of other persons and bodily injury to the Host and all other persons.
13. Maranoa Radio Network Inc must maintain a public liability insurance policy for an amount of at least \$20 million with an insurer reasonably acceptable to the Host. The insurance policy must expressly insure the Host as a third party beneficiary, whether by name or as a specified class of beneficiary.
14. The Host agrees to make the site available to Maranoa Radio Network Inc for an annual radio licensing fee, initially set at \$550.00 per annum (including GST, where applicable), This amount is subject to adjustment in accordance with Council's adopted Fees and Charges schedule.

-
15. The Host agrees to cover the cost of electricity to the site to Maranoa Radio Network Inc.
16. All payments due to the Host under this agreement will only be paid by Maranoa Radio Network Inc on the receipt of a valid tax invoice with payment to be made on 30 day terms.
17. Either party may cancel this agreement during the term upon three months' notice. At the termination of the Agreement, Maranoa Radio Network Inc shall remove all constructions, erections and installations it has made at the site and shall restore the Site as far as possible to its original state as at the commencement of the agreement.
18. The parties agree that a faxed or scanned copy signed by both parties shall be valid and binding.

We hereby accept the terms of this agreement and warrant our authority to do so:

SIGNED for MARANOA REGIONAL
COUNCIL by its duly authorised
officer, in the presence of:

Signature of officer

Signature of witness

Name of officer (BLOCK LETTERS)

Name of witness (BLOCK LETTERS)

Office held (BLOCK LETTERS)

Date signed

SIGNED on behalf of Maranoa Radio
Network Inc, in the presence of:

Signature of officer

Signature of witness

Name of officer (BLOCK LETTERS)

Name of witness (BLOCK LETTERS)

Office held (BLOCK LETTERS)

Date signed

OFFICER REPORT

Meeting: Ordinary 11 September 2025

Date: 8 August 2025

Item Number: L.2

File Number: D25/79643

SUBJECT HEADING: Additional and Alternative Activities During the Closure of the Denise Spencer Pool, Roma

Classification: Open Access

Officer's Title: Lead Local Development Officer

Executive Summary:

While the Roma pool's closure brings a temporary pause to familiar services, it also opens the door for fresh opportunities to support community wellbeing, physical activity, and aquatic education in new and engaging ways.

This report outlines a proactive plan to help maintain community wellbeing, encourage physical activity, and sustain social connection throughout the summer months.

Key initiatives include a regional pool bus service, expanded water-based fitness and play activities, vibrant community events, and strong promotion of local health and wellness businesses. Together, these measures aim to minimise the impact of the closure, while fostering resilience, community spirit, and ongoing participation in healthy, active lifestyles.

Officer's Recommendation:

That Council:

1. Endorse the delivery of the following initiatives to be supported during the Term 3 School Holidays:
 - a. Regional Queensland Ballet
 - b. Bus to the Yuleba Water Play Park
 2. Endorse the delivery of the following initiatives as a trial period in Term 4 2025, including:
 - a. Regional pool bus initiative
 - b. Sprinkler afternoons at the Roma Pump Track
 3. Monitor and report on participation, community feedback, and any resource or budget implications to inform continuation of these initiatives in Term 1 2026, with outcomes to be presented back to Council.
 4. Endorse the following activities to be included during the Roma Term 4 School Holiday Program
 - a. Waterslide hire
 - b. Outdoor movie night
-

5. Continue to liaise with community groups to discuss potential partnerships, explore additional initiatives, and encourage shared promotion of activities.

Context (*Why is the matter coming before Council?*):

Aquatic facilities are integral to the region's social fabric and health infrastructure. Council understands the importance of affordable and accessible recreation, particularly during warmer months.

To support the community through the extended Roma Pool closure, a package of initiatives has been developed, targeting transport, fitness alternatives, and social and recreational events.

These programs aim to:

- Improve community access to recreation facilities.
- Provide safe and inclusive fitness alternatives for all ages.
- Create opportunities for social connection and community celebration.
- Support youth and families during school holiday periods.

Background (*Including any previous Council decisions*):

As part of the Roma Pool Closure decision, Council resolved to investigate a number of initiatives to assist in supporting the Roma community throughout the closure period.

The table below outlines initiatives and activities that staff will look to deliver, across the upcoming summer period. The initiatives are focussed in three key timeframes:

- Two activities throughout the Term 3 school holidays
- Water based activities throughout the Term 4 & Term 1 school periods
- Additional water based activities to support the existing December–January school holiday program.

While Council does not typically offer programs during the September school holidays, the extended pool closure has prompted staff to explore partnerships with community groups to provide additional activities. Some organisations already have events scheduled during this period, such as the CUC Level Up Sporting Expo.

Regional pools will open as follows:

- Wallumbilla – 20 September (first Saturday of the school holidays)
- Mitchell – 20 September
- Surat – 20 September
- Injune – 4 October (last Saturday of the school holidays)

Options Considered:

In considering how best to support the community during the Roma Pool closure, Officers have identified a suite of initiatives addressing key needs: water access, fitness alternatives, youth engagement, social connection, and mental health.

These are outlined below by theme, with delivery details, budget implications, and target demographics.

Initiative	Description	Ideas
Community transport	<p>Provide free bus services from Roma to regional town pools.</p> <p>Managed by a local transport company.</p> <p>Supervision responsibility will rest with parents/guardians. Clear communication will accompany promotional material to ensure families understand supervision requirements.</p> <p>Local pool managers/Progress Associations to run BBQs funded by Council.</p>	<p>This activity will run on a fortnightly basis as a trial period during Term 4, with the proposed dates:</p> <ul style="list-style-type: none"> • 4 October – Wallumbilla • 18 October – Mitchell • 1 November – Injune • 15 November – Surat • 29 November – Yuleba Play Park <p>Community uptake will be assessed, prior to a decision being made to run these through Term 1 2026.</p> <p>Costs: Bus hire approx. \$900 per trip; BBQ approx. \$500 per town.</p> <p>Target Demographic: Families</p>
Fitness alternatives	<p>Increase the frequency and promotion of land-based exercise programs to support all ages.</p>	<p>Queensland Ballet will run classes during the first week of the September school holidays across the Maranoa, including visits to retirement villages, vacation care programs, dance schools, U3A Roma, and other local groups.</p> <p>Funding has been secured through the Community Support Officer program.</p> <p>Council has also secured a Queensland Government ActiveKIT grant to deliver fitness and aquarobics classes region-wide, commencing Oct/Nov.</p> <p>Target Demographic: All ages – youth-elderly</p>
Sprinkler afternoons at	<p>Flexible after-school sessions during periods of high heat (prolonged hot days, or</p>	<p>Activities to include slip 'n' slide, water balloon games, bubble play. Events will be promoted on Social</p>

the Pump Track	<p>extreme temperatures) during Term 4 with water-based play and activities.</p> <p>This event will be run by Council staff.</p>	<p>Media & through primary school networks. They should be flexible in timing to cater for weather events.</p> <p>Cost: Approx. \$500-\$1,000 to purchase robust sprinkler toys. Approx. \$500 for consumables, including snacks, drinks, icy poles/ice creams etc. for participants Staff wages</p> <p>Target Demographic: Primary School Children (5-12)</p>
Temporary wellness infrastructure	<p>Provide temporary infrastructure such as cold plunge pools and saunas to support mental health, rehabilitation, and disability needs.</p>	<p>Since the development of the original Council report, a private business offering cold plunge and sauna services has opened in Roma.</p> <p>As this service is now commercially available, it is not recommended that Council duplicate the offering.</p> <p>Instead, Council will explore options to promote local wellness services and liaise with South West Hospital and Health Service to support clients requiring tailored programs.</p> <p>Queensland Ballet and ActiveKIT programs will provide slower, softer fitness alternatives.</p> <p>Target Demographic: Teenagers & young adults</p>
Social & Recreational events	<p>Deliver water-themed and summer events to replace pool-based social activities.</p>	<p>September school holidays: bus to Yuleba Water Play Park.</p> <p>Dec–Jan school holidays: bus to neighbouring pool facilities.</p> <p>Apply for Australia Day grant funding to include waterslides in celebrations.</p>

		<p>Explore waterslide hire at the Pump Track in early December.</p> <p>Host an outdoor movie night at Campbell Park during Dec–Jan holidays.</p>
Youth & School Engagement	Maintain youth engagement in active recreation.	Partner with youth-focused groups (e.g., Scouts, PCYC, Blue Edge) to deliver a slip 'n' slide day or other water-based activities at local parks during the holidays.
Competitive Swimmers	Maintain competitiveness of local swimmers	Continue to work with the Roma Swimming Club to identify any additional support measures for competitive swimmers.

Recommendation:

Council acknowledges the importance of the community having access to alternative activities and initiatives while the Roma pool is closed. The proposed initiatives and activities outlined in the table will provide valuable opportunities for recreation, fitness and social connection.

Council staff will implement the activities described and will explore additional initiatives suggested by community members or through feedback.

Risks:

Risk	Description of likelihood & consequences
Low community uptake	There is a risk that community participation in the proposed activities may be lower than anticipated, which could affect value for money.
Reliance on external partners	Many initiatives depend on partnerships with external organisations (transport providers, youth groups). If partners are unavailable, some activities may not proceed as planned. This will be managed by establishing agreements early and identifying backup options.

Policy and Legislative Compliance:

N/A

Budget / Funding (*Current and future*):

- GL 2888.2265.2001 – Youth Holiday Program.
- There is currently \$80,000 allocated in this budget for school holiday programs during the 2025/26 financial year.

Timelines / Deadlines:

- September school holidays: 20 September – 6 October
- Dec/Jan school holidays: 13 December – 26 January
- Planning, promotion and partnership arrangements to be confirmed 4-6 weeks prior to each holiday period.

Consultation (*Internal / External*):

Deputy Director / Strategic Road Management
 Project Manager – Roma Pool
 Director – Roma
 Overseer – Roma
 Manager – Regional Facilities

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
LDO	Local Development Officer
RLLS	Royal Life Saving Society

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	Inclusivity 5.13.1 Support improved service delivery at a local level, focusing on a “how can we help” approach. 5.13.2 Support equitable access to Council facilities. 5.3.1 Promote wellbeing and resilience through community partnerships.
Corporate	Inclusivity 5.1 Health and Community Services

	5.3 Wellbeing Community Program
	5.4 Community Pride
	5.6 Youth Development and engagement

Link to Corporate Plan:
Corporate Plan 2023-2028
Corporate Plan Pillar 5: Inclusivity
5.1 Health and Community Services

Supporting Documentation:
Nil

Report authorised by:
Deputy CEO - Strategic Roads, airports & Major Projects

OFFICER REPORT

Meeting: Ordinary 11 September 2025

Date: 9 September 2025

Item Number: L.3

File Number: D25/92330

SUBJECT HEADING: Roma Rugby Union Football Club - Request for Assistance

Classification: Open Access

Officer's Title: Lead Local Development Officer

Executive Summary:

The Roma Rugby Union Football Club has secured \$750,000 through the Federal Government's *Play Our Way* Program to upgrade facilities at Gallas Fox Park. The Club has requested in-kind assistance from Council to support delivery of the project.

Officer's Recommendation:

That Council:

1. Support the Roma Rugby Union Football Club in the delivery of its *Play Our Way* project at Gallas Fox Park.
 2. Provide in-kind assistance to the project to the maximum value of \$37,030, including:
 - a. Council management staff oversight and support
 - b. Development fee waivers (excluding State levies)
 - c. Remove white fence
 - d. Erect and dismantle temporary fencing
 - e. Remove rubbish and sand from rear of second field
 - f. Assist with irrigation system installation (2 staff × 2 days)
 - g. Assist with turf and stolon laying (2 staff × 2 days)
 3. Provide cash support via engagement of contractors to the maximum value of \$98,860.90 (Ex GST):
 - a. Cricket pitch removal (contractor required)
 - b. Tree removal (contractor required)
 - c. Stormwater Management Plan (Brendons)
 - d. Flood Study (GHD)
 - e. Directional drill & stormwater pumped connection
 - f. RPZD/Break Tank for irrigation
 4. Be formally acknowledged by the Roma Rugby Union Football Club across all project communications, signage, media releases, and at community and sporting events associated with the project.
-

Context (*Why is the matter coming before Council?*):

Council is being asked to consider a request from RRUFC for in-kind assistance to support their successful *Play Our Way* grant project.

At the 25 September 2024 Council meeting, Council resolved:

Resolution No. OM/09.2024/67

Moved Cr Brumpton

Seconded Cr Flynn

That Council:

1. Provide a letter of agreement to the Roma Rugby Union Football Club for their application for the Play Our Way Program to upgrade Gallas Fox Park.
2. Provide in-principal support to the Roma Rugby Union Football Club for in-kind assistance, pending they are successful in their grant application.
3. Be provided a further report confirming the outcome of their grant application and specific in-kind assistance requests.

Background (*Including any previous Council decisions*):

- RRUFC was awarded **\$750,000** under the *Play Our Way* Program.
 - Scope includes:
 - Reconstruct Field 1 (irrigation and drainage).
 - Construct Field 2 (irrigation, drainage, lighting).
 - Construct player rooms (women and girls focus).
 - Construct standalone ablution block.
- RRUFC has requested a variation to remove the ablution block (awaiting outcome, funding value unchanged).
- In-kind requests from RRUFC total approximately **\$100,000**, including site preparation, irrigation and turf assistance, and stormwater/flood studies.
- Cricket has agreed to removal of the pitch (not currently used) conditional on reinstatement if their clubhouse is not upgraded by 2027.

RRUFC In-Kind Support Requests to MRC

The Club has requested Council's in-kind assistance with the following:

1. Confirm and provide details of any required building/development approvals and waive associated fees where practicable.
2. Remove the cricket pitch and waive dump fees.
3. Remove the gravel pile beside the Pump Shed.
4. Remove the low white fence on the northern boundary, fill holes and smooth fence line.
5. Provide and install temporary fencing along the northern boundary.
6. Clear and remove trees, shrubs, and debris from the southeastern corner.
7. Provide staff support for installation of irrigation on the secondary field.
8. Provide staff support for laying turf and stolons.
9. Clean and level the swale/drain in front of Homestead Motor Inn to ensure proper fall.
10. Install "K" wire fencing along the northern boundary.

Additional Works Recommended

While not included in the Club's budget, it is recommended that the following essential works are also undertaken to support the project's long-term success:

- Horizontal drills – \$45,266.10
- Stormwater Management Plan (Brandons) – Approx \$7,000.00
- Flood Impact Assessment (GHD) – \$10,000.00
- RPZD /Break Tank for Irrigation - \$10,000

Task / Request	Total Cost (ex GST)
Council Management staff (acknowledge, not costed) –	
Development Fee Waivers	\$5250
Dig up cricket pitch	Approx \$5000
Remove low white fence & smooth	\$4,272.13
Erect / dismantle temporary fence	\$1,272.13
Remove rubbish / sand (rear of 2nd field)	\$1,478.69
Remove trees (rear of 2nd field – Arborist)	\$8,700.00
Assist with irrigation installation	\$10,721.28
Assist with turf & stolons laying	\$8,934.40
Stormwater discharge design / table drain reshape	Not required
Install K wire fence	Not recommended
Additional In-Kind Anticipated:	
Stormwater Management Plan (Brendons)	\$7,000.00
Flood Study (GHD)	\$10,000.00
Directional Drill & Stormwater pumped connection	\$45,266.00
RPZD/Break Tank for Irrigation	\$10,000.00

The 'Additional In-Kind requests' have not been formally requested – discussed at Council briefing 10 September 2025.

The total value of in-kind assistance utilising existing full-time operational staff and existing council-owned plant and equipment is estimated to be \$32,200.

The total value of cash that would be required to accomplish the remaining inkind and anticipated inkind requests is \$85,966.

Total estimated inkind costs are \$118,165 ex GST.

15% contingency – approx. \$17,725.

Overall total cost: \$135,890

Options Considered:

- Approve all in-kind assistance requests.
- Approve selected in-kind assistance only.
- Decline in-kind assistance requests.

Recommendation:

That Council support the Roma Rugby Union Football Club in delivering its *Play Our Way* project at Gallas Fox Park by providing in-kind assistance through Council staff and equipment, including project oversight, development fee waivers (excluding State levies), fence removal, temporary fencing, rubbish removal, and assistance with irrigation and turf installation.

Council also provide cash support for specialist works, including cricket pitch and tree removal, stormwater management, flood study, directional drill, and RPZD/Break Tank installation.

Council's contribution is to be formally acknowledged by the Club across all project communications and signage.

Risks:

Risk	Description of likelihood & consequences
Project scope risk	Delay or cost impacts if in-kind assistance not provided.
Reputation risk	Failure to progress may impact Council's relationship with both sporting groups and broader community expectations.

Policy and Legislative Compliance:

Local Government Act 2009

Community Grants & Events Assistance Policy (in-kind assistance requests above \$5000 – approval of Council sought).

Budget / Funding (*Current and future*):

<Provide details>

Timelines / Deadlines:

- RRUFC are aiming for project completion by February 2026 to align with the Roma Rugby 7s Tournament.
- Works must also be ready ahead of the regular rugby season commencing in 2026.
- The upgraded facilities are expected to be showcased during the Santos Festival of Rugby in September 2026.

The current project has an estimated program (developed via meetings but not in conjunction with the Rugby Club).

- Poison existing oval – Completed
- Install Irrigation – Required to be completed by early October
- Install Drainage, Level field and install turf – early February
- Install Stormwater discharge line and pump station – early February
- Install player rooms – 26/27 financial year

The Rugby Club is aiming to have the field back online for the Rugby 7s competition in February and has booked Twin View Turf to commence renovation works in October 2025. This proposal was presented to Council staff on Friday, 29 August. Since then, Council staff have been working closely with the Club to ensure the project complies with Council's development requirements and to estimate in-kind requests.

Consultation (Internal / External):

Internal: CEO Rob Hayward, Director – Roma; Director Regional Development, Environment and Planning; Manager - Planning, Building & Development Services; Manager - Regional Facilities Management, Roma Overseer, Roma Local Development Officer.

External: RRUFC and Roma and District Cricket Association

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
RRUFC	Roma Rugby Union Football Club

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	Inclusivity: Continue working with community groups to attract sporting events to the region.
Corporate	Inclusivity: Develop a strategy to attract and host significant events for different age cohorts.

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 5: Inclusivity

5.4 Community pride

Supporting Documentation:

Nil

Report authorised by:

Director Roma